

**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

**NOTIFICATION**

In pursuance of the orders of the letter No. DMC-SPO-2020/5215 dated 02.05.2021 and in continuation of letter received from the Principal Secretary to Govt. Haryana, Higher Education Department Chandigarh, issued vide No. DHE -0100019/5/2020- Coordination- DHE dated 30.04.2021 regarding COVID-19 instructions for Closure of Colleges and Universities and in continuation of notification issued by this University vide Endst. No. ACM-I/M-34/21/7901-8000 dated 01.05.2021, it has been decided that Kurukshetra University will remain closed from 03.05.2021 to 10.05.2021.

During this period all non-teaching staff (including contract, part time and outsourcing) shall work from home as a preventive measure against COVID-19 except essential services staff (Public Health, Horticulture, Sanitation, Electricity, Health, Security, Examination Branches, Construction & Maintenance etc.) as per guidelines given below:

1. The employees shall be on duty from home and shall not leave station during this period.
2. All employees shall be easily reachable on mobile phones and email in case of any emergency and shall be ready to be present in the university at a short notice.
3. Deans/Directors/Chairpersons/Principals/Branch Officers/Office Incharges can open offices in case of exigency and can call requisite staff.
4. The employees shall create awareness about coronavirus and assist in university public communication as and when required.
5. During this period all employees shall take preventive measures as per government guidelines.
6. Employees shall check university website regularly for further updates.

REGISTRAR

Contd...

(2)

Endst. No. ACM-I/M-34/21/ 8001-9000 Dated: 03.05.2021

Copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, KUK.
2. Dean Students' Welfare, KUK
3. Dean Research & Development, KUK
4. All the Deans/Chairpersons/Directors of Faculties/UTDs./Institutes, KUK
5. Proctor/Deputy Proctors (Male & Female), KUK
6. Chief Wardens/Dy. Chief Wardens/Wardens of all the Hostels, KUK
7. Librarian, JLN Library, KUK
8. Principals, ITT&R/IIHS/USSMS, KUK
9. International Students' Advisor, KUK
10. Director Public Relations, KUK
11. Director, IT Cell, KUK with the request to get updated the University website accordingly.
12. Joint Director (Audit), KUK
13. Controller of Examinations-I & II.
14. All the Heads of Non-Teaching Offices/Depts., KUK
15. Chief Security Officer, KUK
16. OSD to the Vice-Chancellor, KUK
17. Supdt. O/o the Registrar (for kind perusal of the Registrar)
18. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)

*[Signature]*  
Assistant Registrar (Academic)  
For Registrar  
3/5/2021