



प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

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D.O.No.2-71/2022(CPP-II)

2nd August, 2022

Subject: Fee refund policy 2022-2023

Respected Madam/Sir,

As you are aware that the University Grants Commission has issued 'the UGC guidelines on examination and academic calendar in view of the Covid-19 pandemic' on 16th July, 2021, wherein UGC has stipulated the provision of refund of fees on account of all cancellations of admissions/ migrations of students during the academic session 2021-2022. Also, UGC on 12th July, 2022 has requested the higher educational institutions to fix the last date of their under graduate admission process after declaration of result of class XII by CBSE so as to provide sufficient time to such students for admission in under graduate courses. Also, it may be noted that several entrance examinations including CUET, JEE Main, JEE Advance etc. have been delayed, due to which admissions may continue up to October, 2022.

In view above, and in order to avoid financial hardships being faced by parents, it has been decided by UGC that full refund of fees should be made by the higher educational institutions on account of all cancellations of admissions/ migrations of students up to October 31, 2022 for the academic session 2022- 2023 as a special case. It is made clear that the entire fee, including all charges, should be refunded (i.e., there should be zero cancellation charges) on account of cancellations/ migrations up to October 31, 2022. Thereafter, on cancellation/ withdrawal of admissions up to December 31, 2022, the entire fee collected from a student should be refunded in full after deducting not more than Rs.1000/- as processing fee.

All the Higher Educational Institutions are requested to ensure the compliance of the UGC directions in respect of refund of fee in view of COVID-19 Pandemic related factors.

With kind regards,

Yours sincerely,

(Rajnish Jain)

To,

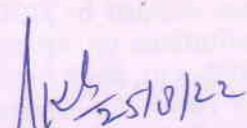
The Vice-Chancellors of all universities
The Principals/Directors of all colleges / institutes

From overleaf

Endst.No.AcM-3/Misc.13(i)/22/ 11891-11960 Dated : 25.08.2022

Copy of the D.O. letter No.2-71/2022(CPP-II) dated 02.08.2022 of Secretary, UGC, New Delhi, downloaded from the UGC website on 24.08.2022 duly approved by the competent authority is forwarded to the following for information and necessary action :

1. Dean Academic Affairs
2. Deans of all the Faculties
3. Dean of Colleges with the request to circulate the letter to all the Colleges/Institutes affiliated with KUK
4. Chairpersons/Directors/Principals of all the UTDs./Institutes
5. Director, Distance Education
6. Finance Officer
7. Coordinator, University Admission Cell with the request to upload the same on the University admission portal.
8. Dr. Sunil Dhingra, Coordinator, Admission of PG Programmes of Affiliated Colleges, KUK
9. Director, IT Cell with the request to upload the same on the University website
10. Assistant Registrar (Regn.)
11. P.A. to the Hon'ble Vice-Chancellor
12. O.S.D. to the Hon'ble Vice-Chancellor
13. Assistant Registrar O/o Registrar


Deputy Registrar (Academic)
for Registrar