

## ANNEXURE-I

### KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act-XII of 1956)

#### TENDER/BID NOTICE

Sealed tenders/bids are invited from the experienced and financially sound Mess Contractors/Agencies having at least 2 years experience of running mess of a hostel having capacity of atleast 150 residents in a State University/Central University/Govt. Institute/Govt. Department, for allotment of mess work of providing 3 meals per day to the residents of Boys' & Girls' Hostels (i) Ch. Devi Lal Bhawan (270), (ii) Ch. Ranbir Singh Bhawan (300), (iii) Dr. Ambedkar Bhawan & International Hostel (100), (iv) Shaheed Bhagat Singh Bhawan (650), (v) Swami Vivekanand Bhawan (100), (vi) Utra Bhawan (450), (vii) Devyani Bhawan (450), (viii) Kalpna Chawla Bhawan (250), (ix) Luxmi Bai Bhawan (285), (x) Yamuna Bhawan (200) for the academic session 2017-18.

Tender/Bid Form (separate for each hostel) along with Financial and General Terms & Conditions (Undertaking) and Menu etc. can be had from the office of the undersigned or may be downloaded from the University website [www.kuk.ac.in](http://www.kuk.ac.in). Tender/Bid Form will be accepted upto 18.07. 2017 at 5:00 pm and the same will be opened on 19.07. 2017 at 11:00 am in the office of the undersigned. Tender/Bid Form duly filled in must accompany EMD (Earnest Money Deposit) of ₹1,00,000/- per hostel and cost of Tender/Bid Form (non-refundable) of ₹2,000/-, separately in the shape of Bank Drafts favouring '**Chief Warden, Kurukshetra University, Kurukshetra**'. Tender/Bid Form without earnest money, cost of tender/bid form, incomplete or conditional tender/bid and received after due date will not be considered and summarily rejected. Only one hostel will be allotted to the eligible Tenderer. Only in exceptional circumstances, more than one hostel can be allotted to a Tenderer as per discretion of the competent authority. The Kurukshetra University reserves the right to award mess contract to a single Tenderer or more and accept or reject any tender/bid without assigning any reason. The Kurukshetra University has the right to alter/delete/add any term & condition at any time during the tenure of contract. Tender(s) will only be accepted by Speed Post/Registered Post.

**CHIEF WARDEN (M & W)**

**ANNEXURE-III****TENDER/BID FORM**

(To be submitted upto 18.07.2017) by 5:00 pm

Please paste here  
Tenderer's recent  
passport size  
photograph.

- Nature of Service** : **Providing Mess work for three meals per day to the residents of University Hostel**
- (Indicate name of the Hostel)  
(Subject to change by the University)
1. Name of Tenderer/Bidder : \_\_\_\_\_
  2. Age (attach age proof) : \_\_\_\_\_
  3. Complete Address (attach address proof) : \_\_\_\_\_  
\_\_\_\_\_
  4. Telephone/Mobile No. : \_\_\_\_\_
  5. Period of contract : 2017-18 (upto 30.06.2018)
  6. Registration No. of Individual/ Firm/ Company : \_\_\_\_\_
  7. S.T. No./ TIN No. (copy enclosed) : Yes/No
  8. PAN (copy enclosed) : Yes/No
  9. FSSAI Certificate (copy attached) : Yes/No
  10. Average annual turn over ₹25,00,000/- (copy of balance sheet attached) : Yes/No
  11. Copy of Income Tax Return of last two years : Yes/No
  12. Affidavit on Non-Judicial stamp paper regarding black listing.
  13. Affidavit on Non-Judicial stamp paper regarding default in payment to third party : Yes/No
  14. Experience in the field (attach proof) : Yes/No
  15. Character certificate (attached) : Yes/No
  16. Earnest Money : ₹1,00,000/-  
D.D. No. \_\_\_\_\_ date \_\_\_\_\_  
Name of the bank \_\_\_\_\_

Encls: As above.

**Signature of Tenderer/Bidder**  
**P.T.O.**

**Undertaking:**

I have gone through the terms & conditions and the menu supplied along with Tender/Bid Form which I have fully understood. I do hereby undertake to abide by all the terms & conditions including instructions to be issued by the hostel authorities, Kurukshetra University, Kurukshetra from time to time for due discharge of undertaking. I have not been black listed/debarred for doing the said business by any institution nor is there litigation with any institution with regard to running the mess.

Place :

Date : \_\_\_\_\_

**Signature of Tenderer/Bidder**

**Witness/Referees:**

Mr./Ms. \_\_\_\_\_ is known to me for the last \_\_\_\_\_ years.

1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature**

2. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signature**

*abhi*

FINANCIAL BID

**BID DOCUMENT FOR MESS SERVICES FOR UNIVERSITY HOSTELS  
KURUKSHETRA UNIVERSITY, KURUKSHERA**

**Rate of Meal**

**RATE OF THREE MEALS PER DAY (BREAKFAST, LUNCH & DINNER TAKEN  
TOGETHER AS PER MENU PRESCRIBED IN THE TENDER DOCUMENT)**

Item No.	MEAL	(Rate in Rupees)	
		Figure	Words
1.	Breakfast, Lunch & Dinner (as per menu)		

**Signature of bidder with seal**

*whish*

## ANNEXURE-V

### Terms & Conditions (Eligibility Criteria):

1. The Tenderer/Bidder must have atleast 2 years experience in running mess in a State University/Central University/Govt. Institute/Govt. Department for atleast 150 residents. Attach copy of experience (Annexure VI).
2. The Tenderer/Bidder shall produce a Character Certificate from the concerned authority that he/she bears a good moral character (Annexure VI).
3. An Affidavit duly issued by the 1<sup>st</sup> Class Magistrate to the fact that:
  - i) The Tenderer/Bidder has not been blacklisted/debarred by a State University/Govt. Institute for running hostel mess in such institution (Annexure VII).
  - ii) The Tenderer/Bidder has not been defaulted in payment to any 3<sup>rd</sup> party during the tenancy of the contract for running hostel mess in any State University/Govt. Institute (Annexure VIII).
4. Identity Proof of Tenderer/Bidder (Aadhar Card/Ration Card/Driving License).
5. In case of girls' hostel mess, the male tenderer aspirant shall not be below the age of 50 years. However, female tenderer would be given preference for girls' hostels.
6. The Tenderer/Bidder must submit the following documents with the Tender Form:
  - 1) Regn. No. of Individual/Firm/Company as the case may be.
  - 2) PAN No.
  - 3) Valid Food License (FSSAI)
  - 4) Service Tax No./TIN No.
  - 5) Income tax return of last two years



ANNEXURE-VI

Experience Certificate

Certified that M/s \_\_\_\_\_ R/o \_\_\_\_\_  
\_\_\_\_\_ has worked as Mess Contractor in  
the \_\_\_\_\_ hostel of the institute for a period of \_\_\_\_\_  
to \_\_\_\_\_ which has the residential capacity of more than 150 resident students.  
His/her work & conduct during the contractual period has been found satisfactory. M/s  
\_\_\_\_\_ bears a good moral character.

Signature of Head of Institute

Full Address of the Institute

\_\_\_\_\_  
\_\_\_\_\_

Mobile No. of the Institute \_\_\_\_\_

*Handwritten signature*

