

Institute of Mass Communication and Media Technology
Kurukshetra University, Kurukshetra-136119

(Established by the State Legislature Act (XII) of 1956)
('A' Grade, NAAC Accredited)

Admission Notice: 2011-12

Applications are invited for admission to Media courses for the academic session 2011-12:

Courses	Duration	Eligibility	Date of Entrance test
B.A. (Mass Communication)	3 Yrs	10+2 with 50% marks (minimum pass marks for SC/ST)	03.07.2011 2 p.m. to 4 p.m.
Five - Year Integrated Course in Multimedia (B.Sc. & M.Sc.)	3+2 Yrs		
Five - Year Integrated Course in Graphics and Animation (B.Sc. & M.Sc.)	3 +2 Yrs		
M.Sc. (Mass Communication)	2 Yrs	Bachelor Degree with 50% marks (minimum pass marks for SC/ST)	03.07.2011 9 a.m. to 11 a.m
M.Sc. (Electronic Media)	2 Yrs		
M.A. (Journalism & Mass Communication)	2 Yrs		
P.G. Diploma in Graphics and Animation	1 Yrs		

Prospectus (Information Book, Media Courses 2011-12, Code No. Mass 11) containing Application Form, instructions and guidelines for admission can be obtained from the Manager (P&P), Kurukshetra University, Kurukshetra from **05.06.2011** onwards on cash payment of Rs. 600/- (Rs. 150/- for SC/BC candidates of Haryana). If required by Regd. Post, send a Bank Demand Draft of Rs.650/- (Rs. 200/- for SC/BC candidates of Haryana) in favour of Registrar, Kurukshetra University payable at Kurukshetra. Application Form can also be downloaded from the Website: www.kuk.ac.in . Downloaded Application Form must be accompanied with the prescribed fee as stated above.

Last date for receipt of Application Forms in the office of the Director, Institute of Mass Communication and Media Technology, Kurukshetra University, Kurukshetra is **30.06.2011**.

All courses are highly job oriented and also prepare students for self employment.

Admission helpline: 01744-238310, e-mail: imcmtkuk@gmail.com

Director

ADMISSION SCHEDULE

Last date for the receipt of application: June 30, 2011

Entrance Test Schedule

Course Category	Date	Time
A- Under Graduate Courses		
Code Nos.		
1. B.A (Mass Communication)	03.07.2011	2 p.m. - 4 p.m.
3 Five - Year integrated course in Multi Media	-do-	-do-
4. Five - Year integrated course in Graphics & Animation	-do-	-do-
B- Post Graduate Courses		
5 M.Sc. Mass Communication	03.07.2011	9 a.m. -11 a.m.
6 M.Sc. Electronic Media	-do-	-do-
7 M.A. Mass Communication	-do-	-do-
8 P.G. Diploma in Graphics & Animation	-do-	-do-

Result of the entrance tests will be declared on July 04, 2011 and will be notified on the notice board of the Institute. It will also be placed on university website **www.kuk.ac.in** No separate correspondence will be made in this regard.

First counseling-

List of selected candidates-

Date for depositing the fee-

Second Counseling-

List of selected candidates-

Date for depositing the fee-

Third Counseling, if required

List of selected candidates-

Date for depositing the fee-

July 7, 2011 at 11 a.m

July 7, 2011 at 5 p.m.

July 8 to July 9, 2011

July 11, 2011 at 11 a.m.

July 11, 2011 at 5 p.m.

July 12 to July 13, 2011

July 14, 2011 at 11 a.m.

July 14, 2011 at 5 p.m.

July 15 to July 16, 2011

Result of all the entrance tests will be declared on July 4, 2011 and will be notified on the notice board of the Institute. It will also be displayed on the university website- www.kuk.ac.in

No separate intimation regarding results and counseling will be made to the candidates.

Classes will start from July 18, 2011.

MARKS AND SAMPLE OF QUESTIONS FOR ENTRANCES TEST

A. For Under Graduate Courses (B.A.MC, B.Sc. MM & B.Sc.GA&G)

There will be only an objective type test consisting of 100 questions based on the following:

- (I) General awareness
 - (II) Language proficiency both in Hindi and English
 - (III) Aptitude test for the course
- Marks: 100 }

B. For Post Graduate Courses (M.Sc.MC, M.Sc.EM, M.A.J&MC and PGDG&A)

The entrance test for P.G. courses will include both objective as well as descriptive questions. There will be 75 objective type questions based on the following:

Part-I

- General awareness
 - Language proficiency both in Hindi and English
 - Aptitude test for the course
- } Marks: 75

Part-II

- Two descriptive type questions will be given out of which one question to be attempted either in Hindi or in English in about 500 words.

Marks: 25

Note: For both UG and PG courses, the objective type question paper will be in the form of multiple choice answers of the questions. OMR sheet will be provided to mark the right answers.

Objective type sample questions for both UG and PG courses

General Awareness:

1. Who is the Chief Election Commissioner of India?

- (a) S.Y Qureshi (b) T.N. Seshan (c) Naveen Chawla (d) P.J. Thomas

2. Dhobi Ghat is directed by

- (a) Kiran Rao (b) Amir Khan (c) Meera Nair (d) Farah Khan

Language proficiency both in Hindi and English

1. Which one is the correct expression?

- (a) It is raining cats and dogs.

- (b) It is raining cats and mice.
- (c) It is raining cats and elephants..
- (d) It is raining cats and rabbits.

2- fuEufyf[kr esa ls dkSulk 'kCn lgh gS\

- (a) loklFk (b) lokLFk; (c) LokLF; (d) loLF;

Aptitude test questions

1. Which medium is called tribal drum?
(a) Television (b) Radio (c) Cinema (d) Internet
2. Key board of a computer is an.....
(a) Output device (b) Input device (c) Processing device (d) none

Sample of descriptive questions for PG courses:

1. How does Indian Media strengthen Indian demorcary?
2. Politics has become the most corrupted Institution in Indian democracy. Argue in favour or against it.

Note:

1. The candidate will file a single application form for all the courses falling in a category. Therefore, there will be a single application for under graduate courses (Sr.Code 1, 3 & 4), a single application for post graduate courses (Sr./Code 5 to 8).
2. There will be a common entrance test for all the courses falling under a category. Therefore, a common entrance test will be held for under graduate courses (Sr./Code 1, 3 & 4), a common entrance test for P.G. courses (Sr./Code 5 to 8).
3. If you don't receive admit card through post or in person by July 1, 2011, you may collect the duplicate admit card from the office of the Institute at least one hour before the start of the entrance test on production of proof of submission of admission application in the Institute.
4. Options for admission to a particular UG/PG course will have to be given by the candidate in writing to the admission committee at the time of counseling.
5. Admission in B.Tech. (Printing, Graphics & Packaging) will be made on the basis of AIEEE score through the Haryana State Counseling Society, Panchkula. For more information in this regard please contact **www.techeduhry.nic.in**
6. Separate application forms and schedule will be available for admission in M.Phil and Ph.D. courses as per university Handbook of Information.

7. After getting admission slip from the office of Institute, the candidate may get fee voucher from the Fee Section (Old Arts Faculty Building) of the University and shall deposit the fee in the State Bank of India, University Market, Kurukshetra.

8. A counter foil of the fee deposited will have to be submitted by the candidate in the Fee Section (Old Arts Faculty Building) of the University to get class Roll No. and photocopy of the same has to be deposited in the office of the Institute.

Sr. No. _____

**INSTITUTE OF MASS COMMUNICATION AND MEDIA TECHNOLOGY
KURUKSHETRA UNIVERSITY, KURUKSHETRA
Application Form Session: 2011-12**

Last Date for receipt of application: June 30, 2011 upto 5:00 p.m.

(To be filled by office)

1. Application for the Course category _____

(UG courses/PG courses)
(Option for admission to a specific UG/PG course is to be given in writing at the time of counseling)

Application No./ _____
Date of Receipt: _____
Signature of the official _____

(Use capital letters : 2 to 9)

¼fgUnh esa½

2. Name:

3. Father's Name:

4. Mother's Name

5. Sex M F 6. Date of Birth: 7. K.U. Regn. No. (if any): _____

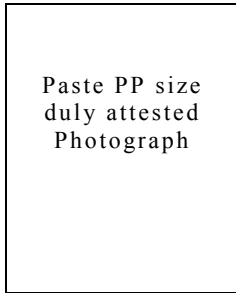
DD MM Year

8. Correspondence Address: _____

..... Phone.....

..... Mobile.....

..... e-mail.....



9. Nationality 10. Bonafide Resident of Haryana: **Yes / No**

11 Category (Tick appropriate)

AIC	HGC	SC	BC-A	BC-B	PH	ESM	DFP
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12 Weightage (if any) as per prospectus (Tick appropriate)

FHU	NTA	TFC	Hons	ECA	GRS
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13. Summary of Educational Qualifications

Examination Passed	Uni./ Board	Year of Passing	Roll No.	Marks obtained/ Total	%age	Division
Matric						
10+2 or equivalent						
B.A./B.Sc./ B.Com. (I+II+III)						
Any other examination						

14. Particulars to calculate MAP (Merit for Admission Purpose)

To be filled in by the applicant					To be filled by Admission Committee			
Marks obtained/Total Marks in Qualifying Exam	University/Board	Year of Passing	Haryana/ Non-Haryana	Category	%age of marks in Qualifying exam	Weightage	Marks obtained in entrance test	Total Score (MAP)

15. Father's Occupation.....Mother's Occupation

Annual Income:

16. Are you employed? **Yes / No**

17. Have you ever been expelled/rusticated/punished on account of misconduct or indiscipline by any of the institution you have studied in? **Yes / No**

18. Are you enrolled in or seeking admission to any other course concurrently in K.U.K? **Yes / No**

If yes: Class.....Department.....

19. Are you applying for Hostel? **Yes / No**

20. Please tick against the documents/ attested photocopies, which you have attached along with the admission application:

(a) DMCs of 10+2/B.A./B.Sc./B.Com. Part-I, II, III on the basis of which admission is being sought.

(b) Character certificate from the Head of the Institution last attended.

(c) Relevant certificate in support of Bonafide Resident of Haryana (if needed).

(d) Relevant certificate in support of date of birth.

(e) In case the applicant is claiming the weightage of TFC, copies of all DMC's of University/Board examination passed by the applicant before the qualifying examination.

(f) Certificate(s) in support of claim of other weightage(s).

(g) Relevant certificate in support of reserved category.

(h) Declaration /Affidavit of being outside creamy layer if claiming the benefit of BC, as per Annexure given in Prospectus.

(i) No objection certificate from employer (in case of employed applicant).

21. Declaration by the applicant and the parents/guardian

I declare that entries made by me in this Admission Application are true in all respects and in any case, any information is found to be false, this shall entail automatic cancellation of my admission besides rendering me liable to such action, as the university may deem proper.

I note that my admission to the university and my continuance on its rolls are subject to the provision of the university and any other rules and instructions, which may be issued from time to time. I shall abide by the rules of discipline and proper conduct, which may be framed in this regard. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account I am liable to be punished appropriately.

I undertake that I shall not indulge in any act of ragging.

Date: _____

Signature of the Applicant

Place: _____

Signature of Father/Guardian

.....
(For office use only)

Admitted to the course.....

Admission No.....

Member Admission committee.....

.....

Convener, Admission committee

Dated.....

Director

INSTITUTE OF MASS COMMUNICATION AND MEDIA TECHNOLOGY

KURUKSHETRA UNIVERSITY, KURUKSHETRA

Admit Card for Entrance Test Media Courses 2011-12

(to be filled by the candidate at the time of submission of application)

Course category for admission _____

(UG/PG)

Name of the Candidate _____

Father's Name _____

Mother's Name _____

Affix PP size
Attested
Photograph

.....
Signature of the candidate

(To be filled by the office)

Roll No.....

Date of Test: July 3, 2011

Time:.....

Venue of the Entrance Test:

**Institute of Mass Communication &
Media Technology,
Kurukshetra University, Kurukshetra**

Signature of the official
IMC&MT

Director
IMC&MT

Instructions:

1. Bring this card to the examination centre. You will not be admitted to the centre without admit card.
2. Report to the examination centre at least half an hour before the commencement of the exam.
3. Write accurately and legibly your Roll No. as given on this card on your answer sheets.
4. The question paper will be in the form of multiple choice objective type questions. OMR sheet will be provided to mark the answers with HB pencil/Black Pen. Entrance test for PG courses, in addition, will include descriptive part also and a separate answer sheet will be provided for attempting the same.
5. This Admit Card is provisional subject to your fulfilling the prescribed eligibility conditions.
6. Keep this Admit card with you and bring at the time of counseling also.

Eligibility, Seats and Fee structure

Note:

Sr./Code	COURSE	ELIGIBILITY	SEATS	ANNUAL FEE
01.	B.A. (Mass Communication)	Senior Secondary with any combination with 50% marks	40	Rs. 25,000/-
03.	Five-Year Integrated Course in Multimedia (B.Sc. & M.Sc.) Five years (i) B.Sc.(Multi Media)	Senior Secondary with any combination with 50% marks	30	Rs. 35,000/-
	(ii) M.Sc. (Multimedia)	B.Sc. in Multimedia.	30	Rs.35,000/-
04.	Five-Year integrated course in Graphics & Animation B.Sc. (Graphics & Animation)	Senior Secondary with any combination with 50% marks	30	Rs. 35,000/-
	(ii) M.Sc. (Graphics & Animation)	B.Sc. in Graphics & Animation.	30	Rs.35,000/-
05.	M.Sc.(Mass Communication)	Bachelor in any discipline with 50% marks	30	Rs. 25,000/-
06.	M.Sc. (Electronic Media)	Bachelor in any discipline with 50% marks	30	Rs. 40,000/-
07.	M.A. (Journalism & Mass Communication)	Bachelor in any discipline with 50% marks	30	As per university Hand Book Information
08.	P.G. Diploma in Graphics & Animation	Bachelor in any discipline with 50% marks	30	Rs.25,000/-

- The eligibility condition for SC/ST candidates for the courses from Sr. no. 1 to 08 except Sr. No. 2 is minimum pass marks in the qualifying examinations.
- Benefits of fee for SC candidates of Haryana:** There is a Post Matric Scholarship of GOI for welfare of SC as per letter No.FC/SC/BC/2011/204/98 dated 17.01.2011 of the Financial Commissioner & Principal Secretary to Govt. Haryana Welfare of SC & BC, Chandigarh. SC students whose parents/guardian income is upto Rs.2 lac per annum are eligible for benefits under the scheme. The benefits includes enrollments/registration, tuition, games, union, library, magazine, medical examination and such other fees compulsory payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit will, however, be excluded. For students admitted under this scheme the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/Institute.

Note: An income declaration will be furnished by the self-employed parents/guardian of SC candidates, stating definite income from all sources by way of an affidavit on non-judicial stamp paper. Employed parents/guardian are required to obtain income certificates from their employer and for any additional income from other sources, they would furnish declaration by way of an affidavit on non-judicial stamp paper.

Admission helpline:

Office of Director, IMC&MT, KUK

Phone: 01744-238310

e-mail: imcmtkuk@gmail.com

University website: <http://www.kuk.ac.in>

CHARACTER CERTIFICATE

Name of the Department/College.....

Session.....Certified that Mr./Miss/ Mrs.....son/daughter of
Shri.....has been a bonafide student of this Department/College
during the period.....He/She appeared in the
.....Examination of the University/Board held in
..... under Roll No.....and *passed
obtaining.....marks out ofmarks or *failed/ *placed under
compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/ Unsatisfactory.

Dated:.....

Signature of the Principal/
Chairperson of the Deptt.
(with office seal)

*Strike out whichever is not applicable.

SCHEDULED CASTE CERTIFICATE

Certified that Mr./Ms. _____ son/daughter of
Shri _____ resident of (complete
address) _____

_____ belongs to _____ caste, which has been Notified as Scheduled
Caste by the Haryana Government.

This certificate is being issued to him/her on the basis of verification by Naib Tehsildar/
Secretary, Municipal Committee _____.

No. _____
Dated _____
Place _____

Sub-Divisional Officer (C)
(with legible seal)

BACKWARD CLASS CERTIFICATE (BLOCK 'A' OR 'B')

Certified that Mr./Ms. _____ son/daughter of
Shri _____ resident of (complete address)

_____ belongs to _____ caste, which has
been notified as Backward Class by the Haryana Government and is placed in Block
_____ (mention Block 'A' or 'B').

Further certified that he/she is not covered in Creamy Layer (Ref. letter No.1170-SW(1) Dated
7.6.1995 and no. 22/22/2004-3GS-III dated 22.1.2009.

This certificate is being issued to him/her on the basis of verification by Naib Tehsildar/
Secretary, Municipal Committee _____

No. _____
Date _____
Place _____

Sub-Divisional Officer(C)
(with legible seal)

AFFIDAVIT

(By the Parents of the Backward Class Category Candidates)

I _____ Father/Mother of _____ Resident of _____
_____ seeking admission to _____
course in Haryana do hereby solemnly affirm & declare that I belong
to _____ caste which is included in the list
of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare
and affirm that I and my wife/husband are not covered under the criteria fixed by
Haryana Govt. vide letter No.1170-SW(1)-95 dated 7.6.1995 and No. 22/22/2004-3GS-
III dated 22.1.2009 for excluding socially advanced persons/sections(Creamy Layer)
from Backward Classes.

I further undertake that in case the information contained in the above para is
found false at any stage, the Competent Authority will be entitled to cancel the
admission.

DEPONENT

Dated:.....

Place:.....

VERIFICATION

Verified that the above statement is true and correct to the best of my knowledge
and belief and nothing has been concealed therein.

DEPONENT

The affidavit should be of the month of June, 2011 or later.

**MEDICAL CERTIFICATE FOR PHYSICALLY HANDICAPPED
OFFICE OF THE CHIEF MEDICAL OFFICER, _____**

No. _____ Dated _____

Certified that Sh./ Km./Smt _____ son/daughter/wife of Sh. _____ resident of _____ District _____ appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that the nature of handicap/disability is _____% and (as applicable), is as under:

1. Blind or Low vision _____
2. Hearing impairment _____ .Locomotor disability/cerebral palsy _____

Thus the candidate is physically handicapped as per standard norms of Haryana.

(Signature of the Applicant)

Chief Medical Officer
_____, Haryana

Dated : _____
Place : _____

(Seal of the above authority)

*The handicap disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering / Architecture / Technician etc.

**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of
Shri _____ resident of (Complete address) _____
Freedom fighter of Haryana (Identity No. _____) is father/grandfather of
Mr./Ms. _____ of village/ Town _____ Police
Station _____ Tehsil _____ District _____

No. : _____

Dated: _____
Place: _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)

Annexure-VII

**CERTIFICATE FOR THE EX-SERVICEMEN OF
INDIAN DEFENCE SERVICES/PARA-MILITARY FORCES**

Certified that Number _____ Rank _____ Name _____ son of
Sh. _____ Father of _____ Resident of
Village _____ Post Office _____ Tehsil _____ Distt.
_____ belonging to the State of Haryana, as per his/her service record at the time of entry into
service, had served in the Army /Air Force/ Navy/ _____ (Name of the Para-Military
Force) from _____ to _____ and subsequently discharged/retired from the service on
_____ as per his/her service record. At the time of entry into service the home address given is
_____ (Distt. _____) Haryana.

Signature

Officer Commanding/Competent Authority
(with Official Seal)

Place _____
Date _____

AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms _____ (full name of parent/guardian) father/mother/guardian of, (full name of student with admission/registration/enrollment number), having been admitted to (name of the institution) have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that :
 - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this _____ day of _____ month of _____ 2011

Signature of the deponent

Name : _____

Address : _____

Telephone/Mobile No. _____

VERIFICATION

Verified that the content of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Kurukshetra on this the _____ 2011

Signature of the deponent

Solemnly affirmed and signed in my presence on this the _____ 2011 after reading the contents of this affidavit.

OATH COMMISSIONER

Important guidelines

- 1. Before filling the Admission Form the candidates are required to read the Prospectus carefully.**
2. No column should be left blank in Admission Form; write N.A. against the column which is not applicable, otherwise it will be considered as incomplete and liable to be rejected.
3. Self attested photo copies of certificates/DMCs of matric, 10+2, B.A./B.Sc./B.Com Part-I, II, III and documents for weightages must be attached with the Admission Form.
4. Photograph duly attested by a gazetted officer must be pasted at appropriate place on application form and also bring two passport size photographs at the time of counseling.
5. Please enclose two self addressed envelopes of the size of 9"x4"each with a postal stamp of Rs. 5/-each with the application form.
6. The candidate will file a single application form for all the courses falling in a category. Therefore, there will be a single application for under graduate courses (Sr./code 1,3,4), a single application for post graduate courses (Sr./code 5 to 7).
7. There will be a common entrance test for all the courses falling under a category. Therefore, a common entrance test will be held for under graduate courses (Sr./code 1,3,4), a common entrance test for P.G. courses (Sr./code 5 to 7).
8. Options for admission to a particular UG/PG course will have to be given by the candidate in writing to the admission committee at the time of counseling.
9. If the last date of receipt of Admission Form and last date for depositing the dues falls on a holiday or that day is declared holiday by the University, the next working day will be considered the last day for the purpose.
10. There shall be no rounding of percentage.
11. Candidates, who have appeared in the final year of the Bachelor's Degree examination in April/May 2011, can also apply. In such cases, candidature will be provisional subject to production of proof of fulfilment of eligibility requirements at the time of counseling. In the event of this requirement being not met by the due date, the candidate will have no claim for admission under any circumstances.
12. Candidates having compartment in the qualifying examination will not be considered for admission.
13. Unless otherwise specifically provided in the concerned Ordinance, the eligibility condition in case of SC/ST candidates for admission to various courses, except B.Tech. Printing, Graphics and Packaging of the Institute will be pass marks in the qualifying examinations.
14. 5% relaxation in the eligibility condition for admission to various courses will be given to blind/physically and visually handicapped candidates.

15. A Candidate who has passed qualifying examination from the Universities of Haryana will be considered Haryana resident and he/she is not required to submit Haryana Resident certificate. Other candidates who are seeking benefit of Haryana resident, have to submit a certificate of Bonafide Resident of Haryana as per guidelines, at Appendix-A.
16. In case two or more candidates in merit list have equal percentage of marks, the marks obtained in the qualifying examination will be taken into consideration. In case there is still a tie, the candidate senior in age will be considered first.
17. If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes, on the date of marking of attendance, his/her admission shall be cancelled.
18. Each admitted student shall have to furnish two affidavit (as per specimen given in the Prospectus) from himself/herself and his/her parents/guardian that he/she never found guilty of ragging and shall not indulge in any act of ragging.
19. Use of alcohol is prohibited in the University campus.
20. An official E-mail ID will be allotted and communicated to every regular student by the concerned Department/Institute for sending official communication to him/her.
21. Weekly attendance report of all students will be put on the University Website. If a student remains absent from the class for 14 days or more in a month his name will be struck off from the rools and his/her parents will also be informed.
22. If any student gets accommodation allotted his/her name in Hostel and allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both of the students, i.e. (i) the allottee and (ii) the illegal occupant, shall be cancelled from the department as well as from the hostel without assigning any reason.
23. Any legal dispute relating to admission of students will be subject to Court at Kurukshetra or Courts having jurisdiction in Kurukshetra.
24. If a student of M.A/M.Sc. (Previous) does not qualify 50% of the papers in the Examinations, he/she will not be allowed admission to the course in final year.
25. A candidate who has passed B.Sc. in Graphics, Animation and Gaming/ B.Sc. in Multimedia examination from Kurukshetra University or an examination from another University recognized as equivalent thereto, shall also be eligible to join M.Sc. in Graphics, Animation and Gaming/ M.Sc. in Multimedia Courses, as the case may be. This is, however, subject to the provisions made under clause 8 of the Ordinance for these courses.
26. The nomenclature of the Five year Integrated Course in Graphics, Animation & Gaming would be Five Year Integrated Course in **Graphics and Animation** with effect from the academic session 2011-12.
27. Admission in B.Tech. (Printing, Graphics & Packaging) first year will be made on the basis of AIEEE score by the Haryana State Counseling Society. No separate form is required to be filled up by the candidate for admission to this course.
28. Separate application forms and schedule will be available for admission in M.Phil and Ph.D. courses as per university handbook of information.

- 29 No course will be started if the strength of students is less than 10 and no option will be started if the strength is less than 5.
- 30 Necessary changes in the nomenclature of the degree of Media Courses can be effected by the University as per recommendations of the UGC/AICTE or any other regulatory body.
31. **Classes will start from July 18, 2011.**

SECTION-I : MANDATORY CONDITIONS

1. NOTHING CONTAINED IN THIS PROSPECTUS/INFORMATION BOOK SHOULD BE CONSTRUED TO CONVEY SANCTION OR CITED AS AN AUTHORITY FOR WHICH UNIVERSITY REGULATIONS IN CALENDARS VOL.I,II AND THE RELEVANT RULES IN CALENDAR VOL.III ALONE ARE APPLICABLE.
2. IF THE CONCERNED AUTHORITIES ARE NOT SATISFIED WITH THE CHARACTER, PAST BEHAVIOUR AND ANTECEDENTS OF A CANDIDATE, THEY MAY REFUSE TO ADMIT HIM/ HER TO ANY COURSE OF STUDY IN THE UNIVERSITY/COLLEGE IN ORDER TO ENSURE ACADEMIC STANDARDS, DISCIPLINE AND PEACEFUL ATMOSPHERE IN THE UNIVERSITY. THE VICE-CHANCELLOR MAY CANCEL THE ADMISSION OF ANY STUDENT FOR A SPECIFIED PERIOD.

SECTION-II : DISTRIBUTION AND RESERVATION OF SEATS

(A) Distribution of seats

The seats shall be distributed as under:

- | | |
|---|-----|
| 1) All India Category including Haryana | 15% |
| 2) Bonafide Residents of Haryana | 85% |

(50% of the seats earmarked for bonafide residents of Haryana will be reserved for the categories as mentioned at (B) below, as per State Govt. policy and remaining 50% seats will be filled from among Haryana General Category)

(B) Reservation of seats for Bonafide Residents of Haryana

The seats shall be reserved for the categories as under

- | | |
|---|---|
| (i) Scheduled Castes | 20% |
| (ii) Backward Classes of Haryana
(except Socially advanced persons/
Sections (creamy layer) | 27% (16% for Block-A)
(11 % for Block-B) |

- | | |
|------------------------------|----|
| (iii) Physically Handicapped | 3% |
|------------------------------|----|

(1% Blind or low vision, 1% Hearing impairment, 1% Locomotor disability or cerebral palsy)

If the seats reserved for Physically Handicapped persons remain vacant due to non-availability of suitable handicapped candidates, it may be offered to ex-servicemen and their wards (1%) and dependents of freedom fighters (1%).

- (iv) 3% horizontal reservation will be given to Ex-servicemen/Freedom fighters and their dependents by providing reservation within reservation of 1% of general category, 1% out of scheduled castes and 1% from backward classes category. As far as block allocation in Block A and Block B of backward classes category is concerned, yearwise rotational system will be adopted. For example, if block A of backward classes are given seats in the academic year 2011, the next block i.e. B block of categories of Backward classes will be given seats in the next academic year i.e. 2011 and so on. The Institute shall maintain the record for the purpose.

(C) Guidelines for Reservation

2. The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment made by the State Govt. from time to time.
3. All the eligible candidates whether from Haryana or from Reserved Categories also compete for seats allocated under All India Category.

4. All eligible candidates of reserved categories shall be considered first for Haryana General Category seats.
5. If the reserved seat(s) of BC Block-A remain vacant, these will be filled up from BC Block-B and vice-versa.
6. Benefit of reservation will be given to all the reserved categories upto Final List according to the reservation policy given in the Prospectus. In case at the time of display of Final List the reserved seats of various categories other than S.C. category, remain vacant and there is no eligible candidates of the reserved categories are available, these vacant seats will be filled up on open merit basis at the time of Final List. The vacant seats of SC category will not be converted.
7. Candidates claiming reservation under Scheduled Caste will submit the certificate as per Annexure-II and Backward Class (Block 'A' & 'B') will submit the Certificate on the prescribed proforma as per Annexure-III and affidavit as per Annexure IV, at the time of counseling.

The BC candidates (Block 'A' & 'B') for benefit of reservation shall also have to furnish an affidavit to the effect that he/she is not covered under the criteria of creamy layer as per Annexure-IV at the time of counseling. The said affidavit shall be furnished by both father and mother of the candidate.

8. Only the candidates having the permanent disability of not less than 40% (being otherwise fit for admission to the course) will be considered for admission as Physically Handicapped. Disability certificate must be issued from Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board constituted by the university for the purpose. The decision of the Board shall be final. Physically Handicapped candidates belonging to Haryana are required to submit the certificate as per Annexure-V at the time of counseling.
9. Children & Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the Deputy Commissioner of the concerned District as per Annexure-VI at the time of counseling.
10. Wards of Ex-Servicemen of Haryana are required to submit the certificate as per Annexure-VII at the time of counseling.
11. For the horizontal reservation, candidates of General, S.C. and B.C. categories will also have to furnish E.S.M./D.F.F. certificate.
12. Under Physically Handicapped Category at least one candidate will be admitted, even if the share is less than 0.5 seat.
13. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

Section-III Weightages

- (A) Candidates who have passed the qualifying examination from Universities in Haryana State (FHU) 5 Marks
- (B) Recipients of National Talent Award from the NCERT (NTA) 5 Marks
- (C) Candidates having consistently good academic record throughout First Class from First Public Examination to qualifying exam. (TFC) 5 Marks
- (D) Candidates who have passed Honours examination in the subject concerned. (Hons.) 5 Marks

(i) Weightage for Graduation/Post Graduation in Relevant Subject: (GRS)

For M.A./M.Sc. Mass Communication and M.Sc. Electronic Media

Candidates who have passed B.A. Mass Communication 5 Marks

- (E) NCC. Cadets who have passed the 'C' or G-II Certificate 5 Marks
(No weightage will be given for civil defence service)

OR

Students who have been recommended or commended (i.e. have obtained 1st or 2nd position) at the Inter-Zonal or Inter-University or Inter-State Level Youth Festival(s) or competition(s) organized by State govt./University either individually or as members of a team.

OR

Sports persons who have won 1st or 2nd or 3rd position at the University/State level Tournaments organized by the State Govt./Haryana Olympic Association/University in individual events or Team games or have actually participated in Inter-University or National level duly recognized by Association of Indian Universities/concerned National Federation/Indian Olympic Association in the games in which Inter-University Tournaments are organized by Association of Indian Universities.

OR

Holder of Certificate of Merit for N.S.S awarded by the University

OR

For students instructors/volunteers of Colleges maintained/recognized by the Kurukshetra University for running Adult Education Centres/engaged under MPFL.

(The above weightage under Adult Education Scheme will be given on the basis of the certificate issued jointly by the Principal of the college affiliated or maintained by Kurukshetra University and Hony. Director, CACEE, KUK.

Criteria for award of University N.S.S. Merit Certificate is as under:-

1. N.S.S. Volunteer who has completed 240 hours of regular activities in the period of two years and attended two annual special Camps (of atleast 10 days duration)
2. One who has donated blood atleast twice OR has made atleast five illiterates literate. This shall have to be certified by the Principal alongwith the names and addresses of the such literates. OR, one who has done an exemplary act of courate or bravery by saving life in situations like drowning, fire, natural calamities OR man made calamities and awarded at the National Level.

In case of NSS Volunteers from other Universities located outside Haryana, one has to become eligible by way of becoming at par with the conditions as required under Sr. No. 1 and 2 of the above criteria laid down for University Merit Certificate and NSS weightage will not be allowed to the students who have only NSS participation certificate given by the College Principal.

- Note:**
1. For allowing weightages to NSS and Sports, certificate should be got verified from the officer of the concerned Department.
 2. Total weightage for merit under Section-III shall not exceed 10 marks.
 3. Weightage for sports will be given who have secured position at National Level will only be considered if the candidate has participated in Inter-Collegiate Tournaments/ State Level Tournament in the same game/event during college period.
 4. Sports certificate will only be considered if the candidate produce the gradation certificates from the respective govt. in respect of the games/sports for which the candidate claims sports weightage & eligibility.

Total weightage for the purpose of merit under Section III shall not exceed 10 marks.

SECTION-IV : RULES FOR ADJUSTMENT/REFUND OF FEE

1. If a candidate after having deposited fee for admission in one course joins another course in another University Teaching Dept./Institute in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the course from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the course he/she joins subject to the condition that difference, if any, shall be paid by the candidate:
 - (i) from a general course to another general course.
 - (ii) from a general course to a self-financing course or vice-versa.
 - (iii) from a self-financing course to another self-financing course.

However, in self-financing courses, adjustment/refund of fee will be allowed only if the seat so vacated is filled by the last date of admission.

2. In case a candidate leaves the University after seeking admission in a particular course, following conditions will apply for refund of fee:
 - (i) If a candidate leaves before the commencement of the classes, the entire fee deposited by the candidate will be refunded after deducting Rs. 1000/- only.
 - (ii) In case a candidate leaves after commencement of the classes, proportionate deduction of fee upto the month of his/her leaving will be made, subject to minimum of Rs. 1000/-.

However, refund will be allowed only if the seat so vacated is filled by the last date of admission.

Abbreviations used in Admission Form, stand for:

AIC	=	All India Category
HGC	=	Haryana General Category
PH	=	Physically Handicapped
ESM	=	Ex-Servicemen and their wards
DFP	=	Dependent of Freedom Fighter
FHU	=	From Haryana University
NTA	=	National Talent Awards
TFC	=	Throughout First Class
Hons.	=	Honours
ECA	=	Extra Curricular Activities
GRS/PRS	=	Graduation Relevant Subject/Post Graduate Relevant Subject

Course code and course category code

Sr./Code	Name of the Course	Course Category
1. B.A. (Mass Communication)		} A (UG Courses)
2. B. Tech. (Printing, Graphics and Packaging)		
3. Five-Year Integrated Course in Multimedia		
4. Five-Year Integrated Course in Graphics & Animation		
5. M.Sc. (Mass Communication)		} B (PG courses)
6. M.Sc. (Electronic Media)		
7. M.A. (Journalism & Mass Communication)		
8. PG Diploma in Graphics & Animation		
9. M.Phil. (Journalism & Mass Communication)		} C (Research Courses)
10. Ph.D. (Journalism & Mass Communication)		

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003 and No.62/27/2003-6GSI dated 29th July, 2003 by the Chief Secretary to Government, Haryana.

Subject: Bonafide residents of Haryana - Guidelines regarding.

I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-

- i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
- ii) Children / Wards (if parents are not living) / Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
- iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
- iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
- v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
- vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
- vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - a) Citizen of India;

- b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
- viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.
2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/ Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children /Wards/ Dependents of pensioners of Haryana Govt. or in respect of the Children/Wards/ Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
 3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
 4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.

LIST OF THE SCHEDULED CASTES IN HARYANA STATE

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ad Dharmi	2.	Balmiki,Churra,Bhangi	3.	Bangali	4.	Brar,Burar,Berar
5.	Batwal, Barwala	6.	Bauria, Bawaria	7.	Bazigar	8.	Bhanjra
9.	Chanal	10.	Dagi	11.	Darain	12.	Daha, Dhaya,Dhea
13.	Dhanak	14.	Dhogri,Dhangri,Siggi	15.	Dumna, Mahasha, Doom	16.	Gagra
17.	Gandiala,Gandhil, Gondaloo	18.	Kabirpanth, Julaha	19.	Khatik	20.	Kori,Koli
21.	Marija, Marecha	22.	Mazhabi, Mazhibi Sikh	23.	Megh, Meghwal	24.	Nat, Badi
25.	Od	26.	Pasi	27.	Perma	28.	Pherera
29.	Sanhai	30.	Sanhal	31.	Sansi, Bhedkut Manesh	32.	Sansai
33.	Sapela, Sapera	34.	Sarera	35.	Sikligar, Bariya	36.	Sirikiband
37.	Chamar	38.	Jatia Chamar	39.	Rahgar	40.	Raigar
41.	Ramdasi	42.	Ravidasi	43.	Balahi	44.	Batai
45.	Bhatoi	46.	Bhambi	47.	Chamar-Ravidas	48.	Jatav
49.	Jatava	50.	Mochi	51.	Ramadasia		

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

1.	Aheria,Aheir,Heri,Naik, Thori or Turi, Hari	2.	Barra	3.	Beta, Hensi or Hesi
4.	Bargin	5.	Barwar	6.	Barari, Tamboli
7.	Baragi,Bairagi,Swami,Sadh	8.	Battora	9.	Bharbhunja Bharbuja
10.	Bhat, Bhatra, Dapri, Ramiya	11.	Bhuhalia Lohar	12.	Changar
13.	Chirimar	14.	Chang	15.	Chimba, Chhipi, Chimpa Darzi, Rohilla
16.	Diaya	17.	Dhobis	18.	Dakaut
19.	Dhimar,Mallah, Kashyap Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi	20.	Dhosali, Dosali	21.	Faquir
22.	Gwaria,Gauria or Gwar	23.	Ghirath	24.	Chasi, Chasiara or Ghosi
25.	Gorkhas	26.	Gawals. Gowala	27.	Gadaria, Pal, Bagnel
28.	Garhi –Lohar	29.	Harijan, Nai, Naie, Sain	30.	Jhangra Brahman, Khati, Suthar, Dhiman, Tarkhan, Barnai, Baddi
31.	Joginath, Jogi Nath Jangum Jogi. Yogi	32.	Kanjar or Kanchan	33.	Kurmi
34.	Kumhars, Prajapati	35.	Kamboj	36.	Kanghera
37.	Kuchband	38.	Labana	39.	Lakhera, Manihar, Kachera
40.	Lohar, Panchal	41.	Madri	42.	Mochi
43.	Mirasi	44.	Nar	45.	Noongar
46.	Nalband	47.	Pinja, Penja	48.	Rehar, Rehara or Re
49.	Raigar	50.	Rai Sikh	51.	Rechband
52.	Shorgir, Shergir	53.	Soi	54.	Singrkant, Singrwala
55.	Sunar, Zargar, Soni	56.	Thathera, Tamera	57.	Teli
58.	Vanzara, Banjara	59.	Weaver (Jullaha)	60.	Badi/ Baddon
61.	Bhattu/Chlattu	62.	Mina	63.	Rahbari
64.	Charan	65.	Charaj (Maha Brahman)	66.	Udasin
67.	Ramgarhia	68.	Rangrez, Lilgar, Nilgar, Lallari	69.	Dawala, Soni-Dawala, Nyaaria
70.	Bhar, Rajbhar	71.	Nat (Muslim)		

At present Raigar, Mochi and Julaha castes find a mention in the list of the both scheduled castes and backward classes and it has been decided that persons belonging to these castes, who are not covered under the scheduled castes being Non-Hindus or Non –Sikh, can take the benefits under the backward classes only.

BLOCK- B : 1. Ahir/Yadav 2. Gujjar 3. Lodh/Lodha 4. Saini, Shakya 5. Meo

State-wise List of fake Universities declared by the University Grants Commission as on 08.12.2009

Bihar

1. Maithili University/Vishwavidyalaya, Darbhanga, Bihar

Delhi

2. Varanaseya Sanskrit Vishwavidyalaya, Varanasi (U.P.) Jagatpuri, Delhi
3. Commercial University Ltd., Daryaganj, Delhi
4. United Nations University, Delhi
5. Vocational University, Delhi
6. ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, New Delhi
7. Indian Institute of Science and Engineering, New Delhi

Karnataka

8. Badganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka

Kerala

9. St. John's University, Kishnattam, Kerala

Madhya Pradesh

10. Kesarwani Vidyapith, Jabalpur, Madhya Pradesh

Maharashtra

11. Raja Arabic University, Nagpur, Maharashtra

Tamil Nadu

12. D.D.B. Sanskrit University, Putur, Trichi, Tamil Nadu

West Bengal

13. Indian Institute of Alternative Medicine, Kolkata

Uttar Pradesh

14. Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad
15. Gandhi Hindi Vidyapith, Prayag, Allahabad (U.P.)
16. National University of Electro Complex Homeopathy, Kanpur (U.P.)
17. Netaji Subhash Chandra Bose University (Open Univ.), Achaltal, Aligarh, U.P.
18. Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura (U.P.)
19. Maharana Partap Shiksha Niketan Vishwavidyalaya, Pratapgarh (U.P.)
20. Indraprastha Shiksha Prishad, Institutional Area, Khoda, Makanpur, Noida Phase-II, U.P.
21. Gurukul Vishwavidyalaya, Vrindavan, Uttar Pradesh

Examinations of the following Boards not recognized for the purpose of higher studies :

1. All India Board of Secondary Education, New Delhi
2. Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme)
3. Central Board of Higher Education, New Delhi
4. Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi
5. Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh
6. Bhartiya Siksha Prishad, Lucknow
7. Board of Higher Secondary Education, Delhi
8. Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.)
9. Indian Education Council of U.P., Lucknow

Note : This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

