

**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(A+ Grade, NAAC Accredited)

**NOTIFICATION**

In pursuance of the orders of the Chief Secretary-cum-Chairperson, Haryana State Executive Committee of Haryana State Disaster Management Authority issued vide letter No. DMC-SPO-2020/6415 dated 13.06.2021 & the letter issued by the Principal Secretary to Govt. Haryana Higher Education Department Chandigarh vide Memo Nos. DHE-010019/5/2020-Coordination-DHE dated 17.06.2021 and in continuation of earlier notification issued by this University vide Endst. No. ACM-I/M-34/21/9756-9876 dated 01.06.2021, it has been decided that the Kurukshetra University will remain closed till further orders. During this period, all teaching & non teaching staff shall work as per guidelines given below :

1. Teachers of the University will perform their duties, i.e. examination, teaching etc. online from home.
2. Chairperson/Director/Principal may call teachers for any teaching/administrative/ office work on staggered basis whenever the situation demands.
3. All Officers of the level of Superintendent and above/Directors/ Chairpersons/Deans/Principals/Office Incharges should continue to attend their offices on regular basis.
4. All the Branch Heads (Branch Officers/Deans/Directors/Chairpersons/ Principals/Office Incharges) may restrict the attendance of their officials/employees upto 50% of the actual overall strength. Rosters for their attendance are to be prepared and implemented by the concerned Branch Heads. However, the Branch Head can call for more than 50% physical attendance of any categories.
5. All officials who do not attend office on a particular day are to make themselves available on Telephone and other electronic means of communication at all times from their residence and work from home.
6. Meetings, as far as possible, to be possible, to be conducted through video-conferencing/online mode.

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7. COVID-19 SOPs issued by the State Government time to time shall be strictly adhered to.
8. Shops running in the university premises are allowed to open from **09:00 AM to 08:00 pm.**
9. Kurukshetra University Guest House i.e, International Guest House, Faculty Guest House & K.V. Niwas Shimla are allowed to open with 50% of the capacity during this period.

REGISTRAR

Endst. No. ACM-I/M-34/21/ 10768-10888 Dated: 17.06.2021

Copy of the above is forwarded to the following for information and necessary action:-

1. Dean Academic Affairs, KUK.
2. Dean Students' Welfare, KUK
3. Dean Research & Development, KUK
4. All the Deans/Chairpersons/Directors of Faculties/UTDs/Institutes, KUK
5. Proctor/Deputy Proctors (Male & Female), KUK
6. Chief Wardens/Dy. Chief Wardens/Wardens of all the Hostels, KUK
7. Librarian, JLN Library, KUK
8. Principals, ITT&R/IIHS/USSMS, KUK
9. International Students' Advisor, KUK
10. Director Public Relations, KUK
11. Director, IT Cell, KUK with the request to get updated the University website accordingly.
12. Joint Director (Audit), KUK
13. Controller of Examinations-I & II.
14. All the Heads of Non-Teaching Offices/Depts., KUK
15. Assistant Registrar, General Branch, KUK
16. Chief Security Officer, KUK
17. OSD to the Vice-Chancellor, KUK
18. Supdt. O/o the Registrar (for kind perusal of the Registrar)
19. P.A. to the Vice-Chancellor (for kind perusal of the Vice-Chancellor)
20. All Shop-keepers in the University/Girls Hostels Market

  
Assistant Registrar (Academic)  
For Registrar