

**DEPARTMENT OF ENGLISH**  
**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

**Scheme of Examination & Syllabus of**  
**Skill Enhancement Course (SEC)**

**Personality Development (PD)**

**CBCS (Choice Based Credit System), LOCF**

**To be implemented w.e.f. Session 2020-21 (in Phased Manner) in all the Undergraduate Courses, Honours Courses and Integrated Courses Offered in IIHS**

Sem.	Course Code	Subject Name	Course type	Credits	Contact Hours Composition	Contact Hours Theory	Internal Marks	External Marks	Total Marks	Duration of Exam(hours)
III/IV	PD 100	Personality Development	SEC-2	2	1	1	10	40	50	2 Hours

**Skill Enhancement Course (SEC)**

**Personality Development (PD)**

**Semester: III/IV**

**Paper XII: Personality Development Semester III/IV**

**Credit: 2**

**Course Code: PD 100**

**M. M. 50**

**Theory: 40**

**Assessment: 10**

**Time: 2Hrs**

**Course Outcomes:**

- The students will learn the basics of personality.
- They will learn the qualities of mentorship.
- They will understand the importance of etiquettes in profession.
- They will be acquainted with the parameters of verbal and non-verbal discussion.

**UNIT – I**

- Definition and basics of personality
- Body Language and Para Language
- Self-introduction

**UNIT – II**

- Listening skills
- Barriers to listening
- Overcoming the barriers

**UNIT – III**

- Introduction to leadership
- Group Dynamics/ Discussion
- Qualities of Leadership

#### UNIT – IV

- Public speaking/ Group discussions/ Voice modulation
- Etiquettes related to professional competence
- Grooming basics

### **SEC: Personality Development**

#### **Scheme of Examination**

#### **Semester III/IV**

**Credits    2**

**M. M. 50**

**Theory: 40**

**Assessment 10**

**Paper Duration 2 Hours.**

**Workload: 1 hour for teaching theory/text and 1 hour for composition / Practical  
for a group of 20 (Twenty) students.**

#### **Scheme of Examination:**

**Note: All questions are compulsory.**

**Each question carries 10 marks.**

- The paper setter will set eight questions from Unit I to IV.  
(Two from each unit)
- 2 The student shall attempt four questions in all choosing one from each unit.

#### **Mapping matrix of course PD 100**

<p><b>PD 100: Personality Development is a Skill Enhancement Course to enhance the skills of students.</b></p>
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