

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(“A” Grade, NAAC Accredited)

NOTIFICATION

The Executive Council in its meetings held on **25.3.2010 & 9.6.2010** has approved the amendments/additions to various Ordinances and Rules & Regulations as per Annexure ‘A’ pages from 1-109. These amendments/additions are uploaded for keeping the record up-to-date.

REGISTRAR

Endst.No.ACR-2/Amend.6/10/20850-21399

Dated : 14.7.2010

Copy of the above is forwarded to the following for information and necessary action :

1. Secretary to the Governor, Haryana, Raj Bhavan, Chandigarh (for kind information of the Hon’ble Chancellor).
2. Dean Academic Affairs.
3. All Deans of the Faculties/Chairpersons/Directors of the University Teaching Departments/ Institutes.
4. Dean of Colleges.
5. Dean Students’ Welfare.
6. Director, P.G. Regional Centre, Jind.
7. Director, Distance Education, KUK.
8. Registrar, Supreme Court of India, New Delhi.
9. Registrar, Punjab & Haryana High Court, Chandigarh.
10. Principals of all recognized/maintained Colleges of Kurukshetra University.
11. Secretary, Haryana Vidhan Sabha Secretariat, Chandigarh.
12. Secretary, Association of Indian Universities, New Delhi.
13. Secretary, University Grants Commission, New Delhi.
14. Higher Education Commissioner, Haryana, Siksha Sadan, Sector-5, Panchkula.
15. Librarian, Lok Sabha Library, New Delhi.
16. Registrars, M.D.Univ., Rohtak; G.J.Univ., Hisar; Ch. Devi Lal Univ., Sirsa; BPS Mahila Vishwavidyalaya Kahnpur Kalan, Sonapat.
17. Chief Wardens/Dy. Chief Wardens.
18. Placement Officer.
19. Sh. S.C. Sibal, Sr. Advocate, Punjab & Haryana High Court, Chandigarh.
20. Joint Director, Audit, K.U.K.
21. OSD to the Vice-Chancellor.
22. All Branch Officers, K.U.K.
23. Deputy Registrar o/o the Registrar.
24. P.Ss. to the Vice-Chancellor/Controllers of Examinations/Finance Officer.
25. Programmer, J.L.N., Library, K.U.K.
26. All Superintendents of the Branch.
27. ACR-I(Academic Section).

Assistant Registrar (Academic)
for Registrar

ORDINANCE-IV 'PAPER SETTING AND EVALUATION'

Clauses-12 of the Ordinance appearing at page 607-608 of K.U. Calendar Vol.II, 2003 (Part-B) amended vide Executive council Resolution No.6 of 25.3.2010, w.e.f. the Session 2009-10.

EXISTING

12. For Certificate/Diploma courses in Indian/ Foreign Languages examinations, each Practical Examination shall be conducted only by an External Examiner. The Practical Examinations of Undergraduate classes may be conducted by two External Examiners. The teachers appointed on contract basis with a minimum of three years' experience may also be appointed as Examiner. For such examinations where there is only one examiner, Invigilator may also be appointed. The papers for the Practical Examinations shall be set on the spot by the External Examiners in accordance with the guidelines issued by Board of Studies concerned.

Provided that the award sent by a single External Examiner may be entertained in all such cases where one External Examiner out of two External Examiners does not turn up at the examinations.

AMENDED

12. For Certificate/Diploma courses in Indian/ Foreign Languages examinations, each Practical Examinations shall be conducted only by an External Examiner. The Practical Examinations of Undergraduate classes may be conducted by two Examiners consisting of one External and one Internal Examiner. The teachers appointed on contract basis with a minimum of three years' experience may also be appointed as Examiner. For such examinations where there is only one examiner, Invigilator may also be appointed. The papers for the Practical Examinations shall be set on the spot by the External Examiners in accordance with the guidelines issued by Board of Studies concerned.

In case the External Examiner does not turn up, the Internal Examiner may set the question paper and conduct the Practical Examinations to avoid postponement of the Practical Examinations and inconvenience to the students.

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QUALIFICATIONS AND INTERNAL PROMOTIONS TO THE TECHNICAL/PROFESSIONAL POSTS IN THE UNIVERSITY

Qualifications for the post of Semi-Professional appearing at page 389-90 of K.U. Calendar Vol.III, 2007 amended vide Executive Council Resolution No.12 of 25.3.2010.

EXISTING

Semi-Professional

Qualifications by direct recruitment

B.A./B.Sc. 2nd class with certificate in Library Science with 5 years' experience as Library Attendant.

Relaxation for Internal Candidates

Matric with Certificate in Library Science & 8 years' experience as Library Attendant.

OR

Matric with 15 years' experience as Library Attendant.

Quota for Promotion for Internal Candidates

The posts will be filled up by promotion from inside on seniority-cum-merit basis. If suitable candidates are not available from inside, upto 50% of the posts available at the time of selection may, if urgently needed, be filled up from outside.

FOR FUTURE DIRECT RECRUITMENT

- (i) 2nd class Graduate.
- (ii) 2nd class B. Lib. Science/Post-graduate Diploma in Lib. Science and must have Certificate in Computer Applications or an equivalent examination.
- (iii) Typing speed of 30 w.p.m. preference will be given to those who have experience of Indexing/ Xeroxing/ Preservation/ Archives.

Quota for Promotion for Internal Candidates

- (i) Matric/Higher Sec. with Post Matric Diploma/ Certificate Course in Lib. Science.
- (ii) Typing speed of 20 w.p.m. and must have knowledge of Computer Appls.
- (iii) 5 years' experience as Library Attendant/ Library Attendant-cum-book Duster/Care Taker/ Xerox Attendant.

Remarks: For purpose of promotion the inter-se-seniority of Lib. Attendant, Lib Attendant-cum-Book Duster, Care Taker and Xerox Attendant will be the date of joining on regular basis. Those, who will be promoted as Semi-Professional in the first batch, will be given a period of three months for qualifying the type test at the speed of 20 w.p.m.

AMENDED

Semi-Professional

Minimum qualifications for direct recruitment

1. 2nd class Graduate
2. 2nd class B.Lib.Sc.
3. Certificate in Computer Applications OR an equivalent examination
4. Typing speed of 30 w.p.m.
5. 5 years' experience as Library Attendant in any Institute of repute.

Preference will be given to those who have experience of Indexing/Xeroxing/Preservation/Archives

Relaxation for Internal Candidates

For Library Attendants appointed prior to 26.10.2002 :

Matric with Certificate in Library Science & 8 years' experience as Library Attendant.

OR

Matric with 15 years' experience as Library Attendant.

For Library Attendants appointed w.e.f. 26.10.02 :

- (i) Matric.
- (ii) Diploma/Certificate Course in Lib. Science.
- (iii) Typing speed of 20 w.p.m. and must have knowledge of Computer Applications.
- (iv) 5 years' experience as Library Attendant.

Quota for Promotion for Internal Candidates

The post will be filled up by promotion from inside amongst the Library Attendants on seniority-cum-merit basis. If suitable candidates are not available from inside, upto 50% of the posts available at the time of selection may, if urgently needed, be filled up from outside.

QUALIFICATIONS AND INTERNAL PROMOTIONS TO THE TECHNICAL/PROFESSIONAL POSTS IN THE UNIVERSITY

Qualifications for the post of Professional Assistant (Manuscript) appearing at page 391 of K.U. Calendar Vol.III, 2007 amended vide Executive Council Resolution No.21 of 25.3.2010.

EXISTING

Professional Assistant (Manuscript)

ESSENTIAL QUALIFICATIONS

1. M.A. (Sanskrit) and B. Lib. & Inf. Sc.
OR
B.A./Acharya with at least 60% marks (Sanskrit as one of the subject at graduation level) and B. Lib. & Inf. Sc.
2. Certificate/Diploma/Degree in the field of preservation & conservation of manuscripts.
3. Certificate/Diploma/Degree in Computer from a recognized University/Institution.

DESIRABLE QUALIFICATIONS

1. Working experience of manuscript preservation and conservation in an Institute of repute.
2. Knowledge of different scripts e.g. Pali, Prakrit, Sharda, Nagri etc.
3. Working knowledge of digitization.

AMENDED

Professional Assistant (Manuscript)

ESSENTIAL QUALIFICATIONS

1. M.A. (Sanskrit) and B. Lib. & Inf. Sc.
OR
B.A./Acharya with at least 60% marks (Sanskrit as one of the subject at graduation level) and B. Lib. & Inf. Sc.

DESIRABLE QUALIFICATIONS

1. Certificate/Diploma/Degree in the field of preservation & conservation of manuscripts.
2. Certificate/Diploma/Degree in Computer from a recognized University/Institution.
3. Working experience of manuscript preservation and conservation in an Institute of repute.
4. Knowledge of different scripts e.g. Pali, Prakrit, Sharda, Nagri etc.
5. Working knowledge of digitization.

THE LEAVE REGULATIONS, 1963

Clause 8 (v) of the rules added vide Executive Council Resolution No.35 of 25.3.2010 at page 52 of K.U. Calendar Vol.III, 2007.

EXISTING

Maternity leave :

8. (i) Maternity leave may be granted by commencement.
(ii) to (iv) xxx xxx xxx

Note:- Maternity leave may also be granted in certificate.

AMENDED

NO CHANGE

(v) A woman employee eligible for maternity benefits and whose services have been hired on contract basis in a lawfully authorized manner, shall be entitled to 'fully paid maternity leave' up to a maximum of three months or till the currency of the subsisting contract, whichever is earlier.

Further, the eligible woman employee in the said category shall also be entitled to maternity leave on 'without pay basis' up to a further period of maximum three months or till the currency of the subsisting contract whichever is earlier.

This benefit shall be admissible only up to the delivery of second living child.

ORDINANCE-DOCTORATE OF PHILOSOPHY (Ph.D.) EXAMINATION

Amendments/additions of the Ordinance appearing at pages 519-529 of K.U. Calendar Volume-II, 2003 (Part B) approved vide Executive Council Resolution No.50 of 25.3.2010, w.e.f. 11.7.2009.

EXISTING	AMENDED
<p>Local :</p> <p>1. The Degree of Doctor of Philosophy (Ph.D.) may be granted in any Faculty of the University.</p>	
<p>2. xxx xxx xxx</p>	NO CHANGE
<p>Eligibility:</p> <p>3(a) A candidate for admission to the course of as equivalent thereto:-</p>	
<p>(i) At least 50% marks at the Master’s Degree level followed by the degree of M. Phil. (S.C. candidates will be given a relaxation of 5% in the minimum percentage of marks at the Master’s Degree level)</p>	DELETED
<p>(ii) At least 50% marks at the Master’s Degree level and at least three years ‘full time’ teaching experience in the Subject in a recognized College/University Teaching Departments or, professionals from State/ Central Service/Public Sector undertakings and Senior Executives from Corporate & Autonomous bodies with ten years experience in managerial/supervisory capacity.</p>	<p>(i) At least 50% marks at the Master’s Degree level and at least three years ‘full time’ teaching experience in the Subject in a recognized College/University Teaching Departments/<u>Institutes</u> or, professionals from State/Central Service/Public Sector undertakings and Senior Executives from Corporate & Autonomous bodies with ten years experience in managerial/supervisory capacity.</p>
<p>(iii) At least 55% marks at the Master’s Degree level (SC/ST/Physically and Visually handicapped candidates will be given a relaxation of 5% in the minimum percentage of marks.)</p>	NO CHANGE except it will be re-numbered as Clause (ii).
<p>Provided that the candidates having at least 55% marks in M. Tech./M. Sc. (in disciplines other than Instrumentation) with 2 years experience of teaching/research in instrumentation shall also be eligible for registration to Ph.D. in Instrumentation Engineering.</p>	<p>Provided that the candidates having at least 55% marks in M. Tech./M. Sc. (in disciplines other than Instrumentation) with 2 years experience of teaching/research in instrumentation shall also be eligible for <u>admission</u> to Ph.D. in Instrumentation Engineering.</p>
<p>Provided further that a candidate seeking registration on a topic in Classical Indian Philosophy involving some particular Philosophical text in Sanskrit, shall also be required to have passed a Diploma Course in Sanskrit if the</p>	<p>Provided further that a candidate seeking <u>admission</u> on a topic in Classical Indian Philosophy involving some particular Philosophical text in Sanskrit, shall also be required to have passed a Diploma Course in Sanskrit if the</p>

candidate did not have Sanskrit at B.A. or M.A. Level.

Note:- 1. For calculating percentage of marks for Master's Degree in the case of Physical Education, Education and Library & Information Science, marks obtained in D.P.Ed. + M.P.Ed., B.Ed. + M.Ed and B.Lib. Sc. + M.Lib.Sc. as the case may be shall be halved.

Note:-2. It will be the responsibility of the candidate to ensure his/her eligibility and fulfillment of such other conditions as may be prescribed for registration in the rules and regulations of the University. The Registration to Ph. D. will be subject to availability of seats and experts for guidance/supervision in the area of research to be chosen by the candidate. Before submission of Application Form, the candidate is required to ascertain these facts from the concerned Department. Merely qualifying the Entrance Test will not *ipso-facto* entitle a candidate to get himself/herself registered for Ph.D. in the Department concerned.

3. (b) Every candidate enrolled for research course leading to the degree of Doctor of Philosophy shall be required to prosecute his/her research work for at least six terms (two years) either at Kurukshetra or at any other University or Institute, recognized by the University for the purpose. (Appendix).

Provided that every candidate doing research in a subject/discipline where Experimental work in a laboratory is required shall have to stay for a minimum period of six terms (two years) at Kurukshetra or the University Institute recognized by the University for prosecuting the research.

In case of other candidates the minimum period of stay at Kurukshetra will be three terms (one year). In exceptional cases, where there is sufficient justification for doing so, the condition of minimum stay at Kurukshetra may be relaxed by the Boards of Studies concerned on the

candidate did not have Sanskrit at B.A. or M.A. Level.

Note:- 1. For calculating percentage of marks for Master's Degree in the case of Physical Education, Education and Library & Information Science, marks obtained in D.P.Ed./B.P.Ed + M.P.Ed., B.Ed. + M.Ed and B.Lib. Sc. + M.Lib.Sc. (one year course) as the case may be shall be halved.

Note:- 2. It will be the responsibility of the candidate to ensure his/her eligibility and fulfillment of such other conditions as may be prescribed for admission in the rules and regulations of the University. The admission to Ph. D. will be subject to availability of seats and experts for guidance/supervision in the area of research. Before submission of Application Form, the candidate is required to ascertain these facts from the concerned Department/Institute. Merely qualifying the Entrance Test will not *ipso-facto* entitle a candidate to get himself/herself admitted for Ph.D. in the Department/Institute concerned.

DELETED

3. (b) Every candidate doing research in a subject/discipline where experimental work in a laboratory is required shall have to stay for a minimum period of two years at Kurukshetra or at University/Institute recognized by the University for prosecuting the research. (Appendix).

In case of other candidates the minimum period of stay at Kurukshetra will be one year. In exceptional cases, where there is sufficient justification for doing so, the condition of minimum stay at Kurukshetra may be relaxed by the Boards of Studies concerned on the

recommendation of the Supervisor(s) and Chairperson of the Department.

REGISTRATION

4. The candidate shall apply for admission in the priced prescribed form available with the Manager, Printing & Publication (University Press) Kurukshetra University, Kurukshetra. The applicant shall explain his eligibility, mention the topic of his/her proposed research and enclose a statement of any work that he or she may have done on the subject or topic.

5. The application shall be submitted to the office of the Chairperson/Director of the Department/Institute concerned by 31st of October without late fee and with late fee of Rs. 2000/- by 31st December and further with a late fee of Rs.5000/- upto 28th February.

However, the candidates exempted from Entrance Test in terms of Clause 7.8 may submit their application in the concerned Department at any time during the year mentioning the name of the Supervisor(s) in their applications after obtaining assent of the Supervisor(s) in writing. The application will be scrutinized and then placed before the Departmental Ph.D. Committee to examine the application, test the applicant through Seminar to probe his/her knowledge in the subject, determine his/her suitability, satisfy itself that the subject can be profitably pursued for research by the applicant under the superintendence of the Department and forward the application to the Board of Studies. The presence of the Dean Academic Affairs or the Dean of the Faculty concerned or Dean Research and Development shall be necessary when seminar is conducted.

6. The Departmental Ph.D. Committee shall consist of :

- (i) All the Professors of the Department if their number is three or more.

OR

The three senior-most teacher of the Department if the Department has no Professor or less than three Professors.

- (ii) Supervisor of the Scholar.

recommendation of the Supervisor(s) and Directors/Chairpersons of the Institutes/Departments.

REGISTRATION

4. The University will notify at the University website/advertise every year tentative number of seats subject-wise available for admission to Ph.D. course in response to which the candidate shall apply for admission in the priced prescribed form available with the Manager, Printing & Publications (University Press) Kurukshetra University, Kurukshetra. The applicant shall explain his eligibility, mention the topic of his/her proposed research and enclose a statement of any work that he or she may have done on the subject or topic.

5. The application shall be submitted to the office of the Director/Chairperson of the Institute/University Teaching Department (on the University campus) by 30th September every year

DELETED

6. The Departmental Ph.D. Committee shall consist of :

- (i) All the Professors of the Institute/Department if their number is three or more.

OR

The three senior-most teacher of the Department if the Department has no Professor or less than three Professors.

- (ii) Supervisor of the scholar.

7.1 The Department will hold an Entrance Test for Registration of candidates for Ph.D. every year in the month of March on the date decided by the Vice-Chancellor for the candidates who are not exempted from the Entrance Test in terms of Clause 7.8.

Scheme of Test

Paper-1 General: It will be objective with questions on reasoning ability. The departmental Ph.D. Committee will decide the syllabus and structure of the paper. There will be no negative marking in this paper :

Duration	: One hour
Maximum Marks	: 100
Number of questions	: 50
Question to be attempted	: 50

Paper- II Subject Specific: Hence the questions will be related to the concerned subject and general nature of the subject. Syllabus and structure of the paper will be decided by the Departmental Ph.D. Committee.

Duration	: Two hours
Maximum Marks	: 100

7.2 The medium of examination shall be English/ Hindi only, except in the examination for languages other than English.

7.3 The examination in paper-I and Paper- II will be conducted by the concerned Department on the same date.

7.4 To become eligible for Ph.D. registration the candidate must obtain at least 50% marks in each paper separately (45% for SC/ ST).

7.5 The validity of result of the Entrance Test will be two years from the date of declaration of result.

7.6 The examination fee for Entrance Test will be fixed by the University from time-to-time.

7.7 There will be no re-evaluation of answers-books for the examination based on Entrance Test.

7.8 The following categories of candidates will be exempted from the Entrance Test for registration to Ph.D. Course who have/are :-

- qualified NET/SLET
- awarded University Research Scholarship (URS) by Kurukshetra University;
- received fellowship in a Project sponsored by a funding agency like

7.1 The Department will hold an Entrance Test for Admission to Ph. D. every year on 3rd Sunday of November for the candidates who are not exempted from the Entrance Test in terms of Clause 7.8.

Scheme of Entrance Test

Paper-1

Subject related paper (Subjective)	
Duration	: Two Hours
Maximum Marks	: 100

Paper-II

Subject related paper (Objective)	
Duration	: One Hour
Maximum Marks	: 50

(The Departmental Ph.D. Committee will prepare three sets of question papers out of which one will be got set externally and these will be handed over in a sealed cover to the Controller of Examinations who will select any one set out of the three sets of question papers for Entrance Test.)

NO CHANGE

7.3 Conduct of Entrance Test and Evaluation will be done at the level of Department

7.4 To become eligible for admission to Ph. D., the candidate must obtain at least 50% marks in each paper separately (45% for SC/ ST).

7.5 The validity of result of the Entrance Test will be for one year.

NO CHANGE

7.8 The following categories of candidates will be exempted from the Entrance Test for admission to Ph.D. Course who have/are :

- Qualified SLET/GATE
- Qualified UGC/CSIR(JRF)
- U.G.C. Teacher fellowship holders

CSIR, UGC, ICSSR,DST,NSC etc;

- (d) approved/regular teachers working in the Universities and affiliated colleges or judges or accredited media persons.
- (e) scientists with 5 years experience working in national laboratories recognized as equivalent to laboratories listed in appendix, Institute, Govt. Scientific Organizations such as Geological Survey of India, Atomic Energy Commission, ICSSR, etc.
- (f) professionals from State/Central Services/Public Sector undertakings with 10 years experience in supervisory capacity.
- (g) senior Executive from Corporate and/or autonomous bodies with 10 years experience in a managerial supervisory capacity.
- (h) foreign students holding valid Research Visa for doing Ph. D., and
- (i) Sponsored foreign students, who may come to India on valid Research Visa under the ICSSR/other Academic Exchange Programmes/Fellowships.

DELETED

8. On successful qualifying the Entrance Test, the applicant shall obtain the assent of his/her Supervisor(s) in writing and shall submit the same to the Department concerned. His/her application will be placed before the Departmental Ph.D. Committee for consideration in terms of Clause-5.

8.1 On qualifying the Entrance Test, the admission shall be made upto a pre-determined number of seats as per criteria for merit given below :-

Percentage of marks in qualifying examination	=30%
Percentage of marks at graduation level	=20%
Percentage of marks in qualifying Entrance Test	=50%

8.2 The criteria for preparing merit list for candidates exempted under clause 7.8 from Entrance Test shall be as under :-

Percentage of marks obtained at PG Level Examination	=70%
Percentage of marks obtained at UG level Examination	=20%
Percentage of marks obtained at 10+2 Examination	=10%

(A weightage of five marks under Clause 8.1 & 8.2 will be given to those candidates who have passed the qualifying Examination from Universities of Haryana State.)

8.3 50% seats will be filled up out of the categories exempted from the Entrance Test. The remaining seats will be filled up out of the

candidates qualifying the Entrance Test on the basic of merit determined as per clause 8.1.

8.4 The reservation of seats shall be applicable to Clause 8.1 and 8.2 above as per reservation policy of Haryana Govt. as under :-

SC-20%, BC-27%, Physically Handicapped-3% (which can be converted for dependents of freedom fighters/Ex-servicemen and their wards, if seats remain vacant due to non-availability of suitable handicapped candidates).

9. The application will be scrutinized and then placed before the Departmental Ph.D. Committee to examine the application, test the applicant through Seminar to probe his/her knowledge in the subject, determine his/her suitability, satisfy itself that the subject can be profitably pursued for research by the applicant under the superintendence of the Institute/ Department and forward the application along with the name of Supervisor allotted to the candidate and the topic of research to the Board of Studies. The presence of the Dean Academic Affairs or the Dean of the Faculty concerned or Dean Research and Development shall be necessary when seminar is conducted. The allocation of the supervisors for selected students shall be decided by the Departmental Ph.D. Committee in a phased manner spread over for four years span depending on the number of students per faculty member, the available laboratory/ infrastructure, specialization among the eligible supervisors, and the research interest of the student as indicated during interview by the student. The allotment/allocation of supervisor shall not be left to the individual students or teacher.

9. The Post-graduate Board of Studies shall decide the case of Registration as it deems fit and shall approve the name of Supervisor either from University Department from a recognized college and Joint Supervisor (Intra –Departmental/ Inter-Departmental/ External), if it considers it desirable in a particular case. The reason for recommendation of Joint Supervisor will be recorded in the proceedings. The External Supervisor should be a scholar of eminence. Prior consent of the Joint Supervisor shall be obtained before the candidate's registration.

Provided that if a teacher of a recognized

10. The Post-graduate Board of Studies shall decide the case of admission as it deems fit and shall approve the topic of research and the name of the supervisor recommended by the Departmental Ph. D. Committee either from University Institute/Department or from a recognized college and Joint Supervisor (Intra – Departmental/Inter-Departmental/ External), if it considers it desirable in a particular case. The reason for recommendation of Joint Supervisor will be recorded in the proceedings.

The External Supervisor should be a scholar of eminence. Prior consent of the Joint Supervisor

College is appointed as a supervisor, the Chairperson of the Department concerned will record a certificate to the effect that the college concerned has adequate Library and Laboratory facilities for the candidate's research.

shall be obtained before the Candidate's admission.

A teacher of a recognized college may be appointed as a supervisor if the college concerned has adequate library and laboratory facilities for candidate's research work to the satisfaction of the inspection committee consisting of Dean Research and Development, Dean of the Faculty concerned and the Director/Chairperson of the Institute/Department.

Provided further that maximum number of candidates, which a teacher from college can supervise, will be as prescribed under **Clause-10** below:

NO CHANGE

10. A Professor will supervise at a time up to 12, a Reader 7, a Lecturer (if he/she possesses a Ph.D. Degree) 5 candidates.

11. A Teacher may supervise eight (08) researchers at a time (if he/she possesses a Ph.D. degree).

However, the Vice-Chancellor may permit the limit to be relaxed marginally upto two in each case, on the recommendations of the Departmental Ph.D. Committee with reasons to be recorded in writing before placing the same to the Board of Studies.

DELETED

12. The candidates except those who have passed M.Phil. as a (whole time) regular student from UGC recognized University shall be required to undertake specified Course Work for a minimum period of one semester which will commenced from 15th January every year and will be treated as Pre-Ph. D. preparation. The Course Work must include a course on Research Methodology which may include quantitative methods and computer applications. It may involve reviewing of published research in relevant field. The following shall be the qualifying requirements of the Course Work.

“Syllabi and other details for the Course Work test shall be framed by the Departmental Ph.D. Committee. The qualifying marks of the Course Work test shall be 50%.

If found necessary, Course Work may be carried out by doctoral candidates in sister Department in the faculty or any other University/ Organization for which due credit will be given to them. Examination and evaluation of the course work will be conducted by the concerned Department.

11. If the Supervisor of a candidate leaves the University before the completion of the research work or is otherwise unable to see the work through, due to some valid reason(s), Vice-Chancellor may allow the change of the Supervisor, as chosen by the candidate, on the recommendation of the Departmental Ph.D. Committee, if he is satisfied that the candidate has not progressed adequately with the work and the change of supervisor is in the interest of the completion of the work.

12. The date of registration of candidate shall be the date on which his /her dues are accepted by the University.

Provided that the offer of registration extended to a candidate shall lapse after one month of its issuance unless it is revived for another one month with a late fee of Rs.250/- by the Vice-Chancellor on special grounds to be recorded in writing.

Once registered the candidate and his work shall be under the general disciplinary control of the Department.

Provided that the Vice-Chancellor shall have the power to cancel the registration of a candidate at any time, after the issue of a due show-cause notice, on disciplinary or any other grounds which are considered to be not in consonance with the dignity and behaviour of a research scholar or non-payment of hostel or any other dues.

13. Every candidate shall submit his/her thesis within a period of four years, but not before two years from the date of his/her registration. If a candidate fails to submit his/her Thesis within a period of four years and does not apply for the extension before the expiry of his/her period, his/her registration will stand automatically cancelled. However, the candidate may apply for restoration of his/ her registration for Ph.D. with a restoration fee of Rs.1,000/- within a period of 3 months, Rs.2,000/- within a period of 6 months, Rs.5,000/- within a period of 1 year hereafter no application shall be entertained. In case his/her application is recommended by the Supervisor and the Departmental Ph.D. Committee, the Vice-Chancellor may allow such restoration if he is satisfied with the reasons given by the candidate for not seeking extension in time.

The period of four years for submission of Ph.D. Thesis may be extended in exceptional

13. If the Supervisor of a candidate leaves the University before the completion of the research work or is otherwise unable to see the work through, due to some valid reason(s), Vice-Chancellor may allow the change of the Supervisor, on the recommendation of the Departmental Ph.D. Committee, if he is satisfied that the candidate has not progressed adequately with the work and the change of supervisor is in the interest of the completion of the work.

14. The date of admission of candidate shall be the date on which his /her dues are accepted by the University.

Provided that the offer of admission extended to a candidate shall lapse after ten days of its issuance unless it is revived for another ten days with a late fee of Rs.250/- by the Vice-Chancellor on special grounds to be recorded in writing.

Once registered the candidate and his work shall be under the general disciplinary control of the Institute/Department.

Provided that the Vice-Chancellor shall have the power to cancel the admission of a candidate at any time, after the issue of a due show-cause notice, on disciplinary or any other grounds which are considered to be not in consonance with the dignity and behaviour of a research scholar or non-payment of hostel or any other dues.

15. Every candidate shall submit his/her thesis within a period of four years, but not before two years from the date of his/her admission. If a candidate fails to submit his/her Thesis within a period of four years and does not apply for the extension before the expiry of his/her period, his/her admission will stand automatically cancelled. However, the candidate may apply for restoration of his/ her admission for Ph.D. with a restoration fee of Rs.1,000/- within a period of 3 months, Rs.2,000/- within a period of 6 months, Rs.5,000/- within a period of 1 year hereafter no application shall be entertained. In case his/her application is recommended by the Supervisor and the Departmental Ph.D. Committee, the Vice-Chancellor may allow such restoration if he is satisfied with the reasons given by the candidate for not seeking extension in time.

The period of four years for submission of Ph.D. Thesis may be extended in exceptional

cases, by a maximum of two years, on yearly extension basis by the Vice-Chancellor on the recommendations of the Supervisor(s) and the Departmental Ph.D. Committee.

Provided that a candidate shall qualify in such courses/papers as may be approved by the Board of Studies in each individual case prior to the submission of the Thesis.

However, if a candidate has earlier remained enrolled as a candidate for the degree of Doctor of Philosophy in another University with the same or similar topic (similarity to be determined by the Registration Committee concerned) for not less than one year from the date of previous registration he or she may, if eligible for registration and registered here, be permitted by the Board of Studies to submit his or her Thesis after the expiry of not less than one year subsequent to registration in this University.

14. The Research Scholar shall present his work at three open seminars during the period of his or her research at least one of which shall be presented when the Thesis is ready for submission. During the last seminar when the thesis is ready for submission, the presence of Dean Academic Affairs or Dean of concerned Faculty or Dean Research and Development shall be necessary.

15. Every supervisor shall through the Chairperson of the Department send to the Post-graduate Board of Studies and the Registrar annually (at the end of September) a report of research work done by the Research Scholar during the said period.

16. If the work of Research Scholar is found unsatisfactory at any stage as reported by the Supervisor(s), the Departmental Ph.D. Committee shall give him or her an opportunity to explain his/her position and make suitable recommendation including de-registration. The Post-graduate Board of Studies may then recommend cancellation of his or her registration to the appropriate bodies.

17. No candidate shall join any other course of any previous result.

18. In the language subject, a thesis may be ... English or Hindi.

cases, by a maximum of two years, on yearly extension basis by the Vice-Chancellor on the recommendations of the Supervisor(s) and the Departmental Ph.D. Committee.

Provided that a candidate shall qualify in such courses/papers as may be approved by the Board of Studies in each individual case prior to the submission of the Thesis.

However, if a candidate has earlier remained enrolled as a candidate for the degree of Doctor of Philosophy in another University with the same or similar topic (similarity to be determined by the Registration Committee concerned) for not less than one year from the date of previous admission he or she may, if eligible for admission and admitted here, be permitted by the Board of Studies to submit his or her Thesis after the expiry of not less than one year subsequent to admission in this University.

16. The Research Scholar shall present his work at three open seminars. Prior to submission of thesis, the student shall make a pre Ph. D presentation in the department that may open to be all faculty member and research students, for getting feedback and comments which may be suitably incorporated into the draft thesis under the advice of the supervisor. The presence of Dean Academic Affairs or Dean of concerned Faculty or Dean Research and Development shall be necessary.

17. Every supervisor shall through the Director/Chairperson of the Institute/Department send to the Post-graduate Board of Studies and the Registrar annually (at the end of September) a report of research work done by the Research Scholar during the said period.

18. If the work of Research Scholar is found unsatisfactory at any stage as reported by the Supervisor(s), the Departmental Ph.D. Committee shall give him or her an opportunity to explain his/her position and make suitable recommendation including de-registration. The Post-graduate Board of Studies may then recommend cancellation of his or her admission to the appropriate bodies.

NO CHANGE except these will be re-numbered as 19 & 20 respectively.

19. The Post-graduate Board of Studies may allow a subject of research to be modified upto two years after registration provided that the time stipulation at Clause 13 is not likely to be violated.

Provided that minor changes in the wording of the topic of a thesis may be allowed by the Post-graduate Board upto six months before the submission of the thesis.

20. Every Thesis shall be a piece of research work characterized either by discovery of new facts of enunciation of a new theory or theories or by fresh interpretation of known facts.

In either case, it shall evince the capacity of the candidate for critical examination and judgment. The literary presentation of the Thesis should be of a high standard i.e. concise, laid out logically and in proper sequence, far from grammatical and typographical errors and referenced properly.

21. The candidate may incorporate in his or her Thesis the contents of any work that he or she may have published on the subject but shall declare this fact in the Thesis. However, he or she shall not submit in his or her Thesis any work for which a degree has been conferred on him or her by any University.

Candidate in the Science Faculties may incorporate in the thesis any indigenous development of equipment, apparatus or technique that is not commercially available in the country at the time. However, such a study must be backed by either the demonstration of the said equipment. Apparatus or technique in its current stage of international research in the relevant field or through the grant of national or international patent or both.

Submission of Thesis :

22. The candidate shall be allowed to submit his/her thesis only after he/she has published at least two research papers, out of which one research paper should be published in a Referred Journal or he/she may furnish the proof of acceptance. The research paper(s) in question should be related to research work reported in the thesis.

21. The Post-graduate Board of Studies may allow a subject of research to be modified upto two years after admission provided that the time stipulation at Clause 15 is not likely to be violated.

Provided that minor changes in the wording of the topic of a thesis may be allowed by the Post-graduate Board upto six months before the submission of the thesis.

NO CHANGE except that these will be re-numbered as 22 & 23 respectively.

Submission of Thesis :

24. The candidate shall be allowed to submit his/her thesis only after he/she has published one research paper in a Referred Journal or he/she may furnish the proof of acceptance. The research paper in question should be related to research work reported in the thesis.

23. The candidate shall submit four copies of his/her thesis, typed at 1½ space on both sides of the page, with Art paper binding alongwith a softcopy(CD) of his/her thesis. After finalization of the award of Ph.D. degree, two copies of the thesis, alongwith a soft copy for putting it on internet/website, will be sent to the University Library and remaining two copies of the thesis to the Departmental Library.

Evaluation :

24. The candidate shall also submit a summary of the thesis in about 500 words indicating how far the Thesis embodies the result of his or her own research or observations and in what respect his or her investigation appears to him or her to advance the study of the subject of his or her thesis. This will be done two weeks before the meeting of the Board of Studies. When a research scholar is ready to submit his or her thesis for evaluation, he or she shall obtain a certificate from his or her supervisor to this effect and shall apply to the Chairperson for appointment of his or her Examiner enclosing an abstract of his/her thesis including the table of contents.

25. The Post-graduate Board of Studies shall topic of the Thesis.

Names of only those persons shall beif invited.

Provided that, if the Board of Studies feels that the panel should consist of more than ten names it may recommend additional names.

26. The Thesis shall be finally referred to three examiners selected by the Vice-Chancellor from the panel drawn by Post-graduate Board of Studies.

The candidate will have to present himself for higher side.

The evaluator will state categorically whether in his/her opinion:

(a) to (c) xxx xxx xxx

The evaluator shall state reasons for approval in the Thesis.

On receipt of report from all the three examiners, the same will be placed before the Research Degree Committee consisting of the Vice-Chancellor, the Dean, and the Chairperson of the Department concerned.

25. The candidate shall submit four copies of his/her thesis, typed at 1½ space on both sides of the page, with Art paper binding along with a softcopy(CD) of his/her thesis. After finalization of the award of Ph.D. degree, two copies of the thesis, will be sent to the University Library and remaining two copies of the thesis to the Departmental Library.

Evaluation :

26. The candidate shall also submit a summary of the thesis in about 500 words indicating how far the thesis embodies the result of his or her own research or observations and in what respect his or her investigation appears to him or her to advance the study of the subject of his or her Thesis. This will be done two weeks before the meeting of the Board of Studies. When a research scholar is ready to submit his or her thesis for evaluation, he or she shall obtain a certificate from his or her supervisor to this effect and shall apply to the Director/ Chairperson for appointment of his or her Examiner enclosing an abstract of his/her thesis including the table of contents.

NO CHANGE except that it will be re-numbered as 27.

28. The thesis shall be finally referred to two examiners selected by the Vice-Chancellor from the panel drawn by Post-graduate Board of Studies out of which one shall be out of State.

NO CHANGE

On receipt of report from all the two examiners, the same will be placed before the Research Degree Committee consisting of the Vice-Chancellor, the Dean, and the Chairperson of the Department concerned.

If the examiners recommend the award of Degree, they may also give in their report a set of questions, which they would like to put to the candidate at the time of Viva-Voce.

NO CHANGE

If two out of three examiners recommend resubmission with some modifications in the thesis, the Candidate shall be asked to modify the thesis and resubmit the same only once, not earlier than six months and not later than two years, after having carried out all the modifications with a certificate from the Supervisor that all the modifications have been carried out.

If one out of two examiners recommend resubmission with some modifications in the thesis, the Candidate shall be asked to modify the thesis and resubmit the same only once, not earlier than six months and not later than two years, after having carried out all the modifications with a certificate from the Supervisor that all the modifications have been carried out.

In case any Ph.D. candidate appears in his/her Viva-voce Examination but fails in the Viva-voce, in such cases second evaluator may be called for conducting the Viva-voce examination after giving three month's time to the Research Scholar to prepare himself/herself. The report of Viva of second examiner will be taken as final.

NO CHANGE

A resubmitted thesis shall be examined by the examiner(s) who evaluated the Original thesis unless any of them is unable or unwilling to do so in which case substitute(s) shall be appointed from the panel by the Vice-Chancellor. The examiner(s) for the revised thesis will only see whether the objections raised have been met or not.

27. A candidate whose thesis is rejected shall not be registered again for Ph.D. degree with the same topic.

NO CHANGE except these will be re-numbered as 29 & 30 respectively.

28. The examiners for a thesis shall indicate in their report whether the thesis is fit for publication in its original or modified form. In the latter case, he shall make definite suggestions for improvement.

29. If at least two of the examiners recommend award of the degree, the candidate shall be examined through Viva-voce examination by one of the examiners, to be nominated by the Vice-Chancellor. If both examiners are unable or unwilling to conduct the Viva-voce examination another name will be picked up for the purpose by the Vice-Chancellor from the panel already approved by Post-graduate Board of Studies.

31. If at least two of the examiners recommend award of the degree, the candidate shall be examined through Viva-Voce examination by one of the examiners, to be nominated by the Vice-Chancellor. If both examiners are unable or unwilling to conduct the Viva-Voce examination another name will be picked up for the purpose by the Vice-Chancellor from the panel already approved by the Post-graduate Board of Studies.

The Viva-Voce examination shall be conducted by the external examiner and will be held in the concerned Department at Kurukshetra University unless ordered otherwise by the Vice-Chancellor. The date, time and the subject of the thesis shall be notified to the teachers including the Supervisor and

The Viva-Voce examination shall be conducted by the external examiner and will be held in the concerned Department at Kurukshetra University unless ordered otherwise by the Vice-Chancellor. The date, time and the subject

the Research Scholars of the Faculty, who shall be permitted to be present at the time of the Viva-voce examination but they shall have no right to put any question to the examinee. The presence of Dean Academic Affairs and/or Dean of concerned Faculty, shall be necessary during the Viva-voce.

30. The reports of all the examiners shall be placed before the Research Degree Committee consisting of the Vice-Chancellor, the Dean of the Faculty concerned and Chairperson of the University Teaching Department. It shall be the function of the Committee to consider the report and to recommend to the Vice-Chancellor whether :-

- (i) the degree be awarded;
OR
- (ii) the thesis be revised and resubmitted for re-examination;
OR
- (iii) the thesis be rejected.

31. The absence of the Dean and/or the Chairperson or Head of the Department at the meeting of the Research Degree Committee, shall not vitiate its proceedings. However, the Vice-Chancellor may co-opt an expert in the subject as a substitute for the Chairperson or Head of the Department, if he considers it necessary.

32. No thesis shall be published without the prior permission of the University. The Research Scholar may apply to the Chairperson of the Department for permission to publish his or her thesis within five years from the date of award of the Ph.D. Degree. The Chairperson shall satisfy himself or herself that the thesis is in publishable form. He or she will be guided by the reports of

of the thesis shall be notified to the teachers including the Supervisor and the Research Scholars of the Faculty, It will be openly defended by the scholar. The presence of Dean Academic Affairs and/or Dean of concerned Faculty, shall also be necessary during the Viva-Voce.

32. The reports of all the examiners shall be placed before the Research Degree Committee consisting of the Vice-Chancellor, the Dean of the Faculty concerned and Director/Chairperson of the Institutes/University Teaching Department. It shall be the function of the Committee to consider the report and to recommend to the Vice-Chancellor whether :-

- (i) the degree be awarded;
OR
- (ii) the thesis be revised and resubmitted for re-examination;
OR
- (iii) the thesis be rejected.

33. On successful completion of the evaluation process and announcements of award of Ph.D. Degree the University will submit a soft copy of the Ph.D. thesis to the UGC within a period of thirty days, for posting the same in INFLIBNET, accessible to all Institutions/Universities.

The University shall issue a provisional certificate certifying to the effect that the degree has been awarded in accordance with the provisions to Regulations of the UGC.

34. The absence of the Dean and/or the Director/Chairperson or Head of the Institutes/Department at the meeting of the Research Degree Committee, shall not vitiate its proceedings. However, the Vice-Chancellor may co-opt an expert in the subject the Director/Chairperson or Head of the Institute/Department, if he considers it necessary.

35. No thesis shall be published without the prior permission of the University. The research scholar may apply to the Director/Chairperson of the Institute/Department for permission to publish his or her thesis within five years from the date of award of the Ph.D. Degree. The Director/Chairperson shall satisfy himself or herself that the thesis is in publishable form. He or she will

examiners. A certificate will be obtained from the supervisor to the effect that necessary improvements suggested by him or her and the examiners have been properly carried out.

guided by the reports of examiners. A certificate will be obtained from the supervisor to the effect that necessary improvements suggested by him or her and the examiners have been properly carried out.

33. However, the Academic Council, on the recommendation of the Vice-Chancellor, shall have the right to withdraw the degree if plagiarism or duplication or any other form of malpractice is detected at any stage, and to initiate such further action as it deems fit. Provided that the Vice-Chancellor shall get the complaint in the matter investigated confidentially and shall give the accused an opportunity to explain before he makes his recommendation on the matter to the Academic Council. There shall be no limitation of time for this action of the Academic Council.

NO CHANGE except these will be re-numbered as 36, 37 & 38 respectively.

Fees :

34. Fees to be paid by the candidate at the time of evaluation will be as laid down from time to time by the University.

35. Remuneration payable to each evaluator shall be as laid down by the University.

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Ordinance III—Migration of Students

***G-Rules for Inter-College Migration in the D.Ed. Colleges**

“Notwithstanding anything contained in any other rules regulations ordinance with regard to the matters covered hereunder, the following rules shall apply to Inter-College Migration in respect of D.Ed. course in the faculty of Education, Kurukshetra University, Kurukshetra”.

1. The candidate must have valid reason(s) supported by documentary proof for inter-college Migration. Inter College Migration cannot be claimed as a matter of right and can be refused without assigning any reason.
2. Migration would be considered on mutual basis and subject to availability of seats in the D.Ed. Course. Provided further that in no case Inter-College- Migration would be considered against additional seat.
3. Application(s) on the prescribed form available from the University Press (Manager Printing & Publications, KUK) on payment of such charges as fixed from time to time for Inter-College Migration must reach the University by 30th October of the year.
4. Inter-College Migration on mutual basis can be considered in the 1st year of the D.Ed. Course after finalizing Registration/allotment of Registration No. to the candidate.
5. Students allowed admission on migration shall be governed by the provision of rules prevailing in the concerned ordinance and there shall be no relaxation to such migrating students.
6. Candidate considered for migration will be required to produce such certificates and should be registered with this University in the 1st year of the Course and has to pay all such fees dues as may be prescribed by the University from time to time.
7. Inter-College Migration fee of Rs.2500/- will be charged from each candidate (both candidates in case of mutual migration Rs.2500/- each) or as fixed/revised by the University from time to time. The Inter-College Migration fee once paid by the candidate shall not be refunded in any case/under any circumstances.
8. Candidates seeking Inter-College Migration to 2nd year (3rd or 4th Semester) of the D.Ed. Course must fulfil the following conditions and the Principals of both the colleges must specifically authenticate and certify the fulfillment of these conditions while recommending the case for Inter-College Migration to the University.
 - (a) The candidate should have fulfilled the eligibility conditions for D.Ed. Course.
 - (b) The candidate shall produce a certificate from the Principal of the college/Institution last attended i.e. from where he is migrating that the College has “NO OBJECTION” to the student migrating from his/her college and that his conduct and behaviour during his/her stay in the College have been good.
 - (c) If the candidate is not applying for migration on mutual basis then the migration will be allowed against the vacant seat and the marks of the candidate should be more than the last candidate admitted in that College.
9. The Principals of both the Colleges agree to the migration and the application is forwarded to Registrar for the sanction through the Principals of both the Colleges.
10. He/She possesses the minimum qualification prescribed for admission to the course and his/her marks, including weightage, if any, are not less than those of the candidate admitted last on the

*Approved/added vide Executive Council Resolution No.5(16) of 9.6.2010, w.e.f. the Session 2009-10 at page 21 of K.U. Calendar Volume-I, 2009

merit list during the days of admission without or with late fee. However, in genuine case, such as transfer of parents or a student comes from overseas, the Vice-Chancellor, on the recommendation of the Head of the Institution concerned, may allow migration even if the marks of the candidate are less than those of the candidate admitted last but he/she must possess the minimum qualifications prescribed for admission to the course.

11. No migration shall be allowed after submission of examination admission form except for the following reasons:
 - (a) If the student or his/her father or Guardian has been transferred and the fact has been certified by the Head of the Office/Department in which he/she or his/her father or Guardian is employed. (To be supported by a copy of transfer etc.)
 - (b) If the migration has been necessitated by the reason of the student's ill health supported by a medical certificate from a Government Doctor of a Gazetted Rank or the Medical Officer of the University.
 - (c) If the woman student has married and the station to be migrated to is a station of the residence of her husband/father-in-law.
12. If the applicant be a detained student or one who has been degraded or against whom any disciplinary action has been taken, etc. the Principal shall specifically mention this in the application.
13. When migration of a student from one college to another college has been sectioned by the University he/she must join the new college within 15 days, failing which he/she shall have to apply afresh and pay fresh fee in order to re-validate the previous migration.
14. If a student changes his/her mind after migration has been sanctioned by the University he/she must apply for re-migration and follow the entire procedure prescribed by the University once again, if he/she has joined the other college. If he/she has not joined he/she must apply for cancellation of the Migration Certificate through the Principal of the college concerned and return his/her Migration Certificate.
15. A college is entitled to the tuition fee for the month in which the migration is sanctioned by the University and the College to which he/she migrates is not entitled to charge fee for the fraction of a month.
16. The Migration Certificate of the students, who are already registered, will be issued only after the receipt of Registration Return, (on Proforma RF-6) alongwith continuation fee.

ORDINANCE-IV “PAPER SETTING AND EVALUATION”

Clause-18.1(a, b) and 18.3 (a) of the Ordinance appearing at page 601-603 of K.U. Calendar Volume-II, 2003 (Part-B) amended/added vide Executive Council Resolution No.5(13) of 9.6.2010, w.e.f. July/August, 2009 Examination.

EXISTING

18. Re-Evaluation of Answer-Books

18.1 (a) A candidate for examination in theory papers except in the subject of Environmental Studies for undergraduate classes, Project-Reports; Dissertations; Practical Answer-Books; sessionals; internal assessments; assignments; Viva-Voce reports and where the answer-books of an examination are evaluated by double examiners and in the Examinations in the Faculty of Medical Sciences excluding Bachelor of Pharmacy, M. Pharmacy etc; will be allowed to have the answer-books in theory papers re-evaluated on submission of application for this purpose on the prescribed form accompanied by the Original Detailed- Marks-Card and the re-evaluation fee of Rs.125/-(Rs.250/- for BAMS; Bachelor of Pharmacy, M.Pharmacy & Engineering Exams.) per answer-book within 20 days of the date of publication of the result/gazette/ notification or within 15 days of the date of dispatch of Detailed Marks Card by the University office as indicated on the back of the Detailed Marks Card whichever is later. Applications received not more than three days after the last date will be considered only if the same has been posted on or before the last date prescribed above. Candidates can also submit their re-evaluation forms after the expiry of above mentioned time limit up to next 7 days with late fee of Rs.150/- and upto further 7 days with late fee of Rs.250/- provided that the re-evaluation of answer-book(s) shall not be allowed on any account whatsoever after one year of the examination. In case an application is rejected being time barred or being inadmissible; 50% of the amount paid will be refunded. In case the result/marks of the candidate is/are revised on re-checking before re-evaluation and the candidates is not interested in re-evaluation then full fee will be refunded. In case the answer-book(s) is lost or is damaged/ destroyed due to any reason and it is not possible to get it re-evaluated; the candidates shall have the option either for refund of full Re-evaluation fee or to

AMENDED

18. Re-Evaluation of Answer-Books

18.1 (a) A candidate for examination in theory papers except in the subject of Environmental Studies for undergraduate classes, Project-Reports; Dissertations; Practical Answer-Books; sessionals; internal assessments; assignments; Viva-Voce reports and where the answer-books of an examination are evaluated by double examiners and in the Examinations in the Faculty of Medical Sciences excluding Bachelor of Pharmacy, M. Pharmacy, BDS etc; will be allowed to have the answer-books in theory papers re-evaluated on submission of application for this purpose on the prescribed form accompanied by the Original Detailed- Marks-Card and the re-evaluation fee of Rs.125/-(Rs.250/- for BAMS; Bachelor of Pharmacy, M.Pharmacy & Engineering and Rs.1000/- for BDS Exams.) per answer-book within 20 days of the date of publication of the result/gazette/ notification or within 15 days of the date of dispatch of Detailed Marks Card by the University office as indicated on the back of the Detailed Marks Card whichever is later. Applications received not more than three days after the last date will be considered only if the same has been posted on or before the last date prescribed above. Candidates can also submit their re-evaluation forms after the expiry of above mentioned time limit up to next 7 days with late fee of Rs.150/- (Rs.500/- for BDS Exams. after 7 days no re-evaluation form for BDS shall be allowed) and upto further 7 days with late fee of Rs.250/- provided that the re-evaluation of answer-book(s) shall not be allowed on any account whatsoever after one year of the examination. In case an application is rejected being time barred or being inadmissible; 50% of the amount paid will be refunded. In case the result/marks of the candidate is/are revised on re-checking before re-evaluation and the candidates is not interested in re-evaluation then full fee will be refunded. In case the answer-book(s) is lost or is damaged/ destroyed due to any reason and it is not possible to get it re-evaluated; the candidates shall have the option either for refund of full Re-evaluation fee or to re-appear in the subsequent examination in the

re-appear in the subsequent examination in the paper(s). No Examination fee shall be charged from a candidate who opts for Re-examination under this clause.

(b) All entries in the application for Re-evaluation should be complete and correct in all respects. The office will not be responsible for the delay/ rejection of a case; if the form is not complete in all respects or is not accompanied by full fee and the Original Details Marks-Card/Certificate. No change in the entries once made by the candidate shall be allowed after the receipt of the application by the University Office. Ignorance of the title of any paper/option shall not be accepted as a plea for wrong entry in the application. In case a subject consist of more than one paper and the candidate has not indicated the paper; he/she wishes to be Re-evaluated or has paid a fee of Rs.125/-(Rs.250/- for Faculties of Ayurvedic, B.Pharmacy, M.Pharmacy & Engineering & Technology Examinations) or more but less than the fee prescribed for all the paper(s) indicated by him/her; the paper(s) in which the candidate has secured lowest marks will be got re-evaluated to the extent of multiplies of a fee of Rs.125/-(Rs.250/- for Faculties of Ayurvedic, Bachelor of Pharmacy, M.Pharmacy & Engineering & Technology examinations).

paper(s). No Examination fee shall be charged from a candidate who opts for Re-examination under this clause.

(b) All entries in the application for Re-evaluation should be complete and correct in all respects. The office will not be responsible for the delay/ rejection of a case; if the form is not complete in all respects or is not accompanied by full fee and the Original Details Marks-Card/Certificate. No change in the entries once made by the candidate shall be allowed after the receipt of the application by the University Office. Ignorance of the title of any paper/option shall not be accepted as a plea for wrong entry in the application. In case a subject consist of more than one paper and the candidate has not indicated the paper; he/she wishes to be Re-evaluated or has paid a fee of Rs.125/-(Rs.250/- for Faculties of Ayurvedic, B.Pharmacy, M.Pharmacy, Engineering & Technology and Rs.1000/- for BDS Examinations) or more but less than the fee prescribed for all the paper(s) indicated by him/her; the paper(s) in which the candidate has secured lowest marks will be got re-evaluated to the extent of multiplies of a fee of Rs.125/- (Rs.250/- for Faculties of Ayurvedic, Bachelor of Pharmacy, M.Pharmacy, Engineering & Technology and Rs.1000/- for BDS Examinations).

(c) xxx	xxx	xxx	(c) xxx	xxx	xxx
18.2 xxx	xxx	xxx	xxx	xxx	xxx

18.3 Increase/Decrease of marks due to re-evaluation.....shall be rounded to next full mark.

NO CHANGE

(a) Re-evaluation of theory papers in all years of study of the BDS Course is permissible by the University on application and remittance of a prescribed fee. Such answer script shall be re-evaluated by not less than two duly qualified examiners and the average, obtained shall be awarded to the candidate and the result accordingly reconsidered.

ORDINANCE—MBA/MBA(HONS.)/MBA(SERVICE MANAGEMENT) EXAMINATION (Semester System)

Clause 13 (b) of the Ordinance appearing in K.U. Calendar Volume-II amended vide Executive Council Resolution No.5(12) of 9.6.2010, w.e.f. the Session 2009-10.

EXISTING

13 (b) The candidate shall be required to submit two copies of his/her Dissertation/Project Report. The last date for receipt of Dissertation/Project Report in the Secrecy Branch shall be 31st March of the Fourth Semester Examination. However, after expiry of above date, the extension in date shall be permissible with penalty as laid down in the General Rules for Examination.

AMENDED

13 (b) The candidate shall be required to submit two copies of his/her Dissertation/Project Report. The last date for receipt of Dissertation/Project Report in the Secrecy Branch shall be 30th April of the Fourth Semester Examination. However, after expiry of above date, the extension in date shall be permissible with penalty as laid down in the General Rules for Examination.

ORDINANCE—CERTIFICATE IN (i) FRENCH (ii) GERMAN (iii) RUSSIAN (iv) MUSIC (v) TAMIL (vi) DANCE (KATHAK) (vii) SANSKRIT (viii) PERSIAN (ix) COMMUNICATION SKILLS EXAMINATION

Clause 12 of the Ordinance appearing at page 431 of K.U. Calendar Volume-II (Part-B) amended vide Executive Council Resolution No.5(17) of 9.6.2010, w.e.f. the Session 2008-09.

EXISTING

12. The minimum number of marks required to pass the examination shall be 25% in each Paper and Viva-Voce, wherever prescribed, 40% in the case of Music and Dance (Kathak) Practicals, and 40% in the aggregate. Further in case of Communication Skills Examination, the minimum pass percentage shall be 40% in each theory/practical/assignments/internal assessment.

AMENDED

12. The minimum number of marks required to pass the examination shall be 25% in each Paper and Viva-Voce, wherever prescribed, 40% in the case of Music and Dance (Kathak) Practicals, and 40% in the aggregate. Further in case of Communication Skills Examination, the minimum pass percentage shall be 40% in each theory paper including marks of internal assessment and 40% for practical assignments.

QUALIFICATIONS OF UNIVERSITY TEACHERS

Qualifications for the post of **Assistant Professor in the Inst. of Environmental Studies for M.Tech. (Energy & Environmental Management)** approved/added at page 276 vide Executive Council Resolution No.18 of 9.6.2010 in the K.U. Calendar Volume-I, 2009.

Assistant Professor

“First Class Master’s Degree in the appropriate branch of engineering (Engg.)/Technology (Tech.) (No minimum experience required.)

Desirable: Ph.D. with M.Tech. in the relevant subject.”

Ordinance XVII—SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES.

16. SMT. PARKASH RANI ATHAVALE SCHOLARSHIPS appearing at page 213-214 of K.U. Calendar Volume-I, 2009 amended vide Executive Council Resolution No.5(21) of 9.6.2010.

EXISTING

There shall be four scholarships known as ‘Smt. Parkash Rani Athavale Scholarships’ awarded out of the annual interest accruing from the amount of Rs.41,393.30 donated by Late Smt. Parkash Rani Athavale in the form of F.D.Rs. to the University :—

1. (a) Two Scholarships of the value of Rs.65/- per month each to the candidates standing first in B.A. 1st and 2nd year Examinations and having Mathematics as one of the subjects.
- (b) One Scholarship of the value of Rs.100/- per month to the candidates of M.Sc.(Previous) Mathematics for standing first in B.A. Examination having Mathematics as one of the subjects.
- (c) One Scholarship of the value of Rs.100/- per month to the candidates of M.Sc (Final) Mathematics for standing first in M.Sc. (Previous) Mathematics Examination.

2. These Scholarships will be awarded for the Session 1980-81.

AMENDED

There shall be four scholarships known as ‘Smt. Parkash Rani Athavale Scholarships’ awarded out of the annual interest accruing from the amount of consolidated one F.D.R. of Rs.3,10,878.45 of different F.D.R.s against endowments donated by Late Smt. Parkash Rani Athavale to the University :—

1. (a) Two Scholarships of the value of Rs.400/- per month each to the candidates standing first in B.A. 1st and 2nd year Examinations and having Mathematics as one of the subjects.
- (b) One Scholarship of the value of Rs.600/- per month to the candidates of M.Sc.(Previous) Mathematics for standing first in B.A. Examination having Mathematics as one of the subjects.
- (c) One Scholarship of the value of Rs.600/- per month to the candidates of M.Sc (Final) Mathematics for standing first in M.Sc. (Previous) Mathematics Examination.

NO CHANGE

3. Revised rates will be applicable w.e.f. the session 2010-11.

ORDINANCE-MASTER OF TECHNOLOGY (M.TECH.) INSTRUMENTATION EXAMINATION (CREDIT BASED SYSTEM)

Clauses 1.1, 3, 5 & 12 of the Ordinance appearing in the K.U. Calendar Volume-II, 2003 amended vide Executive Council Resolution No.5((9) of 9.6.2010, w.e.f. the Session 2009-10

EXISTING

ORDINANCE—MASTER OF TECHNOLOGY (M.Tech.) INSTRUMENTATION EXAMINATION (CREDIT BASED SYSTEM)

1.1 The duration of the course leading to the Degree of Master of Technology (M.Tech.) Instrumentation shall be two academic years, comprising of four semesters. Each academic year shall be divided into two Semesters, i.e. July to November/December and January to May/June. All tests i.e. Minor Tests as well as Major Tests (End-Term Examination) will be conducted and evaluated by the Institute of Instrumentation Engineering.

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3. A person who has passed one of the following examinations of this University, or an examination recognized as equivalent thereto, shall be eligible to join the First Semester of the course:

B.E./B.Tech. or its equivalent in Instrumentation/Electronics & Instrumentation/Electronics/Electrical & Electronics/Electronics & Communication, Electrical and Instrumentation & Control Engineering with at least 50% marks in aggregate.

OR

M.Sc. Electronic Science/Electronics/Physics with specialization in Electronics or Instrumentation with at least 50% marks in aggregate.

(The eligibility for SC/ST candidates shall be minimum pass marks.)

AMENDED

ORDINANCE—MASTER OF TECHNOLOGY (M.Tech.) INSTRUMENTATION/ELECTRONICS & COMMUNICATION ENGINEERING/COMPUTER ENGINEERING/BIOTECHNOLOGY EXAMINATION (CREDIT BASED SYSTEM)

1.1 The duration of the course leading to the Degree of Master of Technology (M.Tech.) Instrumentation/Electronics & Communication Engineering/Computer Engineering/Biotechnology shall be two academic years, comprising of four semesters. Each academic year shall be divided into two Semesters, i.e. July to November/ December and January to May/June. All tests i.e. Minor Tests as well as Major Tests (End-Term Examination) will be conducted and evaluated by the Institute of Instrumentation Engineering/ University Institute of Engineering and Technology.

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3. A person who has passed one of the following examinations of this University, or an examination recognized as equivalent thereto, shall be eligible to join the relevant M.Tech. First Semester Course, as indicated against each :-

(i) For Instrumentation

NO CHANGE

(ii) Electronics & Communication Engg.

B.E./B.Tech. in Electronics & Communication Engg./Electronics Engg./Electrical and Electronics Engg./Electrical Engg. From any AICTE approved Institution with overall minimum CGPA of 6.75 or 60% marks in

aggregate (minimum CGPA of 6.25 or 55% marks for SC/ST candidates), preferably with valid GATE score.

OR

First Division in M.Sc. Electronics from a recognized University/Institution with overall minimum CGPA of 6.75 or 60% marks in aggregate (minimum CGPA or 6.25% or 55% marks for SC/ST candidates), preferably with valid GATE score.

(iii) Computer Engineering

B.E./B.Tech. or its equivalent in Computer Sc. & Engg./Information Technology/Electronics & Communication/ Telecommunication from any AICTE approved Institutions with overall minimum CGPA of 6.75 or 60% marks in aggregate in aggregate (minimum CGPA of 6.25% or 55% marks for SC/ST candidates), preferably with valid GATE score.

OR

M.Sc. in Computer Science/Information Technology/Electronics from UGC approved institutions with overall minimum CGPA of 6.75 or 60% marks in aggregate (minimum CGPA of 6.25% or 55% marks for SC/ST candidates), preferably with valid GATE score.

OR

M.C.A. from any AICTE/UGC approved institutions with overall minimum CGPA of 6.75% or 60% marks in aggregate (minimum CGPA of 6.25 or 55% marks for SC/ST candidates), preferably with valid GATE score.

(iv) Biotechnology

B.E./B.Tech. in Bio-technology or Biomedical Engg. from any AICTE/UGC/ICAR approved Institution with overall minimum CGPA of 6.75 or 60% marks in aggregate (minimum CGPA of 6.25 or 55% marks for SC/ST candidates), preferably with valid GATE score.

OR

B.Pharmacy/Master's degree in Microbiology/Biochemistry/Medical Biotechnology/Veterinary Microbiology/Animal Biotechnology/Veterinary Biochemistry/Biotechnology/Molecular Biology from any AICTE/UGC/ICAR approved Institution with overall minimum CGPA of 6.75 or 60% marks in aggregate (minimum CGPA of 6.25 or 55% marks for SC/ST candidates), preferably with valid GATE score.

5.1 The grade awarded to a student in any particular course will be based on performance of the student in Minor Tests (best two out of three), Co-curricular activities (assignments, viva-voce, lab. work, seminar, workshop presentation, group discussions, quiz etc.) and Major Test at the end of semester. The distribution of the weightage will be as under :-

xxx xxx xxx

NO CHANGE

5.2 The marks of assessment/grades will be displayed on the notice board of the Institute by the Director before forwarding it to the Examination Branch.

5.2 The marks of assessment/grades will be displayed on the notice board of the Institute/Department by the Director/Chairperson before forwarding it to the Examinations Branch.

5.3 The Director of the Institute shall forward the final awards/grade of the students in hard and soft copy to the Examination Branch within a week after the finalization of marks/grades for declaration of the result and preparation of DMC.

5.3 The Director/Chairperson of the Institute/Department shall forward the final awards/ grade of the students in hard and soft copy to the Examinations Branch within a week after the finalization of marks/grades for declaration of the result and preparation of DMC.

5.4 End-Term examination (Major Test) shall be open to a regular student who:

NO CHANGE

(a) has been on the rolls of the Institute/Department during the semester.

(b) has his Examination form submitted in the office of the Institute duly countersigned by the Director of the Institute on the following certificates:

- (i) of good character;
- (ii) of having attended not less than 75% of the lectures in each paper, seminar, case discussion, field trips, tutorials, etc. This requirement shall be fulfilled separately for each course of study. A deficiency upto 10% may be condoned by the Director of the Institute in a very hard and deserving case.

(b) has his Examination form submitted in the office of the Institute/Department duly countersigned by the Director of the Institute/Chairperson of the Department on the following certificates :

- (i) of good character;
- (ii) of having attended not less than 75% of the lectures in each paper, seminar, case discussion, field trips, tutorials, etc. This requirement shall be fulfilled separately for each course of study. A deficiency upto 10% may be condoned by the Director/Chairperson of the Institute/Department in a very hard and deserving case.

6.1 to 11. xxx xxx xxx 6.1 to 11. xxx xxx xxx

12. The topic of research project, wherever applicable will be approved by the Departmental Research Committee. The candidate shall be required to submit three copies of research project before the commencement of End Term Examination of the relevant semester.

NO CHANGE

- Note:** 1. In case of a course being run in UIET, any faculty member in the Institute engaged in research work, evidenced by published work may act as a supervisor for the purpose of guiding Project/ Dissertation subject to the area of interest of the candidate, evidenced by his synopsis/ project proposal and approval of Director/Chairperson of the subject concerned.
2. Prior approval of the Director/ Chairperson of the subject concerned is essential before the official commencement of dissertation/project work. In case of external supervisor, the consent of the supervisor concerned alongwith approval of Head of concerned institution is mandatory.

The procedure for evaluation and award of grades for Project/Training/Seminar/Comprehensive viva-voce shall be such as may be decided by the respective Departmental Result Committee (DRC).

The procedure for evaluation and award of grades for Dissertation/Project/Training/Seminar/Comprehensive viva-voce shall be such as may be decided by the respective Departmental Result Committee (DRC).

The Dissertation shall be presented before a Dissertation Viva-Voce Board consisting of the following, for evaluation:

- (a) Director/Chairperson of Institute/ Department.
- (b) One member of Departmental Research Committee.
- (c) Supervisor(s).

NO CHANGE

- (d) External subject expert(s) in case of candidate of UIET.

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ORDINANCE—MASTER OF ARTS (M.A.) EXAMINATION (SEMESTER SYSTEM)

Clauses 1 & 4 of the Ordinance appearing in K.U. Calendar Volume-II amended vide Executive Council Resolution No.5(5) of 9.6.2010, w.e.f. the Session 2009-10.

EXISTING	AMENDED
<p>1. The examination for the Degree of Master of Arts (M.A.) (under Semester System) shall be held in the following subjects and a candidate shall offer any one of them:</p> <p>(1) Ancient Indian History, Culture & Archaeology</p> <p>(2) to (16) xxx xxx xxx</p>	<p>NO CHANGE</p> <p>(17) <u>Women's Studies</u></p>
xxx xxx xxx	xxx xxx xxx
<p>4. A person who has passed one of the following examinations of this University, or an examination recognized as equivalent thereto, shall be eligible for admission to the relevant M.A. First Semester Course:-</p> <p>(a) For Ancient Indian History, Culture & Archaeology: Bachelor Degree in any discipline with at least 40% marks in aggregate.</p> <p>(b) to (p) xxx xxx xxx</p>	<p>NO CHANGE</p> <p>(q) For Women's Studies Bachelor Degree in any discipline with 50% marks in aggregate.</p>
xxx xxx xxx	xxx xxx xxx

QUALIFICATIONS FOR VARIOUS POSTS IN THE UNIVERSITY

Qualifications for the post of **Guest House Supervisor** approved vide Executive Council Resolution No.17 of 9.6.2010 at page 332 of K.U. Calendar Volume-III, 2007.

Guest House Supervisor

Essential:

1. Matriculate with Computer abilities'
2. Experience of atleast 5 years in a Star Hotel or equivalent Mess facilities in Defense Forces;

Preferable

3. Ex-Serviceman (JCO) Retd. with appropriate experience in catering and accommodation management of Guest House/Mess Facilities.
4. Experience of handling institutional Guest House facilities and handling of accounts.

ORDINANCE—MASTER OF SCIENCE (M.Sc.) EXAMINATION (SEMESTER SYSTEM)

Clauses 1 & 4 of the Ordinance appearing in K.U. Calendar Volume-II amended vide Executive Council Resolution No.5(6) of 9.6.2010, w.e.f. the Session 2009-10.

EXISTING

AMENDED

1. The examination for the Degree of any one of them:

- (1) Botany
- (2) to (15) xxx xxx xxx

NO CHANGE

- (16) Banking and Finance
- (17) Bioinformatics

xxx xxx xxx

xxx xxx xxx

4. A person who has passed one of the M.Sc. Courses :-

(a) **For M.Sc. course in Chemistry :**

xxx xxx xxx

(b) to (n) xx xx xx

NO CHANGE

(o) **For Banking and Finance:**

B.A./B.Sc./B.Com./BBA/BIM/BBE/BCA with at least 50% marks in aggregate.

(p) **For Bioinformatics:**

Bachelor Degree in any of the following:

Life Sciences/Physical Science/Chemical Science/Mathematics/
Veterinary Science/Pharmaceutical Science/Agriculture/
Computational Science with 55% marks in aggregate.
Non-biological students should have studied Biology at 10+2 level.

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QUALIFICATIONS FOR VARIOUS POSTS IN THE UNIVERSITY

Qualifications for the **Post of Cook** appearing at Page-331 of K.U. Calendar Volume-III, 2007 amended vide Executive Council Resolution No. 28 of 9.6.2010.

EXISTING

AMENDED

Cook

- (i) 50% by direct recruitment and
- (ii) 50% by promotion from Waiters/Utensil Cleaners

NO CHANGE

Criteria for Direct Recruitment

- (i) Certificate from any recognized Hospitality Institution or 3 years experience from any reputed Hotel/Restaurant
- (ii) Able in reading and writing English and Hindi
- (iii) Able in preparing Continental as well as Indian Foods

Criteria for Direct Recruitment

- (i) Middle Pass
- (ii) Certificate from any recognized Hospitality Institution or 3 years' experience from any reputed Hotel/ Restaurant/Organisation.
- (iii) Able in preparing Continental as well as Indian Foods
- (iv) Preference will be given to Ex-Serviceman having experience of cooking in defense & other paramilitary forces.

Criteria for Promotion

The Waiters/Utensil Cleaners may be considered for promotion to the post of Cook by conducting a test by the Committee, to be constituted by the Vice-Chancellor/Registrar to evaluate their capability in Cooking.

However, in case suitable internal candidates are not available, appointments will be made from outside by direct recruitment.

Criteria for promotion

NO CHANGE

Other than Direct Recruitment

- (i) In case of promotion 03 years' experience as Assistant Cook/Tandooria/Nan-Bai.
- (ii) In case of transfer 03 years' experience as Indian Cook.

Other than Direct Recruitment

NO CHANGE

**QUALIFICATIONS FOR VARIOUS POSTS IN THE UNIVERSITY
(UNDER SELF-FINANCING SCHEME)**

The following posts approved/added under Self Financing Scheme for UIET appearing at pages-334-335 of K.U. Calendar Volume-III, 2007 vide Executive Council Resolution No.39 of 9.6.2010.

<i>Name of Post</i>	<i>Minimum Qualifications</i>
Supdt. (Workshop)	4 year regular B.Tech. in Mechanical Engg. OR in relevant field and knowledge of computer working preferable.
Technical Assistant (Mechanical Engg.)	3 year regular Diploma in Mechanical Engg. OR in relevant branch with two years relevant experience. Knowledge of Computer working preferable.
Junior Technical Assistant (Grade-III) (Mechanical Engg.)	3 year regular Diploma in Mechanical Engg. OR in relevant Branch. OR Matric or its equivalent with ITI Certificate in appropriate trade(Machining/Fitting/Welding/Carpentry) with not less than 60% marks and at least two years experience in the relevant field. Knowledge of computer working preferable.
Junior Technical Assistant (Grade-III) (Electronics & Comm. Engg.)	Matric or its equivalent with ITI certificate in appropriate trade(Electronics/Instrumentation) with not less than 60% marks and at least two years experience in the relevant field. Knowledge of computer working preferable.
Technical Assistant (Physics)	B.Sc. with physics with minimum 55% marks. One year experience in relevant field will be preferred.
.....	

***ORDINANCE—BACHELOR OF TOURISM MANAGEMENT (BTM) EXAMINATION
(Semester System)**

1.1 The duration of the course of instruction for the award of Bachelor of Tourism Management (BTM) Degree shall be three academic years, comprising of six semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.2 Main as well as supplementary examinations for the First, Third and Fifth semesters shall be held in December/January and for the Second, Fourth and Sixth semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or its equivalent examination with English as one of the subjects obtaining 50% marks in aggregate, shall be eligible to join First semester of the BTM course. The candidates having compartment/re-appear at 10+2 level shall not be eligible for admission to the course.

4. A person who has passed the semester I and II or III and IV shall be eligible to join the semester III and V respectively of the course. This is, however, subject to the provisions of clauses 8.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and the subjects of examinations shall be as approved by the Academic Council from time to time. The examination shall consist of:

- (a) Written Papers: Written papers to be set by the Paper-setters duly recommended by the concerned Board of Studies. If question paper is not received two weeks before the commencement of the examination, it will be got set from another Paper-setter duly recommended by the Chairperson concerned. The Answer-books will be evaluated by the examiners duly recommended by the Board of Studies.
- (b) Field Trip:
- (c) Practical Training:
- (d) Sessionals: Each theory paper in each semester shall have 20% marks for internal assessment/sessional Work except for English and Hindi papers where internal assessment/sessional marks shall be 10% in each paper. The internal assessment/sessional Work shall be evaluated by the teachers concerned on the basis of following activities:
 - (i) Class test (Two of 8 marks each) 16 marks
 - (ii) Class Attendance 4 marks

However, in case of English and Hindi papers, the distribution of 10 marks or 10% marks for internal Assessment/sessional work shall be as under :

- (i) Class Test/House Examination 5 marks or 5% marks
- (ii) Class Attendance 5 marks or 5% marks

*Approved vide Executive Council Resolution No.5(1) of 9.6.2010, w.e.f. the Session 2009-10.

Explanation:

The total score of the class-tests and House Examination will be 100 as detailed below:-

Test/Exam.	No.	Duration	Marks	Total
(i) Class Tests	2	45 minutes (each)	10 (each)	20
(ii) House Exam.	1	3 Hours	80	80
				<u>100</u>

6.2 Attendance to the extent of 10% for the award of Sessional marks can be given on account of :

- (i) Participation in sports/games/cultural activities etc. certified by the Chairperson of the Department/Principal of the College concerned.
- (ii) Taking a competitive examination/appearing in interviews held by Govt. Organizations/ public Ltd. Companies subject to the satisfaction of the Department/ College.

6.3 The marks obtained in Sessional work shall be awarded by the class teachers and forwarded by the Principal of the College concerned duly countersigned by him to the Examination Branch soon after the classes for concerned semester are over.

6.4 The Principal of the College shall preserve the record on the basis of which the Internal Assessment/ Sessional awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester Examinations shall be open to a regular student who has:

- (a) passed the requisite qualifying examinations as laid down in Clause 3, or is covered under clause 4 or 8;
- (b) remained on the rolls of the College during one semester preceding the examination; and
- (c) his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical separately in each semester (the course to be counted up to the day before the commencement of the examination).
- (d) obtained pass marks in the Internal Assessment of the paper(s) of the relevant Semester except English and Hindi for which he/she is a candidate. Provided that a candidate who has not attended the requisite percentage of lectures or has not obtained pass marks in the Internal Assessment for any paper(s) other than English and Hindi shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in the paper(s) concerned and obtains the minimum pass marks in the Internal Assessment/requisite attendance in the concerned subject.

7.2 The Principal of the College concerned may condoned deficiency in the prescribed course upto 10% of lectures delivered in each paper on the sufficient grounds.

8.1 A candidate who has completed the prescribed course of instruction in a recognized college for First semester or Second/Third/Fourth/Fifth/Sixth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the college concerned to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the Subsequent examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s), Project/Training Report, Viva-voce in which he has obtained 40% marks.

8.2 A candidate who has appeared and failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may, only if he/she has got exemption in the paper(s) mentioned below:

From BTM. Part I (Semesters I & II) to Part II (Semester III)	If he/she has cleared at least 50% papers of I & II Semester
From BTM Part II (Semesters III & IV) to Part III (Semester V)	If he/she has passed in all the papers of I & II Semester and has cleared atleast 50% of papers of III and IV Semester.

8.3 A candidate who fails to pass all the examination (First, Second, Third & Final semester) within five years of his admission to the course, shall be required to repeat the course *de novo*.

9. The amount of examination fee to be paid by a candidate for each semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/ practical(s)/semester(s) for the purpose of passing, shall pay fees as for the whole examination.

10. The medium of instruction and examination shall be English/ Hindi.

11. The minimum number of marks required to pass the examination shall be 40% in each theory/training report and Internal Assessment (except in case of Internal Assessment of English and Hindi) and 40% in aggregate of each semester viz. I/II/III/IV/V and VI.

12.1 The candidates of BTM course shall be required to undertake a field trip to popular destinations during or after second semester of atleast 5 days' duration and shall submit two copies of the report for evaluation/Viva-voce to be conducted by the examiners approved by the Board of Studies.

12.2 The candidates of BTM shall be required to undertake four weeks on the job training in the IATA approved travel agencies or the organization looking after the travel business with 10 years standing after the end of IV semester and shall submit two copies of the report for evaluation/Viva-voce to be conducted by the examiner approved by the Board of Studies.

12.3 The last date for receipt of the training/Field Trip report in the Secrecy Branch shall normally be 30th November of the concerned year. However, the period for submission of training/field report may be extended on the recommendation of the Principal of the College upto 31st March of the following year with late fee of Rs.500/- or as may be prescribed by the University from time to time. If a candidate fails to submit the training/Field Trip report even upto the extended period, he/she shall be considered to have absented in the training /Field Trip paper and his/her result shall be declared accordingly.

13. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of the candidates and the Detailed-Marks-Cards will be issued by the Results Branch.

14. The list of successful candidates after Sixth Semester Examination shall be arranged, as under, on the basis of the aggregate marks obtained in the First, Second, Third, Fourth, Fifth and Sixth Semester Examinations taken together, and the division obtained by the candidate will be stated in the Degree as under:-

(a) 60% or more marks	...First Division
(b) 50% or more but less than 60% marks	...Second Division
(c) Below 50% marks	...Third Division

15. Notwithstanding the integrated nature of this course, which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall unless specified otherwise, apply to all the students whether old or new.

Transitory provision

Candidates admitted to the Bachelor of Tourism Management Part I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—BACHELOR OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY (BHM&CT) EXAMINATION (Semester System)**

1.1 The duration of the course of instruction for the award of Bachelor of Hotel Management & Catering Technology (BHM&CT) Degree shall be four academic years, comprising of eight semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.2 Main as well as supplementary examinations for the First, Third, Fifth and Seventh semesters shall be held in December/January and for the Second, Fourth, Sixth and Eighth semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate shall be eligible to join the First Semester of Bachelor of Hotel Management and Catering Technology Course, if he has passed Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or of any other Board/Institution recognized as equivalent thereto by the University.

3.2 A candidate who has passed 3-year Diploma in Hotel Management & Catering Technology after 10+2 examination, with at least 50% marks in aggregate from the State Board of Technical Education or Board recognized as equivalent thereto by the Kurukshetra University shall be allowed to join the Fifth semester of the course under lateral entry system.

4. A person who has passed the semester I and II or III and IV or V and VI shall be eligible to join the semester III, V and VII respectively of the course. This is, however, subject to the provisions made clause 8.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and the subjects of examinations shall be as approved by the Academic Council from time to time. The examination shall consist of:

(a) Written Papers: Written papers to be set by the Paper-setters duly recommended by the concerned Board of Studies. If question paper is not received two weeks before the commencement of the examination, it will be got set from another Paper-setter duly recommended by the Chairperson concerned. The Answer-books will be evaluated by the examiners duly recommended by the Board of Studies.

(b) Practical Examinations: Examinations in Practicals/Viva-voce shall be conducted by the Examiners duly recommended by the concerned Board of Studies.

(c) Sessionals: Each theory paper in each semester shall have 30% marks for Internal Assessment/Sessional Work. The internal Assessment/Sessional Work shall be evaluated by the teachers concerned on the basis of following activities:

(i) Class test (Two of 10 marks each)	20 marks
(ii) Class Attendance	3 marks
(iii) Class Work/Participation	3 marks
(iv) Assignment	4 marks

*Approved vide Executive Council Resolution No.5(1) of 9.6.2010, w.e.f. the Session 2009-10.

6.2 Attendance to the extent of 10% for the award of Sessional marks can be given on account of :

- (i) participation in sports/games/cultural activities etc. certified by the Chairperson of the Department/Principal of the College concerned.
- (ii) taking a competitive examination/appearing in interviews held by Govt. Organizations/ public Ltd. Companies subject to the satisfaction of the Department/College.

6.3 The marks obtained in Sessional work shall be awarded by the class teachers and forwarded by the Chairperson of the Department/Principal of the College concerned duly countersigned by him to the Examination Branch soon after the classes for concerned semester are over.

6.4 The Chairperson of the Department/Principal of the College shall preserve the record on the basis of which the Internal Assessment/ Sessional awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth Semester examinations shall be open to a regular student who has:

- (a) passed the requisite qualifying examinations as laid down in Clause 3, or is covered under clause 4 or 8;
- (b) remained on the rolls of the Department/College during one semester preceding the examination; and
- (c) his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department/Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical separately in each semester (the course to be counted up to the day before the commencement of the examination).
- (d) obtained pass marks in the Internal Assessment of the paper(s) of the relevant semester for which he/she is a candidate. Provided that a candidate who has not attended the requisite percentage of lectures or has not obtained pass marks in the Internal Assessment for any paper(s) shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in the paper(s) concerned and obtains the minimum pass marks in the Internal Assessment/ requisite attendance in the concerned subject.

7.2 The Principal of the College concerned may condone deficiency in the prescribed course upto 10% of lectures delivered in each paper on the sufficient grounds.

8.1 A candidate who has completed the prescribed course of instruction in a recognized college for First semester or Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the college concerned to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s), Project/Training Report, Viva-voce in which he has obtained 40% marks.

8.2 A candidate who has appeared and failed in Semesters I and II or III and IV or V and VI shall be promoted to the III, V and VI Semester, as the case may, only if he/she has got exemption in the paper(s) mentioned below:

From BHM&CT Part I (Semesters I & II)
to Part II (Semester III)

If he/she has cleared at least 50% papers of I & II Semesters.

From BHM&CT Part II (Semesters III & IV) to Part III (Semester V)

If he/she has passed in all the papers of I & II Semesters and has cleared atleast 50% of papers of III and IV Semesters.

From BHM&CT Part III (Semesters V & VI) to Part IV (Semester VII)

If he/she has passed in all the papers of I & II Semesters and has cleared atleast 50% of papers of III and IV Semesters and 50% papers of V and VI Semesters.

8.3 A candidate who fails to pass all the examination (First, Second, Third, Fourth, Fifth, Sixth, Seventh & Eighth semesters) within eight years of his admission to the course, shall be required to repeat the course *de novo*.

9. The amount of examination fee to be paid by a candidate for each semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/practical(s)/semester(s) for the purpose of passing, shall pay fees as for the whole examination.

10. The medium of instruction and examination shall be English.

11. The minimum number of marks required to pass the examination shall be 40% in each theory/practical/project report and 40% in aggregate of each semester viz. I/II/III/IV/V/VI/VII and VIII. Provided that in a subject in which there is a practical examination the percentage shall be required separately in the written and the Practical parts of the examination (including Project Work).

12.1 The candidates of BHM&CT degree shall be required to undertake six months Industrial training in a hotel not less than 3 star approved by the Chairperson of the Department/Principal of the College in the Fifth Semester.

12.2 Every candidate shall be required to submit two copies of his Industrial Training Report of the concerned year. The last date for receipt of the training report in the office of the Secrecy Branch shall normally by 31st December of the concerned year. However, the period for submission of training report may be extended on the recommendation of the Head of the Institution up to 31st March of the following year with late fee of Rs.500/- or as may be prescribed by the University from time to time. If a candidate fails to submit the training report/project report even up to the extended period, he/she shall be considered to have absented in the training paper/project paper and his/her result be declared accordingly.

12.3 A candidate of BHM&CT degree shall be required to undertake six months Internship and project in a hotel not less than 3 star approved by the Chairperson of the Department/ Principal of the College in Eighth semester.

12.4. Every candidate shall be required to submit two copies of his Internship cum Project Report of the concerned year. The last date for receipt of the report in the office of the Controller of Examinations shall normally be 30th June of the concerned year. However, the period for submission of report may be extended on the recommendation of the Head of the Institution up to 30th September of the following year with late fee of Rs.500/- or as may be prescribed by the University from time to time. If a candidate fails to submit the training report/project report even upto the extended period, he/she shall be considered to have absented in the training paper/project paper and his/her result be declared accordingly.

12.5 The Industrial Training report shall be evaluated through Viva-Voce examination to be conducted alongwith Vth Semester examination by the External and Internal Examiner jointly, recommended by the Board of Studies.

12.6 The internship report shall be evaluated through Viva-Voce examination to be conducted jointly by the external and internal examiners recommended by the Board of Studies in the month of August.

13. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. The Detailed-Marks-Cards will be issued by the Result Branch.

14. The list of successful candidates after VIIIth Semester Examination shall be arranged on the basis of the aggregate marks obtained in the First, Second, Third, Fourth, Fifth, Sixth, Seventh and Eighth Semester Examinations taken together, and the division obtained by the candidate will be stated in the Degree, as under:-

- | | | |
|-----|-------------------------------------|--------------------|
| (a) | 60% or more marks | ...First Division |
| (b) | 50% or more but less than 60% marks | ...Second Division |
| (c) | Below 50% marks | ...Third Division |

15. Notwithstanding the integrated nature of this course, which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall unless specified otherwise, apply to all the students whether old or new.

Transitory provision

Candidates admitted to the Bachelor of Hotel Management & Catering Technology Part I/II/III/IV course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—MASTER OF TECHNOLOGY (M.TECH.) (APPLIED GEOLOGY) (5-YEAR INTEGRATED COURSE) EXAMINATION (SEMESTER SYSTEM)**

1.1 The duration of the course of instruction for the award of M.Tech. (Applied Geology) Degree shall be five academic years, comprising of ten semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.2 Main as well as supplementary examinations for the First, Third, Fifth, Seventh and Ninth semesters shall be held in December/January and for the Second, Fourth, Sixth, Eighth and Tenth semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A person who has passed one of the following examinations shall be eligible to join First Semester of the course:

- (i) Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or an examination recognized as equivalent thereto, with Physics & Mathematics as compulsory subjects alongwith one of the following subjects:
 - (a) Chemistry;
 - (b) Bio-Technology;
 - (c) Computer Science;
 - (d) Biology.
 - (e) Geology.

OR

- (ii) Diploma Course in Engineering/Technology of 3 year duration or more from State Board of Technical Education, Haryana or its equivalent Diploma Examination.

3.2 Candidates with Diploma of 3-years (after Matric)/Diploma of 2-years (after +2)/2-year Certificate Course (after Matric) plus Diploma of 2-years or of more duration may be allowed Lateral Entry at 3rd Semester level of the course. Such candidates will be considered for admission to the 3rd Semester only if they have passed Diploma Course in any discipline from the State Board of Technical Education, Haryana, or its equivalent with at least 60% marks in aggregate.

4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

5.1 The courses of the study and the subjects of examinations shall be as approved by the Academic Council from time to time. The examination shall consist of:—

- (a) **Written Papers:** Written papers will be set by External Paper setters. If a question paper is not received from the External Paper-setter two weeks before the commencement of examinations, it will be got set from a teacher in the Faculty of Engineering & Technology or the Faculty of Sciences. The answer books shall be evaluated by the Internal Examiner(s).

*Approved vide Executive Council Resolution No.5(2) of 9.6.2010, w.e.f. the Session 2008-09.

(b) **Practical Examinations/Viva-Voce on Field Training Reports/Dissertations:** Examinations in practicals/viva-voce will be conducted jointly by the External and Internal Examiners. External Examiners will also include teachers (Professors/ Associate Professors/Readers/Senior Lecturers) from IITs/NITs and Institutes/ Colleges affiliated to this University/Senior Scientists from CSIR/ICAR/National/ Regional Research Laboratories/Public Sector Undertakings/ Central and State Government Departments having not less than 10 years experience in the concerned field.

(c) **Sessionals:** Sessional work will be evaluated by the teachers concerned based on the work done during the semester on the basis of the following weightages :

I. For Theory Subjects :

(i) Class test (two best of three)	40%
(ii) Class Attendance (Lecture/Tutorial)	40%
(iii) Class Work	20%

II. For Practical/Project Courses:

(i) Viva-Voce/Test	20%
(ii) Laboratory Record	20%
(iii) Class Attendance	40%
(iv) Class Work	20%

For Seminars/Comprehensive Viva-voce, the marks will be awarded by a Committee of atleast three teachers appointed by the Chairperson of the Department/Institute concerned.

5.2 Attendance to the extent of 10% for the award of Sessional marks can be given on account of :

- (i) participation in sports/games/cultural activities etc. certified by the Chairperson of the Department/Institute concerned.
- (ii) taking a competitive examination/appearing in interviews held by Govt. Organizations/ Public Ltd. Companies subject to the satisfaction of the Department/Institute.

5.3 The marks obtained in Sessional work shall be forwarded to the Examination Branch by the Chairperson of the Department concerned duly countersigned by him soon after the classes for concerned semester are over.

5.4 The Chairperson of the Department shall preserve the record on the basis of which Sessional awards have been prepared for inspection, if needed, by the University up to six months from the date of declaration of the Semester result.

6.1 The First/ Second/ Third/ Fourth/ Fifth/ Sixth/ Seventh/ Eighth/ Ninth/ Tenth Semester examinations shall be open to a regular student who:

- (a) has passed the requisite qualifying examination as laid down in clause 3.1, if he is a candidate for the First semester or is covered under clause 3.2 if he is a candidate for the Third semester or covered under clause 7, as the case may be;
- (b) has remained on the rolls of the Department during one semester preceding the examination;
- (c) has his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the total number of periods assigned to that subject/practical. This requirement shall be fulfilled separately for each course of study in each semester (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended

the requisite percentage of lectures for any paper(s) shall not be eligible to take the examination in that paper/practical unless he/she repeats the course in the paper(s) concerned and obtains requisite attendance in the concerned subject.

6.2 The Chairperson of the Department may condone deficiency in the prescribed course upto 10% of the periods assigned to the subject in genuine cases to his satisfaction.

7.1 If a candidate has, after attending the course of studies in the Department and being eligible, either not appeared or appeared in any semester examination and failed in one or more courses for that examination, he can appear for such course(s) at subsequent examinations without attending a fresh course of studies for that semester in the Department. Such a candidate may, in the meantime, prosecute his studies for the next higher semester(s) and appear in the examination(s) for the same alongwith the examination for the lower Semester(s).

Provided that after completion of their studies for the whole duration of the course upto 10th Semester, the candidates will be allowed to appear in examination as an ex-student for the left out papers subject to clause 7.3.

7.2 A candidate shall not be allowed to attend classes in the semester mentioned in Column (a) below unless he/she has fulfilled the attendance requirement as per Clause 6 for all the courses of the Semesters, mentioned in Column (b) below and shall be required to repeat the studies of the course(s) in which he/she has failed to achieve the attendance requirements whenever the course(s) is/are offered by the Department :-

(a)	(b)	} (Except in case of candidates admitted under clause 3.2)
3 rd Semester onwards	1 st Semester 2 nd Semester	
5 th Semester onwards	3 rd and 4 th Semesters	
7 th Semester onwards	5 th and 6 th Semesters	
9 th Semester onwards	7 th and 8 th Semesters	

7.3 A candidate who fails to pass the integrated M.Tech. Examination within a period of ten years (seven years in respect of candidates admitted under clause 3.2 of his admission to the course shall be deemed to be unfit for the M.Tech. Applied Geology programme.

8. The amount of examination fee to be paid by a candidate for each semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/practical(s)/semester(s) for the purpose of passing, shall pay fees as for the whole examination.

9. The medium of instruction and examination shall be English.

10. The minimum number of marks required to pass the examination in each Semester shall be as under:-

- (i) 40% in each theory paper except in the subject of Humanities and Social Sciences bearing the course number beginning with HuE where it shall be 35%;
- (ii) 40% in the aggregate of sessional and examination marks for each theory subject except in the subject of Humanities and Social Sciences bearing the Course No. beginning with HuE where it shall be 35%;
- (iii) 40% in each practical examination or viva-voce examination;
- (iv) 40% in the aggregate of sessional marks and examination marks for each practical subject.

Provided that a candidate who fails to obtain the requisite marks in aggregate of sessional and examination marks, shall be required to re-appear in the examination in the concerned subject in the subsequent examination(s). Such a candidate will not be required to repeat the sessional work.

11.1 A candidate for M.Tech. (Applied Geology) shall, where prescribed, be required to undergo Field Trainings of the duration of about two weeks i.e. not less than 10 working days excluding transit period, accompanied by Department teachers independently or in an industry or enterprise, duly approved by the Chairperson of the Department during or after specified semester examination. In case the field training is undertaken by a student individually or in small groups without accompanying teacher(s), it may have a duration of more than two weeks and the student concerned will select/choose the enterprise and seek the necessary permission etc. himself from the agency concerned. However, he may seek guidance of teachers/Chairperson of the Department in the process. Every student will submit two copies of the Field Training Report in the Department within 15 days after the training for comprehensive viva-voce. The submission period may be extended for a week by the Chairperson under justified circumstances.

11.2 The last date for receipt of the training/Field Trip report in the Secrecy Branch shall normally be 30th November of the concerned year. However, the period for submission of training/field report may be extended on the recommendation of the Chairperson of the Department upto 31st March of the following year by the Vice-Chancellor with late fee of Rs.500/- or as may be prescribed by the University from time to time. If a candidate fails to submit the Field Training report even upto the extended period, he/she shall be considered to have absented in the Field Training paper and his/her result shall be declared accordingly.

12. In order to determine the division in which the candidate should be placed the scaled marks will be as under:-

Name of the examination	Scaled Marks
1 st and 2 nd Semester	40%
3 rd and 4 th Semester	50%
5 th and 6 th Semester	80%
7 th and 8 th Semester	100%
9 th and 10 th Semester	100%

Provided that in the case of a candidate admitted under Clause 3.2, the marks obtained by him in third to tenth semester examinations only will be taken into account. However, these marks will be increased proportionately so as to raise them to the level of marks as per percentage mentioned above.

13. As soon as possible, after the completion of the examination, the Controller of Examinations shall publish the result of the candidates. The Detailed-Marks-Cards will be issued by the Results Branch.

14. The successful candidates after passing Semesters I, II, III, IV, V, VI, VII and VIII (Semesters III to VIII in case of the candidates admitted under clause 3.2) examinations of the five year course will be awarded a Graduate Degree of B.Tech. in Geological Technology.

- (a) The candidates who pass the examination at the first attempt and within minimum duration of the course i.e. four years, obtaining 70% or more marks of the total aggregate shall be declared to have passed with 'Honours'.
- (b) 60% or more marks ...First Division
- (c) 50% or more but less than 60% marks ...Second Division
- (d) Below 50% ...Third Division

15. The candidates who successfully complete the Five Year course Integrated course will be awarded M.Tech. in Applied Geology Degree on the aggregate marks obtained in all the ten Semesters (eight Semesters i.e. Semesters III to X in case of the candidates admitted under clause 3.2) examinations as under :

- (a) The candidates who pass the examination at the first attempt and within minimum duration of the course i.e. five years, obtaining 70% or more marks of the total aggregate shall be declared to have passed with 'Honours'.
- (b) 60% or more marksFirst Division
- (c) 50% or more but less than 60% marksSecond Division
- (d) Below 50%Third Division

16. Notwithstanding the integrated nature of this course, which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall unless specified otherwise, apply to all the students whether old or new.

***ORDINANCE-POST-GRADUATE DIPLOMA IN MANAGEMENT OF NON-GOVERNMENTAL ORGANIZATIONS EXAMINATION (SEMESTER SYSTEM)**

1.1 The duration of the course leading to the award of Post Graduate Diploma in Management of Non-Governmental Organisations (PGDMNGO) shall be one academic year, comprising of two Semesters.

1.2 Main as well as supplementary examinations for the First Semester shall ordinarily be held in December/January and for the Second Semester in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which the Examination forms and fees must reach the Controller of Examinations shall be as per schedule at Appendix –I in K.U. Cal. Vol.II.

3. A person who has passed Bachelor's degree in any discipline with atleast 50% marks in aggregate or a Post-Graduate Degree with 45% marks in aggregate from this University or an examination recognized as equivalent thereto, shall be eligible to join the First Semester of the course:

4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise, by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

5. The First/Second Semester examination shall be open to a regular student who:

- a) has passed the requisite qualifying examination as laid down in clause 3 above, if he/she is a candidate for the First Semester examination, or has passed the First Semester Examination if he/she is a candidate for the Second Semester Examination. This is, however, subject to clause 7 below;
- b) has remained on the rolls of the Department during one semester preceding the examination; and
- c) has his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department and produces the following certificates:
 - i) of good character;
 - ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical separately in each semester (the course to be counted up to the day before the commencement of the examination).

6. A deficiency in the prescribed course (lectures or practicals) may be condoned by the Chairperson of the Department concerned, as under:

- | | |
|---------------|---|
| (a) Lectures | : Up to 15% of lecturers delivered in each paper. |
| (b) Practical | : Up to 5% total in each paper |

These shall also include loss of attendance due to participation in cultural and sports assignment, etc. Provided that a student who participates in the Inter University Tournaments/Youth Festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be,

*Approved vide Executive Council Resolution No.5(3) of 9.6.2010, w.e.f. the Session 2009-10.

***ORDINANCE – MASTER OF PHYSICAL EDUCATION (M.P.Ed.) EXAMINATION (Semester System)**

1.1 The duration of the course leading to the award of Master of Physical Education (MPed) Degree, shall be two academic years, comprising of four semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.2 Main as well as Supplementary examinations for the First and Third Semesters shall be held in December/January and for the Second and Fourth Semesters in May/June.

1.3 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3. A person who has passed one of the following examinations shall be eligible to join the course :

(i) B.Sc.(Physical Education, Health Education and Sports), BPE (3-year degree course after 10+2) or an examination recognized as equivalent thereto with at least 50% marks in the aggregate and had English as one of the subjects at graduation level;

OR

(ii) DPED/BPEd one year course after graduation with at least 50% marks in aggregate;

OR

(iii) BA with Health and Physical Education as one of the subjects in the 3 year degree course with at least 50% marks in aggregate.

OR

(iv) BA/B.Sc./BCom of this University or any examination equivalent thereto with at least 45% marks in the aggregate and having passed English as one of the subjects. Provided further that he/she should have won 1st, 2nd, 3rd, position at All India Inter-University/National Level Tournaments after passing+2 examination.

Provided that a candidate who has not participated at least in the Inter-State/Inter-University/National Tournaments in recognized games organized by the AIU from time to time shall not be eligible for admission and further no Sports/Game Certificate will be considered for admission without its Gradation Certificate issued from the Director, Sports for the State Government concerned.

Provided further that all the eligible candidates of MPed will be required to qualify the Physical Efficiency Test (PET). However, the criteria and specification of the individual events of the Canadian Test will be decided by the Department of Physical Education. The candidates who have participated at International level or who have won 1st, 2nd and 3rd position at All India Inter-University Level/National Level Tournaments will be exempted from the PET.

4. A person who has passed MPed First Semester, Second Semester or Third Semester examination of this University shall be eligible to join Second Semester, Third Semester or Fourth Semester class respectively of MPed course. This is, however, subject to provisions made under Clause 7 below.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible fails to appear in an examination, shall unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

*Approved vide Executive Council Resolution No.5(8) of 9.6.2010, w.e.f. the Session 2008-09.

- 6.1 The First/Second/Third/Fourth Semester Examinations shall be open to a candidate who :
- (a) has passed the requisite qualifying examination as laid down in Clause 3, if he/she is a candidate for the First Semester Examination or is covered under Clause 4 or 7;
 - (b) has his/her examination form submitted to the Examinations Branch through the Chairperson of the Department/Principal of the College concerned and produces the following certificates :
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper, practical, tutorials etc. in each semester separately (the course to be counted up to the last day when the classes break up for the preparatory holidays, viz., one week before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of Lectures/Practicals for any paper(s) will be eligible to take examination in the remaining paper(s).

Explanation :

For the purpose of counting of the last date when the classes shall break up for the preparatory holidays, first day of the commencement of any semester examination will apply to all semester examinations and all Semester classes will have the preparatory holidays from the same date i.e. one week before the date on which the first examination of any semester commences.

6.2 A deficiency in the prescribed course (Lectures/Tutorials) may be condoned by the Chairperson of the University Department/Principal of the College concerned as under :

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practical : Up to 5% of total in each paper.
- (c) Tutorials : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on production of a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

7.1 A candidate who has completed the prescribed course of instruction in the Department/College for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department/Principal of the college, to appear/re-appear in the semester examination/paper(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice, at the subsequent examinations.

7.2 A candidate who has appeared and failed in one or more paper(s) of the First Semester shall be allowed to study for and appear in the Second Semester. He/she shall, however, be allowed promotion to the Third Semester provisionally only if he/she earns exemption in at least 50% of theory papers of both the first and second semester examinations taken together. Such a candidate will be allowed to re-appear for the paper(s) of the First Semester, alongwith the Third Semester and for the remaining paper(s) of the Second Semester alongwith the Fourth Semester examinations simultaneously, when held.

7.3 A candidate who fails to pass in any semester examination even in the second chance as mentioned above, he/she will have to repeat the course as a regular student in the Department/College whenever the relevant course(s) is/are offered in the future.

7.4 A candidate who fails to pass all the four semesters examinations within four years of his/her admission to MPED course shall be deemed to be unfit for this programme.

The bar shall not apply to a candidate appearing to avail the extra chance in the Fourth Semester examination, provided the extra chance is availed next to the last admissible normal chance under Clause 7 above.

8. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing/improvement of division/result, shall pay fee as for the whole examination.

9. The medium of instruction for MPEd course shall be English/Hindi.

The medium of examination shall be as under :

(a) The question-paper shall be set both in Hindi and English.

(b) The candidates shall write their answers in English or Hindi.

10. The minimum number of marks required to pass the examination in each semester shall be as under :

(i) 40% in each paper (Written and Practical separately);

(ii) 40% in Dissertation; and

(iii) 40% in aggregate of each Semester viz., I/II/III/IV.

11.1 A candidate who has passed the MPEd First and Second Semester examinations with at least 55% marks in the aggregate may offer dissertation as an optional paper. The subject of dissertation shall be approved by the Chairperson of the University Department. A candidate shall submit to the Chairperson of the University Department an application for the approval of the topic for the Dissertation, alongwith a synopsis within one month of his admission to Third Semester class.

11.2 Every candidate who offers Dissertation shall be required to submit one copy of his/her Dissertation alongwith a brief abstract of the same giving an account of the investigation/research conducted and its main findings (which will not exceed about 500 words). The Dissertation shall be examined by one external examiner only.

11.3 The last date for receipt of dissertation in the office of the Secrecy Branch shall be 1st April of the Fourth Semester. However, after expiry of above date the extension in the date shall be permissible with penalty as laid down in the General Rules for Examinations.

If a candidate fails to submit the Dissertation even during the extended period he will be considered to have absented in the Dissertation paper and his/her result shall be declared accordingly.

11.4 A candidate who has submitted a dissertation as a part of his/her examination will not be allowed to withdraw the same in any case. The marks obtained by him/her for the Dissertation shall be taken into account when he/she appears in any future examination for the purpose of passing therein or for improving the performance/result.

12. As soon after the termination of the examination, as possible the Controller of Examinations shall publish the result of the candidates and the Detailed-Marks-Cards will be issued by the Results Branch.

13. The list of successful candidates of Fourth Semester examination shall be arranged, as under, on the basis of the aggregate marks obtained in the First, Second, Third and Fourth Semester examinations taken together, and the division obtained by the candidate will be stated in the Degree:-

(a) Candidates who pass all the four Semester Examinations at the first attempt and within minimum duration of the course i.e. two years, obtaining 75% or more marks of the total aggregate, shall be declared to have passed with 'Distinction'.

- | | | |
|-----|-------------------------------------|--------------------|
| (b) | 60% or more marks | ...First Division |
| (c) | 50% or more but less than 60% marks | ...Second Division |
| (d) | Below 50% marks | ...Third Division |

14.1 A person who has passed the MPed Examination of this University and is desirous of improving his/her performance, will be allowed to appear as an ex-student thrice in one or more theory paper(s) of all the four semester examinations within a period of five years of his/her passing the MPed Examination. Such a candidate, in the first instance, shall be required to intimate all the paper(s) in which he/she would like to improve his/her performance. He/she will then appear in the respective paper(s) of the semester examination, simultaneously in December/May. If he/she does not improve his/her performance he/she shall be eligible to do so in the following year(s) which would be treated as second chance. In case the candidate does not improve his/her performance even in the second chance, he/she will be given third chance to improve his/her performance.

14.2 The result of such a candidate shall be declared only if he/she improves his/her performance in the aggregate of all the four semesters examinations by taking into account the marks obtained by him/her in the paper(s) in which he/she re-appeared and the marks obtained by him/her earlier in the remaining paper(s) etc., whichever are higher. The fact that the candidate has improved the performance shall be mentioned in the Detailed-Marks-Card.

Provided that the candidate will take the examination according to the Syllabus in force for the regular students in that Semester Examination in which he/she proposes to take the examination for the purpose of improving his/her performance.

14.3 A candidate who re-appears in any examination for improvement shall not be allowed to take any other examination of the University simultaneously, except for a Certificate/Diploma course in Language and Bachelor of Education (B.Ed.) examinations.

M.Phil. regular students will also be permitted to improve their Master's Degree result, as per rules.

15. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

Transitory provision

Candidates admitted to Master of Physical Education (MPed) course under Annual System in the academic session 2007-08 or earlier shall be governed by old rules.

*** ORDINANCE—BACHELOR OF ARCHITECTURE (B.ARCH.) EXAMINATION (SEMESTER SYSTEM)**

1.1 The duration of the course of instruction for award of Bachelor of Architecture (B.Arch.) Degree shall be five academic years, comprising of ten semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third, Fifth, Seventh and Ninth semesters shall be held in December/January and for the Second, Fourth, Sixth, Eighth and Tenth semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed one of the following examinations shall be eligible to join First Semester of the course:

- (i) Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or an examination recognized as equivalent thereto, with at least 50% marks in aggregate and Mathematics as subject of examination at the 10+2 level.

OR

10+3 Diploma (any stream) recognized by Central/State Government with 50% aggregate marks.

OR

International Baccalaureate Diploma, after 10 years of schooling, with not less than 50% marks in aggregate with Mathematics as compulsory subject of examination.

- (ii) Passed National Aptitude Test in Architecture conducted by AIEEE or Council of Architecture.

3.2 Admission on migration to the Third Semester may be allowed, in the beginning of the session, to candidates who are permitted to migrate in accordance with the rules framed by Kurukshetra University.

4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

5.1 The courses of the study and the subjects of examinations shall be as approved by the Academic Council from time to time. The examination shall consist of:—

- (a) **Written Papers:** Written papers will be set by External Paper setters and the answer books will be evaluated by the Internal Examiner(s).
- (b) **Practical Examinations:** Examinations in practicals/viva-voce shall be conducted jointly by the External and Internal Examiners. External Examiners will also include teachers from other Colleges/Institutes affiliated to this University and Internal Examiner, here shall mean teacher concerned from the same College/Institute.
- (c) **Sessionals:** Sessional work will be evaluated by the teachers concerned based on the work done during the semester on the basis of the following weightages :

I. For Theory Subjects :

- | | |
|--|-----|
| (i) Class Test (two best of three) | 40% |
| (ii) Class Attendance (Lecture/Tutorial) | 40% |

* Approved vide Executive Council Resolution No.5(15) of 9.6.2010, w.e.f. the Session 2009-10.

(iii) Class Work	20%
<i>II. For Practical/Project Courses:</i>	
(i) Laboratory Record	20%
(ii) Class Attendance	40%
(iii) Class Work	40%

For Seminar courses, the marks will be awarded by the teacher-in-charge of the Seminar and for comprehensive viva-voce the marks will be awarded by a Committee of three teachers appointed by the Principal of the College/Director of the Institute concerned.

5.2 The maximum attendance for calculation of attendance component of sessional marks shall be 75% of total scheduled periods. Provided that the teacher(s) concerned will give attendance to the extent of 10% for the award of sessional marks on account of:

- (i) participation in sports/games/cultural activities etc. certified by the Principal of the College/Director of the Institute concerned.
- (ii) taking a competitive examination/appearing in interviews held by Govt. Organizations/Public Ltd. Companies subject to the satisfaction of the Department/College.

5.3 The marks obtained in Sessional work shall be forwarded to the Examination Branch by the Principal of the College/Director of the Institute concerned. duly countersigned by him soon after the classes for concerned semester are over.

5.4 The Principal of the College/Director of the Institute concerned shall preserve the record on the basis of which Sessional awards have been prepared for inspection, if needed, by the University up to six months from the date of declaration of the Semester result.

6.1 The First/Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth/Ninth/Tenth Semester examinations shall be open to a regular student who:

- (a) has passed the requisite qualifying examination as laid down in clause 3.1, if he is a candidate for the First semester or is covered under clause 3.2 if he is a candidate for the Third semester or covered under clause 7, as the case may be;
- (b) has remained on the rolls of the College/Institute during one semester preceding the examination;
- (c) has his/her examination form submitted to the Examinations Branch through the Principal of the College/Director of the Institute concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the total number of periods assigned to that subject/practical. This requirement shall be fulfilled separately for each course of study in each semester (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures for any paper(s) shall not be eligible to take the examination in that paper/practical unless he/she repeats the course in the paper(s) concerned and obtains requisite attendance in the concerned subject.

6.2 The Principal of the College/Director of the Institute concerned may condone deficiency in the prescribed course upto 10% of the periods assigned to the subject in genuine cases to his satisfaction.

7.1 If a candidate has, after attending the course of studies in the College/Institute and being eligible, either not appeared or appeared in any semester examination and failed in one or more courses for that examination, he/she can appear for such course(s) at subsequent examinations without attending a fresh course of studies for that semester in the College/Institute. Such a candidate may, in the meantime, prosecute his/her studies for the next higher semester(s) and appear in the examination(s) for the same alongwith the examination for the lower semester(s).

Provided that after completion of their studies for the whole duration of the course upto 10th Semester, the candidate will be allowed to appear in examination as an ex-student for the left out papers subject to clause 7.3.

7.2 A candidate shall not be allowed to attend classes in the semester mentioned in Column (a) below unless he/she has fulfilled the attendance requirement as per Clause 6 for all the courses of the semesters, mentioned in Column (b) below and shall be required to repeat the studies of the course(s) in which he/she has failed to achieve the attendance requirements whenever the course(s) is/are offered by the College/Institute :-

(a)	(b)	} (Except in case of candidates admitted under clause 3.2)
3 rd Semester onwards	1 st Semester 2 nd Semester	
5 th Semester onwards	3 rd and 4 th Semesters	
7 th Semester onwards	5 th and 6 th Semesters	
9 th Semester onwards	7 th and 8 th Semesters	

Provided that a candidate whose result is declared late for no fault of his/her, should attend classes of the next higher semester provisionally at his/her own risk and responsibility, subject to his/her passing the concerned lower semester examination. In case the candidate fails to pass the concerned lower semester examination, his/her attendance and studies in the next higher semester in which he/she was allowed to attend classes provisionally shall stand automatically cancelled.

7.3 A candidate who fails to pass the B.Arch. Examination within a period of ten years (seven years in respect of candidates admitted under clause 3.2) of his admission to the course shall be deemed to be unfit for the Bachelor of Architecture course at this University.

8. The amount of examination fee to be paid by a candidate for each semester shall be as prescribed by the University from time to time. A candidate, who re-appears in one or more paper(s)/practical(s)/semester(s) for the purpose of passing, shall pay fees as for the whole examination.

9. The medium of instruction and examination shall be English.

10. The minimum number of marks required to pass the examination in each Semester shall be as under:-

- (i) 40% in each written paper;
- (ii) 40% in the aggregate of sessional and examination marks for each theory subject;
- (iii) 40% in each practical examination or viva-voce examination;
- (iv) 40% in the aggregate of sessional marks and examination marks for each practical subject.

Provided that a candidate who fails to obtain the requisite marks in aggregate of sessional and examination marks, as provided in (ii) and (iv) above, shall be required to re-appear in the examination in the concerned subject in the subsequent examination(s). Such a candidate will not be required to repeat the sessional work.

11. As soon as possible, after the completion of the examination, the Controller of Examinations shall publish the result of the candidates. The Detailed-Marks-Cards will be issued by the Results Branch.

12. In order to determine the division in which the candidate should be placed the scaled marks will be as under :-

Name of the examination	Scaled Marks
1 st and 2 nd Semester	40%
3 rd and 4 th Semester	50%
5 th and 6 th Semester	60%
7 th and 8 th Semester	80%
9 th and 10 th Semester	100%

However, these marks will be increased proportionately so as to raise them to the level of marks as per percentage mentioned above.

13. The candidates who pass all the ten semester examinations shall be classified into divisions, as under, on the basis of above mentioned scaled marks obtained in First, Second, Third, Fourth, Fifth, Sixth, Seventh, Eighth, Ninth and Tenth Semester examinations taken together, and the division obtained by them will be stated in their degree:

- (a) Candidates who pass all semester examinations in the first attempt and within minimum duration of the course i.e. five years, obtaining 70% or more marks of the total aggregate shall be declared to have passed with 'Honours'
- (b) 60% or more marks ...First Division
- (c) 50% or more but less than 60% marks ...Second Division
- (d) Below 50% ...Third Division

14. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of this course, which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall unless specified otherwise, apply to all the students whether old or new.

***ORDINANCE–MASTER OF PERFORMING ARTS (MPA) (5-YEAR INTEGRATED COURSE)
EXAMINATION (Annual System)**

1.1 The duration of the course leading to the Degree of Master of Performing Arts shall be five academic years. The examination shall be held in five Parts, i.e. First Year (Part-I) at the end of the course of First Year, Second Year (Part-II) at the end of the course of Second year, Third year (Part-III) at the end of the course of Third year, Fourth Year (Part-IV) at the end of the course of Fourth year and Fifth Year (Final) at the end of the course of Fifth year.

1.2 The examination for each Part shall ordinarily be held once a year in May/June on the dates to be notified by the Controller of Examinations.

1.3 Supplementary Examination will ordinarily be held in November/December in the same year for the candidates who have failed in not more than 50% papers of Annual Examination.

1.4 The dates of examination fixed under above clause shall be notified by the Controller of Examinations.

2. The last date by which the examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A person who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of the School Education, Haryana or an examination recognized as equivalent thereto, securing not less than 45% marks in the aggregate with English as one of the subjects, shall be eligible to seek admission in the First year of the course.

3.2 The candidate admitted to the course shall not be allowed to pursue any other course except certificate course in any Indian or foreign language or computer application being conducted by this University on part-time-basis in the evening with prior permission of the Chairperson, Department of Music & Dance, otherwise his/her candidature for the Master of Performing Arts course will be cancelled forthwith.

4. A person who has passed Master of Performing Arts First Year/Second Year/Third Year/Fourth Year examination of this University shall be eligible to join Second Year/ Third Year/Fourth Year/Fifth Year class respectively of Master of Performing Arts course. This is, however, subject to provisions made under clause 8 below.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and the subject of examination shall be as approved by the Academic Council from time to time. The examination shall consist of:-

- (a) Written Paper;
- (b) Practicals; and
- (c) Internal Assessment.

6.2 10% marks shall be reserved for Internal Assessment in each theory and practical examination which shall be awarded by the teacher concerned based upon the assessment of class test/sessional/practical work, as per guidelines approved by the Staff Council of the Department of Music and Dance from time to time.

*Approved vide Executive Council Resolution No.5(7) of 9.6.2010, w.e.f. the Session 2009-10.

6.3 The marks obtained by a candidate in Internal Assessment duly countersigned by the Chairperson of the Department, shall be forwarded to the Examination Branch at least one week before the commencement of the relevant examination. The Internal Assessment awards of a candidate who fails in any examination shall be carried forward to the next examination.

6.4 The Chairperson of the Department shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the University upto six months from the date of declaration of the result of the concerned examination.

7.1 The examination in Part-I/II/III/IV/V shall be open to a regular student who:

- (a) has passed the requisite qualifying examination as laid down in clause 3 or 4 above, as the case may be, or is covered under clause 8 below ; and
- (b) has his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department concerned and produces the following certificates signed by the Chairperson of the Department:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical in each year separately (the course to be counted upto the day before the commencement of the examination).
 - (iii) of having obtained pass marks in the internal assessment of the paper(s) of the relevant examination for which he/she is a candidate. Provided that a candidate who has not attended the requisite percentage of lectures/practicals or has not obtained pass marks in the Internal Assessment for any paper(s) will be eligible to take the examination in the remaining paper(s)/practical(s).

7.2 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Chairperson of the Department, concerned as under:-

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practical : Up to 5% of total in each paper.
- (c) Tutorial Assignments : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in Cultural and Sports Assignments etc. Provided that a student who participates in the Inter-University Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A student who has completed the prescribed course of instruction in the Department for First/Second/Third/Fourth/Fifth year examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Chairperson of the Department concerned, to appear/re-appear in the said examination/paper(s), as the case may be, as an ex-student without attending fresh course of instruction, only twice, subsequent to the Annual examination in which he/she was due to appear.

8.2 A candidate who has failed in First year/Second year/Third year/Fourth year shall be promoted to the Second year/Third year/Fourth year/Fifth year, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Master of Performing Arts First year to Second year If he/she has cleared at least 50% papers of First year.

From Master of Performing Arts Second year to Third year	If he/she has passed in all the papers of First year and has cleared atleast 50% of papers of Second year.
From Master of Performing Arts Third year to Fourth year	If he/she has passed in all the papers of First year and Second year and has cleared atleast 50% papers of Third year.
From Master of Performing Arts Fourth year to Fifth year	If he/she has passed in all the papers of First year, Second year and Third year and has cleared atleast 50% papers of Fourth year.

Provided that a candidate who appeared in Master of Performing Arts First year examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to Master of Performing Arts Second year provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Master of Performing Arts First year by the next supplementary examination, his/her provisional admission to the Master of Performing Arts Second year shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Master of Performing Arts Second year to Third year; Third year to Fourth year; Fourth year to Fifth year, as the case may be.

8.3 A candidate who fails to pass the Master of Performing Arts examination within a period of seven years of his/her admission to the course, shall be required to repeat the course *de novo*.

9. The amount of examination fee to be paid by a candidate for each Part shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/practical(s), shall pay fee as for the whole examination.

10. The medium of instruction and examination shall be Hindi, and English in case of English (Compulsory). However, the candidates are free to answer in either Hindi or English.

11. The minimum number of marks required to pass the examination in each Part, shall be as under -

- (i) 40% marks in each Theory paper, practical and Internal Assessment separately.
- (ii) 50% marks in the aggregate of each Part i.e. I/II/III/IV/V.

While reappearing in the examination, the candidate shall be exempted from reappearing in the paper(s) in which he/she has obtained at least 50% marks.

12. As soon as possible, after completion of the examination, the Controller of Examinations shall publish the results of the candidates. Detailed-Marks-Cards will be issued by the Results Branch.

13. The successful candidates after passing First, Second, Third Year examinations of the Five year course will be awarded a graduate degree of Bachelor of Performing Arts, as under :

- (a) Those who obtain 60% marks or more marksFirst Division
- (b) Those who obtain 50% or more but less than 60% marksSecond Division

14. The candidates who successfully complete the five year course will be awarded Master of Performing Arts Degree. The list of successful candidates shall be prepared on the aggregate marks obtained in the examination of all the five years and shall be arranged as under

- (a) Candidates who pass the examination at the first attempt and with minimum duration of the course i.e. five years obtaining 75% or more marks of the total aggregate shall be declared to have passed with 'Distinction'.

(b) Those who obtain 60% or more marksFirst Division.

(c) Those who obtain 50% or more but less than 60% marksSecond Division

15. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all students whether old or new.

***ORDINANCE—BACHELOR OF ARTS (MASS COMMUNICATION) EXAMINATION
(Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Arts (Mass Communication) Degree shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or its equivalent examination with English as one of the subjects and with at least 50% marks in aggregate, shall be eligible to join the First Semester of the course.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination, may be allowed to read provisionally for B.A. (Mass Communication) I Semester class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for B.A.(Mass Communication) II Semester class and to appear again in the compartment/re-appear subject alongwith his/her B.A.(Mass Communication) II Semester Examination provisionally. If he/she does not clear his/her compartment/re-appear subject even in the second chance, his/her provisional admission and the result of B.A.(Mass Communication) I and II Semesters shall be cancelled *ab initio*.

3.3 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the B.A.(Mass Communication) First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

Provided that his result of B.A.(Mass Communication) Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/result of B.A.(Mass Communication) I and II Semesters shall be cancelled *ab initio*.

4.1 A person who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A person who has passed B.A.(Mass Communication) Part-I/Part-II Examination of this University, shall also be eligible to join III/V Semester of the B.A.(Mass Communication) course, as the case may be, subject to the provisions made under clause 8.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and the subjects of examinations shall be as approved by the Academic Council from time to time. The examination shall consist of:-

- (a) Written Papers:
- (b) Practical Examinations:
- (c) Internal Assessment.

There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under: -

- (i) College Test = 60%
- (ii) Class attendance = 40%

The weightage of 40% marks for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

The maximum attendance for calculation of attendance component of Internal Assessment marks shall be 75% of total scheduled periods. Provided further that the teacher(s) concerned will give attendance to the extent of 10% for the award of Sessional marks on account of:

- (i) participation in Sports/Games/Cultural activities etc. certified by the Director of the Institute/Principal of the College concerned.
- (ii) organising/Participating in the exhibitions/workshops/seminar or project work or any other academic work assigned by the Director of the Institute/Principal of the College concerned.

6.2 One test of two hours duration for each theory paper will be got held by the Department/College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Director of the Institute/Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Director of the Institute/Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who:

- (a) passed, not less than one academic year previously, the requisite qualifying examination as laid down in Clause 3, or is covered under clause 4 or 8.
In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is placed first under Re-appear/Compartment.
- (b) remained on the rolls of the Institute/College during one Semester preceding the examination; and
- (c) his/her Examination form submitted to the Examinations Branch through the Director of the Institute/Principal of the College concerned and produces the following certificates:
 - (i) of good character;

- (ii) of having attended not less than 75% of the full course of lectures delivered in each theory paper and practical separately in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper/practical unless he/she repeats the course in that paper(s) and obtains requisite attendance.

7.2 The Director of the Institute/Principal of the College concerned, shall have authority to condone deficiency upto 10% of the total number of lectures, delivered in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognized college for First/Second/Third/Fourth/Fifth/Sixth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Director of the Institute/Principal of the College concerned to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s), in which he/she has obtained 40% marks.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II)
to Part II (Semester III)

If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to
Part III (Semester V)

If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his/her admission to the course, shall be required to repeat the course *de novo*.

9. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

***ORDINANCE — BACHELOR OF COMMERCE (B.COM.) EXAMINATION (Under 10+2+3 Scheme)
(Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Commerce (B.Com.) Degree shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed one of the following examinations with English as one of the subjects shall be eligible to join the First Semester of the B.Com. course:

- (a) Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or an examination recognized as equivalent thereto with at least 40% marks in the Commerce Group or 50% marks in the Non-Commerce Groups (Humanities & Science).

OR

- (b) B.Com. Part-I Examination under old scheme of Kurukshetra University; or an examination recognized as equivalent thereto.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board obtaining at least 40% marks in the aggregate in Commerce Group or 50% marks in Non-Commerce Group (Humanities & Science), may be allowed to read provisionally for the B.Com. I Semester class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for B.Com. II Semester and to appear again in the compartment/re-appear subject alongwith his/her B.Com. II Semester Examination provisionally. If he/she does not clear his/her compartment/re-appear subject even in the second chance, his/her provisional admission and the result of B.Com. I and II Semesters shall be cancelled *ab initio*.

3.3 In case of the candidate who has been placed under compartment/re-appear in one subject only in the qualifying examination and seeks admission to B.Com. First Semester course under above clause, the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/re-appear subject.

3.4 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the B.Com. First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the:

- (a) Supplementary examination of the same year;

OR

- (b) Annual Examination of the following year.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

Provided that his result of B.Com. Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/result of B.Com. I and II Semesters shall be cancelled *ab initio*.

4.1 A candidate who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A candidate who has passed B.Com. Part-I/Part-II (under 10+2+3 Scheme) Examination of this University or an examination recognised as equivalent thereto, shall also be eligible to join III/V Semester of the B.Com. course, as the case may be.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under :-

- | | |
|----------------------|-------|
| (a) College Test | = 60% |
| (b) Class attendance | = 40% |

The weightage of 40% for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in Clause 3, or is covered under clause 4 or 8;

In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is placed first under Re-appear/Compartment.

- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
- of good character;
 - of having attended not less than 75% of the full course of lectures delivered to his class in each of the subjects offered in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains requisite attendance.

7.2 The Principal of the College, shall have authority to condone deficiency upto 15% of the total number of lectures and of tutorials, held in each subject.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that, a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognised college for First Semester (except in case of a candidate admitted under clause 3.2 above) or Second/Third/Fourth/Fifth/Sixth Semester Examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/re-appear in that examination, as an ex-student, without attending a fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s)/practical(s) in which he/she has obtained at least pass marks.

A candidate who re-appears in any semester examination under above clause shall not be eligible for Scholarship/Prize/Medal.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II) to Part II (Semester III)	If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.
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From Part II (Semesters III & IV) to Part III (Semester V)	If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.
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Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his admission to the course, shall be required to repeat the course *de novo*.

more than one papers in any subject and the candidate appears in one or two papers of that subject, the benefit of increased marks in those papers will also be allowed for improvement of performance/result/division. The fact that the candidate has improved the result shall be mentioned in the Detailed-Marks-Card.

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester examination.

17. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the B.Com. Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to the B.Com. Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—BACHELOR OF SCIENCE (GENERAL AND HONOURS) EXAMINATION**
(Under 10+2+3 Scheme) (Semester System)

1.1 The duration of the course of instruction for award of Bachelor of Science (B.Sc.) Degree, shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in the month of December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed one of the following examinations in Science Group with English as one of the subjects obtaining at least 40% marks in aggregate, shall be eligible to join First Semester of the B.Sc. (General) course:

(a) Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or any other examination recognized as equivalent thereto;

OR

(b) B.Sc./B.Sc.(Home Science) Part-I/Pre-Medical/ Pre-Engineering Examination under the old scheme of Kurukshetra University.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board obtaining at least 40% marks in the aggregate, may be allowed to read provisionally for the B.Sc. (General) I Semester Class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for B.Sc. (General) II Semester Class and to appear again in the compartment/re-appear subject alongwith his/her B.Sc. (General) II Semester Examination provisionally. If he/she does not clear his/her compartment /re-appear subject even in the second chance, his/her provisional admission and the result of B.Sc. (General) I and II Semesters shall be cancelled *ab initio*.

3.3 In case of the candidate who has been placed under compartment/re-appear in one subject only in the qualifying examination and seeks admission to B.Sc.(General) First Semester course under above clause, the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/re-appear subject.

3.4 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the B.Sc.(General) First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

Provided that his result of B.Sc. Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/result of B.Sc. I and II Semesters shall be cancelled *ab initio*.

4.1 A person who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A person who has passed B.Sc.(General) Part-I/Part-II (Under 10+2+3 Scheme) Examination of this University or an examination recognised as equivalent thereto, provided that the subjects offered by him in B.Sc.(General) Part-I/Part-II were being the same as are available at this University and the candidate is otherwise eligible, shall also be eligible to join III/V Semester of the B.Sc. (General) course, as the case may be.

Provided that in genuine cases such as transfer of parents or a candidate coming from overseas or on settlement of parents after retirement within the jurisdiction of the University (guardian, if parents are not alive), a candidate of another University who has not passed the subject of Hindi or English or deficient subject (either compulsory/Elective or additional) in B.Sc.(General) Part-I and Hindi/Sanskrit/Panjabi/another deficient subject in B.Sc. (General) Part-II, as the case may be, the Vice-Chancellor may allow such a candidate to join and read for B.Sc.(General) III/V Semester subject to the condition that he shall be required to pass the deficient subject at the Supplementary Examination of the same year and, if he fails or fails to appear in it, then at the Annual Examination of the following year. The maximum marks of the deficient subject and the marks obtained by him shall be taken into account for classification of Division for B.Sc. (General) Examination.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under: -

- | | |
|----------------------|-------|
| (a) College Test | = 60% |
| (b) Class attendance | = 40% |

The weightage of 40% for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who :

- has passed, not less than one academic year previously, the requisite qualifying examination as laid down in Clause 3, or is covered under clause 4 or 8;

In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is first placed under Re-appear/ Compartment.

- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered to his class in each of the subjects offered in each Semester (the course to be counted up to the day before the commencement of the examination) and 75% of the periods assigned to Practical Work in each subject having practical(s) (in the case of Geography the candidate shall have attended not less than 75% of the period arranged for Map Work and Practical); the minimum number of practicals required to be arranged by each College, shall not be less than 40 in each subject.

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains requisite attendance.

7.2 Subject to the minimum number of Practical periods required under Clause 7.1, a deficiency in the prescribed course (Lectures and Practical(s)) may be condoned by the Principal of the College concerned as under:

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practical : Up to 5% of total in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that, a student who participates in the Inter-University Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognised college for First Semester (except in case of a candidate admitted under clause 3.2 above) or Second/Third/Fourth/Fifth/Sixth Semester Examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/re-appear in that examination, as an ex-student, without attending a fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s)/practical(s) in which he/she has obtained at least pass marks.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below :

From Part I (Semesters I & II)
to Part II (Semester III)

If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to
Part III (Semester V)

If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his admission to the course, shall be required to repeat the course *de novo*.

9. After passing Semester I and II of B.Sc. (General) examination no student shall be allowed to change his Faculty from B.Sc.(General) to B.A.(General) or to change his/her subjects.

10. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/practical(s)/ Semester(s) for the purpose of passing/improvement of division/result, shall pay fee as for the whole examination.

11.1 The medium of instruction shall be :-

- (a) English in case of English, Physics, Chemistry, Mathematics, Botany; Zoology and other science subjects;
- (b) English/Hindi in case of other subjects;

11.2 The question paper shall be set in English and the candidates shall write their answers in English, except in the case of other languages in which the questions shall be set in the language concerned and the answer may be written in the language concerned.

12. The minimum percentage of marks to pass the Semester examination shall be 35% in each subject/paper provided that in a subject in which there is a practical examination the percentage shall be required separately in the Written and the Practical parts of the examination (including Map Work in the case of Geography).

13. A regular candidate of a recognised College may offer a subject, including honours, in which the College is not recognised, by attending the prescribed course of instruction in that subject in another college recognised for it; the Principal of the latter college shall certify that the student has completed the prescribed number of lectures, etc. The Principal of the College in which the student is enrolled shall report the student's name to the Controller of Examinations of the University for confirmation.

14. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. The Detailed-Marks-Cards will be issued by the Results Branch.

15. The successful candidates of Sixth Semester Examination shall be classified into division on the basis of the aggregate marks obtained by them in the First, Second, Third, Fourth, Fifth and Sixth Semester examinations taken together and the division obtained by them will be stated in their Degree, as under :

- (a) Candidates who pass all the six Semester examinations at the first attempt and within minimum duration of the course i.e. three years, obtaining 75% or more marks of the total aggregate, shall be declared to have passed with 'Distinction'.
- (b) 60% or more marksFirst Division
- (c) 50% or more but less than 60% marksSecond Division
- (d) Below 50% marksThird Division

Provided that in the case of candidates who join Semester III/V class after passing Part-I(Semester I and II)/Part-II (Semester I to IV) examination from another University, the marks obtained in Part-I

(Semester I and II)/Part-II (Semester I to IV), as the case may be, shall be counted towards his/her division by increasing or decreasing proportionately the marks obtained at other University in proportion to the maximum marks prescribed by this University for that Semester(s)/Part(s).

16. A candidate who has passed B.Sc. (General & Honours) Examination of this University and is desirous of improving his/her performance/result/division, will be allowed within the next four Semester examinations of passing the Sixth Semester examination to appear as an ex-student in one or more theory paper(s) of any one or two Parts, out of Part-I (Semester I & II), Part-II (Semester III & IV) and Part-III (Semester V & VI) separately in four consecutive Semester examinations and shall pay examination fee as for the whole Semester examination in which he/she opts to appear. The result of such a candidate shall be declared only if he/she improves his/her result in the aggregate of the whole six Semester examinations, by taking into account the marks obtained by him/her in the paper(s)/Semester(s) in which he/she re-appears and the marks obtained by him/her earlier in the remaining paper(s)/Semester(s) etc. In case, where there are more than one papers in any subject and the candidate appears in one or two papers of that subject, the benefit of increased marks in those papers will also be allowed for improvement of performance/result/division. The fact that the candidate has improved the result shall be mentioned in the Detailed-Marks-Card.

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester examination.

17.1 A candidate who has passed the B.A/B.Sc.(General)/B.Com./BCA Examination from this University or the Master of Arts/M.Com. Examination from this University or from any other recognized University in India, may appear at any Semester subsequent B.Sc. Examination in any one or more subjects prescribed for the examination except the subjects in which he/she has already passed the examination.

17.2 In the case of subject(s) having practicals, the candidate shall study in recognised college for both Part-II (Semester III & IV) and Part-III (Semester V & VI) classes for at least one Semester preceding the examination and produce a certificate from the Principal of the College, that he/she has completed the prescribed practicals.

17.3 A candidate appearing under this clause shall take examination in Semester III to VI separately in four consecutive Semester examinations.

17.4 Such a candidate shall submit separate examination form and fee as prescribed by the University from time to time.

17.5 The minimum number of marks required to pass shall be as prescribed in clause 12.

17.6 If a candidate fails to qualify in the examination, he/she will be allowed the succeeding two consecutive chances.

B.SC. (HONOURS) COURSE

18.1 A student for the B.Sc. Examination who has passed the Senior Secondary Certificate (10+2 Standard) Examination (Science Group) in First or Second Division may in addition offer Honours in one of the subjects taken up by him/her provided that Honours shall not be offered in Physiology, Human Anatomy and Bio-Chemistry.

Exception :-

A candidate who has obtained 45% marks in Biology at the Senior Secondary Certificate (10+2 Standard) examination shall also be eligible to join B.Sc. Honours Course in Botany or Zoology, as the case may be.

Provided that:

1. a student who takes up Mathematics (General) shall be eligible for Honours Course in Mathematics only if he/she secured at least 50% marks in Mathematics in Part-I (Semester I & II) examination.
2. a student offering —
 - (a) Honours in Physics shall take up Mathematics as one of his subjects;
 - (b) Honours in Chemistry shall take up Physics and Mathematics as Elective subjects.
3. Honours in Microbiology shall be permitted without being required to offer the other two subjects of the B.Sc.(General) Course, to a student who has passed –
 - (i) the B.Sc. Examination with the subjects as laid down in the scheme of examination; or
 - (ii) the B.Sc.(Agriculture) Examination; or
 - (iii) the B.Sc. Examination with any other combination but has been engaged in Microbiology work in a recognised institution for a minimum period of three years after studying Microbiology in a recognised institution for the period mentioned below :-
 - (a) For two academic years in the case of Part-III Examination and for one academic year in the case of Part-II Examination, if such a person is employed in a recognised institution and is attending the course part-time.
 - (b) for one academic year if the person is not working in any institution and is attending the course whole-time. Provided that such a person shall appear for Second and Third Year Examinations simultaneously at the end of study for one academic year.

18.2 The minimum pass marks shall be 45% in the General Papers as well as Honours Papers of the subject concerned on the combined results of Semester III to VI examinations. The marks obtained by a candidate in Semester III, IV & V shall be communicated to the Principal of the college concerned.

19. A candidate who has already passed the B.Sc. (General) Examination under this Ordinance, but has failed to qualify or having been eligible failed to appear for the B.Sc. (Honours) Examination, may be permitted to appear in all the Honours Papers either simultaneously in the same Semester or with the relevant Semester Examination held in two consecutive years as an ex-student. Such a candidate shall not be awarded a separate degree of B.Sc. (Honours) but a certificate showing the marks obtained will be issued.

20. A candidate who has taken Honours in a subject for the B.Sc. (General) Examination and is to re-appear in a subject (except the subject in which he/she has taken Honours) under the clause relating to compartment/re-appear either in the (General) Course of Semester III or IV or V or VI examination shall be allowed to take the Examination in Honours Papers, but his/her result of the Honours Examinations shall be declared only when he/she clears the examination within the period as specified under clause relating to compartment/re-appear.

21. A candidate who has completed the prescribed course of instruction for B.Sc. General as well as the Honours Course, either for Semester III or IV or V or VI, but has not appeared in or has not completed the examination may be allowed to appear in the subsequent Semester Examination of the following year, as an ex-student in the Honours Examination, alongwith the General Course examination of Semester III or IV or V or VI, as the case may be.

22. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the B.Sc. (General and Honours) Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to the B.Sc.(General & Honours) Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—BACHELOR OF SCIENCE (B.Sc.) IN HOME SCIENCE EXAMINATION
(Under 10+2+3 Scheme) (Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Science (B.Sc.) in Home Science Degree shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A woman candidate who has passed one of the following examinations with at least 40% marks in aggregate and with English as one of the subjects shall be eligible to join the First Semester of the B.Sc in Home Science course:

(a) Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or an examination recognized as equivalent thereto.

OR

(b) B.Sc. in Home Science Part-I Examination under old scheme of Kurukshetra University; or an examination recognized as equivalent thereto.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board obtaining at least 40% marks in aggregate, may be allowed to read provisionally for the B.Sc. in Home Science I Semester class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, she shall be permitted to continue her studies for B.Sc. in Home Science II Semester and to appear again in the compartment/re-appear subject alongwith her B.Sc. in Home Science II Semester Examination provisionally. If she does not clear her compartment/re-appear subject even in the second chance, her provisional admission and the result of B.Sc. in Home Science I and II Semesters shall be cancelled *ab initio*.

3.3 In case of the candidate who has been placed under compartment/re-appear in one subject only in the qualifying examination and seeks admission to B.Sc. in Home Science First Semester course under above clause, the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/re-appear subject.

3.4 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the B.Sc.(Home Science) First Semester class provisionally subject to her qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

Provided that her result of B.Sc. Semesters I and II Examinations shall be declared only after she has qualified in the required subject. If she does not clear the subject of English or any one deficient subject even in the second chance, her provisional admission/result of B.Sc. I and II Semesters shall be cancelled *ab initio*.

4.1 A woman candidate who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A woman candidate who has passed B.Sc. in Home Science Part-I/II (under 10+2+3 Scheme) Examination for the Degree of B.Sc. in Home Science of this University or an examination recognized as equivalent thereto, shall be eligible to join III/V Semester of the B.Sc. in Home Science course, as the case may be, provided that the subjects offered by her in B.Sc. in Home Science Part-I/II or the same as are available at this University and she is otherwise eligible.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under :-

- (a) College Test = 60%
- (b) Class attendance = 40%

The weightage of 40% for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who :

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in clause 3, or is covered under clause 4 or 8;
In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which she is first placed under Re-appear/Compartment.
- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates :
 - (i) of good character;

- (ii) of having attended not less than 75% of the full course of lectures and practicals delivered to her class in each of the subjects offered in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless she repeats the course in that paper(s) and obtains requisite attendance.

Provided further that a candidate must appear in Semester III/V examination within three years of her passing Semesters I & II/III and IV examination, as the case may be.

7.2 A deficiency in the prescribed course (Lectures and Practical) may be condoned by the Principal of the College concerned as under:

- (a) Lectures : Up to 15% of delivered in each paper.
(b) Practical : Up to 5% of total in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that, a student who participates in the Inter-university Tournaments/ Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognised college for First Semester (except in case of a candidate admitted under clause 3.2 above) or Second/Third/Fourth/Fifth/Sixth Semester Examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/re-appear in that examination, as an ex-student, without attending a fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s)/practical(s) in which she has obtained at least 40% marks.

A candidate who re-appears in any semester examination under above clause shall not be eligible for Scholarship/Prize/Medal.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II)
to Part II (Semester III)

If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to
Part III (Semester V)

If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50%

marks obtained by her earlier in the remaining paper(s)/Semester(s) etc. In case, where there are more than one papers in any subject and the candidate appears in one or two papers of that subject, the benefit of increased marks in those papers will also be allowed for improvement of performance/result/division. The fact that the candidate has improved the result shall be mentioned in the Detailed-Marks-Card.

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester examination.

15. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the B.Sc. in Home Science Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to the B.Sc. in Home Science Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE–BACHELOR OF SCIENCE (B.Sc.) (HONOURS) (new scheme) EXAMINATION
(Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Science (B.Sc.)(Honours) Degree shall be three academic years comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June. The instructions shall be imparted through regular course by the recognized/maintained Colleges of the University.

1.2 Examinations in the papers of main subject, subsidiary and qualifying subjects for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3. There shall be the following Honours Courses at B.Sc. level:

- | | | |
|----------------------------|--------------|--------------|
| 1. Botany | 2. Chemistry | 3. Geography |
| 4. Mathematics | 5. Physics | 6. Zoology |
| 7. Artificial Intelligence | | |

4. A candidate who has passed Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or an equivalent examination with English as one of the subjects and has also obtained 50% marks in aggregate or 50% marks in the subject offered for the Honours Course shall be eligible to join the First Semester class of the B.Sc. (Honours) Course.

5.1 A candidate who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 9.

5.2 A candidate who has passed B.Sc. (Hons.) Part-I/Part-II Examination (under new scheme) of this University shall also be eligible to join III/V Semester of the B.Sc.(Hons.) course, as the case may be, subject to the provisions made under clause 9.

6. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

7.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under :-

- | | |
|----------------------|-------|
| (a) College Test | = 60% |
| (b) Class attendance | = 40% |

The weightage of 40% marks for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

7.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

Assessment to the Examinations Branch one week before the commencement of the Semester examination.

7.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

8.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in clause 4, or is covered under clause 5 or 9.
- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered to his/her class in each of the qualifying, subsidiary and main subjects and practical separately in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains requisite attendance.

8.2 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Chairperson of the Department/Principal of the College concerned as under:

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practical : Up to 5% of total in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-University Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

9.1 A candidate who has completed the prescribed course of instruction in a recognized college for First/Second/Third/Fourth/Fifth/Sixth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the subsequent semester examinations.

9.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II) to Part II (Semester III) If he/she has appeared in Semester II and has cleared atleast 50% theory papers with at least one theory paper of the main subject of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to Part III (Semester V) If he/she has passed in all the subsidiary/qualifying subjects and main subjects of Semesters I & II, appeared in Semester IV and

has cleared atleast 50% of theory papers of the main subject of Semesters III and IV taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

While calculating 50% papers fraction may be ignored. For example, if the number of papers is 5 the candidate will be required to clear at least two papers. A student will be considered to have cleared Honours Paper(s) if he/she obtain at least 40% marks in that/those paper(s).

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

9.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his admission to the course, shall be required to repeat the course *de novo*.

10. A regular candidate of a College admitted to the privileges of this University in the subject of B.Sc.(Honours), can attend the course of subsidiary and qualifying subjects in other College(s) in case there is no arrangement to teach these subjects in the College where he/she has taken admission for his/her main subject of Honours Course. The Principal of the College where a student is attending subsidiary and qualifying subjects shall certify that the said student has complete the prescribed number of lectures etc.

11. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing/improvement of division/result, shall pay fee as for the whole examination.

11.2 The medium of instruction shall be :-

- (a) English in case of English, Physics, Chemistry, Mathematics, Botany; Zoology and other science subjects;
- (b) English/Hindi in case of other subjects; and

12.2 The question paper shall be set in English and the candidates shall write their answers in English, except in the case of other languages in which the questions shall be set in the language concerned and the answer may be written in the language concerned;

13. The minimum percentage of marks required to pass the Semester examination shall be as under :-

- (i) **Main subject (Honours):** 40% marks in the aggregate and 40% in each paper(written and Practical separately).
- (ii) **Qualifying and subsidiary subject:** 35% marks in each for qualifying and subsidiary subjects (written and practical separately).

While re-appearing in the examination the candidate shall be exempted from appearing in paper(s) and/or practical(s) in which he/she has obtained at least 40% marks in the main subjects and 35% marks in the subsidiary/qualifying subject(s).

Provided that the candidate who does not pass the B.Sc. (Honours) Examination within the two consecutive chances as an ex-student, may be awarded B.Sc.(General) Degree without division, if he/she obtains at least 35% marks in each qualifying/subsidiary subject, theory and practical separately and in each paper of the main (Honours) subject, theory and practical separately. Provided further that if he/she does not satisfy the conditions for the award of pass Degree without division, as mentioned above, he/she shall be declared to have failed in the examination and shall be required to appear in the examination *de novo*, after attending the college as a regular student.

14. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. The Detailed-Marks-Cards will be issued by the Results Branch.

15. The successful candidates shall be classified into divisions as under, on the basis of the marks obtained by them in the papers of main subject of Semester I, II, III, IV, V & VI Examinations taken together. However, the marks obtained in the qualifying/ subsidiary subjects shall not be taken into account while determining division.

- (a) Candidates who pass all the six Semester examinations at the first attempt and within the normal duration of the course i.e. 3 years obtaining 75% or more marks of the total aggregate shall be declared to have passed with 'Distinction'.
- (b) 60% or more marks ...First Division.
- (c) 50% or more but less than 60% marks ...Second Division.
- (d) Below 50% ...Third Division

However, the marks obtained in qualifying subjects and subsidiary subjects will be shown in the Result-Card.

16. A candidate who has passed B.Sc. (Honours) Examination from this University and is desirous of improving his/her performance/result/division, will be allowed within the next four Semester examinations of passing the sixth Semester examination to appear as an ex-student in one or more theory paper(s) of any one or two Parts, out of Part-I (Semester I & II), Part-II (Semester III & IV) and Part-III (Semester V & VI) separately in four consecutive Semester examinations and shall pay examination fee as for the whole Semester examination in which he/she opts to appear. The result of such a candidate shall be declared only if he/she improves his/her result in the aggregate of the whole six Semester examinations, by taking into account the marks obtained by him/her in the paper(s)/Semester(s) in which he/she re-appears and the marks obtained by him/her earlier in the remaining paper(s)/Semester(s) etc. In case, where there are more than one paper in any subject and the candidate appears in one or two papers of that subject, the benefit of increased marks in those papers will also be allowed for improvement of performance/result/division. The fact that the candidate has improved the result shall be mentioned in the Detailed-Marks-Card.

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester Examination.

17. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the Examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to B.Sc.(Hons.) Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE — BACHELOR OF SCIENCE (PHYSICAL EDUCATION, HEALTH EDUCATION & SPORTS) EXAMINATION (Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Science (B.Sc.) in Physical Education, Health Education and Sports Degree shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who –

- (i) attains the age between 17 years and 20 years on 31st December of the year of admission (relaxable upto 25 years in the case of National/International Sportsmen or members of Scheduled Caste/Tribe);
 - (ii) has participated in Sports and Games at State Level which may be State Schools, State Inter-Districts and State Inter-Collegiates (Intermediate); and
 - (iii) has passed one of the following examinations with at least 35% marks and with English as one of the subjects, shall be eligible to join First Semester of B.Sc. in Physical Education, Health Education and Sports course:-
 - (a) Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or an examination recognized as equivalent thereto.
- OR
- (b) Certificate in Physical Education of at least one year duration from any recognized Institution with a total period of 12 years schooling or an examination recognized as equivalent thereto;

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board, may be allowed to read provisionally for the B.Sc. (Physical Education, Health Education and Sports) I Semester class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/ re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for B.Sc. (Physical Education, Health Education and Sports) II Semester and to appear again in the compartment/re-appear subject alongwith his/her B.Sc. (Physical Education, Health Education and Sports) II Semester Examination provisionally. If he/she does not clear his/her compartment/re-appear subject even in the second chance, his/her provisional admission and the result of B.Sc. (Physical Education, Health Education and Sports) I and II Semesters shall be cancelled *ab initio*.

3.3 In case of the candidate who has been placed under compartment/re-appear in one subject only in the qualifying examination and seeks admission to First Semester course under above clause, the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/re-appear subject.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

3.4 A candidate of another University/Board who did not pass in the subject of English in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the B.Sc. (Physical Education, Health Education and Sports) First Semester class provisionally subject to his/her qualifying in the subject of English of 10+2 standard examination at the:

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

Provided that his/her result of B.Sc. Semesters I and II Examinations shall be declared only after he/she has qualified in the required subject. If he/she does not clear the subject of English even in the second chance, his/her provisional admission and result of B.Sc. I and II Semesters shall be cancelled *ab initio*.

4.1 A candidate who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A candidate who has passed B.Sc. (Physical Education, Health Education and Sports) Part-I/ Part-II Examination of this University or of a University in the State of Haryana, shall also be eligible to join III/V Semester of B.Sc. (Physical Education, Health Education and Sports) course, as the case may be.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under: -

- | | |
|----------------------|-------|
| (a) College Test | = 60% |
| (b) Class attendance | = 40% |

The weightage of 40% for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in Clause 3, or is covered under clause 4 or 8;
In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is placed under Re-appear/Compartment.

- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures and practicals delivered to his/her class in each of the subjects offered in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains requisite attendance.

7.2 A deficiency in the prescribed course (Lectures and Practicals) may be condoned by the Principal of the College concerned as under:

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practical : Up to 5% of total in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that, a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognised college for First Semester (except in case of a candidate admitted under clause 3.2 above) or Second/Third/Fourth/Fifth/Sixth Semester Examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/re-appear in that examination, as an ex-student, without attending a fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s)/practical(s) in which he/she has obtained at least pass marks.

A candidate who re-appears in any semester examination under above clause shall not be eligible for Scholarship/Prize/Medal.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II) to Part II (Semester III)	If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.
From Part II (Semesters III & IV) to Part III (Semester V)	If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his admission to the course, shall be required to repeat the course *de novo*.

9. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) shall pay fee as for the whole examination.

10. The medium of instruction shall be Hindi/English.

The medium of examination shall be as under :-

(a) The question-papers shall be set both in English and Hindi.

(b) The candidates shall write their answers :-

(i) in English, in the case of English;

(ii) in English or Hindi, in the case of other subjects.

11. The minimum percentage of marks to pass the Semester examination shall be 35% in each subject/paper provided that in a subject in which there is a practical examination, the percentage shall be required separately in the Written and the Practical parts of the examination.

12. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. The Detailed-Marks-Cards will be issued by the Results Branch.

13. The successful candidates of Sixth Semester Examination shall be classified into division on the basis of the aggregate marks obtained by them in the First, Second, Third, Fourth, Fifth and Sixth Semester examinations taken together and the division obtained by them will be stated in their Degree, as under :

(a) Candidates who pass all the six Semester examinations at the first attempt and within minimum duration of the course i.e. three years, obtaining 75% or more marks of the total aggregate, shall be declared to have passed with 'Distinction'.

(b) 60% or more marks ...First Division

(c) 50% or more but less than 60% marksSecond Division

(d) Below 50% marksThird Division

Provided that in the case of candidates who join Semester III/V class after passing Part-I(Semester I and II)/Part-II (Semester I to IV) examination from another University, the marks obtained in Part-I (Semester I and II)/Part-II (Semester I to IV), as the case may be, shall be counted towards his/her division by increasing or decreasing proportionately the marks obtained at other University in proportion to the maximum marks prescribed by this University for that Semester(s)/Part(s).

14. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the B.Sc. (Physical Education, Health Education and Sports) Course which is spread over more than one academic year, the Ordinance in force at the time a student

joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to the B.Sc. (Physical Education, Health Education and Sports) Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—BACHELOR OF TECHNOLOGY (B.Tech.) IN PRINTING, GRAPHICS & PACKAGING EXAMINATION (Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Technology (B.Tech.) in Printing, Graphics & Packaging Degree shall be four academic years, comprising of eight Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third, Fifth and Seventh Semesters shall be held in December/January and for the Second, Fourth, Sixth and Eighth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3. A candidate who has passed Senior Secondary Certificate (10+2) examination from the Board of School Education, Haryana, or an Examination recognized as equivalent thereto, with Physics, Chemistry and Mathematics with at least 50% marks in aggregate, shall be eligible for admission to the First Semester of the course.

4.1 A candidate who has passed the Semester I and II or III and IV or V and VI from this University shall be eligible to join the Semester III, V and VII respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A candidate who has passed B.Tech. in Printing, Graphics & Packaging Part-I/Part-II/Part-III Examination of this University, shall also be eligible to join III/V/VII Semester of the B.Tech. in Printing, Graphics & Packaging course, as the case may be.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and the subject of examination shall be as approved by the Academic Council from time to time. The examination shall consist of:-

- | | |
|-------------------------|-------------------------|
| (a) Written Paper | (b) Practical/Viva-Voce |
| (c) Internal Assessment | (d) Training Report |

6.2 Written papers shall be set and evaluated by single examiner i.e. 50% by the external and 50% by the internal examiners.

Examinations in Practical –Viva-Voce will jointly be conducted by the External and Internal Examiners, to be appointed by the Board of Studies.

6.3 25 marks shall be reserved for Internal Assessment in each paper/practical which shall be awarded by the teachers concerned based upon:-

I. Theory Subjects:

- | | | |
|---|---|-----|
| (a) Class test (two best of three) | : | 40% |
| (b) Class Attendance (Lecturer/tutorials) | : | 40% |
| (c) Class Work | : | 20% |

II. For Practicals:

- | | | |
|--------------------|---|-----|
| (a) Viva-Voce/test | : | 20% |
|--------------------|---|-----|

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

- | | | |
|-----------------------|---|-----|
| (b) Laboratory Record | : | 20% |
| (c) Class Attendance | : | 40% |
| (d) Class Work | : | 20% |

The weightage of 40% marks for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.4 One test of two hours duration for each theory paper will be got held by the Institute/Department concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Director of the Institute shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.5 The Director of the Institute shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in clause 3, or is covered under clause 4 or 8.
- (b) has remained on the rolls of the Institute/Department during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Director of the Institute and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical separately in each Semester (the course to be counted up to the day before the commencement of the examination).
 - (iii) of having obtained pass marks in the Internal Assessment of the paper(s) for which he/she is a candidate. Provided that a candidate who has not attended the requisite percentage of lectures or has not obtained pass marks in the Internal Assessment for any of the paper(s) shall not be eligible to take the Semester examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains the requisite attendance/percentage of Internal Assessment.

7.2 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Director of the Institute as under:

- | | | |
|--------------------------|---|---------------------------------------|
| (a) Lectures | : | Up to 15% of delivered in each paper. |
| (b) Practical | : | Up to 5% of total in each paper. |
| (c) Tutorials Assignment | : | Up to 15% of total conducted. |

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-University Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in Institute/Department for First/Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Director of the Institute to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only

twice at the subsequent semester examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s)/Practical(s) in which he/she has obtained 40% marks and 50% marks in Training Report.

8.2 A candidate who has failed in Semesters I and II or III and IV or V and VI shall be promoted to the III, V and VII Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II)
to Part II (Semester III)

If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to
Part III (Semester V)

If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of Semesters III & IV taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

From Part III (Semesters V & VI) to
Part IV (Semester VII)

If he/she has passed in all the papers of Semesters I, II, III & IV, appeared in Semester VI and has cleared atleast 50% papers of Semesters V & VI taken together. Provided that, promotion to Semester VII may be made provisionally till such time the results of Semester VI and Semester IV/II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III and from Part-III to Part-IV.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth, Seventh and Eight semesters) within eight years of his/her admission to the course, shall be required to repeat the course *de novo*.

9. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing, shall pay fee as for the whole examination.

10. The medium of instruction and examination shall be English.

11. The minimum percentage of marks to pass the Semester examination shall be as under :

- (i) 40% in each written paper;
- (ii) 40% in Internal Assessment in each paper;
- (iii) 40% in Practical/Viva-Voce;

- (iv) 50% in Training Report;
 - (v) 40% in aggregate of each Semester examination.
12. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. Detailed-Marks-Cards will be issued by the Results Branch.
13. The list of successful candidates of Eighth Semester Examination shall be arranged on the basis of the aggregate marks obtained in the First, Second, Third, Fourth, Fifth, Sixth, Seventh and Eighth Semester examinations taken together, and the division obtained by the candidate will be stated in the Degree, as under:-
- (a) Candidates who pass all the eight Semester examinations at the first attempt and within minimum duration of the course i.e. four years, obtaining 75% or more marks of the total aggregate, shall be declared to have passed with 'Distinction'.
 - (b) 60% or more marks ...First Division
 - (c) 50% or more but less than 60% marks ...Second Division
 - (d) Below 50% marks ...Third Division
14. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the B.Tech. in Printing, Graphics and Packaging Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to B.Tech. in Printing, Graphics and Packaging Part-I/II/III/IV course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE— BACHELOR OF FINE ARTS (BFA) EXAMINATION (Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Fine Arts (BFA) Degree shall be four academic years, comprising of eight Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third, Fifth and Seventh Semesters shall be held in December/January and for the Second, Fourth, Sixth and Eighth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education, Haryana or its equivalent examination with English as one of the subjects shall be eligible to join First Semester of the course.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board obtaining, may be allowed to read provisionally for the BFA I Semester Class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for BFA II Semester Class and to appear again in the compartment/re-appear subject alongwith his/her BFA II Semester Examination provisionally. If he/she does not clear his/her compartment/re-appear subject even in the second chance, his/her provisional admission and the result of BFA I and II Semesters shall be cancelled *ab initio*.

3.3 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the BFA First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

Provided that his result of BFA Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/result of BFA I and II Semesters shall be cancelled *ab initio*.

4.1 A candidate who has passed the Semester I and II or III and IV or V and VI from this University shall be eligible to join the Semester III, V and VII respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A candidate who has passed BFA Part-I/Part-II/Part-III Examination of this University, shall also be eligible to join III/V/VII Semester of the BFA course, as the case may be.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or,

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and the subjects of examinations shall be as approved by the Academic Council from time to time. The examination shall consist of:-

- (a) Written Papers: Written papers will be got set as per University norms.
- (b) Practical Examinations: Examinations in practical shall be conducted jointly by the External and Internal Examiner as recommended by the Board of Studies.
- (c) Sessional : Sessional Work to be evaluated by the teachers nominated by the Chairperson of the Department, based upon the work done during the Semester on the basis of the following weightages for practical papers/project work:
 - (i) Sessional Work = 60%
 - (ii) Class attendance = 40%

The evaluation of the Sessional work shall be conducted by the Department teacher only in accordance with the guidelines laid down by the Board of Studies. Chairperson of the Department shall ensure that these guidelines are followed and proper record is maintained.

The maximum attendance for calculation of attendance component of Sessional marks shall be 85% of total scheduled periods. Provided further that the teacher(s) concerned will give attendance to the extent of 10% for the award of Sessional marks on account of:

- (i) participation in Sports/Games/Cultural activities etc. certified by the Chairperson of the Department.
- (ii) organising/participating in the exhibitions/workshops/seminar or project work or any other academic work assigned by the Chairperson of the Department.

6.2 One test of two hours duration for each theory paper will be got held by the Department concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Chairperson of the Department shall forward award of Sessional Work to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Chairperson of the Department shall preserve the record on the basis of which the Sessional awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in clause 3, or is covered under clause 4 or 8.
In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is placed first under Re-appear/Compartment.
- (b) has remained on the rolls of the Department during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Chairperson, Department of Fine Arts and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper, practical and tutorial separately in each Semester (the course to be counted up to the day before the commencement of the examination).

- (iii) of having obtained pass marks in the Sessional Work of the paper(s) for which he/she is a candidate. Provided that a candidate who has not attended the requisite percentage of lectures or has not obtained pass marks in the Sessional Work for any of the paper(s) will be eligible to take the examination in the remaining papers only.

7.2 A deficiency in the prescribed course (lectures or practicals or tutorials) may be condoned by the Chairperson of the Department as under:

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practical : Up to 5% of total in each paper.
- (c) Tutorials Assignment : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in Department for First/Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Chairperson of the Department to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s)/Practical(s)/Project Report/ Viva-voce in which he has obtained 40% marks.

8.2 A candidate who has failed in Semesters I and II or III and IV or V and VI shall be promoted to the III, V and VII Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II) to Part II (Semester III)	If he/she has appeared in Semester II and has cleared atleast 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.
From Part II (Semesters III & IV) to Part III (Semester V)	If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of Semesters III & IV taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.
From Part III (Semesters V & VI) to Part IV (Semester VII)	If he/she has passed in all the papers of Semesters I, II, III & IV, appeared in Semester VI and has cleared atleast 50% papers of Semesters V & VI taken together. Provided that, promotion to Semester VII may be made provisionally till such time the results of Semester VI and Semester IV/II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester examination.

15. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the BFA Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to BFA Part-I/II/III/IV course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—BACHELOR OF BUSINESS ADMINISTRATION (BBA) EXAMINATION
(Semester System)**

1.1 The duration of the course of instruction for award of Bachelor of Business Administration (BBA) Degree shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed 10+2 examination of the Board of School Education, Haryana; or an examination recognized as equivalent thereto, with English as one of the subjects obtaining at least 40% marks in the aggregate shall be eligible for the course.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board obtaining at least 40% marks in aggregate, may be allowed to read provisionally for the BBA I Semester Class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for BBA II Semester Class and to appear again in the compartment/re-appear subject alongwith his/her BBA II Semester Examination provisionally. If he/she does not clear his/her compartment /re-appear subject even in the second chance, his/her provisional admission and the result of BBA I and II Semesters shall be cancelled *ab initio*.

3.3 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the BBA First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

Provided that his result of B.Sc. Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/result of BBA I and II Semesters shall be cancelled *ab initio*.

4.1 A candidate who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A candidate who has passed BBA Part-I/Part-II Examination of this University or an examination recognised as equivalent thereto, shall also be eligible to join III/V Semester of the BBA course, as the case may be.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under :-

- (a) College Test = 60%
- (b) Class attendance = 40%

The weightage of 40% marks for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in Clause 3, or is covered under clause 4 or 8.

In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is placed first under Re-appear/Compartment.

- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains requisite attendance.

7.2 The Principal of the College, shall have authority to condone deficiency upto 15% of the total number of lectures and of tutorials, held in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognized college for First/Second/Third/Fourth/Fifth/Sixth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s), Project Report, Viva-voce in which he has obtained 40% marks.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II) to Part II (Semester III) If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to Part III (Semester V) If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g. serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his admission to the course, shall be required to repeat the course *de novo*.

9.1 The Project Report will be initiated in the Third Semester of the course. The subject of the Project Report shall be approved by the Principal of the College concerned.

9.2 The candidate shall be required to submit two copies of his/her Project Report. The last date for receipt of Project Report in the Secrecy Branch shall be 30th June of the following year. Extension in date will be admissible as provided in the rules.

9.3 The Project Report will be evaluated by single External Examiner. The Project Report will be completed under the supervision of the regular teacher teaching that paper or allied subject of the Department of Management, Commerce, Economics and Tourism.

9.4 The marks obtained by the candidate for the Project Report shall be taken into account in the final year of the course.

10. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing/improvement of division/result, shall pay fee as for the whole examination.

A candidate who re-appears in any semester examination under above clause shall not be eligible for Scholarship/Prize/Medal.

11. The medium of instruction shall be English. The question-papers shall be set both in English and Hindi. The candidate shall write answers in English or Hindi.

12. The minimum percentage of marks to pass the Semester examination shall be as under :

- (i) 40% in each subject/paper provided that in a subject in which there is practical examination this percentage shall be required separately in written and the practical parts of the examination.
- (ii) 40% in Project Report.
- (iii) 40% in Viva-Voce.
- (iv) 40% in the aggregate of each Semester examination.

13. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. The Detailed-Marks-Cards will be issued by the Results Branch.

14. The list of successful candidates of Sixth Semester Examination shall be arranged on the basis of the aggregate marks obtained in the First, Second, Third, Fourth, Fifth and Sixth Semester examinations taken together, and the division obtained by the candidate will be stated in the Degree, as under:-

- (a) Candidates who pass all the six Semester examinations at the first attempt and within minimum duration of the course i.e. three years, obtaining 75% or more marks of the total aggregate, shall be declared to have passed with 'Distinction'.
- (b) 60% or more marks ...First Division
- (c) 50% or more but less than 60% marks ...Second Division
- (d) Below 50% marks ...Third Division

Provided that in the case of candidates who join Semester III/V class after passing Bachelor of Information and Management Part-I(Semester I and II)/Part-II (Semester I to IV) examination from another University, the marks obtained in Part-I (Semester I and II)/Part-II (Semester I to IV), as the case may be, shall be counted towards his/her division by increasing or decreasing proportionately the marks obtained at other University in proportion to the maximum marks prescribed by this University for that Semester(s)/Part(s).

15. A candidate who has passed BBA Examination of this University and is desirous of improving his/her performance/result/division, will be allowed within the next four Semester examinations of passing the Sixth Semester examination to appear as an ex-student in one or more theory paper(s) of any one or two Parts, out of Part-I (Semester I & II), Part-II (Semester III & IV) and Part-III (Semester V & VI) separately in four consecutive Semester examinations and shall pay examination fee as for the whole Semester examination in which he/she opts to appear. The result of such a candidate shall be declared only if he/she improves his/her result in the aggregate of the whole six Semester examinations, by taking into account the marks obtained by him/her in the paper(s)/Semester(s) in which he/she re-appears and the marks obtained by him/her earlier in the remaining paper(s)/Semester(s) etc. In case, where there are more than one papers in any subject and the candidate appears in one or two papers of that subject, the benefit of increased marks in those papers will also be allowed for improvement of performance/result/division. The fact that the candidate has improved the result shall be mentioned in the Detailed-Marks-Card.

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester examination.

16. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the BBA Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to BIM Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE— BACHELOR OF COMPUTER APPLICATIONS (BCA) EXAMINATION**
(Semester System)

1.1 The duration of the course of instruction for award of Bachelor of Computer Applications (BCA) Degree shall be three academic years, comprising of six Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Examinations for the First, Third and Fifth Semesters shall be held in December/January and for the Second, Fourth and Sixth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol.II.

3.1 A candidate who has passed 10+2 examination or any other examination recognized as equivalent thereto, with Mathematics as one of the subjects obtaining at least 50% marks in the aggregate, shall be eligible to join First Semester of the course.

3.2 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board obtaining at least 50% marks in aggregate, may be allowed to read provisionally for the BCA I Semester Class. Such a candidate shall be allowed to clear the compartment/re-appear subject in two consecutive chances from the concerned University/Board. If such a candidate fails to clear/qualify in the compartment/re-appear subject at the supplementary examination, he/she shall be permitted to continue his/her studies for BCA II Semester Class and to appear again in the compartment/re-appear subject alongwith his/her BCA II Semester Examination provisionally. If he/she does not clear his/her compartment/re-appear subject even in the second chance, his/her provisional admission and the result of BCA I and II Semesters shall be cancelled *ab initio*.

3.3 A candidate of another University/Board who did not pass in the subject of English or any one deficient subject in the Senior Secondary Certificate Examination (10+2 Standard) of Board of School Education, Haryana or in an examination recognised as equivalent thereto, may be allowed to join the BCA First Semester class provisionally subject to his qualifying in the subject of English or any one deficient subject of 10+2 standard examination at the :

(a) Supplementary examination of the same year;

OR

(b) Annual Examination of the following year.

Provided that his result of BCA Semesters I and II Examinations shall be declared only after he has qualified in the required subject. If he does not clear the subject of English or any one deficient subject even in the second chance, his provisional admission/result of BCA I and II Semesters shall be cancelled *ab initio*.

4.1 A candidate who has passed the Semester I and II or III and IV from this University shall be eligible to join the Semester III and V respectively of the course. This is, however, subject to the provisions made under clause 8.

4.2 A candidate who has passed BCA Part-I/Part-II Examination of this University or of another recognized University, shall also be eligible to join III/V Semester of the BCA course, as the case may be, subject to the provisions made under clause 8.

*Approved vide Executive Council Resolution No.5(19) of 9.6.2010, w.e.f. the Session 2009-10.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 There shall be 10% marks earmarked for Internal Assessment in each theory paper of each Semester to be awarded by the class teachers, calculated/based upon College test and attendance, as under :-

- (a) College Test = 60%
- (b) Class attendance = 40%

The weightage of 40% marks for attendance will be given only to those students who have attended more than the minimum requirement of 75% lectures/practicals in each subject.

6.2 One test of two hours duration for each theory paper will be got held by the College concerned at its own level one month before the commencement of examinations on the dates which may be announced by the College. The Principal of the College concerned shall forward award of Internal Assessment to the Examinations Branch one week before the commencement of the Semester examination.

6.3 The Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth/Fifth/Sixth Semester examinations shall be open to a regular student who:

- (a) has passed, not less than one academic year previously, the requisite qualifying examination as laid down in Clause 3, or is covered under clause 4 or 8.

In the case of a candidate, who passed the requisite examination, under the rules relating to Re-appear/Compartment, the period of one academic year shall be counted from the examination in which he/she is placed first under Re-appear/Compartment.

- (b) has remained on the rolls of the College during one Semester preceding the examination; and
- (c) has his/her Examination form submitted to the Examinations Branch through the Principal of the College concerned and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper in each Semester (the course to be counted up to the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures shall not be eligible to take the Semester Examination in the concerned paper unless he/she repeats the course in that paper(s) and obtains requisite attendance.

7.2 The Principal of the College, shall have authority to condone deficiency upto 15% of the total number of lectures, held in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department,

as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

8.1 A candidate who has completed the prescribed course of instruction in a recognized college for First/Second/Third/Fourth/Fifth/Sixth semester examination, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Principal of the College concerned to appear/reappear in that examination, as an ex-student, without attending fresh course of instruction only twice at the subsequent semester examinations. While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s), Project Report, Viva-voce in which he has obtained 40% marks.

8.2 A candidate who has failed in Semesters I and II or III and IV shall be promoted to the III and V Semester, as the case may be, only if he/she has got exemption in the paper(s) mentioned below:

From Part I (Semesters I & II)
to Part II (Semester III)

If he/she has appeared in Semester II and has cleared at least 50% papers of Semesters I & II taken together. Provided that, promotion to Semester III may be made provisionally till such time the result of Semester II is declared.

From Part II (Semesters III & IV) to
Part III (Semester V)

If he/she has passed in all the papers of Semesters I & II, appeared in Semester IV and has cleared atleast 50% of papers of III and IV Semesters taken together. Provided that, promotion to Semester V may be made provisionally till such time the results of Semester IV and Semester II (re-appear, if any) are declared.

Provided that a candidate who has appeared in Semesters I and II examination but fails to earn exemption in at least 50% papers, or, having been eligible fails to appear in the examination for good reasons e.g., serious illness, serious calamity like death of father or mother etc. shall be admitted to III Semester provisionally subject to the condition that if he/she is unable to earn exemption in at least 50% papers of Part I (Semester I and II) by the next supplementary examination, his/her provisional admission to the III Semester shall stand cancelled. This proviso shall also apply to the promotion of a candidate from Part-II to Part-III.

8.3 A candidate who fails to pass the whole examination (First, Second, Third, Fourth, Fifth, Sixth semesters) within six years of his admission to the course, shall be required to repeat the course *de novo*.

9.1 The Project Report will be initiated in the Third Semester of the course. The Topic and Supervisor of the Project Report shall be approved by the Principal of the College concerned.

9.2 The candidate shall be required to submit two copies of his/her Project Report in the Third year (V Semester) of the course. The last date for receipt of Project Report in the Secrecy Branch shall be 31st March of the year. Extension in date will be admissible as provided in the rules.

9.3 The Project Report will be completed under the Supervision of a teacher teaching the subject or the allied subject of the Institution concerned. The Project Report will be evaluated by single External Examiner.

9.4 The marks obtained by the candidate for the Project Report shall be taken into account in the final year of the course.

10. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing/improvement of division/result, shall pay fee as for the whole examination. A candidate who appears in the supplementary examination shall not be eligible for Scholarship, a Prize or a Medal.

11. The medium of instruction and examination shall be English.
12. The minimum percentage of marks to pass the Semester examination shall be as under:
 - (i) 35% in each written & practical paper;
 - (ii) 35% in Project.
 - (iii) 40% in the aggregate of each Semester examination.
13. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates. The Detailed-Marks-Cards will be issued by the Results Branch.
14. The list of successful candidates of Sixth Semester Examination shall be arranged on the basis of the aggregate marks obtained in the First, Second, Third, Fourth, Fifth and Sixth Semester examinations taken together, and the division obtained by the candidate will be stated in the Degree, as under :-
 - (a) Candidates who pass all the six Semester examinations at the first attempt and within minimum duration of the course i.e. three years, obtaining 75% or more marks of the total aggregate, shall be declared to have passed with 'Distinction'.
 - (b) 60% or more marks ...First Division
 - (c) 50% or more but less than 60% marks ...Second Division
 - (d) Below 50% marks ...Third Division

Provided that in the case of candidates who join Semester III/V class after passing Bachelor of Computer Applications Part-I(Semester I and II)/Part-II (Semester I to IV) examination from another University, the marks obtained in Part-I (Semester I and II)/Part-II (Semester I to IV), as the case may be, shall be counted towards his/her division by increasing or decreasing proportionately the marks obtained at other University in proportion to the maximum marks prescribed by this University for that Semester(s)/Part(s).

15. A candidate who has passed BCA Examination of this University and is desirous of improving his/her performance/result/division, will be allowed within the next four Semester examinations of passing the Sixth Semester examination to appear as an ex-student in one or more theory paper(s) of any one or two Parts, out of Part-I (Semester I & II), Part-II (Semester III & IV) and Part-III (Semester V & VI) separately in four consecutive Semester examinations and shall pay examination fee as for the whole Semester examination in which he/she opts to appear. The result of such a candidate shall be declared only if he/she improves his/her result in the aggregate of the whole six Semester examinations, by taking into account the marks obtained by him/her in the paper(s)/Semester(s) in which he/she re-appears and the marks obtained by him/her earlier in the remaining paper(s)/Semester(s) etc. In case, where there are more than one papers in any subject and the candidate appears in one or two papers of that subject, the benefit of increased marks in those papers will also be allowed for improvement of performance/result/division. The fact that the candidate has improved the result shall be mentioned in the Detailed-Marks-Card.

Such candidates shall take the examination according to the syllabus in force for the regular students for that Semester examination.

16. The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the BCA Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Transitory provisions

Candidates admitted to BCA Part-I/II/III course under Annual System in the academic session 2008-09 or earlier shall be governed by the old rules.

***ORDINANCE—POST GRADUATE DIPLOMA IN WOMEN’S STUDIES EXAMINATION
(ANNUAL SYSTEM)**

1.1 The duration of the course leading to the Post Graduate Diploma in Women’s Studies shall be one academic year. The examination shall ordinarily be held annually in the month of April/May.

1.2 Supplementary Examination will be held in December/January in the same year for re-appear candidates who have failed in not more than 50% of the total theory papers of the Annual Examination.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations.

2. The last date(s) by which the Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol.II.

3. A person who has passed Bachelor Degree examination in any discipline with at least 50% marks, shall be eligible to join this course.

4. Every candidate shall be examined according to the scheme of examination and the syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise, by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

5.1 The examination shall be open to a regular student who :

- (a) has passed the requisite qualifying examination as laid down in clause 3 above, or is covered under clause 6 below; and
- (b) has his/her Examination form submitted to the Examination Branch through Director, Women’s Studies Research Centre and produces the following certificates:
 - (i) of good character;
 - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical separately (the course to be counted upto the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures for any paper(s) will be eligible to take the examination in the remaining paper(s).

5.2 A deficiency in the prescribed course (lectures or tutorials) may be condoned by the Director, Women’s Studies Research Centre as under :-

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Tutorial Assignments : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in Cultural and Sports Assignments etc. Provided that a student who participates in the Inter-University Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

6.1 A student who has completed the prescribed course of instruction in the Centre but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Director, Women’s

*Approved vide Executive Council Resolution No.5(5) of 9.6.2010, w.e.f. the Session 2009-10.

Studies Research Centre, to appear/re-appear in the said examination/ paper(s), as the case may be, as an ex-student without attending a fresh course of instruction, only twice, subsequent to the annual examination in which he/she was due to appear. While reappearing in the examination, the candidate shall be exempted from reappearing in the paper(s) in which he/she has obtained at least 40% marks.

6.2 A candidate who fails to pass Post Graduate Diploma in Women's Studies examination within a period of three years of his/her admission to the course, shall be required to repeat the course *de novo*.

7. The amount of examination fee to be paid by a candidate shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s), shall pay fee as for the whole examination.

8. The medium of instruction and examination shall be English/Hindi.

9.1 Each candidate shall be required to submit one copy of his/her Field Work Report in Paper(s) concerned in the Women's Studies Research Centre latest by 30th January. However, the period for submission of Field Report may be extended on the recommendation of the Director of the Centre with late fee of Rs.500/- or as may be prescribed by the University from time to time. If a candidate fails to submit the Field Training Report even upto the extended period, he/she shall be considered to have absented in the Field Report and his/her result shall be declared accordingly. In the absence of Field Report, the Diploma will not be awarded.

9.2 The Field Report shall be evaluated by the teachers concerned. The marks obtained by a candidate in Field Work duly countersigned by the Director, Women's Studies Research Centre shall be forwarded to the Examinations Branch at least one week before the commencement of the relevant examination.

10. The minimum marks required to pass the examination shall be as under :-

- (i) 40% in each theory papers.
- (ii) 40% in the aggregate.

11. As soon as possible, after termination of the examination, the Controller of Examinations shall publish the result Detailed Marks Cards/Certificates will be issued by the Results Branch.

12. The result of the candidates who have passed the Post Graduate Diploma in Women's Studies examination, shall be classified into Divisions, as under, on the basis of the aggregate marks obtained in the examinations, and the division obtained by the candidates will be stated in their diploma.

- (a) Candidates who pass the examination in the first attempt and within normal duration of the course, i.e. one year obtaining 75% or more marks of the aggregate, shall be declared to have passed with 'Distinction'.
- (b) 60% or more marksFirst Division
- (c) 50% or more but less than 60% marksSecond Division
- (d) Below 50% marksThird Division
