



KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act-XII of 1956)
(A'+ Grade NAAC Accredited)

NOTIFICATION

It has been observed that some employees including holding the position of University functionary of the University send their representations/demands etc. **directly** through e-mail and by using social media; to the Administrative Officers/Heads of the Departments/Institutes/Branches/Members of Executive Council, which is not a proper procedure.

The Executive Council has also taken a serious view of it and desired that the employees including holding the position of University functionary of the University should not send any representation/demand etc. **directly** through e-mail and by using social media in future. **It should be submitted through proper channel to the respective Administrative Officers/Heads of the Departments/ Institutes/Branches for consideration.** The wrongful use of any kind of social media like Facebook/Whatsapp/Twitter/Instagram etc. should be avoided as it maligns the image of the University.

Therefore, all the employees including holding the position of University functionary of the University are requested to send their representations through proper channel. Any violation of above instructions will invite strict disciplinary action.

REGISTRAR

Endst. No. ET-6/2019/ 8097-8196

Dated: 05-07-19

Copy of the above is forwarded to the following for information & necessary action:-

1. All the Chairpersons/Directors/Principals of the University Teaching Departments/Institutes/IIHS/ITTR/DDE and all the Administrative Officers/Heads of the Branches/Offices of the Kurukshetra University, Kurukshetra.
2. Finance Officer, Kurukshetra University, Kurukshetra.
3. P.A. to Vice-Chancellor (for kind information of the Vice-Chancellor), Kurukshetra University, Kurukshetra.
4. PS to the Registrar (for kind information of the Registrar), Kurukshetra University, Kurukshetra.

W. S. Gulab
5/7/19
Deputy Registrar, Estt. (T)
for Registrar