

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**  
**(Established by the State Legislature Act XII of 1956)**  
**('A+' Grade, NAAC Accredited)**

Minutes of the meeting of the Dean's Committee held on 11.10.2022 at 12:15 PM in the O/o Dean Academic Affair to consider the request of the Vice-Chairman, Panipat Institute of Engineering & Technology regarding to seeking permission to start Ph.D. Programme at Panipat Institute of Engineering and Technology, Samalkha, Panipat, Haryana

The followings members were present:

1. Dean, Academic Affairs
2. Dean, Research and Development *Could not attend the meeting*
3. Dean, Faculty of Science *Could not attend the meeting*
4. Dean, Faculty of Engg. & Technology
5. Dean, Faculty of Life Sciences
6. Dean, Faculty of Social Science
7. Dean, Faculty of Education *(On leave)*
8. Dean, Faculty of Commerce & Management
9. Dean, Faculty of Arts & Languages
10. Dean, Faculty of Indic Studies
11. Dean, Faculty of Law
12. Dean, Faculty of Pharmaceutical Science

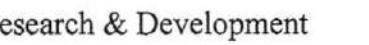
The Committee members considered the request of the Panipat Institute of Engineering & Technology regarding to starting Ph.D. Programme at Panipat Institute of Engineering and Technology, Samalkha, Panipat, Haryana or to allow its faculty to be research guide. The Committee discussed the matter in detail and noted that no Ph.D degree can be started at the affiliated colleges level under current existing rules of UGC. After detailed deliberations the Committee recommends that the teachers of non-aided affiliated college be allowed to guide Ph.D students with following amendments to Clause 12.5 of Ph.D. Ordinance 2022-23:

Existing	Recommended
<p><b>Clause 12.5 of Ph.D. Ordinance</b>  The full time regular teachers (with Ph.D.) working in the University Teaching Departments/ Institutes/ Directorate of Distance Education/ IIHS/ ITTR on the campus of Kurukshetra University and the full time regular teachers (with Ph.D.) working in the Govt./ Govt. Aided Colleges affiliated to Kurukshetra University, Kurukshetra will be eligible to supervise Ph.D. Research Scholars subject to fulfilling anyone of the following pre-requisites:</p>	<p><b>Clause 12.5 of Ph.D. Ordinance</b>  The full time regular teachers (with Ph.D.) working in the University Teaching Departments/ Institutes/ Directorate of Distance Education/ IIHS/ ITTR on the campus of Kurukshetra University and the full time regular teachers (with Ph.D.) working in the Govt./ Govt. Aided Colleges/ Non-Aided colleges affiliated to Kurukshetra University, Kurukshetra will be eligible to supervise Ph.D. Research Scholars subject to fulfilling anyone of the following pre-requisites:</p>

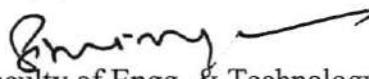
*Signature 1* *Signature 2* *Signature 3* *Signature 4* *Signature 5* *Signature 6* *Signature 7*

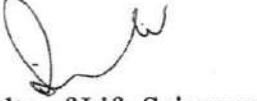
i. 1 (One) year Teaching Experience in PG classes and 5 publications in Scopus/ SCI Journals.	i. 1 (One) year Teaching Experience in PG classes and 5 publications in Scopus/ SCI Journals.
ii. 3 (Three) year Teaching Experience in PG classes and 3 publications in SCOPUS/Web of Science/SCI journal or in a journal listed in the University Grant Commission (UGC) CARE list.	ii. 3 (Three) year Teaching Experience in PG classes and 3 publications in SCOPUS/Web of Science/SCI journal or in a journal listed in the University Grant Commission (UGC) CARE list.
iii. 3 (Three) year Teaching Experience in UG classes and 5 publications in Scopus/ SCI Journals.	iii. 3 (Three) year Teaching Experience in UG classes and 5 publications in Scopus/ SCI Journals.
iv. 5 (Five) year Teaching Experience in UG classes and 3 publications in SCOPUS/Web of Science/SCI journal or in a journal listed in the University Grant Commission (UGC) CARE list.	iv. 5 (Five) year Teaching Experience in UG classes and 3 publications in SCOPUS/Web of Science/SCI journal or in a journal listed in the University Grant Commission (UGC) CARE list.

  
Dean, Academic Affairs

  
Dean, Research & Development

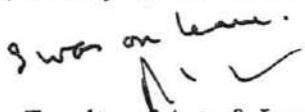
  
Dean, Faculty of Science

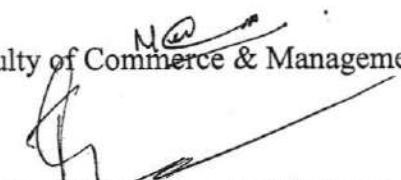
  
Dean, Faculty of Engg. & Technology

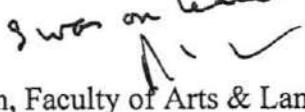
  
Dean, Faculty of Life Sciences

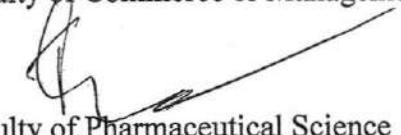
  
Dean, Faculty of Law

  
Dean, Faculty of Social Sciences

  
Dean, Faculty of Education

  
Dean, Faculty of Commerce & Management

  
Dean, Faculty of Arts & Languages

  
Dean, Faculty of Pharmaceutical Science

  
Dean, Faculty of Indic Studies

73(1)

**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

(A+ Grade NAAC Accredited)

Minutes of the meeting of the Equivalence Committee held on 07.09.2022 at 11:00 am in the office of Dean Academic Affairs, to discuss the equivalence of B.A. Panjabi Compulsory of KUK to B.A. Panjabi Elective of KUK.

Annexure to  
Item 73

**Members Present:**

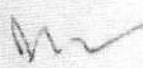
1. Dean Academic Affairs .....(in the Chair)
2. Dean, Faculty of Arts & Languages.
3. Dean, Faculty of Commerce and Management.
4. Dean, Faculty of Indic Studies.
5. Dean, Faculty of Life Sciences.
6. Dean, Faculty of Social Sciences.

The Committee perused the candidate's request regarding equivalence of B.A. Panjabi Compulsory of KUK to B.A. Panjabi Elective of KUK and further the recommendations of the Chairperson, Department of Panjabi, thereupon the case that "80 % syllabus of B.A. Panjabi Compulsory and B.A. Panjabi Elective is almost same and matching". The same has also been approved by the Dean, Faculty of Arts and Languages.

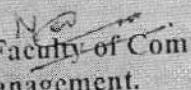
The Committee also considered the UGC Notification No. F.9-3/2016(CPP-II) dated 19<sup>th</sup> July 2016 vide which has been notified in the case of higher education, equivalence is decided by the University concerned and in case of employment, promotion etc. equivalence is decided by the employing organization.

The Committee discussed the matter at length and in view of the comments given by the Chairperson, Department of Panjabi and further Dean, Faculty of Arts & Languages also in the UGC mentioned notification recommended that B.A. Panjabi Compulsory of KUK is equivalent to B.A. Panjabi Elective of KUK for the purpose of higher education only at this University. However, equivalence of B.A. Panjabi Compulsory of KUK to B.A. Panjabi Elective of KUK for employment purpose be decided by the employing organization.

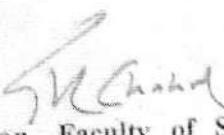
  
Dean Academic Affairs.

  
Dean, Faculty of Arts & Languages.

  
Dean, Faculty of Indic Studies.

  
Dean, Faculty of Commerce and Management.

  
Dean, Faculty of Life Sciences.

  
Dean, Faculty of Social Sciences.



प्रो. (डॉ.) जसपाल एस. सन्धु  
सचिव

Prof. Dr. Jaspal S. Sandhu  
MBBS MS (Ortho), DSM, FAIS, FAFSM, FIMs, FAMS  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह ज़फ़र मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph. 011-23239337, 23236288.  
Fax: 011-23238858, email: [jsandhu.ugc@nic.in](mailto:jsandhu.ugc@nic.in)

No.F.9-3/2016(CPP-II)

19<sup>th</sup> July 2016

### PUBLIC NOTICE ON EQUIVALENCY OF DEGREES

The University Grants Commission specifies degrees as defined under section 22 of the UGC Act, 1956. Such degrees can be awarded only by a University established or incorporated by or under a Central Act, a provincial Act or a State Act or by an Institution Deemed to be University established under section 3 of the UGC Act, 1956.

Equivalence of degrees, diplomas, certificates etc. are not determined by the UGC. In the case of higher education, equivalence is decided by the University concerned and in cases of employment, promotion etc, equivalence is decided by the employing organization.

The UGC Act, and Rules and Regulations made thereunder are available on UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

*Passes on*

(Jaspal S. Sandhu)  
Secretary

27- 74 (H) Annexure (Annexure) to  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**

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Minutes of the meeting of the Equivalence Committee held on 07.09.2022 at 11:15 am in the office of Dean Academic Affairs, to discuss the equivalence of B.A. Punjabi Compulsory of Punjabi University Patiala to B.A. Punjabi Elective of KUK.

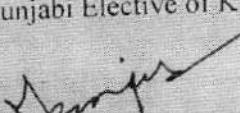
**Members Present:**

1. Dean Academic Affairs. ....(in the Chair)
2. Dean, Faculty of Arts & Languages.
3. Dean, Faculty of Commerce and Management.
4. Dean, Faculty of Indic Studies.
5. Dean, Faculty of Life Sciences.
6. Dean, Faculty of Social Sciences.

The Committee perused the candidate's request regarding equivalence of B.A. Punjabi Compulsory of Punjabi University Patiala to B.A. Punjabi Elective of KUK and further the recommendations of the Chairperson, Department of Panjabi, thereupon the case that "B.A. subject Punjabi Compulsory of Punjabi University Patiala and B.A. subject Punjabi Elective of KUK is matching more than 78%". The same has also been approved by the Dean, Faculty of Arts and Languages.

The Committee also considered the UGC Notification No. F.9-3/2016(CPP-II) dated 19<sup>th</sup> July 2016 vide which has been notified in the case of higher education, equivalence is decided by the University concerned **and in case of employment, promotion etc. equivalence is decided by the employing organization.**

The Committee discussed the matter at length and in view of the comments given by the Chairperson, Department of Panjabi and further Dean, Faculty of Arts & Languages also in the UGC mentioned notification recommended that B.A. Punjabi Compulsory of Punjabi University Patiala is equivalent to B.A. Punjabi Elective of KUK for the purpose of higher education only at this University. However, equivalence B.A. Punjabi Compulsory of Punjabi University Patiala to B.A. Punjabi Elective of KUK for employing purpose be decided by the employment organization.

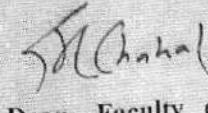
  
Dean Academic Affairs.

  
Dean, Faculty of Arts & Languages.

  
Dean, Faculty of Indic Studies.

  
Dean, Faculty of Commerce and Management.

  
Dean, Faculty of Life Sciences.

  
Dean, Faculty of Social Sciences.



प्रो. (डॉ.) जसपाल स. सन्धू  
सचिव

Prof. Dr. Jaspal S. Sandhu  
MBBS, MS (Delhi), DSM, FAIS, FAFSM, FEIMS, FAIMS  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

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Fax: 011-23238858, email: [jsandhu.ugc@nic.in](mailto:jsandhu.ugc@nic.in)

No.F.9-3/2016(CPP-II)

19<sup>th</sup> July 2016

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*Passes on*

(Jaspal S. Sandhu)  
Secretary

75(1)

Annexure to

Item 75

**KURUKSHETRA UNIVERSITY KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

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**NOTIFICATION**

The Hon'ble Vice-Chancellor under Section 11(5) of the K.U. Act & Statutes, 1986 in anticipation of the approval of the Academic Council/Executive Council, on the recommendations of the Standing Ordinance Committee, has approved the new Ordinance for Master of Tourism and Travel Management (MTTM) (Semester System) & Master of Hotel Management and Catering Technology (MHMCT) under LOCF-CBCS and Multiple Entry- Exit form as per NEP w.e.f. Session 2022-23 as per Annexure-I.

Further necessary action may please be taken accordingly.

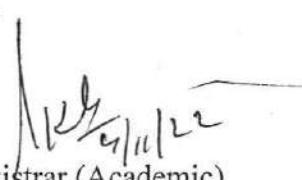
REGISTRAR

Endst. No. ACR-I/305 (ii)/NEP/22/ 15278-89 Dated: 4/11/22

Copy of the above alongwith Annexure I is forwarded to the following for information and necessary action: -

1. Dean Academic Affairs
2. Dean, Faculty of Commerce & Management.
3. Chairperson, Department of Tourism & Hotel Management
4. Controller of Examinations-II.
5. Deputy Registrar (Academic).
6. Deputy Registrar/Asstt. Registrar/Admn. Officer (R-I/II/III/ Regn.).
7. OSD to Vice-Chancellor, KUK
8. Assistant Registrar o/o the Registrar, KUK
9. ACR-II (Academic Section)

D.A. As Above.

  
Deputy Registrar (Academic)  
for Registrar

## ORDINANCE

MASTER OF TOURISM AND TRAVEL MANAGEMENT (MTTM) (SEMESTER SYSTEM)  
 &  
 MASTER OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY (MHMCT)  
 (SEMESTER SYSTEM)

UNDER LEARNING OUTCOME BASED CURRICULUM FRAMEWORK- CHOICE BASED  
 CREDIT SYSTEM (LOCF-CBCS) AND MULTIPLE ENTRY-EXIT FORMAT  
 (w. e. f. Session 2022-23)

This Ordinance is based on National Education Policy (NEP) 2020 and will be effective from the Academic Session 2022-2023.

1.1 The duration of the Level 9 programme for the award of degree of Master of Tourism and Travel Management (MTTM)/Master of Hotel Management and Catering Technology (MHMCT) shall be two academic years. Each year shall be divided into two semesters i.e., July to November/December and January to April/May.

1.2 There shall be actual teaching for a minimum of 90 days in each Semester excluding admission, preparation and examination days.

1.3 The students will be allowed an exit option at Level 8 after passing one year of the above said programme and will be awarded Post Graduate Diploma in Tourism and Travel Management (PGDTTM)/ Post Graduate Diploma in Hotel Management (PGDHM).

**2. Key Terms**

2.1 **Academic Year and Semester:** Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 13-15 weeks of academic work equivalent to 90 actual teaching days.

2.2 **Credit:** One credit means one hour of theory or one hour of tutorial or two hours of laboratory work per week for the duration of a semester (13-15 weeks). 1 Credit will carry 25 marks.

2.3 **Learning Outcome Based Curriculum Framework (LOCF):** The learning outcomes of the programme are mapped against well-defined outcomes of its Courses.

2.4 **Choice-Based Credit System (CBCS):** The CBCS provides choices to students to select Interdisciplinary courses to fit their own requirements and learn at their own pace

2.5 **Programme:** A programme leads to the award of a degree, diploma or certificate.

2.6 **Course:** 'Course' refers to the components of a programme. Course is a component of a programme and may include theory, Practicals, seminars, internships etc. A course may be designed to comprise taught course/lectures /tutorials/laboratory work/field work/outreach activities/project work/vocational training/seminars/internship/map work etc. or any combination of these.

All courses need not carry the same weightage. Courses can be;

2.6.1. **Core Course:** A compulsorily course of a programme aimed to cover the basics of a particular discipline/subject.

2.6.2 **Elective Course:** A course which can be chosen from a pool of courses and may be very specific or specialized or advanced or supportive to the discipline/subject of study. It aims at

providing an extended scope or exposure to some other discipline/subject/domain and nurtures the candidate's proficiency/skills.

**2.6.3 Discipline Specific Elective (DSE) Course:** Elective course offered for enhanced knowledge and skills in the major/minor specializations.

**2.6.4 Generic Elective (GE) Course:** An elective course from an unrelated discipline/subject for development of wider perspective.

A core course offered in a discipline/subject may be treated as Generic elective by other discipline/subject and vice versa and such electives be referred to as Generic Elective.

**2.6.5 Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses are of two kinds:

(i) **Ability Enhancement Compulsory Courses (AECC):** "AECC" courses are the courses based upon the content that leads to Knowledge enhancement.

(ii) **Skill Enhancement Courses (SEC):** SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**2.6.6. Seminar:** A course requiring students to participate in structured discussion/conversation or debate focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocation or professional practice.

**2.6.7 Internship:** A course requiring students to participate in professional employment-related activity or work experience normally under the supervision of an employee of the training organization. A key aspect of the internship is induction into actual formal and organized work situations. Internships involves working with local industry, businesses, artists, crafts persons, educational institutions etc. For practical this will be guided learning by the faculty to mentor and monitor the progress.

**2.6.8 Activity courses (30 hours in semester) :**

(i). **Workshop-based activities:** Courses involving workshop-based activities requiring engagement of students in hands-on activities related to work/vocation or professional practice.

(ii). **Community engagement and service:** Courses requiring students to participate in field-based learning/project generally under the supervision of a faculty to expose students to the socio-economic issues in society so that the theoretical learnings can be supplemented by actual life experiences to generate solutions to real-life problems.

**2.6.9 Guided learning/Research Ability Enhancement Courses :-**

(i). **Project work/Field project/ field survey/ internship/ industrial training** is considered as a special course requiring students to participate in field-based learning/project,

involving application of knowledge in solving/analyzing /exploring a real life situation /difficult problem. A Project/Field project/ field survey work of 4-8 credits.

(ii). **Research and thesis-** Review of literature, Synopsis writing, research on synopsis, synopsis seminar, resubmission seminar and project report/Dissertation/thesis writing guided by the faculty.

## 2.7 Key Terms related to evaluation

**2.7.1 Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

**2.7.2 Credit Point:** It is the product of grade point and number of credits for a course.

**2.7.3 Cumulative Grade Point Average (CGPA):**

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal place

**2.7.4 Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

**2.7.5 Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

**2.7.6 Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

**2.8 Academic Bank of Credits (ABC):** Academic Bank of Credits (ABC) is a virtual/digital storehouse of academic credit data base of registered HEIs for credit accumulation, credit verification, credit transfers or redemption of credits. Each student will have to open an Academic Bank of Credits through the department concerned. At the end of each semester credits earned by the student will be uploaded in his/her respective Academic Bank Account on ABC.

**3. Programmes Duration and Multiple Entry and Exit Options:** All programmes shall be offered as per UGC list of 'Specification of Degree' prevailing from time to time. The programme duration and options for multiple entry exit will be as per template below:-

75(5)

<b>MASTER OF TOURISM AND TRAVEL MANAGEMENT (MTTM)-2 YEARS</b> <b>Course Structure under Learning Outcome Based Curriculum Framework (LOCF-CBCS) and Multiple Entry Exit</b>										
Semester s	Core Course (CC) @ 4 credits	Core Course (CC) @ 4 credits	Core Course (CC) @ 4 credits	* General Elective @ 4 credits GE (anyone)	Ability Enhancement Compulsory Course (AECC) @ 4 credits	Skill Enhancement Course (SEC) @ 4 credits (any two)	Discipline Specific Course (DSE) @ 4 credits each (any 02)	Field Project / Internship (FP) @ 4 / 8 credits course	Total Credits	Exit
<b>I Level 8</b>	Tourism Business (CC-MTTM-101)	Travel Agency Management (CC-MTTM-102)	Tourism Geography (CC-MTTM-103)	1. Principles of Management (GE-MTTM-101) 2. Organizational Behavior and Development (GE-MTTM-102)	1. Communication Techniques(AEC C-MTTM-101) 2. Major Individual assignment and presentation (Guided Learning) (AECC-MTTM-102)	1. Essential Computer Skills for Tourism Professionals (SEC-MTTM-101) 2. Soft Skills for Tourism Professionals(SEC-MTTM-102) 3. Business Policy & Corporate Governance(SEC-MTTM-103)	1. Tourism Economics(DSE-MTTM-101) 2. Information and Communication Technologies in Tourism(DSE-MTTM-102) 3. Current Trends in Tourism(DSE-MTTM-103)	Field/Destination Survey and Report (GL) (04 credits) (FP-MTTM-101)	44	
<b>II Level 8</b>	International Tourism (CC-MTTM-201)	Tour Packaging Management (CC-MTTM-202)	Tourism Marketing (CC-MTTM-203)	1. Tourism Accounting (GE-MTTM-201) 2. Cross Cultural Management(GE-MTTM-202)	1. Airlines Management and Ticketing (AECC-MTTM-201) 2. Cargo Management (AECC-MTTM-202)	1. Tour Guiding and Interpretation (SEC-MTTM-201) 2. Travel Writing (SEC-MTTM-202) 3. Cultural Heritage Management (SEC-MTTM-203)	1. Event Planning and Management(DSE-MTTM-201) 2. Transport Management (DSE-MTTM-202) 3. Sports Tourism(DSE-MTTM-203)	08 weeks Internship and Report (GL) (FP-MTTM-201)(08 credits)	48	Post Graduate Diploma in Tourism and Travel Management @ 92 credits
<b>III Level 9</b>	Tourism Planning (CC-MTTM-301)	Tourist Behaviour (CC-MTTM-302)	Customer Relationship Management (CC-MTTM-303)	1. Entrepreneurship and Innovation in Tourism (GE-MTTM-301) 2. Haryana Tourism (GE-MTTM-302) 3. Human Resource Management in Tourism (GE-MTTM-303)	1. Major Destinations of India (AECC-MTTM-301) 2. Adventure Tourism (AECC-MTTM-302)	1. Project Management(SEC-MTTM-301) 2. Revenue Management (SEC-MTTM-302) 3. Case Studies in Tourism (SEC-MTTM-303)	1. Hotel Management (DSE-MTTM-301) 2. Logistics Management (DSE-MTTM-302) 3. Financial Management (DSE-MTTM-303)	Major small group assignment and presentation (GL)	44	MTTM degree @ 176 credits

N/A

IV Level 9	Major Tourism Destinations of World (CC-MTTM -401)	Advance Travel Agency Managemen t (CC- MTTM - 402)	Research Methods for Tourism and Hospitality (CC-MTTM -403)	1. Legal and Ethical Issues in Tourism (GE-MTTM-401) 2. Health and Medical Tourism (GE-MTTM-402) 3. Forex Management(GE -MTTM-403)	1. Online Travel Business (AECC - MTTM -401) 2. Rural, Agro and Farm Tourism (AECC -MTTM - 402)	1. Business Analytics (SEC-MTTM- 401) 2. Tourism Product Development (SEC-MTTM- 402) 3. Sustainable Tourism Practices (SEC- MTTM-403)	1. Marketing Research and Sales (GE- MTTM-401) 2. Environment, Ecology and Tourism (GE- MTTM-402) 3. Crisis and Disaster Management (GE-MTTM-403) <b>Or</b> 4. Dissertation (in lieu of two DSE)@ 8 credits	-	40		
<b>Notes:</b>											
1. Credits (C), Core Courses (CC); Discipline Specific Elective Courses (DSE); General Elective Courses (GE); Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Courses (AECC). 2. All the field work, Internship, dissertation/thesis will be effected through guided learning by allotting a teacher as guide to every student. Workload of above shall be computed per student as per Credit hours of above defined in ordinance. 3. In 4 <sup>th</sup> semester there is a choice in Discipline specific course, the students has to select 02 subjects( 04 credit each) or they can take one dissertation (08 credit). 4. Each candidate shall be examined in the courses through a system of Comprehensive Continuous Assessment using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each. Internal assessment (50%) shall be based on clearly defined components of class attendance and participation (10%), mid-term exam of 2 hour duration (30%) and assignments-presentations (10%) of the credit and the rest (50 %) through End term Examination.											

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MASTER OF HOTEL MANAGEMENT & CATERING TECHNOLOGY (MHMCT) -2 YEARS  
Course Structure under Learning Outcome Based Curriculum Framework (LOCF-CBCS) and Multiple Entry Exit

Semester	Core Course (CC) @ 4 credits	Core Course (CC) @4 credits	Core Course (CC) @4 credits	* General Elective @ 4 credits GE (anyone)	Ability Enhancement Compulsory Course (AECC) @ 4 credits	Skill Enhancement Course (SEC) @ 4 credits (04 credits)	Discipline Specific Course (DSE) @ 6 credits each (any 02) (in semester 3 & 4 DSE consist of 04 credits)	Field Project / Internship (FP) @4 / 8 credits course	Total Credits	Exit
I Level 8	CC- MHMCT- 101 Introduction to Hotel Industry	CC-MHMCT- 102 Disaster and Risk management	CC- MHMCT- 103 Current Trends in Hotel Industry	3. GE- MHMCT- 101 Principles of Mgt. in Hotel Industry 4. GE- MHMCT- 102 Org. Behavior	3. AECC - MHMCT- 101 Communication Techniques 4. AECC - MHMCT- 102 Major Individual assignment and presentation (Guided Learning)	1. SEC- MHMCT- 101 Hotel French -I 2. SEC- MHMCT-102 Personality Development and Soft Skills 3. SEC-	1. DSE-MHMCT- 101 Front Office Operations 2. DSE-MHMCT-102 Housekeeping Operations 3. DSE-MHMCT-103 Hygiene & Sanitation in Hotels	FP-MHMCT- 101 Hotel and food outlet visit and presentation (GL) (04 credits)	48	

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						MHMCT-103 Business Policy & Corporate Governance				
<b>II Level 8</b>	CC- MHMCT- 201 Event Planning & Management	CC-MHMCT- 202 F & B Control Management	CC- MHMCT- 203 Hospitality Marketing	3. GE- MHMCT- 201 Hotel Accounting 2. GE- MHMCT-202 Cross Cultural Management	3. AECC - MHMCT- 201 Environmental Practices in Hotels 4. AECC - MHMCT- 202 Essential Computer Skills for Hotel Professional	1. SEC- MHMCT-201 Environmental Practices in Hotels 2. SEC- MHMCT-202 Retail Management 3. SEC- MHMCT-203 Tourism Business	4. DSE-MHMCT-201 Food Production 5. DSE-MHMCT-202 Food & Beverage Service 6. DSE-MHMCT-203 Bar operation & Mgt.	<b>FP-MHMCT- 201 08 weeks Internship / Industrial Training &amp; Report (08 credits)</b>	52	Post Graduate Diploma in Hotel Management @ 100 credits
<b>III Level 9</b>	CC- MHMCT- 301 Human Resource Management in Hotels	CC-MHMCT- 302 Entrepreneurship and Innovation in Hotels	CC- MHMCT- 303 Hotel Project Planning	4. GE- MHMCT - 301 Customer Relationship Mgt. 5. GE- MHMCT - 302 Financial Mgt. in Hotels 6. GE- MHMCT - 303 Consumer Behavior in Hotels	3. AECC - MHMCT- 301 Major Hotel Chains of India 4. AECC - MHMCT- 302 Digital & Social Media Marketing	4. SEC-MHMCT- 301 Case Studies in Hospitality Sector 5. SEC-MHMCT- 302 Revenue Management in Hotels 6. SEC-MHMCT- 303 Hotel Material Management	4. DSE- MHMCT- 301 Advance Accommodation Mgt. 5. DSE- MHMCT- 302 Catering Management 6. DSE- MHMCT- 303 Hotel Engineering & Maintenance	<b>FP-MHMCT- 301 Field Project Major small group assignment and presentation from hospitality sector (GL)</b>	44	MHMCT degree @ 184 credits
<b>IV Level 9</b>	CC- MHMCT- 401 Event Production & Logistics Planning	CC-MHMCT- 402 MICE & Specialized Events in Hotels	CC- MHMCT- 403 Research Methodology	4. GE- MHMCT - 401 Specialized Catering Management 5. GE- MHMCT - 402 Hospital Management 6. GE- MHMCT - 403 Forex Management	1. AECC -MHMCT- 401 Food Service Quality Management 2. AECC -MHMCT- 402 New Businesses Avenues in Hospitality	1. SEC- MHMCT-401 Business Analytics 2. SEC- MHMCT-402 Sustainability in Hotel Operations 3. SEC- MHMCT-403 Ethnic Foods of India	6. DSE- MHMCT- 401 Hotel Marketing Research & Sales 7. DSE- MHMCT- 402 Crisis and Disaster Management 8. DSE- MHMCT- 403 Employee Training & Development <b>Or</b> 9. DSE- MHMCT- 404 Dissertation	-	40	

							in specialized area & Viva Voce			
<p><b>Note:</b> 1. Credits (C), Core Courses (CC); Discipline Specific Elective Courses (DSE); General Elective Courses (GE); Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Courses (AECC).  2 All the field work, Internship, dissertation/thesis will be effected through guided learning by allotting a teacher as guide to every student. Workload of above shall be computed per student as per Credit hours of above defined in ordinance.  3. in Semester 02 the FP--MHMCT-201- 08 weeks Internship / Industrial Training &amp; Report will be of 08 credits.  4. In 4<sup>th</sup> semester there is a choice in Discipline specific course, the students have to select 02 subjects (04 credit each) or they can take one dissertation (08 credit). (Note in semester 1 &amp; 2 the DSC courses are of 6 credit each)  5. Each candidate shall be examined in the courses through a system of Comprehensive Continuous Assessment using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each. Internal assessment (50%) shall be based on clearly defined components of class attendance and participation (10%), mid-term exam of 2-hours duration (30%) and assignments-presentations (10%) of the credit and the rest (50 %) through End term Examination.</p>										

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#### 4. Eligibility for Admission

4.1 A student who has passed Bachelor's Degree in any discipline from this University or equivalent degree recognised by the Kurukshetra University shall be eligible to join the First Semester of the Programme.

4.2 A student who has passed four years Bachelor's degree in Research/Honours in Tourism/ Hotel from this University or equivalent degree recognised by the Kurukshetra University shall be eligible to join the Third Semester of the Programme.

4.3 A student holding PGTTM/PGDHM (of minimum one-year duration) from this University or equivalent degree recognised by Kurukshetra University shall also be eligible to join the Third Semester of the MTTM and MHMCT programmes respectively.

4.4 The Department can offer any Course of MTTM /MHMCT as a Short-Term Value-Added Course. The seats, mode of admission and fees for the same shall be separately decided by the department.

#### 5. Assessment & Evaluation

5.1 Every candidate shall be examined in the courses as laid down in the Scheme of Examination and Syllabus prescribed by the Academic Council from time to time through a system of Comprehensive Continuous Assessment (CCA) using a mix of Internal and External evaluation. The Internal and External Assessment for different courses of the programme shall carry a weightage of 50 % each except for the courses where a different weightage is specifically provided in the syllabus.

5.1.1 Internal assessment shall have 50% weightage based on the following clearly defined components:

- (i) Class Participation 10%
- (ii) Mid-term exam 25 % (of Two Hours Duration)
- (iii) Assignments-presentations 15 %

5.1.2 External assessment i.e. remaining 50 % of total assessment will be based on End Term Semester Examinations of 3 hours duration for each course. The students will have to mandatorily appear in the external examinations to qualify a course.

5.1.3 Class participation, mid-term exam, assignments and end term exams will have a mix of theory and practical as per the course requirements as specified in the scheme of examination and syllabus.

5.2 The pass percent will be 40 % marks in each course separately (Theory and Practical)/, field survey/ training and project report (s). The aggregate of Internal and External examinations will be used to compute per cent.

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5.3 The Chairperson of the Department shall ensure the uploading of Internal Assessment marks on the examination portal as notified by the Controller of Examinations at least one week before the commencement of the End term Semester Examinations.

5.4 The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/Dissertation shall be carried forward if s/he is permitted to re-appear for the purpose of passing the examination.

5.5 The Chairperson of the Department shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the University, up to six months from the date of declaration of Semester Examination results.

## 6. Eligibility for Examinations

6.1 The First/Second/Third/Fourth Semester Examination shall be open to a regular student who:

- (a) has passed the requisite qualifying examination as laid down in Clause 4 above, if s/he is a candidate for the First Semester Examination or has passed the preceding Semester Examination if s/he is a candidate for the Second/Third/Fourth Semester Examination respectively. This is, however, subject to Clauses 7 & 8;
- (b) has been on the rolls of the Department of Tourism and Hotel Management during both semesters preceding the Examination.
- (c) has attended not less than 75% of lectures in each course. This requirement shall be fulfilled separately, for each course. The lectures are to be counted as per notified teaching schedule that can extend up to the day before the commencement of examinations. A deficiency of up to 10% in each paper may be condoned by the Chairperson of the Department on sufficient grounds.

**Note:** A candidate who has not attended the requisite percentage of lectures for any course (s) will not be eligible to take the examination in the concerned course (s) only.

6.2 The examinations for the odd semesters i. e. First and Third semesters shall ordinarily be held in the month of December and for the even semesters i. e. Second and Fourth Semesters in May/June, on such dates as may be notified by the Controller of Examinations from time to time.

Supplementary examinations will be held for Re-appear candidates as under:

Semester	When held
(a) First Semester	Along with the Third Semester
(b) Second Semester	Along with the Fourth Semester
(c) Third Semester	Along with or after the Fourth Semester
(d) Fourth Semester	Along with or after the Third Semester
(e) Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the university from time to time


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6.3 The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.

### 7. Duration for Passing the Programme and Rules for Reappear

7.1 A candidate can complete the MTTM /MHMCT and PGDTTM/PGDHM within 7 years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) for accumulation of credits from time to time. Registration of students on Academic Bank of Credits (ABC) is compulsory.

7.2 A candidate who has completed the prescribed course(s) of a programme in the department for any Semester but does not appear in the examination, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department to appear/ re-appear in the Semester Examinations/course(s) as the case may be, at the next regular examination for that Semester when such examination(s) are held, without attending the course(s) again.

### 8. Conditions for promotion to Higher Semester

8.1 A candidate will be allowed to join Third Semester Class only if he/she clears a minimum of 50% Theory papers of the First and Second Semester examinations taken together. However, such a candidate may pursue his/her studies for the next higher Semester(s) and appear in the examination(s) for the same along with the examination for the lower Semester(s).

If a candidate fails to pass any Semester Examination even in the second chance as mentioned above, his pass credits will be accumulated on the Academic Bank of Credit (ABC) and he can pass the remaining exams any time within 7 years or as stipulated in the Academic Bank of Credit (ABC) from time to time.

8.2 A candidate, whose result is declared late for no fault of his, maybe permitted provisionally to attend classes of the next higher Semester at his own risk and responsibility, subject to his passing the concerned Semester Examination. In such a case, the lectures will be counted from the date a candidate starts attending classes. In case a candidate fails to pass the concerned Semester Examination his/her attendance/Internal Assessment in the next higher Semester in which he/she was allowed to attend classes provisionally shall stand cancelled.

### 9. Eligibility for Degree

9.1 A candidate must pass all the four Semester Examinations of the MTTM/MHMCT programme (two semesters for PGDTTM / PGDHM). However, the candidate can reappear or avail the benefit of exit till the permissible period of accumulation of credits on the Academic Bank of Credit (ABC) failing which s/he will be deemed to be unfit for the MTTM/MHMCT /PGDTTM /PGDHM programme.

However, a candidate will be allowed to attend regular classes and stay on the campus only for the total duration of a programme.

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9.2. A candidate, who discontinues his/her studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 8.1.

9.3 The candidate(s) for the MTTM /PGDTTM programme shall be required to undertake a Field Survey at a Tourist Centre(s) and on the dates approved by the Chairperson of the Department after the First Semester Examinations. The duration of the Field Survey shall be a minimum of ten days including journey days. The students may carry out survey individually or in groups. They shall be required to submit proof of travel like tickets, accommodation receipts etc. in the Department. They shall be required to submit a comprehensive report (hard copy and soft copy in PDF) on the tourist centre (s) visited at least 20 days before the commencement of the Second Semester examination. The evaluation of the Field survey shall be done jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

9.4. (i) The candidate(s) for MTTM/PGDTTM programme shall be required to undergo eight weeks of Internship after the Second Semester Examination in Tourism/ Related Enterprise approved by the Chairperson of the Department. They shall be required to submit one copy (hard copy and soft copy in PDF) of the training report in the Department in the Third Semester (after the second semester for students seeking exit) respectively within 30 days after the competition of training. The evaluation of the Internship shall be done jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

(ii) Whereas the candidate(s) for the MHMCT / PGDHM programme shall be required to undertake an Internship / Industrial Training at reputed hotel or allied sector organizations on the dates approved by the Chairperson of the Department after the second Semester Examinations. The duration of the training shall be a minimum of 08 weeks. The student is required to submit proof of training certificate after the completion of training in the Department. They shall be required to submit a comprehensive report (hard copy and soft copy in PDF) within 30 days after the competition of training. The evaluation of the training report shall be done jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

9.5. A student can opt for a Major Research Project in lieu of two Discipline Specific Electives (DSE) courses in the Fourth semester. A student shall submit a request for the project within one month of commencement of the third semester. The staff council of the department shall allot a teacher as a guide for the project in the third semester. The synopsis of the Project shall be approved by the Staff Council on the recommendation of the guide in the Third semester. The candidate shall be required to submit one copy of his/her Project (hard copy and soft copy in PDF) to the department before the commencement of the Fourth Semester Examinations. However, on the recommendation of the Chairperson of the Department and in exceptional cases, the Vice-Chancellor/ Controller of Examinations shall have the power to

extend the last date for receipt of the Project along with late fees to be decided by the university from time to time. The major research project shall be evaluated jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

9.6 A student can opt for online courses up to 40 % as per university guidelines prevailing from time to time from Swayam and other online platforms. The credits for these courses will be added for the completion of the degree/certification.

9.7 The medium of instruction and examination shall be English.

#### 10. Examinations and Result

10.1 The question papers shall be set and the answer books shall be examined by the External/Internal paper-setter (s) as the case may be.

10.2 The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the Controller of Examinations from time to time.

10.3 The Controller of Examinations shall publish a list of candidates who have passed the Semester Examination at an early date.

10.4 Unless otherwise provided in the Ordinance for relevant examination, the minimum Semester Grade Point Average (SGPA) and CGPA (Cumulative Grade Point Average) required for the continuation of registration and the award of the degree is 4.00.

10.5 Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to a percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances given in the concerned Ordinance for obtaining a pass grade.

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- (2) If 'F'/'Ab' Grade is awarded to a candidate in a major project, he/she will get only one more chance to repeat the project work at the end of the next Semester. However, if a candidate still gets 'F'/'Ab' Grade in a major project, the same will not be eligible for the award of a degree.
- (3) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the compilation of SGPA/CGPA.

## 11. Student Progression and Mentoring

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure 1) to help their progression through the programme. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

## 12. Improvement

A candidate who has passed the MTTM/MHMCT /PGDTTM/PGDHM programme is allowed to improve their result by appearing in the scheduled semester examination(s) according to the rules and syllabus prevailing at that time as an ex-student at the fees prescribed by the university from time to time. A candidate is allowed to make repeat attempts within 7 years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) scheme for accumulation of credits from time to time if registered with ABC.

## 13. Pursuing One More Academic Programme with MTTM / MHMCT

A student of MTTM / MHMCT can pursue one more academic programme as per UGC Guidelines April 2022, regarding two academic programmes at master's degree level as per General Rules appearing in K.U. Calendar Vol. II, 2014.

## 14. Others

14.1 A successful candidate may publish original results of the Training/Survey/Project Reports/Dissertation, if permitted by the Chairperson of the Department/Guide as a paper, in a Journal of repute.

15. The Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

**ANNEXURE 1**  
**Template-Evaluation rubrics**

Learning level Evaluation scale (1-4) (1; <30%, 2; 30-59%, 3; 60-70 %, 4; > 70 %) [% is to be computed on absolute marks]	Beginner (1)	Progressing (2)	Proficient (3)	Excellent (4)
<b>Class participation</b> (Discussions, raising relevant issues, analysis, synthesis, updated readings)	Rarely	Sometimes	Often	Always
<b>Assignment and presentation</b> (Introduction, Research, Conclusions, Writing, speaking/body language, use of PowerPoint)	Vague/irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
<b>Practical-</b> (Set up an experiment, demonstrate, explain, write journal)	Not able to perform tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
<b>Mid-Term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Below Average	Average	Good	Very good
<b>End-Term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Below Average	Average	Good	Very good
<b>Training/ Internship Report</b> (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application
<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research


 The image shows several handwritten signatures and initials in black ink. At the top, there is a large, stylized 'M' with a horizontal line through it. Below it, there is a signature that looks like 'Tulsi' and another that looks like 'Ketan'. To the right, there is a signature that looks like 'N.C.' and another that looks like 'Dwarka'. The handwriting is cursive and appears to be in black ink on a white background.

**Template****Learning Outcome-based evaluation - [Name of the Course]****Number of Credits**

Students	Student scores and learning levels against Course Outcomes (CO's) (Evaluation scale 1-4 (1; <30%, 2; 30-59%, 3; 60-70 %, 4; > 70 %) [% to be computed on absolute marks]				
	Class Participation (Marks between 0-10)	Assignments and presentations (Marks between 0-15)	Mid-Term Exam (Marks between 0-25)	End-Term Exam (Marks between 0-50)	Aggregated (Marks between 0-100)
1.	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on
2.					
3.					
4. and more					

**Course Outcomes**

CO 1- As per the syllabus.

CO 2- As per the syllabus

CO 3- As per the syllabus

CO 4 and more- As per the syllabus