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## State and Local Governance: Machinery & Processes

By Dr (Prof) Ajmer Singh Malik | Department of Public Administration, Kurukshetra University, Kurukshetra

The course on State and Local Governance: Machinery & Processes comprises of learning about governmental agencies and democratic decentralized institutions established at state, district and sub-district levels and the processes associated with these bodies. This level of the administration is highly significant as it provides a platform to the people to have a direct interface with the various organs of the state.

The course covers the State Legislature and State Administration and its important institutions like the Governor, the Chief Minister and the Council of Ministers, State Secretariat and the Chief Secretary etc. The students in this course will also be enlightened about the district administration including Autonomous District Councils in North Eastern States and executive officer at this level of administration, popularly known as District Magistrate/ District Collector or Deputy Commissioner.

The evolution of local governance and present system of Panchayati Raj Institutions, various types of Municipal bodies along with their constitutional models in the form of 73rd and 74th constitutional amendments and institutions like – State Election Commission, State Finance Commission - and District Planning Committees are also the main constituents of the course.

The course is 15 weeks long academic program. The learners in this course will be instructed through e-Texts and Video Lessons. They will also be encouraged to explore Further Readings and motivated for actively participating in Group Discussions. Regular interactions with the Teaching Team will be provided to clarify the doubts of the course participants.

Chief Minister: Council of ministers, pov



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Week 5:

State Secretariat Swayam (about) | Its All Courses (explore) | National Coordinators (/nc\_details/) | Local Chapters

Week 6:

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State Directorate: Organisation, functions and role; District Administration: Evolution and significance

Week 7:

Deputy Commissioner/ District Collector: Powers, functions and role

Week 8:

Autonomous District Council in North Eastern States: Structure, powers, role and functions; District Rural Development Agency: Organisation and working

Week 9:

Evolution of Local Governance in India; 73rd Constitutional Amendment Act; and 74th Constitutional Amendment Act

Week 10:

1. Gram Sabha & Gram Panchayat: Composition, functions and role 2. Panchayat Samiti and Zila Parishad: Structure, functions and role

Week 11:

Municipal Corporation: Structure, composition, functions and role

Week 12:

Municipal Council and Nagar Panchayats: Structure, composition, functions and role

Week 13:

1. State Election Commission: Composition, Functions and Role 2. State Finance Commission: Composition, functions and role

Week 14:

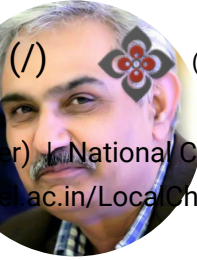
1. Sources of Finance in Rural and Urban Local Bodies 2. District Planning Committee & Metropolitan Planning Committees

Week 15:

Final Examination Preparation

## BOOKS AND REFERENCES

## INSTRUCTOR BIO



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## Dr (Prof) Ajmer Singh Malik

Department Of Public Administration, Kurukshetra University, Kurukshetra

Dr. Ajmer Singh Malik is a Professor in the Department of Public Administration, Kurukshetra University Kurukshetra (Haryana) India. He is former Chairperson of the Department of Public Administration (2009-2012) and Coordinator, UGC's Special Assistance Program (SAP) in between 2012-2015. He has also held the position of Director, Mahatma Gandhi All India Service Coaching Institute and Coordinator Certificate Course in Panchayati Raj and Rural Development at the university level.

Presently, he is President of Indian Public Administration Association; Chief Editor Public Affairs & Governance – a biannual interdisciplinary journal; and Coordinator, Massive Open Online Course in Introduction to Public Administration.

He has also been associated with the University Grant Commission and other national level bodies in many ways. He has also been associated with almost all public universities of north India as subject expert/member of their academic bodies like Social Science Faculty, Post-Graduate and Under-Graduate Board of Studies, Department Research Committees etc.

Outside India, he has also been empaneled as an External Foreign Reviewer by the University Grant Commission Bangladesh and as member of External Peer Review Team acted as convener of the review process of many science, engineering and arts and humanities departments of public and private universities.

Since his joining in Kurukshetra University in 1991, he has rich and varied experience of teaching, research and extension work. He has published two books and 30 research papers in national and international journals of repute. Till now, he has supervised 19 Ph. D students for their Ph. D degree.

## COURSE CERTIFICATE

30 Marks will be allocated for Internal Assessment and 70 Marks will be allocated for external proctored examination



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## STATE & LOCAL GOVERNANCE INTRODUCTION FINAL 1

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### SUMMARY

Course Status :	Upcoming
Course Type :	Core
Duration :	15 weeks
Start Date :	20 Jul 2020
End Date :	31 Oct 2020
Exam Date :	15 Nov 2020
Enrollment Ends :	31 Aug 2020
Category :	Humanities and Social Sciences
Level :	Postgraduate

### COURSE LAYOUT

Week 1:

1. State Administration: Pattern of constitutional systems; evolution, constitutional framework and Issues in Indian context

Week 2:

State Legislature: Composition, eligibility & disqualifications for members and the legislative process

Week 3:

Governor: Powers, functions and role

Week 4: