ORDINANCE-MASTER OF PHILOSOPHY (M.PHIL.) EXAMINATION (ANNUAL SYSTEM)

The following Clauses of the Ordinance appearing at Page No.565-571 of K.U. Calendar Volume-II, 2014 (Part B) amended vide Executive Council Resolution No.7(1) of 16.02.2018 w.e.f. the Session 2017-18.

EXISTING	AMENDED (w.e.f. the session 2017-18)
ORDINANCE-MASTER OF PHILOSOPHY (M.PHIL.) EXAMINATION (ANNUAL SYSTEM)	ORDINANCE-MASTER OF PHILOSOPHY (M.PHIL.) EXAMINATION (ANNUAL SYSTEM, UNDER CREDIT BASED SYSTEM) (Based on UGC Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree Regulations, 2016)
	1. The examination for the degree of Master of Philosophy (M.Phil.) (under Credit Based System) shall be held in the following subjects as approved from time to time:
1. The duration of the course of instruction for the Master of Philosophy (M.Phil.) Degree shall be one year. There shall be actual teaching for a minimum of 180 days in each academic year excluding the admission, preparation and examination days.	(1) English; (2) Sanskrit; (3) Panjabi; (4) Philosophy; (5) Music (Instrumental or Vocal); (6) Hindi; (7) Economics; (8) Political Science; (9) History; (10) Ancient Indian History, Culture & Archaeology; (11) Education; (12) Psychology; (13) Commerce; (14) Geography; (15) Mathematics; (16) Public Administration; (17) Journalism & Mass Communication; (18) Tour & Travel Management; (19) Hotel Management & Catering Technology; (20) Library & Information Science; (21) Sociology; and (22) Botany. 1.1 The duration of the course of instruction for the Master of Philosophy (M.Phil.) Degree shall be one year. Provided that the women students and students with disability (more than 45% disability) may be allowed a relaxation of one year. In addition, the women students may be provided maternity leave/child care leave once in a entire duration of M.Phil. for upto 240 days subject to fulfilment of attendance and other requirements.
	However, in no case the extension beyond three years shall be allowed to complete the requirements for award of M.Phil. degree.
The examination shall ordinarily be held annually in the month of April/May on such dates as may be notified by the Controller of Examinations.	1.2 The End Term Examination (Major Tests) shall ordinarily be held in the month of May/June.
Supplementary Examination will be held in December/January in the same year for re-appear candidates who have re-appear in one or more theory papers at the annual examination.	NO CHANGE except that it will be numbered as 1.3.

NO CHANGE except that it will be The dates fixed under this Clause shall be notified by the Controller of Examinations to the numbered as 1.4. Chairperson of the Department concerned. 2. The last date(s) by which the examination forms and fees must reach the Controller of **NO CHANGE** Examinations shall be as per schedule at Appendix-I in the K.U. Calendar Vol.II. 3. The examination for the Degree of Master of Philosophy shall be held in the following subjects: DELETED (as it has been shifted at clause 1) (1) English.....(22) Physical Education. A person who has passed, in full, with at A person who has passed, in full, with at least 55% least 55% marks in the Master's Degree in a marks in aggregate or its equivalent grade 'B' in the UGC 7relevant subject of the Kurukshetra University or point scale (or an equivalent grade in a point scale where an examination recognised as equivalent thereto grading system is followed) in the Master's Degree in a shall be eligible to join this course. Provided that relevant subject of the Kurukshetra University or an the condition of marks in Master's Degree, shall examination recognised as equivalent thereto or an be relaxable upto 52.25% in the case of a equivalent degree from a Foreign Educational Institution Accredited by an Assessment and Accreditation Agency University appointed or approved teacher with at least three years service as such. Provided further which is approved, recognized or authorised by an authority, that in case of Scheduled Caste or Scheduled established or incorporated under a law in its home country Tribe candidates the minimum eligibility or any other Statutory authority in that Country for the condition to M.Phil. Course will be the pass purpose of assessing, accrediting or assuring quality and marks in the qualifying examination. standards of educational institutions, shall be eligible to join this course. Provided that the condition of marks in Master's Degree, shall be relaxable upto 52.25% in the case of a University appointed or approved teacher with at least three years service as such or Scheduled Caste or Scheduled Tribe or Differently Abled candidates or those who have obtained their Master's Degree prior to September 19, 1991. The admission shall be made by the The admission shall be made by the Departmental Departmental M.Phil. Committee in accordance Admission Committee (DAC) in accordance with the with the criteria laid done by the Admission criteria laid down by the Admission Committee as per State Committee. Reservation Policy. 3.2 Every department/Institute will have a Departmental The Departmental M.Phil. Committee shall Research Advisory Committee (DRAC). The DRAC shall consist of the Chairperson of the Department, consist of the Chairperson of the Department/ Director of the Professor(s) in the Department and not more than Institute (Convener); all Professor(s) in the Department/ three other teachers of the Department concerned, Institute; not more than three teachers (as per seniority) of to be nominated by the Vice-Chancellor.

the Department/ Institute concerned and the Supervisor of the student. The DRAC shall regulate the following:

topic of research;

(i) To examine the research proposal and finalize the

- (ii) To guide the student to develop the study design and methodology of research and identify the course(s) that s/he may have to do.
- (iii) To periodically review and assist in the progress of the research work of the candidate.
- 3.3 The student shall present two Seminars before the DRAC once in six months to make a presentation of the progress of her/his work on Dissertation for evaluation and further guidance. A report on each Seminar shall be submitted by the DRAC to the Department/Institute.
- 3.4 In case the progress of the student is unsatisfactory, the DRAC shall record the reasons for the same and suggest corrective measures. If the student fails to implement these corrective measures, the DRAC may recommend to the Department/Institute with specific reasons for cancellation of the registration of the student.
- 4. Every student shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A student, who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 4.1 The question paper shall be set by an External Paper-Setter only who shall also act as evaluator of the answerbooks. In case, the Paper-Setter refuses to act as evaluator, the alternate examiner will be appointed.
- 5. Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that s/he has completed satisfactorily. (The detailed Rules/Guidelines for Implementation of Choice Based Credit System of Study and Award of Grades are at Appendix-II in K.U. Cal. Vol.II).
- 5.1 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100 point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant scheme of examination.

- 5.2 Credits of a course will be evaluated as under:-
 - (a) For all theory courses, one lecture hour per week will be assigned one credit.
 - (b) Two laboratory/Practical/Field Work hours per week will be assigned one credit. Course with odd numbers of Laboratory/Practical/ Field Work hours having fractional credits will be accepted. The courses having 1.5 hours Teaching schedule as per scheme of the course per week of 3 hours Teaching schedule alternate week will be rationalized to have integer number of contact hours per week so that fraction smaller than 0.5 are not involved in credit assignments of Laboratory courses/ Practical/ Field Work.
- 6. <u>Appointment of Research Supervisor/Co-supervisor for M.Phil. Dissertation:</u>
- 6.1 <u>A regular Professor/Associate Professor/Assistant Professor of the University/Institute with Ph.D. degree and at least two research publications in refereed journals can be appointed as Research Supervisor for M.Phil. Dissertation.</u>

Provided that in areas/disciplines with no or limited number of refereed journals, the University may relax the above condition for appointment of a teacher as Supervisor in M.Phil. with reasons recorded in writing.

- 6.2 <u>A full time regular teacher of the UTD/Institute/UCK/DDE on the Campus can act as a supervisor. The external supervisors will not be allowed. However, Co-supervisor can be allowed in inter-disciplinary areas from other UTDs/Institutes of the University.</u>
- 6.3 The allocation of Research Supervisor for a student shall be decided by the DRAC concerned depending on the number of students per Supervisor, the available specialization among the Supervisor and research interests of the students.
- 6.4 <u>A Professor/Associate Professor as a Supervisor/ Cosupervisor at a given point of time, can guide maximum three M.Phil. students and an Assistant Professor can guide two M.Phil. students.</u>
- 6.5 In case of relocation of an M.Phil. woman student due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the student intends to relocate provided all the other conditions in these regulations are followed in letter and spirit and the research work does not pertain to the project secured by the parent institution/supervisor from any funding agency. Such student will however give due acknowledgement to the

	parent guide and the institution for the part of research already done.
	6.6 The UTDs/Institutes shall maintain the list of all the M.Phil. students on University website as on 30 th June on year-wise basis. The list shall include the name(s) of the student(s), topic of her/his dissertation, name of her/his supervisor/co-supervisor, date of admission and date of completion.
<u>5</u> . The examination shall be open to any regular student who:—	7. The End Term examination (Major Test) shall be open to any regular student who:—
(i) satisfies the minimum eligibility conditions, as given in Clause 4;	(i) satisfies the minimum eligibility conditions, as given in Clause 3;
 (ii) has remained on the rolls of a Teaching Department of this University for the academic year preceding the examination; (iii) has his name submitted to the Controller of Examinations by the Chairperson of the Department concerned with the following certificates: (a) of possessing good character; (b) of having attended not less than 75% of lectures delivered for each paper (the course to be counted up to the day before the commencement of the examination) and having attended and participated in at least three Seminars organised by the Department during the relevant academic year. 	 (ii) has remained on the rolls of a Teaching Department/Institute of this University for the academic year preceding the examination; (iii) has his name submitted to the Controller of Examinations by the Chairperson of the Department/Director of the Institute concerned with the following certificates: (a) of possessing good character; (b) of having attended not less than 75% of lectures delivered for each paper (the course to be counted upto the day before the commencement of the examination). Note: - The Chairperson of the Department/ Director of the Institute may, in deserving cases, condone shortage of attendance of lectures up to a maximum of 20 lectures in each paper. No shortage of attendance of Seminars shall be condoned.
Note:— The Chairperson of the Department may, in deserving cases, condone shortage of attendance of lectures up to a maximum of 20 lectures in each paper. No shortage of attendance of Seminars shall be condoned.	
6.(a) A candidate who has failed in one or more Part/Paper(s), or, having been eligible, fails to appear in the examination, for good reasons, may be allowed, on the recommendation of the Chairperson of the Department concerned, to appear/re-appear in the Part(s) /Paper(s) within	8. A student who has failed in one or more Paper(s)/Practical(s), or, having been eligible, fails to appear in the examination, for good reasons, may be allowed, on the recommendation of the Chairperson of the Department/Director of the Institute concerned, to

the period of three years of his admission to the Course. Such a candidate shall be exempted from re-appearing in the Paper(s)/Part(s) in which he may have obtained at least 50% marks including Sessional(s).

appear/re-appear in the Paper(s) within the period of three years of her/his admission to the Course.

- (b) A candidate who does not complete the requirements for the award of Degree within a period of <u>Three Years of his</u> admission to the Course, shall be declared to be unfit for M.Phil. Course at this University in the subject concerned. This is, however, subject to Clause 9.1 and 9.2 below.
- (c) A candidate who has passed the M.Phil. Examination obtaining <u>Grade-B</u> may re-appear in the next two years of passing the M.Phil. Examination in one or more Theory papers to improve the grade.
- 7. 20% of the maximum marks for each of the written papers shall be reserved for sessional work. The evaluation of the sessional work shall be based on the performance of the candidate in test(s) and/or assignment(s). There must be at least one test for each course. The evaluation of the seminars shall be based on the presentation of at least one paper by each candidate and participation in the Seminar held during the academic year. The Departmental M.Phil. Committee shall draw guidelines for the distribution of marks for the test(s)/assignments/ Seminars. The Committee shall also ensure that these guidelines are followed and proper record is maintained and made available to the students also. Provided that in case of M.Phil. Physical Education, there will be two Seminars during the academic year, out of which one will have to be given by the candidate on the topic approved for submission of dissertation and if considered necessary, the topic of the Dissertation could further be modified at the time of Seminar. The assessment awards shall be sent by the Chairperson of the Department concerned to the Controller of Examinations at least 15 working days before the commencement of the Written Examinations when the classes break for the preparatory holidays.

Note: xxx xxx xxx

DELETED

- <u>8.1</u> A student who has passed the M.Phil. Examination obtaining <u>Grade-B+ may re-appear in theory paper(s) to improve Grade during next two years of passing the M.Phil. Examination.</u>
- 9. The grade awarded to a student in each course will be based on performance of the student in Minor Test comprising of two Class tests; Assignment and Attendance etc. and End-Term Examination at the end of each year.

There will be two Seminars during the academic year, out of which one will be on the topic approved for dissertation. The evaluation of the Seminars shall be based on the presentation by each student and participation in the Seminars held during the academic year in the presence of at least three members of DRAC.

<u>The distribution of the weightage of Minor Tests will be as per scheme of examination.</u>

9.1 The following parameters for the award of Minor Test shall be adopted and inserted in the relevant scheme of examination:-

(i) Two Class <u>Tests</u> : <u>50% marks</u>

(ii) Assignment : 25% marks

(iii) Attendance : 25% marks

Marks for Attendance may be given as under:

(1) <u>91% onwards</u>: <u>5 Marks</u>

(2) <u>81% to 90%</u> : <u>4 Marks</u>

(3) <u>75% to 80%</u>: <u>3 Marks</u>

(4) 70% to74% : 2 Marks*

(5) <u>65% to 69%</u> : <u>1 Mark*</u>

*For students engaged in co-curricular activities of the Department/Institute only/authenticated medical

grounds duly approved by the concerned Chairperson/ Director.

- 9.2 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Department/Institute by the Chairperson/Director concerned before forwarding it to the Examination Branches.
- 9.3 The Chairperson of the Department/Director of the Institute concerned shall forward the final awards/grade of Minor Tests of the students in hard and soft copy to the Examination Branches within 10 days of the commencement of the annual examination. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute concerned. The Minor Test Grade of a student who fails in any examination shall be carried forward to the next examination.
- 9.4 The Chairperson of the Department/ Director of the Institute concerned shall preserve the record on the basis of which the Minor Test Awards have been prepared, for inspection, if needed by the University upto six months from the date of declaration of the result of the examination of the M.Phil. Course.
- 8. The subject of Dissertation/Project Work/Design Work of a candidate shall be approved by the Departmental M.Phil. Committee. The applications regarding the same and the synopsis thereof shall reach the Chairperson of the Department concerned by the dates to be notified by him for the purpose.

The <u>Departmental M.Phil. Committee</u> shall consider the topic/synopsis and approve the same with such modifications as it may deem fit, in the First Term of the session so that the students can start work on the Dissertation. The Committee shall also appoint Supervisor(s) for the dissertation.

<u>10.</u> The topic of Dissertation of a student shall be approved by the <u>DRAC</u>. The applications regarding the same and the synopsis thereof shall reach the Chairperson of the Department/<u>Director of the Institute concerned by 31st December of the year.</u>

The <u>DRAC</u> shall examine the topic/synopsis and approve the same with such modifications as it may deem fit within one month so that the students can start work on the Dissertation.

- 10.1 Prior to the submission of the dissertation, the student shall make a presentation through a Seminar in the Department/Institute before the DRAC which shall also be open to all faculty members and other M.Phil. students. The feedback received may be suitably incorporated into the draft dissertation in consultation with the Supervisor. The student shall present at least one Research Paper in a Conference/Seminar/Workshop etc.
- 10.2 The M.Phil. dissertation submitted by a student shall be evaluated by an external examiner duly recommended by the Board of Post Graduate Studies concerned. Open vivavoce examination will be conducted by the external examiner who evaluated the Dissertation.
- 10.3 While submitting the Dissertation, the student shall give an undertaking, duly verified by the Supervisor concerned regarding originality of the work; plagiarism and submission of the work only to Kurukshetra University.

9.1 Every candidate shall be required to submit to the Controller of Examinations not later than the 31st December, two copies of his Dissertation alongwith CDs in PDF format and a brief abstract of the same, giving an account of the investigation/research conducted and its main findings for the approval of the examiners. If any candidate fails to submit his Dissertation by 31st of December, he may do so any time by the 30th June of the following year where after no extension will be allowed in any case. Such a Dissertation shall be sent for evaluation only on expiry of the relevant date viz., 31st December or 30th June, but if in any particular Department all or majority of the candidates who are assigned to an External Examiner, submit the same before the expiry of the last date i.e. 31st December or 30th June, as the case may be, these will be sent for evaluation without waiting for expiry of the last date.

11. Every student shall be required to submit to the Controller of Examinations not later than the 31st December, two copies of his/her Dissertation alongwith CDs in PDF format and a brief abstract of the same, giving an account of the investigation/research conducted and its main findings for the approval of the examiner. If any student fails to submit Dissertation by 31st of December S/he may submit it latest by 30th June of the following year thereafter no extension will be allowed in any case. Provided further that extension in submission of Dissertation, Clause 1.1 of this Ordinance will be applicable in such cases.

On the successful completion of the evaluation process of the dissertation and declaration of the award of M.Phil. degree, the Result Branch will notify the result of dissertation, a copy of which will be sent to Secrecy Branch to facilitate taking necessary action for sending CDs in PDF format of M.Phil. dissertation to the UGC within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions/ Universities.

NO CHANGE

- 9.2 The Academic Council, on the recommendation of the Board of Post-graduate Studies concerned, shall appoint an External Examiner for the Dissertation/Project Work/Design Work who shall examine and classify the Dissertation etc., as under:—
 - (i) GRADE-A WITH 'DISTINCTION'
 If the candidate deserves 75% or more marks.
 - (ii) GRADE-A
 If the candidate deserves 60% or more but less than 75% marks.
 - (iii) GRADE-B
 If the candidate deserves less than 60% but 50% or more marks.
 - (iv) UNSATISFACTORY
 If the candidate deserves less than 50% marks.

DELETED

If the Examiner considers the Dissertation etc., unsatisfactory he shall also point out in writing the defects and make suggestions for improvement and modification, if a revision will render it acceptable. Such a candidate shall be allowed to resubmit the Dissertation etc. within the prescribed period of the course. If the Examiner recommends rejection of the Dissertation etc., the candidate shall submit the same on a revised topic to be approved by the Departmental M.Phil. Committee within the maximum duration of the course. If the Dissertation etc., is adjudged as satisfactory the same Examiner will, as far as possible, hold the Viva-Voce also. The Viva-Voce shall be open to teachers/students in the Department concerned, but they will not be entitled to put any question.	11.1 If the Examiner considers the Dissertation as unsatisfactory, S/he shall point out in writing the defects and make suggestions for improvement and modification, if a revision will render it acceptable. Such a student shall be allowed to resubmit the Dissertation within the prescribed period of the course. If the Examiner recommends rejection of the Dissertation, the student shall submit the same on a revised topic to be approved by the DRAC within the maximum duration of the course. If the Dissertation is adjudged as satisfactory, the same Examiner may, as far as possible, conduct the Viva-Voce also. The Viva-Voce shall be open to teachers/ students in the Department/Institute concerned.
10. Every candidate shall be examined according to the Scheme of Examination and Syllabus as approved by the Academic Council from time to time. However, Syllabus for the re-appear/failed candidates for the Supplementary shall be the same as applicable at the preceding Annual Examination.	DELETED (as it has been inserted in clause 4.)
11. The amount of Examination fee and fees for Dissertation/Practicals Examination to be paid by the candidate shall be as prescribed by the Controller of Examinations from time to time. A candidate re-appearing in Paper(s)/ Part(s) shall pay fee as for the whole examination.	NO CHANGE except that it will be re-numbered as 12.
12. The medium of instruction shall be English, except in the case of Sanskrit and Music, where it shall be English or Hindi, and in the case of Hindi where it shall be Hindi. The medium of examination shall be as under:- (a) and (b) xxx xxx xxx	NO CHANGE except that it will be renumbered as 13.

- 13. The minimum number of marks required to pass the examination in each semester shall be as under:
 - (i) 45% marks in each written paper (including Sessional Work)/Practical;
 - (ii) 50% in Seminars; and
 - (iii) 50% in the aggregate.

Further, the Dissertation/Project Work/Design Work must be adjudged as 'Satisfactory'.

- 14. The minimum percentage of marks/grade to pass the examination shall be:
 - (i) 50% marks in each Major Test;
 - (ii) 50% marks in each Practical/Seminar etc.;
 - (iii) 55% marks in the aggregate of Minor and Major Tests for each theory/practical paper. There will be no re-examination for Minor Test.
 - (iv) Grade B+ in Dissertation/Viva-voce examination

The result of the candidate for the written papers, practicals and the seminars shall be declared but the candidate will become eligible for the award of degree only after his/her dissertation etc. has been evaluated as satisfactory.

- 14.1 While re-appearing in the examination, the student shall be exempted from appearing in Paper(s)/ Practical(s)/Seminar etc. in which S/he has obtained at least 55% marks in aggregate, as indicated in 14(iii) above.
- 14.2 The result of the student for the written papers, practicals and the seminars shall be declared but the student will become eligible for the award of degree only after the student has obtained Grade B+ in her/his dissertation etc.
- 14.3 Prior to the actual award of the degree, the University shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of UGC Regulations, 2016.

The topic/title of the Dissertation etc. and the grade obtained therein shall also be mentioned in the Degree.

- 14. The result of candidates who have passed M.Phil. Examination shall be classified into Grade as under on the basis of aggregate marks obtained in the examination and the Grade obtained by the candidate will be stated in his Degree :—
 - (a) Those who obtain 60% or more of the aggregate number of marks ... Grade-A.
 - (b) Those who obtain 50% or more but less than 60% marks ... Grade- B.
 - (c) Candidates who pass the examination in the first attempt and with minimum duration of the course after obtaining 75% or more marks in the aggregate shall be declared to have passed in Grade-A with 'Distinction'.

The topic/title of the Dissertation etc. and the grade obtained therein shall also be mentioned in the Degree.

15. Award of grades and the corresponding grade points to be given to a student will be based on Absolute marks taking into account all the papers/subjects undergone by the student as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
F (Fail)	0	Less than 55
Ab	0	Absent

Note: (1) A student eligible to take the examination obtaining Grade F or Ab

will be considered to have failed in the examination/ paper(s). Such a student will be required to re-appear in that examination/paper(s) within permissible chances as per clause 8 for obtaining pass grade. (2) A student who has not completed requisite percentage of lectures in a paper/subject will also be awarded Grade 'F'. Such a student will have to repeat that paper(s)/subject(s) complete the attendance requirement. If 'F'/'Ab' Grade is awarded to a (3) student in Dissertation, S/he will get only one more chance to appear in Viva-Voce/ repeat the Dissertation, as per recommendation of the examiner However, if a student still gets 'F'/'Ab' Grade in Dissertation, the S/he will not be eligible for the award of degree. As soon as possible, after the termination of the 16. examination, the Controller of Examinations shall publish the result of students and a consolidated Transcript indicating performance of the candidate will be issued by the Result Branch. 15. A successful candidate may, if permitted by A successful student may, if permitted by the the Chairperson of the Department concerned, Supervisor/Chairperson of the Department concerned, publish wholly or in part, his Dissertation as a publish whole or in part, her/his Dissertation as a paper, in paper, in Journals of repute. Journals of repute. 16. For purposes of determining eligibility for award of University Medal, the minimum NO CHANGE except that it will be duration of the course will be one academic year re-numbered as 18 extending upto 31st December. **Transitory Provision:** Candidates admitted to the M.Phil. course in the University Teaching Department/Institute during the academic session 2016-17 or earlier shall be governed by the old rule

Ordinance: MBA Examination (Under Choice Based Credit System)

Clause 5 & 5.1 of the Ordinance amended vide Executive Council Resolution No.7(4) of 16.02.2018 w.e.f the Session 2017-18.

Studies of

scheme of examination.

EXISTING

5. The grade awarded to a student in each course will be based on performance of the student in Minor Tests comprising of periodical tests, written assignments and presentation, class participation, class attendance excluding/ Dissertation/Project Report/ Training Report and viva-voce and End-Term Examination at the end of each Semester. The evaluation of the sessional work and Seminars shall be conducted in accordance

with the guidelines laid down by the Board of

the University

Management and inserted in the relevant

AMENDED

(w.e.f. the session 2017-18)

School

- The grade awarded to a student in each 5. course will be based on performance of the student in Minor Tests comprising of periodical tests, written assignments and presentation. class participation, class attendance excluding Workshop on Skills Enhancement/Dissertation/Project Report/ Training Report and viva-voce and End-Term Examination at the end of each Semester. The evaluation of the sessional work and Seminars shall be conducted in accordance with the guidelines laid down by the Board of Studies of the University School of Management and the relevant scheme inserted in examination.
- 5.1 The distribution of the weightage will be as under:
- 5.1 The distribution of the weightage will be as under:
- (i) Minor Tests 30% marks
- (i) Minor Tests 30% marks (40% marks in case of MBA (SFS)
- (ii) Major Tests 70% marks
- (ii) Major Tests 70% marks (60% marks in case of MBA (SFS)

The question papers will be set and answerbooks/Training Report /Project Report evaluated by examiner(s) appointed by the Board of Studies. The Training Report based on In-company Summer Training will be examined by both Internal as well External examiners. Internal evaluation of the Training Report will be done by conducting Presentation in the concerned Department/College. Project Report will be examined by the external examiner only.

The question papers will be set and answer-books/Training Report/Project Report evaluated by examiner(s) appointed by the Board of Studies. The Training Report based on In-company Summer Training will be examined by both Internal as well External examiners. Internal evaluation of the Training Report will be done by conducting Presentation in the concerned Department/College. Project Report will be examined by the external examiner only. There shall be 100% Internal evaluation on Workshops on Skill Development, where prescribed.

ORDINANCE : BACHELOR OF EDUCATION IN SPECIAL EDUCATION (VISUAL IMPAIRMENT) (B.ED. SPL.ED. (V.I.) EXAMINATION (2 YEAR) (SEMESTER SYSTEM)

Clause 1.1, 4, 5, 7.2, 8.1 and 10.3 of the Ordinance amended vide Executive Council Resolution No. 7(12) of 16.02.2018 w.e.f. Session 2017-18.

XXX

EXISTING

AMENDED

(w.e.f. the session 2017-18)

XXX

ORDINANCE—BACHELOR OF EDUCATION IN SPECIAL EDUCATION (VISUAL IMPAIRMENT) (B.Ed. SPL.Ed. (V.I.) (2-Year) EXAMINATION (SEMESTER SYSTEM)

1.1 The duration of the course leading to the award of Bachelor of Education in Special Education (Visual Impairment) (B.Ed. Spl. Ed. (V.I.) Degree, shall be two academic years, comprising of four Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

XXX XXX XXX

3. A person who has passed B.A./B.Sc./B.Com. (with any two pedagogical subjects at school level as per the requirements of the course) with minimum 50% marks (47.50% marks in case of SC/ST/OBC/PWD candidates) from this University or any other University recognized as equivalent thereto shall be eligible to join first Semester of the course.

Note: (i) In case the candidate has passed the Master's Degree exami-nation also alongwith Bachelor Degree, the higher percentage of marks obtained in any of the two will be taken into consideration while preparing the merit, if otherwise eligible.

- (ii) Relaxation of 5% marks in the eligibility condition i.e. 50 marks-2.50% marks = 47.50% marks will be given to SC/ST/OBC/PWD candidates.
- 4. No one who is in employment (Wholetime, Part-time or Honorary Service) shall be allowed to join B.Ed. (Spl.Ed.) (V.I.) Course without taking leave from his/her institution/office etc. from the date of commencement of the Academic Session to the conclusion of his/her final examination

ORDINANCE—BACHELOR OF EDUCATION IN SPECIAL EDUCATION (VISUAL IMPAIRMENT/ HEARING IMPAIRMENT) (B.Ed. SPL.Ed. (V.I./H.I) (2-Year) EXAMINATION (SEMESTER SYSTEM)

1.1 The duration of the course leading to the award of Bachelor of Education in Special Education (Visual Impairment/Hearing Impairment) (B.Ed. Spl. Ed. (V.I./H.I.) Degree, shall be two academic years, comprising of four Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

XXX

NO CHANGE

4. No one who is in employment (Whole-time, Parttime or Honorary Service) shall be allowed to join B.Ed. (Spl.Ed.) (V.I./<u>H.I.</u>) Course without taking leave from his/her institution/office etc. from the date of commencement of the Academic Session to the conclusion of his/her final examination and submission of 'No Objection' from his/her employer.

and submission of 'No Objection' from his/her employer.

- 5. A person who has passed B.Ed. (Spl. Ed.) (Visual Impairment) First and Second Semester Examinations from this University, shall be eligible to join Third Semester Class. This is, however, subject to the provisions made under Clause 9 below.
- 6. and 7 xxx XXX XXX A person who possesses the qualifications as laid down in Clause 3 or 5, as the case may be, has been on the rolls of University Department/College recognised for B.Ed. (Spl. Ed.) (V.I.) course during the academic year preceding the examination, and produces the following certificates, duly the Chairperson signed bv the Department/Principal of the College concerned, shall be eligible to appear in the examination:-
 - (i) of good character;
 - (ii) of having undergone the Course of Training for the Degree of Bachelor of Education (Special Education) (V.I.) for both academic years at the Department of Education;
 - (i) xxx xxx xxx
- 8.2 A deficiency in the prescribed course (Lectures/Practicals/Internship) may be condoned by the Chairperson of the University Department/Principal of the College concerned upto 15% on genuine grounds only.

5. A person who has passed B.Ed. (Spl. Ed.) (Visual Impairment/<u>Hearing Impairment</u>) First and Second Semester Examinations from this University, shall be eligible to join Third Semester Class. This is, however, subject to the provisions made under Clause 9 below.

6. and 7 xxx xxx xxx xxx 8.1 A person who possesses the qualifications as laid down in Clause 3 or 5, as the case may be, has been on the rolls of University Department/College recognised for B.Ed. (Spl. Ed.) (V.I./<u>H.I.</u>) course during the academic year preceding the examination, and produces the following certificates, duly signed by the Chairperson of the Department/Principal of the College concerned, shall be eligible to appear in the examination:—

- (i) of good character;
- (ii) of having undergone the Course of Training for the Degree of Bachelor of Education (Special Education) (V.I./<u>H.I.</u>) for both academic years at the Department of Education;
 - (i) XXX XXX XXX

NO CHANGE

XXX XXX XXX XXX XXX XXX

10.3 A candidate who fails to pass all the four semesters examinations within four years of his/her admission to B.Ed. (Spl. Ed.) (Visual Impairment) course shall be deemed to be unfit for the course.

10.3 A candidate who fails to pass all the four semesters examinations within four years of his/her admission to B.Ed. (Spl. Ed.) (Visual Impairment/ Hearing Impairment) course shall be deemed to be unfit for the course.

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ORDINANCE-MASTER OF PERFORMING ARTS (MPA) EXAMINATION UNDER CHOICE BASED CREDIT SYSTEM (CBCS)

The following Clause (s) of the Ordinance amended vide Executive Council Resolution No.7(13) of 16.02.2018 w.e.f. the Session 2016-17.

EXISTING	AMENDED	
	(w.e.f. the session 2016-17)	
ORDINANCE—MASTER OF PERFORMING ARTS (MPA) (5-YEAR INTEGRATED COURSE) EXAMINATION (Under Choice Based Credit System)	ORDINANCE—MASTER OF PERFORMING ARTS (MPA)/MASTER OF BUSINESS ADMINISTRATION (MBA) (5-YEAR INTEGRATED COURSES) EXAMINATION (Under Choice Based Credit System)	
1. The duration of the course leading to award of Master of Performing Arts (MPA) Degree, shall be five academic years, comprising of ten Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.	1. The duration of the course leading to award of Master of Performing Arts (MPA)/Master of Business Administration (MBA) Degree, shall be five academic years, comprising of ten Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.	
xxx xxx xxx	xxx xxx xxx	
2. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or an examination recognized as equivalent thereto securing not less than 45% marks in the aggregate with English as one of the subjects, shall be eligible to seek admission in the first year of the course.	 A person who has passed one of the following examinations of this University, or an examination recognized as equivalent thereto, shall be eligible for admission to Ist Semester of the relevant Course: For MPA: Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or an examination recognized as equivalent thereto securing not less than 45% marks in the aggregate with English as one of the subjects. (ii) For MBA: Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or an examination recognized as equivalent thereto securing not less than 50% marks in the aggregate with English as one of the subjects. Note: (1) The eligibility for SC/ST candidates will be minimum pass marks in the qualifying examination.	

- 2.1 The candidate admitted to the course shall not be allowed to pursue any other course except certificate course in any Indian or foreign language or computer application being conducted by this University on part-time-basis in the evening with prior permission of the Chairperson, Department of Music & Dance, otherwise his/her candidature for the Master of Performing Arts course will be cancelled forthwith.
- 2.1 The candidate admitted to MPA/MBA course shall not be allowed to pursue any other course except certificate course in any Indian or foreign language or computer application being conducted by this University on part-time-basis in the evening with prior permission of the Chairperson/Director of the Department/Institute concerned otherwise his/her candidature for the course will be cancelled forthwith.

3 and 4 xxx

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3 and 4 xxx

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- 5. The grade awarded to a student in each course will be based on performance of the student in Minor Tests comprising of Class tests; Assignment; Seminar; Quiz, Project File, attendance etc. and End-Term Examination at the end of each Semester. The distribution of the weightage will as per scheme of examination.
- 5.1 The following parameters (with weightage of each) forming the basis of award of Minor Test shall be adopted and inserted in the relevant scheme of examination:-

(i) Sessional Test/Practical/ : 50% marks Seminars for each paper

(ii) Class presentation/

Assignment/Project File/ : 25% marks

Quiz etc.

(iii) Attendance : 25% marks

Marks for Attendance may be given as under:

(1) 91% onwards : 5 Marks

(2) 81% to 90% : 4 Marks

(3) 75% to 80% : 3 Marks

(4) 70% to 74% : 2 Marks*

(5) 65% to 69% : 1 Mark*

*For students engaged in co-curricular activities of the Department/Institute only/authenticated medical grounds duly approved by the concerned Chairperson/Director.

- 5. The grade awarded to a student in each course will be based on performance of the student in Minor Tests (Internal Assessment) comprising of Class tests; Assignment; Seminar; Quiz, Project File and attendance etc. and End-Term Examination at the end of each Semester. The distribution of the weightage will as per scheme of examination.
- 5.1 The following parameters (with weightage of each) forming the basis of award of Minor Test (Internal Assessment) shall be adopted and inserted in the relevant scheme of examination:-

		<u>MPA</u>	<u>MBA</u>
(i) Sessional Test/ Practical/ Seminars for each paper	••	50% marks	50% marks
(ii) Class Presentation/ Assignment/ Project File/ Quiz etc.	:	25% marks	30% marks
(iii) Attendance	:	25% marks	20% marks

Marks for Attendance may be given as under:

(1) 91% onwards	••	5 Marks	6 Marks
(2) 81% to 90% (3) 75% to 80%	:	4 Marks	5 Marks
(4) 70% to 74% (5) 65% to 69%	:	3 Marks	4 Marks
	:	2 Marks*	3 Marks*
	:	1 Mark*	2 Marks*

	*For students engaged in co-curricular activities of the Department/Institute only/authenticated medical grounds duly approved by the concerned Chairperson/Director.
5.2 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Department by the Chairperson of the Department concerned before forwarding it to the Examinations Branch.	5.2 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Department/ <u>Institute</u> by the Chairperson/ of the Department/ <u>Director of the Institute</u> concerned before forwarding it to the Examinations Branch.
5.3 The Chairperson of the Department shall forward the final awards/grade of Minor Tests of the students in hard and soft copy to the Examinations Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute concerned. The Minor Test Grade of a candidate who fails in any semester examination shall be carried forward to the next examination.	5.3 The Chairperson of the Department/ <u>Director of the Institute</u> shall forward the final awards/grade of Minor Tests (<u>Internal Assessment</u>) of the students in hard and soft copy to the Examinations Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute concerned. The Minor Test Grade of a candidate who fails in any semester examination shall be carried forward to the next examination.
5.4 The Chairperson of the Department concerned shall preserve the record on the basis of which the Minor Test Grade has been prepared, for inspection, if needed by the University up to six months from the date of declaration of the concerned semester result.	5.4 The Chairperson of the Department/ <u>Director of the Institute</u> concerned shall preserve the record on the basis of which the Minor Test Grade has been prepared, for inspection, if needed by the University up to six months from the date of declaration of the concerned semester result.
6. The End Term Examination (ETE) (Major Tests) for I/II/III/IV/V/VI/VII/VIII/ IX/X Semester examinations shall be open to a regular student who has:	NO CHANGE
(a) xxx xxx xxx xxx (b) remained on the rolls of the Department during one Semester preceding the examination; and	(b) remained on the rolls of the Department/ <u>Institute</u> during one Semester preceding the examination; and
(c) his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department concerned and produces the following certificates:	(c) his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department/ <u>Director of the Institute</u> concerned and produces the following certificates:
(i) & (ii) xxx xxx xxx;	(i) & (ii) xxx xxx xxx;

7. A candidate who has completed the prescribed course of instruction in the Department for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department, to appear/re-appear in the semester Examination/Paper(s), as the case may be, as an exstudent, without attending a fresh course of instruction only twice at the Supplementary Examinations as specified in Clause 1.1 above. 7.1 xxx xxx xxx xxx 7.1 xxx xxx xxx 7.2 A candidate who fails to pass all the ten Semesters of the MPA examination within a period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tenth Semester Examination, provided the extra chance is availed next to the last admissible normal chance under Clause 7 above. 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination.	6.1 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Chairperson of the Department concerned as under:	6.1 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Chairperson of the Department/ Director of the Institute concerned as under: (a) to (c) xxx xxx xxx
7. A candidate who has completed the prescribed course of instruction in the Department for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department, to appear/re-appear in the semester Examination/Paper(s), as the case may be, as an exstudent, without attending a fresh course of instruction only twice at the Supplementary Examinations as specified in Clause 1.1 above. 7.1 xxx xxx xxx xxx 7.1 xxx xxx xxx xxx 7.2 A candidate who fails to pass all the ten Semesters of the MPA examination within a period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tenth Semester Examination, provided the extra chance is availed next to the last admissible normal chance under Clause 7 above. 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination. 9. The medium of instruction and examination shall be English/Hindi. 7. A candidate who has completed the prescribe dust of instruction in the Department/Institute for any semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Chairperson of the same ex-student/Director of the Institute for appear in the semester Examination, by as an ex-student	(a) to (c) xxx xxx xxx	
course of instruction in the Department for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department, to appear/re-appear in the semester Examination/Paper(s), as the case may be, as an exstudent, without attending a fresh course of instruction only twice at the Supplementary Examinations as specified in Clause 1.1 above. 7.1 xxx xxx xxx xxx xxx xxx xxx xxx xxx x	XXX XXX XXX	XXX XXX XXX
7.2 A candidate who fails to pass all the ten Semesters of the MPA examination within a period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tenth Semester Examination, provided the extra chance is availed next to the last admissible normal chance under Clause 7 above. 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination. 9. The medium of instruction and examination shall be English/Hindi. 7.2 A candidate who fails to pass all the te Semesters of the MPA/MBA examination within period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tent Semester Examination, provided the extra chance in availed next to the last admissible normal chance under Clause 7 above. NO CHANGE NO CHANGE 9. The medium of instruction and examination shall be English/Hindi. 9. The medium of instruction and examination shall be as under: (i) For MPA: English/Hindi	course of instruction in the Department for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department, to appear/re-appear in the semester Examination/ Paper(s), as the case may be, as an exstudent, without attending a fresh course of instruction only twice at the Supplementary	course of instruction in the Department/ <u>Institute</u> for any semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Chairperson of the Department/ <u>Director of the Institute</u> , to appear/reappear in the semester Examination/ Paper(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice at the Supplementary
Semesters of the MPA examination within a period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tenth Semester Examination, provided the extra chance is availed next to the last admissible normal chance under Clause 7 above. 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination. 9. The medium of instruction and examination shall be English/Hindi. Semesters of the MPA/MBA examination within period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester Examination, provided the extra chance in the Tent Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tent Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appe	7.1 xxx xxx xxx	7.1 xxx xxx xxx
candidate for each Semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination. 9. The medium of instruction and examination shall be English/Hindi. 9. The medium of instruction and examination be as under: (i) For MPA: English/Hindi	Semesters of the MPA examination within a period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tenth Semester Examination, provided the extra chance is availed next to the last admissible normal chance	Semesters of the MPA/MBA examination within a period of ten years of his/her admission to First Semester of the course shall be deemed to be unfit for Programme. The bar shall not apply to a candidate appearing to avail the extra chance in the Tenth Semester Examination, provided the extra chance is availed next to the last admissible normal chance under
paper(s)/Semester(s), shall pay fee as for the whole Semester examination. 9. The medium of instruction and examination shall be English/Hindi. 9. The medium of instruction and examination be as under: (i) For MPA: English/Hindi	candidate for each Semester shall be as prescribed by the University from time to time.	NO CHANGE
shall be English/Hindi. be as under: (i) For MPA : English/Hindi	paper(s)/Semester(s), shall pay fee as for the whole	
(ii) <u>For MBA</u> : <u>English</u>		
10. The minimum percentage/grade of marks to pass the examination in each Semester shall be: 10. The minimum percentage/grade of marks to pass the examination in each Semester shall be:		10. The minimum percentage/grade of marks to pass the examination in each Semester shall be:
For MPA Examination		For MPA Examination

- (i) Grade 'P' in each Major Test;
- (ii) Grade 'P' in each Practical subject or Seminar or Assignment or Project File or Viva-voce examination etc. where prescribed;
- (iii) Grade 'P' in the aggregate of Minor and Major Tests for each theory/practical paper. There will be no re-examination for Minor Test.
- 10.1 While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s)/Practical(s)/Assignment/ Project File/Vivavoce in which he/she has obtained at least Grade 'P' in aggregate, as indicated in (iii) above.

- (i) Grade 'P' in each Major Test;
- (ii) Grade 'P' in each Practical subject or Seminar or Assignment or Project File or Viva-voce examination etc. where prescribed;
- (iii) Grade 'P' in the aggregate of Minor and Major Tests for each theory/ practical paper. There will be no re-examination for Minor Test.

While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s)/Practical(s)/Assignment/ Project File/ Vivavoce in which he/she has obtained at least Grade 'P' in aggregate, as indicated in (iii) above.

For MBA Examination

- (i) Grade 'P' in each Major Test and Minor Test (Internal Assessment) separately;
- (ii) Grade 'P' in each Practical subject or Seminar or Assignment or Project File or Viva-voce examination etc. wherever prescribed;

While re-appearing in the examination the candidate shall be exempted from appearing in the paper(s)/practical(s)/ Assignment/Project File/Viva-Voce/ Summer Training Report/Project Report in which he/she has obtained at least Grade 'P'. In case a candidate fails in Internal Assessment shall be given one opportunity in the next year to obtain Grade 'P' in the Internal Assessment as per assessment criteria.

10.1 In case of MBA, all the students shall prepare Corporate Profile Presentation (CPP) as one of the subjects after the End Term Examination of 2nd Semester. Every student shall undergo 6-8 weeks Corporate Training in an industrial/commercial/cooperative institution whether in private, public, cooperative or joint sector, as approved by the Director of the Institute after End Term Examinations of 4th, 6th and 8th Semester. After training the student shall prepare a report and make presentation in the next semester to be evaluated by a panel of experts from industry/academician to be appointed/recommended by Director of the Institute. After End Term Examination of Semester 9th the student shall prepare Research Project Report under the guidance of the teacher in the Institute. The student must submit all the reports within 15 days of starting of teaching of next semester in all the above three cases viz. CPP Report, Training Report and Research Project Report. However, after the expiry of above date, the extension in date shall be permissible with penalty as laid down in General Rules for Examinations.

- 11. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Transcript for each Semester and a consolidated Transcript indicating performance in all Semesters will be issued by the Result Branch.
- 12. A successful candidate after passing semesters I, II, III, IV, V and VI examinations of the Five year course will be awarded a graduate degree of Bachelor of Performing Arts. He/she will be awarded Grades and corresponding Grade Points on the basis of absolute marks taken in all the courses undergone by him/her overall the six semesters i.e. I to VI as under. The candidate who successfully complete the Five year course will be awarded Master of Performing Arts Degree and awarded Grades and corresponding Grade Points on the basis of absolute marks taken by him/her in all the courses undergone by him overall the Ten Semesters i.e. I to X as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent
NI-4 (1)		

NO CHANGE

12. A successful candidate after passing semesters I, II, III, IV, V and VI examinations of the Five year course will be awarded a graduate degree of Bachelor of Performing Arts/Bachelor of Business Administration (BBA), as the case may be. He/she will be awarded Grades and corresponding Grade Points on the basis of absolute marks taken in all the courses undergone by him/her in all the Six Semesters i.e. I to VI as under. The candidate who successfully complete the Five year course be awarded Master of Performing Arts (MPA)/Master of Business Administration (MBA) Degree, as the case may be and awarded Grades and corresponding Grade Points on the basis of absolute marks taken by him/her in all the courses undergone by him overall the Ten Semesters i.e. I to X as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

NO CHANGE

Note: (1) xxx xxx xxx Note: (1) xxx xxx xxx

- (2) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.
- 2) A candidate who has not attended requisite percentage of lectures in a course <u>and/or not obtained pass marks in Internal Assessment</u> will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the attendance requirement <u>and obtain Grade 'P' in Internal Assessment</u>.

(3) If 'F'/'Ab' Grade is awarded to a candidate in Major Project/ Field Training, he/she will get only one more chance to appear in Viva-Voce/repeat the Project/ Field Training, as per recommendation of the examiner at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in Major Project/Field Training, the same will not be eligible for the award of degree.

(3)

- (4) xxx xxx xxx
- 13. xxx xxx xxx
- If 'F'/'Ab' Grade is awarded to a candidate in Major Project/ Field Training/ Summer Training/Research Project, he/she will get only one more chance to appear in Viva-Voce/repeat the Project/Field Training/ Summer Training/ Research Project, as per recommendation of the Chairperson/Director at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in Major Project/Field Training, the same will not be eligible for the award of degree.
 - (4) xxx xxx xxx
 - 13. xxx xxx xxx

Transitory Provision:

Candidates admitted to the Master of Performing Arts (5-year Integrated course) under Annual System in the Department during the academic session 2015-16 or earlier shall be governed by the old rules.

Transitory Provisions:

- (1) Candidates admitted to the Master of Performing Arts (5-year Integrated course) under Annual System in the Department during the academic session 2015-16 or earlier shall be governed by the old rules.
- (2) <u>Candidates admitted to the Master of Business</u>
 <u>Administration (5-year Integrated course) under</u>
 <u>Semester System in the Institute during the academic session 2016-17 or earlier shall be governed by the old rules.</u>

ORDINANCE: SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES. JINDAL JUBILEE GOLD MEDAL

Clause 1 of the above appearing at page number 230 of K.U. Calendar Volume-I, 2009 amended vide Executive Council Resolution No.7(6) of 16.02.2018.

Sr.	EXISTING	AMENDED
No		
1.	There shall be two gold medals known as "Jindal Jubilee Gold Medal" to be awarded out of the annual interest accruing from the Endowment of Rs. 2,00,000/- made by Jindal Aluminum Limited, Jindal Nagar, Tumkur Road, Banglore.	There shall be two Gold Medals "sponsored by Sita Ran Jindal Foundation" to be awarded out of the annual interest accruing from the Endowment of Rs. 2,00,0000/- made by Jindal Aluminum Limited, Jindal Nagar, Tumkur Road, Banglore.
2.	These Gold Medals shall be awarded each year to a candidate who obtain the highest marks in Master's Degree with a minimum of 75% in aggregate in the following examinations of this University: 1. M.Sc. in Industrial Chemistry 2. M.Sc. in Physics	NO CHANGE
3-9	XXX XXX XXX	NO CHANGE

ORDINANCE: BACHELOR OF EDUCATION (B.Ed.) EXAMINATION. (2 Year programme

through distance education)

Clause 3 of the Ordinance appearing at page number 96 of K.U. Calendar Volume-II, 2014 (Part A) amended vide Executive Council Resolution No.7(10) of 16.02.2018.

EXISTING	AMENDED	
3. The minimum qualifications/Eligibility for admission to Part-I of the course shall be as under:-	3. The minimum qualifications/Eligibility for admission to Part-I of the course shall be as under:-	
(i) Bachelor/Master's Degree from a Recognized University with atleast 50% marks in aggregate (47.5% in case of SC/ST/Blind/ Physically Handicapped candidates) or 55% in case of BE/B.Tech. (52.25% in case of SC/ST/Blind/Physically Handicapped candidates) as per directions of Hon'ble Supreme Court of India.	i. Bachelor/Master's Degree of a Recognized University with atleast 50% marks in aggregate (47.5% in case of SC/ST/Blind/ Physically Handicapped candidates) or 55% in case of BE/B.Tech. (52.25% in case of SC/ST/Blind/ Physically Handicapped candidates) as per directions of Hon'ble Supreme Court of India.	
(ii) Trained in service teachers in elementary education.	ii. Trained in service teachers in elementary education.	
(iii) Candidates who have completed a NCTE Recognized teachers education Programme through face to face mode.	iii. Candidates who have completed a NCTE Recognized teachers education Programme through face to face mode.	
(iv) The reservation for SC/ST/OBC/PWD and other categories shall be as per the rules of Haryana Govt.	iv. The reservation policy shall be followed as per the rules of Haryana Govt.	

- (v) Only in service teachers working in any recognized Govt./Aided/Private School/ Educational Institution in the State of Haryana are eligible.
- v. Only in service teachers working in any recognized Govt./Aided/Private School/ Educational Institution are eligible.

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*ORDINANCE-CERTIFICATE COURSE IN PANCHAYATI RAJ AND RURAL DEVELOPMENT EXAMINATION (3 MONTHS) (w.e.f. the session 2017-18)

- 1. The duration of the course of instructions for Certificate Course in Panchayati Raj & Rural Development Examination shall be three months (12 weeks). The course may be held thrice during an academic session.
- 2. The examination shall ordinarily be held in 6th week for internal assessment and 12th week for the End Term Examination. The dates of End Term Examination shall be notified by the Controller of Examinations.
- 3. An elected representative of Panchayati Raj Institutions (Gram Panchayat, Panchayat Samiti and Zila Parishad) in Haryana State or Gram Sachiv or any other person possessing requisite educational qualification to be elected to PRIs shall be eligible to join the course. Preference will be given to the elected leaders of the Panchayati Raj Institutions.
- 4. The examination shall be held according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 4.1 The internal assessment marks will be awarded to a student on the basis of his performance in class test in each paper. The dates of class tests will be notified by the Course-Coordinator. In case, the student(s) remain absent from appearing in the test(s), the Course-Coordinator will decide the case at his own level. The Course Coordinator shall forward the internal assessment awards of the students to the Examinations Branch within ten days of the commencement of the University Examination. He shall preserve the record on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University up to 3 months from the date of declaration of the result.
- 5. A candidate who possesses the minimum eligibility conditions as laid down in Clause 3; has been on the rolls of the Department during the period mentioned in clause 1 above and produces the following certificates duly countersigned by the Course Coordinator, shall be eligible to appear in the examination:-

23

[▼] Approved vide Executive Council Resolution No.7(3) of 16.02.2018

- (a) of good character;
- (b) of having attended not less than 80 per cent of the full course of lectures delivered in each paper and practical separately.
- 6. A deficiency in the prescribed course (lectures/Practical) may be condoned by the Course Coordinator upto 15% on health, social and other valid grounds with proper evidence of the inability/absence from the course.
- 7. A candidate who has completed the prescribed course of instructions but does not appear in the examination or fails may be allowed, on the recommendation of the Course Coordinator, to appear/re-appear in the examination, as the case may be, as an ex-student, without attending the course of instructions afresh. Such a candidate shall be allowed three consecutive chances to pass the course.
- 8. The amount of examination fee to be paid by a candidate shall be as prescribed by the University from time to time.

A candidate who re-appears in one or more paper(s) for the purpose of passing shall pay fee as for the whole examination.

- 9. The medium of instructions and examination will be Hindi/English.
- 10. The minimum number of marks required to pass the examination will be 40% in each paper including internal assessment. There shall be no re-examination for internal assessment.
- 11. As soon as possible, after the examination, the Controller of Examinations shall publish the result and a consolidated transcript indicating the performance of the candidate will be issued by the Result Branch.
- 12. The grade and the corresponding grade point will be awarded to a candidate on the basis of absolute marks taken by him in all the papers/practicals as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49

P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note: (1) A student eligible to take the examination obtaining Grade F or Ab, will be considered to have failed in the examination/paper(s). Such a student will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 7 to pass the course.
 - (2) A student who has not completed required percentage of lectures in a paper will also be awarded Grade 'F'. Such a student will have to repeat that paper(s) to complete the attendance requirement.

*ORDINANCE—BACHELOR OF TECHNOLOGY (B.TECH.) PRINTING, GRAPHICS AND PACKAGING EXAMINATION (Under Choice Based Credit System)

(w.e.f. the session 2017-18)

- 1. The duration of the course leading to award of Bachelor of Technology (B.Tech.) Printing, Graphics and Packaging degree under Choice Based Credit System, shall be four academic years, comprising of eight Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.
- 1.1 The End Term Examination (Major Tests) as well as their Supplementary examinations for the First, Third, Fifth and Seventh Semesters shall ordinarily be held in the month of November/December and for the Second, Fourth, Sixth and Eighth Semesters as well as their Supplementary examinations in the month of May/June.
- 1.2 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations to all concerned.
- 1.3 The last date(s) by which Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol.II.
- 2. A student seeking admission to B.Tech. Printing, Graphics and Packaging First Semester Course shall posses the following qualifications:
 - (i) Passed Senior Secondary Certificate (10+2) examination from the Board of School Education, Haryana or an examination recognized as equivalent thereto, with Physics, Chemistry and Mathematics with at least 45% marks in aggregate (42.75% marks in case of SC/ST candidate).

OR

- (ii) the minimum eligibility conditions and admission criteria as prescribed in the Admission Brochure issued under the authority of Haryana State Counseling Society/Directorate of Technical Education, Haryana from time to time.
- A candidate who has passed the Semesters I and II or III and IV or V and VI from this University under CBCS shall be eligible to join the Semesters III, V and VII respectively of the course. This is, however, subject to the provisions made under clause 7.
- 3.1 A candidate who has passed Diploma in any discipline of a duration of 3 years or more from an AICTE approved Institution with at least 45% marks in aggregate (42.75% in case of SC/ST candidate) shall be eligible to seek admission in 3rd Semester of the course under Lateral Entry admission criteria as prescribed in the admission brochure issued under the authority of Haryana State Counseling Society/Directorate of Technical Education, Haryana from time to time.
- 4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 4.1 Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily.

Approved vide Executive Council Resolution No.7 (7) of 16.02.2018.

(The detailed Rules/Guidelines for Implementation of Choice Based Credit System of Study and Award of Grades are at Appendix-II in K.U. Cal. Vol.II).

- 4.2 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100 point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant scheme of examination.
- 4.3 Credits of a course will be evaluated as under:-
 - (a) For all theory courses, one lecture hour per week (Semester-wise) will be assigned one credit.
 - (b) Two Laboratory/Practical/Field Work hours per week (Semester-wise) will be assigned one credit. Course with odd numbers of Laboratory/Practical/Field Work hours having fractional credits will be accepted. The courses having 1.5 hours Teaching schedule as per scheme of the course per week of 3 hours teaching schedule alternate week will be rationalized to have integer number of contact hours per week so that fraction smaller than 0.5 are not involved in credit assignments of Laboratory courses/Practical/Field Work.
- 5. The grade awarded to a student in each course will be based on performance of the student in Minor Tests comprising of Class tests; Attendance; Class Work (Assignment; Seminar; Viva-Voce; Lab work; Workshop presentation; group discussion; Quiz etc.) and End-Term Examination at the end of each Semester. The distribution of the weightage will as per the scheme of examination.
- 5.1 The following parameters for the award of Minor Test shall be adopted and inserted in the relevant scheme of examination:-

For Theory Papers:

(i) Class Tests (two best out of three) : 40% marks
 (ii) Class Attendance (Lectures/tutorials) : 40% marks
 (iii) Class Work : 20% marks

For Practicals:

(a) Viva-Vice/test
(b) Laboratory Work
(c) Class Attendance
(d) Class Work
20%
40%
20%

The weightage of 40% marks for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

Three class tests of one hour duration for each theory paper will be got scheduled and held by the Institute/Department concerned at its own level ten days before the commencement of examinations. Out of which two best tests shall be counted towards assessment.

5.2 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Institute by the Director of the Institute concerned before forwarding it to the Examinations Branch.

- 5.3 The Director of the Institute shall forward the final awards/grade of Minor Tests of the students in hard and soft copy to the Examinations Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute concerned. The Minor Test Grade of a candidate who fails in any semester examination shall be carried forward to the next examination.
- 5.4 The Director of the Institute concerned shall preserve the record on the basis of which the Minor Test Grade has been prepared, for inspection, if needed by the University up to six months from the date of declaration of the concerned semester result.
- 6. The End Term Examination (ETE) (Major Tests) for I/II/III/IV/V/VI/VIII Semester examinations shall be open to a regular student who has:
 - (a) passed the requisite qualifying examination as laid down in Clause 2 for the First Semester examination or has passed the preceding Semester examinations if S/he is a candidate for the Second/Third/Fourth/Fifth/Sixth/Seventh and Eighth Semester or is covered under clause 3 or 7, as the case may be.
 - (b) remained on the rolls of the Institute during one Semester preceding the examination; and
 - (c) his/her Examination form submitted to the Examinations Branch through the Director of the Institute concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper, practical, seminar, etc. in each course in each Semester separately (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures/practicals/Seminar will be detained by the Institute to take the Major Test in the concerned paper/practical/Seminar unless S/he repeats the course in that paper(s)/ practical(s) and obtains requisite attendance.
- 6.1 A deficiency in the prescribed course (lectures or practicals) may be condoned by the Director of the Institute up to 15% in each paper on valid ground.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/ Youth festivals may be allowed additional condonation on this ground up to 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

7. If a candidate has, after attending the course of studies in the Institute and being eligible, either not appeared or appeared in any semester examination and failed in one or more papers for that examination, S/he can appear for such subject(s) at subsequent examinations without attending a fresh course of studies for that semester in the Institute. Such a candidate may in the meantime, pursue his/her studies for the next higher semester(s) and appear in the examination(s) for the same alongwith the examination for the lower semester(s), as an ex-student only twice on the recommendation of the Director of the Institute concerned.

Provided that a candidate shall not be allowed to attend classes in the Semesters mentioned in Column (c) below unless S/he has fulfilled the attendance requirements as per Clause 6 (c) (ii) for all the courses of the Semesters, mentioned in Column(d) below and shall be required to repeat the studies of the

course(s) in which S/he has failed to achieve the attendance requirements whenever the courses are offered by the Institute/College:

(c) (d)

3rd Semester onwards 1st and 2nd Semester

5th Semester onwards 3rd and 4th Semesters

7th Semesters onwards 5th and 6th Semesters

Provided that after completion of their regular studies for the whole duration of the course upto 8th semester, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out papers under the permissible chances, within the prescribed time.

- 7.1 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth, Seventh and Eight Semesters) within eight years (six years in case of candidates admitted under Clause 3.1) of his/her admission to the course, shall be required to repeat the course de novo.
- 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination.

- 9. The medium of instruction and examination shall be English.
- 10. The topic of Project/Training/Seminar/comprehensive viva-voce, wherever applicable will be approved by the Departmental Committee which will comprise of Director/Chairperson and two senior most teachers of the Institute/department. The evaluation will be done by the examiners recommended by BOS. The candidate shall be required to submit two copies of project/training report to the Director/Chairperson of the Institute/Department before the commencement of end term Examination of the relevant semester.
- 11. The candidate shall be required to undergo practical training/Internship wherever required/provided in the scheme of examination in a business enterprise/organization approved by the Director of the Institute. S/he shall be required to submit a comprehensive report within one month of completion of training. Training Report will be completed under the supervision of the officer of the company/institution under whose guidance and supervision the training was completed by the candidate in that Institute. The candidate will add supervisor's certificate in the beginning of the report stating that the report is an out-come of work done by the candidate during his/her training.
- 12. The minimum percentage of marks/grade to pass the examination in each Semester shall be:
 - (i) Grade 'P' in each Major Test;
 - (ii) Grade 'P' in each Practical/Project Work/Viva-voce examination etc., where prescribed;
 - (iii) Grade 'P' in the aggregate of Minor and Major Tests for each theory/practical paper.

There will be no re-examination for Minor Test.

12.1 While re-appearing in the examination the candidate shall be exempted from appearing in paper(s)/Practical/Project Work/Viva-voce examination etc. in which S/he has obtained at least Grade 'P' in aggregate, as indicated in (iii) above.

- 13. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Transcript for each Semester and a consolidated Transcript indicating performance in all Semesters will be issued by the Result Branch.
- 14. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to VIII, as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10. Provided that in case of the candidates who took admission in B.Tech. Semester 3rd under Lateral Entry Scheme shall be given B.Tech. Degree under Lateral Entry Scheme by taking into account the absolute marks obtained by him in Third to Sixth semester examinations only:-

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 7 for obtaining pass grade.
 - (2) A candidate who has not completed the requisite percentage of lectures in a paper/subject will also be awarded Grade 'F'. Such a candidate will have to repeat the paper(s) to complete the attendance requirement.
 - (3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.
 - (4) For non credit (CBCS) courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
- 15. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the

University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

Transitory Provision:

Candidates admitted to the B.Tech. Printing, Graphics and Packaging course under Semester System in the Institute of Mass Communication and Media Technology during the academic session 2016-17 or earlier shall be governed by the old rules.

*ORDINANCE—MASTER OF PHARMACY (M.PHARM.) EXAMINATION

Credit Based Semester System (CBSS) (w.e.f. the session 2017-18)

- 1. The duration of the course leading to award of Master of Pharmacy (M.Pharm) degree under Credit Based Semester System, shall be of two academic years, comprising of four Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.
- 1.1 The examinations for the degree of M.Pharm. shall be held in the following specializations: Pharmaceutical Chemistry, Pharmaceutics, Pharmacology and Pharmacognosy. A candidate may opt any one of the above.
- 1.2 The End Term Examination as well as Supplementary examinations for the First and Third, Semesters shall ordinarily be held in the month of November/December and for the Second and Fourth Semesters as well as Supplementary examinations in the month of May/June.
- 1.3 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations to all concerned.
- 2. The last date(s) by which Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol.II.
- 3. A person who has passed Bachelor of Pharmacy (B.Pharm.) examination of this University or an examination recognized by this University as equivalent thereto or from an Institution approved by Pharmacy Council of India, New Delhi, with at least 55% marks (52.25% marks in case of SC/ST candidates), shall be eligible for admission to First Semester of M. Pharm. course.
- 4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 4.1 Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily. The amount of credit associated with a course is dependent upon the numbers of hours of instruction per week in that course. Similarly, the credit associated with any of the other academic, co/extra-curricular activities is dependent upon the quantum of work expected to be put in for each of these activities per week.
- 4.2 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100 point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant scheme of examination.
- 4.3 Credits of a course will be evaluated as under:-

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[•] Approved vide Executive Council Resolution No.7 (11) of 16.02.2018.

- (a) For all theory courses, one lecture hour per week (Semester-wise) will be assigned one credit and half (1/2) credit for practical (laboratory) hours.
- (b) These credits are divided into Theory courses, Practical seminars, Assignments, Research work, discussions with the supervisor, Journal club and Co-curricular activities over the duration of four semesters.
- 5. The grade awarded to a student in each course will be based on performance of the student in Internal Assessments i.e. two sessional examinations and attendance in each theory/practical course, Seminar, Assignment, Journal Club, Discussion with the Supervisor, Research Work Presentation open book test, field work, group discussion, Student-Teacher interaction, Practical Records, Viva-Voce etc. and End-Term Examination at the end of each Semester. The distribution of the weightage for award of internal assessment will as per the scheme of examination.

Two Sessional examinations shall be conducted for each theory/practical course as per the schedule fixed by the Institute/College. The Scheme of question paper for theory and practical Sessional examinations shall be as prescribed in the scheme of examination. A student shall have the opportunity to improve his/her performance only once in the Sessional examination component of the internal assessment. The re-conduct of Sessional examination shall be completed before the commencement of that end Semester theory examination.

5.1 The following parameters shall be adopted for award of internal assessment in Continuous Mode and inserted in the relevant scheme of examination:-

For Theory Papers: Maximum Marks

(i) Attendance : 8 marks(ii) Student-Teacher Interaction : 2 marks

For Practicals:

(a) Attendance : 10 marks

(b) Based on Practical Records,

Regular viva-voce etc. : 10 marks

Table for allotment of marks for attendance

Percentage of Attendance	Theory	Practical
95-100	8	10
90-94	6	7.5
85-89	4	5
80-84	2	2.5
Less than 80	0	0

- 5.2 The marks of Internal Assessment will be displayed on the notice board of the Institute by the Director of the Institute concerned before forwarding it to the Examinations Branch.
- 5.3 The Director of the Institute shall forward the final awards of Internal Assessment of the students in hard and soft copy to the Examinations Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute

concerned. The Internal Assessment marks of a candidate who fails in any semester examination shall be carried forward to the next examination.

- 5.4 The Director of the Institute concerned shall preserve the record on the basis of which the Internal Assessment marks have been assigned for inspection, if needed by the University up to six months from the date of declaration of the concerned semester result.
- 6. The End Term Examination (ETE) for I/II/III/IV Semester examinations shall be open to a regular student who has:
 - (a) passed the requisite qualifying examination as laid down in Clause 3 for the First Semester examination or has passed the preceding Semester examination if S/he is a candidate for the Second/Third/Fourth Semester or is covered under clause 7, as the case may be.
 - (b) remained on the rolls of the Institute during one Semester preceding the examination; and
 - (c) his/her Examination form submitted to the Examinations Branch through the Director of the Institute concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 80% of the full course of lectures delivered in each paper, practical etc. in each course in each Semester separately (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures/practicals will be detained by the Institute to take the Major Test in the concerned paper/practical unless S/he repeats the course in that paper(s)/practical(s) and obtains requisite attendance.
- 6.1 A deficiency in the prescribed course (lectures or practicals) may be condoned by the Director, Institute of Pharmaceutical Sciences/Principal of the College up to 10% in each paper/practical on valid ground.
- 7. If a candidate has, after attending the course of studies in the Institute and being eligible, either not appeared or appeared in any semester examination and failed in one or more papers for that examination, S/he can appear for such subject(s) at subsequent examinations without attending a fresh course of studies for that semester in the Institute. Such a candidate may in the meantime, pursue his/her studies for the next higher semester(s) and appear in the examination(s) for the same alongwith the examination for the lower semester(s).
- 7.1 A candidate shall not be allowed to attend Fourth Semester class unless he/she has fulfilled the attendance requirement as per Clause 6 for all the courses of the First, Second and Third Semesters.
- 7.2 A candidate who fails to pass the whole examination (First, Second, Third and Fourth semesters) within four years of his/her admission to the course, shall have to get fresh admission/Registration to the course.
- 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination.

- 9. The medium of instruction and examination shall be English.
- 10. Journal Club/Proposal Presentation/Research work:

Each candidate for M.Pharm. Course in Semester III and IV will be evaluated by a Committee constituted by the Director of the Institute based upon his/her performance in Journal Club/Proposal presentation/Research work done for dissertation.

Each student will have to give a seminar in III Semester (Research Work) based on the progress of his/her Research Work and will be evaluated as per scheme.

10.1 Dissertation/Project/Research/Colloquium work:

Each student shall undertake a project under the supervision of a teacher of the Institute in Semester III and IV. At the end of Semester IV, a candidate who passes I and II Semester Examinations will be required to submit four hard and typed copies of the Dissertation in bound form, on the research topic assigned to him/her by the Supervisor, duly approved by the Director, Institute of Pharmaceutical Sciences. The last date for receipt of Dissertation/Thesis in the Secrecy Branch shall be 30th June of the IV Semester Examination. However, after the expiry in the above date the extension in date shall be permissible with penalty as laid down in the Ordinance-I 'General Rules' for Examinations.

- 10.2 A Supervisor/Guide shall be a full-time postgraduate teacher in the Institute of Pharmaceutical Sciences. However, joint-supervisor(s) could be adopted from the Kurukshetra University or other University or Industry etc., with permission of Director, Institute of Pharmaceutical Sciences, KUK.
- 10.3 The Dissertation shall be a certificate from the Supervisor duly forwarded by the Director/ Head of the Institute/affiliated college, certifying that:-
 - the work has been undertaken and completed under his/her supervision and guidance and meets the requirements of the course;
- 10.4 The Dissertation/thesis shall also bear following undertaking by the candidate
 - "The research work reported in the Dissertation is original and has been carried out by myself and the Dissertation work has not formed the basis of award of any other degree or diploma, etc. of this or any other University".
- The Dissertation shall be evaluated by the External Examiner, Supervisor concerned and the Director, Institute of Pharmaceutical Sciences or his nominee on the basis of the criteria mentioned in the Scheme on the entire Dissertation and oral (Viva-Voce) examination on a date notified by the University. The External examiner shall be from a panel of examiners as recommended by Director, Institute of Pharmaceutical Sciences/Board of Studies. One external examiner may be appointed for a maximum of five candidates of the same subject. Marks of Dissertation and Viva-Voce shall be forwarded by the Director of the Institute to Examinations Branch.

The marks obtained by the candidate for the dissertation shall be taken into account when he/she appears in any future examination under Re-appear Clause-7.

If a candidate fails to submit his/her Dissertation on or before the prescribed date, his/her Viva-Voce examination will be conducted during the subsequent examination which shall not be earlier than three months from the date fixed in the first instance.

A candidate who fails in the Dissertation shall be allowed to resubmit it for fresh assessment not earlier than six months and not later than one year from the date of declaration of result.

- 11. The minimum percentage of marks/grade to pass the examination in each Semester shall be:
 - (i) Grade 'D' in each theory paper/practical including Sessionals.

- (ii) Grade 'D' in aggregate in each Semester examination.
- While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s) and/or practical(s) in which he/she has obtained at least Grade 'D' including sessionals.
- 12. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Transcript for each Semester and a consolidated Transcript indicating performance in all Semesters will be issued by the Result Branch.
- 13. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to IV, as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	90.00-100
A (Excellent)	9	80.00-89.99
B(Good)	8	70.00-79.99
C (Fair)	7	60.00-69.99
D (Average)	6	50.00-59.99
F (Fail)	0	Less than 50
Ab (Fail)	0	Absent

- Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 7 for obtaining pass grade.
 - (2) A candidate who has not completed the requisite percentage of lectures in a paper/subject will also be awarded Grade 'F'. Such a candidate will have to repeat the paper(s) to complete the attendance requirement.
 - (3) If 'F'/'Ab' Grade is awarded to a candidate in Dissertation, he/she will get only one more chance to repeat the Dissertation at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in Dissertation, the same will not be eligible for the award of degree.
- 14. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

Transitory Provision:

Candidates admitted to the Master of Pharmacy (M.Pharm.) course under Semester System in the Institute of Pharmaceutical Sciences during the academic session 2016-17 or earlier shall be governed by the old rules.

*ORDINANCE—BACHELOR OF LIBRARY & INFORMATION SCIENCE (B. LIB. & INF. SC.) EXAMINATION (Under Choice Based Credit System)(w.e.f. the session 2017-18)

- 1. The duration of the course leading to the award of Bachelor of Library & Information Science (B. Lib. & Inf. Sc.) Degree shall be one academic year, comprising of two Semesters. Academic year shall be divided into two Semesters i.e. July to December and January to May/June.
- 1.1 The End Term Examination (Major Tests) as well as its Supplementary examination for the First Semester shall ordinarily be held in the month of November/December and for the Second as well as its Supplementary examination in the month of May/June.
- 1.2 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations to all concerned.
- 1.3 The last date(s) by which Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol. II.
- 2. A person who has passed Bachelor's or Master's Degree Examination in any discipline from this university or an examination recognized as equivalent thereto with atleast 50% marks in aggregate, shall be eligible for admission to the course.
- 3. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 4.1 Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily. (The detailed Rules/Guidelines for Implementation of Choice Based Credit System of Study and Award of Grades are at Appendix-II in K.U. Cal. Vol.II).
- 4.2 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100 point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant scheme of examination.
- 4.3 Credits of a course will be evaluated as under:-
 - (a) For all theory courses, one lecture hour per week (Semester-wise) will be assigned one credit.
 - (b) Two laboratory/Practical/Field Work hours per week (Semester-wise) will be assigned one credit.
- 5. The grade awarded to a student in each course will be based on performance of the student in Minor Tests comprising of Class tests; Seminar; Attendance; Assignment etc. and End-Term Examination at the end of each Semester. The distribution of the weightage will be as per scheme of examination.

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Approved vide Executive Council Resolution No.7 (14) of 16.02.2018.

5.1 The following parameters (with weightage of each) forming the basis of award of Minor Test shall be adopted and inserted in the relevant scheme of examination:-

(i) One test/Seminar/Assignment for each paper : 50% marks

(ii) One Class test/Presentation : 25% marks

(one Period duration)

(iii) Attendance : 25% marks

Marks for Attendance may be given as under:

(1) 91% onwards: 5 Marks

(2) 81% to 90% : 4 Marks

(3)75% to80% : 3 Marks

(4) 70% to 74% : 2 Marks*

(5) 65% to 69% : 1 Mark*

- 5.2 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Department/Institute by the Chairperson of the Department concerned before forwarding it to the Examinations Branch.
- 5.3 The Chairperson of the Department concerned shall forward the final awards/grade of Minor Tests of the students in hard and soft copy to the Examinations Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department concerned. The Minor Test Grade of a candidate who fails in any semester examination shall be carried forward to the next examination.
- 5.4 The Chairperson of the Department concerned shall preserve the record on the basis of which the Minor Test Grade has been prepared, for inspection, if needed by the University upto six months from the date of declaration of the concerned semester result.
- 6. The End Term Examination (ETE) (Major Tests) for I/II Semester examinations shall be open to a regular student who has:
 - (a) passed the requisite qualifying examination as laid down in Clause 2 above if he/she is a candidate for the First Semester examination or has passed the preceding Semester examinations if he/she is a candidate for the Second Semester or is covered under clause 7, as the case may be.
 - (b) remained on the rolls of the Department during one Semester preceding the examination; and
 - (c) his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper, practical, tutorial etc. in each Semester separately (the course to be counted up to the day

^{*}For students engaged in co-curricular activities of the Department/Institute only/authenticated medical grounds duly approved by the concerned Chairperson/Director.

before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures/practicals shall not be eligible to take the Semester Examination in the concerned paper/practical unless he/she repeats the course in that paper(s)/ practical(s) and obtains requisite attendance.

6.1 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Chairperson of the Department/Director of the Institute concerned as under:

(a) Lectures : Up to 15% of delivered in each paper.

(b) Practicals : Up to 15% of total in each paper.

(c) Tutorial/Assignments : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

- 7. A candidate who has completed the prescribed course of instruction in the Department for any semester examination, but does not appear in it, or fails, may be allowed on the recommendation of the Chairperson of the Department, to appear/re-appear in the semester Examination/ Paper(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice, at the Supplementary Examinations, as specified in Clause 1.1 above.
- 7.1. A candidate who fails to pass Bachelor of Library and Information Science examination within a period of three years of his/her admission to the First Semester of the course shall be deemed to be unfit for the Bachelor of Library and Information Science course at this University.
- 8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing/improvement of performance/grade, shall pay fee as for the whole examination.

- 9. The medium of instruction and examination shall be English/Hindi.
- 10. All the students shall submit Educational Tour Report and Library Training/ Internship Report in the Department within one week after the completion of Tour/Internship. However, after expiry of above date, the extension in date shall be permissible with penalty as laid down in General Rules for Examination.

If a student remains absent in all local as well as outside tours, the case will be decided by the Chairperson of the Department on the recommendation of the Committee consisting of all the regular teachers of the Department. However, he/she will have to visit the same library at his/her own cost and shall submit the report in the Department duly attested by the concerned Librarian within one week.

- 11. The minimum percentage/grade of marks to pass the examination in each Semester shall be:
 - (i) Grade 'P' in each Major Test;
 - (ii) Grade 'P' in each Practical subject/Assignment/Training Report/Library Training/ Internship/Educational Tour and Viva-voce examination etc., where prescribed;

- (iii) Grade 'P' in the aggregate of Minor and Major Tests for each theory/practical paper. There will be no re-examination for Minor Test.
- 11.1 While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s)/Practical(s)/Training Report/Internship etc. and Viva-voce etc. in which he/she has obtained at least Grade 'P' in aggregate, as indicated in (iii) above.
- 12. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Transcript for each Semester and a consolidated Transcript indicating performance in all Semesters will be issued by the Result Branch.
- 13. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over both the Semesters i.e. I and II as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 7 for obtaining pass grade.
 - (2) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.
 - (3) If 'F'/'Ab' Grade is awarded to a candidate in major Internship/Training, he/she will get only one more chance to appear in Viva-Voce/repeat the Internship/Training, as per recommendation of the Departmental Committee as prescribed in the syllabi. However, if a candidate still gets 'F'/'Ab' Grade in Internship/Training, the same will not be eligible for the award of degree.

- (4) For non credit (CBCS) courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.
- 14. A candidate who has already passed the Bachelor of Library & Information Science Examination from this University may appear in one or more other optional papers of the subject, at any subsequent examination when held without attending a regular course of study, provided that if there is any corresponding practical work involved, he/she must attend the prescribed number of practicals in the Department/College. The examination fee shall be the same as prescribed by the University from time to time for each paper.

The minimum percentage/grade of marks required to pass in each paper, shall be as prescribed in clause 11 above.

15. A person who has passed the Bachelor of Library & Information Science (B. Lib. & Inf. Sc.) examination of this University and is desirous of improving his/her performance/Grade, will be allowed to appear as an ex-student, thrice, in one or more theory paper(s) of both the semester examinations within a period of three years of his/her passing the B. Lib. & Inf. Sc. examination. Such a candidate, in the first instance, shall be required to intimate all the paper(s) in which he/she would like to improve his/her performance/Grade. He/she will then appear in the respective paper(s) of the Semester examination, simultaneously in December/May.

If he/she does not improve his/her performance/Grade he/she shall be eligible to do so in the following year(s) which would be treated as second chance. In case the candidate does not improve his/her performance/Grade even in the second chance, he/she will be given third chance to improve his/her performance/Grade.

15.1 The result of such a candidate shall be declared only if he/she improves his/her performance/Grade in the aggregate of both the semester examinations by taking into account the grade obtained by him/her in the paper(s) in which he/she re-appeared and the grade obtained by him/her earlier in the remaining paper(s) etc., whichever are higher. The fact that the candidate has improved the performance/Grade shall be mentioned in the Detailed-Marks-Card.

Provided that the candidate will take the examination according to the Syllabus in force for the regular students in that Semester Examination in which he/she proposes to take the examination for the purpose of improving his/her performance/grade.

15.2 A candidate who re-appears in any examination for improvement shall not be allowed to take any other examination of the University simultaneously, except for a Certificate/Diploma course in Language and Bachelor of Education (B.Ed.) Examinations. M. Lib. & Inf. Sc. regular students will also be permitted to improve their Bachelor's Degree result, as per rules.

Transitory Provision:

Candidates admitted to the Bachelor of Library & Information Science (B. Lib. & Inf. Science) course under Semester System in the University Teaching Department during the academic session 2016-17 or earlier shall be governed by the old rules.

*ORDINANCE—BACHELOR OF PHARMACY (B.PHARM.) EXAMINATION

(Choice Based Credit System) (w.e.f. the session 2017-18)

- 1. The duration of the course leading to award of Bachelor of Pharmacy (B.Pharm.) degree under Choice Based Credit System (CBCS), shall be four academic years, comprising of eight Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.
- 1.1 The End Term Examination as well as their Supplementary examinations for the First, Third, Fifth and Seventh Semesters shall ordinarily be held in the month of November/December and for the Second, Fourth, Sixth and Eighth Semesters as well as their Supplementary examinations in the month of May/June.
- 1.2 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations to all concerned.
- 1.3 The last date(s) by which Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol.II.
- 2. A candidate who has passed Senior Secondary Certificate (10+2 Standard) Examination from the Board of School Education, Haryana or an examination recognized as equivalent thereto with Physics and Chemistry as compulsory subjects, alongwith any one of the following subjects, shall be eligible to join First Semester of the course:
 - (a) Mathematics
 - (b) Biology
- 3. A candidate who has passed the Semesters I and II or III and IV or V and VI from this University shall be promoted to Semester III, V and VII respectively of the B.Pharm. course. This is, however, subject to the provisions made under clause 7.
- 3.1 A candidate who has passed Diploma in Pharmacy examination from any institute approved by Pharmacy Council of India, New Delhi may be admitted to B.Pharmacy III Semester under Lateral Entry Scheme.
- 4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 4.1 Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily.
- 4.2 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100 point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant scheme of examination.
- 4.3 Credits of a course will be evaluated as under:-
 - (a) For all theory courses, one lecture hour per week (Semester-wise) will be assigned one credit.
 - (b) Two Laboratory/Practical/Field Work hours per week (Semester-wise) will be assigned one credit. Course with odd numbers of Laboratory/Practical/Field Work hours having fractional credits will be accepted. The courses having 1.5 hours Teaching schedule as per scheme of the

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^{*} Approved vide Executive Council Resolution No.7 (18) of 16.02.2018.

course per week of 3 hours teaching schedule alternate week will be rationalized to have integer number of contact hours per week so that fraction smaller than 0.5 are not involved in credit assignments of Laboratory courses/Practical/Field Work.

5. The grade awarded to a student in each course will be based on performance of the student in Internal Assessment i.e. average marks of two sessional examinations for each theory/practical course and Continuous Mode i.e. Attendance; Academic Activities (Average of any 3 activities e.g. quiz, assignment, open book test, field work, group discussion and seminar, Student-Teacher interaction, Practical Records, Viva-Voce etc. and End-Term Examination at the end of each Semester. The distribution of the weightage for award of internal assessment will be as per the scheme of examination.

Two Sessional examinations shall be conducted for each theory/practical course as per the schedule fixed by the Institute/College. The Scheme of question paper for theory and practical Sessional examinations shall be as prescribed in the scheme of examination. A student shall have the opportunity to improve his/her performance only once in the Sessional examination component of the internal assessment. The re-conduct of Sessional examination shall be completed before the commencement of that end Semester theory examination.

5.1 The following parameters shall be adopted for award of internal assessment in Continuous Mode and inserted in the relevant scheme of examination:-

For Theory Papers: Maximum Marks

(i) Attendance : 4 marks

(ii) Academic Activities : 3 marks

(iii) Student-Teacher Interaction : 3 marks

For Practicals:

(a) Attendance : 2 marks

(b) Based on Practical Records,

Regular viva-voce etc. : 3 marks

Table for allotment of marks for attendance

Percentage of Attendance	Theory	Practical
95-100	4	2
90-94	3	1.5
85-89	2	1
80-84	1	0.5
Less than 80	0	0

- 5.2 The marks of internal assessment will be displayed on the notice board of the Institute by the Director of the Institute concerned before forwarding it to the Examinations Branch.
- 5.3 The Director of the Institute shall forward the final internal assessment awards of the students in hard and soft copy to the Examinations Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute concerned. The internal assessment awards of a candidate who fails in any semester examination shall be carried forward to the next examination.

- 5.4 The Director of the Institute concerned shall preserve the record on the basis of which the internal assessment awards have been prepared, for inspection, if needed by the University up to six months from the date of declaration of the concerned semester result.
- 6. The End Term Examination (ETE) (Major Tests) for I/II/III/IV/V/VI/VIII Semester examinations shall be open to a regular student who has:
 - (a) passed the requisite qualifying examination as laid down in Clause 2 for the First Semester examination or has passed the preceding Semester examination if S/he is a candidate for the Second/Third/Fourth/Fifth/Sixth/Seventh and Eighth Semester or is covered under clause 3 or 7, as the case may be.
 - (b) remained on the rolls of the Institute during one Semester preceding the examination; and
 - (c) his/her Examination form submitted to the Examinations Branch through the Director of the Institute concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 80% of the full course of lectures delivered in each paper, practical etc. in each course in each Semester separately (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures/ practicals for any of the paper(s) will be eligible to take the examination in the remaining papers only.
- 6.1 A deficiency in the prescribed course (lectures or practicals) may be condoned by the Director, Institute of Pharmaceutical Sciences/Principal of the College up to 10% in each paper/practical on valid ground.
- 7. If a candidate has, after attending the course of studies in the Institute and being eligible, either not appeared or appeared in any semester examination and failed in one or more papers for that examination, S/he can appear for such subject(s) at subsequent examinations without attending a fresh course of studies for that semester in the Institute. Such a candidate may in the meantime, pursue his/her studies for the next higher semester(s) and appear in the examination(s) for the same alongwith the examination for the lower semester(s).

Provided that after completion of their studies for the whole duration of the course upto 8th Semester, the candidates will be allowed to appear in examination as an ex-student for the left out papers.

A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth, Seventh and Eight semesters) within eight years of his/her admission to the course, shall have to get fresh admission/Registration to the course. However, this time limit shall be six years in case of candidates who join Semester III under Lateral Entry Scheme.

Candidates who seek re-admission to the programme after break of study has to get the approval from the University by paying a condonation fee as prescribed by the University from time to time.

No condonation will be allowed to the candidate who has more than 2 years break up period and he/she has to rejoin the program a fresh.

8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s), shall pay fee as for the whole Semester examination.

- 9. The medium of instruction and examination shall be English.
- 10. The minimum percentage of marks/grade to pass the examination in each Semester shall be:

- (i) Grade 'D' in each theory paper/practical including Sessionals/Project Work/ Industrial training.
- (ii) Grade 'D' in aggregate in each Semester examination.
- While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s) and/or practical(s) in which he/she has obtained at least Grade 'D' marks including sessionals.
- 11. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Detailed-Marks-Card for each Semester and a consolidated Detailed-Marks-Card indicating performance in all Semesters will be issued by the Result Branch.
- 12. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to VIII, as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10. Provided that in case of the candidates who took admission in B.Pharm Semester 3rd under Lateral Entry Scheme shall be given B.Pharm. Degree under Lateral Entry Scheme by taking into account the absolute marks obtained by him in Third to Eighth semester examinations only:-

Letter grade	Grade Point	Marks
O (Outstanding)	10	90.00-100
A (Excellent)	9	80.00-89.99
B(Good)	8	70.00-79.99
C (Fair)	7	60.00-69.99
D (Average)	6	50.00-59.99
F (Fail)	0	Less than 50
Ab (Fail)	0	Absent

- Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 7 for obtaining pass grade.
 - (2) A candidate who has not completed the requisite percentage of lectures in a paper/subject will also be awarded Grade 'F'. Such a candidate will have to repeat the paper(s) to complete the attendance requirement.
- 13. Ranks and Medals shall be awarded on the basis of final CGPA. However, candidates who fail in one or more courses during the B.Pharm program shall not be eligible for award of ranks. Moreover, the candidates should have completed the B.Pharm. program in minimum prescribed number of years i.e. four years for the award of Ranks.
- 14. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

Transitory Provision:

Candidates admitted to the Bachelor of Pharmacy (B.Pharm.) course under Semester System in the Institute of Pharmaceutical Sciences during the academic session 2016-17 or earlier shall be governed by the old rules.
