



KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A⁺’ Grade, NAAC Accredited)

NOTIFICATION

The amendments/additions to various Ordinances and Rules & Regulations as per **Annexure-‘A ’ (1-38)** pages duly approved by the Executive Council of the University in its meetings held on 28.02.2022, are now available on the University Website www.kuk.ac.in for updating the record.

Sd/-
Deputy Registrar (Academic)
for Registrar

The amendment/revision in the following rules appearing at pages 8-29 of K.U. Calendar Vol.III, 2007 approved vide Executive Council Res. No.10 of 28.02.2022.

RULES FOR THE CONDUCT OF ELECTIONS BY REPRESENTATIVES OF AFFILIATED COLLEGES/INSTITUTES TO THE COURT, UNDER STATUTE 8 (1)(b)(iv) (a & b) AS APPROVED BY THE VICE-CHANCELLOR

1. For the purpose of these Rules, the various Constituencies shall bear the following Constituency numbers:-

Name of the Constituency/Zone	Constituency No.	
	For Principals	For Teachers
(a) All Govt. Colleges of Arts, Science/ Commerce		
(i) Ambala, Panchkula, Yamuna Nagar and Kaithal Districts.	P(GC)-I	T(GC)-I
(ii) Panipat, Karnal and Kurukshetra Districts.	P(GC)-II	T(GC)-II
(b) All Non-Govt. Colleges/Institutes of Arts, Science/Commerce/Education and All Professional Colleges/Institutes		
(i) Ambala, Panchkula and Yamuna Nagar Districts.	P(NC)-I	T(NC)-I
(ii) Kurukshetra and Kaithal Districts.	P(NC)-II	T(NC)-II
(iii) Karnal, Panipat*, Jind* and Hisar* Districts.	P(NC)-III	T(NC)-III

(* Principals/Teachers working in Colleges/Institutes, under these districts those have been granted stay orders by the Hon'ble Punjab & Haryana High Court, will be considered to be included for election of Principals/Teachers on the Court/Academic Council, till final outcome/settlement of the Court Cases.)

2. All persons, who hold, in a substantive capacity, the posts mentioned below, in a college/institute recognized/maintained by the University and whose appointment has been approved by the Punjab University before 30.06.1974 or by the Kurukshetra University/Maharshi Dayanand University/CDLU, Sirsa/GJU, Hisar/BPS Mahila Vishwavidyalaya, Khanpur Kalan thereafter, will be eligible for inclusion of their names in the Electoral Roll of the constituency concerned: -

(a) Constituency P stands for Principals.

(b) Constituency T stands for Teachers:

(Professor, Reader, Lecturer, Lecturer in Physical Education and Librarian working in one of the recognized **Colleges/institutes**.)

Note: -

The Term "holding a post in a substantive capacity" will mean a person who is working on a permanent post against which no other person holds lien. The person may be a confirmed person, or officiating in the post, but will not include a person working on ad hoc basis.

(The teachers working in Self-Financing Scheme be not granted voting right in election on the Court.)

3. No person shall be eligible for election unless he has attained the age of 25 years on the day of election.

4. Whenever an election is to be held, the Registrar under the direction of the Vice-Chancellor, shall issue a notice (Form-I) to the Principals of all the **Colleges/institutes** included in the Constituency, notifying the vacancies and inviting names of the persons eligible to be included in the Electoral Roll for that Constituency. The notice shall be sent by **Regd. Post** and a copy thereof shall be affixed on the Notice-board of the University.

5.1 The names received in response to the notice referred to above, shall be included in the Preliminary Electoral Roll and a copy of the same will be affixed on the Notice-board of the University and an intimation (*Form-II*) to that effect alongwith a copy of the Roll shall be sent by **Regd. Post** to the Principals of the Colleges/institutes included in the Constituency concerned notifying following dates :-

- (a) Last date for the receipt of claims for inclusion of name(s) in the Preliminary Electoral Roll, accompanied by a fee of Rs.50/- each.
- (b) Last date for receipt of objections against entries in the Preliminary Electoral Roll.
- (c) Last date for receipt of intimation regarding change of address.
- (d) Date for deciding claims/objections.

Copies of the Preliminary Electoral Roll will be supplied on payment of Rs.100/- (Rs.150/- for a copy by Regd. Post) subject to their being in stock.

5.2 The Registrar shall decide all claims and objections received under Clause 5.1 and his decision shall be put up only on the Notice-board of the University. Objections, if any received in writing against this decision of the Registrar within two days shall be decided by a Committee appointed by the Vice-Chancellor.

6. As soon as the Final Electoral Roll is published, the Registrar shall affix a copy on the Notice board of the University and also inform By Regd. Post to the Principals of all the colleges/institutes included in the Constituency concerned. Copies of the Final Electoral Roll will be supplied on payment of Rs.100/- (Rs.150/- for a copy by Regd. Post) subject to their being in stock.

7.1 No person shall be allowed to vote or to propose or second the nomination of a candidate unless his own name appears in the Final Electoral Roll of the Constituency concerned. The name of such a person shall not be removed from the Final Electoral Roll for the reason that he has, subsequent to the publication of the Final Electoral Roll, ceased to hold the capacity in which he was registered as such.

7.2 A candidate for election must continue to hold till the date of his election the post by virtue of which he is seeking election. The name of a candidate for election shall be removed from the Final Electoral Roll as soon as he ceases to hold the post by virtue of which he was seeking election.

8. The procedure for holding the election for these Constituencies shall be :-

- (i) A person nominated by the Vice-Chancellor shall act as Returning Officer.
- (ii) The Returning Officer shall issue a notice (*Form-III*) stating the number of vacancies and the date and hour by which the nomination papers (*Form-IV*) shall reach him. The notice shall also specify the dates for the following purposes :-
 - (a) The date of publication of the list of candidates nominated.
 - (b) The date and time of scrutiny of nomination papers and publication of the list of the candidates whose papers have been found valid.
 - (c) The date for filing objections with the Vice-Chancellor against the decision of the Returning Officer.
 - (d) The date for withdrawal of candidature.
 - (e) The date of election.
- (iii) The nomination papers shall be scrutinised by the Returning Officer on the date prescribed for the purpose. A nomination paper shall be declared invalid -
 - (a) if the entries in the nomination paper are not duly and correctly filled in;
 - (b) if a proposer or seconder has signed nomination paper of more candidates than the number of vacancies;

- (c) if the nomination paper is not signed by the candidate or by the proposer or by the seconder;
 - (d) if the nomination paper does not reach the Returning Officer, by name, Under a Registered Cover, or is not delivered to him personally and a receipt obtained from him, by the date and hour notified under Clause 8(ii);
 - (e) if the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election;
 - (f) if the candidate has not attained or shall not attain, on the date of election, the age of 25 years.
- (iv) A candidate or a representative of the candidate appointed by him in writing, may be present at the time of scrutiny of nomination papers.
 - (v) A list of candidates whose nomination papers have been declared valid shall be published by affixing the same on the Notice-board in the Office of the Returning Officer on the same day, and a copy of the list shall be forwarded to each of the candidates nominated for election By Regd. Post. Any objection to the decision of the Returning Officer in regard to its entertainment or otherwise, or the invalidity of a nomination paper must be made within three days of the decision of the Returning Officer, to the Vice-Chancellor, whose decision in the matter shall be final.
 - (vi) A candidate may withdraw his name from contesting an election by sending a letter of withdrawal (duly signed by him) and attested either by a First Class Magistrate or a Principal of a Degree college/institute recognised by the University, or a Professor of the University, by Registered Post, or by delivering it personally against a receipt to the Returning Officer by name, so as to reach him by the date and hour fixed for the purpose. A withdrawal once made cannot be cancelled.
 - (vii) When the time for withdrawal of nomination has lapsed, the Returning Officer shall notify the final list of contesting candidates by affixing the same on the Notice board in his office.
 - (viii) If the number of contesting candidates is equal to or less than the number of vacancies, all such candidates shall be declared to be duly elected. If the number of such candidates is less than the number of vacancies, the Registrar shall issue a fresh notice under Clause 8 (ii) to fill the remaining vacancies. If the number of such candidates exceeds the number of vacancies to be filled, the Returning Officer shall arrange election through Polling Booths. The place, date and hour of voting alongwith the list of contesting candidates shall be notified to the electors (*Form-V*).
 - (ix) The polling centres and their location shall be approved by the Vice-Chancellor. The Returning Officer shall appoint the Presiding Officers and Other Staff.
 - (x) The Returning Officer shall issue instructions to the Presiding Officers at the different polling centres for the conduct of election and to ensure the safety of the Ballot Papers, Ballot Boxes and their transits.
 - (xi) At the Polling Booths a candidate, or his authorised agent (who must be a voter), may be allowed to be present at the time of polling. The person present may affix his seal, if he so desires, on the Ballot Box in addition to the seal of the Presiding Officer, before the polling starts.
 - (xii) The procedure for issue of Ballot Papers and their collection shall be as follows :-
 - (a) Each Ballot Paper shall bear the signature stamp of the Returning Officer and the signatures in full (in his own hand) of the Presiding Officer.

- (b) Each elector shall receive, at the polling centre, on the polling day, a Ballot Paper (*Form-VI*) on signing an acknowledgement (*Form-VI*) and, if he is a voter in a Teacher' Constituency, on surrendering the Identity Card (*Form-VII*) issued to him.
- (c) The elector after receiving the Ballot Paper shall not leave the room of the Presiding Officer without -
 - (i) delivering the acknowledgement to the Presiding Officer; and
 - (ii) depositing the Ballot Paper in the Ballot Box.
- (d) No Ballot Paper shall be issued to a voter who is not present at the Polling Booth within the time fixed for polling. After the votes have been cast and the polling time has expired the Ballot Box shall be sealed and brought to the Returning Officer and deposited with him, against a receipt.
- (xiii) An elector who has inadvertently dealt with his Ballot Paper in such a manner that it cannot properly be used, may, after delivering the spoilt Ballot Paper to the Presiding Officer, obtain another Ballot Paper in place of the spoilt paper. The spoilt Ballot Papers together with their counterfoils shall be marked as "Cancelled". The Ballot Paper supplied instead, together with its counterfoil, shall be marked "duplicate".
- (xiv) Ballot Boxes of a Constituency, shall be opened (on a day fixed for the purpose by the Returning Officer) and the counting shall be done under the supervision of the Returning Officer without break until it is completed. The result shall be announced on the day the Ballot Boxes are opened, or on the day following it, if it be not possible, in the opinion of the Returning Officer, to complete counting on the first day. The Returning Officer may arrange as many counting booths as he may deem fit to complete counting in shortest possible time.
- (xv) The Returning Officer shall decide whether a Ballot Paper is valid or is invalid. The Ballot Paper shall be invalid -
 - (a) if a Swastik mark '卐' has been put opposite the names of more candidates than the vacancies or if no Swastik mark '卐' has been put opposite the name of any candidate;
 - (b) if the Swastik mark '卐' has been put in a way in which it is difficult to decide conclusively the candidate for which a vote has been cast;
 - (c) if it bears any mark of identification or any writing other than the Swastik mark '卐';
 - (d) if it does not bear the signature stamp of the Returning Officer and the signature in full (in his own hand) of the Presiding Officer.
- (xvi) The candidate or an agent who must be a voter authorised by him (candidate) shall be allowed to be present at the time of counting of Ballot Papers. Ballot Papers may be shown to them, if asked.

9.1 Objection, if any, to the decision of the Returning Officer on the validity or otherwise of a Ballot Paper shall be made forthwith in writing *i.e.*, when the Ballot Papers are counted.

9.2 Any objection pertaining to the polling shall be made to the Presiding Officer in writing on the date and during the time of polling.

10.1 A petition in respect of matters brought to the notice of the Returning Officer or the Presiding Officer as mentioned in Clauses 9.1 and 9.2 and a petition on any of the following grounds in connection with the election must reach the Registrar within ten days of the declaration of the result, with a security deposit of Rs.500/- which amount shall be forfeited if the election petition is dismissed :-

- (a) alleged failure of the Presiding Officer/Returning Officer to discharge his duties as laid down in the Rules;
- (b) allegation regarding the secrecy of vote having been infringed by the Presiding Officer/Returning Officer;

- (c) allegations regarding any corrupt practice having been indulged in by any party to the election or by its agents, with or without the knowledge of the party concerned.

10.2 A petition under Clause 10.1 shall be heard by a Committee appointed by the Vice-Chancellor. The Committee may summon *suo moto* and examine any person whose evidence appears to it to be material. At the conclusion of its proceedings the Committee shall make an order:

- (a) dismissing the election petition; or
- (b) declaring the election of all or any of the returned candidates to be void.

If the Committee is unanimous, its decision shall be final. If there is any difference of opinion amongst the members of the Committee, the matter shall be placed before the Vice-Chancellor whose decision shall be final.

11. After the votes have been duly counted, the name of the candidate securing the highest number of votes shall be declared by the Returning Officer as elected. In case more than one candidates obtain the highest number of votes the matter shall be decided by lots.

Provided that not more than one teacher elected under **Statute 8 (1)(b)(iv)(a & b)**, shall belong to any one college/institute, and if the teacher(s) securing the highest number of votes belongs to an institution from which another teacher has already been elected as a member of the Court under this Clause, the teacher obtaining the next highest number of votes shall be declared as elected.

12. The Registrar shall retain, until the expiry of six months from the date of elections, all papers connected with the elections, in a cover to be sealed in the presence of the Returning Officer, the candidates or their representatives (if present) and shall then, with the approval of the Vice-Chancellor, cause them to be destroyed.

13. The Vice-Chancellor may nominate an Assistant Registrar or any other Officer of the University to perform all or any of the functions assigned to the Registrar in these Rules.

14. All notices to be issued under these Rules shall be issued by affixing them on the Notice-board of the University *viz.*, the Notice- board outside the office of the Registrar and whenever any Notice is required under these rules to be sent by post, the same shall unless specified otherwise be sent by Regd. Post and no objection shall be entertained on the ground that such notice(s) did not reach the addressee in time.

...

FORM-I

REGD. POST

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(*A+* Grade, NAAC Accredited)

No.....

Dated:.....

To

The Principal/Director,

.....

.....

Subject :- Election of the Member(s) of the Court of the Kurukshetra University under **Statute 8(1)(b)(iv)(a & b)** (reproduced on next Page) by the Principals/Teachers of **Colleges/institutes** maintained/ recognised by the University in *Constituency No.....

Dear Sir/Madam,

I am directed to inform you that the election cited as subject, will be held soon in accordance with the Rules framed by the Vice-Chancellor in terms of the powers conferred upon him by Statute 8. A copy of these Rules is enclosed herewith.

You are requested to send, for inclusion in the Preliminary Electoral Roll, the following information pertaining to yourself/teachers working in your institution, in terms of Clause 2 of the Rules referred to above :-

- (1) Name :
- (2) Father's Name :
- (3) Date of Birth :
- (4) Designation :
- (5) Class(es) being taught :
- (6) Whether his appointment was approved by Panjab/Kurukshetra University/Maharshi Dayanand University/CDLU, Sirsa/GJU, Hisar/BPS Mahila Vishwavidyalaya, Khanpur Kalan.

The information asked for above must reach Shri..... by..... failing which the names will not be included in Preliminary Electoral Roll. The information must be sent by Regd. A.D. Post or delivered through a special messenger.

You are also requested to bring this to the notice of every person eligible for being included in the Electoral Roll for the election and obtain their signatures in token of this.

Yours faithfully,

REGISTRAR

* Note:- For the list of Colleges/institutes included in this Constituency, please see next page.

Name of the Constituency/Zone	Constituency No.	
	For Principals	For Teachers
(a) All Govt. Colleges of Arts, Science/ Commerce		
(i) Ambala, Panchkula, Yamuna Nagar and Kaithal Districts.	P(GC)-I	T(GC)-I
(ii) Panipat, Karnal and Kurukshetra Districts.	P(GC)-II	T(GC)-II
(b) All Non-Govt. Colleges/Institutes of Arts, Science/Commerce/Education and All Professional Colleges/Institutes		
(i) Ambala, Panchkula and Yamuna Nagar Districts.	P(NC)-I	T(NC)-I
(ii) Kurukshetra and Kaithal Districts.	P(NC)-II	T(NC)-II
(iii) Karnal, Panipat*, Jind* and Hisar* Districts.	P(NC)-III	T(NC)-III

(* Principals/Teachers working in Colleges/Institutes, under these districts those have been granted stay orders by the Hon'ble Punjab & Haryana High Court, will be considered to be included for election of Principals/Teachers on the Court/Academic Council, till final outcome/settlement of the Court Cases.)

Extract copy of Statute 8(1)(b)(iv)(a & b)

8. (1) The Court shall consist of the following members, namely :-

(a) *Ex-officio Members :*

× × ×

(b) *Other Members :*

× × ×

(iv) (a) *one principal and **two** teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Government Colleges of Arts, Science/Commerce, included in each of the two zones to be demarcated by the Vice-Chancellor.*

(b) *one principal and **two** teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Non-govt. colleges of Arts, Science/Commerce/ **Education and All Professional Colleges/ Institutes**, included in each of the **three** zones to be demarcated by the Vice-Chancellor.*

Provided that not more than one teacher elected from a zone shall belong to any one college, and out of the two elected teachers from a zone at least one shall be a woman.

××

××

××

FORM-II

REGD. POST

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(*A+* Grade, NAAC Accredited)

No

Dated :

To

The Principal/Director,

.....

.....

Subject :- Election of the Member(s) of the Court of the Kurukshetra University by the Principals/Teachers of **colleges/institutes** maintained/recognised by the University in Constituency No.....

Dear Sir/Madam,

I am directed to inform you that the Preliminary Electoral Roll for the election cited as subject has been prepared and a copy thereof has been affixed on the Notice-board of the University. One copy is sent herewith for record/notification to all the teachers of your college/institute. Copies of this Roll can be obtained from this office on payment of Rs.100/- each (Rs.150/- for a copy by Regd. Post) subject to their being in stock.

The last dates for the receipt of objections/claims *etc.*, are given below :-

- (a) Last date for the receipt of claims for inclusion in the Final Electoral Roll, accompanied by a fee of Rs.50/- with each name
- (b) Last date for receipt of objections against the entries in the Preliminary Electoral Roll
- (c) Last date for receipt of intimation regarding the change of address
- (d) Date for deciding Objections/Claims

You are requested to bring this to the notice of all the teachers of your **college/institute** holding their appointments in a substantive capacity.

Yours faithfully,

REGISTRAR

FORM-III

REGD. POST

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A+' Grade, NAAC Accredited)

No.....

Dated:.....

To

The Principal/Director,

.....

.....

Subject :- Election of the member(s) of the Court of the Kurukshetra University by the Principals/Teachers of **colleges/institutes** maintained/recognised by the University in Constituency No.....

Dear Sir/Madam,

1. I am directed to inform you that the Final Electoral Roll for election cited as subject has been prepared and a copy thereof has been affixed on the Notice-board of University. Copies can be supplied on payment of Rs.100/- (Rs.150/- for a copy by Regd. Post).

2. One Principal and Two teachers other than Principals are to be elected from amongst themselves by the Principals and Teachers respectively of the **colleges/institutes** included in the Constituency. Provided that not more than one teacher, elected, shall belong to any one college/institute.

3. Shri.....has been appointed by the Vice-Chancellor as the Returning Officer for this election.

4. The last date for receipt of Nomination Papers (*Form-IV*) by the Returning Officer is.....bya.m./p.m. The envelope containing the Nomination Paper must be addressed to the Returning Officer by name and sent to him by Regd. Post or delivered to him personally against a receipt.

The Dates for the publication of list of candidates nominated, scrutiny of Nomination Papers, *etc.*, shall be as under :-

- (i) Date for publication of the list of candidates nominated
.....
- (ii) Date and time of scrutiny of nomination Papers and publication of the list of the candidates whose papers have been found valid (in the Office of Returning Officer).
.....
ata.m./p.m.
- (iii) Date for filing objections with the Vice-Chancellor against the decision of the Returning Officer.
.....
by.....a.m./p.m.
- (iv) Date for withdrawal of candidature
.....
by.....a.m./p.m.
- (v) Date of election
.....

5. A Nomination Paper shall be invalid if-

- (a) the entries in the Nomination Papers are not duly and correctly filled in;
- (b) a proposer or a seconder has signed Nomination Papers of more candidates than the number of vacancies;
- (c) the Nomination Paper is not signed by the candidate or by the proposer or by the seconder;
- (d) the Nomination Paper does not reach the Returning Officer by name under a Registered Cover, or is not delivered to him personally, and a receipt obtained from him by the date and hour notified under Clause 8(ii);
- (e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election;
- (f) the candidate has not attained or shall not attain, on the date of election, the age of 25 years.

You are requested kindly to bring this to the notice of all the persons of your Institution, whose names are included in the Final Electoral Roll.

Yours faithfully,

REGISTRAR

FORM-IV

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(*A+* Grade, NAAC Accredited)

NOMINATION PAPER

Election of a Member of the Court under **Statute 8 (1)(b)(iv)(a & b)** Constituency for which the candidate is seeking election :

Principals/Teachers of **colleges/institutes** in Constituency No.....

<i>Name of Candidate and Date of Birth (Strictly as in the Final Electoral Roll)</i>	<i>Present Address with designation and Serial No.</i>
Name.....	Present Official Address:
Date of Birth.....	Sr. No. in the Final Electoral Roll.....
Mob.....	
Email ID.....	
<i>Name and Address with designation of the Proposer</i>	<i>Name and Address with designation of the Secunder</i>
Name.....	Name.....
Address.....	Address.....
Sr. No. in the Final Electoral Roll.....	Sr. No. in the Final Electoral Roll.....
.....
Signature of the Proposer	Signature of the Secunder
Station	Station
Date.....	Date

Candidate's Declaration

I hereby declare that I agree to stand for election as a Member of Court of the Kurukshetra University in terms of Statute 8.

I further declare that -

- (i) I continue to serve in the capacity in which my name has been entered in the Final Electoral Roll.
- (ii) *I have attained the age of 25 years on the day of election.
shall attain the age of 25 years

.....
Signature of the candidate
Station

*Please delete whichever is not applicable.

P.T.O.

Extract copy of Statute 8(1)(b)(iv)(a & b)

8. (1) The Court shall consist of the following members, namely :-

(a) *Ex-officio Members :*

× × ×

(b) *Other Members :*

× × ×

(iv) (a) *one principal and **two** teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Government Colleges of Arts, Science/Commerce, included in each of the two zones to be demarcated by the Vice-Chancellor.*

(b) *one principal and **two** teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Non-govt. colleges of Arts, Science/Commerce/ **Education and All Professional Colleges/ Institutes**, included in each of the **three** zones to be demarcated by the Vice-Chancellor.*

*Provided that not more than one teacher elected from a zone shall belong to any one college, and out of the **two** elected teachers from a zone at least one shall be a woman.*

FORM-V
KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

No.....

Dated:.....

To

The Principal/Director,

.....
.....

Subject:- Election of the member(s) of the Court of the Kurukshetra University by the Principals/Teachers of **colleges/institutes** maintained/ recognised by the University in Constituency No.....

Dear Sir/Madam,

I am to inform you that the election of Member(s) of the Court of the Kurukshetra University from among the..... will be held on.....

A list of the contesting candidates is given on next page. The recording of the votes shall be at the Polling Centres and between the hours mentioned against the same:-

Polling Centre

Polling Hours

From To

The Ballot Papers shall be issued by the presiding Officers of the Polling Centres concerned after obtaining an acknowledgement from the voter concerned and the Identity Card to be signed by the Principal of a **college/institute** concerned. This identity card is not necessary in the case of voters for a Principal's Constituency. The Ballot Papers will be counted in the office of the Returning Officer, Kurukshetra University, Kurukshetra on at.....a.m./p.m. or soon thereafter on the same day.

You are requested to bring this to the notice of all persons of your **college/institute** whose names are included in the Electoral Roll already notified vide letter No..... dated..... Their identity cards which are enclosed herewith may be delivered to them against their signatures.

Kurukshetra

Yours faithfully,

Dated:.....

Returning Officer

DA/As above.

List of Contesting Candidates

Constituency No.....

<i>Sr. No.</i>	<i>Name of Candidates</i>	<i>Designation & Address</i>

FORM-VI

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Serial No.....

I hereby acknowledge receipt of Ballot Paper for election ofMember(s) of Court
by.....(name of Constituency).

.....

Signature of Voter

Date.....

.....
(Signature of Presiding Officer in
token of issue of the Ballot Paper)

Sr. No. in the
Final Electoral Roll.....

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

BALLOT PAPER

Election of.....Member(s) of Court by the..... Constituency No.....

<i>Sr. No.</i>	<i>Name of Candidate</i>	<i>Designation & Address</i>	<i>Space for Swastik mark ‘卐’</i>
(1)	(2)	(3)	(4)
1.			
2.			
3.			
4.			
5.			

.....
(Signature of Presiding Officer)

(Please see instructions for voters)

INSTRUCTIONS :

1. Please put Swastik mark '卐', opposite the name of the candidate you wish to vote for, in column 4.
2. Please also see that the Ballot Paper bears signatures stamp of the Returning Officer and the signatures in full (in his own hand) of the Presiding Officer.
3. The Ballot Paper shall be invalid :-
 - (a) if the Swastik mark '卐' has been put opposite the names of more candidates than the vacancies or if no Swastik mark '卐' has been put opposite the name of any candidate;
 - (b) if a Swastik mark '卐' has been put in a way in which it is difficult to decide conclusively the candidate for which a vote has been cast;
 - (c) if it bears any mark of identification or any writing other than the Swastik mark '卐';
 - (d) if it does not bear the signature stamp of the Returning Officer and the signature in full (in his own hand) of the Presiding Officer.

FORM-VII

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Counterfoil of the Identity Card to be retained by the office.

Sr. No. of the Identity Card.....

Sr. No. in the Final Electoral Roll.....

.....
Initial of the issuing official

.....
Sr. No. of the Identity Card.....

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Identity Card for Voters

(To be surrendered to the Presiding Officer before issue of the Ballot Paper)

Subject:- Election of Member(s) of the Court of the Kurukshetra University from amongst the teachers other than Principals.

1. Name
2. Sr. No. in the Final Electoral Roll
3. Polling Centre for casting vote
4. Date of Election
5. Time

Countersigned

.....
Signature of the Principal of the **college/institute** concerned with seal of his office.

.....
Signature of the Voter (To be signed in the presence of the countersigning Officer)
Date.....

RULES FOR THE CONDUCT OF ELECTIONS BY REPRESENTATIVES OF AFFILIATED COLLEGES/INSTITUTES TO THE ACADEMIC COUNCIL UNDER STATUTE 12 (1)(II)(iv) (a & b) AS APPROVED BY THE VICE-CHANCELLOR

1. For the purpose of these Rules, the various Constituencies shall bear the following Constituency numbers:-

Name of the Constituency/Zone	Constituency No.	
	For Principals	For Teachers
(a) All Govt. Colleges of Arts, Science/ Commerce		
(i) Ambala, Panchkula, Yamuna Nagar and Kaithal Districts.	P.AC.(GC)-I	T.AC.(GC)-I
(ii) Panipat, Karnal and Kurukshetra Districts.	P.AC. (GC)-II	T.AC.(GC)-II
(b) All Non-Govt. Colleges/Institutes of Arts, Science/Commerce/Education and All Professional Colleges/Institutes		
(i) Ambala, Panchkula and Yamuna Nagar Districts.	P.AC. (NC)-I	T.AC.(NC)-I
(ii) Kurukshetra and Kaithal Districts.	P.AC. (NC)-II	T.AC.(NC)-II
(iii) Karnal, Panipat*, Jind* and Hisar* Districts.	P.AC. (NC)-III	T.AC.(NC)-III

(* Principals/Teachers working in Colleges/Institutes, under these districts those have been granted stay orders by the Hon'ble Punjab & Haryana High Court, will be considered to be included for election of Principals/Teachers on the Court/Academic Council, till final outcome/settlement of the Court Cases.)

2. All persons, who hold, in a substantive capacity, the posts mentioned below, in a college/institute recognized/maintained by the University and whose appointment has been approved by the Punjab University before 30.06.1974 or by the Kurukshetra University/Maharshi Dayanand University/**CDLU, Sirsa/GJU, Hisar/BPS Mahila Vishwavidyalaya, Khanpur Kalan** thereafter, will be eligible for inclusion of their names in the Electoral Roll of the constituency concerned: -

(a) Constituency P stands for Principals.

(b) Constituency T stands for Teachers:

(Professor, Reader, Lecturer, Lecturer in Physical Education and Librarian working in one of the recognized **Colleges/Institutes**.)

Note: -

The Term "holding a post in a substantive capacity" will mean a person who is working on a permanent post against which no other person holds lien. The person may be a confirmed person, or officiating in the post, but will not include a person working on ad hoc basis.

(The teachers working in Self-Financing Scheme be not granted voting right in election on the Court.)

3. Whenever an election is to be held, the Registrar under the direction of the Vice-Chancellor, shall issue a notice (Form-I) to the Principals of all the **Colleges/institutes** included in the Constituency, notifying the vacancies and inviting names of the persons eligible to be included in the Electoral Roll for that Constituency. The notice shall be sent by **Regd. Post** and a copy thereof shall be affixed on the Notice-board of the University.

4.1 The names received in response to the notice referred to above, shall be included in the Preliminary Electoral Roll and a copy of the same will be affixed on the Notice-board of the University and an intimation (Form-II) to that effect alongwith a copy of the Roll shall be sent by **Regd. Post** to the Principals of the Colleges/institutes included in the Constituency concerned notifying following dates :-

- Last date for the receipt of claims for inclusion of name(s) in the Preliminary Electoral Roll, accompanied by a fee of Rs.50/- each.
- Last date for receipt of objections against entries in the Preliminary Electoral Roll.
- Last date for receipt of intimation regarding change of address.
- Date for deciding claims/objections.

Copies of the Preliminary Electoral Roll will be supplied on payment of Rs.100/- (Rs.150/- for a copy by Regd. Post) subject to their being in stock.

4.2 The Registrar shall decide all claims and objections received under Clause 4.1 and his decision shall be put up only on the Notice-board of the University. Objections, if any received in writing against this decision of the Registrar within two days shall be decided by a Committee appointed by the Vice-Chancellor.

5. As soon as the Final Electoral Roll is published, the Registrar shall affix a copy on the Notice board of the University and also inform By Regd. Post to the Principals of all the **colleges/institutes** included in the Constituency concerned. Copies of the Final Electoral Roll will be supplied on payment of Rs.100/- (Rs.150/- for a copy by Regd. Post) subject to their being in stock.

6.1 No person shall be allowed to vote or to propose or second the nomination of a candidate unless his own name appears in the Final Electoral Roll of the Constituency concerned. The name of such a person shall not be removed from the Final Electoral Roll for the reason that he has, subsequent to the publication of the Final Electoral Roll, ceased to hold the capacity in which he was registered as such.

6.2 A candidate for election must continue to hold till the date of his election the post by virtue of which he is seeking election. The name of a candidate for election shall be removed from the Final Electoral Roll as soon as he ceases to hold the post by virtue of which he was seeking election.

7. The procedure for holding the election for these Constituencies shall be :-

- (i) A person nominated by the Vice-Chancellor shall act as Returning Officer.
- (ii) The Returning Officer shall issue a notice (*Form-III*) stating the number of vacancies and the date and hour by which the nomination papers (*Form-IV*) shall reach him. The notice shall also specify the dates for the following purposes :-
 - (a) The date of publication of the list of candidates nominated.
 - (b) The date and time of scrutiny of nomination papers and publication of the list of the candidates whose papers have been found valid.
 - (c) The date for filing objections with the Vice-Chancellor against the decision of the Returning Officer.
 - (d) The date for withdrawal of candidature.
 - (e) The date of election.
- (iii) The nomination papers shall be scrutinised by the Returning Officer on the date prescribed for the purpose. A nomination paper shall be declared invalid -
 - (a) if the entries in the nomination paper are not duly and correctly filled in;
 - (b) if a proposer or seconder has signed nomination paper of more candidates than the number of vacancies;
 - (c) if the nomination paper is not signed by the candidate or by the proposer or by the seconder;
 - (d) if the nomination paper does not reach the Returning Officer, by name, Under a Registered Cover, or is not delivered to him personally and a receipt obtained from him, by the date and hour notified under Clause 8(ii);
 - (e) if the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election;
- (iv) A candidate or a representative of the candidate appointed by him in writing, may be present at the time of scrutiny of nomination papers.
- (v) A list of candidates whose nomination papers have been declared valid shall be published by affixing the same on the Notice-board in the Office of the Returning Officer on the same day,

and a copy of the list shall be forwarded to each of the candidates nominated for election By Regd. Post. Any objection to the decision of the Returning Officer in regard to its entertainment or otherwise, or the invalidity of a nomination paper must be made within three days of the decision of the Returning Officer, to the Vice-Chancellor, whose decision in the matter shall be final.

- (vi) A candidate may withdraw his name from contesting an election by sending a letter of withdrawal (duly signed by him) and attested either by a First Class Magistrate or a Principal of a Degree college/institute recognized by the University, or a Professor of the University, by Registered Post, or by delivering it personally against a receipt to the Returning Officer by name, so as to reach him by the date and hour fixed for the purpose. A withdrawal once made cannot be cancelled.
- (vii) When the time for withdrawal of nomination has lapsed, the Returning Officer shall notify the final list of contesting candidates by affixing the same on the Notice board in his office.
- (viii) If the number of contesting candidates is equal to or less than the number of vacancies, all such candidates shall be declared to be duly elected. If the number of such candidates is less than the number of vacancies, the Registrar shall issue a fresh notice under Clause 7 (ii) to fill the remaining vacancies. If the number of such candidates exceeds the number of vacancies to be filled, the Returning Officer shall arrange election through Polling Booths. The place, date and hour of voting alongwith the list of contesting candidates shall be notified to the electors (*Form-V*).
- (ix) The polling centres and their location shall be approved by the Vice-Chancellor. The Returning Officer shall appoint the Presiding Officers and Other Staff.
- (x) The Returning Officer shall issue instructions to the Presiding Officers at the different polling centres for the conduct of election and to ensure the safety of the Ballot Papers, Ballot Boxes and their transits.
- (xi) At the Polling Booths a candidate, or his authorised agent (who must be a voter), may be allowed to be present at the time of polling. The person present may affix his seal, if he so desires, on the Ballot Box in addition to the seal of the Presiding Officer, before the polling starts.
- (xii) The procedure for issue of Ballot Papers and their collection shall be as follows :-
 - (a) Each Ballot Paper shall bear the signature stamp of the Returning Officer and the signatures in full (in his own hand) of the Presiding Officer.
 - (b) Each elector shall receive, at the polling centre, on the polling day, a Ballot Paper (*Form-VI*) on signing an acknowledgement (*Form-VI*) and, if he is a voter in a Teacher's Constituency, on surrendering the Identity Card (*Form-VII*) issued to him.
 - (c) The elector after receiving the Ballot Paper shall not leave the room of the Presiding Officer without -
 - (i) delivering the acknowledgement to the Presiding Officer; and
 - (ii) depositing the Ballot Paper in the Ballot Box.
 - (d) No Ballot Paper shall be issued to a voter who is not present at the Polling Booth within the time fixed for polling. After the votes have been cast and the polling time has expired the Ballot Box shall be sealed and brought to the Returning Officer and deposited with him, against a receipt.
- (xiii) An elector who has inadvertently dealt with his Ballot Paper in such a manner that it cannot properly be used, may, after delivering the spoilt Ballot Paper to the Presiding Officer, obtain another Ballot Paper in place of the spoilt paper. The spoilt Ballot Papers together with their

counterfoils shall be marked as “Cancelled”. The Ballot Paper supplied instead, together with its counterfoil, shall be marked “duplicate”.

- (xiv) Ballot Boxes of a Constituency, shall be opened (on a day fixed for the purpose by the Returning Officer) and the counting shall be done under the supervision of the Returning Officer without break until it is completed. The result shall be announced on the day the Ballot Boxes are opened, or on the day following it, if it be not possible, in the opinion of the Returning Officer, to complete counting on the first day. The Returning Officer may arrange as many counting booths as he may deem fit to complete counting in shortest possible time.
- (xv) The Returning Officer shall decide whether a Ballot Paper is valid or is invalid. The Ballot Paper shall be invalid -
 - (a) if a Swastik mark ‘卐’ has been put opposite the names of more candidates than the vacancies or if no Swastik mark ‘卐’ has been put opposite the name of any candidate;
 - (b) if the Swastik mark ‘卐’ has been put in a way in which it is difficult to decide conclusively the candidate for which a vote has been cast;
 - (c) if it bears any mark of identification or any writing other than the Swastik mark ‘卐’;
 - (d) if it does not bear the signature stamp of the Returning Officer and the signature in full (in his own hand) of the Presiding Officer.
- (xvi) The candidate or an agent who must be a voter authorised by him (candidate) shall be allowed to be present at the time of counting of Ballot Papers. Ballot Papers may be shown to them, if asked.

8.1 Objection, if any, to the decision of the Returning Officer on the validity or otherwise of a Ballot Paper shall be made forthwith in writing *i.e.*, when the Ballot Papers are counted.

8.2 Any objection pertaining to the polling shall be made to the Presiding Officer in writing on the date and during the time of polling.

9.1 A petition in respect of matters brought to the notice of the Returning Officer or the Presiding Officer as mentioned in Clauses 8.1 and 8.2 and a petition on any of the following grounds in connection with the election must reach the Registrar within ten days of the declaration of the result, with a security deposit of Rs.500/- which amount shall be forfeited if the election petition is dismissed :-

- (a) alleged failure of the Presiding Officer/Returning Officer to discharge his duties as laid down in the Rules;
- (b) allegation regarding the secrecy of vote having been infringed by the Presiding Officer/Returning Officer;
- (c) allegations regarding any corrupt practice having been indulged in by any party to the election or by its agents, with or without the knowledge of the party concerned.

9.2 A petition under Clause 9.1 shall be heard by a Committee appointed by the Vice-Chancellor. The Committee may summon *suo moto* and examine any person whose evidence appears to it to be material. At the conclusion of its proceedings the Committee shall make an order:

- (a) dismissing the election petition; or
- (b) declaring the election of all or any of the returned candidates to be void.

If the Committee is unanimous, its decision shall be final. If there is any difference of opinion amongst the members of the Committee, the matter shall be placed before the Vice-Chancellor whose decision shall be final.

10. After the votes have been duly counted, the name of the candidate securing the highest number of votes shall be declared by the Returning Officer as elected. In case more than one candidates obtain the highest number of votes the matter shall be decided by lots.

Provided that not more than one teacher elected under **Statute 12 (1)(II)(iv)(a & b)**, shall belong to any one college/institute, and if the teacher(s) securing the highest number of votes belongs to an institution from which another teacher has already been elected as a member of the Academic Council under this Clause, the teacher obtaining the next highest number of votes shall be declared as elected.

11. The Registrar shall retain, until the expiry of six months from the date of elections, all papers connected with the elections, in a cover to be sealed in the presence of the Returning Officer, the candidates or their representatives (if present) and shall then, with the approval of the Vice-Chancellor, cause them to be destroyed.

12. The Vice-Chancellor may nominate an Assistant Registrar or any other Officer of the University to perform all or any of the functions assigned to the Registrar in these Rules.

13. All notices to be issued under these Rules shall be issued by affixing them on the Notice-board of the University *viz.*, the Notice-board outside the office of the Registrar and whenever any Notice is required under these rules to be sent by post, the same shall unless specified otherwise be sent by Regd. Post and no objection shall be entertained on the ground that such notice(s) did not reach the addressee in time.

...

FORM-I

REGD. POST

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

No.....

Dated:.....

To

The Principal/Director,

.....

.....

Subject :- Election of the Member(s) of the Academic Council of the Kurukshetra University under **Statute 12(1)(II)(iv) (a to b)** (reproduced on next Page) by the Principals/Teachers of **Colleges/institutes** maintained/ recognised by the University in *Constituency No.....

Dear Sir/Madam,

I am directed to inform you that the election cited as subject, will be held soon in accordance with the Rules framed by the Vice-Chancellor in terms of the powers conferred upon him by Statute 12. A copy of these Rules is enclosed herewith.

You are requested to send, for inclusion in the Preliminary Electoral Roll, the following information pertaining to yourself/teachers working in your institution, in terms of Clause 2 of the Rules referred to above :-

- (1) Name :
- (2) Father’s Name :
- (3) Date of Birth :
- (4) Designation :
- (5) Class(es) being taught :
- (6) Whether his appointment was approved by Panjab/Kurukshetra University/Maharshi Dayanand University/CDLU, Sirsa/GJU, Hisar/BPS Mahila Vishwavidyalaya, Khanpur Kalan.

The information asked for above must reach Shri.....by..... failing which the names will not be included in Preliminary Electoral Roll. The information must be sent by Regd. A.D. Post or delivered through a special messenger.

You are also requested to bring this to the notice of every person eligible for being included in the Electoral Roll for the election and obtain their signatures in token of this.

Yours faithfully,

REGISTRAR

* Note:- For the list of Colleges/institutes included in this Constituency, please see next page.

Name and Nos. of the Constituencies under the Rules for the Conduct of Elections by representatives of Colleges/institutes under **Statute 12(1)(II)(iv)(a to b)** :-

Name of the Zone	Constituency	
	For Principals	For Teachers
(a) All Govt. Colleges of Arts, Science/ Commerce		
(i) Ambala, Panchkula, Yamuna Nagar and Kaithal Districts.	P.AC.(GC)-I	T.AC.(GC)-I
(ii) Panipat, Karnal and Kurukshetra Districts.	P.AC. (GC)-II	T.AC.(GC)-II
(b) All Non-Govt. Colleges/Institutes of Arts, Science/Commerce/Education and All Professional Colleges/Institutes		
(i) Ambala, Panchkula and Yamuna Nagar Districts.	P.AC. (NC)-I	T.AC.(NC)-I
(ii) Kurukshetra and Kaithal Districts.	P.AC. (NC)-II	T.AC.(NC)-II
(iii) Karnal, Panipat*, Jind* and Hisar* Districts.	P.AC. (NC)-III	T.AC.(NC)-III

Extract copy of Statute 12 (1)(II)(iv)(a & b)

12. (I) The Academic Council shall consist of the following members, namely :-

(I) *Ex-officio Members* :

× × ×

(II) *Other Members* :

× × ×

- (iv) (a) one principal and two teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Government Colleges of Arts, Science/Commerce, included in each of the two zones to be demarcated by the Vice-Chancellor.
- (b) one principal and two teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Non-govt. colleges of Arts, Science/Commerce/Education and all Professional Colleges/Institutes, included in each of the three zones to be demarcated by the Vice-Chancellor.

Provided that not more than one teacher elected from a zone shall belong to any one college, and out of the two elected teachers from a zone at least one shall be a woman.

The Term “holding a post in a substantive capacity” will mean a person who is working on a permanent post against which no other person holds lien. The person may be a confirmed person, or officiating in the post, but will not include a person working on ad hoc basis.

(The teachers working in Self-Financing Scheme be not granted voting right in election on the Academic Council.)

×× ×× ××

FORM-II

REGD. POST

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(*A⁺ Grade, NAAC Accredited)

No

Dated :

To

The Principal/Director,

.....

.....

Subject :- Election of the Member(s) of the Academic Council of the Kurukshetra University by the Principals/Teachers of **colleges/institutes** maintained/recognised by the University in Constituency No.....

Dear Sir/Madam,

I am directed to inform you that the Preliminary Electoral Roll for the election cited as subject has been prepared and a copy thereof has been affixed on the Notice-board of the University. One copy is sent herewith for record/notification to all the teachers of your college/institute. Copies of this Roll can be obtained from this office on payment of Rs.100/- each (Rs.150/- for a copy by Regd. Post) subject to their being in stock.

The last dates for the receipt of objections/claims *etc.*, are given below :-

- (a) Last date for the receipt of claims for inclusion in the Final Electoral Roll, accompanied by a fee of Rs.50/- with each name
- (b) Last date for receipt of objections against the entries in the Preliminary Electoral Roll
- (c) Last date for receipt of intimation regarding the change of address
- (d) Date for deciding Objections/Claims

You are requested to bring this to the notice of all the teachers of your **college/institute** holding their appointments in a substantive capacity.

Yours faithfully,

REGISTRAR

FORM-III

REGD. POST

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

No.....

Dated:.....

To

The Principal/Director,

.....

.....

Subject :- Election of the member(s) of the Academic Council of the Kurukshetra University by the Principals/Teachers of **colleges/institutes** maintained/recognised by the University in Constituency No.....

Dear Sir/Madam,

1. I am directed to inform you that the Final Electoral Roll for election cited as subject has been prepared and a copy thereof has been affixed on the Notice-board of University. Copies can be supplied on payment of Rs.100/- (Rs.150/- for a copy by Regd. Post).

2. One Principal and Two teachers other than Principals are to be elected from amongst themselves by the Principals and Teachers respectively of the **colleges/institutes** included in the Constituency. Provided that not more than one teacher, elected, shall belong to any one college/institute.

3. Shri.....has been appointed by the Vice-Chancellor as the Returning Officer for this election.

4. The last date for receipt of Nomination Papers (*Form-IV*) by the Returning Officer is.....bya.m./p.m. The envelope containing the Nomination Paper must be addressed to the Returning Officer by name and sent to him by Regd. Post or delivered to him personally against a receipt.

The Dates for the publication of list of candidates nominated, scrutiny of Nomination Papers, *etc.*, shall be as under :-

- (i) Date for publication of the list of candidates nominated
.....
- (ii) Date and time of scrutiny of nomination Papers and publication of the list of the candidates whose papers have been found valid (in the Office of Returning Officer).
.....
ata.m./p.m.
- (iii) Date for filing objections with the Vice-Chancellor against the decision of the Returning Officer.
.....
by.....a.m./p.m.
- (iv) Date for withdrawal of candidature
.....
by.....a.m./p.m.
- (v) Date of election
.....

5. A Nomination Paper shall be invalid if-

- (a) the entries in the Nomination Papers are not duly and correctly filled in;
- (b) a proposer or a seconder has signed Nomination Papers of more candidates than the number of vacancies;
- (c) the Nomination Paper is not signed by the candidate or by the proposer or by the seconder;
- (d) the Nomination Paper does not reach the Returning Officer by name under a Registered Cover, or is not delivered to him personally, and a receipt obtained from him by the date and hour notified under Clause 7(ii);
- (e) the candidate has ceased to hold the requisite qualifications or capacity by virtue of which he is seeking election;

You are requested kindly to bring this to the notice of all the persons of your Institution, whose names are included in the Final Electoral Roll.

Yours faithfully,

REGISTRAR

FORM-IV

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

NOMINATION PAPER

Election of a Member of the Academic Council under **Statute 12(1)(II)(iv) (a & b)** Constituency for which the candidate is seeking election :

Principals/Teachers of **colleges/institutes** in Constituency No.....

<i>Name of Candidate and Date of Birth (Strictly as in the Final Electoral Roll)</i>	<i>Present Address with Designation and Serial No.</i>
Name.....	Present Official Address:
Date of Birth..... Mob..... Email ID.....	Sr. No. in the Final Electoral Roll.....
<i>Name and Address with Designation of the Proposer</i>	<i>Name and Address with Designation of the Seconder</i>
Name.....	Name.....
Address.....	Address.....
Sr. No. in the Final Electoral Roll.....	Sr. No. in the Final Electoral Roll.....
..... Signature of the Proposer Signature of the Seconder
Station	Station
Date.....	Date

Candidate’s Declaration

I hereby declare that I agree to stand for election as a Member of Academic Council of the Kurukshetra University in terms of Statute 12.

I further declare that I continue to serve in the capacity in which my name has been entered in the Final Electoral Roll.

.....
Signature of the candidate
Station

Date.....

*Please delete whichever is not applicable.

P.T.O.

Extract copy of Statute 12 (1)(II)(iv)(a&b)

12. (I) The Academic Council shall consist of the following members, namely :-

(I) *Ex-officio Members* :

× × ×

(II) *Other Members* :

× × ×

- (iv) (a) one principal and two teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Government Colleges of Arts, Science/Commerce, included in each of the two zones to be demarcated by the Vice-Chancellor.
- (b) one principal and two teachers to be elected from amongst themselves by the principals and teachers respectively, holding their posts in a substantive capacity in Non-govt. colleges of Arts, Science/Commerce/Education and all Professional Colleges/Institutes, included in each of the three zones to be demarcated by the Vice-Chancellor.

Provided that not more than one teacher elected from a zone shall belong to any one college, and out of the two elected teachers from a zone at least one shall be a woman.

FORM-V

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

No.....

Dated:.....

To

The Principal/Director,

.....

.....

Subject:- Election of the member(s) of the Academic Council of the Kurukshetra University by the Principals/Teachers of **colleges/institutes** maintained/ recognised by the University in Constituency No.....

Dear Sir/Madam,

I am to inform you that the election of Member(s) of the Academic Council of the Kurukshetra University from among the..... will be held on.....

A list of the contesting candidates is given on next page. The recording of the votes shall be at the Polling Centres and between the hours mentioned against the same:-

Polling Centre

Polling Hours

From To

The Ballot Papers shall be issued by the presiding Officers of the Polling Centres concerned after obtaining an acknowledgement from the voter concerned and the Identity Card to be signed by the Principal of a **college/institute** concerned. This identity card is not necessary in the case of voters for a Principal’s Constituency. The Ballot Papers will be counted in the office of the Returning Officer, Kurukshetra University, Kurukshetra on at.....a.m./p.m. or soon thereafter on the same day.

You are requested to bring this to the notice of all persons of your **college/institute** whose names are included in the Electoral Roll already notified vide letter No.....dated..... Their identity cards which are enclosed herewith may be delivered to them against their signatures.

Kurukshetra

Yours faithfully,

Dated:.....

Returning Officer

DA/As above.

List of Contesting Candidates

Constituency No.....

<i>Sr. No.</i>	<i>Name of Candidates</i>	<i>Designation & Address</i>

FORM-VI

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A⁺’ Grade, NAAC Accredited)

Serial No.....

I hereby acknowledge receipt of Ballot Paper for election ofMember(s) of Academic Council by.....(name of Constituency).

.....
Signature of Voter

Date.....

.....
(Signature of Presiding Officer in token of issue of the Ballot Paper)

Sr. No. in the Final Electoral Roll.....

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A⁺’ Grade, NAAC Accredited)

BALLOT PAPER

Election of.....Member(s) of Academic Council by the..... Constituency No.....

<i>Sr. No.</i>	<i>Name of Candidate</i>	<i>Designation & Address</i>	<i>Space for Swastik mark ‘卐’</i>
(1)	(2)	(3)	(4)
1.			
2.			
3.			
4.			
5.			

.....
(Signature of Presiding Officer)

(Please see instructions for voters)

INSTRUCTIONS :

1. Please put Swastik mark '卐', opposite the name of the candidate you wish to vote for, in column 4.
2. Please also see that the Ballot Paper bears signatures stamp of the Returning Officer and the signatures in full (in his own hand) of the Presiding Officer.
3. The Ballot Paper shall be invalid :-
 - (a) if the Swastik mark '卐' has been put opposite the names of more candidates than the vacancies or if no Swastik mark '卐' has been put opposite the name of any candidate;
 - (b) if a Swastik mark '卐' has been put in a way in which it is difficult to decide conclusively the candidate for which a vote has been cast;
 - (c) if it bears any mark of identification or any writing other than the Swastik mark '卐';
 - (d) if it does not bear the signature stamp of the Returning Officer and the signature in full (in his own hand) of the Presiding Officer.

FORM-VII

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Counterfoil of the Identity Card to be retained by the office.

Sr. No. of the Identity Card.....

Sr. No. in the Final Electoral Roll.....

.....
Initial of the issuing official

.....
Sr. No. of the Identity Card.....

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A+’ Grade, NAAC Accredited)

Identity Card for Voters

(To be surrendered to the Presiding Officer before issue of the Ballot Paper)

Subject:- Election of Member(s) of the Academic Council of the Kurukshetra University
from amongst the teachers other than Principals.

1. Name
2. Sr. No. in the Final
Electoral Roll
3. Polling Centre for
casting vote
4. Date of Election
5. Time

Countersigned

.....
Signature of the Principal of
the **college/institute** concerned with
seal of his office.

.....
Signature of the Voter (To
be signed in the presence
of the countersigning Officer)
Date.....

**APPENDIX-I (UNDER ORDINANCE-XVI)
FORM OF APPLICATION**

The amendment/addition in Clause 6 in the above said Ordinance appearing at page 58-59 of K.U. Calendar Vol.I, 2009 approved vide Executive Council Res. No.16 of 28.02.2022

EXISTING

AMENDED

6. Constitution of Governing Bodies/Boards of Governors :

(a) Every Non-Govt. recognised College shall have a Governing Body consisting of not more than 21 members and not less than 11 members, as under :-

(i) President, Vice-President, Treasurer and General Secretary to be elected by the members of the parent Society/Trust which is running the College.

(ii) The Principal of the College shall be ex-officio Member-Secretary of the Governing Body.

(iii) One nominee of the University.

(iv) One nominee of the State Government.

(v) Two teacher representatives elected from among themselves by the whole time approved teachers of the College and one representative of the Non-teaching Staff to be elected also on the Governing Body.

(vi) Remaining members (upto a maximum of 11) to be nominated by the President.

NO CHANGE

(vi) Remaining members (upto a maximum of 11) to be nominated by the President of the Managing Committee/Governing Body of Affiliated College, out of these 11 members, 5 members possessing atleast Postgraduate Qualifications and 5 members possessing at least Graduate Qualifications be made eligible for nomination.

xxx

xxx

xxx

xxx

xxx

xxx

ORDINANCES

Ordinance II- **Register of Students**

The amendment/addition in Clause 3 of the above said Ordinance appearing at pages 4-6 of K.U. Calendar Vol.I, 2009 approved vide Executive Council Res. No.20 of 28.02.2022.

EXISTING

3. A student from any other University/Board or from a Board of Education (other than the Board of School Education, Haryana) shall be eligible for admission to the University only on the production of a Migration certificate, in original, showing that the University or the Board has no objection to his joining this University and on payment of the prescribed Migration fee. However, the requirement of submission of Original Migration Certificate will not be applicable to the students pursuing studies through Directorate of Distance Education of this University and in lieu thereof all such students, who have passed their last examination from any other University/Board (other than Board of School Education, Haryana) will be required to submit with their admission form an affidavit, duly attested by the Magistrate First Class, affirming that:-

(i) to (iii) xxx xxx xxx

xxx xxx xxx

AMENDED

3. A student from any other University/Board or from a Board of Education (other than the Board of School Education, Haryana) shall be eligible for admission to the University only on the production of a Migration certificate, in original/**Digilocker/Online**, showing that the University or the Board has no objection to his joining this University and on payment of the prescribed Migration fee. The candidate submitting Digilocker/online migration certificate may be asked to submit an Affidavit duly attested by the Notary Public mentioning therein that:

1. That the deponent has not submitted Digilocker/online migration certificate earlier to any other University/College/ Institute for the purpose of taking admission. If at a later stage it is found that the deponent has submitted the Digilocker/ online migration certificate to any other University/ College/ Institute also, the admission of the candidate/deponent may be treated as cancelled ab initio.

2. That in case the Digilocker/online migration certificate submitted by the candidate/ deponent is found fake at a later stage, the admission be treated as cancelled ab initio.

However, the requirement of submission of Migration Certificate, in original/Digilocker/ Online will not be applicable to the students pursuing studies through Directorate of Distance Education of this University and in lieu thereof all such students, who have passed their last examination from any other University/Board (other than Board of School Education, Haryana) will be required to submit with their admission form an affidavit, duly attested by the Magistrate First Class, affirming that:-

(i) to (iii) xxx xxx xxx

xxx xxx xxx xxx xxx

THE KURUKSHETRA UNIVERSITY ALLOTMENT OF UNIVERSITY HOUSES ON THE CAMPUS REGULATIONS

The amendment/addition in Clause 2 of the above said Regulations appearing at page 194 of K.U. Calendar Vol.III, 2007 approved vide Executive Council Res. No.27 of 28.02.2022.

Page 194- Clause No. 2 (b) may be amended as under:

2. (b) The rates of rent, water & gardening charges of various categories of University houses are as under:

Type of Houses	Rent (Per month)	Water & Gardening Charges (Per month)
F-Type	Rs. 750/-	Rs. 100/-
E-Type	Rs. 500/-	Rs. 100/-
D/ TF-Type	Rs. 400/-	Rs. 100/-
MTH-Type	Rs. 200/-	Rs. 50/-
BTH-Type	Rs. 200/-	Rs. 50/-
CI-Type (Approved-C)	Rs. 300/-	Rs. 50/-
C/CF/BC/ Farm House	Rs. 200/-	Rs. 50/-
H & A-Type	Rs. 100/-	Rs. 25/-
Single Room on Kirmach Road/ Servant Quarter	Rs. 50/-	Rs. 25/-
Kirmach Road Quarters (Double)	Rs. 100/-	Rs. 25/-

New addition of Sub-Clauses:

Clause No. 2 (c) Market Rents for Various categories of University Accommodation:

Sr. No.	Type of Houses	Floor	Rent per month
1.	F-Type	Ground & 1 st Floor	Rs. 25000/-
2.	Old E-Type	Ground & 1 st Floor	Rs. 15000/-
	New E-Type	Ground & 1 st Floor	Rs. 13750/-
3.	Old D-Type	Ground & 1 st Floor	Rs. 6250/-
	New D-Type	Ground & 1 st Floor	Rs. 6250/-
4.	TF-Type-II	Ground Floor	Rs. 6250/-
		1 st Floor	Rs. 5000/-
5.	TF-Type	Ground Floor	Rs. 4375/-
		1 st , 2 nd , 3 rd Floor	Rs. 3750/-
6.	MTH-Type	Ground Floor	Rs. 3125/-
		1 st Floor	Rs. 2500/-
7.	BTH-Type	Ground Floor	Rs. 2250/-
		1 st Floor	Rs. 1875/-
8.	CI-Type (Area- 770 sq. ft.)	Ground Floor	Rs. 4000/-
		1 st Floor	Rs. 2500/-
9.	CI-Type (Area- 900 sq. ft.)	Ground Floor	Rs. 4375/-
		1 st Floor	Rs. 3750/-
10.	C-Type	Ground Floor	Rs. 3125/-
		1 st Floor	Rs. 1875/-
11.	CF-Type	Ground Floor	Rs. 4000/-
		1 st Floor	Rs. 2500/-
12.	BC-Type	Ground Floor	Rs. 5625/-
13.	H-Type	Ground Floor	Rs. 1500/-
		1 st Floor	Rs. 1500/-
14.	A-Type	Ground Floor	Rs. 3125/-
15.	KR-Type	Ground Floor	Rs. 1500/-

Clause No. 2 (d) Rents for University houses being provided to the employees for social functions: -

Type of Houses	Fixed rent up-to 4 days	Rent to be charged up-to 10 days	Rent to be charged after the period of 10 days for next 15 days
F-Type	Rs.500/-	Rs. 2000/-	Rs. 6000/-
E-Type	Rs.350/-	Rs. 1400/-	Rs. 4200/-
D/ TF-Type	Rs.275/-	Rs. 750/-	Rs. 2250/-
BTH/MTH-Type	Rs.150/-	Rs. 450/-	Rs. 1350/-
CI-Type	Rs.200/-	Rs. 600/-	Rs. 1800/-
C- Type	Rs.150/-	Rs. 450/-	Rs. 1350/-
H- Type	Rs.50/-	Rs. 225/-	Rs. 675/-