

Social Work

Scheme of Examination for Under Graduate

(Effective from the Academic session 2012-2013)

Semester-I

Paper-I: Basics of Social Work

Time: 3-Hrs

Max. Marks: 100

Theory Paper : 50

*Internal Assessment : 20

Field Practicum : 30

In the first semester under Field Practicum Component, the college concern, under the supervision of a teacher will arrange agency visits. Students will undertake minimum five visits to different **Government agencies** in the field of social welfare. The students will be required to submit their observation reports about the functioning, organizational structure, sources of funds and the programmes services undertaken by the agencies and lesson learnt out of Field visits.

Semester-II

Paper-I: History & Fields of Social Work

Time: 3-Hrs

Max. Marks: 100

Theory Paper : 50

*Internal Assessment : 20

Field Practicum : 30

In the Second Semester under Field Practicum Component agency visits will be arranged by the College under the supervision of concern teacher. Students will undertake minimum five visits to different **NGOs of national repute** in the field of social welfare. The students will be required to submit their observation reports about the functioning, organizational structure, sources of funds and the programmes services undertaken by the agencies and their learning out of field visits.

NOTE: - The Field Work Viva-voce examination will be conducted on the basis of field work done in each semester by an external examiner. The reports of first and second semesters must be submitted by the end of each semester before examination.

* Internal Assessment will consist of two hand written assignments (10 marks), Class Test (5 marks) & Class Attendance (5 marks). The marks for attendance will be given as per the following criteria:-

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 75% : 2 Marks
- (5) 65% to 70% : 1 Mark

Semester-III

Paper:- Direct Methods of Social Work Practice

Time: 3-Hrs

Max. Marks: 100

Theory Paper : 50

*Internal Assessment: 20

Field Practicum : 30

Under Field Practicum Component the students of IIIrd Semester will undertake Field Survey of rural area under supervision of a teacher to investigate socio-economic conditions/problems of people and submit a report to the Department of Social Work of the concern college.

Semester-IV

Paper:- Indirect Methods of Social Work Practice

Time: 3-Hrs

Max. Marks: 100

Theory Paper : 50

*Internal Assessment: 20

Field Practicum : 30

Under Field Practicum Component the students of IVth Semester will undertake Field Survey of urban/slum community under supervision of a teacher to investigate socio-economic conditions/problems of people and submit a report to the Department of Social Work of the concern college.

NOTE:- The Field Work Viva-voce examination will be conducted on the basis of field work in the each semester by external examiner. The reports of field work of IIIrd and IVth semesters must be submitted by the end of each semester before examination.

* Internal Assessment will consist of two hand written assignments (10 marks) Class Test (5 marks) & Class Attendance (5 marks). The marks for attendance will be given as per the following criteria:-

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 75% : 2 Marks
- (5) 65% to 70% : 1 Mark

Semester-V

Paper- Social Problems and Social Work Intervention

Time: 3-Hrs

Max. Marks: 100

Theory Paper : 50

Internal Assessment: 20

Field Practicum : 30

Semester-VI

Paper- Research Methodology

Time: 3-Hrs

Max. Marks: 100

Theory Paper : 50

Internal Assessment: 20

Field Practicum : 30

**B.A. Part-I Syllabus
Semester-I
Paper: Basics of Social Work**

Time: 3-Hrs
Max. Marks : 100
Theory Paper : 50
Internal. Assessment: 20
Field Practicum: 30

- UNIT-I Fundamental Sociological Concepts-meaning: meaning, definition, characteristics of society, community, association.
Social Institutions-family, marriage, their types & functioning.
- UNIT-II Group : meaning, definition, characteristics and type.
Social Work: Meaning, nature and scope. Goals of Social Work.
- UNIT –III Social Work and Related Concepts: social service, social reform, social welfare and social development.
Relationship of Social Work with other Social Sciences.
- UNIT-IV Social Work as a Science and Art, Values and Philosophy of Social Work
Principles of Social Work.

NOTE:-

The paper setter will set **Nine** questions in all i.e. two questions from each of the units carrying ten marks each and the ninth question containing five short answered questions carrying two marks each covering the entire syllabus. Candidates will be required to attempt four questions selecting one question from each unit of the fifth question containing short answer questions will be compulsory

Books Recommended :

1. Bhushan, V. & Sachdeva, D.R., 2006. An Introduction to Sociology, Allahabad: Kitab Mahal.
2. Verma R.B.S Bharat Me Samaj Karya Ka Kashtra
3. Mishra P.D. (2003) Samaj Karya Itiha Darshan Evam Parnaliyan
4. Mishra P.D Social Work Profession in India
5. Singh A.N. Samaj Karya
6. Singh Surendra Horizens of Social Work
7. Clarks, H : Principles and Practice of Social Work
8. Planning Commission: Social Welfare in India
9. Friedlander, W.A. : Concept & Methods of Social Work
10. Friedlander, W.A. : Introduction to Social Welfare
11. Shastri, R.R. : Social Work Tradition in India

Semester-II

Time: 3-Hrs	
Max. Marks	:100
Theory Paper	: 50
Internal Assessment	: 20
Field Practicum	: 30

Paper-I : History & Fields of Social Work

UNIT-I

Historical development of social work in U.K, U.S.A. and India. Contribution of reform movements in 19th and 20th century.

UNIT-II

Fields of social work: family welfare, child welfare, women welfare and youth welfare, programmes and services Gandhian Constructive Programmes.

UNIT-III

Medical & Psychiatric Social work. Correctional Services in India. Role of Social Worker in Correctional Services.

UNIT-IV

Welfare of Weaker Sections: SC, ST, aged and physically challenged.
Population Education. School Social Work

NOTE:-

The paper setter will set **Nine** questions in all i.e. two questions from each of the units carrying ten marks each and the ninth question containing five short answered questions carrying two marks each covering the entire syllabus. Candidates will be required to attempt four questions selecting one question from each unit of the fifth question containing short answer questions will be compulsory

Books Recommended :

1. Wadia, A.R. : History & Philosophy of Social Work
2. Stroup, H. : Social Work : Introduction to the Field
3. Fink and Others : Fields of Social Work
4. Bisno, H. : Philosophy of Social Work
5. Mazumdar, A.M. : Social Welfare in India : Gandhi's Contributions
- 6 Verma R.B.S : Bharat Me Samaj Karya Ka Kashtra

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| 7. Mishra P.D. (2003) | Samaj Karya Itiha Darshan Evam Parnaliyan |
| 8. Mishra P.D | Social Work Profession in India |
| 9. Singh A.N. | Samaj Karya |
| 10. Desai, Murli, 2006. | Ideologies and social Work: Historical and Contemporary analyses, Rawat Publication, New Delhi. |
| 11 Friedlander, W.A. (1958) | Concepts and Methods of Social Work, Englewood Cliffs: Prentice-Hall. |
| 12. Shastri, R.R. (1966). | Social Work tradition in India, Welfare Research Organization, Varanasi. |

B.A Semester-III

Paper:- Direct Methods of Social Work Practice

Time: 3-Hrs	
Max. Marks	: 100
Theory Paper	: 50
Internal Assessment	: 20
Field Practicum	: 30

UNIT-I

Social Case Work :concept, meaning, basic assumptions, objectives, historical development, components and principles.

UNIT-II

Basics of Social Case Work : intake, study, analysis, assessment, goal formation, treatment and termination. Defence Mechanism

UNIT-III

Social Group Work :concept, meaning, basic assumptions, objectives, historical development & principles. Scope and need of social group work.

UNIT-IV

Community Organization :concept, meaning, assumptions, objectives, scope, principles and steps.

Recording :meaning, importance, types and uses of recording in social work practice.

NOTE:-

The paper setter will set **Nine** questions in all i.e. two questions from each of the units carrying ten marks each and the ninth question containing five short answered questions carrying two marks each covering the entire syllabus. Candidates will be required to attempt four questions selecting one question from each unit of the fifth question containing short answer questions will be compulsory

Books Recommended :

1	Upadhyay R.K. 1991	Samajik Vaiyaktik Karya (Hindi); Chandigarh: Haryana Sahitaya Academy.
2	Mishra, P.D. 1985	Samajik Vaiyaktik Sewa Karya (Hindi); Lucknow: Uttar Pradesh Hindi Sansthan.
3	Mishra, P.D. 1985	Samajik Samuhik Sewa Karya (Hindi); Lucknow: Uttar Pradesh Hindi Sansthan.
4	Kanopka, G. 1970	Group Work in the institution; New York: Association Press.
5	Singh A.N.	Samudaik Sangathan (Hindi); Chandigarh: Haryana Sahitaya Academy.
6	Singh A.N.	Community Empowerment Education: An Inter-disciplinary Approach; Ambala: Associated Pub.
7	Kanopka, G. 1963	Social Group Work: A Helping Process; New Jeressey: Prentice Hall Inc.

Semester-IV

Paper-I: Indirect Methods of Social Work Practice

Time: 3-Hrs

Max. Marks : 100

Theory Paper : 50

Internal Assessment : 20

Field Practicum : 30

UNIT-I

Social Action: meaning, nature, objectives, principles and role of social worker in social action.

UNIT-II

Social Welfare Administration: meaning, definition, features, functions and principles. Difference between social welfare administration, social administration & public administration.

UNIT-III

Social Research: meaning, definition, types, significance and steps of social research
Social Work Research: meaning, objectives & difference with social research

UNIT-IV

Socialization: concept. significance, process and factors and agencies. Role of family, peer group, neighbourhood, school and religion in socialization

NOTE:-

The paper setter will set **Nine** questions in all i.e. two questions from each of the units carrying ten marks each and the ninth question containing five short answered questions carrying two marks each covering the entire syllabus. Candidates will be required to attempt four questions selecting one question from each unit of the fifth question containing short answer questions will be compulsory

Books Recommended :

1	Siddiqui, H.Y.	Social Work and Social Action; New Delhi: Harnam Publications.
2	Goel, S.C. and Jain P.K.	Social Welfare Administration; Vol I & II; New Delhi: Deep & Deep Publication.
3	Chaudhary, D. Paul	Social Welfare Administration; Delhi: Atma Ram & sons.
4	Young, P.V. 1968	Scientific Social Surveys & Research; New Delhi: Prentice Hall of India.
5	Gupta, S.P. 1969	Statistical Methods; Delhi: Sultan Chand and sons.
6	Bhushan V. & Sachdev D.R.	An introduction to sociology; Allahabad: Kitab Mahal.
7	Maclver, R.M& Page C.H. 1985	Society: An Introductory Analysis; Madras: Macmillan W of India Ltd.

Semester-V

Paper- Social Problems and Social Work Intervention

Time: 3-Hrs

Max. Marks :100
Theory Paper : 50
Internal Assessment : 20
Field Practicum : 30

UNIT-I

Social Change; meaning, pattern, sources and agencies of social change.
Social Disorganisation ; Concept, Process, Symptoms, Factors, Types and Causes,
Social Change and Social disorganisation
Social deviation ; Meaning, definition and scope/fields of social deviation.

UNIT-II

Social Problem: Meaning and Concept.
Major Social Problems in India: Unemployment, Corruption, Poverty, Child Labour and Dowry their causes, effects and suggestions Govt. Measures to eradicate the Problem.

UNIT-III

Emerging Social Problems: Drug abuse, Alcoholism, HIV/AIDS, Juvenile Delinquency Domestic violence, Female Feticide causes effects and remedies.
Role of Social Worker in dealing with these problems.

UNIT-IV

Environment Pollution: meaning & concept, Land Pollution, Water Pollution, Air Pollution, Noise Pollution causes, effects, prevention and role of social worker.

NOTE:-

The paper setter will set **Nine** questions in all i.e. two questions from each of the units carrying ten marks each and the ninth question containing five short answered questions carrying two marks each covering the entire syllabus. Candidates will be required to attempt four questions selecting one question from each unit of the fifth question containing short answer questions will be compulsory

Semester-VI

Paper- Research Methodology

Time: 3-Hrs

Max. Marks: : 100

Theory Paper : 50

Internal Assessment : 20

Field Practicum : 30

UNIT-I

Social Research: meaning, objectives, importance, types and steps of social research. Identification of problem, review of literature, sampling, Analysis of Data.

UNIT-II

Social Phenomena: meaning and nature.

Social Survey: Meaning, nature, subject matter and scope, types, importance, difference between social survey and social research.

UNIT-III

Types of Data- Primary & Secondary.

Tools of data collection: meaning, types, characteristics, uses and limitations of interview schedule, questionnaire, interview, observation and case study.

UNIT-IV

Statistics: meaning and significance, Tabulation & Graphical Presentation of Data.

Measures of Central Tendency – mean, median and mode.

Report writing, Preparation of References & Bibliography.

NOTE:-

The paper setter will set **Nine** questions in all i.e. two questions from each of the units carrying ten marks each and the ninth question containing five short answered questions carrying two marks each covering the entire syllabus. Candidates will be required to attempt four questions selecting one question from each unit of the fifth question containing short answer questions will be compulsory

Semester-V

In the Fifth semester under Field Practicum component , the student will under take two detailed case studies under the supervision of a teacher on the Social Problem as mentioned in the course content . The students will be required to submit the case studies and leaving.

Note : The Field Work Viva-Voce examination will be conducted on the basis of field two case studies submitted by an external examiner . Case studies must be submitted by the end of the Vth semester before examination.

Semester –VI

In the VIth Semester under field practicum component, student will undertake a social survey under supervision of a teacher on any social issue. The report of which will include tabulation, graphical presentation and findings,

In the VIth Semester under field work component, students will be placed individually in any NGO. / melts institutions for 7 working days. The students will submitted their observation report about functioning, organizational structure, programmes and services of organization, sources of funding with discussion with the beneficiaries and analyses in their life style.