KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956) (A+ Grade, NAAC Accredited)

NOTIFICATION

In continuation of this office notification Endst. No. ACM-I/M-9/20/Spl.476-575 dated: 15.04.2020 and further guidelines issued by the Principal Secretary to Govt. of Haryana, Higher Education Department, Panchkula vide order No. KW 18/79-2020 UNP(4) dated April 14th, 2020, the Kurukshetra University shall remain closed till 03.05.2020 with the following conditions:

- 1. All the Deans/Chairpersons/Directors/Principals of the Faculties/UTDs/Institutes and Heads of the Non-Teaching Offices/Departments shall ensure that all the employees shall work from home. Further, the teachers and other staff shall be on duty at their respective home and be available when required.
- 2. All the Chairpersons/Directors/Principals of the UTDs/Institutes shall ensure the completion of the syllabus by April 30, 2020 by devoting sufficient time for assignments/queries of the students through online platforms of teaching learning.
- 3. It will be ensured by the teachers that they shall assist in public communications in their respective areas. In emergent situations, the University authority may require the services of such employees at any time. Hence, all such employees working from home shall maintain headquarters and be in readiness for deployment at short notice and be available on landline/mobile phone.
- 4. No employee shall leave station without prior permission of the competent authority.
- 5. During the defined period all the staff members shall follow the Government guidelines issued regarding precautions to stop spreading of COVID 19 and other guidelines issued time to time.

All the employees shall strictly abide by the Govt. guidelines referred above and the instructions already issued by the University vide notification(s) Endst. No. Gen/Steno/19/2200-2300 dated 19-03-2020, No.ACM-I/M-9/20/2730-2830 dated 23.03.2020 and ACM-I/M-9/20/Spl.2831-2931 dated 26-03-2020.

REGISTRAR

Endst. No. <u>ACM-I/M-9/20/Spl.576-675</u>

Dated: <u>16.04.2020</u>

Copy of the above is forwarded to the following for information and necessary action:-

- 1. Dean Academic Affairs, KUK.
- 2. Dean Students' Welfare, KUK
- 3. Dean Research & Development, KUK
- 4. All the Deans/Chairpersons/Directors of Faculties/UTDs. /Institutes, KUK
- 5. Proctor/Deputy Proctors (Male & Female), KUK
- 6. Chief Wardens/Dy. Chief Wardens/Wardens of all the Hostels, KUK
- 7. Librarian, JLN Library, KUK
- 8. Principals, ITT&R/II&HS, KUK
- 9. International Students' Advisor, KUK
- 10. Joint Director (Audit), KUK
- 11. Director, IT Cell, KUK with the request to get updated the University website accordingly.
- 12. Director Public Relations, KUK
- 13. Deputy Registrar (Colleges) with a request to circulate it among affiliated Colleges/Institutions.
- 14. All the Heads of Non-Teaching Offices/Depts., KUK
- 15. Chief Security Officer, KUK
- 16. OSD to the Vice-Chancellor, KUK
- 17. Supdt. O/o the Registrar (for kind perusal of the Registrar)
- 18. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)

Lupen Sherme

Assistant Registrar (Academic) for Registrar