

Project Report

On

“Information for annual report of Internal Quality Assurance Cell (2012-13)”

Submitted
(2012-2013)



**Internal Quality Assurance Cell
Kurukshetra University,
Kurukshetra**



NAAC

NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL

INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

1. General Profile
2. IQAC (Internal Quality Assurance Cell) activities
3. Academic and Research Outputs
4. Student Mentoring and Support System
5. Governance and Innovation

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website. When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

1. Kindly provide the details of the institution

Name of Institution:	Kurukshetra University Kurukshetra
Year of Establishment of the Institution:	1956
Address Line 1:	Kurukshetra University
Address Line 2:	
City/Town:	Kurukshetra
State:	Haryana
Postal Code:	136119
Email Address:	reg@kuk.ac.in

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:	2001/2009
Current Grade:	A
CGPA:	3.21

3. Institutional Status

--

4. Contact Person Details

Name of Head of Institution	Lt. Gen.(Dr.) DDS Sandhu, (Retd.)
Contact Phon	01744-238039
Email	vc@kuk.ac.in
Website URL:	www.kuk.ac.in
Name of IQAC Coordinator	Prof. Neera Verma
Email:	head.iqac@kuk.ac.in

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

A	Undergraduate (BA/B.Sc./B.Com etc.)	04
B	Post Graduate (MA/M.Sc./M.Com etc.)	50
C	Research Programmes (M.Phil/P.hD)	61
D	Certificate Programmes	05
E	Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy /Paramedical/Nursing etc)	46
F	Other value added programmes- PG Diploma	08
G	Any other programme offered (Specify)	0

6. Details on Programme Development (Enter a number; 0 for nil)

A	New programmes added during the year	05
B	New programmes designed	08
C	Programmes under revision	28
D	Interdepartmental collaborative programmes	20
E	Inter institutional collaborative programmes	23
F	Number of review committee recommendations implemented (Total)	0
G	Number of NAAC peer team recommendations implemented	04
H	Number of UGC/any other expert committee recommendations implemented	0
I	Number of review committee recommendation under implementation	0
J	Number of NAAC peer team recommendations under implementation	07
K	Number of UGC/ any other expert committee recommendations under implementation	0

7. Faculty Details (Enter a number; 0 for nil)

A	Total faculty strength required as per norms for all programmes	647
B	Total faculty on rolls	397
C	Faculty added during the year	24
D	Faculty positions vacant	250
E	Faculty left during the year	18

F	Total number of visiting faculty	07
G	Total number of guest faculty	50

8. Qualification of Faculty

A	PhD and Above	278
B	MPhil	10
C	Masters	214
D	Any other (Specify)	03

9. Faculty qualification improvement

A	PhD awarded to existing faculty	13
B	MPhil awarded to existing faculty	0
C	Any other degree awarded to existing faculty	05

10. Administrative Staff Details (Enter a number; 0 for nil)

A	Administrative staff (total sanctioned)	1010
B	Administrative staff (Actual strength)	734
C	Added during the year of reporting	07
D	Left during the year	25
E	Number of posts vacant	376

11. Technical Support Staff Details (Enter a number; 0 for nil)

A	Technical Support Staff (Total sanctioned strength)	523
B	Technical Support Staff (Actual strength)	363
C	Added during the year	08
D	Left during the year	12
E	Number of posts vacant	160

SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC. It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC	Day	Month	Year
	01	11	1995

13. Composition of IQAC (Enter a number; 0 for nil)

A	Number of IQAC members	20
B	Number of Alumni in IQAC	06
C	Number of Students in IQAC	0
D	Number of Faculty in IQAC	07
E	Number of Administrative Staff in IQAC	02
F	Number of Technical Staff in IQAC	01
G	Number of Management Representatives	0
H	Number of External experts in IQAC	02
I	Number of any other stakeholder and community representatives	01

14. IQAC Meetings

Number of IQAC meetings held during the year	01
--	----

15. Whether Calendar of activities of IQAC formulated for the academic year

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

A	Number of academic programmes proposed	03
B	Number of value added programmes proposed	01
C	Number of skill oriented programmes proposed	02
D	Number of faculty competency and development programmes proposed	06
E	Number of other staff development programmes proposed	04
F	Number of student mentoring programmes proposed	01
G	Number of co-curricular activities proposed	02
H	Number of inter departmental cooperative schemes proposed	04
I	Number of community extension programmes proposed	04
J	Any other programmes proposed (Specify)	0

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

A	Number of academic programmes implemented	02
B	Number of value added programmes implemented	01
C	Number of skill oriented programmes implemented	0
D	Number of faculty competency and development programmes implemented	15
E	Number of other staff development programmes implemented	03
F	Number of student mentoring programmes implemented	01
G	Number of co-curricular activities implemented	02
H	Number of inter departmental cooperative programs implemented	03
I	Number of community extension programmes implemented	04
J	Any other programmes suggested that are implemented (Specify)	0

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

A	Number of seminars/ conferences/ workshops organized by IQAC within the institution	0
B	Number of participants from the institution	0
C	Number of participants from outside	0
D	Number of external experts invited	0
E	Number of external conferences/seminars/ workshops on institutional quality attended	0
F	Number of events conducted with IQACs of other institutions as collaborative programmes	0

19. Did IQAC receive any funding from UGC during the year ?

Yes	
No	✓

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 -if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

A	Amount Received from UGC	0
B	Amount Received from any other source including the college management	0

21. Any significant contribution made by IQAC on quality enhancement during current Year (Please provide details in bullet format)

- a) Substantial recruitment of teachers on both regular & contract basis and promotion of about 40 faculty members to the post of professor.
- b) Thrust on research leading to 17 departments getting support from FIST/SAP/TEQIP
- c) Short term orientation program for 122 newly appointed teacher by the Academic Staff College.
- d) 6Efforts allocation of Staff College finds to departments for holding alumni meets.

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

A	Number of new academic programmes developed or designed by faculty	22
B	Number of faculty members involved in curriculum restructuring/revision/syllabus development	300
C	Number of programmes in which evaluation process reformation taken up and implemented	34
D	Number of active teaching days during the current academic year	180
E	Average percentage of attendance of students	75
F	Percentage of classes engaged by guest faculty and temporary teachers	
G	Number of self financed programmes offered	38
H	Number of aided programmes offered	19
I	Number of programmes discontinued during the year	06

23. Whether any systematic student feedback mechanism is in place?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

A	Percentage of courses where student feedback is taken	100
---	---	-----

25. Is feedback for improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

A	Number of major research projects undertaken during the year	04
B	Number of minor research projects undertaken during the year	02
C	Number of major ongoing projects	38
D	Number of minor ongoing projects	02
E	Number of major projects completed	04
F	Number of minor projects Completed	01
G	Number of major project proposals submitted for external funding	18
h	Number of minor project proposals submitted for external funding	01
I	Number of research publications in peer reviewed journals	806
j	Number of research publication in international peer reviewed journals	522
K	Number of research publication in national peer reviewed journals	357

L	Number of research papers accepted for publication in international peer reviewed journals	101
M	Number of research papers accepted for publication in national peer reviewed journals	103
N	Average of impact factor of publications reported.	
O	Number of books published	36
P	Number of edited books published	14
Q	Number of books (single authored) published	15
R	Number of books (coauthored) published	15
S	Numbers of conferences attended by faculty	530
T	Number of international conferences attended	154
U	Number of national conferences attended	416
V	Number of papers presented in conferences	528
W	Number of papers presented in international conferences	162
X	Number of papers presented in national conferences	386
Y	Number of Conferences organized by the institution	40
Z	Number of faculty acted as experts resource persons	176
Aa	Number of faculty acted as experts resource persons - international	39
Bb	Number of faculty acted as experts resource persons- national	143
Cc	Number of collaborations with international institutions	20
Dd	Number of collaborations with national institutions	71
Ee	Number of linkages created during the year	47
Ff	Total budget for research for current year as a percentage of total institution budget	
Gg	Amount of external research funding received in the year	2,04,66,857
Hh	Number of patents received in the year	0
Ii	Number of patents applied for in the year	03
Jj	Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	14
Kk	Number of PhDs awarded during the year	204
Ll	Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	70

SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

A	The total intake of students for various courses (Sanctioned)	6452
B	Actual enrollment during the year	5086
C	Student dropout percentage during the year	6.45%
D	Success percentage in the final examination across the courses	83.8%
E	Number of academic distinctions in the final examination and percentage	63,13.9%
F	Number of students who got admitted to institutions of national importance	108
G	Number of students admitted to institutions abroad	09
H	Number of students qualified in UGC NET/ SET	340
I	Number of students qualified GATE/ CAT/ other examination (Specify)	192

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 27

A	Number of students participated	
---	---------------------------------	--

30. Does student counselling and guidance service exist ?

Yes

31. Student participation, if answer to Qn. 29 is yes

A	Number of students participated	3250
---	---------------------------------	------

32. Career Guidance

A	Number of career guidance programmes organized	05
B	Percentage of students participated in career guidance programmes	30%

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 32

A	Number of students participated in campus selection programmes	1167
B	Number of students selected for placement during the year	298

35. Does gender sensitization program exist?

36. If Answer is Yes to Qn 34

A	Number of programmes organized	80
---	--------------------------------	----

37. Student activities

A	Number of students participated in external cultural events	61
B	Number of prizes won by students in external cultural events	04
C	Number of cultural events conducted by the institute for the students	15
D	Number of students participated in international sports and games events	03
E	Number of students participated in national level sports and games events	62
F	Number of students participated in state level sports and games events	425
G	Number of students participated in university level sports and games events	425
H	Number of prizes won by students in international sports and games events	03
I	Number of prizes won by students in national level sports and games events	21
J	Number of prizes won by students in state level sports and games events	
K	Number of prizes won by students in university level sports and games events	104
L	Number of sports and games events conducted by the institute for the students	

38. Composition of students

A	Percentage of Scheduled Caste	19.06
B	Percentage of Scheduled Tribe	0
C	Percentage of other backward communities	25.31%
D	Percentage of women students	53.35%

E	Percentage of physically challenged	0.61%
F	Percentage of rural students	69.19%
G	Percentage of urban students	30.81%

39. Scholarships and Financial Support

A	Number of students availing financial support from the institution	2034
B	Amount disbursed as financial support from the institution	
C	Number of students awarded scholarship from the institution	
D	Number of students received notable national/international achievements/recognition	51

40. Student initiatives

A	Number of community upliftment programmes initiated by students	11
B	Number of literary programmes initiated by students	06
C	Number of social action initiatives based on science / environment initiated by students	32
D	Number of student research initiatives	

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created?

Yes	
No	

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored?

Yes	
No	

43. Whether benchmarking is created for institutional quality management efforts?

Yes	
No	

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of Development in bullet format

- a) Program Structures and Course Curricula to stay compatible with the societal need and global scenario.
- b) Interdisciplinary research and teacher in consonance with emerging international standards.
- c) Transparent & credible system of examination & evaluation

45. Is a Management Information System (MIS) in place?

Yes	
No	

46. If answer to question 44 is Yes, please provide details of MIS applied to

- a) **Administrative Procedures including finance:** All routine Correspondence among branching and departments is done by e-mail and important information to various stakeholders is posted on the university website. Many branches including the account branch have been computerized.
- b) **Student Admissions:** Computerized processing of admission data using spreadsheets is being done. Admission to engineering, computer science and B.ED are made online through centralized counseling. The announcement to admission and merit lists of selected students is displayed on the university website.
- c) **Student Records:** Information to be procured.
- d) **Evaluation & Examination Procedures:** Information to be procured from Control of Exam.
- e) **Research administration:** Office of Dean, Research & Development oversees research activities in the University and acts as a link between the researchers and the University. Based on feedback received from the researchers, Dean, Research & Development proposes the policies and procedures to facilitate the research activities on the campus.
- f) **Others:** A monthly report of various activities and achievement of the departments is sent to the Chancellor of the University. Further, the activities and achievements of all the academic and administrative units of the University for a calendar year are documented in the form of a comprehensive Annual Report of the University.

47. Existence of learning resource management

	Yes	No
e-database in library	Yes	
ICT and smartclass room	Yes	
e-learning sources (e- Books, e-Journals)	Yes	
Production of teaching modules		No
Interactive learning facilities	Yes	

48. Internal resource mobilization: Kindly provide the amount contributed

A	Research	80,00,000/-
B	Consultancy and training	8,75,000/-
C	Student contribution	1,55,329/-
D	Alumni contribution	55,37,690/-
E	Wellwishers	

49. Infrastructure and welfare spending: Please specify the amount

Sr. no		2012-13
A	Amount spent for infrastructure development	2026.88 lacs
B	Amount spent for student welfare	0.05
C	Amount spent for staff welfare	6,42,223

50. Is delegation of authority practiced

Yes	
No	

51. Does grievance redressal cell exist?

	Yes	No

Faculty		No
Students		No
Staff	Yes	

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

A	Number of grievances received	0
B	Number of grievances resolved	0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

A	Number of grievances received	0
B	Number of grievances resolved	0

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

A	Number of grievances received	06
B	Number of grievances resolved	06

55. Has the institution conducted any SWOT analysis during the year

Yes

56. The SWOT analysis was done by internal or by external agency

external
- Academic Audit June 27-28,2013

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

- a) Constant endeavor to maintain teaching and research programs comparable to international standards.
- b) Excellent infrastructural facilities for holistic student development.
- c) Excellence in sports at national level and presence at international level.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

- a) Limited consultancy.
- b) Lack of Patents.
- c) Insufficient resource mobilization.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

- a) Greater focus on interdisciplinary research.
- b) International linkages MOUs with foreign Universities
- c) Linkages with well placed University alumni

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

- a) Placement of students.
- b) Raising internal mobilization of financial resources
- c) Timely Dedication of Results.

61. Identify any significant progress made by the institution towards achieving the goals and objectives during the year (list below in bullet format)

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so. Thank you for your participation.