

**SYLLABUS AND COURSES OF READING FOR THE
CERTIFICATE COURSE IN URDU
w.e.f. SESSION 2012-13**

**Max. Marks: 80+20 (Int.)
Time: 3 Hours**

	Outlines of Test	Max. Marks	Time
Paper-I	Text	80+20*	3 Hours
Paper-II	Grammar and Composition	80+20*	3 Hours
Paper-III	Viva-Voce	50	

* Internal Assessment

Syllabus and Courses of Reading

Books Prescribed

1. Asan Urdu Complete Book By Shakeel Akhtar Farooqi, published by Maktaba-e-Jamia Lesson Nos. 19-22 Ltd., Delhi 1994 Price Rs. 45/-
25-29
31,32,35 Total Lessons: 12

Books Suggested

1. Urdu Sikhiye Prof. Shamim Nikhat: Sami Publication Kucha Pandit, Delhi-6
2. Asan Urdu Edited by Dr. Masood Elam available from Educational Book House, Aligarh Muslim University, Aligarh

Paper-I: Distribution of Marks

- (a) Knowledge of Urdu Script 15 Marks
- (b) Translation of Urdu Text into Hindi, English or Panjabi (The whole book) 50 Marks
- (c) Comprehensive questions based on text 15 Marks

Paper-II: Grammar & Composition

1. Wahid, Jama Muzekkar, Muannis, Usage of Words & Idioms, Fill in the Blanks. 30 Marks
2. Simple Essay 20 Marks
3. Letter or Application 15 Marks
4. Simple story from the given outlines 15 Marks

Internal Assessment in each theory paper w.e.f. 2011-12 based on the following criteria:

- (i) Two Handwritten Assignments : 10%
(Ist Assignment after one month & IInd Assignment after two months)
- (ii) One Class Test : 5%
(one period duration)
- (iii) Attendance : 5%
Marks for Attendance will be given as under:
(1) 91% onwards : 5 marks (4) 70% to 74% : 2 marks*
(2) 81% to 90% : 4 marks (5) 65% to 69 % : 1 mark*
(3) 75% to 80% : 3 marks

*For students engaged in co-curricular activities of the colleges only/authenticated medical grounds duly approved by the concerned Principal.