Republic Day celebration function is to be held in the Pucca Courtyard of the University Auditorium Building “Bhagwad Gita Sadan” on 26th January, 2021 (Tuesday) from 9.30 A.M. onwards, as per programme mentioned below;

1. Assembly of the students and members of the staff (with families) 9.30 A.M.
2. Arrival of the Chief Guest 9.50 A.M.
3. Flag Hoisting by the Chief Guest, National Anthem (tune) and Guard of Honour by N.C.C. Cadets and NSS Volunteers 9.55 A.M.
4. Inspection of the Parade 9.58 A.M.
5. Speech by the Chief Guest 10.00 A.M.
6. Patriotic Songs 10.10 A.M.
7. National Anthem Distribution of sweets 10.30 A.M.

Prof. Som Nath Sachdeva, Vice-Chancellor of the University will be the Chief Guest on the occasion of the Republic Day.

All the students and members of the staff with their families are requested kindly to attend the function.

[Signature]
Registrar

Endst No. G-10/2021/232-282
Dated 21.1.21

Copy of the above is forwarded to the following with a request that the above notification may please be brought to the notice of all the staff members and the students. It is requested that staff members and students may be encouraged to attend such functions of national importance.

1. Dean, Academic affairs, KUK
2. Dean, Students’ Welfare, KUK
3. All the Directors /Chairpersons of the University Teaching Departments/Institutes/Non-Teaching Branch Officers, KUK.
4. Director, Youth & Cultural Affairs, KUK
5. Director, Public Relations, KUK
6. Proctor, KUK
7. Chief wardens (Boys), KUK
8. Chief wardens (Women), KUK
9. Principal, Institute of Integrated & Honors Studies, KUK
10. Principal, Institute of Teachers Training & Research, KUK
11. Principal, University Sr. Sec. Model School, KUK
12. Coordinator, NSS, KUK (The Coordinator NSS will ensure that the NSS Volunteers will be in proper NSS Uniform)
13. Commanding Officer, 10 Hr. Bn. NCC, KUK
14. President, KUTA.
15. All the Wardens of the Hostels on the Campus, KUK
16. OSD to the Vice-Chancellor, KUK (for kind information of the Vice-Chancellor)
17. Superintendent O/o the Registrar, KUK (for kind information of the Registrar).

Assistant Registrar (General) for Registrar
Republic Day celebration on 26th January, 2021 (Tuesday) will be held in the Pucca Courtyard of the University Auditorium “Bhagwad Gita Sadan” at 9.30 A.M. as per programme mentioned below:

1. Assembly of the students and members of the staff (with families) 9.30 A.M.
2. Arrival of the Chief Guest 9.50 A.M.
3. Flag Hoisting by the Chief Guest, National Anthem (tune) and Guard of Honour by N.C.C. Cadets and NSS Volunteers 9.55 A.M.
4. Inspection of the Parade 9.58 A.M.
5. Speech by the Chief Guest 10.00 A.M.
6. Patriotic Songs 10.05 A.M.
7. National Anthem 10.30 A.M. Distribution of sweets

Arrangements for the Republic Day function are to be entrusted as under:-

1. Seating and other arrangements including tentage etc. 1. Dr. Jitender Kumar, Assistant Registrar
   3. Sh. Surender Kumar Rana, Assistant
   4. Sh. Baldev Singh, Assistant
   5. Sh. Krishan Kumar, Assistant
   6. Sh. Bir Singh, Steno
   7. Sh. Tara Dutt Joshi, Telephone Operator
   8. Sh. Anil Sharma, T.S.
   9. Sh. Balkar, Clerk
   10. Sh. Anil Kumar, Clerk
   11. Sh. Ram Kumar Saini, Clerk
   12. Sh. Deepak Kumar, Clerk
   13. Sh. Yogesh Juneja, Clerk
   14. Sh. Baljeet, Clerk
   15. Sh. Mohan Singh Bisht
   16. Sh. Surender Singh, Helper
   17. Helpers (Outsourcing) of the General Branch

2. i) Mike & loudspeaker conduct of stage, record player with records of National Anthem/tune. Executive Engineer (PH&E)
   ii) to provide sound system with assistance of the Construction Branch. (Two copies of detailed programme will be placed on the Centre table of Chief Guest)
   iii) to co-ordinate in preparation of patriot songs by students.

3. Photographer & Publicity etc. Director, Public Relations

4. i) Mowing of Lawns, trimming of hedges, removing of the grass from the berms around the University Auditorium. Officer-in-charge Horticulture
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| ii) Provision of flower pots, Garlanding statute of Mahatma Gandhi, flowers, two flower pots placing on Centre Table etc.  
iii) Tractor Trolley & 6 Labourers to be provided to General Branch on 25.1.2021 (Monday) at 2.00 P.M., 4 Labourers on 26.1.2021 at 6.30 A.M. and trolley at 10.30 A.M. |
|   | Officer-in-charge Sanitation |
| 5. | Sanitary and Cleanliness of the site/ Toilets/Bathrooms |
|   | Director Sports and a Officer nominated by the Officer Commanding 10 Hr. Bn. NCC. The National Flag would be collected by the representative of the o/c 10 Hr. Bn. NCC on or before 23.1.2021 from the In-charge (Stores). |
| 6. | Fixing of flag-ment & Saluting platforms |
|   | Executive Engineer |
|   | Principals, Institute of Integrated & Honors Studies, Institute of Teachers Training & Research and Univ. Sr. Sec. Model School. |
|   | Chief Wardens/Deputy Chief Wardens/ Wardens |
| 7. | Hoisting of National Flag by 6.30 A.M. and lowering of the same before the sunset:  
a) Library Building, Admn. Block Building, Vice-Chancellor’s Residence, University Rest House.  
b) Institute of Integrated & Honors Studies, Institute of Teachers Training & Research and Univ. Sr. Sec. Model School.  
c) Hostels Buildings |
|   | Executive Engineer |
|   | Chief Wardens/Deputy Chief Wardens, Respective Branch Officers of Non-Teaching, Deputy Registrar (Estt.) will issue necessary instructions to the employees Teaching & Non-Teaching to attend the function on time. |
| 8. | Fixing of sufficient no. of flags on the roads leading to University Auditorium |
|   | Director, Youth & Cultural Affairs |
| 9. | To provide 500 plastic chairs from Community Centre |
|   | Chief Wardens/ Deputy Chief Wardens, Respective Branch Officers of Non-Teaching, Deputy Registrar (Estt.) will issue necessary instructions to the employees Teaching & Non-Teaching to attend the function on time. |
| 10. | Assembly of Students and Assembly of Staff |
|   | Executive Engineer |
|   | Officer Commanding 10 Hr. Bn. NCC |
| 11. | Arrangement of Guard of Honour |
| 12. | Preparation of Students for Patriotic song:  
i) Univ. Sr. Sec. Model School  
ii) Institute of Integrated & Honors Studies  
iii) Institute of Teachers Training & Research  
iv) Music & Dance Dept. |
|   | Director, Yourth & Cultural Affairs/ Principal, Univ. Sr. Sec. School/ Institute of Integrated & Honors Studies/ Music & Dance Dept. |
|   | a) Requisite University vehicles will be provided by the General Branch to the Institute of Integrated & Honors Studies, Institute of Teachers Training & Research and Music & Dance Dept. for the students and staff.  
b) DSW and DYCA Bus will be made available to the Principal, Univ. Sr. Sec. Model School on 26th January, 2021 to pick up and drop the students and staff before and after the function. |
| 13. | Preparation of students for National Anthem |
|   | Principal, Univ. Sr. Sec. Model School, KUK |
| 14. | Purchase of Ladoos of Rs. 20,000/- (out of Convocation & Function Fund 2020-21) & Distribution of Ladoos to the students by the General Branch. |
|   | General Branch (G-10) |
15. Purchase & distribution of sweets separately among the Cadets (Rs. 35/- per Cadet) from Institute of Integrated & Honors Studies Amalgamated Fund.

16. To ensure that stray animals/dogs will not enter in the premises of the function

The Assistant Registrar (General) will supervise over all arrangements.

Copy of the above is forwarded to the following for information and necessary action:

1. Dean, Academic Affairs, KUK
2. Dean, Students’ Welfare, KUK
3. Chief Wardens/Deputy Chief Wardens & Wardens, KUK
4. Proctor, KUK
5. Director, Public Relations, KUK
6. Director, Youth & Cultural Affairs, KUK
7. Director Sports, KUK
8. Chairperson, Dept. of Music & Dance, KUK
9. Coordinator, NSS, KUK (The Coordinator NSS will ensure that the NSS Volunteers will be in proper NSS Uniform)
10. Officer commanding 10 Hr. Bn. NCC, KUK
11. Principal, Institute of Integrated & Honors Studies, KUK
12. Principal, Institute of Teachers Training & Research, KUK
13. Principal, University Sr. Sec. Model School, KUK
14. Finance Officer, KUK
15. Executive Engineer (Civil), KUK
16. Executive Engineer (PH&E), KUK
17. All S.D.O.s, KUK
18. Deputy Registrar (Estt. Teaching & Non-Teaching), KUK
19. Officer In-charge, Horticulture, KUK
20. Officer In-charge, Sanitation, KUK
21. Chief Security Officer, KUK
22. OSD to the Vice-Chancellor, KUK (for kind information of the Vice-Chancellor)
23. Superintendent O/o the Registrar, KUK (for kind information of the Registrar)
24. All the persons concerned.

Endst No. G-10/2021/232-282

Dated __/__/___

REGISTRAR

Assistant Registrar (General) for Registrar