

# **Scheme of Examination for Under Graduate**

## **(Effective from the Academic session 2011-2012)**

### **Semester-I**

#### **Paper-I: Basics of Social Work**

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper	:	50
*Internal assessment	:	20
Field Practicum	:	30

In the first semester under Field Practicum Component the college concern, under the supervision of teacher will arrange agency visits. Students will undertake minimum five visits to different **Government agencies** in the field of social welfare. The students will be required to submit their observation reports about the functioning, organizational structure, sources of funds and the programmes services undertaken by the agencies.

### **Semester-II**

#### **Paper-I: History & Fields of Social Work**

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper	:	50
*Internal assessment	:	20
Field Practicum	:	30

In the Second Semester under Field Practicum Component agency visits will be arranged by the College under the supervision of concern teacher. Students will undertake minimum five visits different NGOs of national repute in the field of social welfare. The students will be required to submit their observation reports about the functioning, organizational structure, sources of funds and the programmes services undertaken by the agencies.

**NOTE:-** The Field Work Viva-voce examination will be conducted on the basis of field work done in the each semester by external examiner. The reports of first and second semesters must be submitted by the end of each semester before examination.

\* Internal Assessment will consist of two hand written assignments (10 marks), Class Test (5 marks) & Class Attendance (5 marks). The marks for attendance will be given as per the following criteria:-

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 75% : 2 Marks
- (5) 65% to 70% : 1 Mark

## Semester-III

### **Paper-: Direct Methods of Social Work Practice**

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper : 50  
\*Internal assessment : 20  
Field Practicum : 30

Under Field Practicum Component the students of IIIrd Semester will undertake Field Survey of rural area to investigate socio-economic conditions/problems of people and submit a report to the Department of Social Work of the concern college through the teacher concern.

## Semester-IV

### **Paper-: Indirect Methods of Social Work Practice**

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper : 50  
\*Internal assessment : 20  
Field Practicum : 30

Under Field Practicum Component the students of IVth Semester will undertake Field Survey of urban/slum community to investigate socio-economic conditions/problems of people and submit a report to the Department of Social Work of the concern college through the teacher concern.

**NOTE:-** The Field Work Viva-voce examination will be conducted on the basis of field work in the each semester by external examiner. The reports of field work of IIIrd and IVth semesters must be submitted by the end of each semester before examination.

\* Internal Assessment will consist of two hand written assignments (10 marks) Class Test (5 marks) & Class Attendance (5 marks). The marks for attendance will be given as per the following criteria :-

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 75% : 2 Marks
- (5) 65% to 70% : 1 Mark

## Semester-V

### **Paper- Social Problems and Social Work Intervention**

**Time: 3-Hrs**

**Max. Marks: 100**  
Theory Paper : 50  
Internal assessment : 20  
Field Practicum : 30

## Semester-VI

### **Paper- Research Methodology**

**Time: 3-Hrs**

**Max. Marks: 100**  
Theory Paper : 50  
Internal assessment : 20  
Field Practicum : 30

# **B.A. Part-I Syllabus**

## Semester-I

### **Paper: Basics of Social Work**

**Time: 3-Hrs**

**Max. Marks : 100**

Theory Paper : 50

Internal. Assessment : 20

Field Practicum : 30

- UNIT-I Fundamental Sociological Concepts-meaning, definition, characteristics of society, community. Association, institution and organization. Social Institutions-family and marriage, their types & functioning.
- UNIT-II Group and Community : Meaning, definition, characteristics and Types.
- UNIT –III Social Work: Meaning, nature and scope. Goals of Social Work, Relationship between Social Work and other Social Sciences
- UNIT-IV Social Work and related concepts: social service, social reform, social welfare and social development.
- UNIT-V Social Work as a Science and an Art, Values and Philosophy of Social Work and Principles of Social Work.

#### **NOTE:-**

The paper setter will set ten questions in all. Candidates will be required to attempt five questions selecting one question from each unit. However one of the ten questions will be of objective type consisting of four short questions from the whole syllabus and will be placed in any one of the units. All questions will carry equal marks

#### **Books Recommended :**

1. Bhushan, V. & Sachdeva, D.R., 2006. An Introduction to Sociology, Allahabad: Kitab Mahal.
2. Verma R.B.S Bharat Me Samaj Karya Ka Kashtra
3. Mishra P.D. (2003) Samaj Karya Itiha Darshan Evam Parnaliyan
4. Mishra P.D Social Work Profession in India
5. Singh A.N. Samaj Karya
6. Singh Surendra Horizens of Social Work
7. Clarks, H : Principles and Practice of Social Work
8. Planning Commission : Social Welfare in India
9. Friedlander, W.A. : Concept & Methods of Social Work
10. Friedlander, W.A. : Introduction to Social Welfare
11. Shastri, R.R. : Social Work Tradition in India

## Semester-II

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper : 50  
Internal assessment : 20  
Field Practicum : 30

### **Paper-I : History & Fields of Social Work**

#### UNIT-I

Historical development of social work in U.K, U.S.A. and India-Early social work tradition in India.

#### UNIT-II

Contribution of reform movements in 19<sup>th</sup> and 20<sup>th</sup> century. Development of social work during post independence period. Gandhian Constructive Programmes.

#### UNIT-III

Fields of social work-family welfare, child welfare, women welfare and youth welfare, programmes and services.

#### UNIT-IV

Medical & Psychiatric Social work. Correctional Services-institutional and non-institutional correctional services in India, Role of social worker in correctional services and programmes.

#### UNIT-V

School social work. Social work with weaker sections of the society: SC, ST, aged and physically challenged. Adult Education and Population Education

#### **NOTE:-**

The paper setter will set ten questions in all. Candidates will be required to attempt five questions selecting one question from each unit. However one of the ten questions will be of objective type consisting of four short questions from the whole syllabus and will be placed in any one of the units. All questions will carry equal marks

#### **Books Recommended :**

1. Wadia, A.R. : History & Philosophy of Social Work
2. Stroup, H. : Social Work : Introduction to the Field
3. Fink and Others : Fields of Social Work
4. Bisno, H. : Philosophy of Social Work
5. Mazumdar, A.M. : Social Welfare in India : Gandhi's Contributions
- 6 Verma R.B.S Bharat Me Samaj Karya Ka Kashtra
7. Mishra P.D. (2003) Samaj Karya Itiha Darshan Evam Parnaliyan
8. Mishra P.D Social Work Profession in India
9. Singh A.N. Samaj Karya
10. Desai, Murli,2006. Ideologies and social Work: Historical and Contemporary analyses, Rawat Publication, New Delhi.
- 11 Friedlander, W.A. (1958) Concepts and Methods of Social Work, Englewood Cliffs: Prentice-Hall.
12. Shastri, R.R. (1966). Social Work tradition in India, Welfare Research Organization, Varanasi.

## **B.A Semester-III**

### **Paper:- Direct Methods of Social Work Practice**

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper : 50

Internal assessment : 20

Field Practicum : 30

#### **UNIT-I**

Social Case Work :concept, meaning, basic assumptions, objectives, historical development, components and principles.

#### **UNIT-II**

Basics of Social Case Work :intake, study, analysis, assessment, goal formation, treatment and termination. Defence Mechanism

#### **UNIT-III**

Social Group Work :concept, meaning, basic assumptions, objectives, historical development & principles. Scope and need of social group work.

#### **UNIT-IV**

Community Organization :concept, meaning, assumptions, objectives, scope, principles and steps.

#### **UNIT-V**

Recording :meaning, importance, types and uses of recording in social work practice.

#### **NOTE:-**

The paper setter will set ten questions in all. Candidates will be required to attempt five questions selecting one question from each unit. However one of the ten questions will be of objective type consisting of four short questions from the whole syllabus and will be placed in any one of the units. All questions will carry equal marks.

#### **Books Recommended :**

1	Upadhyay R.K. 1991	Samajik Vaiyaktik Karya (Hindi); Chandigarh: Haryana Sahitaya Academy.
2	Mishra, P.D. 1985	Samajik Vaiyaktik Sewa Karya (Hindi); Lucknow: Uttar Pradesh Hindi Sansthan.
3	Mishra, P.D. 1985	Samajik Samuhik Sewa Karya (Hindi); Lucknow: Uttar Pradesh Hindi Sansthan.
4	Kanopka, G. 1970	Group Work in the institution; New York: Association Press.
5	Singh A.N.	Samudaik Sangathan (Hindi); Chandigarh: Haryana Sahitaya Academy.
6	Singh A.N.	Community Empowerment Education: An Inter-disciplinary Approach; Ambala: Associated Pub.
7	Kanopka, G. 1963	Social Group Work: A Helping Process; New Jersey: Prentice Hall Inc.

## **Semester-IV**

### **Paper-I: Indirect Methods of Social Work Practice**

**Time: 3-Hrs**

**Max. Marks: 100**

Theory Paper : 50

Internal assessment: 20

Field Practicum : 30

#### **UNIT-I**

Social Action: meaning, nature, objectives, principles and role of social worker in social action.

#### **UNIT-II**

Social Welfare Administration: meaning, definition, features, functions and principles. Difference between social welfare administration, social administration & public administration.

#### **UNIT-III**

Social Research: Meaning, definition, types, significance and steps of social research  
Social Work Research: meaning, objectives & difference with social research

#### **UNIT-IV**

Meaning and significance of statistics.  
Measures of central tendency- mean, median, and mode

#### **UNIT-V**

Socialization: concept. significance, process and factors and agencies. Role of family, peer group, neighbourhood, school and religion in socialization

#### **NOTE:-**

The paper setter will set ten questions in all. Candidates will be required to attempt five questions selecting one question from each unit. However one of the ten questions will be of objective type consisting of four short questions from the whole syllabus and will be placed in any one of the units. All questions will carry equal marks.

#### **Books Recommended :**

1	Siddiqui, H.Y.	Social Work and Social Action; New Delhi: Harnam Publications.
2	Goel, S.C. and Jain P.K.	Social Welfare Administration; Vol I & II; New Delhi: Deep & Deep Publication.
3	Chaudhary, D. Paul	Social Welfare Administration; Delhi: Atma Ram & sons.
4	Young, P.V. 1968	Scientific Social Surveys & Research; New Delhi: Prentice Hall of India.
5	Gupta, S.P. 1969	Statistical Methods; Delhi: Sultan Chand and sons.
6	Bhushan V. & Sachdev D.R.	An introduction to sociology; Allahabad: Kitab Mahal.
7	Maclver, R.M& Page C.H. 1985	Society: An Introductory Analysis; Madras: Macmillan W of India Ltd.