

**INTERNAL QUALITY ASSURANCE CELL**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
Established by the State Legislature Act XII of 1956)  
(“A++” Grade, NAAC Accredited)

**Proceedings**

A meeting of the IQAC & NAAC Steering Committee of the University was held under the Chairpersonship of the Hon’ble Vice-Chancellor in the Committee Room (adjacent to the O/o Registrar) at 12.00 Noon on February 12, 2024.

**The following members were present:**

1. Vice- Chancellor, Kurukshetra University, Kurukshetra ..... (in the Chair)
2. Dean Academic Affairs, K.U.K.
3. Registrar, K.U.K.
4. Dean of Colleges, K.U.K
5. Dean Students’ Welfare, K.U.K.
6. Dean Research & Development & Director, IQAC, K.U.K.
7. Director, KUKAA, K.U.K.
8. Director, Public Relations, K.U.K.
9. Director, Women’s Studies Research Center, K.U.K.
10. Director, Centre for Distance and Online Education, K.U.K.
11. Chairperson, Department of Computer Sci. & Applications, K.U.K.
12. Chairperson, Department of Commerce, K.U.K.
13. Prof. Aunrekha Sharma, Department of Electronic Science, K.U.K.
14. Prof. Pardeep Kumar, Department of Instrumentation, K.U.K.
15. Dr. Anita Rani Dua, Institute of Integrated & Honors Studies, K.U.K.
16. Dr. Sandeep Gupta, Institute of Environmental Studies, K.U.K. .
17. Dr. R.B.S.Yadav, Department of Geophysics, K.U.K.
18. Dr. Surjeet Kumar, Department of Tourism & Hotel Management, K.U.K.
19. Mr. Sourabh Chowdhury, Journalist, Kurukshetra.
20. Members of NAAC Steering Committee (Prof. Sanjeev Arora, Prof. R.K. Moudgil, Prof. Tejinder Sharma, Prof. Omvir Singh, Prof. Anita Bhatnagar, Prof. Rajender Nath, Dr. Ajay Kumar Aggarwal, Dr. Jitender Kumar Bhardwaj, Dr. Hardeep Rai, Dr. Sangeeta Saini, Dr. Vijay Kumar Kaushil, Dr. Lalit Nagpal, Dr. Sanjay Kajal, Dr. Kuldeep Singh, Dr. Manju sharma, Dr. Om Parkash Thakur, Dr. Kanwal Garg).
21. COE-I, K.U.K.
22. COE-II & FO, K.U.K.
23. XEN, K.U.K.

At the outset, the Vice-Chancellor welcomed all the members including the members of IQAC committee and NAAC steering committee. He congratulated and appreciated the

efforts of the members for 'A++' grade accredited to the University in Cycle-IV by NAAC. The Director, IQAC presented an analysis report of the Institutional Grade Sheet of the University and a thorough discussion was held about the metrics where University was awarded low score. The recommendations of the NAAC Peer Team-2023 were also discussed. After detailed deliberations, the following decisions were taken:

1. The minutes of the meeting held on May 4, 2022 were approved.
2. The Chairpersons/Directors/Principals of UTDs/Institutes will take necessary actions including awareness through social media to increase the number of admission seekers in the respective programmes.
3. COE-II will take necessary steps to declare the results of final/terminal semester/year of campus programmes within 20 days of the last examination. A proper record of date of last examination (including practical examination) conducted and date of declaration of result will be maintained.
4. The Deans committee will explore the possibility of increasing the weightage of internal assessment marks in different programmes. The academic branch will take necessary action in this regard.
5. The scope of the following committee already constituted by the Vice-Chancellor to frame the new ARA (SFS) guidelines for attending the conference, seminar and symposia etc. may be extended to frame guidelines to provide financial support to all teachers (regular as well as SFS) for attending the conferences/workshops, seminar etc. (National as well as International) within India and abroad:

- (i) Dean, Academic Affairs
- (ii) Dean, Research and Development
- (iii) Prof. R.K. Moudgil, Department of Physics
- (iv) Finance Officer

The account branch will take necessary action in this regard.

6. The Director, KUKAA will take necessary actions for the following:
  - (i) To enhance the extramural funding for research, endowments from the non-Govt. sources e.g. industry, corporate houses etc.
  - (ii) To receive funds from non-Govt. bodies, individuals, philanthropists for development and maintenance.
  - (iii) To establish scholarships programs for students purely based on merit.
  - (iv) To initiate skill development, career and placement training programs starting from the first semester of the studies.

- (v) To organize more number of expert talks in various fields and visit of eminent experts to the campus and personality development programs conducted on campus.
  - (vi) To enhance the Alumni Contribution
7. A committee of the following members was constituted to modify the existing rules for consultancy projects of the University:
- (i) Dean, Research and Development
  - (ii) Dean, Faculty of Commerce and Management
  - (iii) Director, UIET
  - (iv) Dr. Sandeep Gupta, Institute of Environmental Studies
  - (v) Dr. R.B.S. Yadav, Department of Geophysics
8. The Chairpersons/Directors/Principals of UTDs/Institutes will take necessary actions to maintain the proper records of placement (including self-employment) as well as progression to higher education of outgoing students. The Director IQAC will provide a format to keep the record for the same.
9. The Director MMTTC will take necessary steps to organize online/face-to-face Faculty Development Programmes.
10. A committee of the following members was constituted to modify the policy of Best Researcher Awards in seven categories and to extend its scope by including two more categories – Consultancy and Patents:
- (i) Dean, Research and Development
  - (ii) Prof. Brajesh Sawhney, Department of English
  - (iii) Prof. Omvir, Department of Geography
  - (iv) Dr. Hardeep Rai Sharma, Institute of Environmental Studies
  - (v) Dr. R.B.S. Yadav, Department of Geophysics
11. The Director, Centre for Distance and Online Education (CDOE) will take necessary actions for the following:
- (i) To increase the enrollment at (CDOE)
  - (ii) To increase the %age of employed learners as well as learners from special target group: persons with disability, transgender, Defence forces, prison inmates etc. at CDOE.
  - (iii) To conduct workshops/seminars on ODL practices.
  - (iv) To create more modes/approaches to attend learner's queries including Call centre, online helpdesk, Social media, App based support, Chat box, e-mail support, Inquiry counter, postal communication, Student Grievance Redressal Cell (SGRC) etc.

12. The Chairpersons/Directors/Principals of UTDs/Institutes will take necessary steps for students representations in different committees at department level including admission committee, placement committee etc.

13. The branches/offices/committees as mentioned below will take necessary actions on the recommendations of NAAC Peer Team-2023:

S.No.	Recommendations of NAAC Peer Team-2023	Branch/Office/Committee for necessary Action
1.	Improve Divyangyan friendly infrastructure for individuals by adding lifts accessible washrooms, ramps, tactile pathways and other assistive technologies.	Construction Branch
2.	Establish additional scholarship programs for students purely based on merit to motivate and support deserving meritorious students.	Accounts Branch, Director, KUKAA
3.	Initiate skill development, career and placement training programs starting from the first semester of studies.	Coordinator, NEP core committee; Coordinator, KU Centre for training, internship and employment; Director, KUKAA,
4.	Organize more number of expert talks in various fields and visit of experts to the campus who will serve as role model for the students and personality development programs conducted on campus.	Director, KUKAA, Coordinator, KU Centre for training, internship and employment
5.	Extend Group insurance benefits to both teaching and non-teaching faculty members.	Finance Officer/Accounts Branch
6.	Frame and Implement a HR policy aimed at retaining faculty members in self-financed programs through timely promotions, increments, and other incentives.	Establishment Branch
7.	Old infrastructure including buildings, Hostels, labs etc., need renovation and face lift.	XEN/Construction Branch
8.	Dedicate more resources and efforts to enhance consultancy services.	<ul style="list-style-type: none"> <li>• Dean, Research and Development</li> <li>• Dean, Faculty of Commerce and Management</li> <li>• Director, UIET</li> <li>• Dr. Sandeep Gupta</li> <li>• Dr. R.B.S. Yadav</li> </ul>
9.	There must be student representation in different University bodies to enhance their participation.	Dean, Students' Welfare
10.	The University is to be fully IT integrated.	Coordinator, PAG, e-Governance

  
Director, IQAC

Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra

Endst. No. IQAC/2024/149 (1-120) Dated: 15-03-2024

Copy to:

1. All the Members
2. Dean Academic Affairs, KUK
3. Dean R & D [for necessary action against point no. 7, 10 & 13(8)]
4. Dean, Students' Welfare [for necessary action against point no. 13(9)]
5. Deans of Faculties, KUK
6. All Chairpersons/Directors/Principals of UTDs/Institutes [for necessary action against point no. 2,8 & 12]
7. Director, Centre for Distance and Online Education (CDOE) [for necessary action against point no.11]
8. Director, KUKAA [for necessary action against point no.6, 13(2), 13(3) & 13(4)]
9. Director, MMTTC [for necessary action against point no.9]
10. Director, IQAC, [for necessary action against point no. 8)]
11. Controller of Examination-II [for necessary action against point no. 3]
12. Coordinator, NEP Core Committee, [for necessary action against point no. 13(3)]
13. Finance Officer [for necessary action against point no. 13(2) & 13(5)]
14. Coordinator, PAG, e-Governance, [for necessary action against point no. 13(10)]
15. Coordinator, KU Centre for Training, Internship and Employment [for necessary action against point no. 13(3), 13(4)]
16. Professor In-charge (Construction Branch) [for necessary action against point no.13(1) & 13(7)]
17. XEN, Construction Branch [for necessary action against point no.13(1) & 13(7)]
18. D.R. Academic Branch [for necessary action against point no.4]
19. A.R. Account Branch [for necessary action against point no.5, 13(2) & 13 (5)]
20. D.R. Establishment Branch [for necessary action against point no. 13(6)]
21. P.A. to the Vice-Chancellor, K.U.K. (for kind information of the Vice-Chancellor)
22. A.R. to the Registrar, K.U.K.(for kind information of the Registrar)

  
Director, IQAC  
Internal Quality Assurance Cell  
Kurukshetra University, Kurukshetra