# Kurukshetra University, Kurukshetra

(Established by the State Legislature Act-XII of 1956) ("A++" Grade, NAAC Accredited)



### Syllabus of the Programme for Post Graduate Programme

## **M.A. PUBLIC ADMINISTRATION**

as per NEP 2020 Curriculum and Credit Framework for Postgraduate Programme

With Multiple Entry-Exit, Internship and CBCS-LOCF With effect from the session 2024-25 (in phased manner)

DEPARTMENT OF PUBLIC ADMINISTRATION FACULTY OF SOCIAL SCIENCES

KURUKSHETRA UNIVERSITY, KURUKSHETRA -136119 HARYANA, INDIA

|  |   | CC-1             |                           |                       |  |  |  |
|--|---|------------------|---------------------------|-----------------------|--|--|--|
|  | Se  | ssion: 2024-25   |                           |                       |  |  |  |
|  | Part  | A - Introduct    | ion                       |                       |  |  |  |
| Name of  | f Programme   | M.A. Public A    | dministration             |                       |  |  |  |
| Semeste  | er  | Ι                |                           |                       |  |  |  |
| Name o   | of the Course   | Public Admini    | stration: An Introducti   | on                    |  |  |  |
| Course   | Course Code M24-PAD-101   |                  |                           |                       |  |  |  |
| Course   | Туре  | CC-1             |                           |                       |  |  |  |
| Level of   | f the course  | 400-499          |                           |                       |  |  |  |
| Pre-req  | uisite for the course (if any)  |                  |                           |                       |  |  |  |
|  | Learning Outcomes (CLO)   | CLO 1: Aware     | eness about the evolution | on and growth of the  |  |  |  |
| After co   | mpleting this course, the learner will                                    | discipline of P  | ublic Administration.     |                       |  |  |  |
| be able  |   |                  | ing of basic principle    | s and Challenges of   |  |  |  |
|  |   | Globalization a  | and Public Administrat    | tion.                 |  |  |  |
|  |   | CLO 3: Under     | rstanding the Learning    | g of basic principles |  |  |  |
|  |   |                  | s of Public Administra    |                       |  |  |  |
|  |   |                  | oretical clarity of b     |                       |  |  |  |
|  |   |                  | h ecological and other    | -                     |  |  |  |
|  |   | organizations.   | U                         | , C                   |  |  |  |
| Credits  |   | Theory           | Tutorial                  | Total                 |  |  |  |
|  |   | 3                | 1                         | 4                     |  |  |  |
| Teachi   | ng Hours per week   | 3                | 1                         | 4                     |  |  |  |
|  | Assessment Marks  | 30               | 0                         | 30                    |  |  |  |
|  | rm Exam Marks   | 70               | 0                         | 70                    |  |  |  |
| Max. M   |   | 100              | 0                         | 100                   |  |  |  |
| Examin   | ation Time  | 3 hours          |                           |                       |  |  |  |
|  |   | ontents of the   |                           |                       |  |  |  |
|  | ions for Paper- Setter: The examin  |                  |                           |                       |  |  |  |
|  | one compulsory question by taking co                                      |                  |                           |                       |  |  |  |
|  | ory question (Question No. 1) will<br>e will be required to attempt 5 que |                  |                           |                       |  |  |  |
|  | ory question. All questions will carry                                    |                  | ig one question nom       | caell unit and the    |  |  |  |
| Unit   |   | opics            |                           | Contact Hours         |  |  |  |
| Ι  | Introduction  | •                |                           | 15                    |  |  |  |
|  | Meaning, Nature, Scope and Import   | ance of Public   | Administration            |                       |  |  |  |
|  | Evolution of Public Administration  |                  |                           |                       |  |  |  |
| Administration Dichotomy Debate, New Public Administration |   |                  |                           |                       |  |  |  |
| II   | 15  |                  |                           |                       |  |  |  |
|  |   |                  |                           |                       |  |  |  |
|  | Public Management   |                  |                           | 15                    |  |  |  |
| III  |   |                  |                           |                       |  |  |  |
|  | Hierarchy, Unity of Command, Spa  | an of Control, I | Division of Work and      |                       |  |  |  |
| _  | Coordination  |                  |                           |                       |  |  |  |
| IV   | Principles  |                  |                           | 15                    |  |  |  |
|  | Centralization, Decentralization and                                      | d Delegation     | Authority Dowor and       |                       |  |  |  |

| Responsibility, Supervision and Control, Li<br>Agencies | ne,  | Staff        | and Auxiliary        | I           |  |  |
|---|------|--------------|----------------------|-------------|--|--|
|   |      | Total (      | <b>Contact Hours</b> | <b>s</b> 60 |  |  |
| Suggested Evaluati                                      | on N | lethod       | S                    |             |  |  |
| Internal Assessment: 30                                 |      |              |                      |             |  |  |
| > Theory  | 30   | $\checkmark$ | Theory:              | 70          |  |  |
| Class Participation:                                    | 5    |              | Written Ex           | amination   |  |  |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10   |              |                      |             |  |  |
| • Mid-Term Exam:  | 15   |              |                      |             |  |  |
| Part C-Learning   | Reso | ources       |                      |             |  |  |

#### Recommended Books/e-resources/LMS:

- Hoshiar Singh and PADrdeep Sachdeva (2011) Public Administration: Theory and Practice, Pearson Publication, Noida.
- Avasthi & Maheshwari (2012), Public Administration, Lakshmi Naraian Agarwal, Agra
- Arguden, Yilmaz (2011), Keys to Governance: Strategic Leadership for Quality of Life, Macmillan, Hampshire
- Arndt Christiane and Charles Oman (2006), Uses and Abuses of Governance Indicators, OECD, PADris
- Bhattacharya, Mohit (2013), New Horizons of Public Administration: Issues, Challenges and Opportunities, New York, MO.E. Sharpe
- Henry, Nicholas (2006), Public Administration and Public Affairs, Prentice Hall of India, New Delhi
- Jan-Erik Lane, (2000), New Public Management: An Introduction, Routledge, London.
- Ravindra Prasad, D. Prasad, V S Prasad, Satyanarayana P, and Y Pardhasaradhi, (eds.,) (2013), Administrative Thinkers, Sterling, New Delhi
- Donald Menzel (ed.) (2011). The State of Public Administration; Issues, Challenges and Opportunity, New York: M.E. Sharpe
- Frank J. Goodnow, Politics and Administration: A study in Governance, Transaction Publishers, New York, 2003
- O'Leary, Rosemary Et.al. (2010), The Future of Public Administration around the World: The Minnowbrook Perspective, George Town University Press, DC
- Martin Albrow (1970), Bureaucracy, MacMillan, London, 1970
- UN, Department of Economic and Social Affairs, Development Administration; Current Approaches and Trends in Public Administration for Development, New York, UN, 1975
- Wilson, Woodrow."The Study of Administration," Political Science Quarterly 2(June 1887)

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 101.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 101.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 101.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 101.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of CourseM24-PAD-101

|   |  | CC-2   |  |  |  |  |  |
|---|--|--|--|--|--|--|--|
|   | Se   | ssion: 2024-25   |  |  |  |  |  |
|   | Part   | A - Introducti   | on   |  |  |  |  |
| Name of Progra  | amme   | M.A. Public A  | dministration                                  |  |  |  |  |
| Semester  |  | Ι  |  |  |  |  |  |
| Name of the C   | ume of the CourseResearch Methodology & Methods  |  |  |  |  |  |  |
| Course Code   | ourse Code M24-PAD-102   |  |  |  |  |  |  |
| Course Type   |  | CC-2   |  |  |  |  |  |
| Level of the co   |  | 400-499  |  |  |  |  |  |
|   | for the course (if any)  |  |  |  |  |  |  |
| Course Learnin<br>After completin<br>be able to:                      | ual understanding of<br>ch methodology.<br>rch process in an<br>skills to use research<br>/ernmental policy or<br>s of primary and |  |  |  |  |  |  |
| Credits   |  | secondary data   | Tutorial                                       | Tetal  |  |  |  |
| Credits   |  | Theory   |  | Total  |  |  |  |
| T 1' II   | 1  | 3  | 1  | 4  |  |  |  |
| Teaching Hou  |  | 3  | <u> </u>                                       | 4  |  |  |  |
| Internal Assess   |  | 30<br>70   | 0  | 30   |  |  |  |
| End Term Exa<br>Max. Marks  | III Marks  | 100  | 0  | 70<br>100  |  |  |  |
| Examination T   | ime  | 3 hours  | 0  | 100  |  |  |  |
| L'ammation 1  |  | ontents of the   | Course   |  |  |  |  |
| Instructions fo   | r Paper- Setter: The examin  |  |  | rations from each  |  |  |  |
| unit and one con<br>compulsory que<br>examinee will<br>compulsory que | mpulsory question by taking constitution (Question No. 1) will<br>be required to attempt 5 que<br>stion. All questions will carry  | ourse learning of<br>consist at leas<br>stions, selectin<br>equal marks. | outcomes (CLOs) into<br>st 4 Parts covering en | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |
| Unit  |  | opics  |  | Contact Hours  |  |  |  |
| I Introd<br>Social<br>Science<br>II Tools                             | 15   |  |  |  |  |  |  |
| Resea<br>Techn  | •<br>  | Quantitative, S  | ampling Methods and                            |  |  |  |  |
| Metho<br>Quest  | ods And Techniques Of Data<br>ods of Data Collection:<br>ionnaire and Interview meth<br>ation and Scaling Techniques               | Documents, C   | Observation Method,                            | 15   |  |  |  |

| IV Data Analysis Research Writing   |   |  | 15  |
|---|---|--|---|
| Statistical Methods: Meaning, Significance  | and B   | asic Techniques lik  | e   |
| Central tendencies and Measures of Dispersi   | ion, S  | PSS Based Statistic  | al  |
| Analysis, Writing a Research Paper / Research   |   |  |   |
| Guidelines, Writing Notes and References,   |   |  |   |
| Administration  |   |  |   |
| · · · · ·   |   | Total Contact Hour   | <b>s</b> 60   |
| Suggested Evaluat   | tion M  |  |   |
| Internal Assessment: 30   | 1   |  | xamination: 70  |
| > Theory  | 30  | > Theory:  | 70  |
| Class Participation:  | 5   | Written E  | xamination  |
| • Seminar/presentation/assignment/quiz/class test etc.  |   |  |   |
| • Mid-Term Exam:  | 15  |  |   |
| Part C-Learning   | Reso  | ources   |   |
| Recommended Books/e-resources/LMS:  |   |  |   |
| BajPADi, S.R.: Methods of Social Survey & Research  | ch (Hii   | ndi & English), Kanj   | our, Kitab Mahal.   |
| Brent Edward E., Jt. Ronal E. Anderson (1990), G  | Comp  | uter Applications in   | the Social Science  |
| McGraw Hill   | •   |  |   |
| Bryman, Alan (2004), Social Research Methods, Del   | hi: Ox  | ford University Pres   | SS  |
| Burton, Dawn (Eds.) (2000) Research Training for S  |   | •  |   |
|   |   |  |   |
| Gerber Eller (2013). Public Administration Research   | h Metl  |  |   |
| Gerber Eller (2013), Public Administration Research<br>based practices, Rutledge, New York.   | h Metl  |  |   |
| based practices, Rutledge, New York.  |   | hods – Tools for Ev  | aluation and Eviden   |
| based practices, Rutledge, New York.<br>Galtung, John(1967) Theory & Methods of Social Re   | esearcl   | hods – Tools for Ev<br>h, New Delhi, Colon   | aluation and Eviden   |
| based practices, Rutledge, New York.<br>Galtung, John(1967) Theory & Methods of Social Re<br>Goode William J. and D. Paul K. Hatt (2006), Me  | esearcl   | hods – Tools for Ev<br>h, New Delhi, Colon   | aluation and Eviden   |
| based practices, Rutledge, New York.<br>Galtung, John(1967) Theory & Methods of Social Re<br>Goode William J. and D. Paul K. Hatt (2006), Me<br>ComPADny, USA   | esearcl<br>ethods   | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research   | aluation and Eviden   |
| based practices, Rutledge, New York.<br>Galtung, John(1967) Theory & Methods of Social Re<br>Goode William J. and D. Paul K. Hatt (2006), Me<br>ComPADny, USA<br>Gupta S.P. (2011), Statistical Methods, Sultan Chand   | esearcl<br>ethods<br>1 & So   | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi   | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo   |
| based practices, Rutledge, New York.<br>Galtung, John(1967) Theory & Methods of Social Re<br>Goode William J. and D. Paul K. Hatt (2006), Me<br>ComPADny, USA<br>Gupta S.P. (2011), Statistical Methods, Sultan Chanc<br>Kothari, C.R., and Gaurav Garg (2014), Research  | esearcl<br>ethods<br>1 & So   | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi   | aluation and Eviden<br>nbia University Pres<br>, McGraw Hill Bo   |
| based practices, Rutledge, New York.<br>Galtung, John(1967) Theory & Methods of Social Re<br>Goode William J. and D. Paul K. Hatt (2006), Me<br>ComPADny, USA<br>Gupta S.P. (2011), Statistical Methods, Sultan Chanc<br>Kothari, C.R., and Gaurav Garg (2014), Research J<br>Age, New Delhi  | esearcl<br>ethods<br>1 & So<br>Metho  | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods  | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No   |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods</li> <li>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chance</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research I</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> </ul>  | esearcl<br>ethods<br>1 & So<br>Metho  | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods  | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No   |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Regorder</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chance</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research I Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A Proposals, New Delhi: Sage.</li> </ul>   | esearcl<br>ethods<br>I & So<br>Metho  | hods – Tools for Ev<br>h, New Delhi, Colon<br>a in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dia   | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No   |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), MetomPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chance</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research I</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> <li>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir</li> </ul>  | esearcl<br>ethods<br>I & So<br>Metho<br>Guid<br>ng, Ne  | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dia<br>w Delhi: Sage  | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No<br>ssertations and Gra  |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods</li> <li>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research E</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> <li>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkin</li> <li>McNabb David E (2013). Research Methods in Public</li> </ul>   | esearcl<br>ethods<br>I & So<br>Metho<br>Guic<br>ng, Ne<br>blic A  | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dia<br>w Delhi: Sage  | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No<br>ssertations and Gra  |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods</li> <li>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research E</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> <li>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir</li> <li>McNabb David E (2013). Research Methods in Pull</li> <li>Quantitative and Qualitative Approaches, M. E. Sha</li> </ul>   | esearcl<br>ethods<br>I & So<br>Metho<br>Guic<br>ng, Ne<br>blic A<br>urpe  | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dia<br>w Delhi: Sage<br>dministration and N   | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, Ne<br>ssertations and Gra  |
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| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods</li> <li>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research E</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> <li>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir</li> <li>McNabb David E (2013). Research Methods in Pul</li> <li>Quantitative and Qualitative Approaches, M. E. Sha</li> <li>Trivedi, R.N. and Shukla O.P.: Research Methodolog</li> <li>Miller Gerald J., Kaifeng Yang (2007) Handbook of</li> </ul>   | esearcl<br>ethods<br>I & So<br>Metho<br>Guic<br>ng, Ne<br>blic A<br>urpe<br>gy, Jai                                   | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dis<br>w Delhi: Sage<br>dministration and N<br>pur Research Public  | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No<br>ssertations and Gra<br>fonprofit Manageme<br>ation (Hindi).  |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods</li> <li>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research E</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> <li>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir</li> <li>McNabb David E (2013). Research Methods in Pul</li> <li>Quantitative and Qualitative Approaches, M. E. Sha</li> <li>Trivedi, R.N. and Shukla O.P.: Research Methodolog</li> <li>Miller Gerald J., Kaifeng Yang (2007) Handbook of CRC Press.</li> </ul>  | esearcl<br>ethods<br>I & So<br>Metho<br>Guic<br>ng, Ne<br>blic A<br>urpe<br>gy, Jai<br>of Res                         | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dis<br>w Delhi: Sage<br>dministration and N<br>pur Research Public<br>search Methods in H   | aluation and Evider<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No<br>ssertations and Gra<br>fonprofit Manageme<br>ation (Hindi).<br>Public Administratio                          |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref</li> <li>Goode William J. and D. Paul K. Hatt (2006), Methods</li> <li>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand</li> <li>Kothari, C.R., and Gaurav Garg (2014), Research E</li> <li>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A</li> <li>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir</li> <li>McNabb David E (2013). Research Methods in Pul</li> <li>Quantitative and Qualitative Approaches, M. E. Sha</li> <li>Trivedi, R.N. and Shukla O.P.: Research Methodolog</li> <li>Miller Gerald J., Kaifeng Yang (2007) Handbook of CRC Press.</li> </ul>  | esearcl<br>ethods<br>I & So<br>Metho<br>Guic<br>ng, Ne<br>blic A<br>urpe<br>gy, Jai<br>of Res                         | hods – Tools for Ev<br>h, New Delhi, Colon<br>in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dis<br>w Delhi: Sage<br>dministration and N<br>pur Research Public<br>search Methods in H   | aluation and Eviden<br>nbia University Pres<br>, McGraw Hill Bo<br>and Techniques, No<br>ssertations and Gra<br>fonprofit Manageme<br>ation (Hindi).<br>Public Administratio                          |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref<br/>Goode William J. and D. Paul K. Hatt (2006), Me<br/>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand<br/>Kothari, C.R., and Gaurav Garg (2014), Research J<br/>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A<br/>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir<br/>McNabb David E (2013). Research Methods in Pul<br/>Quantitative and Qualitative Approaches, M. E. Sha<br/>Trivedi, R.N. and Shukla O.P.: Research Methodolog</li> <li>Miller Gerald J., Kaifeng Yang (2007) Handbook of<br/>CRC Press.</li> <li>Pearsons, C.J.(1973) Thesis &amp; Project Work, A Guide</li> </ul>  | esearcl<br>ethods<br>I & So<br>Metho<br>. Guic<br>ng, Ne<br>blic A<br>urpe<br>gy, Jai<br>of Res<br>de to H            | hods – Tools for Ev<br>h, New Delhi, Colon<br>a in Social Research<br>ons, New Delhi<br>odology – Methods<br>le for Planning Dia<br>w Delhi: Sage<br>dministration and N<br>pur Research Public<br>search Methods in H<br>Research & Thesis V                        | aluation and Eviden<br>nbia University Pres<br>and CGraw Hill Bo<br>and Techniques, No<br>ssertations and Gra<br>fonprofit Manageme<br>ation (Hindi).<br>Public Administratic<br>Vriting, London; All |
| <ul> <li>based practices, Rutledge, New York.</li> <li>Galtung, John(1967) Theory &amp; Methods of Social Ref<br/>Goode William J. and D. Paul K. Hatt (2006), Methods<br/>ComPADny, USA</li> <li>Gupta S.P. (2011), Statistical Methods, Sultan Chand<br/>Kothari, C.R., and Gaurav Garg (2014), Research I<br/>Age, New Delhi</li> <li>Locke, L.E., et.al (2007) Proposal that Work: A<br/>Proposals, New Delhi: Sage.</li> <li>Loseke, Donileen R. (2013), Methodological Thinkir<br/>McNabb David E (2013). Research Methods in Pul<br/>Quantitative and Qualitative Approaches, M. E. Sha<br/>Trivedi, R.N. and Shukla O.P.: Research Methodolog</li> <li>Miller Gerald J., Kaifeng Yang (2007) Handbook of<br/>CRC Press.</li> <li>Pearsons, C.J.(1973) Thesis &amp; Project Work, A Guid<br/>&amp; Unwin</li> <li>White Jay (Eds.) (1994), Research in Public Adm</li> </ul> | esearcl<br>ethods<br>I & So<br>Metho<br>. Guid<br>ng, Ne<br>blic A<br>urpe<br>gy, Jai<br>of Res<br>de to H<br>inistra | hods – Tools for Ev<br>h, New Delhi, Colon<br>a in Social Research<br>ons, New Delhi<br>odology – Methods<br>de for Planning Dia<br>w Delhi: Sage<br>dministration and N<br>pur Research Public<br>search Methods in H<br>Research & Thesis V<br>tion: Reflection on | aluation and Eviden<br>nbia University Pres<br>and Techniques, Ne<br>ssertations and Gra<br>onprofit Manageme<br>ation (Hindi).<br>Public Administratic<br>Vriting, London; All<br>Theory and Practic |

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 102. 1   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 102. 2   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 102.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 102.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-102

|  | CC-3   |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
| S  | Session: 2024-25   |  |  |  |  |  |  |
| Par  | t A - Introducti   | on   |  |  |  |  |  |
| Name of Programme  | M.A. Public A  | dministration                                  |  |  |  |  |  |
| Semester   | Ι  |  |  |  |  |  |  |
| Name of the Course   | Local Governm  | nent in India, U.K., U.                        | S.A. & France                          |  |  |  |  |
| Course Code  |  |  |  |  |  |  |  |
| Course Type  | CC-3   |  |  |  |  |  |  |
| Level of the course  | 400-499  |  |  |  |  |  |  |
| Pre-requisite for the course (if any)  |  |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner wi   |  | cal background and gr<br>1.                    | owth of Urban Local                    |  |  |  |  |
| be able to:  | CLO 2 Grasp<br>Different coun                                  | ping the role of Lo tries.                     | cal Government in                      |  |  |  |  |
|  |  | standing the in-built<br>utional bodies in     |  |  |  |  |  |
|  | administration   |  |  |  |  |  |  |
|  |  | 0  | ve knowledge of                        |  |  |  |  |
|  |  | eories that have sha                           | Ũ                                      |  |  |  |  |
|  |  | and assess the relevan                         | •                                      |  |  |  |  |
|  | in present cont  |  |  |  |  |  |  |
| Credits  | Theory   | Tutorial                                       | Total                                  |  |  |  |  |
|  | 3  | 1  | 4                                      |  |  |  |  |
| Teaching Hours per week  | 3  | 1  | 4                                      |  |  |  |  |
| Internal Assessment Marks  | 30   | 0  | 30                                     |  |  |  |  |
| End Term Exam Marks  | 70   | 0  | 70                                     |  |  |  |  |
| Max. Marks   | 100  | 0  | 100                                    |  |  |  |  |
| Examination Time   | 3 hours  |  |  |  |  |  |  |
|  | Contents of the  |  |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examunit and one compulsory question by taking compulsory question (Question No. 1) will examinee will be required to attempt 5 questions y question. All questions will carr | course learning of<br>ll consist at leas<br>lestions, selectin | outcomes (CLOs) into<br>at 4 Parts covering en | consideration. The ntire syllabus. The |  |  |  |  |
|  | Fopics   |  | Contact Hours                          |  |  |  |  |
| I Meaning, Scope and Significance<br>of Urban Local Government in Ind  | of Urban local (   |  | 15                                     |  |  |  |  |
|  | 15   |  |  |  |  |  |  |
| II Structure, Organisation and Functions of Urban Local Governments in 15<br>India, Britain, France and USA. Municipal Finance in Britain and<br>France.   |  |  |  |  |  |  |  |
| III State- Local Relations in India a  | and USA Centre   | al-Local Relations in                          | 15                                     |  |  |  |  |
| Britain and France. Local Govern   | ment Reforms in  |  |  |  |  |  |  |
| and USA. Municipal Finance in U<br>IV Municipal Personnel Administrat  |  | Ladaudia D.1 0                                 | 15                                     |  |  |  |  |
| IV Municipal Personnel Administrat   | tion; Municipal  | Leadership; Role of                            | 13                                     |  |  |  |  |

| Political Parties; People's Participation. Munic        |      |                  |                      |               |  |  |
|---|------|------------------|----------------------|---------------|--|--|
|   |      | Total            | <b>Contact Hours</b> | <b>s</b> 60   |  |  |
| Suggested Evaluati                                      | on M | lethod           | ls                   |               |  |  |
| Internal Assessment: 30                                 |      |                  | <b>End Term Ex</b>   | amination: 70 |  |  |
| > Theory  | 30   | $\triangleright$ | Theory:              | 70            |  |  |
| Class Participation:                                    | 5    |                  | Written Ex           | amination     |  |  |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10   |                  |                      |               |  |  |
| • Mid-Term Exam: 15                                     |      |                  |                      |               |  |  |
| Part C-Learning   | Resc | ources           | 5                    |               |  |  |

#### **Recommended Books/e-resources/LMS:**

- S. L. Kaushik: Leadership in Urban Government in India, Allahabad: Kitab Mahal 1989.
- Sahib Singh and Swinder Singh: Local Government in India, Jalandhar: New Academic Publishing Co. 1991.
- David Wilson & Chris Game &others: Local Government in the United Kingdom, London: Macmillan 1994.
- Tony Byrne: Local Government in Britain, London: Penguin Press 5th Ed. 1990.
- Vincent Ostrom and Others: Local Government in the United States, San Franscisco, California, ICS Press, 1988.
- Michael Keating: Comparative Urban Politics, Edward Elgar Publishing Ltd. Hamshire, England, Governor House Croft road, Aldershot, 1992.
- D.A. Chandler (ed.), Local Government in Liberal Democracies: An Introductory Survey, London: Routledge 11, New Fetter Lane, EC4P, 1992

| Wiapping Wiatrix of Course Wi24-1 AD-105 |      |      |      |      |      |      |      |      |      |
|--|------|------|------|------|------|------|------|------|------|
| Course                                   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning                                 |      |      |      |      |      |      |      |      |      |
| Outcomes                                 |      |      |      |      |      |      |      |      |      |
| M24-PAD-                                 | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 103.1                                    |      |      |      |      |      |      |      |      |      |
| M24-PAD-                                 | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 103.2                                    |      |      |      |      |      |      |      |      |      |
| M24-PAD-                                 | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 103.3                                    |      |      |      |      |      |      |      |      |      |
| M24-PAD-                                 | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 103.4                                    |      |      |      |      |      |      |      |      |      |
| Average                                  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | <b>CC-4</b>             |                         |                      |  |  |  |  |
|--|-------------------------|-------------------------|----------------------|--|--|--|--|
| Se   | ssion: 2024-25          |                         |                      |  |  |  |  |
| Part   | A - Introducti          | ion                     |                      |  |  |  |  |
| Name of Programme  | M.A. Public A           | dministration           |                      |  |  |  |  |
| Semester   | Ι                       |                         |                      |  |  |  |  |
| Name of the Course   | Social Welfare          | e Administration        |                      |  |  |  |  |
| Course Code  | Course Code M24-PAD-104 |                         |                      |  |  |  |  |
| Course Type  | CC-4                    |                         |                      |  |  |  |  |
| Level of the course  | 400-499                 |                         |                      |  |  |  |  |
| Pre-requisite for the course (if any)  |                         |                         |                      |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will               | CLO 1 Social            | Administration. Social  | Policy – A Study of  |  |  |  |  |
| be able to:  | Relevant Cons           | stitutional Articles an | d Provisions in the  |  |  |  |  |
|  | Five Year Pla           | an Documents. Need      | for Adoption of a    |  |  |  |  |
|  | Social Resolut          | ion for India.          |                      |  |  |  |  |
|  | CLO 2 Field o           | f Social Administratio  | n. Need for Creation |  |  |  |  |
|  | of State and Lo         | ocal Cadre of Social A  | dministration.       |  |  |  |  |
|  | CLO 3 Natio             | onal Commission fo      | r SCs and STs –      |  |  |  |  |
|  | Programmes f            | for the Development     | of SCs & STs and     |  |  |  |  |
|  | Women.                  |                         |                      |  |  |  |  |
|  | CLO 4 Major             | Social Sectors – He     | ealth and Education, |  |  |  |  |
|  | Social Plannin          | g and Five Year Plans   |                      |  |  |  |  |
| Credits  | Theory                  | Tutorial                | Total                |  |  |  |  |
|  | 3                       | 1                       | 4                    |  |  |  |  |
| Teaching Hours per week  | 3                       | 1                       | 4                    |  |  |  |  |
| Internal Assessment Marks  | 30                      | 0                       | 30                   |  |  |  |  |
| End Term Exam Marks  | 70                      | 0                       | 70                   |  |  |  |  |
| Max. Marks   | 100                     | 0                       | 100                  |  |  |  |  |
| Examination Time   | 3 hours                 |                         |                      |  |  |  |  |
| Part B- C  | Contents of the         | e Course                |                      |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin unit and one compulsory question by taking c |                         |                         |                      |  |  |  |  |
| compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que        | consist at leas         | st 4 Parts covering en  | ntire syllabus. The  |  |  |  |  |
| compulsory question. All questions will carry  |                         | o she question nom      | cash shirt und the   |  |  |  |  |
|  | opics                   |                         | <b>Contact Hours</b> |  |  |  |  |

| Ι       | Introduction of Social Walform Administration                    |                               | 15               |
|---------|--|-------------------------------|------------------|
| 1       | Introduction of Social Welfare Administration                    | ial Channes Manufine          | 15               |
|         | Concepts of Social Welfare, Social Justice and Soc               |                               |                  |
|         | Nature, Scope and Principles of Social                           |                               |                  |
|         | Administration. Social Policy – A Study of Re                    |                               |                  |
|         | Articles and Provisions in the Five Year                         |                               |                  |
|         | Plan Documents. Need for Adoption of a Social                    |                               |                  |
|         | Post Independence Social Legislation                             |                               |                  |
| II      | with Special Reference to Legislation for Women a                | nd Children.                  | 15               |
| 11      | Organisation of Social Welfare Administration                    |                               | 15               |
|         | Organisation and Functions: Ministry of                          |                               |                  |
|         | Empowerment. Department of Women and Ch                          | -                             |                  |
|         | Central Level Need for Integration of Social Func                |                               |                  |
| III     | Central Social Welfare Board – Its Composition, Fu               |                               | 15               |
| 111     | Organisation of State Social Welfare Administra                  |                               | 15               |
|         | Organisation at the State Level (Haryana) – I                    |                               |                  |
|         | Justice and Empowerment, Welfare of SCs & BCs;                   |                               |                  |
|         | Development – Composition and Functions. S                       |                               |                  |
|         | Advisory Board: Composition, Powers and Perso                    |                               |                  |
|         | Field of Social Administration. Need for Creatio                 | n of State and Local          |                  |
| IV      | Cadre of Social Administration.                                  |                               | 15               |
| 1 V     | Major Social Sectors of State Social Welf                        |                               | 15               |
|         | National Commission for SCs and STs –                            | -                             |                  |
|         | Development of SCs & STs and Women. Welfare                      |                               |                  |
|         | Aged. Drug De-addiction. Methods of Social A                     |                               |                  |
|         | Case Work; Group Work; and Community Or                          | -                             |                  |
|         | Applicability in India. Major Social Sectors – H                 |                               |                  |
|         | Social Planning and Five Year Plans. Role                        |                               |                  |
|         | Governmental Agencies in Socio-economic Develo                   | pment.<br>Total Contact Hours | 60               |
|         | Suggested Evaluation M   |                               | 00               |
|         | Internal Assessment: 30  | End Term Exa                  | mination · 70    |
| > Th    | neory 30   | > Theory:                     | 70               |
|         | s Participation: 5   | Written Exa                   |                  |
|         | inar/presentation/assignment/quiz/class test etc.: 10            | Vilition Like                 |                  |
|         | -Term Exam: 15   |                               |                  |
| • WIIU- | Part C-Learning Reso   |                               |                  |
| Recom   | mended Books/e-resources/LMS:                                    | Jurces                        |                  |
|         | Surendra Kataria, Social Administration (Hindi), RE              | QCA Dublishers SMS            | High Way Ibainur |
| 2       | 2002.  |                               |                  |
|         | C.P. Barthwal (Ed.), Social Justice in India, Bharat 1998.       | Book Centre, 17, Ash          | ok Marg, Lucknow |
|         | D.R. Sachdeva, Social Welfare Administration (Eng 2004.          | lish and Hindi), Kitab        | Mahal, Allahabad |
| • I     | Davis C. March: An Introduction to Social Admin<br>London, 1965. | istration, Routledge a        | nd Kegan D. Paul |
|         | P.D.Kulkarni: Centre Social Welfare Board, New Del               | hi: Asia Publishing Ho        | ouse, 1961.      |

- V. Jaganadhan: Social Welfare Organisation, New Delhi, IIPAD 1966.
- D.K.Mishra: social Administration (Hindi) Jaipur: College Book Depot, Tripolia Bazar, 1990.
- D. D. Paul Chowdhry: Social Welfare Administration, New Delhi, Atma Ram & Sons, 1979.
- S. L. Goel and R.K.Jain: Social Welfare Administration, vol. I, New Delhi: Deep & Deep, 1988.
- T. N. Chaturvedi and S.K. Chandra: Social Administration Development and Change, New Delhi, IIPAD 1980.
- D.P. Chowdhry: Social Welfare Administration, Atma Ram & Sons, Deli 1992.
- Mohinder Singh (ed.): Social Policy and Administration in India, M.D. Publications Pvt. Ltd., New Delhi, 1996.

|                 | mapping matrix of Course mi2+1 m2-104 |      |      |      |      |      |      |      |      |  |
|-----------------|---------------------------------------|------|------|------|------|------|------|------|------|--|
| Course Learning | PLO1                                  | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |
| Outcomes        |                                       |      |      |      |      |      |      |      |      |  |
| M24-PAD-104.1   | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-104. 2  | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-104.3   | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-104.4   | 3                                     | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |  |
| Average         | 3                                     | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |  |

| After completing this course, the learner will       Development and Framing of Present Constitutional Conventions.         be able to:       Features, Preamble, Fundamental Rights; Dire         Principles of the State Policy; Rule of Law;       Constitutional Conventions.         CLO 2 Grasping the role of President - Powers       Position; Prime Minister and his relations with Co         of Ministers, Parliament.       CLO.3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       CLO 4 Delineating the constitutional provisions Sup         Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Credits       Theory         Teaching Hours per week       3         1       4         Teaching Hours per week       30         1       4         Internal Assessment Marks       100         100       0         100       100         Examination Time       3 hours         Instructions for Paper  |  | DEC-1   |  |  |  |  |  |
|---|--|---|--|--|--|--|--|
| Name of Programme       M.A. Public Administration         Semester       I         Name of the Course       Indian Constitution - I         Course Code       M24-PAD-105         Course Type       DEC-1         Level of the course       400-499         Pre-requisite for the course (if any)       CLO 1 Knowledge about the Constitut         Course Learning Outcomes (CLO)       CLO 1 Knowledge about the Constitut         After completing this course, the learner will       Development and Framing of Present Constitut         be able to:       Features, Preamble, Fundamental Rights; Dire         Principles of the State Policy; Rule of Law;       Constitutional Conventions.         CLO 2 Grasping the role of President - Powers       Position; Prime Minister and his relations with Co         of Ministers, Parliament.       CLO 3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       CLO 4 Delineating the constitutional provisions Sup         Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen       Teaching Hours per week       3       1       4         Teaching Hours per week       30       0       30       1       4         Internal Assessment Marks       70       0       70       Max. Marks       100       100         Ead Term Exam Marks   | Se   | ession: 2024-25   |  |  |  |  |  |
| Semester       I         Name of the Course       Indian Constitution - I         Course Code       M24-PAD-105         Course Type       DEC-1         Level of the course       400-499         Pre-requisite for the course (if any)       CLO 1 Knowledge about the Constitut         Course Learning Outcomes (CLO)       CLO 1 Knowledge about the Constitut         After completing this course, the learner will       Development and Framing of Present Constitut         be able to:       Principles of the State Policy; Rule of Law;         Constitutional Conventions.       CLO 2 Grasping the role of President - Powers         Position; Prime Minister and his relations with Co of Ministers, Parliament.       CLO 3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       Clout and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Credits       Theory       Tutorial       Total         3       1       4         Internal Assessment Marks       30       0       30         End Term Exam Marks       100       0       100         Examination Time       3 hours       1       4         Internal Assessment Marks       100       0       100         Examination Time       3 hours       100       100 <th>Part</th> <th>A - Introducti</th> <th>on</th> <th></th>  | Part   | A - Introducti  | on   |  |  |  |  |
| Name of the Course         Indian Constitution - I           Course Code         M24-PAD-105           Course Type         DEC-1           Level of the course         400-499           Pre-requisite for the course (if any)         Evelopment and Framing of Present Constitut           Course Learning Outcomes (CLO)         CLO 1 Knowledge about the Constitut           After completing this course, the learner will         Development and Framing of Present Constitut           be able to:         Features, Preamble, Fundamental Rights; Dire           Principles of the State Policy; Rule of Law;         Constitutional Conventions.           CLO 2 Grasping the role of President - Powers         Position; Prime Minister and his relations with Co of Ministers, Parliament.           CLO 3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt           CLO 4 Delineating the constitutional provisions Sup Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Total           Teaching Hours per week         3         1         4           Internal Assessment Marks         30         0         30           End Term Exam Marks         70         0         70           Marks         100         0         100         100           Examination Time         3 hours         100         100   | Name of Programme  | M.A. Public A   | dministration                                  |  |  |  |  |
| Course Code         M24-PAD-105           Course Type         DEC-1           Level of the course         400-499           Pre-requisite for the course (if any)         CLO 1 Knowledge about the Constitut<br>After completing this course, the learner will<br>be able to:         CLO 1 Knowledge about the Constitut<br>Development and Framing of Present Constitut<br>Perinciples of the State Policy; Rule of Law;<br>Constitutional Conventions.           CLO 2 Grasping the role of President - Powers<br>Position; Prime Minister and his relations with Co<br>of Ministers, Parliament.           CLO 3 Understanding the in-built up Lok Sabha<br>Rajya Sabha, Committee System and State Legislatt<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen           Credits         Theory         Tutrial           Total         3         1         4           Internal Assessment Marks         30         0         30           Examination Time         3 hours         1         4           Part B- Contents of the Course           Instructions for Paper- Setter:         The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question No. 1) will consist at least 4 Parts covering entire syllabus.           compulsory question. All questions will carry equal marks.         4         Parts covering entire syllabus. | Semester   | Ι   |  |  |  |  |  |
| Course Type         DEC-1           Level of the course         400-499           Pre-requisite for the course (if any)         CLO           Course Learning Outcomes (CLO)         CLO           After completing this course, the learner will         Development and Framing of Present Constitut           be able to:         Features, Preamble, Fundamental Rights; Dire           CLO 2 Grasping the role of President - Powers         Position; Prime Minister and his relations with Co           of Ministers, Parliament.         CLO 3 Understanding the in-built up Lok Sabha           Rajya Sabha, Committee System and State Legislatt         CLO 4 Delineating the constitutional provisions Sup           Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Theory           Tutorial         Total           3         1         4           Teaching Hours per week         3         1         4           Internal Assessment Marks         30         0         30           Examination Time         3         1         4           Internal Assessment Marks         100         0         100           Max. Marks         100         0         100         100           Examination Time         3         1         4         4         100         0         <   | Name of the CourseIndian Constitution - I  |   |  |  |  |  |  |
| Level of the course       400-499         Pre-requisite for the course (if any)       CLO 1 Knowledge about the Constitut         Course Learning Outcomes (CLO)       CLO 1 Knowledge about the Constitut         After completing this course, the learner will       Development and Framing of Present Constitut         be able to:       Principles of the State Policy; Rule of Law;         Constitutional Conventions.       CLO 2 Grasping the role of President - Powers         Position; Prime Minister and his relations with Co of Ministers, Parliament.       CLO.3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       CLO 4 Delineating the constitutional provisions Sup Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Credits       Theory       Tutorial       Total         3       1       4         Internal Assessment Marks       30       0       30         End Term Exam Marks       100       0       100         Examination Time       3 hours       100       100         Examination Time       3 hours       100       20       100         Examination Time       3 hours       2       2       2         State  | Course Code  | M24-PAD-105   | 5  |  |  |  |  |
| Pre-requisite for the course (if any)       Clo 1       Knowledge about the Constitut         Course Learning Outcomes (CLO)       CLO 1       Knowledge about the Constitut         After completing this course, the learner will       Development and Framing of Present Constitut         be able to:       Features, Preamble, Fundamental Rights; Dire         Principles of the State Policy; Rule of Law;       Constitutional Conventions.         CLO 2       Grasping the role of President - Powers         Position; Prime Minister and his relations with Co       of Ministers, Parliament.         CLO.3       Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       CLO 4 Delineating the constitutional provisions Sup         Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen       Teaching Hours per week       3       1       4         Teaching Hours per week       3       1       4       4         Internal Assessment Marks       30       0       300         End Term Exam Marks       100       0       100         Examination Time       3 hours       1       4         Internal Assessment Marks       100       0       100         Examination Time       3 hours       100       100         Examination Time       3 hours   | Course Type  | DEC-1   |  |  |  |  |  |
| Course Learning Outcomes (CLO)       CLO       1       Knowledge       about       the Constitut         After completing this course, the learner will       Development       and Framing       of Present       Constitut         be able to:       Features, Preamble, Fundamental Rights; Dire         Principles       of the State Policy; Rule of Law;         Constitutional Conventions.       CLO 2       Grasping the role of President - Powers         Position; Prime       Ministers, Parliament.       CLO 3       Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       CLO 4 Delineating the constitutional provisions Sup       Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Credits       Theory       Tutorial       Total         3       1       4         Teaching Hours per week       3       1       4         Internal Assessment Marks       30       0       30         End Term Exam Marks       100       0       100         Examination Time       3 hours       100       100         Examination Time       3 hours       100       20         Enstructions for Paper- Setter:       The examiner will set 9 questions asking two questions from e unit and one compulsory question No. 1) will consist at least 4 Parts covering entire syllabus. Texa  |  | 400-499   |  |  |  |  |  |
| After completing this course, the learner will be able to:       Development and Framing of Present Constitut Features, Preamble, Fundamental Rights; Dire Principles of the State Policy; Rule of Law; Constitutional Conventions.         CLO 2 Grasping the role of President - Powers Position; Prime Minister and his relations with Co of Ministers, Parliament.         CLO.3 Understanding the in-built up Lok Sabha Rajya Sabha, Committee System and State Legislatt CLO 4 Delineating the constitutional provisions Sup Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Credits       Theory       Tutorial       Total         3       1       4         Internal Assessment Marks       30       0       30         End Term Exam Marks       100       0       100         Examination Time       3 hours       1       4         Instructions for Paper- Setter: The examiner will set 9 questions asking two questions from e unit and one compulsory question No. 1) will consist at least 4 Parts covering entire syllabus. '       compulsory question No. 1) will consist at least 4 Parts covering entire syllabus. '  |  |   |  |  |  |  |  |
| be able to:       Features, Preamble, Fundamental Rights; Dire         Principles of the State Policy; Rule of Law;       Constitutional Conventions.         CLO 2 Grasping the role of President - Powers       Position; Prime Minister and his relations with Co         of Ministers, Parliament.       CLO.3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt       CLO 4 Delineating the constitutional provisions Sup         Credits       Theory       Tutorial         Teaching Hours per week       3       1       4         Internal Assessment Marks       30       0       30         End Term Exam Marks       100       0       100         Examination Time       3 hours       1       4         Part B- Contents of the Course         Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. Compulsory question No. 1) will consist at least 4 Parts covering entire syllabus. '         examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory questions will carry equal marks.   |  |   |  |  |  |  |  |
| be able to:<br>Features, Preamble, Fundamental Rights; Dire<br>Principles of the State Policy; Rule of Law;<br>Constitutional Conventions.<br>CLO 2 Grasping the role of President - Powers<br>Position; Prime Minister and his relations with Co<br>of Ministers, Parliament.<br>CLO.3 Understanding the in-built up Lok Sabha<br>Rajya Sabha, Committee System and State Legislatu<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen<br>Credits<br>Theory Tutorial Total<br>3 1 4<br>Teaching Hours per week 3 1 4<br>Internal Assessment Marks 30 0 30<br>End Term Exam Marks 70 0 0<br>Max. Marks 100 0<br>Examination Time 3 hours<br>Part B- Contents of the Course<br>Instructions for Paper- Setter: The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. 7<br>compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus. 7<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.   | After completing this course, the learner will   | Development   | and Framing of Pa                              | resent Constitution.                   |  |  |  |
| Constitutional Conventions.         CLO 2 Grasping the role of President - Powers         Position; Prime Minister and his relations with Co         of Ministers, Parliament.         CLO.3 Understanding the in-built up Lok Sabha         Rajya Sabha, Committee System and State Legislatt         CLO 4 Delineating the constitutional provisions Sup         Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> Amendmen         Credits       Theory         Teaching Hours per week       3         Internal Assessment Marks       30         0       30         End Term Exam Marks       70         100       0         Examination Time       3 hours         Part B- Contents of the Course         Instructions for Paper- Setter:       The examing outcomes (CLOs) into consideration."         compulsory question by taking course learning outcomes (CLOs) into consideration."         compulsory question No. 1) will consist at least 4 Parts covering entire syllabus."         examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.   | be able to:  |   |  |  |  |  |  |
| CLO 2 Grasping the role of President - Powers<br>Position; Prime Minister and his relations with Co<br>of Ministers, Parliament.<br>CLO.3 Understanding the in-built up Lok Sabha<br>Rajya Sabha, Committee System and State Legislate<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> AmendmenCreditsTheoryTutorialTotalGreaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours1Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. "<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllabus."<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.  |  | Principles of   | the State Policy; I                            | Rule of Law; and                       |  |  |  |
| Position; Prime Minister and his relations with Co<br>of Ministers, Parliament.<br>CLO.3 Understanding the in-built up Lok Sabha<br>Rajya Sabha, Committee System and State Legislate<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42nd and 44th AmendmenCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter:<br>The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question by taking course learning outcomes (CLOs) into consideration.<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllabus.<br>cexaminee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.   |  | Constitutional  | Conventions.                                   |  |  |  |  |
| of Ministers, Parliament.CLO.3 Understanding the in-built up Lok Sabha<br>Rajya Sabha, Committee System and State Legislate<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> AmendmenCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours1Part B- Contents of the CourseInstructions for Paper- Setter:<br>Compulsory question by taking course learning outcomes (CLOs) into consideration.<br>Compulsory question No. 1) will consist at least 4 Parts covering entire syllabus.<br>Compulsory question. All questions will carry equal marks.   |  | CLO 2 Grasp   | ing the role of Pres                           | ident - Powers and                     |  |  |  |
| CLO.3 Understanding the in-built up Lok Sabha<br>Rajya Sabha, Committee System and State Legislate<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> AmendmenCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination TimeAnture the compulsory question by taking course learning outcomes (CLOs) into consideration."<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllabus."<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.   |  | Position; Prim  | e Minister and his rel                         | lations with Council                   |  |  |  |
| Rajya Sabha, Committee System and State Legislatt<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> AmendmenCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question by taking course learning outcomes (CLOs) into consideration.<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllabus.<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.  |  | of Ministers, P   | arliament.                                     |  |  |  |  |
| Rajya Sabha, Committee System and State Legislatt<br>CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> AmendmenCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter:<br>compulsory question by taking course learning outcomes (CLOs) into consideration."<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllabus."<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.  |  | CLO.3 Under   | standing the in-built                          | up Lok Sabha and                       |  |  |  |
| CLO 4 Delineating the constitutional provisions Sup<br>Court and High Court and 42 <sup>nd</sup> and 44 <sup>th</sup> AmendmenCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination TimeA pure to attempt 5 questions of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question by taking course learning outcomes (CLOs) into consideration."<br>compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus."<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.  |  |   | -  | _                                      |  |  |  |
| CreditsTheoryTutorialTotalCreditsTheoryTutorialTotal314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration.compulsory question No. 1) will consist at least 4 Parts covering entire syllabus.reaminee will be required to attempt 5 questions, selecting one question from each unit and compulsory questions will carry equal marks.   |  | •••   | •  | •                                      |  |  |  |
| CreditsTheoryTutorialTotal31413141414Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100100Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration.compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus.reaminee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.  |  |   |  |  |  |  |  |
| 314Teaching Hours per week314Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter: The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. The examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.   | Credits  |   |  |  |  |  |  |
| Internal Assessment Marks30030End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from eunit and one compulsory question by taking course learning outcomes (CLOs) into consideration. The examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.  |  |   | 1  | 4                                      |  |  |  |
| End Term Exam Marks70070Max. Marks1000100Examination Time3 hours100Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from eunit and one compulsory question by taking course learning outcomes (CLOs) into consideration.compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus.examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.   | Teaching Hours per week  | 3   | 1  | 4                                      |  |  |  |
| Max. Marks1000100Examination Time3 hours3 hoursPart B- Contents of the CourseInstructions for Paper- Setter: The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. The examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.  |  |   | 0  |  |  |  |  |
| Examination Time       3 hours         Part B- Contents of the Course         Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration.         compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus.         examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.  |  |   |  |  |  |  |  |
| Part B- Contents of the Course<br>Instructions for Paper- Setter: The examiner will set 9 questions asking two questions from e<br>unit and one compulsory question by taking course learning outcomes (CLOs) into consideration.<br>compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus.<br>examinee will be required to attempt 5 questions, selecting one question from each unit and<br>compulsory question. All questions will carry equal marks.  |  |   | 0  | 100                                    |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examiner will set 9 questions asking two questions from e unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. Compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus. Certain examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.   |  |   |  |  |  |  |  |
| unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus. examinee will be required to attempt 5 questions, selecting one question from each unit and compulsory question. All questions will carry equal marks.  |  |   |  |  |  |  |  |
|   | nit and one compulsory question by taking c<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que | ourse learning o<br>consist at lease<br>estions, selectin | outcomes (CLOs) into<br>st 4 Parts covering en | consideration. The ntire syllabus. The |  |  |  |
|   |  |   |  | <b>Contact Hours</b>                   |  |  |  |
| I Evolution & Development of Indian Constitution, Framing of Present 15   | T  | -   | , Framing of Present                           |  |  |  |  |
| Indian Constitution. Features, Preamble and Significance of Indian  | 1  |   |  |  |  |  |  |
| Constitution, Formation of new States and alteration of areas.  |  |   | 0  |  |  |  |  |
| II Indian Executive: President – Appointment, Powers and Functions, Vice-   |  |   |  | 15                                     |  |  |  |
| President – Appointment, Powers and Functions, Prime Minister -   |  |   |  |  |  |  |  |
| Appointment, Powers and functions, Council of Ministers.  |  |   |  |  |  |  |  |

DEC 1

| III             | Parliament: Lok Sabha– Composition, Functio          | - 15           |        |                        |                     |  |  |  |
|-----------------|--|----------------|--------|------------------------|---------------------|--|--|--|
|                 | Composition, Functions, Powers, The Comm             | ittee          | Syster | n - The Public         |                     |  |  |  |
|                 | Accounts Committee and Estimate Committee            |                |        |                        |                     |  |  |  |
| IV              | Judiciary: Supreme Court – organization, po          | wers           | and f  | unctions, High         | n 15                |  |  |  |
|                 | Court – organization, powers and functions, U        | Union          | -State | Relationship -         | -                   |  |  |  |
|                 | Administrative, Legislative and Financial, Judi      | icial F        | Reform | ns.                    |                     |  |  |  |
|                 |  |                |        | Contact hours          | <b>s</b> 60         |  |  |  |
|                 | Suggested Evaluation Methods                         |                |        |                        |                     |  |  |  |
|                 | Suggested Evaluati                                   | on M           | lethod | S                      |                     |  |  |  |
|                 | Suggested Evaluati<br>Internal Assessment: 30        | ion M          |        |                        | amination: 70       |  |  |  |
| > Th            | Internal Assessment: 30                              | on M<br>30     |        |                        | amination: 70<br>70 |  |  |  |
|                 | Internal Assessment: 30                              |                |        | End Term Ex<br>Theory: |                     |  |  |  |
| • Clas          | Internal Assessment: 30<br>neory                     | <b>30</b><br>5 |        | End Term Ex<br>Theory: | 70                  |  |  |  |
| • Clas<br>• Sem | Internal Assessment: 30<br>neory<br>s Participation: | <b>30</b><br>5 |        | End Term Ex<br>Theory: | 70                  |  |  |  |

#### **Recommended Books/e-resources/LMS:**

- Bombwall, K.R.: Government and Politics in India, Ambala Cantt. Modern Publications, 1981.
- D.D.Basu: Constitutional Law of India, Bombay: Prentice Hall of India.
- B.K. Gokhale: The Constitution of India and Its Working, Meerut City: Educational Publishers.
- S.C. Dube (Ed.): Public Services and Social Responsibility, New Delhi, Vikas 1979.
- Anurud Prasad: Centre and State Powers Under Indian Federation, New Delhi: Deep & Deep Publications.
- B.L. Fadia: Indian Government and Politics, Agra: Sahitya Bhawan, 1992.
- Morris-Jones, W.H.: The Government and Politics in India, Bombay: B.I. Publishing 1971.
- Palmer-Norman, D.: Elections and Political Development, New Delhi, Vikas 1976.
- Shiva Rao: The Framing of Indian Constitution, Bombay: N.M. Tripathi & Co. 1969.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 105.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 105.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 105.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 105.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | Session: 2024-25<br>et A - Introduction<br>M.A. Public A<br>I<br>Administrative | on                      |                       |
|--|---|-------------------------|-----------------------|
| Name of Programme<br>Semester<br>Name of the Course  | M.A. Public A<br>I  |                         |                       |
| Semester<br>Name of the Course   | Ι   | dministration           |                       |
| Name of the Course   | I<br>Administrative   |                         |                       |
|  | Administrative  |                         |                       |
| Course Code  | i iannibilati ve  | e Law - I               |                       |
|  | M24-PAD-106   | 5                       |                       |
| Course Type  | DEC-1   |                         |                       |
| Level of the course  | 400-499   |                         |                       |
| Pre-requisite for the course (if any)  |   |                         |                       |
| Course Learning Outcomes (CLO)   | CLO 1 Develo  | oping an understandin   | ng of Administrative  |
| After completing this course, the learner wi   | ll Law- Scope &   | Importance, Legal Ba    | usis of Modern State, |
| be able to:  |   | eparation of Powers; I  |                       |
|  |   | and Principles of Natio | 1                     |
|  |   | quire comprehensive     |                       |
|  |   | control i.e Del         | -                     |
|  |   | Ultra Virus, Droit      | 0 0                   |
|  |   | Natural Justice.        | und und               |
|  | -   | understanding the c     | hanging nature of     |
|  |   | e Tribunal: Reason for  |                       |
|  |   | ninistrative Tribunals  | · · · · ·             |
|  | Authorities.  |                         |                       |
|  |   | ing the genesis, grow   | wth and concent of    |
|  | Administrative  |                         | uthority: Central     |
|  | Administrative  | Tribunals, Income       | •                     |
|  |   | gulatory and Insuran    |                       |
|  |   | Authority (IRDA)        | 6 ,                   |
| Credits  | Theory  | Tutorial                | Total                 |
|  | 3   | 1                       | 4                     |
| Teaching Hours per week  | 3   | 1                       | 4                     |
| Internal Assessment Marks  | 30  | 0                       | 30                    |
| End Term Exam Marks  | 70  | 0                       | 70                    |
| Max. Marks   | 100   | 0                       | 100                   |
| Examination Time   | 3 hours   |                         |                       |
|  | Contents of the   |                         |                       |
| nstructions for Paper- Setter: The examination of the examination of the paper of the examination of the paper of the pape | iner will set 9 au  | uestions asking two qu  | uestions from each    |

**Instructions for Paper- Setter:** The examiner will set 9 questions asking two questions from each unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. The compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus. The examinee will be required to attempt 5 questions, selecting one question from each unit and the compulsory question. All questions will carry equal marks.

| Unit  | Topics  |              |                            | Contact Hours      |  |  |  |
|---|---|--------------|----------------------------|--------------------|--|--|--|
| Ι   | Introduction  |              |                            | 15                 |  |  |  |
|   | Administrative Law- Meaning, Nature,  | Sco          | pe & Importance,           |                    |  |  |  |
|   | Government and Administration: Legal Basi   |              |                            |                    |  |  |  |
|   | Law: Procedure, Implementation and Impact   | inistration. |                            |                    |  |  |  |
| II  | Administrative Control  |              |                            | 15                 |  |  |  |
|   | Delegated Legislation- Meaning, Need, Type  | -            | -                          |                    |  |  |  |
|   | Doctrine of Ultra Virus, Droit Administra   |              | • •                        |                    |  |  |  |
|   | Judicial Control of Administration, Rights Re   | emedie       | s writs and Principles     |                    |  |  |  |
| TTT   | and Natural Justice.  |              |                            | 1.7                |  |  |  |
| III   | Administrative Tribunals  | -            |                            | 15                 |  |  |  |
|   | Administrative Tribunal: Meaning, Structu   | -            | -                          |                    |  |  |  |
|   | Administrative Authorities and Tribunals:   |              |                            |                    |  |  |  |
|   | Income Tax Appellate Tribunals, Haryana   | Aamin        | istrative Iribunal for     |                    |  |  |  |
| IV  | Disciplinary Proceedings.<br>Administrative Appellate Authority                             |              |                            | 15                 |  |  |  |
| 1,  | Central Administrative Tribunals: Composit  | ion F        | unctions and Powers        | 10                 |  |  |  |
|   | Income Tax Appellate – Tribunals, types   |              |                            |                    |  |  |  |
|   | Authority – Telecom Regulatory Authority  |              |                            |                    |  |  |  |
|   | Regulatory And Development Authority (IRI   |              | ,,,                        |                    |  |  |  |
|   |   |              | <b>Total Contact hours</b> | 60                 |  |  |  |
|   | Suggested Evalua  | tion M       |                            |                    |  |  |  |
|   | Internal Assessment: 30   | 20           | End Term Exa               |                    |  |  |  |
|   | eory  | <u>30</u>    | > Theory:                  | 70                 |  |  |  |
|   | Participation:  | 5            | Written Exa                | amination          |  |  |  |
|   | nar/presentation/assignment/quiz/class test etc   |              |                            |                    |  |  |  |
| • M1d-  | Term Exam:  | 15           |                            |                    |  |  |  |
| <b>D</b>  | Part C-Learning   | g Reso       | ources                     |                    |  |  |  |
|   | mended Books/e-resources/LMS:   | Canto        | al Law Assault 20 D        | 1 Mati Lal Nahm    |  |  |  |
| R   | ai Jai Ram UpPADhya, Administrative Law, coad, Allahabad-2 (U.P.) 2015.                     |              |                            |                    |  |  |  |
|   | 1 .P. Jain & S. N. Jain, Principles of Administ<br>book ComPADny, Delhi Law House, New Dell |              |                            | blished by Wadhwa  |  |  |  |
|   | I.A. F, Judicial Control of Administrative Ac (1969).                                       | ction in     | n India, Oxford Clare      | ndon Press, Londor |  |  |  |
| • (   | enevra Richardson and Hazel Genn, Admin   |              |                            |                    |  |  |  |
| and alternative mechanisms of review, Oxford (England): Clarendon Press, 1994.  |   |              |                            |                    |  |  |  |
| <ul> <li>D. G.T. Williams, Administrative Law in England: The Emergence of a New Remedy, Wolfso<br/>College, Oxford Clarendon Press, London ,(1969).</li> </ul> |   |              |                            |                    |  |  |  |
|   | A.G. Griffith, Principles of Administrative I   | · ·          | th Ed.), Published by      | Pitman Publishing  |  |  |  |
| L   | incoln, United Kingdom, 1973  |              | -                          |                    |  |  |  |
|   | • A. P. Hassumani: Some Problems of Administrative Law in India, Published by Asia Publ     |              |                            |                    |  |  |  |
| H   |   |              |                            |                    |  |  |  |
| -   | Iouse, Mumbai, India, 1984.<br>Christopher Forsyth, Mark Elliott, Swati Jhave               |              |                            |                    |  |  |  |

- Christopher N. May and Allan Ides, Constitutional Law: National Power and Federalism (3rd Edition, Aspen Publishers, 2004).
- Elizabeth Giussani, Constitutional and Administrative Law (Sweet and Maxwell, 2008).
- Mahendra P. Singh, Comparative Constitutional Law (Eastern Book ComPADny, 1989).
- Neal Devins and Louis Fisher, The Democratic Constitution (Oxford University Press, 2010).
- Sudhir Krishna Swamy, Democracy and constitutionalism in India A study of the Structure Doctrine (Oxford University Press, 2009).
- Vikram David Amar, Mark Tushnet, Global Perspectives on Constitutional Law (Oxford University Press, 2009).
- Bharati on Constitutional Status of Fundamental Rights", Vol. 26 (2) South Asian Studies 299-309 (July-December 2011).
- Anne Smith, "Internationalization and Constitutional Borrowing in Drafting Bills of Rights" 60(4) International and Comparative Law Quarterly 867-894 (2011October).
- Daryl Levinson and Richard H. Pildes "Separation of Parties, Not Powers" 119(8) Harvard Law Review. 2311-2386 (2006).
- Daryl Levinson and Richard H. Pildes, "Separation of Parties, Not Powers" 119(8) Harvard Law Review 2311-2386 (2006).
- David Annoussamy, "Who Governs India?" 14 (4) South Asia Politics 18-21 (August 2011).
- David King, "Formalizing Local Constitutional Standards of Review and the Implications for Federalism" 97 (7) Virginia Law Review 1685-1726 (November 2011).
- David Staruss, "Do we Have a Living Constitution" 59 (4) Drake Law Review 973-984 (2011 Summer)
- Devi Prasad Singh, "Sovereignty, Judicial Review and Separation of Power", 7(5) Supreme Court Cases J-13 (September 2012)
- G.N. Ray, "Mass Media and Parliamentary Democracy" 31 (2) Press Council of India Review 1-10 (April 2010).

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 106. 1   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 106. 2   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 106.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 106.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-106

| DEC-1  |                  |                         |                      |  |  |  |  |
|--|------------------|-------------------------|----------------------|--|--|--|--|
| Session: 2024-25   |                  |                         |                      |  |  |  |  |
| Part   | A - Introduction | 0 <b>n</b>              |                      |  |  |  |  |
| Name of Programme  | M.A. Public A    | dministration           |                      |  |  |  |  |
| Semester I   |                  |                         |                      |  |  |  |  |
| Name of the Course         Introduction to Public Policy |                  |                         |                      |  |  |  |  |
| Course Code  | M24-PAD-107      |                         |                      |  |  |  |  |
| Course Type  | DEC-1            |                         |                      |  |  |  |  |
| Level of the course                                      | 400-499          |                         |                      |  |  |  |  |
| Pre-requisite for the course (if any)                    |                  |                         |                      |  |  |  |  |
| Course Learning Outcomes (CLO)                           | CLO 1 Unders     | standing the basic con  | cepts such as public |  |  |  |  |
| After completing this course, the learner will           | policy, policy   | v analysis, public p    | olicy process and    |  |  |  |  |
| be able to:  | governance       |                         | •                    |  |  |  |  |
|  | CLO 2 Know       | ledge of different st   | tages of the Public  |  |  |  |  |
|  |                  | in terms of theoretical | 0                    |  |  |  |  |
|  | process          |                         |                      |  |  |  |  |
|  | 1                | essary competence to    | o undertake policy   |  |  |  |  |
|  | Implementation   | • 1                     | o undertake poincy   |  |  |  |  |
|  | -                | y Evaluation –Conce     | nt Techniques and    |  |  |  |  |
|  | •                | and Policy Outcomes.    | pi, reciniques and   |  |  |  |  |
| Cradita  | • •              | Tutorial                | Total                |  |  |  |  |
| Credits  | Theory           | 1 0101101               | Total                |  |  |  |  |
|  | 3                | 1                       | 4                    |  |  |  |  |
| Teaching Hours per week                                  | 3                | 1                       | 4                    |  |  |  |  |
| Internal Assessment Marks                                | 30               | 0                       | 30                   |  |  |  |  |
| End Term Exam Marks<br>Max. Marks                        | 70<br>100        | 0 0                     | 70<br>100            |  |  |  |  |
| Examination Time   | 3 hours          | 0                       | 100                  |  |  |  |  |
|  | Contents of the  | Course                  |                      |  |  |  |  |
| Instructions for Paper- Setter: The examin               |                  |                         | lastions from each   |  |  |  |  |
| unit and one compulsory question by taking co            |                  |                         |                      |  |  |  |  |
| compulsory question (Question No. 1) will                | consist at leas  | t 4 Parts covering er   | tire syllabus. The   |  |  |  |  |
| examinee will be required to attempt 5 que               |                  |                         |                      |  |  |  |  |
| compulsory question. All questions will carry            |                  |                         |                      |  |  |  |  |
| Unit To  | opics            |                         | Contact Hours        |  |  |  |  |
| I Introduction   |                  |                         | 15                   |  |  |  |  |
| Public Policy- Meaning, Nature, S                        | cope and Impo    | ortance, Evolution of   |                      |  |  |  |  |
| Public Policy Sciences, Public Polic                     | y and Public Ac  | dministration           |                      |  |  |  |  |
| II Theories And Public Policy Makin                      | 0                |                         | 15                   |  |  |  |  |
| Perspectives of Policy Making Proc                       | cess, Theories a | and Models of Public    |                      |  |  |  |  |
| Policy Making (Group Theoretic                           | , Elite, Increa  | mental, Institutional,  |                      |  |  |  |  |
| Rational, Game Theoretic and Syste                       | em Theoretic M   | Iodel), Institutions of |                      |  |  |  |  |
| Policy Making Process                                    |                  |                         |                      |  |  |  |  |

| TTT  |                |                         | 1.7                 |
|--|----------------|-------------------------|---------------------|
| III Policy Implementation  |                |                         | 15                  |
| Policy Implementation- Concept, Policy Imp   |                |                         |                     |
| Techniques, Policy Implementations- Problem  | s and          | issues                  | 1.5                 |
| IV Policy Evaluation   |                |                         | 15                  |
| Policy Evaluation –Concept, Policy Evaluation                                      | tion-          | Techniques, Policy      |                     |
| Impact and Policy Outcomes   |                |                         |                     |
|  |                | Total Contact hours     | 60                  |
| Suggested Evaluati   | on N           |                         |                     |
| Internal Assessment: 30  |                | End Term Exa            |                     |
| > Theory   | 30             | > Theory:               | 70                  |
| Class Participation:   | 5              | Written Exa             | mination            |
| • Seminar/presentation/assignment/quiz/class test etc.:                            | 10             |                         |                     |
| • Mid-Term Exam:   | 15             |                         |                     |
| Part C-Learning  | Resc           | ources                  |                     |
| Recommended Books/e-resources/LMS:   |                |                         |                     |
| • Anderson J.E. (2006) Public Policy Making: An                                    | Intro          | duction. Boston. Hough  | nton.               |
| • Bardach, Eugene (1977) The Implementation (                                      |                | U U                     |                     |
| Law, Cambridge, MA: MIT  | Juine          | . What Happens The      |                     |
| • Bergerson, Peter J. (ed.), (1991), Teaching P                                    | ublic          | Policy: Theory Rese     | earch and Practice  |
| Westport, RI, Greenwood Press.   | uone           | roney. meory, nese      | aren and Tractice,  |
| <ul> <li>Birkland Thomas A., (2005), An Introduction to</li> </ul>                 | The            | Policy Process. Theor   | ies Concents And    |
| Models of Public Policy Making Armonk; M.E.  |                |                         | ies, concepts, And  |
|  | -              |                         | alucia Homowood     |
| • Brewer, Gary D., and Peter de Leon (1983), Th<br>IL: The Dorsey Press.           | e roi          | indations of Foncy An   | arysis, moniewoou,  |
|  |                | ing Freemaning and W    | Islfana Narry Varls |
| • Dahl, Robert and Charles Lindblom, (1976),<br>Harper                             | Politi         | ics, Economics and w    | elfare, New York    |
| • Dror, Y. (1989), Public Policy Making Re-exami                                   | ned.           | 2nd ed., San Francisco. | Chandler            |
| • Dye Thomas (2008), Understanding Public Polic                                    |                |                         |                     |
| • Hill Michael, (2005), The Public Policy Process,                                 |                | 01                      |                     |
| • Howlett, Michael, and M. Ramesh (1995) Stud                                      |                |                         |                     |
| Subsystems, OUP, Toronto.  | .,             | ruone roney, roney      | cycles and I oney   |
| <ul> <li>Jones, C.O, (1970): An Introduction to the Study</li> </ul>               | of P           | ublic Policy Relmont    | Prentice Hall       |
| <ul> <li>Learner, D. and H.D. Lasswell (eds.), (195</li> </ul>                     |                | •                       |                     |
| • Learner, D. and H.D. Lasswein (eds.), (195<br>University Press.                  | ı <i>)</i> , 1 | ne roncy sciences,      | Stanioru, Stanioru  |
| •  |                | liou making Drocoss ?   | an ad Now Jamaar    |
| <ul> <li>Lindblom, C.E., and E.J, Woodhouse, (1993), The Prentice Hall.</li> </ul> |                | mey making process, 5   | es eu. mew jersey., |
|  |                | a Madala and Caree      | nta. An Anthalas    |
| McCool Daniel C. (ed.) (1995) Public Policy The Null Properties Hell               | leori          | es, woders, and Conce   | pis: An Anthology,  |
| NJ; Prentice Hall.   | ~              |                         |                     |
| • Moran Mitchel and Robert Goodin, (2006), Th                                      | e Ox           | tord Handbook of Pul    | blic Policy, Oxford |
| University Press, New York.  |                |                         | 1 ~                 |
| • Nachmias, David, (1979), Public Policy Evalua                                    | tion:          | Approaches and Metho    | ods, New York: St.  |
| Martin's Press.  |                |                         |                     |
| • Jay M. Shafritz (ed.) (1998), International Ency                                 | clop           | edia of Public policy a | nd Administration,  |
| Westview Press.  |                |                         |                     |

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 107.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 107.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 107.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 107.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-107

| ]   | DEC-1   |  |  |  |  |  |
|---|---|--|--|--|--|--|
| Se  | ssion: 2024-25  |  |  |  |  |  |
| Part A - Introduction   |   |  |  |  |  |  |
| Name of Programme   | M.A. Public A   | dministration  |  |  |  |  |
| Semester  | II  |  |  |  |  |  |
| Name of the Course  | Public Admini   | stration & Computer A  | Applications   |  |  |  |
| Course Code   | M24-PAD-108   | 3  |  |  |  |  |
| Course Type   | DEC-1   |  |  |  |  |  |
| Level of the course   | 400-499   |  |  |  |  |  |
| Pre-requisite for the course (if any)   |   |  |  |  |  |  |
| Pre-requisite for the course (if any)Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:CLO 1 Developing an understanding of Management<br>through Information System, Decision-Making and Re<br>of Computer Technology in Development a<br>Maintenance of MIS.CLO 2 To acquire comprehensive knowledge of Ba<br>Administrative Model of Computer Syste<br>Classification of Computers and Hardware vs. Software<br>CLO 3 To understanding the changing nature<br>Functions of an Operating System, Introduction to M<br>windows and Word Processing,<br>CLO 4 Grasping the genesis, growth and concept<br>Using MS-Excel, Graphs & Charts and Functions li<br>Statistical. |   |  |  |  |  |  |
| Credits   | Theory  | Tutorial   | Total  |  |  |  |
| <b>T</b>  | 3   | 1  | 4  |  |  |  |
| Teaching Hours per week   | 3   | 1  | 4  |  |  |  |
| Internal Assessment Marks<br>End Term Exam Marks  | <u>30</u><br>70   | 0 0  | <u> </u>   |  |  |  |
| Max. Marks  | 100   | 0  | 100  |  |  |  |
| Examination Time  | 3 hours   | 0  | 100  |  |  |  |
|   | ontents of the  | e Course   |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry  | er will set 9 qu<br>ourse learning o<br>consist at leas<br>stions, selectin<br>equal marks. | uestions asking two qu<br>outcomes (CLOs) into<br>at 4 Parts covering er | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |
|   | pics  |  | Contact Hours  |  |  |  |
| I Meaning, Nature, Need, Role, E<br>Information System. Relatedness of<br>Management Functions and Decisio<br>special emphasis in Reporting System  | f MIS with Ma<br>n-Making. Con  | anagement Activities.<br>nponents of MIS with                            | 15   |  |  |  |

|       | Data Base. Data and Data Processing O               | perat     | ion, Data Base vs.        |                    |
|-------|---|-----------|---------------------------|--------------------|
|       | Information System. Role of Computer Techn          | ology     | in Development and        |                    |
|       | Maintenance of MIS.                                 |           |                           |                    |
| II    | Introduction to Computers: A General Model          | 15        |                           |                    |
|       | description of Various Components; Input/C          | Dutpu     | t Devices; Types of       |                    |
|       | Auxiliary storage, Data Storage on dif              |           | • 1                       |                    |
|       | Classification of Computers on Chronology           |           |                           |                    |
|       | Hardware vs. Software, Types of Software            |           | -                         |                    |
|       | Computers; Steps in Problem Solving on Com          |           |                           |                    |
| III   | Introduction to Operating System: Functions         |           | 1 0 5                     | 15                 |
|       | Types of Operating System. Introduction to I        |           |                           |                    |
|       | to Word Processing, Word Processing Concer          |           | eneral Characteristics    |                    |
|       | of Word Processing PADckages; Using MS W            | ord.      |                           |                    |
| IV    | Introduction to Spread Sheet: Data Organisat        | ion (     | Concepts; Using MS-       | 15                 |
|       | Excel. Data Organization Concepts, Graphs &         | c Cha     | rts, Various Types of     |                    |
|       | Functions like Statistical, Mathematical &          | Fin       | ancial Function etc.      |                    |
|       | Creating Spread-Sheets on the basis of Sir          | nple      | Formulas, Computer        |                    |
|       | Application in Public Administration with Sp        | ecial     | Reference to Record       |                    |
|       | Keeping, Research and Communication.                |           |                           |                    |
|       | Concentral Freehood                                 | N/        | Total Contact hours       | 60                 |
|       | Suggested Evaluati                                  | on IV     |                           |                    |
|       | Internal Assessment: 30                             | 20        | End Term Exa              |                    |
|       | heory   | <b>30</b> | > Theory:                 | 70                 |
|       | ss Participation:                                   | 5         | Written Exa               | amination          |
|       | ninar/presentation/assignment/quiz/class test etc.: |           |                           |                    |
| • M10 | I-Term Exam:  | 15        |                           |                    |
| D     | Part C-Learning                                     | Resc      | ources                    |                    |
|       | nmended Books/e-resources/LMS:                      |           |                           | 1 ' D              |
|       | Gear, C. Williams: Computer Organisation and        |           | gramming with an En       | nphasis on Persona |
|       | Computer (IV Ed.), New York, McGraw Hill 198        |           |                           |                    |
|       | P.K.Sinha, Computer Fundamentals, BPB, 3rd E        |           | 11.11                     |                    |
|       | R.K. Taxali: PC Software Made Simple, Tata Mo       |           |                           |                    |
|       | Saxena & Steyer: Basic principles of Data Proces    | 0         |                           |                    |
|       | Murdic, Ross, Management Information System,        | Pren      | tice Hall of India, lates | st Edition         |
| •     | P.K.Sinha, Foundations of Computing, BPB            |           |                           |                    |

P.K.Sinna, Foundations of Computing, BPB
S.K.Bajendra, Computer Today, Galgotia Publishers.

|                 | Mapping Matrix of Course M24-1 AD-100 |      |      |      |      |      |      |      |      |  |
|-----------------|---------------------------------------|------|------|------|------|------|------|------|------|--|
| Course Learning | PLO1                                  | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |
| Outcomes        |                                       |      |      |      |      |      |      |      |      |  |
| M24-PAD-108.1   | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
|                 |                                       |      |      |      |      |      |      |      |      |  |
| M24-PAD-108.2   | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
|                 |                                       |      |      |      |      |      |      |      |      |  |
| M24-PAD-108.3   | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
|                 |                                       |      |      |      |      |      |      |      |      |  |

| M24-PAD-108. 4 | 3 | 3 | 2 | 3 | 3 | 3    | 3 | 3 | 3 |
|----------------|---|---|---|---|---|------|---|---|---|
| Average        | 3 | 3 | 2 | 3 | 3 | 2.25 | 3 | 3 | 3 |

| Seminar   |   |  |  |  |  |  |  |
|---|---|--|--|--|--|--|--|
| Sessio  | n: 2024-25  |  |  |  |  |  |  |
| Name of the Programme   | M.A. Public Administration  |  |  |  |  |  |  |
| Semester  | I   |  |  |  |  |  |  |
| Name of the Course  | Seminar   |  |  |  |  |  |  |
| Course Code   | M24-PAD-109   |  |  |  |  |  |  |
| Course Type:<br>(CC/DEC/PC/Seminar/CHM/OEC/EEC)   | Seminar   |  |  |  |  |  |  |
| Level of the course   | 400-499   |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to: | CLO-1: Be familiar with the types and nature of<br>the Administrative evidences and sources<br>pertaining to Indian Administrative Culture.<br>CLO-2: Learn how to collect and select the data<br>from evidences and sources pertaining to<br>Administrative Institutes.<br>CLO-3: Use and interpret the data collected from<br>Administrative evidences and sources pertaining<br>to the problems of the study.<br>CLO-4: Demonstrate the ability to write<br>monograph/Paper based on the data collected and<br>selected from evidences and sources pertaining to<br>Administrative Institutes. |  |  |  |  |  |  |
| Credits   |   |  |  |  |  |  |  |
|   | 2   |  |  |  |  |  |  |
| Teaching Hours per week   | 2   |  |  |  |  |  |  |
| Max. Marks  | 50  |  |  |  |  |  |  |
| Internal Assessment Marks   | 0   |  |  |  |  |  |  |
| End Term Exam Marks   | 50  |  |  |  |  |  |  |
| Examination Time  | 1 hour  |  |  |  |  |  |  |

**Instructions for Examiner:** Evaluation of the seminar will be done by the internal examiner( on the PADrameters as decided by staff council of the Department. There will be no extern examination/viva-voce examination.

|          |      | Mapping Matrix of CourseM24-PAD-109 |      |      |      |      |      |      |      |  |  |
|----------|------|-------------------------------------|------|------|------|------|------|------|------|--|--|
| Course   | PLO1 | PLO2                                | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |  |
| Learning |      |                                     |      |      |      |      |      |      |      |  |  |
| Outcomes |      |                                     |      |      |      |      |      |      |      |  |  |
| M24-PAD- | 3    | 3                                   | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |
| 109.1    |      |                                     |      |      |      |      |      |      |      |  |  |
| M24-PAD- | 3    | 3                                   | 3    | 3    | 3    | 3    | 3    | 3    | 3    |  |  |
| 109.2    |      |                                     |      |      |      |      |      |      |      |  |  |
| M24-PAD- | 3    | 3                                   | 2    | 3    | 3    | 3    | 3    | 3    | 3    |  |  |
| 109.3    |      |                                     |      |      |      |      |      |      |      |  |  |
| M24-PAD- | 3    | 3                                   | 3    | 3    | 3    | 3    | 3    | 3    | 3    |  |  |

| 109.4        |   |                      |                      |                     |   |                      |                     |                  |                      |   |
|--------------|---|----------------------|----------------------|---------------------|---|----------------------|---------------------|------------------|----------------------|---|
| Average      | 3   | 3                    | 2.50                 | 3                   | 3   | 2.75                 | 3                   | 3                | 3                    |   |
|              |   |                      |                      |                     | CC-5  |                      |                     |                  |                      |   |
|              |   |                      |                      | Se                  | sion: 20  | 24-25                |                     |                  |                      |   |
|              |   |                      |                      |                     | A - Intr  |                      | 1                   |                  |                      |   |
| Name of Pro  | gramme  | e                    |                      |                     |   | blic Adn             |                     | ion              |                      |   |
| Semester     | 0   |                      |                      |                     | II  |                      |                     |                  |                      |   |
| Name of the  | e Course  | e                    |                      |                     | Public P  | ersonnel             | Admini              | stration i       | in India,            | U.K., U.S.A.  |
|              |   |                      |                      |                     | & Franc   | -                    |                     |                  |                      |   |
| Course Cod   | le  |                      |                      |                     | M24-PA  | D-201                |                     |                  |                      |   |
| Course Typ   |   |                      |                      |                     | CC-5  |                      |                     |                  |                      |   |
| Level of the | course  |                      |                      |                     | 400-499   |                      |                     |                  |                      |   |
| Pre-requisit | re-requisite for the course (if any)                      |                      |                      |                     |   |                      |                     |                  |                      |   |
| Course Lean  |   |                      |                      | ner will            | CLO 1   | Conc                 | eptual              | clarity          | of Pu                | blic personr  |
| be able to:  | fter completing this course, the learner wi<br>e able to: |                      |                      |                     | Adminis   | tration, i           | ts issues           | , career         | systems              | and other terr  |
|              |   |                      |                      |                     | covering  | , various            | aspects             | of perso         | nnel adn             | ninistration  |
|              |   |                      |                      |                     | CLO 2   | Detailed             | underst             | anding o         | of the P             | ublic personr   |
|              |   |                      |                      |                     | system of the Indian personnel administration         |                      |                     |                  |                      |   |
|              |   |                      |                      |                     | CLO 3 Learning of basic principles, Challenges of     |                      |                     |                  |                      |   |
|              |   |                      |                      |                     | Administrative Structure and Principles of USA Public |                      |                     |                  |                      |   |
|              |   |                      |                      |                     | Personnel System                                      |                      |                     |                  |                      |   |
|              |   |                      |                      |                     | CLO 4 Critical understanding of issues like UK Publi  |                      |                     |                  |                      |   |
|              |   |                      |                      |                     | CLO 4   | Critical             | understa            | nding of         | 1ssues               | like UK Pub   |
|              |   |                      |                      |                     | Personn   | el Syste             | m and               | l proces         | ses and              | l Civil Servi   |
|              |   |                      |                      |                     | Reforms   |                      |                     |                  |                      |   |
| Credits      |   |                      |                      |                     | Theo  | orv                  | Tut                 | orial            |                      | Total   |
|              |   |                      |                      |                     | 3   | -                    |                     | 1                |                      | 4   |
| Teaching H   | lours pe  | r week               |                      |                     | 3   |                      |                     | 1                |                      | 4   |
| Internal Ass | 1   |                      |                      |                     | 3   |                      |                     | 0                |                      | 30  |
| End Term E   |   | arks                 |                      |                     | 7   |                      |                     | 0                |                      | 70  |
| Max. Marks   |   |                      |                      |                     | 10  | 00                   |                     | 0                |                      | 100   |
| Examination  | n Time  |                      |                      |                     | 3 ho  |                      |                     |                  |                      |   |
|              |   |                      | Pa                   | rt B- C             | ontents   | of the C             | Course              |                  |                      |   |
| unit and one | compuls question  | sory ques<br>(Questi | stion by t<br>on No. | aking co<br>1) will | ourse lea<br>consist                                  | rning ou<br>at least | tcomes (<br>4 Parts | CLOs) i covering | nto cons<br>g entire | ons from each<br>sideration. The<br>syllabus. The<br>unit and the |

109.4

|        | ory question. All questions will carry equal mar   | ks.                  |                            |                      |  |  |
|--------|--|----------------------|----------------------------|----------------------|--|--|
| Unit   | Topics   |                      |                            | <b>Contact Hours</b> |  |  |
| Ι      | Public Personnel Administration – Conce<br>Significance. Bureaucracy: Meaning, Conce<br>and Its Role in Modern Society. Public Servic<br>Modern Society.   | Types, Recent Trends | 15                         |                      |  |  |
| II     | Personnel System in India with reference to: R<br>Training, Promotion, Service Conditions<br>Disciplinary Actions and Removal and App<br>Central Administrative Tribunals.   | 15                   |                            |                      |  |  |
| III    | Personnel System in UK with reference to R<br>Training, Promotion, Conduct Rules, Disciplin<br>Appeals and Retirement Benefits. Whitleylism  | 15                   |                            |                      |  |  |
| IV     | IV<br>Personnel System in France and USA with Reference to Recruitment,<br>Classification, Training, Promotion, Disciplinary Actions; Removal; and<br>Appeals and Retirement Benefits. Political Rights and Rights to Strike<br>of Civil Servants in USA & France. |                      |                            |                      |  |  |
|        |  |                      | <b>Total Contact Hours</b> | 60                   |  |  |
|        | Suggested Evaluati   | on N                 |                            |                      |  |  |
|        | Internal Assessment: 30  |                      | End Term Exa               |                      |  |  |
| > Th   |  | 30                   | > Theory:                  | 70                   |  |  |
|        | s Participation:   | 5                    | Written Exa                | amination            |  |  |
| • Sem  | inar/presentation/assignment/quiz/class test etc.:   | 10                   |                            |                      |  |  |
| • Mid- | Term Exam:   | 15                   |                            |                      |  |  |
|        | Part C-Learning  | Reso                 | ources                     |                      |  |  |
| Recom  | mended Books/e-resources/LMS:  |                      |                            |                      |  |  |
|        | Prof. Rajesh Kumar Bhatt & Dr. Jyoti Bhatt (20<br>J.K., U.S.A, & France, R.K. Publisher, Coimbat   |                      |                            | ive System in India  |  |  |
|        | Armstrong, Michael (2007), A Handbook of H<br>PADge, London.   | luma                 | n Resource Managem         | ent Practice, Koga   |  |  |
|        | AswathapPAD K. (2013) Human Resource Mar<br>Delhi  | nager                | nent: Text and Cases,      | McGraw Hill, Nev     |  |  |
| • I    | Farazmand, Ali (1994), Handbook of Bureaucrac  | y, Ta                | ylor & Francis, New Y      | York                 |  |  |
| • I    | Flippo Edvin B., (1976), Principles of Personnel   | Mana                 | agement, McGraw-Hil        | 1                    |  |  |
|        | Goel, S.L.& Rajneeesh, Shalini(2003), Public I<br>Delhi  | Perso                | nnel Administration, l     | Deep & Deep, Nev     |  |  |
| • (    | Government of India, Second ARC, Tenth Report  | on 'l                | Refurbishing of Person     | nel Administration   |  |  |
| • J    | ack Robin, et al (eds) (1994), Handbook of Pub<br>New York.  |                      | -                          |                      |  |  |
|        | ain, R.B.(1994), Aspects of Personnel Administ   | ratio                | n, IIPAD, New Delhi        |                      |  |  |
| • 1    | Maheswari Sriram (2005), Public Administratio<br>University Press, New Delhi   |                      |                            | vil Service, Oxfor   |  |  |

- Naff, Katherine C, Norma M. Riccucci, (2014) personnel Management in Government: Politics and Process( Seventh Edition), CRC, Taylor &" Francis, New York.
- Riccucci ,Norma(2007), Public Personnel Administration and Labor Relations, M.E. Sharpe, New York.
- Shafritzjay M et.al. (2001), Personnel Management in Government, Marcel Dekker, New York.
- Stahl O. Glenn (1983), Public Personnel Administration, Harper & Row.
- Tead , Ordway (1920), Personnel Administration, University of California Libraries.
- C.M. Jain, H.C. Sharma and A.S. Rathod, Research Publications, 89 Tripolia Bazar, Jaipur, 2014

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 201.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 201.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 201.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 201.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|   | CC-6   |                         |                       |  |  |
|---|--|-------------------------|-----------------------|--|--|
| Se  | ession: 2024-25                                  |                         |                       |  |  |
| Part  | A - Introducti                                   | on                      |                       |  |  |
| Name of Programme   | M.A. Public A                                    | dministration           |                       |  |  |
| Semester  | II   |                         |                       |  |  |
| Name of the Course  | Public Policy:                                   | Models & Analysis       |                       |  |  |
| Course Code   | M24-PAD-202                                      |                         |                       |  |  |
| Course Type   | CC-6   |                         |                       |  |  |
| Level of the course   | 400-499  |                         |                       |  |  |
| Pre-requisite for the course (if any)   |  |                         |                       |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will            | CLO 1 Unders                                     | tanding the basic con   | cepts such as public  |  |  |
| be able to:   |  | analysis, public p      | policy process and    |  |  |
|   | governance                                       |                         |                       |  |  |
|   | CLO 2 Know                                       | ledge of different s    | tages of the Public   |  |  |
|   | policy process                                   | in terms of theoretical | l formulation and the |  |  |
|   | process  |                         |                       |  |  |
|   | CLO 3 Necessary competence to undertake policy   |                         |                       |  |  |
|   | Implementation                                   | n analysis              |                       |  |  |
|   | CLO 4 Policy Evaluation -Concept, Techniques and |                         |                       |  |  |
|   | Policy Impact and Policy Outcomes.               |                         |                       |  |  |
| Credits   | Theory   | Tutorial                | Total                 |  |  |
|   | 3  | 1                       | 4                     |  |  |
| Teaching Hours per week   | 3  | 1                       | 4                     |  |  |
| Internal Assessment Marks   | 30   | 0                       | 30                    |  |  |
| End Term Exam Marks   | 70   | 0                       | 70                    |  |  |
| Max. Marks  | 100  | 0                       | 100                   |  |  |
| Examination Time  | 3 hours  |                         |                       |  |  |
| Part B- (   | Contents of the                                  | Course                  |                       |  |  |
| Instructions for Paper- Setter: The examin  |  |                         |                       |  |  |
| unit and one compulsory question by taking c  |  |                         |                       |  |  |
| compulsory question (Question No. 1) will   |  |                         |                       |  |  |
| examinee will be required to attempt 5 que<br>compulsory question. All questions will carry |  | g one question from     | each unit and the     |  |  |
|   | opics  |                         | Contact Hours         |  |  |
| T   | ohics  |                         | 15                    |  |  |
| riouels of I upite I oney I   | provoment Ich                                    | n Dowley A Theory of    |                       |  |  |
| Vilfredo Pareto: Optimality and Imp   |  |                         |                       |  |  |
| Justice, Gabriel Almond: Interest A   | Aggregation and                                  | i Articulation, Harold  |                       |  |  |
| Lasswell: Policy Sciences   |  |                         |                       |  |  |

| тт     |  | 15                  |  |  |  |  |  |  |
|--------|--|---------------------|--|--|--|--|--|--|
| II     | Models of Public Policy-II   | 15                  |  |  |  |  |  |  |
|        | Yehezkel Dror: Meta Policy, Charles Lindblom: Incrementalism,              |                     |  |  |  |  |  |  |
|        | William Niskanen: Budget Maximizing Model, Elinor Ostrom:                  |                     |  |  |  |  |  |  |
|        | Institutional Rational Choice, Amartya Sen: Development as Freedom         |                     |  |  |  |  |  |  |
| III    | Approaches to Public Policy Analysis                                       | 15                  |  |  |  |  |  |  |
|        | The Process Approach, The Logical Positivist Approach, The                 |                     |  |  |  |  |  |  |
|        | Phenomenological Approach, The Participatory Approach and                  |                     |  |  |  |  |  |  |
|        | Normative Approach   |                     |  |  |  |  |  |  |
| IV     | Globalization and Public Policy  | 15                  |  |  |  |  |  |  |
|        | Global Policy Process, Transnational Actors: Impact on Public Policy       |                     |  |  |  |  |  |  |
|        | Making, Impact of Globalization on Policy Making                           |                     |  |  |  |  |  |  |
|        | Total Contact Hours  | 60                  |  |  |  |  |  |  |
|        | Suggested Evaluation Methods   | 00                  |  |  |  |  |  |  |
|        | Internal Assessment: 30 End Term Exa                                       | mination: 70        |  |  |  |  |  |  |
| > Th   |  | 70                  |  |  |  |  |  |  |
|        | s Participation: 5 Written Exa   |                     |  |  |  |  |  |  |
|        | 1  |                     |  |  |  |  |  |  |
|        | inar/presentation/assignment/quiz/class test etc.: 10                      |                     |  |  |  |  |  |  |
| • Mid- | -Term Exam: 15   |                     |  |  |  |  |  |  |
|        | Part C-Learning Resources  |                     |  |  |  |  |  |  |
| Recom  | mended Books/e-resources/LMS:  |                     |  |  |  |  |  |  |
| • 1    | Anderson J.E. (2006) Public Policy Making: An Introduction, Boston, Houg   | hton.               |  |  |  |  |  |  |
| • ]    | Bardach, Eugene (1977) The Implementation Game: What Happens Afte          | r a Bill Becomes    |  |  |  |  |  |  |
|        | Law, Cambridge, MA: MIT  |                     |  |  |  |  |  |  |
|        | Bergerson, Peter J. (ed.), (1991), Teaching Public Policy: Theory, Res     | earch and Practice  |  |  |  |  |  |  |
|        | Westport, RI, Greenwood Press.   |                     |  |  |  |  |  |  |
|        | Birkland Thomas A., (2005), An Introduction to The Policy Process: Theo    | ries Concepts And   |  |  |  |  |  |  |
|        |  | ries, Concepts, And |  |  |  |  |  |  |
|        | Models of Public Policy Making Armonk; M.E. Sharpe.                        | 1 ' TT 1            |  |  |  |  |  |  |
|        | Brewer, Gary D., and Peter de Leon (1983), The Foundations of Policy And   | nalysis, Homewood   |  |  |  |  |  |  |
|        | L: The Dorsey Press.   |                     |  |  |  |  |  |  |
|        | Dahl, Robert and Charles Lindblom, (1976), Politics, Economics and V       | Welfare, New Yorl   |  |  |  |  |  |  |
| 1      | Harper   |                     |  |  |  |  |  |  |
| • ]    | Dror, Y. (1989), Public Policy Making Re-examined, 2nd ed., San Francisco  | , Chandler          |  |  |  |  |  |  |
| • ]    | Dye Thomas (2008), Understanding Public Policy Singapore, Pearson Educa    | ation.              |  |  |  |  |  |  |
| • 1    | Hill Michael, (2005), The Public Policy Process, Harlow, UK, Pearson Educ  | ation 5th Edition.  |  |  |  |  |  |  |
|        | Howlett, Michael, and M. Ramesh (1995) Studying Public Policy, Policy      |                     |  |  |  |  |  |  |
|        | Subsystems, OUP, Toronto.  |                     |  |  |  |  |  |  |
|        | ones, C.O, (1970): An Introduction to the Study of Public Policy, Belmont, | Prentice Hall       |  |  |  |  |  |  |
|        | · · · · ·  |                     |  |  |  |  |  |  |
|        | Learner, D. and H.D. Lasswell (eds.), (1951), The Policy Sciences,         | Stamoru, Stamor     |  |  |  |  |  |  |
|        | Jniversity Press.  | <b>1</b> 1 1 7      |  |  |  |  |  |  |
|        | Lindblom, C.E., and E.J, Woodhouse, (1993), The Policy making Process, 2   | bes ed. New Jersey. |  |  |  |  |  |  |
|        | Prentice Hall.   |                     |  |  |  |  |  |  |
| • 1    | McCool Daniel C. (ed.) (1995) Public Policy Theories, Models, and Conce    | epts: An Anthology  |  |  |  |  |  |  |
| 1      | NJ; Prentice Hall.   |                     |  |  |  |  |  |  |
| • 1    | Moran Mitchel and Robert Goodin, (2006), The Oxford Handbook of Pu         | blic Policy, Oxford |  |  |  |  |  |  |
|        | Jniversity Press, New York.  | <b>.</b> .          |  |  |  |  |  |  |
|        |  |                     |  |  |  |  |  |  |

- Nachmias, David, (1979), Public Policy Evaluation: Approaches and Methods, New York: St. Martin's Press.
- Jay M. Shafritz (ed.) (1998), International Encyclopedia of Public policy and Administration, Westview Press.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 202. 1   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 202. 2   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 202.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 202. 4   |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | CC-7   |                         |                                       |  |  |
|--|--|-------------------------|---------------------------------------|--|--|
|  | ssion: 2024-25   |                         |                                       |  |  |
|  | A - Introduction   |                         |                                       |  |  |
| Name of Programme  | M.A. Public Ad   | dministration           |                                       |  |  |
| Semester   | II   |                         |                                       |  |  |
| Name of the Course   | Labour Welfare   | e Administration        |                                       |  |  |
| Course Code  | M24-PAD-203  |                         |                                       |  |  |
| Course Type  | CC-7   |                         |                                       |  |  |
| Level of the course  | 400-499  |                         |                                       |  |  |
| Pre-requisite for the course (if any)  |  |                         |                                       |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will | CLO 1 Will   | be equipped with the    | e knowledge and                       |  |  |
| be able to:  | conceptual clar  | ity of Evolution, In    | nportance,                            |  |  |
|  | International,   | and Labour Welfa        | re and Labour                         |  |  |
|  | Administration   |                         |                                       |  |  |
|  | CLO 2 Knowledge about the Approaches<br>Organisation and Working of State Labour |                         |                                       |  |  |
|  | Department and Directorate of Labour. Dispute                                    |                         |                                       |  |  |
|  | Settlement: Machinery at District, Factory and Plant                             |                         |                                       |  |  |
|  | levels.  |                         |                                       |  |  |
|  | CLO 3 Knowledge of different Development Machinery                               |                         |                                       |  |  |
|  |  | tory and Plant levels.  | · · · · · · · · · · · · · · · · · · · |  |  |
|  | CLO 4 Clari  | ty re-administrative s  | ystems and thei                       |  |  |
|  | accountability   | mechanisms of Worke     | rs Participation in                   |  |  |
|  | Management.  |                         | -                                     |  |  |
| Credits  | Theory   | Tutorial                | Total                                 |  |  |
|  | 3  | 1                       | 4                                     |  |  |
| Teaching Hours per week  | 3  | 1                       | 4                                     |  |  |
| Internal Assessment Marks  | 30   | 0                       | 30                                    |  |  |
| End Term Exam Marks  | 70   | 0                       | 70                                    |  |  |
| Max. Marks   | 100  | 0                       | 100                                   |  |  |
| Examination Time   | 3 hours  |                         |                                       |  |  |
| Part B- C  | Contents of the  | Course                  |                                       |  |  |
| Instructions for Paper- Setter: The examin                                       |  |                         | stions from each                      |  |  |
| unit and one compulsory question by taking c                                     | ourse learning of  | outcomes (CLOs) into co | onsideration. The                     |  |  |
| compulsory question (Question No. 1) will  | consist at least   | t 4 Parts covering enti | re syllabus. The                      |  |  |

|                 | e will be required to attempt 5 questions, selecting one question from   | each unit and the |
|-----------------|--|-------------------|
| Compuls<br>Unit | ory question. All questions will carry equal marks. Topics   | Contact Hours     |
| I               | INTRODUCTION   | 15                |
|                 | Meaning, Nature, Scope and Principles of Labour Welfare and Labour<br>Administration. Theories of Labour Welfare. Labour Policy in India.<br>Five Year Plans and Labour Welfare in India. Labour Welfare with<br>Special Reference to the Study of Worker's Education and Training,<br>Housing Schemes and Health. |                   |
| II              | ORGANISATIOAL MACHINERY  | 15                |
|                 | Ministry of Labour, Government of India – Organisation and Functions.<br>National Commission on Labour Organisation: Powers and functions.<br>Organisation and Working of State Labour Department and Directorate<br>of Labour. Dispute Settlement: Machinery at District, Factory and Plant<br>levels.            |                   |
| III             | INSTITUTIONAL SET-UP   | 15                |
|                 | Labour Welfare Officer its – Powers, Functions, Status and Role. Trade<br>Union – Brief History, Organisation and Role. Workers Participation in<br>Management. Main Recommendations of National Commission on<br>Labour (with Special Reference to Labour Welfare), ILO and Labour<br>Welfare in India.           |                   |
| IV              | LABOUR LEGISLATIONS  | 15                |
|                 | Labour Legislation in India with special reference to the Study of the Main Provisions of the following legislations and their Administrative Problems.  |                   |
|                 | <ul> <li>a) Factories Act 1948; Industrial Disputes 1947;</li> <li>b) Trade Unions Act 1926;</li> <li>c) Main Provisions and Administrative Problems of: Payment of Wages Act, 1936;</li> </ul>  |                   |
|                 | d) Employees State Insurance Act, 1948;  |                   |
|                 | e) Employees Provident Act 1952; and Industrial Employment (Standing Orders) Act,1946; Equal Remuneration Act 1976.  |                   |
|                 | Total Contact Hours  | 60                |
|                 | Suggested Evaluation Methods Internal Assessment: 30 End Term Exa  | mination: 70      |
| > Th            | eory 30 > Theory:  | 70                |
|                 | Participation: 5 Written Exa   | -                 |
|                 | nar/presentation/assignment/quiz/class test etc.: 10   |                   |
|                 | Term Exam: 15  |                   |
|                 | Part C-Learning Resources  |                   |
| Recom           | mended Books/e-resources/LMS:  |                   |

- Factories Act 1948; Industrial Disputes 1947; Trade Unions Act 1926; Minimum Wages Act 1948; Workmen's Compensation Act 1923.
- K.N.Vaid: Labour Welfare in India, Sri Ram Centre for Industrial Relations, New Delhi, 1970.
- India: Report of the Committee on Labour Welfare, Ministry of Labour, Employment and Rehabilitation 1969.
- R.C.Saxena: Labour Problems and Social Welfare, Meerut: K. Nath and Co. 1988.
- M.L.Monga: Industrial Relations and Labour Laws in India, New Delhi: Deep & Deep 1984.
- G.K.Sharma: Labour Movement in India, New Delhi: Sterling Publishers, 1972.
- Malhotra: The Law of Industrial Disputes, NM TriPADthi, Bombay 1968.
- K.M. Subramaniam: Labour Management Relations in India, Bombay: Asia Pub. House, 1967.
- S. Malik: Industrial Law, Eastern Book ComPADny, Delhi, 1983.
- S.N.Mishra, Labour and Industrial Laws, Allahabad Law Agency, 1976.
- C.B. Memoria & S. Memoria: Dynamics of Industrial Relations in India, Bombay: Himalaya Publishing House, 1987.
- DeePADk Bhatnagar: Labour Welfare and Social Security Legislation in India, New Delhi: Deep & Deep 1985.
- D.C. Sharma and R.C. Sharma: Personnel Management and Industrial Relations, Meerut: SJ Publishers, 1988.

|          |      | Mapping Matrix of Course M24-PAD-203 |      |      |      |      |      |      |      |
|----------|------|--------------------------------------|------|------|------|------|------|------|------|
| Course   | PLO1 | PLO2                                 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |                                      |      |      |      |      |      |      |      |
| Outcomes |      |                                      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3                                    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 203. 1   |      |                                      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3                                    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 203.2    |      |                                      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3                                    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 203.3    |      |                                      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3                                    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 203.4    |      |                                      |      |      |      |      |      |      |      |
| Average  | 3    | 3                                    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

| CC-8  |   |  |                        |  |  |  |
|---|---|--|------------------------|--|--|--|
| Session: 2024-25  |   |  |                        |  |  |  |
| Par   | t A - Introduct   | ion  |                        |  |  |  |
| Name of Programme   | M.A. Public A   | dministration  |                        |  |  |  |
| Semester  | II  |  |                        |  |  |  |
| Name of the Course  | Public Financi  | Public Financial Administration  |                        |  |  |  |
| Course Code   | M24-PAD-204   |  |                        |  |  |  |
| Course Type   | CC-8  | CC-8   |                        |  |  |  |
| Level of the course   | 400-499   |  |                        |  |  |  |
| Pre-requisite for the course (if any)<br>Course Learning Outcomes (CLO)<br>After completing this course, the learner wil<br>be able to: | 1   | CLO 1 Knowledge of various aspects of Public Financial<br>Administration in general and in the Indian context in |                        |  |  |  |
|   | Particular  |  |                        |  |  |  |
|   | CLO 2 Unders  | standing Public budge  | ting, Public financial |  |  |  |
|   |   | institutions and financial resource mobilization strategies  |                        |  |  |  |
|   | in the Indian context   |  |                        |  |  |  |
|   | CLO 3 Comprehensive the system and dynami<br>Indian fiscal federalism   |  |                        |  |  |  |
|   |   |  |                        |  |  |  |
|   | CLO 4 Deep understanding of the role of Comptrolle<br>and Auditor General Reserve Bank of India in a publi<br>financial administration. |  |                        |  |  |  |
|   |   |  |                        |  |  |  |
|   |   |  |                        |  |  |  |
|   |   |  |                        |  |  |  |
| Credits   | Theory  | Tutorial   | Total                  |  |  |  |
|   | 3   | 1  | 4                      |  |  |  |
| Teaching Hours per week   | 3   | 1  | 4                      |  |  |  |
| Internal Assessment Marks   | 30  | 0  | 30                     |  |  |  |
| End Term Exam Marks   | 70  | 0  | 70                     |  |  |  |
| Max. Marks  | 100   | 0  | 100                    |  |  |  |
| Examination Time  | 3 hours   |  |                        |  |  |  |
| Part B-   | Contents of the   | e Course   |                        |  |  |  |
| Instructions for Paper- Setter: The exami   |   |  |                        |  |  |  |
| unit and one compulsory question by taking  |   |  |                        |  |  |  |
| compulsory question (Question No. 1) wil  |   |  |                        |  |  |  |
| examinee will be required to attempt 5 qu   |   | ig one question from   | each unit and the      |  |  |  |
| compulsory question. All questions will carry equal marks.         Unit       Topics       Contact Hours                                |   |  |                        |  |  |  |
| T   | Contact Hours<br>15   |  |                        |  |  |  |
| <sup>1</sup> Introduction   | A   | Driver and a set D-11  |                        |  |  |  |
| Meaning , Significance, Scope,  | Agencies and  | Principles of Public   | 1                      |  |  |  |

|   |  | T      |                       |            |  |
|---|--|--------|-----------------------|------------|--|
|   | Administration, Tax Administration : Principles,   |        |                       |            |  |
|   | Taxation, Tax Avoidance, and Evasion: Issues and   |        |                       |            |  |
|   | Evaluation of the Indian Tax System  |        |                       |            |  |
| II  | Budgeting And Governance   | 15     |                       |            |  |
|   | Budget: Meaning , Evolution and Principles,<br>Authorization and Execution with special referen<br>Instrument of Management, Types of Budget:<br>Gender Budget, Green Budget and Sunset Budget,<br>Relations |        |                       |            |  |
| III   | Financial Management   | 15     |                       |            |  |
|   | Financial Institution: IFCI, IDBI, SFC   |        |                       |            |  |
|   | Working Capital: Concept, Component, Importance  |        |                       |            |  |
|   | Indian Money Market: Composition, Features and   |        |                       |            |  |
|   | Fiscal Policy: Objectives, Instruments, Techniques and Limitations.  |        |                       |            |  |
|   | Monitory Policy: Objectives, Prinicipals, Internation  |        |                       |            |  |
| IV  | Control Over Finance   | 15     |                       |            |  |
|   |  |        |                       |            |  |
|   |  |        |                       |            |  |
|   |  |        |                       |            |  |
|   | Reserve Bank of India: Organisation, Function, C<br>RBI  |        |                       |            |  |
|   |  |        | <b>Contact Hours</b>  | 60         |  |
|   | Suggested Evaluation 1   | Method |                       | <b>7</b> 0 |  |
|   | Internal Assessment: 30<br>heory 30  |        | End Term Exa          | 70         |  |
| <ul><li> Theory</li><li> Class Participation:</li></ul> |  |        | Theory:<br>Written Ex |            |  |
|   | ss Participation: 5<br>hinar/presentation/assignment/quiz/class test etc.: 10  |        | Witten Ex             | ammation   |  |
|   | I-Term Exam: 15  |        |                       |            |  |
|   | Dont C Looming Doc   |        |                       |            |  |

Part C-Learning Resources

#### **Recommended Books/e-resources/LMS:**

- Carlos, Santiso(2009) the political economy of government auditing, Taylor and Francis
- Sanjev Kumar Mahajan and AnuPADma Puri Mahajan, Financial Administration in India, PHI Learning Private Limited.. Delhi 2014.
- Manjusha Sharma & O.P. Bohra, Financial Administration in India, Kitab Publication, Delhi, 2015
- Chen Greg g et. Al (eds) (2008), budget tools: financial methods in the public sector, CQ press.
- Government of India, second administrative reforms commission, fourteenth report, strengthening financial management, systems, April 2009.

- L.K. jha (1986), Economic Administration in India Retrospect s and Prospect, New Delhi: IIPAD lee Robert d. Jr., et al (eds) (2007), public budgeting systems, jones & Bartlett learning. Mahajan Sanjeev Kumar And Anupma Puri Mahajan (2014), financial administration in India, phi Learning, Delhi
- Mikesedjohn (2010), fisCal Administration, Cengage Learning.
- Pritchard W (2010) Taxation and State Building: Towards Governance Focused Tax REFORM AGENDA. IDS WORKING PAPER
- R.K. Lekhi and Joginder Singh (2013), Public Finance, Kalyani Publishers, New Delhi.
- Rabin Jack, W Bartley Hildreth, Gerald J. Miller (2006) Handbook of Public Financial Management, Taylor & Francis Group.
- Sharma M.K. (2006), Financial Administration, Anmol Publications, New Delhi.
- Steppan J. Beiley (1995), public Sector Economics: Theory, Policy and Practice, London Wang Xiaohu (2010), financial management in the public Sector: Tools, Applications, and Cases, M. E. Sharpe.
- World Bank (2007) Strengthening World Bank Group Engagement on Governance and Anticorruption. Washington DC
- Sharma: Personnel Management and Industrial Relations, Meerut: SJ Publishers, 1988.

|          | Mapping Matrix of Course W124-1 AD-204 |      |      |      |      |      |      |      |      |
|----------|--|------|------|------|------|------|------|------|------|
| Course   | PLO1                                   | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |  |      |      |      |      |      |      |      |      |
| Outcomes |  |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                      | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 204. 1   |  |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                      | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 204. 2   |  |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                      | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 204.3    |  |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                      | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 204.4    |  |      |      |      |      |      |      |      |      |
| Average  | 3                                      | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-204

| DEC-2   |   |   |  |  |  |  |
|---|---|---|--|--|--|--|
| Session: 2024-25  |   |   |  |  |  |  |
| Part A - Introduction   |   |   |  |  |  |  |
| Name of Programme   | M.A. Public Administration  |   |  |  |  |  |
| Semester  | II  |   |  |  |  |  |
| Name of the Course  | Indian Constitution - II  |   |  |  |  |  |
| Course Code   | M24-PAD-205   |   |  |  |  |  |
| Course Type   | DEC-2   |   |  |  |  |  |
| Level of the course   | 400-499   |   |  |  |  |  |
| Pre-requisite for the course (if any)   |   |   |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:   | <ul> <li>CLO 1 Knowledge about the Constitutional Development and Framing of Present Constitution. Features, Preamble, Fundamental Rights; Directive Principles of the State Policy; Rule of Law; and Constitutional Conventions.</li> <li>CLO 2 Grasping the role of President - Powers and Position; Prime Minister and his relations with Council of Ministers, Parliament.</li> <li>CLO.3 Understanding the in-built up Lok Sabha and Rajya Sabha, Committee System and State Legislature.</li> <li>CLO 4 Delineating the constitutional provisions Supreme Court and High Court and 42<sup>nd</sup> and 44<sup>th</sup> Amendments.</li> </ul> |   |  |  |  |  |
| Credits   |   | Tutorial  | Total                                  |  |  |  |
| Credits   | Theory<br>3   |   |  |  |  |  |
|   | 3   | 1   | 4                                      |  |  |  |
| Teaching Hours per week<br>Internal Assessment Marks  | 30  | 1   | <u>4</u><br>30                         |  |  |  |
| End Term Exam Marks   | 30<br>70  | 0 0   | <u> </u>                               |  |  |  |
| Max. Marks  | 100   | 0   | 100                                    |  |  |  |
| Examination Time  | 3 hours   | 0   | 100                                    |  |  |  |
|   | Contents of the   | Course  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examinutian one compulsory question by taking compulsory question (Question No. 1) will examinee will be required to attempt 5 que compulsory question. All questions will carry | er will set 9 quo<br>ourse learning consist at leas<br>estions, selectin  | nestions asking two quotecomes (CLOs) into<br>t 4 Parts covering er | consideration. The ntire syllabus. The |  |  |  |
| Unit To   | <b>Contact Hours</b>  |   |  |  |  |  |
| I Fundamental Rights: Definition<br>Definition and types, Directive Pri<br>Law.   | and types, H  |   | 15                                     |  |  |  |
| II Governor: Appointment, Function<br>Appointment, Functions and Pow<br>and functions, General Administra<br>Education.<br>III State Legislature: Vidhan Sabha -  | vers, Chief Sec<br>ation of States:   | cretary: Role, Power<br>Home, Finance and                           | 15                                     |  |  |  |
| III State Legislature: Vidhan Sabha -   | composition. P  | owers and functions,  | 1.J                                    |  |  |  |

| Co  | Vidhan Parishad - composition. Powers and functions, State Finance<br>Commission: Power and functions. State Election Commission: Power<br>and functions. |                |        |                       |               |  |  |  |
|---|---|----------------|--------|-----------------------|---------------|--|--|--|
|   | nstitutional Amendment Process and Consti   |                |        |                       |               |  |  |  |
| -   | ecial reference to $42^{nd}$ , $44^{th}$ , $52^{nd}$ and late   |                |        | ments, Judicial       |               |  |  |  |
| Ac  | tivism: Role and process, Lok Pal and Loka  | yukta          | ì.     |                       |               |  |  |  |
|   |   |                | Total  | <b>Contact hours</b>  | 60            |  |  |  |
|   | Suggested Evaluation  | on M           | Iethod | ls                    |               |  |  |  |
|   | Internal Assessment: 30   |                |        | End Term Exa          | amination: 70 |  |  |  |
| ·   |   | 20             | Ν      |                       |               |  |  |  |
| Theory  | <i>y</i>  | 30             |        | Theory:               | 70            |  |  |  |
| <ul> <li>Theory</li> <li>Class Par</li> </ul> |   | <b>30</b><br>5 | ~      | Theory:<br>Written Ex | . •           |  |  |  |
| • Class Par                                   |   | 5              | ~      | •                     | . •           |  |  |  |
| • Class Par                                   | ticipation:<br>presentation/assignment/quiz/class test etc.:  | 5              | ~      | •                     | . •           |  |  |  |

- Bombwall, K.R.: Government and Politics in India, Ambala Cantt. Modern Publications, 1981.
- D.D.Basu: Constitutional Law of India, Bombay: Prentice Hall of India.
- B.K. Gokhale: The Constitution of India and Its Working, Meerut City: Educational Publishers.
- S.C. Dube (Ed.): Public Services and Social Responsibility, New Delhi, Vikas 1979.
- Anurud Prasad: Centre and State Powers Under Indian Federation, New Delhi: Deep & Deep Publications.
- B.L. Fadia: Indian Government and Politics, Agra: Sahitya Bhawan, 1992.
- Morris-Jones, W.H.: The Government and Politics in India, Bombay: B.I. Publishing 1971.
- Palmer-Norman, D.: Elections and Political Development, New Delhi, Vikas 1976.
- Shiva Rao: The Framing of Indian Constitution, Bombay: N.M. Tripathi & Co. 1969.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 205.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 205.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 205.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 205.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|   | DEC-2                   |  |                      |  |  |  |  |
|---|-------------------------|--|----------------------|--|--|--|--|
| Session: 2024-25                                  |                         |  |                      |  |  |  |  |
| Part A - Introduction                             |                         |  |                      |  |  |  |  |
| Name of Programme                                 | M.A. Public A           | dministration                            |                      |  |  |  |  |
| Semester  | II                      |  |                      |  |  |  |  |
| Name of the Course                                | Administrative Law - II |  |                      |  |  |  |  |
| Course Code                                       | M24-PAD-206             |  |                      |  |  |  |  |
| Course Type                                       | DEC-2                   |  |                      |  |  |  |  |
| Level of the course                               | 400-499                 |  |                      |  |  |  |  |
| Pre-requisite for the course (if any)             |                         |  |                      |  |  |  |  |
| Course Learning Outcomes (CLO)                    | CLO 1 Devel             | oping an understandir                    | ng of Administrative |  |  |  |  |
| After completing this course, the learner will    |                         |  |                      |  |  |  |  |
| be able to:                                       |                         | eparation of Powers;                     |                      |  |  |  |  |
|   |                         | and Principles of Natio                  | 1                    |  |  |  |  |
|   |                         | quire comprehensive                      |                      |  |  |  |  |
|   |                         | e Control i.e Del                        | U                    |  |  |  |  |
|   |                         | Ultra Virus, Droit                       | 0 0                  |  |  |  |  |
|   |                         | Natural Justice.                         | runnistration and    |  |  |  |  |
|   | -                       | understanding the                        | changing nature of   |  |  |  |  |
|   |                         | e Tribunal: Reason for                   |                      |  |  |  |  |
|   |                         | ninistrative Tribunals                   |                      |  |  |  |  |
|   | Authorities.            |  | and Auministrative   |  |  |  |  |
|   |                         | oing the genesis, gro                    | with and concernt of |  |  |  |  |
|   | Administrative          |  | uthority: Central    |  |  |  |  |
|   |                         | e Tribunals, Income                      | •                    |  |  |  |  |
|   |                         |  |                      |  |  |  |  |
|   |                         | gulatory and Insuran<br>Authority (IRDA) | ice Regulatory And   |  |  |  |  |
|   | -                       | Tutorial                                 | T - 4 - 1            |  |  |  |  |
| Credits   | Theory                  |  | Total                |  |  |  |  |
|   | 3                       | l<br>1                                   | 4                    |  |  |  |  |
| Teaching Hours per week                           | 3                       | 1  | 4                    |  |  |  |  |
| Internal Assessment Marks<br>End Term Exam Marks  | 30<br>70                | 0  | 30<br>70             |  |  |  |  |
| Max. Marks  | 100                     | 0  | 100                  |  |  |  |  |
| Examination Time                                  | 3 hours                 | 0  | 100                  |  |  |  |  |
|   | Contents of the         | e Course                                 |                      |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin |                         |  | uestions from each   |  |  |  |  |
| unit and one compulsory question by taking c      |                         |  |                      |  |  |  |  |
| compulsory question (Question No. 1) will         | consist at least        | st 4 Parts covering en                   | ntire syllabus. The  |  |  |  |  |
| examinee will be required to attempt 5 que        | stions, selectin        |  |                      |  |  |  |  |
| compulsory question. All questions will carry     |                         |  |                      |  |  |  |  |
| _   | opics                   |  | Contact Hours        |  |  |  |  |
| I Introduction                                    |                         |  | 15                   |  |  |  |  |
| Administrative Law: Nature, Cond                  | cept and fundation      | amentals, Doctrine of                    |                      |  |  |  |  |

|       | Separation of Powers; Principles of Checks and Balances, and Princip   | les                    |
|-------|--|------------------------|
|       | of Natural Justice, Administrative law and state Jurisdiction.   |                        |
| II    | Administrative Control   | 15                     |
|       | Administrative Control: Meaning, Types and procedure, Administrat  |                        |
|       | Control: Objectives and features, Classification of Administrat  |                        |
|       | functions and distinctions, Control over delegated legislation procedure   | al,                    |
|       | judicial and Parliamentary control.  |                        |
| III   | Administrative Tribunals   | 15                     |
|       | Administrative Tribunal: Meaning, Merits and Demerits of Tribuna   | ıls,                   |
|       | Distinction between courts and tribunals, Public Corporation: meaning  | ng,                    |
|       | classification, characteristics, controls and formation.   |                        |
| IV    | Administrative Appellate Authority   | 15                     |
|       | State Administrative Tribunals: Composition, Functions, and Powers,  |                        |
|       | State Income Tax Appellate Authority: Types and Procedure, Remedi  | es:                    |
|       | Constitutional and ordinary, Administrative Tribunal Acts in India.  |                        |
|       | Total Contact hou  | <b>irs</b> 60          |
|       | Suggested Evaluation Methods   |                        |
|       |  | Examination: 70        |
|       | heory 30 > Theory:   | 70                     |
|       | 1  | Examination            |
| • Sem | ninar/presentation/assignment/quiz/class test etc.: 10   |                        |
| • Mid | I-Term Exam: 15  |                        |
|       | Part C-Learning Resources  |                        |
| Recon | nmended Books/e-resources/LMS:   |                        |
| •     | Jai Jai Ram UpPADhya, Administrative Law, Central Law Agency 3   | 0-D/1, Moti Lal Nehr   |
|       | Road, Allahabad-2 (U.P.) 2015.   |                        |
| •     | M .P. Jain & S. N. Jain, Principles of Administrative Law, (6th edition),  | Published by Wadhw     |
|       | Book ComPADny, Delhi Law House, New Delhi 2013,  | J                      |
|       | M.A. F, Judicial Control of Administrative Action in India, Oxford Cl  | arendon Press. Londo   |
|       | ,(1969).   |                        |
|       | Genevra Richardson and Hazel Genn, Administrative law and govern   | nent action : the cour |
|       | and alternative mechanisms of review, Oxford (England): Clarendon Pres   |                        |
|       | D. G.T. Williams, Administrative Law in England: The Emergence of a  |                        |
|       | College, Oxford Clarendon Press, London ,(1969).   | ivew Remedy, wonse     |
|       | J.A.G. Griffith, Principles of Administrative Law (4th Ed.), Published   | by Ditmon Dublishir    |
|       | Lincoln, United Kingdom, 1973  | •                      |
|       | A. P. Hassumani: Some Problems of Administrative Law in India, Publis<br>House, Mumbai, India, 1984.                         | hed by Asia Publishir  |
|       | Christopher Forsyth, Mark Elliott, Swati Jhaveri, Effective Judicial Rev<br>Good Governance (Oxford University Press, 2010). | view: A Cornerstone of |
| •     | Christopher N. May and Allan Ides, Constitutional Law: National Pow<br>Edition, Aspen Publishers, 2004).                     | er and Federalism (3)  |
|       | Elizabeth Giussani, Constitutional and Administrative Law (Sweet and N   | [axwell 2008]          |
|       | Mahendra P. Singh, Comparative Constitutional Law (Eastern Book Con  |                        |
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|       |  |                        |

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|          |      | 1    | viapping | g Matrix | x of Cou | rse M2 | +-PAD-4 | 200  |      |
|----------|------|------|----------|----------|----------|--------|---------|------|------|
| Course   | PLO1 | PLO2 | PLO3     | PLO4     | PLO5     | PLO6   | PLO7    | PLO8 | PLO9 |
| Learning |      |      |          |          |          |        |         |      |      |
| Outcomes |      |      |          |          |          |        |         |      |      |
| M24-PAD- | 3    | 3    | 2        | 3        | 3        | 2      | 3       | 3    | 3    |
| 206. 1   |      |      |          |          |          |        |         |      |      |
| M24-PAD- | 3    | 3    | 2        | 3        | 3        | 2      | 3       | 3    | 3    |
| 206. 2   |      |      |          |          |          |        |         |      |      |
| M24-PAD- | 3    | 3    | 2        | 3        | 3        | 2      | 3       | 3    | 3    |
| 206.3    |      |      |          |          |          |        |         |      |      |
| M24-PAD- | 3    | 3    | 2        | 3        | 3        | 3      | 3       | 3    | 3    |
| 206.4    |      |      |          |          |          |        |         |      |      |
| Average  | 3    | 3    | 2        | 3        | 3        | 2.25   | 3       | 3    | 3    |

|  | DEC-2            |                        |                       |
|--|------------------|------------------------|-----------------------|
| Se   | ssion: 2024-25   |                        |                       |
| Part   | A - Introduction | 0 <b>n</b>             |                       |
| Name of Programme                                | M.A. Public A    | dministration          |                       |
| Semester   | II               |                        |                       |
| Name of the Course                               | Administrative   | Thought & Theories     | -I                    |
| Course Code                                      | M24-PAD-207      | ,                      |                       |
| Course Type                                      | DEC-2            |                        |                       |
| Level of the course                              | 400-499          |                        |                       |
| Pre-requisite for the course (if any)            |                  |                        |                       |
| Course Learning Outcomes (CLO)                   | CLO 1. Develo    | opment of an intellect | ual understanding of  |
|  |                  | tal knowledge of O     | -                     |
| be able to:                                      |                  | Change: Meaning,       | 0                     |
|  | Resistance to C  | 0 0,                   | Change, Trocess,      |
|  |                  | U                      |                       |
|  |                  | nprehend the Organ     |                       |
|  |                  | Classical, Human Rel   | ations, Bureaucratic, |
|  | and Systems A    |                        |                       |
|  |                  | cation of the necessa  | ry skills to use the  |
|  | different admir  | istrative thinkers.    |                       |
|  | CLO 4: Com       | petence to evaluate    | the theory of the     |
|  | thinkers.        |                        |                       |
| Credits  | Theory           | Tutorial               | Total                 |
|  | 3                | 1                      | 4                     |
| Teaching Hours per week                          | 3                | 1                      | 4                     |
| Internal Assessment Marks                        | 30               | 0                      | 30                    |
| End Term Exam Marks                              | 70               | 0                      | 70                    |
| Max. Marks                                       | 100              | 0                      | 100                   |
| Examination Time                                 | 3 hours          |                        |                       |
| Part B- C  | Contents of the  | Course                 |                       |
| Instructions for Paper- Setter: The examin       |                  |                        |                       |
| unit and one compulsory question by taking co    |                  |                        |                       |
| compulsory question (Question No. 1) will        |                  |                        |                       |
| examinee will be required to attempt 5 que       |                  | g one question from    | each unit and the     |
| compulsory question. All questions will carry    |                  |                        | Conto et Houng        |
| _  | opics            |                        | Contact Hours         |
| Administrative Thought                           | ian Torrad       | and Chinesete          | 15                    |
|  | ion, Importar    |                        |                       |
| Organisational Goals: Concept, Fur               | • •              |                        |                       |
| Displacement and Distortion.                     | Environmenta     | l Influence Over       |                       |
| Organisational Goal.<br>II Theories and Thoughts |                  |                        | 15                    |
| Theories and Thoughts                            |                  |                        | 13                    |
| Organisational Theories- Classical               |                  | I, Human Relations,    |                       |
| Bureaucratic and Behavioral Approa               | icn.             |                        |                       |

| III     | Administrative Thinkers and Thoughts   |       | 15               |                      |               |  |  |  |
|---------|--|-------|------------------|----------------------|---------------|--|--|--|
|         | Woodrow Wilson, F.W.Taylor, Henry Fayol, Gulick ,Urwick, and Mary P. Follet. |       |                  |                      |               |  |  |  |
| IV      | Administrative Thinkers and Thoughts   |       |                  |                      | 15            |  |  |  |
|         | Kautilya, Herbert Simon, Maslow, McGregor I                                  | Herzt | berg, R          | ensis Likert         |               |  |  |  |
|         |  |       | Total            | <b>Contact hours</b> | 60            |  |  |  |
|         | Suggested Evaluation   | on M  | lethod           | S                    |               |  |  |  |
|         | Internal Assessment: 30  |       |                  | End Term Exa         | amination: 70 |  |  |  |
| > Th    | eory   | 30    | $\triangleright$ | Theory:              | 70            |  |  |  |
| • Class | s Participation:   | 5     |                  | Written Ex           | amination     |  |  |  |
| • Semi  | • Seminar/presentation/assignment/quiz/class test etc.: 10                   |       |                  |                      |               |  |  |  |
| • Mid-' | Term Exam:   |       |                  |                      |               |  |  |  |
|         | Part C-Learning  | Reso  | ources           |                      |               |  |  |  |

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- A. Etzioni: Modern Organisation, New Delhi: Prentice Hall of India, 1981 (5<sup>th</sup> Edition).
- Sharma, R.A.: Organisational Theory and Behaviour, New Delhi: Tata McGraw Hill Pub. Co. 1985.
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- R.S. Dwivedi, Human Relations and Organisational Behaviour, New Delhi, Oxford and IBH Pub. 1987.
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- R.K.Sapru, , Theories of Administration, New Delhi: S. Chand & Co. Ltd. 1996.
- MJ Mathew,: Organisation, Theory and Behaviour, Jaipur: RBSA Pub. SMS Highway

| Mapping Matrix of Course M24-1 AD-207 |      |      |      |      |      |      |      |      |      |
|---------------------------------------|------|------|------|------|------|------|------|------|------|
| Course                                | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning                              |      |      |      |      |      |      |      |      |      |
| Outcomes                              |      |      |      |      |      |      |      |      |      |
| M24-PAD-                              | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 207.1                                 |      |      |      |      |      |      |      |      |      |
| M24-PAD-                              | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 207.2                                 |      |      |      |      |      |      |      |      |      |
| M24-PAD-                              | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 207.3                                 |      |      |      |      |      |      |      |      |      |
| M24-PAD-                              | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 207.4                                 |      |      |      |      |      |      |      |      |      |
| Average                               | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | DEC-2  |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
|  | Session: 2024-25   |  |  |  |  |  |  |
| Par  | rt A - Introducti  |  |  |  |  |  |  |
| Name of Programme  | M.A. Public Administration   |  |  |  |  |  |  |
| Semester   | Π  |  |  |  |  |  |  |
| Name of the Course   | Environmental Policy & Administration in India   |  |  |  |  |  |  |
| Course Code  | M24-PAD-208  |  |  |  |  |  |  |
| Course Type  | DEC-2  |  |  |  |  |  |  |
| Level of the course  | 400-499  |  |  |  |  |  |  |
| Pre-requisite for the course (if any)  |  |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner<br>will be able to:  | <ul> <li>CLO 1 Understanding the basic concepts such as<br/>Environment, Eco-system, Ecology and Causes and<br/>Factors of Environmental Pollution. Constitutiona<br/>Provisions Relating to Environmental Protection.</li> <li>CLO 2 Knowledge of different stages of the Environmen<br/>Laws and Planning in India. Air Quality Management<br/>Pollution Control, Pollution and Eco-System.</li> <li>CLO 3 Necessary competence to undertake Environmen<br/>Control Administrative Machinery.</li> <li>CLO 4 Effect and Climatic Change Challenges<br/>Urbanisation, Industrialization, Judicial Activism and</li> </ul> |  |  |  |  |  |  |
|  |  | Protection and Environ                         |  |  |  |  |  |
| Credits  | Theory   | Tutorial                                       | Total  |  |  |  |  |
|  | 3  | 1  | 4  |  |  |  |  |
| Teaching Hours per week  | 3  | 1  | 4  |  |  |  |  |
| Internal Assessment Marks  | 30   | 0  | 30   |  |  |  |  |
| End Term Exam Marks  | 70   | 0  | 70   |  |  |  |  |
| Max. Marks   | 100  | 0  | 100  |  |  |  |  |
| Examination Time   | 3 hours  |  |  |  |  |  |  |
|  | Contents of the  |  |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The exami-<br>unit and one compulsory question by taking<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 questions will carr | course learning of<br>ll consist at leas<br>uestions, selectin<br>y equal marks.   | outcomes (CLOs) into<br>at 4 Parts covering en | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |  |
|  | Fopics   |  | Contact Hours  |  |  |  |  |
| I Environment Meaning, Comp<br>Biosphere. Environment Prob<br>Environmental Pollution. Environ<br>Provisions Relating to Environmer  | olems- Causes<br>mental Policy in  | and Factors of                                 | 15   |  |  |  |  |
| II Environment Laws and Planning<br>Pollution Control, Pollution and Ed  | g in India. Air (  | Quality Management,                            | 15   |  |  |  |  |
| III Environment Control Administrat<br>and District levels. Environment<br>India. Environment and Human H  | tive Machinery a<br>Programmes of  | f the Government of                            | 15   |  |  |  |  |

| in Environment.   |        |                  |                  |                       |
|---|--------|------------------|------------------|-----------------------|
|   | Cha    |                  | Challen and t    | 15                    |
|   |        | 0                | U                |                       |
| Environment, Various Factors – Urbanisati                                       |        |                  |                  |                       |
| Judiciary and Environmental Prevention.   |        |                  | Activism and     |                       |
|   |        | rironn           | -                |                       |
| Participation in Conservation. NGOs Role in Environment Education.              | Envir  | onme             | ntal Protection  | •                     |
| Environment Education.  | ,      | Total            | Contact hour     | <b>s</b> 60           |
| Suggested Evaluati  |        |                  |                  | 6 00                  |
| Internal Assessment: 30   | -      |                  |                  | amination: 70         |
| > Theory  | 30     | $\triangleright$ | Theory:          | 70                    |
| • Class Participation:  | 5      |                  | Written E        | kamination            |
| • Seminar/presentation/assignment/quiz/class test etc.:                         | 10     |                  |                  |                       |
| • Mid-Term Exam:  | 15     |                  |                  |                       |
| Part C-Learning   | Reso   | urces            | 5                |                       |
| Recommended Books/e-resources/LMS:  |        |                  |                  |                       |
| • Hoshiar Singh (ed.): Environment Policy and Ad                                | ninis  | tratio           | n, Jaipur, Print | well Publishers, 1992 |
| • Shyam Divan & Armin Rosenerang: Environmen                                    | tal La | aw an            | d Policy in Ind  | ia, Oxfore University |
| Press, New Delhi, 2001.   |        |                  | -                | -                     |
| • Shekhar Singh (ed.): Environmental Policy in Inc                              | ia, N  | ew De            | elhi, IIPAD 19   | 84.                   |
| • India, NCEP: Draft Report of the State of the Env                             | vironr | nent,            | Delhi, Decemb    | er 1981.              |
| • O.P.Dwivedi, India: Pollution Control Policy and                              |        |                  |                  |                       |
| Administrative Sciences, vol.XLIII, Nos. 2, 1977                                | -      | ,                | ,                |                       |
| • S.C. Bhatia (ed.): Papers in Environmental Educa                              |        | India            | n University A   | ssociation for        |
| Continuing Education, 1984.   | ,      |                  |                  |                       |
| • A.K. Sharma and A. Sharma (ed.): Impact of the                                | Deve   | lopme            | ent of Science a | and Technology on     |
| Environment, Indian Science Congress Association                                |        | -                |                  |                       |
| • Desh Bandhu: Environmental Management, India                                  |        |                  | nental Society.  | 1981.                 |
| • UNESCO: "Environmental Education in Asia and                                  |        |                  | •                |                       |
| Regional Office for Education in Asia and the Pa                                |        |                  |                  |                       |
| • H.N.Tiwari: Environmental Law, Allahabad Law                                  |        |                  | aridabad 2001    |                       |
| <ul> <li>V.N. Srivastava &amp; B.P. Rai, Environment and Ec<br/>1998</li> </ul> | 0      | •                |                  |                       |
| • Report of the Committee for Recommending Leg                                  | • • .• |                  | acurac and Ad    | ministrativa          |
| r · · · · · · · · · · · · · · · · · · ·   | islati | ve Me            | asules and Au    | liiiiisuauve          |

| Mapping Matrix of Course M24-PAD-208 |     |      |      |      |     |      |      |     |      |  |
|--------------------------------------|-----|------|------|------|-----|------|------|-----|------|--|
| Course Learning                      | PLO | PLO2 | PLO3 | PLO4 | PLO | PLO6 | PLO7 | PLO | PLO9 |  |
| Outcomes                             | 1   |      |      |      | 5   |      |      | 8   |      |  |
| M24-PAD-208. 1                       | 3   | 3    | 2    | 3    | 3   | 2    | 3    | 3   | 3    |  |
| M24-PAD-208. 2                       | 3   | 3    | 2    | 3    | 3   | 2    | 3    | 3   | 3    |  |
| M24-PAD-208. 3                       | 3   | 3    | 2    | 3    | 3   | 2    | 3    | 3   | 3    |  |
| M24-PAD-208. 4                       | 3   | 3    | 2    | 3    | 3   | 3    | 3    | 3   | 3    |  |
| Average                              | 3   | 3    | 2    | 3    | 3   | 2.25 | 3    | 3   | 3    |  |

|  | CHM                        |                          |                      |  |  |  |
|--|----------------------------|--------------------------|----------------------|--|--|--|
| Se   | ssion: 2024-25             |                          |                      |  |  |  |
| Part   | A - Introducti             | on                       |                      |  |  |  |
| Name of the Programme                            | M.A. Public Administration |                          |                      |  |  |  |
| Semester   | П                          |                          |                      |  |  |  |
| Name of the Course                               | Constitutional,            | Human and Moral Va       | lues, and IPR        |  |  |  |
| Course Code                                      | M24-CHM-20                 | 1                        |                      |  |  |  |
| Course Type                                      | CHM                        |                          |                      |  |  |  |
| Level of the course (As per Annexure-I           | 400-499                    |                          |                      |  |  |  |
| Pre-requisite for the course (if any)            |                            | -                        |                      |  |  |  |
| Course Learning Outcomes (CLO)                   | CLO-1. Learn               | the need, nature and     | significance of the  |  |  |  |
| After completing this course, the learner will   |                            |                          |                      |  |  |  |
| be able to:                                      | the Land.                  |                          |                      |  |  |  |
|  | CLO-2 Unders               | stand the need, nature   | and significance of  |  |  |  |
|  |                            | Human Values requi       | -                    |  |  |  |
|  | Human Being.               |                          | 6                    |  |  |  |
|  | U                          | the need, nature and     | significance of the  |  |  |  |
|  | -                          | l Values required to be  | 0                    |  |  |  |
|  | of the civil soc           | *                        |                      |  |  |  |
|  |                            | int with the need, nat   | ure and significance |  |  |  |
|  | -                          | and Professional C       | -                    |  |  |  |
|  |                            | ig sense of integrity an |                      |  |  |  |
| Credits  |                            | Tutorial                 | Total                |  |  |  |
| Credits  | Theory                     |                          |                      |  |  |  |
|  | 2                          | 0                        | 2                    |  |  |  |
| Teaching Hours per week                          | 2                          | 0                        | 2                    |  |  |  |
| Internal Assessment Marks<br>End Term Exam Marks | 15<br>35                   | 0 0                      | <u> </u>             |  |  |  |
| Max. Marks                                       | 50                         | 0                        | <u> </u>             |  |  |  |
| Examination Time                                 | 3 hours                    | 0                        | 50                   |  |  |  |
|  | Contents of the            | • Course                 |                      |  |  |  |
| Instructions for Paper- Setter: The examin       |                            |                          | lestions from each   |  |  |  |
| unit and one compulsory question by taking c     |                            |                          |                      |  |  |  |
| compulsory question (Question No. 1) will        |                            |                          |                      |  |  |  |
| examinee will be required to attempt 5 que       |                            |                          |                      |  |  |  |
| compulsory question. All questions will carry    | equal marks.               |                          |                      |  |  |  |
|  | opics                      |                          | <b>Contact Hours</b> |  |  |  |
| I Constitutional Values:                         |                            |                          | 7                    |  |  |  |
| Historical Perspective of Indian                 |                            |                          |                      |  |  |  |
| Idealism of National Movement                    |                            |                          |                      |  |  |  |
| Preamble; Concept of Constitutio                 | •                          |                          |                      |  |  |  |
| Ingredients Nation Building; Sche                |                            | -                        |                      |  |  |  |
| Idea of Human Rights; Directive Pr               | -                          | •                        |                      |  |  |  |
| of Fundamental Duties and the Idea               | of Good Citize             | nship                    |                      |  |  |  |

| II Human Values: 8<br>Humanism, Human Virtues and Civic Sense: Duties and Rights; Social<br>Responsibilities of Human Beings; Respect for Others and Living   |   |
|---|---|
| Peacefully with Others: Guiding Values; Basic Human Aspirations and<br>Way to fulfill it; Living Harmoniously with Others; Idea of International<br>Peace and Brotherhood; Living Harmoniously with the Nature  |   |
| IIIMoral Values:8Understanding Morality and Moral Values; Moral Education: Need,<br>Contents and Purpose; Character Building: Fighting the Five Capital<br>Evils; Integrity and Personal Ethics; Relations with Siblings, Partners,<br>Elders, Neighbors and Peers; Sexual Relations: Taboo, Moral Dilemmas<br>and Sex Abuse; Gendered Practices/Issues and Need of Gender<br>Sensitization; Issues relating to the Weaker Sections of Society: SCs,<br>STs, OBCs & DAs: Need of Affirmative Action;<br>Ecological/Environmental Values   |   |
| IV Ethical and Professional Conduct: 7  |   |
| Understanding Ethical Human Conduct; Challenges for Ethical Conduct<br>in Educational Institutions; Inter-Personal Relations in Campus; Issues of<br>Drug, Tobacco Addiction and Alcoholism: Role of Students; Ethical<br>Leadership: Scope for Students; Professional Conduct: Business Ethics,  |   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual<br>Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of  |   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual<br>Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of<br>Social Media  |   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         30         Suggested Evaluation Methods  |   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         Suggested Evaluation Methods         Internal Assessment: 15   | 5   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         Suggested Evaluation Methods         Internal Assessment: 15         End Term Examination: 35         Theory       15       Theory   | 5   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         30         Suggested Evaluation Methods         Internal Assessment: 15         End Term Examination: 35         > Theory       35         • Class Participation:       4  | 5   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         30         Suggested Evaluation Methods         Internal Assessment: 15         End Term Examination: 35         > Theory       15         • Class Participation:       4         • Seminar/presentation/assignment/quiz/class test etc.:       4  | 5   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         30         Suggested Evaluation Methods         Internal Assessment: 15         End Term Examination: 35         > Theory       15       > Theory       35         • Class Participation:       4       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       4         • Mid-Term Exam:       7                                   | 5   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         30         Suggested Evaluation Methods         Internal Assessment: 15         End Term Examination: 35         > Theory       15         • Class Participation:       4         • Seminar/presentation/assignment/quiz/class test etc.:       4         • Mid-Term Exam:       7         Part C-Learning Resources         Recommended Books/e-resources/LMS:        |   |
| Corporate Ethics, Engineering Ethics; Plagiarism and Intellectual         Property Rights (IPR); Environmental Ethics; Cyber Ethics and Ethics of         Social Media         Total Contact Hours         30         Suggested Evaluation Methods         Internal Assessment: 15         End Term Examination: 35         > Theory       15       > Theory       35         • Class Participation:       4       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       4       Written Examination         • Mid-Term Exam:       7       7 | <i>U.K.,</i><br>vt. Ltd.,<br><i>Human</i><br>on Asia, |

Club of Rome's Report, Universe Books, 1972.

PADlekar, Subhas, *How to practice Natural Farming*, Pracheen (Vaidik) Krishi Tantra Shodh, Amravati, 2000.

Phaneesh, K.R., Constitution of India and Professional Ethics, New Delhi.

Pylee, M.V., An Introduction to Constitution of India, Vikas Publishing, New Delhi, 2002.

Raman, B.S., Constitution of India, New Delhi, 2002.

Reddy, N.H., Santosh Ajmera, Ethics, Integrity and Aptitude, McGraw Hill, New Delhi.

Sharma, Brij Kishore, Introduction to the Constitution of India, New Delhi,

Schumacher, E.F., Small is Beautiful: A Study of Economics as if People Mattered, Blond & Briggs, Britain, 1973.

Singles, Shubham et. al., *Constitution of India and Professional Ethics*, Cengage Learning India Pvt. Ltd., Latest Edition, New Delhi, 2018.

TriPADthy, A.N., Human Values, New Age International Publishers, New Delhi, 2003.

**Relevant Websites, Movies and Documentaries:** 

Value Education websites, http://uhv.ac.in, http://www.uptu.ac.in

Story of Stuff, <u>http://www.storyofstuff.com</u>

Al Gore, An Inconvenient Truth, PADramount Classics, USA.

Charlie Chaplin, Modern Times, United Artists, USA.

Modern Technology – the Untold Story, IIT, Delhi.

A. Gandhi, *Right Here Right Now*, Cyclewala Productions.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-     | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| CHM-     |      |      |      |      |      |      |      |      |      |
| 201.1    |      |      |      |      |      |      |      |      |      |
| M24-     | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| CHM-     |      |      |      |      |      |      |      |      |      |
| 201.2    |      |      |      |      |      |      |      |      |      |
| M24-     | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| CHM-     |      |      |      |      |      |      |      |      |      |
| 201.3    |      |      |      |      |      |      |      |      |      |
| M24-     | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| CHM-     |      |      |      |      |      |      |      |      |      |
| 201.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2.50 | 3    | 3    | 2.75 | 3    | 3    | 3    |

#### Mapping Matrix of CourseM24-CHM-201

|  | CC-9                           |                          |                     |  |  |  |
|--|--------------------------------|--------------------------|---------------------|--|--|--|
| Se   | ssion: 2024-25                 |                          |                     |  |  |  |
| Part   | A - Introducti                 | on                       |                     |  |  |  |
| Name of Programme                              | M.A. Public A                  | dministration            |                     |  |  |  |
| Semester                                       |                                |                          |                     |  |  |  |
| Name of the Course                             | Public Administration in India |                          |                     |  |  |  |
| Course Code                                    | M24-PAD-301                    |                          |                     |  |  |  |
| Course Type CC-9                               |                                |                          |                     |  |  |  |
| Level of the course                            |                                |                          |                     |  |  |  |
| Pre-requisite for the course (if any)          |                                |                          |                     |  |  |  |
| Course Learning Outcomes (CLO)                 | CLO 1 Know                     | ledge about the evolu    | ition and growth of |  |  |  |
| After completing this course, the learner will |                                |                          | and growin of       |  |  |  |
| be able to:                                    |                                |                          | ragutiva            |  |  |  |
|  | -                              | ng the role of Union Ex  |                     |  |  |  |
|  |                                | standing the in-built    |                     |  |  |  |
|  | over constit                   |                          | Particular and      |  |  |  |
|  | administration                 | -                        |                     |  |  |  |
|  | CLO 4 Delin                    | eating the constitution  | onal provisions and |  |  |  |
|  | dynamics of u                  | nion -state relationship | ps. Awareness about |  |  |  |
|  |                                | and mechanism in fo      |                     |  |  |  |
|  | interface.                     |                          |                     |  |  |  |
| Credits  | Theory                         | Tutorial                 | Total               |  |  |  |
|  | 3                              | 1                        | 4                   |  |  |  |
| Teaching Hours per week                        | 3                              | 1                        | 4                   |  |  |  |
| Internal Assessment Marks                      | 30                             | 0                        | 30                  |  |  |  |
| End Term Exam Marks                            | 70                             | 0                        | 70                  |  |  |  |
| Max. Marks                                     | 100                            | 0                        | 100                 |  |  |  |
| Examination Time                               | 3 hours                        |                          |                     |  |  |  |
| Part B- C                                      | Contents of the                | e Course                 |                     |  |  |  |
| Instructions for Paper- Setter: The examin     | er will set 9 qu               | uestions asking two qu   | uestions from each  |  |  |  |
| unit and one compulsory question by taking co  | ourse learning o               | outcomes (CLOs) into     | consideration. The  |  |  |  |
| compulsory question (Question No. 1) will      |                                |                          |                     |  |  |  |
| examinee will be required to attempt 5 que     |                                | g one question from      | each unit and the   |  |  |  |
| compulsory question. All questions will carry  | -                              |                          |                     |  |  |  |
| Unit To  | opics                          |                          | Contact Hours       |  |  |  |
| I Historical Background And Const              | itutional Cont                 | ext                      | 15                  |  |  |  |
| Evolution, Constitutional Context: 1           | Parliament, Exe                | ecutive and Judiciary-   |                     |  |  |  |
| Structures, functions and work proce           | esses, Salient Fe              | eatures                  |                     |  |  |  |
| II Union Executive                             |                                |                          | 15                  |  |  |  |
| President, Prime Minister and C                | ouncil of Mir                  | nisters –Cabinet and     |                     |  |  |  |
| Cabinet Committees, Cabinet Secret             |                                |                          |                     |  |  |  |
| Central Secretariat, Ministry of Hom           |                                | ,                        |                     |  |  |  |
| III System Of Government                       |                                |                          | 15                  |  |  |  |
| Federal and Unitary Features in                | constitutional of              | context. Union-States    |                     |  |  |  |
| Relations and Trends in Centre-Stat            |                                |                          |                     |  |  |  |
|  |                                |                          |                     |  |  |  |

|  |                                       | ission, Central Police<br>ates Relations- Issues                  |           |
|--|---------------------------------------|---|-----------|
| and Resolution Mechanism   |                                       |   |           |
| IV Constitutional, Statutory And Non-Stat  | 15                                    |   |           |
| Election Commission of India, National H   |                                       |   |           |
| National Commissions for- Scheduled  |                                       | ·   |           |
| Backward Classes, Minorities, Women  | and Chil                              | dren, Niti Ayog and   |           |
| National Development Council   |                                       |   |           |
| Conservated Free   |                                       | Total Contact Hours   | 60        |
| Suggested Eva  | luation N                             |   |           |
| Internal Assessment: 30  | 20                                    | End Term Exa  |           |
| > Theory   | 30                                    | > Theory:   | 70        |
| • Class Participation:   | 5                                     | Written Ex  | amination |
| • Seminar/presentation/assignment/quiz/class test  |                                       |   |           |
| • Mid-Term Exam:   | 15                                    |   |           |
| Part C-Learn<br>Recommended Books/e-resources/LMS:   | ing Reso                              | ources  |           |
| U.S.A, & France, R.K. Publisher, Coimbato<br>Hoshiar Singh & Pankaj Singh(2012) Bhartiya F<br>Avasthi and Avasthi (2002) Indian Administratic<br>Basu, D.D. (2000) Introduction to the Constitutio<br>Bhambri, C. P. (1973) Public Administration in I | Prashasan<br>on, Laxmi<br>on of India | ( Hindi) Pearson's Pu<br>Narain Aggarwal: Ag<br>a, Wadhwa & ComPA | ra        |

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 301.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 301.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 301.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 301.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-301

|            |   | CC-10                            |                        |                                       |  |  |  |  |
|------------|---|----------------------------------|------------------------|---------------------------------------|--|--|--|--|
|            | Se  | ssion: 2024-25                   |                        |                                       |  |  |  |  |
|            | Part  | A - Introducti                   | on                     |                                       |  |  |  |  |
| Name of    | of Programme  | M.A. Public A                    | dministration          |                                       |  |  |  |  |
| Semest     |   | III                              |                        |                                       |  |  |  |  |
| Name       | of the Course   | Economic Policy & Administration |                        |                                       |  |  |  |  |
| Course     | e Code  | M24-PAD-302                      |                        |                                       |  |  |  |  |
| Course     | е Туре  | CC-10                            |                        |                                       |  |  |  |  |
| Level      | of the course   | 500-599                          |                        |                                       |  |  |  |  |
| Pre-rec    | quisite for the course (if any)   |                                  |                        |                                       |  |  |  |  |
|            | Learning Outcomes (CLO)   | CLO 1 Causes                     | of an Underdevelope    | d Economy, Role of                    |  |  |  |  |
|            | ompleting this course, the learner will                                   |                                  |                        |                                       |  |  |  |  |
| be able    |   |                                  | lopment Council.       |                                       |  |  |  |  |
|            |   |                                  | of Process of Pla      | n Formulation and                     |  |  |  |  |
|            |   |                                  | n and New Economic     |                                       |  |  |  |  |
|            |   | -                                | strial Policies and    | -                                     |  |  |  |  |
|            |   | Organisation.                    | istriar roncies and    | Major Forms of                        |  |  |  |  |
|            |   | U                                | ning Boards of Public  | Enterprises Public                    |  |  |  |  |
|            |   |                                  | d Autonomy and Acco    | <b>1</b>                              |  |  |  |  |
| Credit     | 0   | Theory                           | Tutorial               | Total                                 |  |  |  |  |
| Clean      | 5   |                                  | 1                      |                                       |  |  |  |  |
| <b>T</b> 1 | · • • • •   | 3                                | 1                      | 4                                     |  |  |  |  |
|            | ing Hours per week  | 3                                | <u>l</u>               | 4                                     |  |  |  |  |
|            | al Assessment Marks   | 30                               | 0                      | 30                                    |  |  |  |  |
| Max. N     | erm Exam Marks  | 70 100                           | 0                      | <u> </u>                              |  |  |  |  |
|            | nation Time   |                                  | 0                      | 100                                   |  |  |  |  |
| Exami      |   | 3 hours                          | C.                     |                                       |  |  |  |  |
| Tanta      |   | Contents of the                  |                        | · · · · · · · · · · · · · · · · · · · |  |  |  |  |
|            | tions for Paper- Setter: The examin                                       |                                  |                        |                                       |  |  |  |  |
|            | l one compulsory question by taking cosory question (Question No. 1) will |                                  |                        |                                       |  |  |  |  |
| examine    | ee will be required to attempt 5 que                                      | stions selection                 | one question from      | each unit and the                     |  |  |  |  |
| compul     | sory question. All questions will carry                                   | equal marks.                     | g one question nom     | each ant and the                      |  |  |  |  |
| Unit       |   | opics                            |                        | Contact Hours                         |  |  |  |  |
| Ι          | Meaning, Features and Causes of an  |                                  | ed Economy in India    | 15                                    |  |  |  |  |
|            | Role of Government in Economic I  | -                                | -                      |                                       |  |  |  |  |
|            | Growing importance of Economic P  | -                                |                        |                                       |  |  |  |  |
|            | of the World with Particular  |                                  |                        |                                       |  |  |  |  |
|            | Composition, Powers and Function  |                                  |                        |                                       |  |  |  |  |
|            | Composition, Powers and Functions   |                                  | evelopment Council.    |                                       |  |  |  |  |
| II         | Process of Plan Formulation and In  |                                  | at Central State and   | 15                                    |  |  |  |  |
|            | local Levels. Five Year Plan in   | -                                |                        |                                       |  |  |  |  |
|            |   |                                  | •                      |                                       |  |  |  |  |
|            | Liberalisation, Privatisation and Glo                                     | oansauon and                     | men impact on mutan    |                                       |  |  |  |  |
| III        | Economy.  | 077 1000 and                     | 1001 Dolo of Dublic    | 15                                    |  |  |  |  |
| 111        | Industrial Policies of 1948, 1956, 1                                      |                                  |                        | 15                                    |  |  |  |  |
|            | Sector in India. Major Forms of   | Organisation C                   | or rublic Enterprises: |                                       |  |  |  |  |

| Departmental, Company and Corporation.       IV       Governing Boards of Public Enterprises: Nature, Composition and Problems. Management of Investment, Pricing and Other Policies. Personnel Administration in Public Enterprises: Recruitment and Training. Autonomy and Accountability of Public Enterprises. Parliamentary, Ministerial and Audit Controls.       15         Total Contact Hours       60         Suggested Evaluation Methods         Theory       30       > Theory:       70         Class Participation:       5       Written Examination         Seminar/presentation/assignment/quiz/class test etc.: 10         Maint C-Learning Resources         Recommended Books/e-resources/LMS:         Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.         B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.         R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.         Kamta Prasad: Planning in Market, Economy: A Study of the French Planning |  |       |                        |                         |  |
|---|--|-------|------------------------|-------------------------|--|
| Borohing       Management of Investment, Pricing and Other Policies.         Personnel       Administration in Public Enterprises: Recruitment and<br>Training. Autonomy and Accountability of Public Enterprises.         Parliamentary, Ministerial and Audit Controls.       60         Total Contact Hours         Management of Investment, Pricing and Other Policies.         Personnel       Administration in Public Enterprises:         Parliamentary, Ministerial and Audit Controls.       60         Total Contact Hours         Management of Investment, Pricing and Other Policies.         Parliamentary, Ministerial and Audit Controls.       60         Total Contact Hours         Management of Investment, Pricing and Other Policies.         Parliamentary, Ministerial and Audit Controls.       60         Total Contact Hours         Management of Suggested Evaluation Methods         Internal Assessment: 30       End Term Examination: 70         > Theory       30       > Theory:       70         Class Participation:       70         Otheory:       70         Otheory:       70         Otheory:       70         Otheory:       70   |  |       |                        |                         |  |
| Personnel Administration in Public Enterprises: Recruitment and Training. Autonomy and Accountability of Public Enterprises. Parliamentary, Ministerial and Audit Controls.       Total Contact Hours       60         Suggested Evaluation Methods       60         Internal Assessment: 30       End Term Examination: 70         > Theory       30       > Theory:       70         • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10         • Mid-Term Exam:       15         Part C-Learning Resources         Recommended Books/e-resources/LMS:         • Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.       B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.         • R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.       Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.         • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.   | IV Governing Boards of Public Enterprises:             | Natu  | re, Composition        | and 15                  |  |
| Personnel Administration in Public Enterprises: Recruitment and Training. Autonomy and Accountability of Public Enterprises. Parliamentary, Ministerial and Audit Controls.       Total Contact Hours       60         Suggested Evaluation Methods       60         Internal Assessment: 30       End Term Examination: 70         > Theory       30       > Theory:       70         • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10         • Mid-Term Exam:       15         Part C-Learning Resources         Recommended Books/e-resources/LMS:         • Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.       B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.         • R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.       Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.         • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.   | Problems. Management of Investment, Pr                 | icing | and Other Poli         | icies.                  |  |
| Parliamentary, Ministerial and Audit Controls.       Total Contact Hours       60         Suggested Evaluation Methods         Internal Assessment: 30       End Term Examination: 70         > Theory       30       > Theory:       70         • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10         • Mid-Term Exam:       15         Part C-Learning Resources         Recommended Books/e-resources/LMS:         • Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.         • B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.         • R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.         • Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.         • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.   |  | -     |                        |                         |  |
| Parliamentary, Ministerial and Audit Controls.       Total Contact Hours       60         Suggested Evaluation Methods         Internal Assessment: 30       End Term Examination: 70         > Theory       30       > Theory:       70         • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10         • Mid-Term Exam:       15         Part C-Learning Resources         Recommended Books/e-resources/LMS:         • Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.         • B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.         • R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.         • Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.         • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.   | Training. Autonomy and Accountability                  | of    | Public Enterp          | rises.                  |  |
| Total Contact Hours       60         Suggested Evaluation Methods         Internal Assessment: 30       End Term Examination: 70         > Theory       30       > Theory:       70         • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10       •         • Mid-Term Exam:       15       •         Part C-Learning Resources         Recommended Books/e-resources/LMS:         • Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.       •         • B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.       •         • R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.       •         • Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.       •         • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.  |  |       | 1                      |                         |  |
| Internal Assessment: 30       End Term Examination: 70         ▶ Theory       30       ▶ Theory:       70         • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10       Written Examination         • Mid-Term Exam:       15       Part C-Learning Resources         Recommended Books/e-resources/LMS:       •       Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.         • B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.       R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.         • Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.       Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.  | <b>·</b>   |       | <b>Total Contact H</b> | lours 60                |  |
| <ul> <li>➢ Theory</li> <li>③ Class Participation:</li> <li>⑤ Seminar/presentation/assignment/quiz/class test etc.:</li> <li>10</li> <li>Mid-Term Exam:</li> <li>15</li> <li>Part C-Learning Resources</li> <li>Recommended Books/e-resources/LMS:</li> <li>① Dutt and Sundharam: Indian Economy, Delhi: S. Chand &amp; Co., 2004.</li> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>   | Suggested Evaluat                                      | ion N |                        |                         |  |
| • Class Participation:       5       Written Examination         • Seminar/presentation/assignment/quiz/class test etc.:       10         • Mid-Term Exam:       15         Part C-Learning Resources         Recommended Books/e-resources/LMS:         • Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.         • B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.         • R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.         • Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.         • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.  | Internal Assessment: 30                                |       | End Tern               | n Examination: 70       |  |
| <ul> <li>Seminar/presentation/assignment/quiz/class test etc.: 10</li> <li>Mid-Term Exam: 15</li> </ul> Part C-Learning Resources Recommended Books/e-resources/LMS: <ul> <li>Dutt and Sundharam: Indian Economy, Delhi: S. Chand &amp; Co., 2004.</li> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | > Theory   | 30    | > Theory:              | 70                      |  |
| <ul> <li>Mid-Term Exam: 15</li> <li>Part C-Learning Resources</li> <li>Recommended Books/e-resources/LMS: <ul> <li>Dutt and Sundharam: Indian Economy, Delhi: S. Chand &amp; Co., 2004.</li> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul> </li> </ul>   | Class Participation:                                   | 5     | 5 Written Examination  |                         |  |
| <ul> <li>Part C-Learning Resources</li> <li>Recommended Books/e-resources/LMS: <ul> <li>Dutt and Sundharam: Indian Economy, Delhi: S. Chand &amp; Co., 2004.</li> </ul> </li> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | • Seminar/presentation/assignment/quiz/class test etc. | : 10  |                        |                         |  |
| <ul> <li>Recommended Books/e-resources/LMS:</li> <li>Dutt and Sundharam: Indian Economy, Delhi: S. Chand &amp; Co., 2004.</li> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>   | • Mid-Term Exam:                                       | 15    |                        |                         |  |
| <ul> <li>Recommended Books/e-resources/LMS:</li> <li>Dutt and Sundharam: Indian Economy, Delhi: S. Chand &amp; Co., 2004.</li> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>   | Part C-Learning  | Res   | ources                 |                         |  |
| <ul> <li>B.L.Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>   | Recommended Books/e-resources/LMS:                     |       |                        |                         |  |
| <ul> <li>Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | • Dutt and Sundharam: Indian Economy, Delhi: S         | . Cha | nd & Co., 2004.        |                         |  |
| <ul> <li>Highway 1990.</li> <li>R.P.Mishra: District Planning, New Delhi, Concept Publishing ComPADny 1986.</li> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | B.L.Mathur: Economic Policy and Administration         | on (H | indi), Jaipur: RBS     | SA Publishers, SMS      |  |
| <ul> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | •  | ,     | // I                   | ,                       |  |
| <ul> <li>Kamta Prasad: Planning in Market, Economy: A Study of the French Planning System, New Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | • R.P.Mishra: District Planning, New Delhi, Conc       | ept P | ublishing ComPA        | ADny 1986.              |  |
| <ul> <li>Delhi: IIPAD, 1984.</li> <li>Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.</li> </ul>  | -  | -     | -                      | •                       |  |
| • Saul Estrin and P. Holmes: French Planning in Theory and Practice, London: George Allen and Unwin 1983.   | <b>J</b>   |       | <b>)</b>               | 8 J J                   |  |
| Unwin 1983.   |  | Theor | v and Practice. Lo     | ondon: George Allen and |  |
|   | -  |       | ,                      |                         |  |
| $\sim$ $\gamma$ , $\gamma$  |  | he De | eveloping World.       | London: Groom Helm.     |  |

- ľ 1984.
- A.H. Hansen: Public Enterprises and Economic Development, London: Routledge and Kegan, • 1972
- Laxmi Narain: Principles and Practice of Public Enterprises Management, New Delhi: S. Chand • & Co. 1988.
- S.C. Kuchhal: The Industrial Economy of India, Agra: Chaitanya Pub. House, 1987. •
- Prahlad Kumar Basu: Public Enterprises: Policy Performance and Professionalism, New Delhi, • Allied 1982.

| Mapping Matrix of Course M24-PAD-302 |     |      |      |      |      |      |      |      |      |  |  |
|--------------------------------------|-----|------|------|------|------|------|------|------|------|--|--|
| Course Learning                      | PLO | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |  |
| Outcomes                             | 1   |      |      |      |      |      |      |      |      |  |  |
| M24-PAD-302. 1                       | 3   | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |
| M24-PAD-302. 2                       | 3   | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |
| M24-PAD-302. 3                       | 3   | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |
| M24-PAD-302. 4                       | 3   | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |  |  |
| Average                              | 3   | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |  |  |

#### ъл 4 r C M24 DAD 202

| DEC-3   |                     |   |                       |  |  |  |  |  |
|---|---------------------|---|-----------------------|--|--|--|--|--|
| Se  | Session: 2024-25    |   |                       |  |  |  |  |  |
| Part  | A - Introducti      | on  |                       |  |  |  |  |  |
| Name of Programme   | M.A. Public A       | dministration                               |                       |  |  |  |  |  |
| Semester  | III                 |   |                       |  |  |  |  |  |
| Name of the Course  | Disaster Mana       | Disaster Management                         |                       |  |  |  |  |  |
| Course Code   | se Code M24-PAD-303 |   |                       |  |  |  |  |  |
| Course Type DEC-3   |                     |   |                       |  |  |  |  |  |
| Level of the course 500-599   |                     |   |                       |  |  |  |  |  |
| Pre-requisite for the course (if any)   |                     |   |                       |  |  |  |  |  |
| Course Learning Outcomes (CLO)  | CLO 1 Unde          | erstanding the basic                        | concepts such as      |  |  |  |  |  |
| After completing this course, the learner will  |                     |   | concepts such us      |  |  |  |  |  |
| be able to:   |                     |   | tages of the Pasia    |  |  |  |  |  |
|   |                     | vledge of different s                       | 0                     |  |  |  |  |  |
|   | -                   | Elements of Disaster M                      | _                     |  |  |  |  |  |
|   |                     | ssary competence to                         |                       |  |  |  |  |  |
|   |                     | d Prevention, Vulnera                       |                       |  |  |  |  |  |
|   |                     | nent, Role of Com                           | nunity in Disaster    |  |  |  |  |  |
|   | Management          | Management                                  |                       |  |  |  |  |  |
|   | CLO 4 Rehabi        | ilitation and Reconstru                     | ction, Strategies for |  |  |  |  |  |
|   | Effective Disas     | ster Management, Skil                       | Training-searches.    |  |  |  |  |  |
| Credits   | Theory              | Tutorial                                    | Total                 |  |  |  |  |  |
|   | 3                   | 1   | 4                     |  |  |  |  |  |
| Teaching Hours per week   | 3                   | 1   | 4                     |  |  |  |  |  |
| Internal Assessment Marks   | 30                  | 0   | 30                    |  |  |  |  |  |
| End Term Exam Marks   | 70                  | 0   | 70                    |  |  |  |  |  |
| Max. Marks  | 100                 | 0   | 100                   |  |  |  |  |  |
| Examination Time  | 3 hours             |   |                       |  |  |  |  |  |
|   | Contents of the     |   |                       |  |  |  |  |  |
| Instructions for Paper- Setter: The examir  | ner will set 9 qu   | uestions asking two qu                      | lestions from each    |  |  |  |  |  |
| unit and one compulsory question by taking c  |                     |   |                       |  |  |  |  |  |
| compulsory question (Question No. 1) will   |                     |   |                       |  |  |  |  |  |
| examinee will be required to attempt 5 que  |                     | ig one question from                        | each unit and the     |  |  |  |  |  |
| compulsory question. All questions will carry Unit Television   |                     |   | Contact Hours         |  |  |  |  |  |
|   | opics               | stioning of Disaster                        | 15                    |  |  |  |  |  |
| file and clussified on of   |                     | e   | 15                    |  |  |  |  |  |
| Management Organisation, Method   | •• •                |   |                       |  |  |  |  |  |
| Disaster Management Cycle, Dis  | -                   |   |                       |  |  |  |  |  |
| Impact of Natural Disasters on Envi   |                     |   | 15                    |  |  |  |  |  |
| II Disaster Mitigation, Basic Prin  |                     |   | 15                    |  |  |  |  |  |
| Mitigation, Flood mitigation Pra  |                     |   |                       |  |  |  |  |  |
| Earthquake Disaster Mitigation  |                     | t Consideration of                          |                       |  |  |  |  |  |
|   | Mobilisation        |   |                       |  |  |  |  |  |
| Mitigation, Resource Analysis and I   |                     |   | 4 7                   |  |  |  |  |  |
| Mitigation, Resource Analysis and IIIIDisaster Prevention and PreparedneAssessment, Role of Communication | ess, Vulnerabili    | ity Analysis and Risk<br>saster Management, | 15                    |  |  |  |  |  |

| Communication Systems and Drotocol La  | ~1.1.4   | ion / 1          | Truicting Larra      |               |  |  |  |  |
|--|--|------------------|----------------------|---------------|--|--|--|--|
| Communication Systems and Protocol, Leg  |  |                  |                      |               |  |  |  |  |
| ,  | Disaster Awareness, Role of Disaster Managers, Role of NGOs, Trainin |                  |                      |               |  |  |  |  |
| of Disaster Managers, Use of Formal Edu  | of Disaster Managers, Use of Formal Education System, Emergin        |                  |                      |               |  |  |  |  |
| Issues and Lessons for Future.   |  |                  |                      |               |  |  |  |  |
| IV Rehabilitation and Reconstruction, Strategie  | es fo  | r Eff            | ective Disaster      | · 15          |  |  |  |  |
| Management, Skill Training-search, Rescue an   | d Eva  | acuatio          | on, Distribution     |               |  |  |  |  |
| of Relief Material, Emergency Operation Cen  | ters, l  | Damag            | ge Assessment,       |               |  |  |  |  |
| <b>Temporary Shelters and Warehousing Stocl</b>  | k Pill   | ing.             |                      |               |  |  |  |  |
|  |  | Total            | <b>Contact hours</b> | 60            |  |  |  |  |
| Suggested Evaluati   | on M   | [ethod           | ls                   |               |  |  |  |  |
| Internal Assessment: 30  |  |                  | End Term Exa         | amination: 70 |  |  |  |  |
| > Theory   | 30   | $\triangleright$ | Theory:              | 70            |  |  |  |  |
| Class Participation:   | Written Ex   | amination        |                      |               |  |  |  |  |
|  |  |                  |                      |               |  |  |  |  |
| • Seminar/presentation/assignment/quiz/class test etc.:  | 10   |                  |                      |               |  |  |  |  |
| <ul><li>Seminar/presentation/assignment/quiz/class test etc.:</li><li>Mid-Term Exam:</li></ul> | 10<br>15   |                  |                      |               |  |  |  |  |

- V.K. Sharma: Disaster Management, New Delhi: New United Process, A-26 Narain INDL Area Phase-II, 1995.
- David Alexander: Natural Disaster, London: UCL Press, 1993.
- Kathakali Bagchi S: Drought Prone India: Problems and Prospects: New Delhi: Agricale, 1991.
- Melvin A Benarde: Race against Famine Orient Longmans, Bombay, 1972.
- Gopal Bhargana: Environmental Challenges and Ecological Disaster- Global Prospective, New Delhi, Mittal Pub., 1992.
- V.V Borkar: Impact of drought on Rural Life, New Delhi: Popular Prakashan, 1975.
- W. Nick Carter: Disaster Management: A Disaster Managers Handbook, Manila Asian Development Bank, 1995.
- Jack D Kartez: Crisis Response Planning: Forward a Contingent Analysis, Journal of The American Planning Association 50 (1), Winter, 1984.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 303.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 303.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 303.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 303.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

| DEC-3  |  |                       |               |  |  |  |  |
|--|--|-----------------------|---------------|--|--|--|--|
| Se   | ssion: 2024-25   |                       |               |  |  |  |  |
| Part   | A - Introducti   | on                    |               |  |  |  |  |
| Name of Programme  | M.A. Public A  | dministration         |               |  |  |  |  |
| Semester   | III  |                       |               |  |  |  |  |
| Name of the Course   | Comparative Public Administration - I  |                       |               |  |  |  |  |
| Course Code  | M24-PAD-304  |                       |               |  |  |  |  |
| Course Type  | DEC-3  |                       |               |  |  |  |  |
| Level of the course  | 500-599  |                       |               |  |  |  |  |
| Pre-requisite for the course (if any)  |  |                       |               |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:<br>CLO 1 Will be equipped with the knowledge an<br>conceptual clarity of Evolution, Importance,<br>International, and Critique of Comparative Public<br>Administration<br>CLO 2 Knowledge about the Approaches Bureaucratic<br>General Systems, Decision Making and Ecologica<br>Approach<br>CLO 3 Knowledge of different Development Models of<br>F.W. Riggs<br>CLO 4 Clarity re-administrative systems and the<br>accountability mechanisms of India, USA, UK an |  |                       |               |  |  |  |  |
| Credits  | Japan  | Tutorial              | Total         |  |  |  |  |
| Credits  | Theory   |                       |               |  |  |  |  |
|  | 3  | 1                     | 4 4           |  |  |  |  |
| Teaching Hours per week<br>Internal Assessment Marks   | 30   | <u> </u>              | 30            |  |  |  |  |
| End Term Exam Marks  | 70   | 0                     | 70            |  |  |  |  |
| Max. Marks   | 100  | 0                     | 100           |  |  |  |  |
| Examination Time   | 3 hours  |                       | 100           |  |  |  |  |
| Part B- (  |  | e Course              |               |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry   | <b>Part B- Contents of the Course</b><br>Instructions for Paper- Setter: The examiner will set 9 questions asking two questions from each unit and one compulsory question by taking course learning outcomes (CLOs) into consideration. The compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllabus. The examinee will be required to attempt 5 questions, selecting one question from each unit and the compulsory question. All questions will carry equal marks. |                       |               |  |  |  |  |
|  | opics  |                       | Contact Hours |  |  |  |  |
| I Comparative Public Administration: Concept, Nature, Scope and<br>Significance. Public administration and Environment. Approaches and<br>Method to the Study of CPAD: Institutional, Behavioural, Structural –<br>Functional, Ecological and Systems Approaches. Problems of<br>Comparative Research.   |  |                       |               |  |  |  |  |
| II Weber's Typology of Authority<br>Particular Reference to Ideal type of<br>Development and Development Adr   | Bureaucratic N   | Model, Administrative | 15            |  |  |  |  |

| Part C-Learning   | Keso      | urces  | 5                    |           |
|---|-----------|--------|----------------------|-----------|
| • Mid-Term Exam:  | 15        |        |                      |           |
| • Seminar/presentation/assignment/quiz/class test etc.: |           |        |                      |           |
| • Class Participation:                                  | 5<br>10   |        | Written Ex           | amination |
| > Theory  | <u>30</u> | 7      | Theory:              | <b>70</b> |
| Internal Assessment: 30                                 | 20        |        | End Term Exa         |           |
| Suggested Evaluati                                      | on M      | lethod |                      |           |
|   |           |        | <b>Contact hours</b> | 60        |
| Removal of Public Grievances with Special France.       | Refe      | erence | to UK, USA,          |           |
| IV Citizen and Administration: A Comparative S          | •         |        |                      |           |
| Modern Administrative System – France                   |           |        |                      |           |
| Developing Administrative System – UK                   |           |        |                      |           |
| Developing Administrative System – USA                  |           |        |                      |           |
| Developing Administrative System – India                |           |        |                      |           |
| III Developing Administrative System                    |           |        |                      | 15        |
| Human Development & Inclusive Developmen                |           |        | Development,         |           |
| Models of Development Administration: S                 | Suctoi    | nahla  | Development          |           |

- Prof. Rajesh Kumar Bhatt & Dr. Jyoti Bhatt (2024), Personnel Administrative System in India, U.K., U.S.A, & France, R.K. Publisher, Coimbatore (Tamil Nadu).
- Ali Farazmand, (2001) Handbook of Comparative and Development Public Administration, Marcel Dekker, NY.
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- Waldo, D.(1963). Comparative public administration prologue, performance and problems. Indian Journal of Political Science, 24(3), 177-216.
- Weidner, W .E. (1970a). (Ed.), Development administration in Asia, Durham, North Carolina: Duke
- F. W. Riggs: Administration in Developing Countries The Theory of Prismatic Society, Houghton Miffen Co. Boston 1964.
- F. Heady and Stokes: Papers in Comparative Public Administration, Institute of Public Administration, University of Michigan USA., 1964
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- Kataria Surender, Tulnatmak Lok Prashasha, Jaipur: RBSA Publishers, 2001

|          | Mapping Matrix of Course M24-1 AD-304 |      |      |      |      |      |      |      |      |
|----------|---------------------------------------|------|------|------|------|------|------|------|------|
| Course   | PLO1                                  | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |                                       |      |      |      |      |      |      |      |      |
| Outcomes |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 304. 1   |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 304. 2   |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 304.3    |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 304. 4   |                                       |      |      |      |      |      |      |      |      |
| Average  | 3                                     | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-304

|   | DEC-3  |  |  |  |  |  |
|---|--|--|--|--|--|--|
| Se  | ssion: 2024-25   |  |  |  |  |  |
| Part  | A - Introducti   | on   |  |  |  |  |
| Name of Programme   | M.A. Public Administration                               |  |  |  |  |  |
| Semester  | III  | III  |  |  |  |  |
| Name of the Course  | International A  | dministration                                  |  |  |  |  |
| Course Code   | M24-PAD-305  | 5  |  |  |  |  |
| Course Type   | DEC-3  |  |  |  |  |  |
| Level of the course   | 500-599  |  |  |  |  |  |
| Pre-requisite for the course (if any)   |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)  | CLO 1 Knowl  | edge about the Intern                          | ational Organisation                   |  |  |  |
| After completing this course, the learner will  |  |  |  |  |  |  |
| be able to:   | International D  |  |  |  |  |  |
|   |  | ng the Functions and A                         | Activities. Charter of                 |  |  |  |
|   | -  | s and Principles Orgar                         |  |  |  |  |
|   |  | rstanding the in-bui                           |  |  |  |  |
|   |  | History of Develop                             |  |  |  |  |
|   |  | Administration in M                            |  |  |  |  |
|   |  | reasing Importance.                            | iouoni vvona, ana                      |  |  |  |
|   |  | ating the constitution                         | al provisions United                   |  |  |  |
|   |  | arian and Organisation                         |  |  |  |  |
| Credits   | Theory   | Tutorial                                       | Total                                  |  |  |  |
| Credits   | 3  | 1 01101  | 4                                      |  |  |  |
| Taashing Hours nor weak   | 3  | 1  | -                                      |  |  |  |
| Teaching Hours per week<br>Internal Assessment Marks  | 30   | 1  | <u>4</u><br>30                         |  |  |  |
| End Term Exam Marks   | <u> </u>   | 0  | <u> </u>                               |  |  |  |
| Max. Marks  | 100  | 0  | 100                                    |  |  |  |
| Examination Time  | 3 hours  | 0  | 100                                    |  |  |  |
|   | Contents of the  | Course   |  |  |  |  |
| Instructions for Paper- Setter: The examin  |  |  | lestions from each                     |  |  |  |
| unit and one compulsory question by taking c<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que | ourse learning o<br>consist at leas<br>estions, selectin | outcomes (CLOs) into<br>st 4 Parts covering en | consideration. The ntire syllabus. The |  |  |  |
| compulsory question. All questions will carry   | •  |  | <u> </u>                               |  |  |  |
| Unit To   | Contact Hours  |  |  |  |  |  |
| I International Organisation –Nature  | -  | -  | 15                                     |  |  |  |
| Pacific Methods for the Settler   |  | 1  |  |  |  |  |
| Negotiation, Inquiry, Mediation, A  |  |  |  |  |  |  |
| others. Agencies and Institutions for   |  |  |  |  |  |  |
| of Nations – An estimate of the   |  | -  |  |  |  |  |
| Deficiencies, Merits and Demerits, G  |  |  | 15                                     |  |  |  |
| II The Formation of UNO – Ba  | ckground, Pur  | poses, Organisation,                           | 15                                     |  |  |  |

| Functions and Activities, Charter of UNC   | ), Purp   | poses and Principle    | 5;               |  |  |  |  |
|--|---|------------------------|------------------|--|--|--|--|
| Organs; Admission of States; Question of   | the M   | icro and Mini-State    | s,               |  |  |  |  |
| UN Peace Making Operations. UNO – Its  | Specia  | lised Agencies. The    | ir               |  |  |  |  |
| Creation, Nature, Working, Relationship  | with S  | locial and Economic    | c                |  |  |  |  |
| Council in Particular and the UN in gene   | eral. A   | n Assessment of th     | e                |  |  |  |  |
| Working of the UNO since its Inception up  | to Pres   | sent. Role of UNO i    | n                |  |  |  |  |
| solving World Problems.  |   |                        |                  |  |  |  |  |
| III International Administration: History  | of De   | evelopment of th       | ie 15            |  |  |  |  |
| International Administration. The Place of   | Interna   | tional Administratio   | n                |  |  |  |  |
| in Modem World, and Causes for Increasing  | g Impor   | rtance of Internationa | al               |  |  |  |  |
| Administration. National, Administra   | tion  | and Internationa       | al               |  |  |  |  |
| Administration.  |   |                        |                  |  |  |  |  |
| IV The United Nations Secretariat: Organisat                                       | ion and   | d Functions. Role of   | of 15            |  |  |  |  |
|  | Secretary General, Personnel Administration- Recruitment and Training |                        |                  |  |  |  |  |
| for International Service, Conditions of   |   |                        |                  |  |  |  |  |
| International Civil Service. The Composition                                       | n, Func   | tions and Working o    | of               |  |  |  |  |
| International Labour Organisation (ILO),   | The U   | UNESCO, Food an        | d                |  |  |  |  |
| Agricultural Organisation (FAO), and V   |   |                        |                  |  |  |  |  |
| (WHO).   |   |                        |                  |  |  |  |  |
|  |   | Total Contact hour     | <b>·s</b> 60     |  |  |  |  |
| Suggested Evalua   | ation N   |                        | • •• =0          |  |  |  |  |
| Internal Assessment: 30  | 20  |                        | kamination: 70   |  |  |  |  |
| > Theory   | 30  | > Theory:              | 70               |  |  |  |  |
| Class Participation:   | 5   | Written E              | xamination       |  |  |  |  |
| • Seminar/presentation/assignment/quiz/class test etc                              |   |                        |                  |  |  |  |  |
| • Mid-Term Exam:   | 15  |                        |                  |  |  |  |  |
| Part C-Learnin   | g Reso  | ources                 |                  |  |  |  |  |
| Recommended Books/e-resources/LMS:   | ст  |                        | ·                |  |  |  |  |
| • Goodspeed, Stephens: The Nature and Function Oxford University Press, 1971.      | on of In  | ternational Organisa   | tion, New York,  |  |  |  |  |
| • Goodrich, M.L. and Hampro: Charter of the Un<br>Columbia University Press, 1971. | nited N   | ations, Contemporar    | y and Documents, |  |  |  |  |
| • Scott, George: The Rise and Fall of the League                                   | of Nat  | ions, Hutchinson of    | London, 1973.    |  |  |  |  |
| • Everyman's United Nations (1945-65): 8th Ed                                      | (Unite  | d Nations New Vor      | k 1968)          |  |  |  |  |

- Everyman's United Nations (1945-65): 8th Ed. (United Nations, New York, 1968).
- Luard, Evan: The United Nations: How It and What it Does, Macmillan 1979.

|                 | Mapping Matrix of Course M24-PAD-305 |      |      |      |     |      |      |      |      |  |  |
|-----------------|--------------------------------------|------|------|------|-----|------|------|------|------|--|--|
| Course Learning | PLO1                                 | PLO2 | PLO3 | PLO4 | PLO | PLO6 | PLO7 | PLO8 | PLO9 |  |  |
| Outcomes        |                                      |      |      |      | 5   |      |      |      |      |  |  |
| M24-PAD-305.1   | 3                                    | 3    | 2    | 3    | 3   | 2    | 3    | 3    | 3    |  |  |
| M24-PAD-305.2   | 3                                    | 3    | 2    | 3    | 3   | 2    | 3    | 3    | 3    |  |  |
| M24-PAD-305.3   | 3                                    | 3    | 2    | 3    | 3   | 2    | 3    | 3    | 3    |  |  |
| M24-PAD-305.4   | 3                                    | 3    | 2    | 3    | 3   | 3    | 3    | 3    | 3    |  |  |
| Average         | 3                                    | 3    | 2    | 3    | 3   | 2.25 | 3    | 3    | 3    |  |  |

| Se   |                                    |                         |                      |  |  |  |
|--|------------------------------------|-------------------------|----------------------|--|--|--|
| DC.  | ssion: 2024-25                     |                         |                      |  |  |  |
| Part   | A - Introductio                    | on                      |                      |  |  |  |
| Name of Programme  | M.A. Public Ad                     | dministration           |                      |  |  |  |
| Semester   | III                                |                         |                      |  |  |  |
| Name of the Course   | Administrative                     | Thought & Theories -    | ·II                  |  |  |  |
| Course Code M24-PAD-306  |                                    |                         |                      |  |  |  |
| 51   | DEC-3                              |                         |                      |  |  |  |
| Level of the course  | 500-599                            |                         |                      |  |  |  |
| Pre-requisite for the course (if any)  |                                    |                         |                      |  |  |  |
| Course Learning Outcomes (CLO)   | CLO 1: Develo                      | opment of an intellectu | ual understanding of |  |  |  |
| After completing this course, the learner will   | the fundament                      | al knowledge of Or      | ganisational Goals,  |  |  |  |
| be able to:  |                                    | Change: Meaning,        |                      |  |  |  |
|  | Resistance to C                    | Change.                 |                      |  |  |  |
|  | CLO 2: Con                         | nprehend the Organ      | isational Theories-  |  |  |  |
|  |                                    | Classical, Human Rel    |                      |  |  |  |
|  | and Systems A                      | pproach.                |                      |  |  |  |
|  |                                    | cation of the necessa   | ry skills to use the |  |  |  |
|  | different administrative thinkers. |                         |                      |  |  |  |
|  |                                    | petence to evaluate     | the theory of the    |  |  |  |
|  | thinkers.                          | Personal is evening     |                      |  |  |  |
| Credits  | Theory                             | Tutorial                | Total                |  |  |  |
|  | 3                                  | 1                       | 4                    |  |  |  |
| Teaching Hours per week  | 3                                  | 1                       | 4                    |  |  |  |
| Internal Assessment Marks  | 30                                 | 0                       | 30                   |  |  |  |
| End Term Exam Marks  | 70                                 | 0                       | 70                   |  |  |  |
| Max. Marks   | 100                                | 0                       | 100                  |  |  |  |
| Examination Time   | 3 hours                            |                         |                      |  |  |  |
|  | contents of the                    |                         |                      |  |  |  |
| Instructions for Paper- Setter: The examination  |                                    |                         |                      |  |  |  |
| unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will |                                    |                         |                      |  |  |  |
| examinee will be required to attempt 5 que   |                                    |                         |                      |  |  |  |
| compulsory question. All questions will carry  |                                    | g one question nom      | each and and the     |  |  |  |
|  | pics                               |                         | <b>Contact Hours</b> |  |  |  |
| I Administrative Thought   | -                                  |                         | 15                   |  |  |  |
| Administrative Thought: Organisa   | tional Change                      | : Meaning, Change.      |                      |  |  |  |
| Process, Resistance to Change. Basi  | U                                  |                         |                      |  |  |  |
| and theoris.   | Ĩ                                  |                         |                      |  |  |  |
| II Theoriesand Thoughts  |                                    |                         | 15                   |  |  |  |
|  |                                    |                         |                      |  |  |  |
| Approaches to the study of Public  | Administration                     | : Oriental Approach,    |                      |  |  |  |

|         | Approach.   |        |                            |              |  |  |  |  |
|---------|---|--------|----------------------------|--------------|--|--|--|--|
| III     | Administrative Thinkers and Thoughts  |        |                            | 15           |  |  |  |  |
|         | Elton Mayo, Weber, C.I. Barnard, Amartya Ser                                | n, B.I | R. Ambedkar.               |              |  |  |  |  |
| IV      | Administrative Thinkers and Thoughts  |        |                            | 15           |  |  |  |  |
|         | Max Weber, Chris Argyris, Yehezkel Dror, Dwight Waldo, Victor A<br>Thompson |        |                            |              |  |  |  |  |
|         |   |        | <b>Total Contact hours</b> | 60           |  |  |  |  |
|         | Suggested Evaluation  | on M   | Iethods                    |              |  |  |  |  |
|         | Internal Assessment: 30   |        | End Term Exa               | mination: 70 |  |  |  |  |
| > The   | eory  | 30     | > Theory:                  | 70           |  |  |  |  |
| • Class | Participation:  | 5      | Written Ex                 | amination    |  |  |  |  |
| • Semi  | nar/presentation/assignment/quiz/class test etc.:                           | 10     |                            |              |  |  |  |  |
| • Mid-  | Term Exam:  | 15     |                            |              |  |  |  |  |
|         | Part C-Learning   | Reso   | ources                     |              |  |  |  |  |

- Likert, K. New Patterns of Management, New York: McGraw Hill, 1961.
- A. Etzioni: Modern Organisation, New Delhi: Prentice Hall of India, 1981 (5<sup>th</sup> Edition).
- Sharma, R.A.: Organisational Theory and Behaviour, New Delhi: Tata McGraw Hill Pub. Co. 1985.
- Nisa Alia, Administrative Thinkers, New Delhi, Associated Pub. 1987.
- R.S. Dwivedi, Human Relations and Organisational Behaviour, New Delhi, Oxford and IBH Pub. 1987.
- M.R.Minto,: Management Thinkers, New Delhi: Allied Pub. Ltd. 1989.
- R.K.Sapru, , Theories of Administration, New Delhi: S. Chand & Co. Ltd. 1996.
- MJ Mathew,: Organisation, Theory and Behaviour, Jaipur: RBSA Pub. SMS Highway

|          |      |      | mapping | 9    |      |      |      |      |      |
|----------|------|------|---------|------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3    | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |         |      |      |      |      |      |      |
| Outcomes |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 2    | 3    | 3    | 3    |
| 306.1    |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 2    | 3    | 3    | 3    |
| 306.2    |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 2    | 3    | 3    | 3    |
| 306.3    |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 3    | 3    | 3    | 3    |
| 306.4    |      |      |         |      |      |      |      |      |      |
| Average  | 3    | 3    | 2       | 3    | 3    | 2.25 | 3    | 3    | 3    |

|   | DEC-4  |   |  |  |  |  |
|---|--|---|--|--|--|--|
| Se  | ssion: 2024-25   |   |  |  |  |  |
| Part  | A - Introducti   | on  |  |  |  |  |
| Name of Programme   | M.A. Public Administration   |   |  |  |  |  |
| Semester  | III  |   |  |  |  |  |
| Name of the Course  | Public Internat  | ional Law   |  |  |  |  |
| Course Code M24-PAD-307   |  |   |  |  |  |  |
| Course Type   | DEC-4  |   |  |  |  |  |
| Level of the course   | 500-599  |   |  |  |  |  |
| Pre-requisite for the course (if any)   |  |   |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:   | settlement of in   | ehend the meaning an<br>nternational disputes.<br>tand the significance                       |  |  |  |  |
|   | and legality of<br>CLO 3 Unders<br>rights and dutio                        | instruments of warfard<br>tand war crimes; tr<br>es of neutral states.<br>tand various laws w | e.<br>eatment of POWs;   |  |  |  |
| Credits   | Theory   | Tutorial  | Total  |  |  |  |
|   | 3  | 1   | 4  |  |  |  |
| Teaching Hours per week   | 3  | 1   | 4  |  |  |  |
| Internal Assessment Marks   | 30   | 0   | 30   |  |  |  |
| End Term Exam Marks   | 70   | 0   | 70   |  |  |  |
| Max. Marks  | 100  | 0   | 100  |  |  |  |
| Examination Time  | 3 hours  |   |  |  |  |  |
| Part B- C   | Contents of the  | e Course  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry  | ourse learning of<br>consist at lease<br>estions, selectin<br>equal marks. | outcomes (CLOs) into<br>at 4 Parts covering er  | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |
|   | opics  |   | Contact Hours  |  |  |  |
| I Nature, Scope and Sources of International Law, its Definition and<br>Basis. Is International Law a True Law and its Weaknesses. Relationship<br>between Municipal Law and International Law. Subjects of International<br>Law: Recognisation of States and Governments, International Persons,<br>Place of individual in International Law |  |   |  |  |  |  |
| II State Jurisdiction: Territorial Jurisdiction of State over Land, Sea and 15<br>Air. Limitations and Immunities from State Jurisdiction, Modes of<br>Acquiring and Losing State territory. Nationality: Acquisition and Less<br>of Nationality and State lessees.   |  |   |  |  |  |  |
| III Extradition: Meaning and Essential<br>extradition of Political Criminals, A<br>Determinations. Diplomatic Envo  | Asylum and Hu  | man Rights and Self-  | 15   |  |  |  |

|       | Immunities of Diplomatic Envoys Vienna Con              | venti   | on.            |                  |                    |
|-------|---|---------|----------------|------------------|--------------------|
| IV    | Treaties - Character and Functions of Treaties.         | Rati    | ficatio        | n, Enforcement   | t 15               |
|       | and Termination of Treaties, Effect of War on           | Treat   | ties an        | d Interpretation | 1                  |
|       | of Treaties Settlement of State Disputes: An            | nicab   | le Sett        | lement of State  | e                  |
|       | Disputes,. Laws of Land Warfare, Sea-Warfar             | e and   | Air W          | /arfare, Geneva  | ı                  |
|       | Convention and Act upon the Laws of w                   | ar. N   | <i>A</i> eanin | g, Concept of    | f                  |
|       | Neutrality, Rights and Duties of Neutrals, H            |         |                |                  |                    |
|       | Right of Angary, Unnatural Service and Right            | of Vi   |                |                  |                    |
|       | ~   |         |                | Contact hours    | <b>6</b> 0         |
|       | Suggested Evaluati                                      | on M    |                |                  |                    |
|       | Internal Assessment: 30                                 |         |                | End Term Ex      |                    |
|       | heory   | 30      |                | Theory:          | 70                 |
|       | ss Participation:                                       | 5       |                | Written Ex       | amination          |
|       | ninar/presentation/assignment/quiz/class test etc.:     |         |                |                  |                    |
| • Mid | I-Term Exam:  | 15      |                |                  |                    |
|       | Part C-Learning   | Reso    | urces          | 5                |                    |
|       | nmended Books/e-resources/LMS:                          |         |                |                  |                    |
| •     | Anand, R.P.: New States International Law, Delh         | i: Vi   | kas 19         | 72.              |                    |
| •     | Brownlie, lan: Principles of Public Internation         | al La   | w, O           | xford: Clarend   | on Press, 1973, (2 |
|       | Edition).   |         |                |                  |                    |
| •     | Fenwich, C.G.: International Law, Bombay: Vak           | ils, 19 | 971.           |                  |                    |
|       | LauterPADuht, H.: Oppenheim's International l<br>Ed.)   | Law:    | 4 Tre          | aties, 2 Vols. ( | London 1955 Eight  |
| •     | Starke, J.G.: An Introduction to International Law      | v, Lo   | ndon:          | Butterworths, 1  | 972.               |
|       | Basu, D.D. (2000) Introduction to the Constitu<br>Delhi | ution   | of In          | dia, Wadhwa d    | & ComPADny: Ne     |
| •     | Maheshwari, S.R.(2004) Indian Administration,           | Orien   | t Blac         | kswan : Delhi    |                    |
| •     | Jain R.B.(1976) Contemporary Issues in Indian A         | Admii   | nistrati       | on, Delhi: Vish  | nal                |
|       | Kashyap, Subash C. (2010) Indian Constitution:          |         |                |                  |                    |
|       | Fadia B.I. Public Administration in India Sabit         |         |                |                  |                    |

- Fadia B.L., Public Administration in India, Sahitya Bhawan Publisher, 2024
- Laxmikant M, Public Administration in India, McGraw Hill Education Publisher

|          | Mapping Matrix of Course M24-171D-507 |      |      |      |      |      |      |      |      |
|----------|---------------------------------------|------|------|------|------|------|------|------|------|
| Course   | PLO1                                  | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |                                       |      |      |      |      |      |      |      |      |
| Outcomes |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 307.1    |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 307.2    |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 307.3    |                                       |      |      |      |      |      |      |      |      |
| M24-PAD- | 3                                     | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 307.4    |                                       |      |      |      |      |      |      |      |      |
| Average  | 3                                     | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | DEC-4  |   |                        |  |  |  |
|--|--|---|------------------------|--|--|--|
| Se   | ssion: 2024-25   |   |                        |  |  |  |
| Part   | A - Introducti   | on  |                        |  |  |  |
| Name of Programme  | M.A. Public A  | dministration                             |                        |  |  |  |
| Semester   | III  |   |                        |  |  |  |
| Name of the Course   | Political Theor  | су.                                       |                        |  |  |  |
| Course Code  | M24-PAD-308  | 3   |                        |  |  |  |
| Course Type  | DEC-4  |   |                        |  |  |  |
| Level of the course  | 500-599  |   |                        |  |  |  |
| Pre-requisite for the course (if any)                      |  |   |                        |  |  |  |
| Course Learning Outcomes (CLO)                             | CLO 1 Unde   | erstand the comparati                     | ve perspective and     |  |  |  |
| After completing this course, the learner will be able to: | approaches to<br>Traditions of P                                     | study political Poli<br>Political Theory. | tical Theory Major     |  |  |  |
|  |  | e various issues and                      |                        |  |  |  |
|  | -  | gin and Theories of S                     | state, Classifications |  |  |  |
|  | and Elements of  |   |                        |  |  |  |
|  |  |   | Theory: Political      |  |  |  |
|  | Development,<br>Problems.  | Modernization, Natio                      | on Building and Its    |  |  |  |
|  |  | p an understanding                        | of the Political       |  |  |  |
|  |  | Pluralism, Liberalis                      |                        |  |  |  |
|  | Idealism.  |   | in, marviadansin,      |  |  |  |
| Credits  | Theory   | Tutorial                                  | Total                  |  |  |  |
|  | 3  | 1   | 4                      |  |  |  |
| Teaching Hours per week                                    | 3  | 1   | 4                      |  |  |  |
| Internal Assessment Marks                                  | 30   | 0   | 30                     |  |  |  |
| End Term Exam Marks  | 70   | 0   | 70                     |  |  |  |
| Max. Marks   | 100  | 0   | 100                    |  |  |  |
| Examination Time   | 3 hours  | -   |                        |  |  |  |
| Part B- C  | Contents of the  | e Course                                  |                        |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin          |  |   | uestions from each     |  |  |  |
| unit and one compulsory question by taking c               |  |   |                        |  |  |  |
| compulsory question (Question No. 1) will                  |  |   |                        |  |  |  |
| examinee will be required to attempt 5 que                 |  | g one question from                       | each unit and the      |  |  |  |
| compulsory question. All questions will carry              |  |   |                        |  |  |  |
| Unit To  | Contact Hours<br>15  |   |                        |  |  |  |
|  | I Politics and Political Theory Major Traditions of Political Theory |   |                        |  |  |  |
| Approaches to the Study of Poli                            | tical Theory:  | Behaviour Approach,                       |                        |  |  |  |
| Structural Functional Approach.                            | Systems App  | proach and Marxist                        |                        |  |  |  |
| Approach.  |  |   |                        |  |  |  |
| II Major Concepts, Origin and The                          | ories of State   | , Classifications and                     | 15                     |  |  |  |
| Elements of State. Basis Concepts                          | -  | •   |                        |  |  |  |
| Equality, Lights and Duties: Consen                        | sus and Legitin  | nacy.                                     |                        |  |  |  |

| III   | Political Culture, Political Delegation, Po<br>Revolution. Contemporary Political Theory<br>Modernization, Nation Building and Its Problem |      |                  |                    |               |  |  |  |
|---|--|------|------------------|--------------------|---------------|--|--|--|
| IV       Political Ideologies: Pluralism, Liberalism, Individualism, Idealism, Syndicalism, Guild Socialism. Potalitarianism and Socialism, Marxism and Democracy.       15 |  |      |                  |                    |               |  |  |  |
|   | Total Contact hours  |      |                  |                    |               |  |  |  |
|   | Suggested Evaluati   | on M | etho             | ls                 |               |  |  |  |
|   | Internal Assessment: 30  |      |                  | <b>End Term Ex</b> | amination: 70 |  |  |  |
| > Th  | ieory  | 30   | $\triangleright$ | Theory:            | 70            |  |  |  |
| • Class   | s Participation:   | 5    |                  | Written Ex         | amination     |  |  |  |
| • Sem   | inar/presentation/assignment/quiz/class test etc.:   | 10   |                  |                    |               |  |  |  |
| • Mid-  |  |      |                  |                    |               |  |  |  |
|   | Part C-Learning  | Reso | urce             | 5                  |               |  |  |  |
| -   |  |      |                  |                    |               |  |  |  |

- C. James, Charlesworth (ed.) Contemporary Political Analysis, New York, 1967.
- Robert Jahl: Modern Political Analysis, New Delhi 1967.
- C.L. Waper, Political Thought, London, 1973.
- Andres Lacker Political Theory: Philosophy, Ideology and Sciences, New York 1961.
- Lucian N. Pye: Aspects of Political Development, New Delhi: Amerind Publishing Co. Pvt. Ltd. 1966.
- Gester, Jones and Lancastar, Masters Political Thought Vols.I, II and III, London, George Haprer, 1959.
- P. Chatterjee: The State of Political Theory, Calcutta: K.P. Bagchi and Co. 1978.
- S.P.Verma: Modern Political Theory A Critical Survey, Delhi: Vikas, 1975.
- David Easton: The Political System, II Varieties of Political Theories, Englewood Cliffs, Prentice Hall 1966
- J.R. Siwach: Dynamics of Indian Government and Politics, New Delhi, Sterling Pub. Ltd., 1985.
- S. Kothari & Ramashray: Relations Between Politicians and Administrators, New Delhi: Indian Institute of Public Administration 1969

|          |      | -    | mapping | 5    |      |      |      | /00  |      |
|----------|------|------|---------|------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3    | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |         |      |      |      |      |      |      |
| Outcomes |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 2    | 3    | 3    | 3    |
| 308.1    |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 2    | 3    | 3    | 3    |
| 308.2    |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 2    | 3    | 3    | 3    |
| 308.3    |      |      |         |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3    | 3    | 3    | 3    | 3    | 3    |
| 308.4    |      |      |         |      |      |      |      |      |      |
| Average  | 3    | 3    | 2       | 3    | 3    | 2.25 | 3    | 3    | 3    |

| DEC-4  |   |  |  |  |  |  |  |
|--|---|--|--|--|--|--|--|
| Se   | ssion: 2024-25  |  |  |  |  |  |  |
| Part   | A - Introducti  | on   |  |  |  |  |  |
| Name of Programme  | M.A. Public A   | dministration  |  |  |  |  |  |
| Semester   | III   |  |  |  |  |  |  |
| Name of the Course   | Politics & Adn  | ninistration   |  |  |  |  |  |
| Course Code  | M24-PAD-309   |  |  |  |  |  |  |
| Course Type  | DEC-4   |  |  |  |  |  |  |
| Level of the course 500-599  |   |  |  |  |  |  |  |
| Pre-requisite for the course (if any)  |   |  |  |  |  |  |  |
| Pre-requisite for the course (if any)CLO 1 Knowledge about the Political System –<br>Structural Functional and System and Multi-<br>Functionality of Political Structure.After completing this course, the learner will<br>be able to:CLO 1 Knowledge about the Political System and Multi-<br>Functionality of Political Structure.CLO 2 Grasping the role of President - Powers and<br>Position; Prime Minister and his relations with Council<br>of Ministers, Parliament.CLO.3 Understanding the in-built up Political Parties,<br>Pressure Groups and Political System and. Bureaucracy<br>and Political Ideology.CreditsTheoryTeaching Hours per week3Internal Assessment Marks30030 |   |  |  |  |  |  |  |
| End Term Exam Marks  | 70  | 0  | 70                                     |  |  |  |  |
| Max. Marks   | 100   | 0  | 100                                    |  |  |  |  |
| Examination Time   | 3 hours   |  |  |  |  |  |  |
| Part B- C  | contents of the   | e Course   |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examinunit and one compulsory question by taking compulsory question (Question No. 1) will examinee will be required to attempt 5 que compulsory question. All questions will carry   | er will set 9 quourse learning of consist at leas stions, selecting | uestions asking two qu<br>outcomes (CLOs) into<br>st 4 Parts covering er | consideration. The ntire syllabus. The |  |  |  |  |
|  | pics  |  | <b>Contact Hours</b>                   |  |  |  |  |
| IApproaches to the Study of Political System – Structural Functional and<br>System Approach. Importance of Comparative Analysis. Political<br>System, Its Concept, Common Properties of Political System – The<br>University of Political Functions, Multi-Functionality of Political<br>Structure. The Concept of Political Culture and Models of Political15   |   |  |  |  |  |  |  |
| System.           II         Political Parties, Pressure Groups           Political Development, Non-Wester           Development, Political Systems of  | n Political Syst  | tem in Dicel, Political  | 15                                     |  |  |  |  |

| Features with special reference to India and<br>Administrative System, Relationship betw<br>Political System.                                    |  | -                | -                    |               |  |  |  |  |
|--|--|------------------|----------------------|---------------|--|--|--|--|
| III Bureaucracy – Weberian Interpretation – Stud<br>and Merton. The Concept of Administrativ<br>Political Ideology – Marxist Interpretation of I |  |                  |                      |               |  |  |  |  |
| IV Bureaucracy and Political Development. T  | Bureaucracy and Political Development. The Bureaucracy, Political 15 |                  |                      |               |  |  |  |  |
| Parties and Pressure Groups. Bureaucracy a   | Changes: The   |                  |                      |               |  |  |  |  |
| Concept of Administrative Change.  |  |                  |                      |               |  |  |  |  |
|  |  |                  | <b>Contact hours</b> | 60            |  |  |  |  |
| Suggested Evaluation   | on M   | lethod           | ls                   |               |  |  |  |  |
| Internal Assessment: 30  |  |                  | <b>End Term Exa</b>  | amination: 70 |  |  |  |  |
| > Theory   | 30   | $\triangleright$ | Theory:              | 70            |  |  |  |  |
| Class Participation:   | 5  |                  | Written Ex           | amination     |  |  |  |  |
| • Seminar/presentation/assignment/quiz/class test etc.:  | 10   |                  |                      |               |  |  |  |  |
| • Mid-Term Exam:   | 15   |                  |                      |               |  |  |  |  |
| Part C-Learning  | Reso   | urces            | 6                    |               |  |  |  |  |

- Brecht: Political Theory: The Foundations of Twentieth Century Political Thought (Princeton: Princeton University Press 1959)
- M.N. Roy: Parties, Politics and Powers, Calcutta, 1960.
- Lucian W. Pye: Aspects of Political Development, New Delhi: Amerind Pub. Co. Pvt. Ltd. 1966.
- Basu, D.D. (2000) Introduction to the Constitution of India, Wadhwa & ComPADny: New Delhi
- Maheshwari, S.R.(2004) Indian Administration, Orient Blackswan : Delhi
- Jain R.B.(1976) Contemporary Issues in Indian Administration, Delhi: Vishal
- Kashyap, Subash C. (2010) Indian Constitution: Conflicts and Controversies, Vitasta
- Fadia B.L., Public Administration in India, Sahitya Bhawan Publisher, 2024
- Laxmikant M, Public Administration in India, McGraw Hill Education Publisher

|          |      | 1    | mapping | 5 mail 12 |      |      |      |      |      |
|----------|------|------|---------|-----------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3    | PLO4      | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |         |           |      |      |      |      |      |
| Outcomes |      |      |         |           |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3         | 3    | 2    | 3    | 3    | 3    |
| 308.1    |      |      |         |           |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3         | 3    | 2    | 3    | 3    | 3    |
| 308.2    |      |      |         |           |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3         | 3    | 2    | 3    | 3    | 3    |
| 308.3    |      |      |         |           |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3         | 3    | 3    | 3    | 3    | 3    |
| 308.4    |      |      |         |           |      |      |      |      |      |
| Average  | 3    | 3    | 2       | 3         | 3    | 2.25 | 3    | 3    | 3    |

|  | ]   | DEC-4   |  |  |  |  |  |  |
|--|---|---|--|--|--|--|--|--|
|  | Se  | ssion: 2024-25  |  |  |  |  |  |  |
|  | Part  | A - Introduction  | on   |  |  |  |  |  |
| Name of  | Programme   | M.A. Public A   | dministration  |  |  |  |  |  |
| Semester   |   | III   |  |  |  |  |  |  |
| Name of  | f the Course  | Public Sector N   | Management - I   |  |  |  |  |  |
| Course (   | Code  | M24-PAD-310   | )  |  |  |  |  |  |
| Course 7   |   | DEC-4   |  |  |  |  |  |  |
| Level of   | the course  | 500-599   |  |  |  |  |  |  |
| Pre-requ   | isite for the course (if any)   |   |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:<br>CLO 1 Knowledge about the evolution and growth of<br>Public Enterprises Growth, Rationale, Objectives and<br>Environment of Public Enterprises.<br>CLO 2 Familiarity with the constitutional framework on<br>Structure Of PublicEnterprises which Indian<br>Administration is based.<br>CLO 3 Understanding the in-built control mechanisms<br>over constitutional bodies in Particular Personal Policies<br>Of Public Enterprises.<br>CLO 4 Awareness about the institutions and mechanisms<br>in Stress Management, Business Ethics and Corporate |   |   |  |  |  |  |  |  |
| <b>G</b> 11  |   |   | and Time Manageme  | nt.<br>Total                           |  |  |  |  |
| Credits  | Credits Theory Tutorial   |   |  |  |  |  |  |  |
| <b>—</b> 1.  | ** 1  | 3   | 1  | 4                                      |  |  |  |  |
|  | g Hours per week  | 3   | 1  | 4                                      |  |  |  |  |
|  | Assessment Marks  | 30  | 0  | 30                                     |  |  |  |  |
| Max. Max.  | m Exam Marks  | 70<br>100   | 0 0  | 70<br>100                              |  |  |  |  |
|  | ation Time  | 3 hours   | 0  | 100                                    |  |  |  |  |
| Еланни   |   | Contents of the   | Course   |  |  |  |  |  |
| unit and o<br>compulso<br>examinee   | ons for Paper- Setter: The examine<br>one compulsory question by taking computed on the provident of the provid | er will set 9 quourse learning consist at leas stions, selectin | uestions asking two quotecomes (CLOs) into the entry of t | consideration. The ntire syllabus. The |  |  |  |  |
| Unit   |   | opics   |  | Contact Hours                          |  |  |  |  |
| Ι  | Introduction<br>Public Enterprises: Meaning, Natu<br>Growth and Environment, Ration<br>Enterprises. Government's Policy<br>Enterprises.   | onale and O   | bjectives of Public  |  |  |  |  |  |
| Π  | 15  |   |  |  |  |  |  |  |

| III  | Demonal Deliging of Dublic Enternaises  |  |  | 15                                |  |  |  |  |
|--|---|--|--|-----------------------------------|--|--|--|--|
| 111  | Personal Policies of Public Enterprises   | • • •                                    |  | 15                                |  |  |  |  |
|  | Industrial Relations and Woker's Participation  |  | -  |                                   |  |  |  |  |
|  | Personnel Management-Recruitment, Training and promotion  |  |  |                                   |  |  |  |  |
|  | Performance Evaluation.   |  |  |                                   |  |  |  |  |
| IV   | Issues  | 15                                       |  |                                   |  |  |  |  |
|  | Stress Management: Meaning, Features, T   | pes &                                    | & Causes, Corporate  | e                                 |  |  |  |  |
|  | Governance Act – 2013, Business Ethics and  | d Corp                                   | orate Responsibility   | · ,                               |  |  |  |  |
|  | Time Management- Features, Causes &   | z Tec                                    | chniques of Public   | c                                 |  |  |  |  |
|  | Enterprises;  |  | 1  |                                   |  |  |  |  |
|  |   | s 60                                     |  |                                   |  |  |  |  |
|  | Suggested Evaluat   | ion M                                    | lethods  |                                   |  |  |  |  |
|  | Internal Assessment: 30   |  | End Term Examination: 70   |                                   |  |  |  |  |
| ➤ Th                                       | aary  | 70                                       |  |                                   |  |  |  |  |
| / II                                       | icul y  | 30                                       | Theory:  | 10                                |  |  |  |  |
|  | s Participation:  | 5  | U U  | xamination                        |  |  |  |  |
| • Clas                                     |   | 5  | U U  | -                                 |  |  |  |  |
| • Clas<br>• Sem                            | s Participation:  | 5  | U U  | -                                 |  |  |  |  |
| • Clas<br>• Sem                            | s Participation:<br>inar/presentation/assignment/quiz/class test etc.   | 5<br>: 10<br>15                          | Written E  | -                                 |  |  |  |  |
| • Clas<br>• Sem<br>• Mid-                  | s Participation:<br>inar/presentation/assignment/quiz/class test etc.<br>-Term Exam:  | 5<br>: 10<br>15                          | Written E  | -                                 |  |  |  |  |
| • Clas<br>• Sem<br>• Mid-<br>Recom         | s Participation:<br>inar/presentation/assignment/quiz/class test etc.<br>-Term Exam:<br>Part C-Learning<br>mended Books/e-resources/LMS:  | 5<br>: 10<br>15<br><b>Reso</b>           | Written E  | xamination                        |  |  |  |  |
| Clas     Sem     Mid-     Recom     F      | s Participation:<br>inar/presentation/assignment/quiz/class test etc.<br>-Term Exam:<br><b>Part C-Learning</b>  | 5<br>: 10<br>15<br><b>Reso</b>           | Written E  | xamination                        |  |  |  |  |
| • Clas<br>• Sem<br>• Mid-<br>Recom<br>• H  | s Participation:<br>inar/presentation/assignment/quiz/class test etc.<br>-Term Exam:<br>Part C-Learning<br>mended Books/e-resources/LMS:<br>R. K. Singla: Business Management, V.K. Glo                                 | 5<br>: 10<br>15<br><b>Reso</b>           | Written Ez<br>urces<br>blications Pvt. Ltd.,                         | 4323/3 Ansari Road,               |  |  |  |  |
| • Clas<br>• Sem<br>• Mid•<br>• H<br>I<br>I | s Participation:<br>inar/presentation/assignment/quiz/class test etc.<br>-Term Exam:<br>Part C-Learning<br>mended Books/e-resources/LMS:<br>R. K. Singla: Business Management, V.K. Glo<br>Darya Ganj, New Delhi-110002 | 5<br>: 10<br>15<br><b>Reso</b><br>ble Pu | Written E<br>urces<br>blications Pvt. Ltd.,<br>, Calcutta: The World | xamination<br>4323/3 Ansari Road, |  |  |  |  |

- C. B. Mamoria & S. V. Gankar: Human Resource Management, Himalaya Publishing House, Ramdoot, Dr. Bhalerao Marg, Girgaon, Mumbai-400004.(Branch Office: Pooja ApPartments', 4-B, Murari Lal Street, Ansari Road, Darya Ganj, New Delhi-110002
- V.V. Ramanadhan (ed.), Public Enterprises and Developing World, London: Groom Helm, 1984.
- A.H. Hansen: Public Enterprises and Econmic Development, London: Routledge and Kegan, 1972.
- Laxmi Narain: Principles and Practice of Public Enterprises Management, New Delhi: S.Chand & Co.
- S.C. Kuchhal: The Industrial Economy of India. Agra: Chitanya Pub. House, 1987.
- Prahlad Kumar Basu: Public Enterprises: Policy Performance and Professionalism, New Delhi, Allied 1982.

|                 |    | 1  | mapping | g wiati i |      | II SC 1112- | T-I AD- | 10   |      |
|-----------------|----|----|---------|-----------|------|-------------|---------|------|------|
| Course Learning | PL | PL | PLO3    | PLO4      | PLO5 | PLO6        | PLO7    | PLO8 | PLO9 |
| Outcomes        | 01 | O2 |         |           |      |             |         |      |      |
| M24-PAD-310.1   | 3  | 3  | 2       | 3         | 3    | 2           | 3       | 3    | 3    |
| M24-PAD-310. 2  | 3  | 3  | 2       | 3         | 3    | 2           | 3       | 3    | 3    |
| M24-PAD-310. 3  | 3  | 3  | 2       | 3         | 3    | 2           | 3       | 3    | 3    |
| M24-PAD-310. 4  | 3  | 3  | 2       | 3         | 3    | 3           | 3       | 3    | 3    |
| Average         | 3  | 3  | 2       | 3         | 3    | 2.25        | 3       | 3    | 3    |

|  | DEC-5   |  |  |  |  |
|--|---|--|--|--|--|
| Se   | ssion: 2024-25  |  |  |  |  |
| Part   | A - Introducti  | on   |  |  |  |
| Name of Programme  | M.A. Public A   | dministration  |  |  |  |
| Semester   | III   |  |  |  |  |
| Name of the Course   | E-Governance  |  |  |  |  |
| Course Code  | M24-PAD-311   | -  |  |  |  |
| Course Type  | DEC-5   |  |  |  |  |
| Level of the course  | 500-599   |  |  |  |  |
| Pre-requisite for the course (if any)  |   |  |  |  |  |
| Course Learning Outcomes (CLO)CLO I Knowledge about the concept, evolution, Models<br>of e-governance concept of<br>governancebe able to:CLO 2 Theoretical and conceptual knowledge of<br>National e-Governance Plan, e-<br>Governance in Urban Administration and e-Governance<br>in Rural<br>DevelopmentCLO 3 Understanding about the Cases : Electronic<br>Citizen Services, E-Literacy,<br>Land Records: Haryana and E-Disha |   |  |  |  |  |
|  | Readiness, e-G  | g the challenges in es<br>overnance                                  | tablishing Issues: e-<br>Critical Factors, |  |  |
|  | Digital Divide  |  |  |  |  |
| Credits  | Theory  | Tutorial   | Total                                      |  |  |
|  | 3   | 1  | 4  |  |  |
| Teaching Hours per week  | 3   | 1  | 4  |  |  |
| Internal Assessment Marks  | 30  | 0  | 30   |  |  |
| End Term Exam Marks<br>Max. Marks  | 70<br>100   | 0  | 70<br>100                                  |  |  |
| Examination Time   | 3 hours   | 0  | 100  |  |  |
|  | Contents of the   | Course   |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking c<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry  | er will set 9 quo<br>ourse learning o<br>consist at leas<br>estions, selectin | uestions asking two quotecomes (CLOs) into<br>at 4 Parts covering en | consideration. The ntire syllabus. The     |  |  |
| Unit To  | opics   |  | Contact Hours                              |  |  |
| I Introduction<br>E-Governance-Meaning, Definitions<br>E-Governance- Concept, Historical<br>Basic Models of e-governance (C<br>Critical Information Dissemination,<br>E-Governance-Presence, Interaction   | Background and<br>General Inform<br>Advocacy and                              | d its importance<br>nation Dissemination,<br>Interactive Models)     | 15   |  |  |

| II NEGP And Applications   |  |   |  |   | 15   |
|--|--|---|--|---|--|
| National e-Governance Plan, e-Governance in L  | Jrban A  | Admi  | nistratio  | ı   |  |
| e-Governance in Rural Development, Rol   |  |   |  |   |  |
| Administrative Institutions  | • •1   | 000   | , cinanc   | •   |  |
| III Cases  |  |   |  |   | 15   |
| Electronic Citizen Services: A Comparativ  | e Out  | tlook   | . E-Lite   | eracy:  |  |
| Akshaya in Kerala, Digitalization of Land Reco   |  |   |  | •   |  |
| IV Issues  |  | <u> </u>  |  |   | 15   |
| e-Readiness, e-Governance Critical Factor  | s. Di  | gital   | Divide   | . E-  |  |
| Governance: Issues and Challenges  |  | 0   |  | ,   |  |
|  | To   | otal C  | Contact <b>I</b>   | ours  | 60   |
| Suggested Evaluatio  | n Metl   | hods  |  |   |  |
| Internal Assessment: 30  |  | E   | and Terr   | n Exa   | mination: 70   |
| > Theory   | 30   |   | <b>Fheory:</b>   |   | 70   |
| Class Participation:   | 5  |   | Writte   | en Ex   | amination  |
| • Seminar/presentation/assignment/quiz/class test etc.:  | 10   |   |  |   |  |
| • Mid-Term Exam:   | 15   |   |  |   |  |
| Part C-Learning R  | Resour   | rces  |  |   |  |
| Recommended Books/e-resources/LMS:   |  |   |  |   |  |
| • Bellamy, Christine and John, A., Taylor (19  | 998),  | Gove  | erning i   | n the   | Information Age  |
| Buckingham Open University Press   |  |   | U  |   | e  |
| • Bhatnagar, S.C. (2004) E-Government – from Vis   | ion to   | Impl  | ementati   | on: A   | practical guide with   |
|  |  | 1   |  |   |  |
| case studies, Sage Publications, New Delhi   |  |   |  |   |  |
| <ul> <li>case studies, Sage Publications, New Delhi</li> <li>Bhatnagar S.C. (2009), Unlocking E-Governme</li> </ul>  | ent Po   | tentia  | al: Conc   | epts,   | cases and practica   |
| • Bhatnagar S.C. (2009), Unlocking E-Governme  | ent Po   | otentia   | al: Conc   | epts,   | cases and practica   |
| • Bhatnagar S.C. (2009), Unlocking E-Governme<br>insights, Sage Publications, New Delhi  |  |   |  | -   | -  |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform</li> </ul>  |  |   |  | -   | -  |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> </ul>  | nation   | and   | Comm   | unicat  | ion Technology in  |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-</li> </ul>   | nation<br>Gover  | and<br>mmer                                       | Comm   | unicat<br>ernati                                      | ion Technology in<br>onal text, Sage   |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-<br/>Marchionini, G., (1965), Information Seeking in E</li> </ul>   | nation<br>Gover  | and<br>mmer                                       | Comm   | unicat<br>ernati                                      | ion Technology is  |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-<br/>Marchionini, G., (1965), Information Seeking in E<br/>Syndicate of the University of Cambridge, USA</li> </ul>   | nation<br>Gover<br>lectror                               | and<br>mmer<br>nic Ei                             | Comm<br>nt: An inf<br>nvironme                             | unicat<br>cernati<br>ents, N                          | ion Technology in<br>onal text, Sage<br>New York, The Pres   |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-<br/>Marchionini, G., (1965), Information Seeking in E<br/>Syndicate of the University of Cambridge, USA</li> <li>Michael E., Milakovich, (2012), digital governantication</li> </ul>   | nation<br>Gover<br>lectror<br>ce – N                     | and<br>mmer<br>nic Ei<br>Jew T                    | Comm<br>nt: An int<br>nvironme<br>Fechnolo                 | unicat<br>ernati<br>ents, N<br>gies f                 | ion Technology in<br>onal text, Sage<br>New York, The Pres   |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-<br/>Marchionini, G., (1965), Information Seeking in E<br/>Syndicate of the University of Cambridge, USA</li> <li>Michael E., Milakovich, (2012), digital governan<br/>Service an Participation, Rutledge, Taylor and Fra</li> </ul>  | nation<br>Gover<br>lectror<br>ce – N<br>ncis gr          | and<br>rnmer<br>nic Er<br>Jew T<br>roup,          | Communit: An introvironme<br>Technolo<br>New Yo            | unicat<br>ernati<br>ents, N<br>gies f<br>rk.          | ion Technology in<br>onal text, Sage<br>New York, The Pres<br>for improving Public                     |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-<br/>Marchionini, G., (1965), Information Seeking in E<br/>Syndicate of the University of Cambridge, USA</li> <li>Michael E., Milakovich, (2012), digital governan<br/>Service an Participation, Rutledge, Taylor and Fra</li> <li>Pardhasaradhi, Y. (et.al.) (2009), E-Governance</li> </ul> | nation<br>Gover<br>lectror<br>ce – N<br>ncis gr          | and<br>rnmer<br>nic Er<br>Jew T<br>roup,          | Communit: An introvironme<br>Technolo<br>New Yo            | unicat<br>ernati<br>ents, N<br>gies f<br>rk.          | ion Technology in<br>onal text, Sage<br>New York, The Pres<br>for improving Publi                      |
| <ul> <li>Bhatnagar S.C. (2009), Unlocking E-Governme<br/>insights, Sage Publications, New Delhi</li> <li>Bouwman, Harry, and et. al., (2005), Inform<br/>Organization, Sage Publications, London</li> <li>Heeks, R., (2006), Implementing and Managing e-<br/>Marchionini, G., (1965), Information Seeking in E<br/>Syndicate of the University of Cambridge, USA</li> <li>Michael E., Milakovich, (2012), digital governan<br/>Service an Participation, Rutledge, Taylor and Fra</li> </ul>  | Gover<br>Gover<br>Clectror<br>ce – N<br>ncis gr<br>e and | and<br>rnmer<br>nic Er<br>New T<br>roup,<br>India | Communit: An introvironme<br>Cechnolo<br>New Yo<br>n Socie | unicat<br>ernati<br>ents, N<br>gies f<br>rk.<br>ty; A | ion Technology in<br>onal text, Sage<br>New York, The Pres<br>for improving Publi<br>n Impact of Study |

|                 |    | 1  | mapping | 5 Mai 12 |      |      | $T^{-1} M D^{-1}$ | /11  |      |
|-----------------|----|----|---------|----------|------|------|-------------------|------|------|
| Course Learning | PL | PL | PLO3    | PLO4     | PLO5 | PLO6 | PLO7              | PLO8 | PLO9 |
| Outcomes        | O1 | O2 |         |          |      |      |                   |      |      |
| M24-PAD-311.1   | 3  | 3  | 2       | 3        | 3    | 2    | 3                 | 3    | 3    |
| M24-PAD-311.2   | 3  | 3  | 2       | 3        | 3    | 2    | 3                 | 3    | 3    |
| M24-PAD-311.3   | 3  | 3  | 2       | 3        | 3    | 2    | 3                 | 3    | 3    |
| M24-PAD-311.4   | 3  | 3  | 2       | 3        | 3    | 3    | 3                 | 3    | 3    |
| Average         | 3  | 3  | 2       | 3        | 3    | 2.25 | 3                 | 3    | 3    |

|  | DEC-5  |   |  |
|--|--|---|--|
| Se   | ession: 2024-25  |   |  |
| Part   | A - Introducti   | on  |  |
| Name of Programme  | M.A. Public A  | dministration   |  |
| Semester   | III  |   |  |
| Name of the Course   | Accountability   | Reforms & Innovatio   | ns in Administration   |
| Course Code  | M24-PAD-312  | )   |  |
| Course Type  | DEC-5  |   |  |
| Level of the course  | 500-599  |   |  |
|  | 300-399  |   |  |
| Pre-requisite for the course (if any)  |  |   |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:<br>Credits   | administrative<br>Accountability<br>Control Mec<br>Corruption Issu<br>CLO 2: Clari<br>theoretical per-<br>governance and<br>CLO 3: Delind<br>Innovations, C<br>Service, Socia<br>Corporate Soci<br>CLO 4: Ex | aining a theoretical<br>process of<br>, Value Premises<br>hanism, Integrity a<br>ues and Responsivene<br>ity of key concepts<br>spectives relating to r<br>d Administrative Refo<br>eation of the issues of<br>ditizens Administration<br>al Audit, Public Priv<br>al Responsibility<br>posure to mechanis<br>arious leading sectors.<br>Tutorial | Introduction and<br>of Administration<br>and Prevention of<br>ess in administration<br>and knowledge of<br>egulation, regulatory<br>rms Initiatives.<br>independence, Some<br>n Interface, Right to<br>rate Partnership and<br>m and efficacy of |
| cicuits  | 3  | 1   | 4  |
| Teaching Hours per week  | 3  | 1   | 4  |
| Internal Assessment Marks  | 30   | 0   | 30   |
| End Term Exam Marks  | 70   | 0   | 70   |
| Max. Marks   | 100  | 0   | 100  |
| Examination Time   | 3 hours  |   |  |
| Part B- (  | Contents of the  | Course  |  |
| <b>Instructions for Paper- Setter:</b> The examinutiand one compulsory question by taking compulsory question (Question No. 1) will examinee will be required to attempt 5 questions will carry question. All questions will carry | her will set 9 qu<br>course learning of<br>consist at leas<br>estions, selectin  | uestions asking two q<br>outcomes (CLOs) into<br>t 4 Parts covering en  | consideration. The ntire syllabus. The   |
|  | opics  |   | Contact Hours  |
| I Introduction And Accountability  | °Pico  |   | 15   |
| Accountability Accountability<br>Accountability and Control Mechan<br>Integrity and Prevention of Corrupti<br>Responsiveness-meaning, types and  | ism in Indian A<br>ion Issues  |   |  |

| II Reforms                      |          |           |           |           |             |             |           |          |                     | 15             |
|---------------------------------|----------|-----------|-----------|-----------|-------------|-------------|-----------|----------|---------------------|----------------|
| Administ                        | rative l | Refor     | ms Initia | tives     |             |             |           |          |                     |                |
| Good Go                         | vernan   | ce – N    | Meaning   | , Types a | and elem    | ents        |           |          |                     |                |
| Citizen C                       |          |           | -         | • •       |             |             | cess      |          |                     |                |
| Transpare                       |          |           |           | -         |             | -           |           |          |                     |                |
| III Reforms                     |          |           |           | 01111010  |             |             |           |          |                     | 15             |
| Regulator                       |          |           |           | Pal and   | Lok Av      | iktas G     | rievance  | Redres   | sal                 |                |
| Mechanis                        | •        |           |           | i ui uiiu | Lok Hy      | untub. O    | iie vanee | reares   | Sul                 |                |
| IV Some In                      |          |           |           |           |             |             |           |          |                     | 15             |
| Citizens                        |          |           | ion Into  | rface D   | ublic S     | arvica T    | Dolivory  | in Indi  | an                  | 10             |
|                                 |          |           |           |           |             |             | •         | in mu    | an                  |                |
| Administ                        | lation,  | 50012     | ii Audit, | Fublic F  |             |             |           | tact hou | irs                 | 60             |
|                                 |          |           | Suc       | ogested ] | Evaluat     | ion Met     |           |          | 11.5                | 00             |
| T                               | iterna   | 1 4 664   | essment   |           |             |             |           | Term F   | Tyamina             | tion: 70       |
| > Theory                        | 1101 114 | 1 1 1 3 5 | cosment   | • 50      |             | 30          | > The     |          | 70                  |                |
|                                 | ion      |           |           |           |             | 5           |           | •        | Examina             |                |
| Class Participat                |          |           |           |           | 4 4 - 4 - 4 | -           |           | willen.  | EXamma              | uion           |
| • Seminar/presen                |          | assigr    | iment/qu  | 11Z/CIASS | test etc.:  |             |           |          |                     |                |
| • Mid-Term Exa                  | n:       |           |           |           |             | 15          |           |          |                     |                |
|                                 |          |           |           |           | arning      | Resour      | ces       |          |                     |                |
| <b>Recommended B</b>            | ooks/e   | -reso     | urces/LI  | MS:       |             |             |           |          |                     |                |
| Anttiroikoe                     | t.al Eds | s. (20    | 11) Inno  | vations i | in Public   | Govern      | ance, IC  | S Press  |                     |                |
| Delhi                           |          | U         | •         | . ,       |             |             |           |          |                     | rakashan, Nev  |
| <ul> <li>Avasthi and</li> </ul> | Avast    | hi (20    | )02) Indi | an Adm    | inistratio  | on, Laxm    | ni Narair | n Aggarv | val: Agr            | a              |
| • Basu, D.D.<br>Delhi           | (2000    | ) Inti    | oduction  | n to the  | Constit     | ution of    | India,    | Wadhwa   | a & Cor             | nPADny: Nev    |
| • Bevir Mar                     | c ed.    | (2010     | 0) The    | Sage H    | Iandbool    | c of G      | overnan   | ce, Tho  | usan Oa             | aks CA: Sag    |
| Publication                     |          | `         | /         | U         |             |             |           | ,        |                     | U              |
| • Bhambri, C                    |          | 973) F    | Public Ad | Iministr  | ation in ]  | India De    | elhi Vik  | as       |                     |                |
|                                 |          | <i>,</i>  |           |           |             |             |           |          | ission F            | Reports (1-15) |
|                                 |          |           |           |           |             |             |           |          |                     | rative Reform  |
| and Public                      |          | ,         |           |           |             | 11510115, 1 | Departin  |          | <b>M</b> IIIIIIIIII |                |
|                                 |          |           |           |           | atitution   | Comon       | atono of  | Nation   | OUD. N              | aw Dalk        |
| • Granville, A                  |          |           |           |           |             |             |           |          |                     |                |
|                                 | t of Ir  | idia (    | 2005-20   | (14) Sec  | ond Ad      | ministrat   | ive Ref   | orms Co  | ommissi             | on Reports (1  |
| 15)Min                          |          |           |           |           |             |             |           |          |                     |                |
| • Jain R.B.(19                  | ,        |           | •         |           |             |             |           |          |                     |                |
| • Kashyap, S                    |          |           | ,         |           |             |             |           |          |                     | asta           |
| Maheshwar                       | i, S.R.( |           | ,         |           |             |             |           |          | i.                  |                |
|                                 |          | ]         | Mappin    | g Matrix  | x of Cou    | rseM24      | -PAD-3    | 12       |                     |                |
| Course Learning                 | PL       | PL        | PLO3      | PLO4      | PLO5        | PLO6        | PLO7      | PLO8     | PLO9                |                |
| Outcomes                        | 01       | O2        |           |           |             |             |           |          |                     |                |
| M24-PAD-312.1                   | 3        | 3         | 2         | 3         | 3           | 2           | 3         | 3        | 3                   |                |
| M24-PAD-312. 2                  | 3        | 3         | 2         | 3         | 3           | 2           | 3         | 3        | 3                   |                |
| M24 DAD 212 2                   | 2        | 2         | 2         | 2         | 2           | 2           | 2         | 2        | 2                   | 1              |

M24-PAD-312.3

M24-PAD-312. 4

Average

2

2.25

|                                    |   | DEC-5   |   |  |  |
|------------------------------------|---|---|---|--|--|
|                                    | Se  | ssion: 2024-25  |   |  |  |
|                                    | Part  | A - Introducti  | on  |  |  |
| Name of                            | Programme   | M.A. Public A   | dministration   |  |  |
| Semester                           | r   | III   |   |  |  |
| Name of                            | f the Course  | State Administ  | tration - I   |  |  |
| Course                             | Code  | M24-PAD-313   | 3   |  |  |
| Course 7                           | Гуре  | DEC-5   |   |  |  |
|                                    | the course  | 500-599   |   |  |  |
| Pre-requ                           | isite for the course (if any)   |   |   |  |  |
|                                    | mpleting this course, the learner will  | <ul> <li>CLO 1 Historical background and growth of State.</li> <li>CLO 2 Grasping the role of Local Government is Different countries.</li> <li>CLO 3 Understanding the in-built control mechanism over constitutional bodies in Particular and administration in general Organisation of State Government.</li> <li>CLO 4 Acquire comprehensive knowledge of mainstream theories that have shaped and influence State Public Service Commission. Leadership</li> </ul>   |   |  |  |
|                                    |   | Development I   |   |  |  |
| Credits                            |   | Theory  | Tutorial  | Total                                  |  |
|                                    |   | 3   | 1   | 4                                      |  |
|                                    | g Hours per week  | 3   | 1   | 4                                      |  |
|                                    | Assessment Marks  | 30  | 0   | 30                                     |  |
| End Ter<br>Max. M                  | m Exam Marks  | 70 100  | 0   | 70<br>100                              |  |
|                                    | ation Time  | 3 hours   | 0   | 100                                    |  |
| Examina                            |   | Contents of the   | Course  |  |  |
| unit and o<br>compulso<br>examinee | ons for Paper- Setter: The examine<br>one compulsory question by taking corry question (Question No. 1) will<br>will be required to attempt 5 que<br>ory question. All questions will carry | er will set 9 quo<br>ourse learning ourse learning ourse learning ourse set at least stions, selecting select | uestions asking two quotecomes (CLOs) into st 4 Parts covering er | consideration. The ntire syllabus. The |  |
| Unit                               | Ťo  | opics   |   | Contact Hours                          |  |
| Ι                                  | State Machinery: Evolution and Str<br>Reorganization of States in India. T<br>formation. Centre-State Relationship  | he Linguistics<br>b: Administrative   | Principle of new state ve Dimensions.                             | 15                                     |  |
| II                                 | Organisation of State Government. C<br>Home Department, Education Depar   | rtment and Fina   | ince Department.  | 15<br>15                               |  |
| 111                                | Divisional Commissioner: Powers<br>Commissioner in the Developme<br>Development Officer: Role, Power  | ent State Ad  | ministration, District  | 15                                     |  |

| Politics        | in state   |           |            |            |             |        |        |          |               |           |                 |
|-----------------|--|-----------|------------|------------|-------------|--------|--------|----------|---------------|-----------|-----------------|
|                 |  |           | Commi      | ssion C    | omnosit     | ion I  | Dowo   | r and    | Function      | 20        | 15              |
| State 1         | IV State Public Service Commission: Composition, Power and Function<br>Leadership Development Programme at state level. Urban Management |           |            |            |             |        |        |          |               | 10        |                 |
|                 | -  | -         | •          | 0          | browing     |        |        |          | 0             |           |                 |
|                 | -  |           | istration  |            | nowing      | Citic  | s, nu  |          | wiunici       | Jai       |                 |
| Doules          | II IOCul   | aumm      | iistration | •          |             |        | Tota   | l Con    | tact hou      | ırs       | 60              |
|                 |  |           | Sug        | gested     | Evaluati    | ion M  |        |          |               |           |                 |
|                 | Interna  | al Asse   | essment    |            |             |        |        |          | Term <b>F</b> | Examina   | tion: 70        |
| > Theory        |  |           |            |            |             | 30     |        | > The    | eory:         | 70        |                 |
| Class Particip  | ation:   |           |            |            |             | 5      |        |          | Written       | Examina   | ation           |
| • Seminar/prese | ntation  | /assign   | nment/qu   | iz/class   | test etc .: | 10     |        |          |               |           |                 |
| • Mid-Term Ex   | am:  |           | -          |            |             | 15     |        |          |               |           |                 |
|                 |  |           | Pa         | rt C-Le    | arning      | Reso   | ource  | es       |               |           |                 |
| Recommended     | Books/@  | e-resou   | urces/LN   | MS:        |             |        |        |          |               |           |                 |
| • Prof. Raje    | sh Kun   | nar Bh    | att & Dr   | : Jyoti I  | Shatt (20   | 24), 1 | Perso  | onnel A  | Administ      | trative S | ystem in India, |
| U.K., U.S       | A, & F   | rance,    | R.K. Pu    | blisher,   | Coimbat     | ore (  | Tami   | l Nadu   | ı).           |           | -               |
| Hoshiar Salary  | ngh &  | Panka     | ij Singh(  | 2012) I    | ndian Ac    | lmini  | strati | on ,Pe   | arson's       | Publicat  | ion, Noida      |
| Administr       | ative R  | eforms    | Commi      | ssion, R   | eport on    | State  | e Adn  | ninistr  | ation, 19     | 961.      |                 |
| • C.P. Bhan     |  |           |            |            | -           |        |        |          |               |           |                 |
| • M. Bhatta     | charya,  | ed., U    | rban Go    | vernmer    | nt.         |        |        |          |               |           |                 |
| • S.S. Khera    | •  |           |            |            |             |        |        |          |               |           |                 |
| • S.R. Mahe     | shwari   | , Local   | l Govern   | ment in    | India.      |        |        |          |               |           |                 |
| • M.A. Mut      |  | ,         |            |            |             | al Go  | overn  | ment.    |               |           |                 |
| • A.P., PAD     |  |           |            |            | •           |        |        |          |               |           |                 |
| • M.V. Pyle     |  |           |            |            |             |        |        |          |               |           |                 |
| Reports or      |  |           |            |            |             |        | e Go   | vernm    | ents.         |           |                 |
| • M.A. Srin     |  |           |            |            |             |        |        |          | •••••         |           |                 |
| Avasthi &       |  |           |            |            |             |        |        | akshn    | ni Naraiı     | n Aggary  | wal 2001        |
|                 |  |           |            |            |             | -      | -      |          |               |           | e Book Depot,   |
| 2002.           | ander  | Jilai III | a, State   | 7 10111111 | stration    |        | uiu (i | i iiidi) | , saipai      | , coneg   | e book bepot,   |
| • E.N. Man      | vatri St   | ate Ad    | Iministra  | tion in I  | ndia Ha     | rvard  | Univ   | versitv  | Press         |           |                 |
| • S.R. Mahe     | -  |           |            |            |             |        |        | -        |               | 000       |                 |
|                 | 511 w al 1   |           |            |            | x of Cou    |        |        |          |               |           |                 |
| Course Learning | PL   | PL        | PLO3       | PLO4       | PLO5        | PLC    |        | PLO7     | PLO8          | PLO9      | ]               |
| Outcomes        | 01   | 02        |            |            |             |        |        |          |               |           |                 |

| Course Learning | PL<br>O1 | PL | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|-----------------|----------|----|------|------|------|------|------|------|------|
| Outcomes        | 01       | O2 |      |      |      |      |      |      |      |
| M24-PAD-313.1   | 3        | 3  | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-313. 2  | 3        | 3  | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-313.3   | 3        | 3  | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-313.4   | 3        | 3  | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| Average         | 3        | 3  | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

| on: 2024-25<br>- Introduction<br>.A. Public Adn  |   |   |
|--|---|---|
| .A. Public Adn   |   |   |
|  | ı   |   |
| T.   | ninistration  |   |
| [  |   |   |
| dministration of   | f Non-Governmenta   | l Organizations   |
| IGOs) - I  |   |   |
| 24-PAD-314   |   |   |
| EC-5   |   |   |
| 0-599  |   |   |
|  |   |   |
| LO1. Av  | wareness about t  | the evolution and   |
| owth of the Vo   | luntary Agency Tre  | nds in India.   |
| LO 2. Le   | earning of basi   | c principles and  |
| proaches of Ma   | anagement Of NGO  | 'S.   |
| LO 3. Ui   | nderstanding about  | the Approaches of   |
| oluntary Agen  | ncies Resource Ma   | anagement, Project,   |
| oject Cycle  | Approach and I  | ogical Framework  |
| nalysis  |   |   |
| ther Issues: Veroject App  | oluntary Organisati<br>raisal, Monitor  | ions and CAPART;  |
|  |   | Total   |
|  | 1   | 4   |
|  | 1   | 4   |
|  |   | 30  |
| 70   | 0   | 70  |
| 100  | 0   | 100   |
| 3 hours  |   |   |
| 2 110 015  |   |   |
| ntents of the C  | Course  |   |
| tents of the C<br>will set 9 ques  | stions asking two qu  | uestions from each  |
| ntents of the C<br>will set 9 ques<br>rse learning out   | stions asking two qu<br>tcomes (CLOs) into  | consideration. The  |
| <b>itents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least 4   | stions asking two qu<br>tcomes (CLOs) into<br>4 Parts covering en   | consideration. The ntire syllabus. The  |
| <b>tents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least 4<br>ons, selecting  | stions asking two qu<br>tcomes (CLOs) into  | consideration. The ntire syllabus. The  |
| <b>tents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least<br>ons, selecting<br>ual marks.  | stions asking two qu<br>tcomes (CLOs) into<br>4 Parts covering en   | consideration. The<br>ntire syllabus. The<br>each unit and the  |
| <b>tents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least 4<br>ons, selecting  | stions asking two qu<br>tcomes (CLOs) into<br>4 Parts covering en   | consideration. The ntire syllabus. The  |
| <b>tents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least<br>ons, selecting<br>ual marks.<br><b>cs</b>                                       | stions asking two qu<br>tcomes (CLOs) into<br>4 Parts covering en<br>one question from  | consideration. The<br>ntire syllabus. The<br>each unit and the<br><b>Contact Hours</b>  |
| <b>tents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least 4<br>ons, selecting<br>ual marks.<br><b>cs</b><br>Concept, Need,                   | stions asking two qu<br>tcomes (CLOs) into<br>4 Parts covering en<br>one question from<br>, Types, Roles and  | consideration. The<br>ntire syllabus. The<br>each unit and the<br><b>Contact Hours</b>  |
| <b>tents of the C</b><br>will set 9 ques<br>rse learning out<br>onsist at least 4<br>ons, selecting<br>ual marks.<br><b>cs</b><br>Concept, Need,<br>y Trends in In | stions asking two qu<br>tcomes (CLOs) into<br>4 Parts covering en<br>one question from  | consideration. The<br>ntire syllabus. The<br>each unit and the<br>Contact Hours<br>15   |
|  | 0-599<br>LO 1 . Av<br>owth of the Vo<br>LO 2. Le<br>proaches of Ma<br>LO 3. Un<br>oluntary Agen<br>oject Cycle<br>nalysis<br>LO 4. Th<br>her Issues: V<br>oject App<br>countability an<br>Theory<br>3<br>30<br>70 | 0-599         LO 1 .       Awareness about to owth of the Voluntary Agency Treated of the Voluntary Agency Treated of the Voluntary Agency of the Voluntary of the Voluntary Agencies Resource Material Agencies Resource Approach and Intervention Approach and Control.         Theory       Tutorial Agencies Ag |

| II Management Of NGO'S                                  |                 |                       | 15                    |  |  |  |  |
|---|-----------------|-----------------------|-----------------------|--|--|--|--|
| Voluntary Organisation: Meaning, Structure              | &               | Functions, Volu       | ntary                 |  |  |  |  |
| Organisations and Moblisation of Local                  |                 |                       | •                     |  |  |  |  |
| Accounting: Meaning, Types and Proce                    |                 |                       |                       |  |  |  |  |
| Environment: Registration & Statutory Process           |                 | C                     |                       |  |  |  |  |
| III Approaches Of Voluntary Agencies                    |                 |                       | 15                    |  |  |  |  |
| Human Resource Management, Project Ma                   | Cycle           |                       |                       |  |  |  |  |
| Approach, Logical Framework Analysis.                   | U               |                       |                       |  |  |  |  |
| IV Other Issues   | IV Other Issues |                       |                       |  |  |  |  |
| a) Voluntary Organisations and CAPART-                  | ;               |                       |                       |  |  |  |  |
| <b>b</b> ) Project Appraisal, Monitoring and Evaluation | ation           |                       |                       |  |  |  |  |
| c) Audit, Accountability and Control.                   |                 |                       |                       |  |  |  |  |
|   |                 | Total Contact h       | ours 60               |  |  |  |  |
| Suggested Evaluati                                      | on N            | Iethods               |                       |  |  |  |  |
| Internal Assessment: 30                                 |                 | End Term Examination: |                       |  |  |  |  |
| > Theory  | 30              | > Theory:             | 70                    |  |  |  |  |
| Class Participation:                                    | 5               | Writte                | n Examination         |  |  |  |  |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10              |                       |                       |  |  |  |  |
| • Mid-Term Exam:  | 15              |                       |                       |  |  |  |  |
| Part C-Learning   | Reso            | ources                |                       |  |  |  |  |
| Recommended Books/e-resources/LMS:                      |                 |                       |                       |  |  |  |  |
| • D.D. Paul.Chaudhary: Profile of Social Welfare        | and             | Development in        | India, M.N.Publishers |  |  |  |  |

- D.D. Paul.Chaudhary: Profile of Social Welfare and Development in India, M.N.Publishers & Distributors, New Delhi, 1985.
- Mathivaanan: Voluntary Agencies and Social Change, Menas Publications, New Delhi, 1991.
- Stephan, Hatch, Outside the State: Voluntary Organisations in Three English Towns, Croomhelm, London, 1980.
- Avasthi and Maheshwari, Public Administration, Laxmi Narain Aggarwal, Agra, 1988.
- Narman, Johnson: Voluntary Social Services, Basil Blackwell and Mortin Roberton Oxford, 1981.
- Usha, Kapoor, Women Welfare: A Study of Voluntary Agencies, Indus Publishing Company, New Delhi, 1995.
- P.D.Kulkarni, (ed.), Voluntary Action: Myth and Reality, NIPCCD, New Delhi, 1991.
- R.B.Jain, (ed.), N.G.Os in Development Perspective, Vikas Publishing House, New Delhi, 1995.
- E.A.Naryana, Voluntary Organisations and Rural Development in India, Uppal Publishing House, New Delhi, 1990.
- IIPAD: Special Issue, Vol.33, No.3, July September, 1987.

|                 |    | 1  | mapping | 5 IVIAU 12 |      |      | -I AD-3 | 14   |      |
|-----------------|----|----|---------|------------|------|------|---------|------|------|
| Course Learning | PL | PL | PLO3    | PLO4       | PLO5 | PLO6 | PLO7    | PLO8 | PLO9 |
| Outcomes        | 01 | O2 |         |            |      |      |         |      |      |
| M24-PAD-314.1   | 3  | 3  | 2       | 3          | 3    | 2    | 3       | 3    | 3    |
| M24-PAD-314. 2  | 3  | 3  | 2       | 3          | 3    | 2    | 3       | 3    | 3    |
| M24-PAD-314. 3  | 3  | 3  | 2       | 3          | 3    | 2    | 3       | 3    | 3    |
| M24-PAD-314.4   | 3  | 3  | 2       | 3          | 3    | 3    | 3       | 3    | 3    |
| Average         | 3  | 3  | 2       | 3          | 3    | 2.25 | 3       | 3    | 3    |

|   | OEC              |                        |                       |
|---|------------------|------------------------|-----------------------|
| Se  | ssion: 2025-26   |                        |                       |
| Part  | A - Introducti   | on                     |                       |
| Name of the Programme                             | M.A. Public A    | dministration          |                       |
| Semester  | III              |                        |                       |
| Name of the Course                                |                  |                        |                       |
|   | Civil Services   | in India               |                       |
| Course Code                                       | M24-OEC-315      | 5                      |                       |
| Course Type                                       | OEC              |                        |                       |
| Level of the course (As per Annexure-I            | 500-599          |                        |                       |
| Pre-requisite for the course (if any)             |                  | -                      |                       |
| Course Learning Outcomes (CLO)                    | CLO-1. Conce     | eptual clarity All Ind | ia Services, Central  |
| After completing this course, the learner will    | Services, State  | Services and Local     | Services, its issues, |
| be able to:                                       |                  | and other terms cove   |                       |
|   | of civil service |                        | 0 1                   |
|   | CLO-2. Detail    | ed understanding of t  | he Public personnel   |
|   |                  | ndian Bureaucracy.     | P                     |
|   | •                | ning of basic princip  | oles Challenges of    |
|   |                  | Training and Discipli  |                       |
|   |                  | in Indian Public Perso | -                     |
|   |                  | cal understanding of   | -                     |
|   |                  | tizenry Interface and  |                       |
|   | Service Reform   | •                      | processes and Civil   |
| Credits   |                  | Tutorial               | Total                 |
| Credits   | Theory           |                        |                       |
|   | 2 2              | 0                      | 2                     |
| Teaching Hours per week                           |                  | 0                      | 2                     |
| Internal Assessment Marks<br>End Term Exam Marks  | 15<br>35         | 0 0                    | <u>15</u><br>35       |
| Max. Marks  | 50               | 0                      | <u> </u>              |
| Examination Time                                  | 3 hours          | 0                      | 50                    |
|   | Contents of the  | e Course               |                       |
| <b>Instructions for Paper- Setter:</b> The examin |                  |                        | estions from each     |
| unit and one compulsory question by taking c      |                  |                        |                       |
| compulsory question (Question No. 1) will         |                  |                        |                       |
| examinee will be required to attempt 5 que        |                  | g one question from    | each unit and the     |
| compulsory question. All questions will carry     |                  |                        | ~ ~ ~ ~               |
| <b>T</b>  | opics            |                        | Contact Hours         |
| <sup>1</sup> Civil Services: Concept and Evolu    |                  |                        | 7                     |
| Concept, Significance and Evolutio                |                  |                        |                       |
| Civil services (All India Services,               |                  |                        |                       |
| Local Services), Union Public Ser                 | vice Commissi    | on and other Service   |                       |
| Commissions                                       |                  |                        |                       |
| II Bureaucracy                                    |                  |                        | 8                     |
| Concept of Bureaucracy – Historica                |                  | -                      |                       |
| and Commitment, Relationship betw                 | veen Politicians | and Civil Servants     |                       |

| III Publi     | e Personnel Administration   |       | 8                |                      |               |  |  |  |
|---------------|--|-------|------------------|----------------------|---------------|--|--|--|
| Recru         | Recruitment: Methods and significance, Training of Public Servants i |       |                  |                      |               |  |  |  |
| India         | India – Promotion System in India, Disciplinary Procedure for Civi   |       |                  |                      |               |  |  |  |
| Servants      |  |       |                  |                      |               |  |  |  |
| IV Civil      | Services – Citizenry Interface                                       |       |                  |                      | 7             |  |  |  |
| Civil         | •  |       |                  |                      |               |  |  |  |
| Public        | Reforms - IInd   |       |                  |                      |               |  |  |  |
| ARC           | Recommendations, Civil Services in the                               | conte | ext of <b>(</b>  | Globalization        |               |  |  |  |
|               |  |       | Total            | <b>Contact Hours</b> | 30            |  |  |  |
|               | Suggested Evaluati   | on M  | lethod           | ls                   |               |  |  |  |
|               | Internal Assessment: 15  |       |                  | <b>End Term Exa</b>  | amination: 35 |  |  |  |
| > Theory      |  | 15    | $\triangleright$ | Theory               | 35            |  |  |  |
| Class Partici | pation:  | 4     |                  | Written Ex           | amination     |  |  |  |
| • Seminar/pre | sentation/assignment/quiz/class test etc.:                           | 4     |                  |                      |               |  |  |  |
| • Mid-Term E  | xam:   | 7     |                  |                      |               |  |  |  |

### **Part C-Learning Resources**

### **Recommended Books/e-resources/LMS:**

- Prof. Rajesh Kumar Bhatt & Dr. Jyoti Bhatt (2024), Personnel Administrative System in India, U.K., U.S.A, & France, R.K. Publisher, Coimbatore (Tamil Nadu).
- Armstrong, Michael (200&09, A Handbook of Human Resource Management Practice, Kogan PADge, London.
- AswathapPAD K. (2013), Human Resource Management: Text and Cases, McGraw Hill, New Delhi.
- Farazmand, Ali (1994), Hand of Bureaucracy, Taylor & Francis, New York.
- Flippo Edvin B., (1976), Principles of Personnel Management, McGraw Hill
- Goel, S.L. & Rajneesh, Shalini (2003), Public Personnel Administration, Deep & Deep, New Delhi.
- Government of India, Second ARC, Tenth Report on 'Refurbishing of Personnel Administration.
- Jack Robin, et al (eds) (1994), Handbook of Public Personnel Administration, Taylor & Francis, New York.
- Jain, R.B. (1994), Aspects of Personnel Administration, IIPAD, New Delhi.
- Maheshwari Sriram (2005), Public Administration in India: The higher Civil Service, Oxford University Press, New Delhi.
- Naff, Katherine C., Norma M. Riccucci, (2014), Personnel Management in Government: Politics and Process (Seventh Edition), CRC Taylor & Francis, New York.
- Riccucci, Norma(2007), Public Personnel Administration and Labor Relations, M.E. Sharpe, New York.
- Shafritz Jay M et.al. (2001), Personnel Management in Government, Marcel Dekker, New York.
- Stahl O. Glenn (1983), Public Personnel Administration, Harper & Row.
- Tead, Ordway (1920), Personnel Administration, University of California Libraries.

|  | CC-11   |   |  |  |  |  |  |
|--|---|---|--|--|--|--|--|
|  | Session: 2024-25  |   |  |  |  |  |  |
| Pa   | rt A - Introductio  | 0 <b>n</b>                                      |  |  |  |  |  |
| Name of Programme  | M.A. Public Ac  | Iministration                                   |  |  |  |  |  |
| Semester   | IV  |   |  |  |  |  |  |
| Name of the Course   | Rural Local Ad  | ministration                                    |  |  |  |  |  |
| Course Code  | M24-PAD-401   |   |  |  |  |  |  |
| Course Type  | CC-11   |   |  |  |  |  |  |
| Level of the course  | 500-599   |   |  |  |  |  |  |
| Pre-requisite for the course (if any)  |   |   |  |  |  |  |  |
| Course Learning Outcomes (CLO)   | CLO 1 Acqu  | uiring the theoretic                            | al knowledge and                       |  |  |  |  |
| After completing this course, the learner with be able to:   | governance wi   | of the evolution and g<br>ith special reference | to Panchayati raj                      |  |  |  |  |
| CLO 2 Understanding about the Rural Developmen<br>Programmes, functions, and resources of rural loca<br>bodies   |   |   |  |  |  |  |  |
|  | CLO 3 Unders  | standing of the Urba                            | nization Trends and                    |  |  |  |  |
|  |   | rking of urban develo                           |  |  |  |  |  |
|  | _   | g insights about Prog                           |  |  |  |  |  |
|  | Trends of Urba  | n Development Progr                             | ammes                                  |  |  |  |  |
| Credits  | Theory  | Tutorial  | Total                                  |  |  |  |  |
|  | 3   | 1   | 4                                      |  |  |  |  |
| Teaching Hours per week  | 3   | 1   | 4                                      |  |  |  |  |
| Internal Assessment Marks  | 30  | 0   | 30                                     |  |  |  |  |
| End Term Exam Marks  | 70  | 0   | 70                                     |  |  |  |  |
| Max. Marks   | 100   | 0   | 100                                    |  |  |  |  |
| Examination Time   | 3 hours   |   |  |  |  |  |  |
|  | Contents of the   |   |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examunit and one compulsory question by taking compulsory question (Question No. 1) wi examinee will be required to attempt 5 q compulsory question. All questions will car | course learning o<br>ll consist at least<br>uestions, selecting | utcomes (CLOs) into<br>t 4 Parts covering er    | consideration. The ntire syllabus. The |  |  |  |  |
|  |   | Contact Hours                                   |  |  |  |  |  |
| I Meaning, Concept and Scope of I  | <b>Topics</b><br>Rural Local Admi                               | nistration. Growth of                           | 15                                     |  |  |  |  |
| Rural Administrative Institutions  |   |   |  |  |  |  |  |
| Ashok Mehta Committees Report  | -   |   |  |  |  |  |  |
| Raj in India: Organisation and W   |   |   |  |  |  |  |  |
| Samiti and Zila Parishad   | 0   | ,   |  |  |  |  |  |
| II Panchayati Raj Administration ar  | d Administrative  | Machinery for Rural                             | 15                                     |  |  |  |  |

| Development at National, State, District                  | and   | Block levels. Rural   |                    |  |  |  |  |  |
|---|---|-----------------------|--------------------|--|--|--|--|--|
| Leadership. People Participation. Role of Po              |   |                       |                    |  |  |  |  |  |
| Raj. Panchayati Raj before and after 73 <sup>rd</sup> Con | nstituti  | onal Amendment Act.   |                    |  |  |  |  |  |
| Panchayati Raj Finance.                                   |   |                       | 15                 |  |  |  |  |  |
|   | II Policy and Programmes for Rural Development: Rural Energ |                       |                    |  |  |  |  |  |
| Programme, Rural Development Programm                     |   |                       |                    |  |  |  |  |  |
| Agriculture and Rural Development. Role                   |   | •                     |                    |  |  |  |  |  |
| Rural Industrialization,. Ministry of Rural               | Deve  | lopment-Organisation  |                    |  |  |  |  |  |
| and Functions; IT and Rural Development.                  |   |                       |                    |  |  |  |  |  |
| IV Cooperation and Rural Development. Role of             | -   | · •                   |                    |  |  |  |  |  |
| Principles. Forms of Cooperatives. Cooper                 |   |                       |                    |  |  |  |  |  |
| Centre, State and Local Levels, Relations                 | betwe   | en Cooperatives and   |                    |  |  |  |  |  |
| Rural Local Bodies.                                       |   |                       |                    |  |  |  |  |  |
|   |   | Total Contact Hours   | 60                 |  |  |  |  |  |
| Suggested Evalua  | ition N   | End Term Exa          | mination. 70       |  |  |  |  |  |
| Internal Assessment: 30                                   | 30  |                       | 70                 |  |  |  |  |  |
| > Theory  | 5   | > Theory:             |                    |  |  |  |  |  |
| • Class Participation:                                    | -   | Written Ex            | amination          |  |  |  |  |  |
| • Seminar/presentation/assignment/quiz/class test etc     |   |                       |                    |  |  |  |  |  |
| • Mid-Term Exam:  | 15  |                       |                    |  |  |  |  |  |
| Part C-Learning   | g Reso  | ources                |                    |  |  |  |  |  |
| Recommended Books/e-resources/LMS:                        |   |                       |                    |  |  |  |  |  |
| • Pankaj Singh (2018) Rural Local Government              |   |                       |                    |  |  |  |  |  |
| • S.R. Maheshwari: Local Government in India,             |   | 0 0                   |                    |  |  |  |  |  |
| Bhatnagar: Rural Development in India, New I              |   | 0                     |                    |  |  |  |  |  |
| • S.R.Maheshwari: Rural Development in India              | a, A P  | ublic Policy Approach | h, New Delhi: Sag  |  |  |  |  |  |
| Publications, 1985.                                       |   |                       |                    |  |  |  |  |  |
| • S.N.Mishra: New Horizons in Rural Dev                   | elopme  | ent Administration,   | New Delhi: Mitta   |  |  |  |  |  |
| Publications, 1989.                                       |   |                       |                    |  |  |  |  |  |
| • Vasant Desai: Fundamentals of Rural Dev                 | elopme  | ent: A Systems App    | oroach, New Delh   |  |  |  |  |  |
| Himalaya Publishing House, 1991.                          |   |                       |                    |  |  |  |  |  |
| • B.S.Khanna: Rural Development in India, New             | Delhi:  | Deep & Deep Publica   | ations, 1992.      |  |  |  |  |  |
| • Journal of Rural Development, National Institu          | te of R   | ural Development, Hy  | derabad.           |  |  |  |  |  |
| • Sahib Singh and Swinder Singh: Local Gove               | rnment  | in India, New Acade   | emic Publishing Co |  |  |  |  |  |

- Sahib Singh and Swinder Singh: Local Government in India, New Academic Publishing Co. Jallandhar, 1992.
- A.S.Malik: Concept and Strategy of Rural Industrial Development, New Delhi: M.D. Publications, 1995.

|                 |      | Turah | ping mi |      | Course |      |      |      |      |
|-----------------|------|-------|---------|------|--------|------|------|------|------|
| Course Learning | PLO1 | PLO2  | PLO3    | PLO4 | PLO5   | PLO6 | PLO7 | PLO8 | PLO9 |
| Outcomes        |      |       |         |      |        |      |      |      |      |
| M24-PAD-401.1   | 3    | 3     | 2       | 3    | 3      | 2    | 3    | 3    | 3    |
| M24-PAD-401.2   | 3    | 3     | 2       | 3    | 3      | 2    | 3    | 3    | 3    |
| M24-PAD-401.3   | 3    | 3     | 2       | 3    | 3      | 2    | 3    | 3    | 3    |
| M24-PAD-401.4   | 3    | 3     | 2       | 3    | 3      | 3    | 3    | 3    | 3    |
| Average         | 3    | 3     | 2       | 3    | 3      | 2.25 | 3    | 3    | 3    |

|   |   | CC-12   |   |  |  |
|---|---|---|---|--|--|
|   |   | Session: 2024-25  |   |  |  |
|   | Pa  | art A - Introducti  | on  |  |  |
| Name o  | of Programme  | M.A. Public Admi  | inistration   |  |  |
| Semest  | er  | IV  |   |  |  |
| Name of   | of the Course   | Development Adn   | ninistration  |  |  |
| Course  | Code  | M24-PAD-402   |   |  |  |
| Course  |   | CC-12   |   |  |  |
|   | of the course   | 500-599   |   |  |  |
| Pre-req   | uisite for the course (if any)  |   |   |  |  |
| Course Learning Outcomes (CLO)CLO 1 Developing a basic intellectual understanding of<br>development, its approaches and sustainable development<br>CLO 2 Gaining conceptual and theoretical understanding of<br>Development Administration including theecological and<br>post-globalization contexts<br>CLO 3 Gaining familiarity with issues/new perspective<br>such as Development Methods And Strategy in India<br>CLO 4 Learning of basic other issues and Non-Nation-<br>Agencies and Globalization and Development (PPP Model) |   |   |   |  |  |
| Credits   | 3   | Theory  | Tutorial  | Total  |  |
| orean   | ,<br>,  | 3   | 1   | 4  |  |
| Teachi  | ng Hours per week   | 3   | 1   | 4  |  |
|   | l Assessment Marks  | 30  | 0   | 30   |  |
|   | erm Exam Marks  | 70  | 0   | 70   |  |
| Max. N  |   | 100   | 0   | 100  |  |
|   | nation Time   | 3 hours   |   |  |  |
|   | Part F  | <b>B-</b> Contents of the   | e Course  |  |  |
| Instruct  | tions for Paper- Setter: The example  |   |   | estions from each  |  |
| unit and<br>compuls<br>examine<br>compuls   | one compulsory question by taking<br>ory question (Question No. 1) ve<br>will be required to attempt 5<br>ory question. All questions will ca | g course learning of<br>vill consist at leas<br>questions, selectin<br>rry equal marks. | outcomes (CLOs) into<br>st 4 Parts covering en            | consideration. The<br>ntire syllabus. The<br>each unit and the |  |
| Unit  | Introduction  | Topics  |   | Contact Hours  |  |
| Ι   | 15  |   |   |  |  |
| II  | evelopment, Inclusive   | 15  |   |  |  |
| III   | DevelopmentDevelopment Methods And StrMixed Economy Approach, EInstitutionsandPerspective, NitiAyogAnd  | conomic Planning<br>Process   | g and Development-<br>in Historical<br>velopment Council, | 15   |  |

|          | Decentralized Planning                             |        |                          |                      |
|----------|--|--------|--------------------------|----------------------|
| IV       | Other Issues And Non-National Agencies             |        |                          | 15                   |
|          | Gender and Development, NGOs and Develo            | opme   | ent, Globalization and   |                      |
|          | Development (PPP Model), United Nation             | and    | d other International    |                      |
|          | Agencies in Development                            |        |                          |                      |
|          |  |        | Total Contact Hours      | 60                   |
|          | Suggested Evaluati                                 | on N   |                          |                      |
| <u> </u> | Internal Assessment: 30                            | • •    | End Term Exa             |                      |
| > Th     |  | 30     | > Theory:                | 70                   |
|          | s Participation:                                   | 5      | Written Ex               | amination            |
|          | inar/presentation/assignment/quiz/class test etc.: | 10     |                          |                      |
| • Mid    | -Term Exam:  | 15     |                          |                      |
|          | Part C-Learning                                    | Reso   | ources                   |                      |
| Recom    | mended Books/e-resources/LMS:                      |        |                          |                      |
| • 1      | Ali Farazmand, (2001), Handbook of Compara         | tive   | and Development Pu       | blic Administration, |
| I        | Marcel Dekker, New York.                           |        |                          |                      |
| • 1      | Montgomery, J. (1966), Approaches to develop       | ment   | politics, administration | on and change, New   |
| •        | York, McGraw Hill.                                 |        |                          |                      |
| • ]      | Pai Panandikar, V.A., (1964). Development ad       | mini   | stration: An approach    | . Indian Journal of  |
| I        | Public Administration, 10(1), 34-44.               |        |                          |                      |
| • 1      | Riggs F.W. Ed. (19) The Frontiers of Developm      | nent   | Administration, Durh     | am, North Carolina:  |
| I        | Duke University Press.                             |        |                          |                      |
| • ]      | Riggs, F.W. (1970), The Ecology of administration  | on, B  | Bloomington: Indiana U   | Jniversity.          |
| • 1      | Riggs, F.W. (1956), Public Administration: A       | neg    | glected factor in econ   | nomic development.   |
| 1        | Annals of the American Academy of Political and    | d So   | cial Sciences, No.305,   | Agarian Societies in |
| -        | Γransition (May 1956), 70-80.                      |        |                          |                      |
| • 5      | Swerdlow, L. (1963), Ed.), Development Adm         | inistı | ation: Concepts and      | Problems, Syracuse,  |
| 1        | New York: Syracuse university Press.               |        |                          |                      |
| • 1      | W.E. Weidner (Ed.) (1970), Development adm         | ninist | ration in Asia, Durha    | am, North Caroline:  |
| I        | Duke University Press.                             |        |                          |                      |
|          | Monning Motrix of Cou                              |        | 124 DAD 402              |                      |

|                 | Mapping Matrix of Course M24-PAD-402 |     |      |      |      |      |      |      |      |  |  |  |
|-----------------|--------------------------------------|-----|------|------|------|------|------|------|------|--|--|--|
| Course Learning | PLO1                                 | PLO | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |  |  |
| Outcomes        |                                      | 2   |      |      |      |      |      |      |      |  |  |  |
| M24-PAD-402. 1  | 3                                    | 3   | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |  |
| M24-PAD-402. 2  | 3                                    | 3   | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |  |
| M24-PAD-402. 3  | 3                                    | 3   | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |  |  |
| M24-PAD-402. 4  | 3                                    | 3   | 2    | 3    | 3    | 3    | 3    | 3    | 3    |  |  |  |
| Average         | 3                                    | 3   | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |  |  |  |

|                                  |   | DEC-6   |   |   |  |  |
|----------------------------------|---|---|---|---|--|--|
|                                  | Se  | ssion: 2024-25  |   |   |  |  |
|                                  | Part  | A - Introduction  | on  |   |  |  |
| Name of                          | f Programme   | M.A. Public A   | dministration   |   |  |  |
| Semeste                          | r   | IV  |   |   |  |  |
| Name o                           | f the Course  | Public Sector N   | Management - II   |   |  |  |
| Course                           |   | M24-PAD-403   | 8   |   |  |  |
| Course '                         |   | DEC-6   |   |   |  |  |
|                                  | f the course  | 500-599   |   |   |  |  |
|                                  | uisite for the course (if any)  |   |   |   |  |  |
| After co<br>be able t            | Learning Outcomes (CLO)<br>mpleting this course, the learner will<br>to:  | Public Enterpr<br>Environment o<br>CLO 2 Familia<br>Structure Of<br>Administration<br>CLO 3 Under<br>over constitution  | of Public Enterprises.<br>Arity with the constitute<br>Public Enterprise<br>is based.<br>Standing the in-built<br>onal bodies in Particut | ale, Objectives and<br>tional framework or<br>es which Indiar<br>control mechanisms |  |  |
|                                  |   | Of Public Enterprises.<br>CLO 4 Awareness about the institutions and mechanism<br>in Stress Management, Business Ethics and Corporate<br>Responsibility; and Time Management. |   |   |  |  |
| Credits                          |   | Theory  | Tutorial  | Total   |  |  |
|                                  |   | 3   | 1   | 4   |  |  |
|                                  | ng Hours per week   | 3   | 1   | 4   |  |  |
|                                  | Assessment Marks  | 30  | 0   | 30  |  |  |
|                                  | rm Exam Marks   | 70  | 0   | 70  |  |  |
| Max. M                           | ation Time  | 100   | 0   | 100   |  |  |
| Examin                           |   | 3 hours<br>Contents of the  | 0   |   |  |  |
| unit and<br>compulse<br>examinee | ions for Paper- Setter: The examin<br>one compulsory question by taking co<br>ory question (Question No. 1) will<br>e will be required to attempt 5 que | er will set 9 quo<br>ourse learning consist at leas<br>stions, selectin   | uestions asking two qu<br>outcomes (CLOs) into<br>at 4 Parts covering er  | consideration. The ntire syllabus. The  |  |  |
|                                  | ory question. All questions will carry  |   |   |   |  |  |
| Unit                             |   | opics   |   | Contact Hours   |  |  |
| 1                                | <b>Introduction</b><br>Public Enterprises: Meaning, Fe<br>Enterprises in Industrial Policy, Pub<br>plans, Public Sector in India: A Hist                | olic Sector Prog  | gress during five year  | 15  |  |  |
| Π                                | Forms of Organisation<br>Forms of Public Enterprises: Comm<br>Board, Role of Bureau of Public<br>Public Enterprises, Board of Dir<br>Functions.         | issions, Public<br>Enterprises, E   | trust and Commodity<br>fficiency criterion of   | 15  |  |  |

| III Personal Policies of Public Enterprises             | 15     |                     |                 |               |  |
|---|--------|---------------------|-----------------|---------------|--|
| Privatisation of Public Enterprises: Meaning            | 1      |                     |                 |               |  |
| Objectives, Problems of Public Enterpris                | es: f  | financi             | al, Technical   | ,             |  |
| Marketing, Performance Appraisal: Meaning, I            | Metho  | ods, ar             | d Techniques.   |               |  |
| IV Issues and Process                                   |        |                     |                 | 15            |  |
| Public Enterprises: Project Planning and L              | imitat | tion, l             | Parliament and  | 1             |  |
| Public Accountability: Functions, constitution          | n and  | mem                 | bership, Public |               |  |
| Enterprises and Budgetary Policies, Capit               | al fo  | rmatio              | on and Public   |               |  |
| Enterprises.  |        |                     |                 |               |  |
|   |        |                     | Contact hours   | <b>s</b> 60   |  |
| Suggested Evaluati                                      | on M   | [ethod              | S               |               |  |
| <b>Internal Assessment: 30</b>                          |        |                     | End Term Ex     | amination: 70 |  |
| > Theory  | 30     | $\triangleright$    | Theory:         | 70            |  |
| Class Participation:                                    | 5      | Written Examination |                 |               |  |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10     |                     |                 |               |  |
| • Mid-Term Exam:  |        |                     |                 |               |  |
| Part C-Learning   | Reso   | urces               |                 |               |  |

- R. K. Singla: Business Management, V.K. Globle Publications Pvt. Ltd., 4323/3 Ansari Road, Darya Ganj, New Delhi-110002
- A. Ghosh: Indian Economy its Nature and Problems, Calcutta: The World Press Pvt.
- Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.
- B.L. Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.
- C. B. Mamoria & S. V. Gankar: Human Resource Management, Himalaya Publishing House, Ramdoot, Dr. Bhalerao Marg, Girgaon, Mumbai-400004.(Branch Office: Pooja ApPartments', 4-B, Murari Lal Street, Ansari Road, Darya Ganj, New Delhi-110002
- V.V. Ramanadhan (ed.), Public Enterprises and Developing World, London: Groom Helm, 1984.
- A.H. Hansen: Public Enterprises and Econmic Development, London: Routledge and Kegan, 1972.
- Laxmi Narain: Principles and Practice of Public Enterprises Management, New Delhi: S.Chand & Co.
- S.C. Kuchhal: The Industrial Economy of India. Agra: Chitanya Pub. House, 1987.
- Prahlad Kumar Basu: Public Enterprises: Policy Performance and Professionalism, New Delhi, Allied 1982.

|                 | Mapping Matrix of Course M24-PAD-403 |    |      |      |      |      |      |      |      |  |
|-----------------|--------------------------------------|----|------|------|------|------|------|------|------|--|
| Course Learning | PL                                   | PL | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |
| Outcomes        | O1                                   | O2 |      |      |      |      |      |      |      |  |
| M24-PAD-403.1   | 3                                    | 3  | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-403. 2  | 3                                    | 3  | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-403.3   | 3                                    | 3  | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-403. 4  | 3                                    | 3  | 2    | 3    | 3    | 3    | 3    | 3    | 3    |  |
| Average         | 3                                    | 3  | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |  |

| DEC-6  |   |   |  |  |  |  |  |
|--|---|---|--|--|--|--|--|
| Session: 2024-25   |   |   |  |  |  |  |  |
| Part A - Introduction  |   |   |  |  |  |  |  |
| Name of Programme  | M.A. Public A   | dministration   |  |  |  |  |  |
| Semester   | IV  |   |  |  |  |  |  |
| Name of the Course   | Educational Ac  | Iministration   |  |  |  |  |  |
| Course Code  | M24-PAD-404   |   |  |  |  |  |  |
| Course Type  | DEC-6   |   |  |  |  |  |  |
|  | 500-599   |   |  |  |  |  |  |
| Pre-requisite for the course (if any)  |   |   |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:<br>CLO 1 Developing a basic intellectual understanding of<br>development, its Educational Policy in India with special<br>reference to study of Constitutional Provisions. CLO 2<br>Gaining conceptual and theoretical understanding of<br>Development Administration including the ecological<br>and post-globalization contexts Machinery for<br>Educational Administration at the Central Level<br>CLO 3 Gaining familiarity with issues/new perspectives<br>such as Development Methods and Strategy in<br>Machinery for Educational Administration at the District<br>level.<br>CLO 4 Learning of basic other issues and Machinery for<br>Educational Administration at the District level and<br>Globalization and Development (PPP Model) |   |   |  |  |  |  |  |
| Credits  | Theory  | Tutorial  | Total  |  |  |  |  |
|  | 3   | 1   | 4  |  |  |  |  |
| Teaching Hours per week  | 3   | 1   | 4  |  |  |  |  |
| Internal Assessment Marks  | 30  | 0   | 30   |  |  |  |  |
| End Term Exam Marks  | 70  | 0   | 70   |  |  |  |  |
| Max. Marks   | 100   | 0   | 100  |  |  |  |  |
| Examination Time   | 3 hours   |   |  |  |  |  |  |
| Part B- C  | ontents of the  | Course  |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examine<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 quest<br>compulsory question. All questions will carry of   | ourse learning of consist at leas stions, selectin              | outcomes (CLOs) into<br>t 4 Parts covering er   | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |  |
| Unit To  | pics  |   | <b>Contact Hours</b>   |  |  |  |  |
| I Basic Concept: Meaning, Nature, S<br>Administration; Evolution of Ed<br>independent discipline, Education<br>reference to study of Consti<br>Administration and Local-Self C<br>Behind Transferring the manage   | ducational Ac<br>al Policy in<br>tutional Prov<br>Government In | Iministration as an<br>India with special<br>visions. Educational<br>astitutions: Rationale | 15   |  |  |  |  |

| r      |  |                   |                            |    |  |  |
|--------|--|-------------------|----------------------------|----|--|--|
|        | Government Institutions like Municipal Cou   |                   | -                          |    |  |  |
|        | Parishads, Panchayat Samitis etc. Re   | ns in Educational |                            |    |  |  |
|        | Administration   |                   | 1.7                        |    |  |  |
| II     | Machinery for Educational Administration   |                   |                            | 15 |  |  |
|        | Critical examination of the Composition, Fur   |                   |                            |    |  |  |
|        | Ministry of Education, University Grants C   |                   |                            |    |  |  |
|        | Scientific and Industrial Research and Indian (  |                   |                            |    |  |  |
|        | Research; A Study of Organisation of Central   |                   |                            |    |  |  |
|        | Imparting Education; A Critical Examination  |                   | •                          |    |  |  |
|        | Discussion, Seminar, Tutorial Case Study and   | Dem               | onstration Methods in      |    |  |  |
|        | the Indian & Context.  |                   |                            |    |  |  |
| III    | Machinery for Educational Administration at  | the S             | State level: A Critical    | 15 |  |  |
|        | Examination of the Composition, Powers an  | nd Fu             | unctions of the State      |    |  |  |
|        | Departments and Directorates of Education an   | d the             | eir Inter-relationships;   |    |  |  |
|        | Financing of Education in India with spe-  | cial              | reference to Higher        |    |  |  |
|        | Education in India – Problems, Significance  |                   |                            |    |  |  |
|        | Voluntary or Philanthropic Agencies in Educat  |                   |                            |    |  |  |
|        | Special Reference to Need for State (Gove  | ernme             | ent) Supervision and       |    |  |  |
| 13.7   | Control over them.   |                   |                            | 15 |  |  |
| IV     | Machinery for Educational Administration a   |                   |                            | 15 |  |  |
|        | Composition and functions of the District Insp   |                   |                            |    |  |  |
|        | of Inspectors and Deputy Inspectors of School  |                   |                            |    |  |  |
|        | Secondary School, Role of Principals/ Headm<br>Personnel System for Educational Administ             |                   |                            |    |  |  |
|        | finding suitable personnel for manning the a   |                   | 1                          |    |  |  |
|        | Educational Administration with special refere   |                   | 1                          |    |  |  |
|        | creation of an All-India Service of Educational  |                   | •                          |    |  |  |
|        |  |                   | <b>Total Contact hours</b> | 60 |  |  |
|        | Suggested Evaluation   | on M              | Iethods                    |    |  |  |
|        | Internal Assessment: 30  |                   | End Term Exa               |    |  |  |
|        | heory  | 30                | > Theory:                  | 70 |  |  |
| • Clas | 5  | Written Ex        | amination                  |    |  |  |
|        | Class Participation: 5 Written Examines     Seminar/presentation/assignment/quiz/class test etc.: 10 |                   |                            |    |  |  |
| • Sem  | ninar/presentation/assignment/quiz/class test etc.:  |                   |                            |    |  |  |
| • Sem  |  | 15                |                            |    |  |  |

# Part C-Learning Resources

# Recommended Books/e-resources/LMS:

- Atma Ram & K.D. Sharma: National Policy on Education, New Delhi: Vikas Publishing House Pvt. Ltd. 1995.
- P.D. Shukla: New Education Policy in India, New Delhi: Sterling Publishers Pvt. Ltd. 1988.
- M. Sulochana: Financial Management of Higher Education in India, Allahabad,: Chugh 1991.
- S.L. Goel and Aruna Goel: Educational Policy and Administration, New Delhi: Deep & Deep 1995.
- Singh, M. (ed.): Some Problems of Higher Education in India, Delhi: Amar Prakashan, 1991.
- S. Nath: Education: Style & Strategies, Bhubaneshwar: Mayur Publication 1984.
- J.C. Aggarwal: Educational Administration, School Orgnaisation and Supervision, New Delhi:

- Arya Book Depot, 1967.
- Jaganath Mohanty: Educational Administration, Supervision and Finance, Cuttack: Takshila 1991.

| -        |      |      |      |      |      |      |      |      |      |
|----------|------|------|------|------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 404. 1   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 404.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 404.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 404.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | DEC-6                  |                          |                       |
|--|------------------------|--------------------------|-----------------------|
| Se   | ssion: 2024-25         |                          |                       |
| Part   | A - Introducti         | on                       |                       |
| Name of Programme  | M.A. Public A          | dministration            |                       |
| Semester   | IV                     |                          |                       |
| Name of the Course   | Police Admini          | stration in India        |                       |
| Course Code  | M24-PAD-405            | 5                        |                       |
| Course Type  | DEC-6                  |                          |                       |
| Level of the course  | 500-599                |                          |                       |
| Pre-requisite for the course (if any)  |                        |                          |                       |
| Course Learning Outcomes (CLO)   | CLO 1 This o           | course intends to fam    | iliarize the students |
| After completing this course, the learner will   |                        | pt and rationale of org  |                       |
| be able to:  |                        | ference to police admi   |                       |
|  | -                      | quire comprehensive l    |                       |
|  |                        | and values and c         | 0                     |
|  | ,                      | and social change;       | 1                     |
|  | -                      | nmunalism and Ethnic     |                       |
|  |                        | ce in dealing with the   |                       |
|  | -                      | derstanding the metho    |                       |
|  |                        | good qualities of an i   | 0                     |
|  | -                      | to be followed for       |                       |
|  |                        | Report to investig       |                       |
|  |                        | port Preparation in vari |                       |
|  | -                      | ed to impart knowled     |                       |
|  | Ŭ                      | erning the 'preventio    |                       |
|  | -                      | is laid down as the      |                       |
|  |                        | Act 1861, which ind      |                       |
|  |                        | 860; (ii) the Code of    | .,                    |
|  |                        | the Evidence Act.        |                       |
| Credits  | Theory                 | Tutorial                 | Total                 |
|  | 3                      | 1                        | 4                     |
| Teaching Hours per week  | 3                      | 1                        | 4                     |
| Internal Assessment Marks  | 30                     | 0                        | 30                    |
| End Term Exam Marks  | 70                     | 0                        | 70                    |
| Max. Marks   | 100                    | 0                        | 100                   |
| Examination Time   | 3 hours                |                          |                       |
|  | <b>Contents of the</b> |                          |                       |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking conception (Question No. 1) will | ourse learning o       | outcomes (CLOs) into     | consideration. The    |
| examinee will be required to attempt 5 que   | stions, selectin       |                          |                       |
| compulsory question. All questions will carry  | equal marks.           | -                        |                       |
| Unit To  | opics                  |                          | <b>Contact Hours</b>  |

| I                                    | Introduction  |                              |                                | 15                         |  |  |  |  |
|--------------------------------------|---|------------------------------|--------------------------------|----------------------------|--|--|--|--|
|                                      | Police Personnel Administration: Meanin   | g.                           | Nature. Scope and              |                            |  |  |  |  |
|                                      | Significance. Principles of Personnel Adminis   |                              |                                |                            |  |  |  |  |
|                                      | Home Affairs; Organization and Working of Central Police  |                              |                                |                            |  |  |  |  |
|                                      | organizations- Central Armed Police Force   |                              |                                |                            |  |  |  |  |
|                                      | Agencies-CBI, NIA, IB & RAW; Bureau   |                              |                                |                            |  |  |  |  |
|                                      | Development, State Policing System: Organiza  |                              |                                |                            |  |  |  |  |
|                                      | State and District level; Commissionerate Syste   |                              |                                |                            |  |  |  |  |
|                                      | Panchayati Raj Relations.   | •                            |                                |                            |  |  |  |  |
| II                                   | Police Procedures and Investigation Technic   | ques                         |                                | 15                         |  |  |  |  |
|                                      | Detection and Investigation: Qualities  | of I                         | nvestigating Officer           |                            |  |  |  |  |
|                                      | (IO). Preparation for interviewing, FI  | R: 1                         | Essential ingredients.         |                            |  |  |  |  |
|                                      | Procedure for Recording of Statements. Search   |                              |                                |                            |  |  |  |  |
|                                      | and Test Identification PADrade (TIP), Di   | sastr                        | ous situations: Duties         |                            |  |  |  |  |
|                                      | of police in controlling and rehabilitation. Pre-   | even                         | tive measures: Duties          |                            |  |  |  |  |
|                                      | and procedure for preventing crime.   |                              |                                |                            |  |  |  |  |
| III                                  | Correctional Administration   |                              |                                | 15                         |  |  |  |  |
|                                      | Prison Administration: Origin of Prison Sys   | tem,                         | Statutory Prisons in           |                            |  |  |  |  |
|                                      | India. Classification and Organization of Vari  | ous                          | Categories of Prisons          |                            |  |  |  |  |
|                                      | in India, Parole: Concept, Origin and Devel   | lopm                         | ent. Parole in India.          |                            |  |  |  |  |
|                                      | Parole Conditions, Revocation and Dischar   | ge.                          | Furlough, Probation:           |                            |  |  |  |  |
|                                      | Concept, Origin and Development. Proba  | tion                         | in India including             |                            |  |  |  |  |
|                                      | Probation of Offenders Act, 1958. Probat  | ionai                        | ry Supervision, Pre-           |                            |  |  |  |  |
|                                      | Sentence Report   |                              |                                |                            |  |  |  |  |
| IV                                   | Police Psychology   |                              |                                | 15                         |  |  |  |  |
|                                      | Introduction and Scope of Psychology – App  |                              |                                |                            |  |  |  |  |
|                                      | -   |                              | onality. Personality           |                            |  |  |  |  |
|                                      | Development. Police Personality, Psychologic  |                              |                                |                            |  |  |  |  |
|                                      | Violence and Suicide. Stress: Symptoms and  |                              | 0                              |                            |  |  |  |  |
|                                      | Police Force and Coping Strategies, Emotion   |                              | • 1                            |                            |  |  |  |  |
|                                      | Motivation: Meaning and Theories in th  |                              | 0                              |                            |  |  |  |  |
|                                      | Abnormality: Definition and Type of Mental il   | llnes                        | S.                             | (0)                        |  |  |  |  |
|                                      | Suggested Evaluation  | on N                         | Total Contact hours<br>Iethods | 60                         |  |  |  |  |
|                                      | Internal Assessment: 30   |                              | End Term Exa                   | mination: 70               |  |  |  |  |
| > Th                                 | eory  | 30                           | > Theory:                      | 70                         |  |  |  |  |
| • Class                              | Participation:  | 5                            | Written Exa                    | amination                  |  |  |  |  |
| • Semi                               | nar/presentation/assignment/quiz/class test etc .:  | 10                           |                                |                            |  |  |  |  |
| • Mid-                               | Term Exam:  | 15                           |                                |                            |  |  |  |  |
|                                      | Part C-Learning   | Reso                         | ources                         |                            |  |  |  |  |
| Recom                                | mended Books/e-resources/LMS:   |                              |                                |                            |  |  |  |  |
|                                      | caramella, Gene L.: Introduction to Policing Sag  | ge Pu                        | blication Cox steven N         | M. India Pvt.              |  |  |  |  |
|                                      |   |                              |                                |                            |  |  |  |  |
| • (                                  | Supta, Anandswarup: The Police in British Inc<br>Development, New Delhi, 2007.  | lia:                         | 1861-1947, Bureau of           | Police Research &          |  |  |  |  |
| • Class<br>• Semi<br>• Mid-<br>Recom | s Participation:<br>nar/presentation/assignment/quiz/class test etc.:<br>Term Exam:<br>Part C-Learning I<br>mended Books/e-resources/LMS:<br>caramella, Gene L.: Introduction to Policing Sag<br>td., New Delhi, 2011.<br>Gupta, Anandswarup: The Police in British Ind | 5<br>10<br>15<br><b>Reso</b> | Written Exa<br>ources          | amination<br>M. India Pvt. |  |  |  |  |

Development, New Delhi, 2007.
Bharti, Dalbir: Police Evam Log: Donon ke Adhikar Va Zimmedarian, A.P.H. Publishing

Corporation, New Delhi, 2007.

- Chaturvedi, J.C.: Police Administration and Investigation of Crime, Isha Books, Delhi, 2006.
- Dempsey, John S. &: An Introduction to Policing, Thomson- Linda S. Forst Wadsworth, CA, 2005.
- Dogra, R.S.D.: Nation Keepers: Central Reserve Police Force, (C.R.P.F.), A.P.H. Publishing Corporation.
- Srivastava, Aparna : Role of Police in a Changing Society, A.P.H. Publishing Corporation, New Delhi, 1999.
- Sen, Shankar: Indian Police Today, Ashish Publishing House, New Delhi, 1994.
- Ghosh, S.K. and: Encyclopedia of Police in India, Volume I Rustamji, K.F. Ashish Publishing House, New Delhi, 1993.
- Sharma, K.K.: Law and Order Administration, National Book Organization, New Delhi, 1985

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 405.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 405.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 405.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 405.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|  | DEC-6   |  |                                       |  |  |  |
|--|---|--|---------------------------------------|--|--|--|
| Se   | ssion: 2024-25  |  |                                       |  |  |  |
| Part   | A - Introducti  | on   |                                       |  |  |  |
| Name of Programme  | M.A. Public A   | dministration                                |                                       |  |  |  |
| Semester   | IV  |  |                                       |  |  |  |
| Name of the Course   | State Administ  | tration - II                                 |                                       |  |  |  |
| Course Code  | M24-PAD-406   | <u>ó</u>                                     |                                       |  |  |  |
| Course Type  | DEC-6   |  |                                       |  |  |  |
| Level of the course  | 500-599   |  |                                       |  |  |  |
| Pre-requisite for the course (if any)  |   |  |                                       |  |  |  |
|  | <ul> <li>se Learning Outcomes (CLO)</li> <li>completing this course, the learner will</li> <li>le to:</li> <li>CLO 1 Historical background and growth of St Machinery, Structural Evolution, Reorganization State.</li> <li>CLO 2 Grasping the role of Local Government Different countries.</li> <li>CLO 3 Understanding the in-built control mechanis over constitutional bodies in Particular a administration in general Organisation of St Government.</li> <li>CLO 4 Acquire comprehensive knowledge mainstream theories that have shaped and influency State Public Service Commission. Leaders</li> </ul> |  |                                       |  |  |  |
|  | Development I   |  |                                       |  |  |  |
| Credits  | Theory  | Tutorial                                     | Total                                 |  |  |  |
|  | 3   | 1  | 4                                     |  |  |  |
| Teaching Hours per week  | 3   | 1  | 4                                     |  |  |  |
| Internal Assessment Marks  | 30  | 0  | 30                                    |  |  |  |
| End Term Exam Marks  | 70  | 0  | 70                                    |  |  |  |
| Max. Marks<br>Examination Time   | 100   | 0  | 100                                   |  |  |  |
|  | 3 hours   | C  |                                       |  |  |  |
| Instructions for Paper- Setter: The examin   |   | uestions asking two qu                       |                                       |  |  |  |
| unit and one compulsory question by taking c<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry | consist at leas<br>stions, selectin<br>equal marks.   | st 4 Parts covering en                       | ntire syllabus. The each unit and the |  |  |  |
| -  | opics   |  | Contact Hours                         |  |  |  |
| I Constitutional framework and proc<br>the Governor. Role- Expectation and<br>Political Executive.   |   |  | 15                                    |  |  |  |
| II Special Agencies of State Governme<br>Revenue; Financial Commissioners;   |   |  | 15                                    |  |  |  |
| III People Participation at Grassroots<br>Planning machinery: Board an<br>Committee: Composition, Power  | level in state<br>d Department  | administration. State<br>. District Planning |                                       |  |  |  |

| Programme: Implementation at rural level. PlaIVRole of Rural Local Bodies after implantat |        |         |                      | 15                 |
|---|--------|---------|----------------------|--------------------|
| amendment act, Directorate of Urban Adm   |        |         |                      |                    |
| powers and functions. State Finance Commiss   |        |         |                      |                    |
| and functions.  |        | P       | ·····, r · · · · ·   |                    |
|   |        | Total   | <b>Contact hours</b> | 60                 |
| Suggested Evaluati  | on M   | lethod  | s                    |                    |
| Internal Assessment: 30   |        |         | End Term Exa         | mination: 70       |
| > Theory  | 30     | $\succ$ | Theory:              | 70                 |
| Class Participation:  | 5      |         | Written Ex           | amination          |
| • Seminar/presentation/assignment/quiz/class test etc.:                                   | 10     |         |                      |                    |
| • Mid-Term Exam:  | 15     |         |                      |                    |
| Part C-Learning   | Reso   | urces   | 5                    |                    |
| Recommended Books/e-resources/LMS:  |        |         |                      |                    |
| • Hoshiar Singh & PADnkaj Singh(2012) Indian  | Admi   | inistra | tion ,Pearson's      | Publication, Noida |
| • Hoshiar Singh & PADnkaj Singh(2012  | ) I    | Bharti  | ya Prashasan         | (Hindi) Pearson'   |
| Publication, Noida  |        | -       |                      |                    |
| Administrative Reforms Commission, Report on  | State  | Adm     | nistration, 1961     |                    |
| • C.P. Bhambhri, Bureaucracy and Politics in India  | ì.     |         |                      |                    |
| • M. Bhattacharya, ed., Urban Government.   |        |         |                      |                    |
| • Asok Chanda, Indian Administration.   |        |         |                      |                    |
| • Foster, Area and Administration.  |        |         |                      |                    |
| • Government of India, Report of the Rural Urban  | Relat  | ionshi  | p Committee.         |                    |
| • IIPAD, Organisation of the Government of India  |        |         |                      |                    |
| • Ziauddin Khan, ed., State Administration in India                                       | a.     |         |                      |                    |
| • S.S. Khera, District Administration in India.   |        |         |                      |                    |
| • S.R. Maheshwari, Local Government in India.   |        |         |                      |                    |
| • M.A. Muttalib and M.A.A. Khan, Theory of Loc  | al Go  | vernm   | ent.                 |                    |
| • A.P., PADhi, ed., State Administration in India.  |        |         |                      |                    |
| • M.V. Pylee, Constitutional Government of India.   |        |         |                      |                    |
| • Reports on Administrative Re-Organisation of th   | e stat | e Gov   | ernments.            |                    |
| • M.A. Srinivasan, State Administration in Andhra   | Prad   | esh.    |                      |                    |
| • Avasthi & Avasthi, Public Administration in Ind   | ia, Ag | gra, La | kshmi Narain A       | ggarwal, 2001.     |
|   | -      | -       |                      | ••                 |
| • Harish Chander Sharma, State Administration 2002.                                       |        |         |                      |                    |
|   | rvard  | Unive   | ersity, Press.       |                    |

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 406.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 406.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 406.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 406.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-406

| DEC-7   |   |  |  |  |  |  |
|---|---|--|--|--|--|--|
| Se  |   |  |  |  |  |  |
| Part  | A - Introducti  | on   |  |  |  |  |
| Name of Programme   | M.A. Public A   | dministration  |  |  |  |  |
| Semester  | IV  | IV   |  |  |  |  |
| Name of the Course  | Health & Hosp   | oital Administration   |  |  |  |  |
| Course Code   | M24-PAD-407   | 7  |  |  |  |  |
| Course Type   | DEC-7   |  |  |  |  |  |
| Level of the course   | 500-599   |  |  |  |  |  |
| Pre-requisite for the course (if any)   |   |  |  |  |  |  |
| Course Learning Outcomes (CLO)  | CLO 1 Unders  | standing the basic con   | cepts such as public   |  |  |  |
| After completing this course, the learner will be able to:  | Principles of H   | lealth Administration.   |  |  |  |  |
|   |   | edge of different stag   | •  |  |  |  |
|   |   | Level: A Critical Study  | -  |  |  |  |
|   |   | essary competence to   |  |  |  |  |
|   | Implementatio   | •  | Departments and  |  |  |  |
|   |   | Health and Family W  |  |  |  |  |
|   |   | ms of Administration   | U  |  |  |  |
|   | _   | pitals and Primary He  |  |  |  |  |
| Credits   | Theory  | Tutorial   | Total  |  |  |  |
|   | 3   | l  | 4  |  |  |  |
| Teaching Hours per week   | 3   | 1  | 4  |  |  |  |
| Internal Assessment Marks   | 30  | 0  | 30   |  |  |  |
| End Term Exam Marks   | 70 100  | 0  | 70   |  |  |  |
| Max. Marks<br>Examination Time  | 3 hours   | 0  | 100  |  |  |  |
|   |   | C  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry                  | ourse learning o<br>consist at leas<br>stions, selectin<br>equal marks. | uestions asking two quotecomes (CLOs) into<br>st 4 Parts covering er | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |
| -   | opics   |  | Contact Hours  |  |  |  |
| I Basic Concept: Meaning, Nature,<br>Administration. Evolution of Healt<br>Critical Study of the Health and<br>Personnel System for Medical<br>Administration: The problems for<br>areas, with special reference to the ic<br>of Health and Family Welfare Admi | 15  |  |  |  |  |  |

| Π         | Machinery at the Central Level: A Critical S<br>Powers and functions of Ministry of Hea<br>Directorate General of Health & Family<br>relationship. The Composition, powers and fu<br>Council- Indian Council of Medical Researc<br>Health and Family Welfare Services in India<br>various Five Year Plans and their Achievemen  | 15                  |                     |           |  |  |
|-----------|---|---------------------|---------------------|-----------|--|--|
| III<br>IV | State Departments and Directorates of Health and Family Welfare- the<br>problems of their inter-relationships - Composition, Powers and<br>Functions of State Medical Councils - Composition, Function and Role<br>of State Hospitals. Machinery at the District Level: Powers of District<br>Medical Health & Family Welfare Officers - District Hospitals/<br>Dispensaries and Family Welfare Centres – Problems of their<br>Organisation and Management. |                     |                     |           |  |  |
|           | Administration and Management of Municip<br>Health Centres with special reference to to<br>Machinery Medical, Health and Family Welfa<br>level.   | Need for evolving a |                     |           |  |  |
|           |   |                     | Total Contact hours | 60        |  |  |
|           | Suggested Evaluati  | on N                |                     |           |  |  |
|           | Internal Assessment: 30   | mination: 70        |                     |           |  |  |
| > Th      | eory  | 30                  | > Theory:           | 70        |  |  |
| • Class   | Participation:  | 5                   | Written Exa         | amination |  |  |
| • Semi    | nar/presentation/assignment/quiz/class test etc.:   | 10                  |                     |           |  |  |
| • Mid-    | Term Exam:  | 15                  |                     |           |  |  |

• G. Ramesh Waram: Medical and Health Administration in Rural India, New Delhi: Ashish Publishing House, 1989.

**Part C-Learning Resources** 

- The Central Health Education, Health Today, Director-General of Health Services, New Delhi, 1971.
- S. L. Goel: Health Care Administration levels and Aspects. New Delhi: Sterling Publishers 1980.
- S. L. Goel: Health Care Administration: Ecology Principles and Modem Trends, New Delhi: Sterling Publishers Pvt. Ltd. 1980.
- S.L. Goel: Public Health Administration : New Delhi : Sterling Publishers Pvt. Ltd 1984.
- N.V. Ram Raghu: Health Administration and Policy Development, Hyderabad: Ramkrishna Printers and Publishers, 1971.
- G.Broker: Health in Independent India (Latest Edition).
- J.K. Owen Madan: Concepts of Hospital Administration (Latest Edition).
- Brown and Fraling: The Doctor-PADtient Relationship (Latest Edition).
- C.A. Robinson: Hospital Administration (Latest Edition)
- M.T.Mac Eachiru: Hospital Organisation and Management (Latest Edition).

|          |      | 1    | viapping | g wiati i |      | 1 SC 1112- | T-I AD | ru / |      |
|----------|------|------|----------|-----------|------|------------|--------|------|------|
| Course   | PLO1 | PLO2 | PLO3     | PLO4      | PLO5 | PLO6       | PLO7   | PLO8 | PLO9 |
| Learning |      |      |          |           |      |            |        |      |      |
| Outcomes |      |      |          |           |      |            |        |      |      |
| M24-PAD- | 3    | 3    | 2        | 3         | 3    | 2          | 3      | 3    | 3    |
| 407.1    |      |      |          |           |      |            |        |      |      |
| M24-PAD- | 3    | 3    | 2        | 3         | 3    | 2          | 3      | 3    | 3    |
| 407.2    |      |      |          |           |      |            |        |      |      |
| M24-PAD- | 3    | 3    | 2        | 3         | 3    | 2          | 3      | 3    | 3    |
| 407.3    |      |      |          |           |      |            |        |      |      |
| M24-PAD- | 3    | 3    | 2        | 3         | 3    | 3          | 3      | 3    | 3    |
| 407.4    |      |      |          |           |      |            |        |      |      |
| Average  | 3    | 3    | 2        | 3         | 3    | 2.25       | 3      | 3    | 3    |

| DEC-7  |   |   |  |  |  |  |  |
|--|---|---|--|--|--|--|--|
| Se   | ssion: 2024-25  |   |  |  |  |  |  |
| Part   | A - Introduction  | on  |  |  |  |  |  |
| Name of Programme  | M.A. Public A   | dministration   |  |  |  |  |  |
| Semester   | IV  |   |  |  |  |  |  |
| Name of the Course   | Criminology &   | Correctional Adminis  | stration                               |  |  |  |  |
| Course Code  | M24-PAD-408   |   |  |  |  |  |  |
| Course Type  | DEC-7   |   |  |  |  |  |  |
| Level of the course  | 500-599   |   |  |  |  |  |  |
| Pre-requisite for the course (if any)  |   |   |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:<br>CLO-1. Learn the need, nature and significance of the<br>different Constitutional Values ; Causes of crim<br>Psychology factors - intelligence, mental deficience<br>social – factors - family, companions, communit<br>Economic factors<br>CLO-2 Understand the need, nature and significance of<br>the different Human Values required to be a Correction<br>Administration. Probation, Parole and Aftercar<br>Probation: Principle of Probation<br>CLO-3 Grasp the need, nature and significance of the<br>different Machinery for correctional Administration.<br>CLO-4 Acquaint with the need, nature and significance |   |   |  |  |  |  |  |
| ~  | -   | logy and Criminal Lav   |  |  |  |  |  |
| Credits  | Theory  | Tutorial  | Total                                  |  |  |  |  |
|  | 3   | 1   | 4                                      |  |  |  |  |
| Teaching Hours per week  | 3   | 1   | 4                                      |  |  |  |  |
| Internal Assessment Marks  | 30  | 0   | 30                                     |  |  |  |  |
| End Term Exam Marks  | 70  | 0   | 70                                     |  |  |  |  |
| Max. Marks   | 100   | 0   | 100                                    |  |  |  |  |
| Examination Time   | 3 hours   | <u> </u>  |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry   | ourse learning of<br>consist at leas<br>estions, selectin   | nestions asking two qu<br>putcomes (CLOs) into<br>t 4 Parts covering er | consideration. The ntire syllabus. The |  |  |  |  |
|  | pics  |   | Contact Hours                          |  |  |  |  |
| I Evolution of Criminology as a S<br>Behavior; Crime as a Social Prob<br>Sources and Problems of collection;<br>- intelligence, mental deficience<br>comPADnions, community, E   | bocial Science;<br>lem; Crime sta<br>Causes of crin<br>cy, social –<br>Economic fac<br>nals; White-co | atistics in India – Its   | 15                                     |  |  |  |  |

| Π     | <ul> <li>II Meaning, Nature, Scope and Principles of Correctional Administration.</li> <li>Probation, PADrole and Aftercare; Probation: Principle of Probation,</li> <li>Probation Legislation; Organisation of Probation; Pre-sentence</li> <li>Investigation, Eligibility for Probation, Probationary Supervision;</li> <li>Probation homes and hostels; Revocation probation; Discharge from</li> <li>Probation, PADrole: Principles of PADrole; statutory and other basis of</li> <li>PADrole;</li> </ul>  |   |   |              |  |  |  |
|-------|--|---|---|--------------|--|--|--|
| III   | III Machinery for correctional Administration: Ministry of Home Affairs,<br>National Institute of Social Defence; Central Bureau of Investigation;<br>Information Bureau; Centre of Police Research; Machinery at the State<br>Level: Department of Home, Special Crime Branch; Bureaus of Police<br>Information and Research; Jail Department etc. Origin of Prison<br>Systems. Statutory Prison in India; Prison Reforms in India: All India<br>Jail Manual Committee; U.N. Standards Minimum Rules, Classification<br>and Organisation of various categories of Jails in India. |   |   |              |  |  |  |
| IV    | Theories of Punishment:, Capital Punishmer<br>Delinquency; Prevention of Crimes like<br>Criminality among Women; Denotified<br>Communities; Prostitution, Beggary and Su<br>Procedure: Criminology and Criminal Law;<br>Organisation and content of the Indian Penal O<br>Criminal Procedure Code; Basic Principles of<br>Need for Reforms in Correctional Admini<br>Reforms - Reforms in Personnel Administration<br>Recruitment, Training, Promotion, etc. of Corr   | Ju<br>(<br>Jicide<br>Far<br>Code<br>the<br>istrat | venile Delinquency,<br>ex-criminal tribes)<br>e. Criminal Law and<br>niliarization with the<br>c; Broad Survey of the<br>Law of Evidence etc.<br>ion in India: Prison<br>or Correctional work - | 15           |  |  |  |
|       |  |   | Total Contact hours   | 60           |  |  |  |
|       | Suggested Evaluati<br>Internal Assessment: 30  | on N  | lethods<br>End Term Exa   | mination: 70 |  |  |  |
| > The |  | 30  | > Theory:   | 70           |  |  |  |
|       | Participation:   | 5   | Written Exa   |              |  |  |  |
|       | nar/presentation/assignment/quiz/class test etc.:  | 10  |   |              |  |  |  |
|       | Term Exam:   | 15  |   |              |  |  |  |
|       | Part C-Learning  | Reso  | ources  |              |  |  |  |
| Recom | mended Books/e-resources/LMS:  |   |   |              |  |  |  |

- M.P. Singh: Crime and Delinquency: The Problems of Youth in Contemporary Society, Delhi: UDH Publishers. 4078, Nai Sarak, (Latest edition).
- Dan A Lewis : Reactions to Crime, London: SAGE Publications, Beverly Hill.
- Done. Gibbons: Society, Crime and Criminal Careers-An Introduction to Criminology (ed.).
- Allison, Richard (Ed.): Status Offenders and the Juvenile Justice System, National Council on Crime and Delinquency, Hackensack, N.J., 1978:
- Tietelbaun, Lee E., and Gough Aidan (Ed.) Beyond Control, Ballinger Publishing Company, Cambridge; Mars, 1977.
- B.N.Datir: Prison as a Social System, Population Prakashan, 1978.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 408.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 408.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 408.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 408.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-408

| Γ  | DEC-7  |   |  |
|--|--|---|--|
| Se   | ssion: 2024-25   |   |  |
| Part   | A - Introduction   | 0 <b>n</b>  |  |
| Name of Programme  | M.A. Public A  | dministration   |  |
| Semester   | IV   |   |  |
| Name of the Course   | Democracy &  | Development in India  |  |
| Course Code  | M24-PAD-409  |   |  |
| Course Type  | DEC-7  |   |  |
| Level of the course  | 500-599  |   |  |
| Pre-requisite for the course (if any)  |  |   |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:  | democracy and<br>CLO 2 Graspir<br>CLO.3 Unders<br>Policy Interest<br>CLO 4 Delin | ng the role of Legislatu<br>standing the in-built u<br>groups<br>eating the constitution<br>Economic Reforms, | re & Judiciary<br>p Media and Public<br>onal provisions and    |
| Credits  | Theory   | Tutorial  | Total  |
|  | 3  | 1   | 4  |
| Teaching Hours per week  | 3  | 1   | 4  |
| Internal Assessment Marks  | 30   | 0   | 30   |
| End Term Exam Marks  | 70   | 0   | 70   |
| Max. Marks   | 100  | 0   | 100  |
| Examination Time   | 3 hours  |   |  |
| Part B- C  | Contents of the  | e Course  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry | ourse learning of<br>consist at leas<br>estions, selectin                        | outcomes (CLOs) into<br>t 4 Parts covering er   | consideration. The<br>ntire syllabus. The<br>each unit and the |
| Unit To  | opics  |   | <b>Contact Hours</b>   |
| I <b>Democracy and Development</b><br>Legacy of National Movement wit<br>and Participation, Debates on Mode<br>Social Transformation, Emerging tre   | els of Developm  | nent, Constitution and  | 15   |
| II <b>State Institutions</b><br>Legislature, Bureaucracy, Police and<br>Federalism,Devolution of powers an   | 15   |   |  |
| III <b>Political Process</b><br>Political Parties and Participation,<br>groups and Policy Making, Identit<br>and ethnicity, Civil Society: Social<br>Action  | 15   |   |  |

| IV Challenge of Democracy and Development               | 15    |                  |                      |               |  |
|---|-------|------------------|----------------------|---------------|--|
| Economic Reforms and Globalisation, Religion            | ous P | olitics          | s, Ethnicity and     |               |  |
| Nation – State, Democracy and Development in            |       |                  |                      |               |  |
|   |       | Total            | <b>Contact hours</b> | <b>6</b> 0    |  |
| Suggested Evaluation                                    | on M  | Iethod           | ls                   |               |  |
| Internal Assessment: 30                                 |       |                  | End Term Ex          | amination: 70 |  |
| > Theory  | 30    | $\triangleright$ | Theory:              | 70            |  |
| Class Participation:                                    | 5     |                  | Written Ex           | amination     |  |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10    | 7                |                      |               |  |
| • Mid-Term Exam:  | 15    |                  |                      |               |  |
| Part C-Learning   | Reso  | ources           | 6                    |               |  |

- Avasthi and Avasthi (2002), Indian Administration, Laxmi Narain Aggarwal, Agra.
- Basu, D.D. (2000), Introduction to the Constitution of India, Wadhwa and ComPADny, New Delhi.
- Fadia and Fadia, Indian Administration (2002), Sahitya Bhavan Publications, Agra.
- Granville Austin (1999), The Indian Constitution Corner Stone of a Nation, OUP, New Delhi.
- Maheshwari, S.R. (2001) Indian Administration, Orient Blackswan, Hyderabad
- Pylee, M.V. (2009), An Introduction to the Constitution of India, Vikas, New Delhi.
- Ramesh K. Arora and Rajni Goyal (2000(, India Public Administration, Vishwa PADrkashan, New Delhi.
- Sathe, S.P. (2002), Judicial Activism in India, New Delhi: Oxford University Press.
- Subhash C. Kashyap (2010), Indian Constitution: Conflicts and Controversies, Vitasta,
- The Constitution of India, Government of India, 2009.
- Tummala K. Krishna (1996), Public Administration in India, Allied Publications, New Delhi.

|                 |      | 1    |      |      |      |      |      |      |      |
|-----------------|------|------|------|------|------|------|------|------|------|
| Course Learning | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Outcomes        |      |      |      |      |      |      |      |      |      |
| M24-PAD-409.1   | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-409. 2  | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-409.3   | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-409. 4  | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| Average         | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

|   | DEC-7  |  |  |  |  |
|---|--|--|--|--|--|
| Se  | ession: 2024-25  |  |  |  |  |
| Part  | A - Introductio  | n  |  |  |  |
| Name of Programme   | M.A. Public Ad   | Iministration                              |  |  |  |
| Semester  | IV   |  |  |  |  |
| Name of the Course  | Accountability ]<br>- II   | Reforms & Innovation                       | ns in Administration                   |  |  |
| Course Code   | M24-PAD-410  |  |  |  |  |
| Course Type   | DEC-7  |  |  |  |  |
| Level of the course   | 500-599  |  |  |  |  |
| Pre-requisite for the course (if any)   |  |  |  |  |  |
| After completing this course, the learner will<br>be able to:   | CLO 1: Attaining a theoretical understanding of<br>administrative process of Introduction and<br>Accountability, Value Premises of Administration,<br>Control Mechanism, Integrity and Prevention of<br>Corruption Issues and Responsiveness in administration<br>CLO 2: Clarity of key concepts and knowledge of<br>theoretical perspectives relating to regulation, regulatory<br>governance and Administrative Reforms Initiatives.<br>CLO 3: Delineation of the issues of independence, Some<br>Innovations, Citizens Administration Interface, Right to<br>Service, Social Audit, Public Private Partnership and<br>Corporate Social Responsibility<br>CLO 4: Exposure to mechanism and efficacy of<br>regulators in various leading sectors. |  |  |  |  |
| Credits   | Theory   | Tutorial                                   | Total                                  |  |  |
|   | 3  | 1  | 4                                      |  |  |
| Teaching Hours per week   | 3  | 1  | 4                                      |  |  |
| Internal Assessment Marks   | 30   | 0  | 30                                     |  |  |
| End Term Exam Marks   | 70   | 0  | 70                                     |  |  |
| Max. Marks  | 100  | 0  | 100                                    |  |  |
| Examination Time  | 3 hours  |  |  |  |  |
|   | <b>Contents of the</b>   |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examination of the examination o | course learning of<br>consist at least<br>estions, selecting   | utcomes (CLOs) into<br>4 Parts covering er | consideration. The ntire syllabus. The |  |  |
|   | opics  |  | <b>Contact Hours</b>                   |  |  |
| I         Accountability and Control  | ° <b>P</b> <sup>2</sup> 00   |  | 15                                     |  |  |
| Accountability: Concepts of ac<br>Legislative, Executive, and Judicial  | •  |  | -                                      |  |  |
| -   |  | ,  |  |  |  |
| and Administration.   |  | 1  |  |  |  |

| r      |  |           | •       | <u>a</u>        | 1                    |  |  |
|--------|--|-----------|---------|-----------------|----------------------|--|--|
|        | Role of media, interest groups, voluntary Administration   | organizat | lons;   | Civil society i | n                    |  |  |
| TIT    |  |           |         |                 | 15                   |  |  |
| III    | Reforms And Institutions   |           |         | esta and a      |                      |  |  |
|        | Recommendation of Administrative reform  |           |         |                 |                      |  |  |
|        | and local planning for administrative ref  |           |         | •               |                      |  |  |
|        | Police Administration in reforms, Public Interest Litigation (PIL) for   |           |         |                 |                      |  |  |
|        | Public Reforms.  |           |         |                 |                      |  |  |
| IV     | Some Innovations   |           |         |                 | 15                   |  |  |
|        | Different Committee and Commissions  |           |         |                 |                      |  |  |
|        | administration, E-Governance initiative  | s in Iı   | ndian   | administrativ   | e                    |  |  |
|        | reforms, Corporate Social Responsibil  | ity, Na   | tional  | e-Governanc     | e                    |  |  |
|        | Service Delivery Gateway (NSDG.  |           |         |                 |                      |  |  |
|        |  |           |         | Contact hour    | <b>s</b> 60          |  |  |
|        | Suggested Evalu  | uation M  |         |                 |                      |  |  |
|        | Internal Assessment: 30  |           |         |                 | amination: 70        |  |  |
|        | •  | 30        |         | Theory:         | 70                   |  |  |
|        | •Class Participation: 5 Written Ex   |           |         |                 |                      |  |  |
|        | inar/presentation/assignment/quiz/class test e   |           |         |                 |                      |  |  |
| • Mid- | -Term Exam:  | 15        |         |                 |                      |  |  |
|        | Part C-Learni  | ng Reso   | urces   | 6               |                      |  |  |
| Recom  | mended Books/e-resources/LMS:  |           |         |                 |                      |  |  |
| • 1    | Anttiroikoet.al Eds. (2011) Innovations in Pu  | blic Gov  | ernanc  | e, IOS Press    |                      |  |  |
| • 1    | Arora, R.K. and Rajni Goyal (2002) Indian  | n Public  | Admi    | nistration, Vis | hwa Prakashan, New   |  |  |
|        | Delhi  |           |         |                 |                      |  |  |
| • /    | Avasthi and Avasthi (2002) Indian Administr  | ation, La | xmi N   | arain Aggarwa   | ıl: Agra             |  |  |
|        | Basu, D.D. (2000) Introduction to the Con  |           |         |                 | -                    |  |  |
|        | Delhi  |           |         |                 |                      |  |  |
| • 1    | Bevir Mark ed. (2010) The Sage Handb   | ook of    | Gove    | rnance. Thous   | an Oaks CA: Sage     |  |  |
|        | Publications   |           |         | ,,              |                      |  |  |
|        | Bhambri, C. P. (1973) Public Administration  | in India  | Delhi   | Vikas           |                      |  |  |
|        |  |           |         |                 | sion Reports (1-15)  |  |  |
|        |  |           |         |                 |                      |  |  |
|        | Ministry of Personnel, Public Grievances & Pensions, Department of Administrative Reform<br>and Public Grievances: New Delhi   |           |         |                 |                      |  |  |
|        |  |           |         |                 |                      |  |  |
|        | <ul> <li>Granville, Austin (1999) The Indian Constitution-Cornerstone of Nation, OUP: New Delhi</li> <li>Government of India (2005-2014) Second Administrative Reforms Commission Reports</li> </ul> |           |         |                 |                      |  |  |
|        | 15)Min   | Adminis   | trative | Reforms Cor     | nmission Reports (1- |  |  |
|        | <ul> <li>Jain R.B.(1976) Contemporary Issues in Indian Administration, Delhi: Vishal</li> </ul>  |           |         |                 |                      |  |  |
|        | <ul> <li>Kashyap, Subash C. (2010) Indian Constitution: Conflicts and Controversies, Vitasta</li> </ul>  |           |         |                 |                      |  |  |
| 1      | <ul> <li>Maheshwari, S.R. (2004) Indian Administration, Orient Blackswan : Delhi.</li> </ul>   |           |         |                 |                      |  |  |

|          |      |      |      | <b>-</b> |      |      |      |      |      |
|----------|------|------|------|----------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3 | PLO4     | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |      |          |      |      |      |      |      |
| Outcomes |      |      |      |          |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3        | 3    | 2    | 3    | 3    | 3    |
| 410. 1   |      |      |      |          |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3        | 3    | 2    | 3    | 3    | 3    |
| 410. 2   |      |      |      |          |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3        | 3    | 2    | 3    | 3    | 3    |
| 410.3    |      |      |      |          |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3        | 3    | 3    | 3    | 3    | 3    |
| 410.4    |      |      |      |          |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3        | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of CourseM24-PAD-410

| DEC-8                 |  |                 |                        |                       |  |  |  |
|-----------------------|--|-----------------|------------------------|-----------------------|--|--|--|
|                       | Session: 2024-25   |                 |                        |                       |  |  |  |
| Part A - Introduction |  |                 |                        |                       |  |  |  |
| Name of               | f Programme  | M.A. Public A   | dministration          |                       |  |  |  |
| Semeste               | er   | IV              |                        |                       |  |  |  |
| Name o                | of the Course  | Human Resour    | rce Management         |                       |  |  |  |
| Course                | Code   | M24-PAD-411     | l                      |                       |  |  |  |
| Course                | Туре   | DEC-8           |                        |                       |  |  |  |
|                       | f the course   | 500-599         |                        |                       |  |  |  |
| Pre-rea               | uisite for the course (if any)   |                 |                        |                       |  |  |  |
|                       | Learning Outcomes (CLO)  | CLO 1 Co        | nceptual clarity of    | Human resource        |  |  |  |
|                       | ompleting this course, the learner will                                    |                 |                        |                       |  |  |  |
| be able t             |  |                 | ed understanding of r  |                       |  |  |  |
|                       |  | and Developm    | _                      | conditional, framming |  |  |  |
|                       |  | -               | ning of basic princip  | alas Challangas of    |  |  |  |
|                       |  |                 |                        | -                     |  |  |  |
|                       |  |                 | e Employee Benefits    | and Performance       |  |  |  |
|                       |  | Appraisal       | 1 1 / 1 0              |                       |  |  |  |
|                       |  |                 | al understanding of is | -                     |  |  |  |
|                       |  | ,               | Human Resource         | Audit and Stress      |  |  |  |
|                       |  | Management      |                        |                       |  |  |  |
| Credits               |  | Theory          | Tutorial               | Total                 |  |  |  |
|                       |  | 3               | 1                      | 4                     |  |  |  |
|                       | ng Hours per week  | 3               | 1                      | 4                     |  |  |  |
|                       | Assessment Marks   | 30              | 0                      | 30                    |  |  |  |
|                       | rm Exam Marks  | 70              | 0                      | 70                    |  |  |  |
| Max. M                |  | 100             | 0                      | 100                   |  |  |  |
| Examin                | ation Time   | 3 hours         |                        |                       |  |  |  |
|                       |  | Contents of the |                        |                       |  |  |  |
| Instructi             | ions for Paper- Setter: The examin   | er will set 9 q | uestions asking two qu | lestions from each    |  |  |  |
|                       | one compulsory question by taking co                                       |                 |                        |                       |  |  |  |
|                       | ory question (Question No. 1) will   |                 |                        |                       |  |  |  |
|                       | e will be required to attempt 5 que ory question. All questions will carry |                 | ig one question from   | each unit and the     |  |  |  |
| -                     | Contract Horses  |                 |                        |                       |  |  |  |
| Unit                  |  | Contact Hours   |                        |                       |  |  |  |
| 1                     | Human Resource Management:   | U .             | Nature, Scope and      | 15                    |  |  |  |
|                       | Significance, Strategic Human Reso<br>Planning and Strategy, Job Analysis  | U               |                        |                       |  |  |  |
|                       |  |                 |                        |                       |  |  |  |
| II                    | notion, Training and   | 15              |                        |                       |  |  |  |
|                       |  |                 |                        |                       |  |  |  |
|                       | Management   |                 |                        |                       |  |  |  |
| III                   | lling, Learning and  | 15              |                        |                       |  |  |  |
|                       |  |                 |                        |                       |  |  |  |
| IV                    | Development, Performance Appraisa<br>Human Resource Management and         |                 | volvement. Discipline  | 15                    |  |  |  |
|                       | and Grievances, Human Resource A   |                 | -                      |                       |  |  |  |
|                       |  |                 |                        |                       |  |  |  |

|   |      |                     | Contact hour | <b>s</b> 60   |  |  |
|---|------|---------------------|--------------|---------------|--|--|
| Suggested Evaluati<br>Internal Assessment: 30           | on N | letnoc              |              | amination: 70 |  |  |
| > Theory  | 30   | $\checkmark$        | Theory:      | 70            |  |  |
| Class Participation:                                    | 5    | Written Examination |              |               |  |  |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10   |                     |              |               |  |  |
| • Mid-Term Exam:  | 15   |                     |              |               |  |  |
| Part C-L earning Resources                              |      |                     |              |               |  |  |

- David E. Kalinger: Public Personnel Management, IPMA, Prentice Hall Inc., Englewood Cliffs, New Jersey, 1986.
- India: Administrative Reforms Commission, Report on Personnel Administration, 1969.
- C.M.Jain, Public Personnel Administration, Jaipur, College Book Depot, 2003.
- V.M.Sinha: Personnel Administration, (English & Hindi) Jaipur, RBSA Swai Man Singh Highway, 1985.
- P Ghosh.: Personnel Administration, New Delhi, Sudha Publication, 1975.
- O.Glenn Stanl: Public Personnel Administration, 7th Ed., Oxford IBH Publication ComPADny, New Delhi, 1977.
- S.L.Goel: Public Personnel Administration, New Delhi, Deep & Deep Publishers, 2004.
- K.AswathapPAD: Human Resource Management.
- Tata McGraw Hill, New Delhi, 2008.
- V.S.P.Rao, Human Resource Management, Excel Books, New Delhi, 2007.
- A.K.Singh et. Al: Human Resource Management, Sun India Publications, New Delhi, 2005.
- C.L.Chaturvedi: Manav Sansadhan Parbandh, Shri Mahavir Book Depot, 2603, Nai Sarak, Delhi.
- Shahib Singh & Swinder Singh: Public Financial Administration, New academic Publisher Company, Jalandhar, 2007.

|                 | Mapping Matrix of CourseM24-1 AD-411 |      |      |      |      |      |      |      |      |  |
|-----------------|--------------------------------------|------|------|------|------|------|------|------|------|--|
| Course Learning | PLO1                                 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |  |
| Outcomes        |                                      |      |      |      |      |      |      |      |      |  |
| M24-PAD-411.1   | 3                                    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-411.2   | 3                                    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-411. 3  | 3                                    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |  |
| M24-PAD-411. 4  | 3                                    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |  |
| Average         | 3                                    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |  |

| DEC-8   |  |                                |                       |  |  |  |  |
|---|--|--------------------------------|-----------------------|--|--|--|--|
| Session: 2024-25  |  |                                |                       |  |  |  |  |
| Part  | A - Introducti                                       | on                             |                       |  |  |  |  |
| Name of Programme   | M.A. Public Administration                           |                                |                       |  |  |  |  |
| Semester  | IV   |                                |                       |  |  |  |  |
| Name of the Course  | Citizen Centric                                      | Citizen Centric Administration |                       |  |  |  |  |
| Course Code   | M24-PAD-412  | M24-PAD-412                    |                       |  |  |  |  |
| Course Type   | DEC-8  | DEC-8                          |                       |  |  |  |  |
| Level of the course   | 500-599  |                                |                       |  |  |  |  |
| Pre-requisite for the course (if any)   |  |                                |                       |  |  |  |  |
| Course Learning Outcomes (CLO)  |  | cal background and g           |                       |  |  |  |  |
| After completing this course, the learner will be able to:                                  |  | ental functions of the (       |                       |  |  |  |  |
|   | -  | ng the role of Citizen C       | Charter, Features and |  |  |  |  |
|   | Applications S                                       | ocial Audit                    |                       |  |  |  |  |
|   | CLO 3 Under  | standing the in-built          | control mechanisms    |  |  |  |  |
|   | over constitu  | tional bodies in P             | articular Grievance   |  |  |  |  |
|   | Redressal –  | Concept; Agencies              | for Redressal of      |  |  |  |  |
|   | Grievances at centre and state levels                |                                |                       |  |  |  |  |
|   | CLO 4 Acquir   | wledge of Consumer             |                       |  |  |  |  |
|   | Protection,  | on Act, 1986,                  |                       |  |  |  |  |
|   | Transparency and Accountability in Delivery of Publi |                                |                       |  |  |  |  |
|   | Service Act, 2018                                    |                                |                       |  |  |  |  |
| Credits   | Theory   | Tutorial                       | Total                 |  |  |  |  |
|   | 3  | 1                              | 4                     |  |  |  |  |
| Teaching Hours per week   | 3  | 1                              | 4                     |  |  |  |  |
| Internal Assessment Marks   | 30   | 0                              | 30                    |  |  |  |  |
| End Term Exam Marks   | 70   | 0                              | 70                    |  |  |  |  |
| Max. Marks  | 100  | 0                              | 100                   |  |  |  |  |
| Examination Time  | 3 hours  |                                |                       |  |  |  |  |
|   | Contents of the                                      |                                |                       |  |  |  |  |
| Instructions for Paper- Setter: The examin  |  |                                |                       |  |  |  |  |
| unit and one compulsory question by taking c  |  |                                |                       |  |  |  |  |
| compulsory question (Question No. 1) will   |  |                                |                       |  |  |  |  |
| examinee will be required to attempt 5 que<br>compulsory question. All questions will carry |  | g one question from            | each unit and the     |  |  |  |  |
|   | opics  |                                | <b>Contact Hours</b>  |  |  |  |  |
| I Concept of Citizen Centric Adminis  | 15   |                                |                       |  |  |  |  |
| and Significance. Rights and Obl  | 10   |                                |                       |  |  |  |  |
| Service providing and Development   | •  |                                |                       |  |  |  |  |
|   | 15   |                                |                       |  |  |  |  |
|   |  |                                | 15                    |  |  |  |  |
| Evolution, Features and Applic  |  | Limitations Citizen            |                       |  |  |  |  |
| Administration: Concept, Signit<br>Engagement initiatives of GoI (My                        |  |                                |                       |  |  |  |  |
| Engagement initiatives of GOI (M)   | (-OUV) at hation                                     | nai ievei, seieet state        |                       |  |  |  |  |

| government initiatives (Bhagidari, Delhi;<br>Bengaluru)   | Citizen Report Card,  |        |
|---|---|--------|
| III Right to Information Act, 2005, Lok Pal a<br>Grievance Redressal – Concept; Agencies for<br>centre and state levels in India  | -   |        |
| IV Consumer Protection: Concept and Rationale<br>Act, 1986, Transparency and Accountability<br>Service Act, 2018  |   |        |
|   | Total Contact hours60   |        |
| Suggested Evaluati  |   |        |
| Internal Assessment: 30   | End Term Examination: 70  |        |
| > Theory  | 30     > Theory:     70       5     Written Examination   |        |
| • Class Participation:  |   |        |
| • Seminar/presentation/assignment/quiz/class test etc.:   |   |        |
| • Mid-Term Exam:  | 15  |        |
| Part C-Learning<br>Recommended Books/e-resources/LMS:   | Resources   |        |
| <ul> <li>Publication.</li> <li>Biswal, T. (2016). Governance and Citizenship</li> <li>Chaudhary, R.N.P. (2010). Consumer Protection</li> <li>Deep, New Delhi.</li> <li>Chakrabarty, Bidyut and Prakash Chand. (2016).</li> <li>Practice. New Delhi: Sage</li> <li>Government of India Second Administrative Ref</li> <li>Personnel Administration – Scaling New Heights</li> <li>Public Grievances and Pensions, Department of A Grievances, New Delhi.</li> <li>Government of India Second Administrative eGovernance: The Smart Way Forward', 11th Ref</li> <li>Grievances, New Delhi.</li> <li>Government of India Second Administrative Ref</li> <li>Administration - The Heart of Governance', Twe</li> <li>Public Grievances and Pensions, Department of Administration - The Heart of Governance', Twe</li> <li>Public Grievances and Pensions, Department of Administration - The Heart of Governance', Twe</li> <li>Public Grievances and Pensions, Department of Administration - The Heart of Governance', Twe</li> <li>Public Grievances and Pensions, Department of Administration - The Heart of Governance', Twe</li> <li>Public Affairs Centre. (2007). India's Citizen's C</li> <li>Affairs Centre: Bangalore</li> <li>Singh, Shivani. Ed.) (2016). Governance: Issues</li> <li>Readings in Hindi</li> </ul> | Law: Provisions and Procedure. Deep &<br>Public Policy: Concept, Theory and<br>Forms Commission. (2008). 'Refurbishing of<br>s', Tenth Report: Ministry of Personnel,<br>Administrative Reforms and Public<br>e Reforms Commission. (2009). 'Prome<br>port: Ministry of Personnel, Public<br>forms Commission. (2009). 'Citizen Centri<br>elfth Report: Ministry of Personnel,<br>Administrative Reforms and Public<br>Charters- A Decade of Experience, Public | noting |

| ~        | <b>TT O t</b> |      |      |      | <b></b> | <b>TT O 1</b> | <b>TT O T</b> | <b>TT C C</b> |      |
|----------|---------------|------|------|------|---------|---------------|---------------|---------------|------|
| Course   | PLO1          | PLO2 | PLO3 | PLO4 | PLO5    | PLO6          | PLO7          | PLO8          | PLO9 |
| Learning |               |      |      |      |         |               |               |               |      |
| Outcomes |               |      |      |      |         |               |               |               |      |
| M24-PAD- | 3             | 3    | 2    | 3    | 3       | 2             | 3             | 3             | 3    |
| 412.1    |               |      |      |      |         |               |               |               |      |
| M24-PAD- | 3             | 3    | 2    | 3    | 3       | 2             | 3             | 3             | 3    |
| 412.2    |               |      |      |      |         |               |               |               |      |
| M24-PAD- | 3             | 3    | 2    | 3    | 3       | 2             | 3             | 3             | 3    |
| 412.3    |               |      |      |      |         |               |               |               |      |
| M24-PAD- | 3             | 3    | 2    | 3    | 3       | 3             | 3             | 3             | 3    |
| 412.4    |               |      |      |      |         |               |               |               |      |
| Average  | 3             | 3    | 2    | 3    | 3       | 2.25          | 3             | 3             | 3    |

Mapping Matrix of CourseM24-PAD-412

|  | DEC-8  |  |  |  |  |  |
|--|--|--|--|--|--|--|
| Se   | ssion: 2024-25                                     |  |  |  |  |  |
| Part   | A - Introducti                                     | 0 <b>n</b>   |  |  |  |  |
| Name of Programme  | M.A. Public A                                      | dministration  |  |  |  |  |
| Semester   | IV   |  |  |  |  |  |
| Name of the Course   | Administration                                     | of Non-Governmenta   | al Organizations                       |  |  |  |
|  | (NGOs) - II  |  | C                                      |  |  |  |
| Course Code  | M24-PAD-413  |  |  |  |  |  |
| Course Type  | DEC-8  |  |  |  |  |  |
| Level of the course  | 500-599  |  |  |  |  |  |
| Pre-requisite for the course (if any)  |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:  |  | Awareness about voluntary Agency Tre   |  |  |  |  |
|  | CLO 2.   | Learning of basi   | c principles and                       |  |  |  |
|  | approaches of I                                    | Management Of NGO  | 'S.                                    |  |  |  |
|  | CLO 3. Understanding about the Approaches of       |  |  |  |  |  |
|  | Voluntary Agencies Resource Management, Project,   |  |  |  |  |  |
|  | Project Cycle                                      | e Approach and I   | Logical Framework                      |  |  |  |
|  | Analysis   |  |  |  |  |  |
|  | Other Issues:                                      | Theoretical clarity of<br>Voluntary Organisat<br>ppraisal, Monitor<br>and Control. | ions and CAPART;                       |  |  |  |
| Credits  | Theory   | Tutorial   | Total                                  |  |  |  |
|  | 3  | 1  | 4                                      |  |  |  |
| Teaching Hours per week  | 3  | 1  | 4                                      |  |  |  |
| Internal Assessment Marks  | 30   | 0  | 30                                     |  |  |  |
| End Term Exam Marks  | 70   | 0  | 70                                     |  |  |  |
| Max. Marks   | 100  | 0  | 100                                    |  |  |  |
| Examination Time   | 3 hours  |  |  |  |  |  |
|  | Contents of the                                    |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry | ourse learning of consist at leas stions, selectin | outcomes (CLOs) into<br>t 4 Parts covering en                                      | consideration. The ntire syllabus. The |  |  |  |
|  | opics  |  | Contact Hours                          |  |  |  |
| I Introduction   |  |  | 15                                     |  |  |  |
| Non-Governmental Organisations: I  | Evolution, Char                                    | acteristics, issues and  |  |  |  |  |
| challenges, Working and process  |  |  |  |  |  |  |
|  | overnmental  | Organisations and  |  |  |  |  |
| Government, Non-Governmental   |  | U  |  |  |  |  |

|                         | Perspectives and Ethical Concern                                 |        |          |                |               |  |
|-------------------------|--|--------|----------|----------------|---------------|--|
| II                      | Management of NGO'S  |        |          |                | 15            |  |
|                         | Non- Governmental Organisation: Classific                        | ation  | n, Esta  | blishment and  |               |  |
|                         | legal procedure, Societies Registration A                        |        |          |                |               |  |
|                         | Charitable Endowment Act, Memorandum of                          | Asso   | ociation | n and Buy laws | 3             |  |
|                         | of Non-Governmental Organisation, Tax relief under various Acts. |        |          |                |               |  |
| III                     | Institutional Management of NGOs                                 |        |          |                | 15            |  |
|                         | Process of Management: Planning, Organis                         | 0      |          | 0              |               |  |
|                         | Resource Management: Meaning, Types and sources, Human Resource  |        |          |                |               |  |
|                         | Policy for Non-Governmental Organisation, Human Rights           |        |          |                |               |  |
|                         | Commission: Meaning, Process and Schemes for                     |        |          |                | ſ             |  |
| <b>TX</b> 7             | Government of India.   |        |          |                | 15            |  |
| IV                      | Other Issues   |        |          |                | 15            |  |
|                         | Planning Programmes and working with the                         |        | -        |                |               |  |
|                         | analysis with NGOs, Resource Managem                             |        |          | -              |               |  |
|                         | Resource mobilization and financial manager                      |        |          |                |               |  |
|                         | Organisation: Process Documentation, Monito                      | ring a | and eva  | aluation.      |               |  |
|                         | Total Contact hours  |        |          |                | <b>6</b> 0    |  |
|                         | Suggested Evaluati   | on N   |          |                |               |  |
| Internal Assessment: 30 |  |        |          |                | amination: 70 |  |
| > Th                    |  | 30     |          | Theory:        | 70            |  |
|                         | s Participation:   | 5      |          | Written Ex     | amination     |  |
|                         | inar/presentation/assignment/quiz/class test etc.:               |        |          |                |               |  |
| • Mid-                  | Term Exam:   | 15     |          |                |               |  |
|                         | Part C-Learning  | Reso   | ources   |                |               |  |

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- Mathivaanan: Voluntary Agencies and Social Change, Menas Publications, New Delhi, 1991.
- Stephan, Hatch, Outside the State: Voluntary Organisations in Three English Towns, Croomhelm, London, 1980.
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- E.A.Naryana, Voluntary Organisations and Rural Development in India, Uppal Publishing House, New Delhi, 1990.
- IIPAD: Special Issue, Vol.33, No.3, July September, 1987.

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 413.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 413.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 413.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 413.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of CourseM24-PAD-413

|  | DEC-8  |   |  |  |  |  |
|--|--|---|--|--|--|--|
| Se   | ssion: 2024-25   |   |  |  |  |  |
| Part   | A - Introduction   | on  |  |  |  |  |
| Name of Programme  | dministration  |   |  |  |  |  |
| Semester   | IV   |   |  |  |  |  |
| Name of the Course   | Comparative P  | ublic Administration -  | II   |  |  |  |
| Course Code  | M24-PAD-414  |   |  |  |  |  |
| Course Type  | DEC-8  |   |  |  |  |  |
| Level of the course  | 500-599  |   |  |  |  |  |
| Pre-requisite for the course (if any)  |  |   |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:  | conceptual clar<br>International,<br>Administration<br>CLO 2 Know<br>General System<br>Approach<br>CLO 3 Knowl<br>F.W. Riggs<br>CLO 4 Clar | and Critique of C   | Importance,<br>Comparative Public<br>baches Bureaucratic,<br>g and Ecological<br>elopment Models of<br>systems and their |  |  |  |
| Credits  | Theory   | Tutorial  | Total  |  |  |  |
| ciedits  | 3  | 1   | 4  |  |  |  |
| Taashing Hours par waak  | 3  | 1   | 4  |  |  |  |
| Teaching Hours per week<br>Internal Assessment Marks   | 30   | 0   | 30   |  |  |  |
| End Term Exam Marks  | 70   | 0   | 70   |  |  |  |
| Max. Marks   | 100  | 0   | 100  |  |  |  |
| Examination Time   | 100  |   |  |  |  |  |
| Part B- C  |  |   |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking c<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry  | er will set 9 quourse learning of consist at leas estions, selectin equal marks.   | nestions asking two quotecomes (CLOs) into<br>t 4 Parts covering er | consideration. The<br>ntire syllabus. The<br>each unit and the   |  |  |  |
| -  | opics  |   | Contact Hours  |  |  |  |
| I       Introduction         Comparative       Public       Administrati         Importance,       Evolution       of       Con         International       Comparative       Public       Comparative       Public         II       Approaches and Models       Comparative       Comparative       Comparative | nparative Pul  | olic Administration,  | 15   |  |  |  |
| Approaches: Bureaucratic Appro<br>Decision Making Approach, Ecolog   |  |   | -  |  |  |  |

|   |         |                          | Ι               |
|---|---------|--------------------------|-----------------|
| of Developing Societies with Particular I   | Refere  | nce to the Prismatic     |                 |
| Society and Sala Model.           III         Developing Administrative System  |         |                          | 15              |
| Developing Auministrative System  | р ·     |                          |                 |
| Administrative features of Office of the  |         |                          |                 |
| Administrative features of Parliamentary s<br>Administrative system of Japan, Centralize  | •       |                          |                 |
| France.   | u Aui   | ministrative system in   |                 |
| IV Control Mechanism in India   |         |                          | 15              |
| Citizen and Administration: A Comparative   | Study   | of Machinery for the     |                 |
| Removal of Public Grievances with Specia  | al Refe | erence to India, Join    |                 |
| Consultative machinery in India, Contr  | rol M   | lechanism in India       |                 |
| Legislative, Judicial, Audit Control  |         |                          |                 |
| Suggested Evolue  | tion N  | Total Contact hours      | 60              |
| Suggested Evalua<br>Internal Assessment: 30   | uon N   | End Term Ex              | amination: 70   |
| Theory  | 30      | > Theory:                | 70              |
| Class Participation:  | 5       | Written Ex               | -               |
| Seminar/presentation/assignment/quiz/class test etc   | -       | Witten EA                | ammation        |
| Mid-Term Exam:  | 15      |                          |                 |
| Part C-Learning   |         | MIRCAS                   |                 |
| <ul> <li>Marcel Dekker, NY.</li> <li>Esman, Milton J. (1970). CA Gand the study of frontiers of development administration (pp.41-Press.</li> </ul>                     | -       |                          |                 |
| <ul> <li>Heady, F (1996). Public administration: A Com<br/>Dekker. Heaphey, J. (1968). Comparative public<br/>characteristics. Public Administration Review,</li> </ul> | c adm   | inistration: Comments    |                 |
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| • Pai Panandikar, V.A. (1964). Development adn<br>PublicAdministration,10(1),34-44. Raphaeli, N<br>administration, Boston, Massachusetts: Ally an                       | .(1967  | ). Readings in Compa     |                 |
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|   |         |                          |                 |
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|          |      |      | mapping | 5 11 1 1 1 1 |      |      |      |      |      |
|----------|------|------|---------|--------------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3    | PLO4         | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |         |              |      |      |      |      |      |
| Outcomes |      |      |         |              |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3            | 3    | 2    | 3    | 3    | 3    |
| 414. 1   |      |      |         |              |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3            | 3    | 2    | 3    | 3    | 3    |
| 414.2    |      |      |         |              |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3            | 3    | 2    | 3    | 3    | 3    |
| 414.3    |      |      |         |              |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2       | 3            | 3    | 3    | 3    | 3    | 3    |
| 414.4    |      |      |         |              |      |      |      |      |      |
| Average  | 3    | 3    | 2       | 3            | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-414

| Session: 2024-25           Part A - Introduction           Name of the Programme         M.A. Public Administration           Semester         IV           Name of the Course         Corporate Governance           Course Code         M24-PAD-415           Course Type         EEC           Level of the course (As per Annexure-I         500-599           Pre-requisite for the course (if any)         CLO 1: Understand the genesis, growth and ac           Course Learning Outcomes (CLO)         CLO 1: Understand the genesis, growth and ac           After completing this course, the learner will<br>be able to:         the National Archives of India.           CLO 3: Familiar with the major records holdin<br>National Archives of India.         CLO 4: Acquaint with the functioning of t<br>National Archives of India.           Credits         Theory         Tutorial         To           2         0         2         0         2           Internal Assessment Marks         15         0         11         10         2           Max. Marks         50         0         35         0         35           Max. Marks         50         0         55         50         50         50         50         50         50         50         50 </th <th>f archival<br/>ngs of the<br/>ne Indian</th>  | f archival<br>ngs of the<br>ne Indian |
|---|---------------------------------------|
| Name of the Programme       M.A. Public Administration         Semester       IV         Name of the Course       Corporate Governance         Course Code       M24-PAD-415         Course Type       EEC         Level of the course (As per Annexure-I       500-599         Pre-requisite for the course (if any)       CLO 1: Understand the genesis, growth and ac         Course Learning Outcomes (CLO)       CLO 1: Understand the genesis, growth and ac         After completing this course, the learner will       the National Archives of India.         be able to:       CLO 2: Learn the origin and development o         institutions in India and abroad.       CLO 4: Acquaint with the major records holdi         National Archives of India.       CLO 4: Acquaint with the functioning of t         National Archives' administration.       Cted 4: Acquaint with the functioning of t         Credits       Theory       Tutorial       To         2       0       2       0       2         Internal Assessment Marks       15       0       11         End Term Exam Marks       50       0       50         Max. Marks       50       0       50         Examination Time       3 hours       3       3         Part B- Contents of the Course  | f archival<br>ngs of the<br>ne Indian |
| Semester       IV         Name of the Course       Corporate Governance         Course Code       M24-PAD-415         Course Type       EEC         Level of the course (As per Annexure-I       500-599         Pre-requisite for the course (if any)       CLO 1: Understand the genesis, growth and ac         After completing this course, the learner will       the National Archives of India.         be able to:       CLO 2: Learn the origin and development o         institutions in India and abroad.       CLO 3: Familiar with the major records holdin         National Archives of India.       CLO 4: Acquaint with the functioning of t         National Archives' administration.       Too         Credits       Theory       Tutorial         To       2       0       2         Internal Assessment Marks       15       0       11         Eaching Hours per week       2       0       33         Max. Marks       35       0       33         Max. Marks       50       0       50         Examination Time       3 hours       1       1         Part B- Contents of the Course       Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions for unit and one compulsory question No. 1) will consist at least 4 Parts covering  | f archival<br>ngs of the<br>ne Indian |
| Name of the Course       Corporate Governance         Course Code       M24-PAD-415         Course Type       EEC         Level of the course (As per Annexure-I       500-599         Pre-requisite for the course (if any)       CLO 1: Understand the genesis, growth and ac         Course Learning Outcomes (CLO)       CLO 1: Understand the genesis, growth and ac         After completing this course, the learner will       the National Archives of India.         be able to:       CLO 2: Learn the origin and development o         institutions in India and abroad.       CLO 3: Familiar with the major records holdin         National Archives of India.       CLO 4: Acquaint with the functioning of t         National Archives' administration.       Theory       Tutorial         Credits       Theory       Tutorial       To         2       0       2       0       2         Internal Assessment Marks       15       0       11       15         End Term Exam Marks       50       0       3       3         Max. Marks       50       0       5       5         Examination Time       3 hours       Part B- Contents of the Course       15       0       15         Instructions for Paper- Setter:       The examiner will set 9 questions asking tw  | f archival<br>ngs of the<br>ne Indian |
| Course Code       M24-PAD-415         Course Type       EEC         Level of the course (As per Annexure-I       500-599         Pre-requisite for the course (if any)       CLO 1: Understand the genesis, growth and ac         Course Learning Outcomes (CLO)       CLO 1: Understand the genesis, growth and ac         After completing this course, the learner will       the National Archives of India.         be able to:       CLO 2: Learn the origin and development o         institutions in India and abroad.       CLO 3: Familiar with the major records holdin         National Archives of India.       CLO 4: Acquaint with the functioning of t         National Archives' administration.       Toi         Credits       Theory       Tutorial         Teaching Hours per week       2       0       2         Internal Assessment Marks       15       0       12         Internal Assessment Marks       35       0       3         Max. Marks       50       0       50         Examination Time       3 hours       Part B- Contents of the Course         Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions fr         unit and one compulsory question No. 1) will consist at least 4 Parts covering entire syllad       conditeration from each unit         compuls   | f archival<br>ngs of the<br>ne Indian |
| Course Type         EEC           Level of the course (As per Annexure-I         500-599           Pre-requisite for the course (if any)         CLO 1: Understand the genesis, growth and ac           Course Learning Outcomes (CLO)         CLO 1: Understand the genesis, growth and ac           After completing this course, the learner will         CLO 2: Learn the origin and development or           be able to:         CLO 3: Familiar with the major records holdin           National Archives of India.         CLO 3: Familiar with the functioning of t           National Archives' administration.         CLO 4: Acquaint with the functioning of t           National Archives' administration.         Teaching Hours per week         2         0         2           Teaching Hours per week         15         0         11:         Internal Assessment Marks         35         0         3:           Max. Marks         50         0         5:         5:         1:         1:         Instructions for Paper- Setter:         The examiner will set 9 questions asking two questions for unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllat examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.         Unit         Topics         Contact | f archival<br>ngs of the<br>ne Indian |
| Level of the course (As per Annexure-I       500-599         Pre-requisite for the course (if any)       Course Learning Outcomes (CLO)         After completing this course, the learner will       the National Archives of India.         be able to:       CLO 2: Learn the origin and development or institutions in India and abroad.         CLO 3: Familiar with the major records holdin.         National Archives of India.         CLO 4: Acquaint with the functioning of the National Archives' administration.         Credits       Theory         Teaching Hours per week       2         12       0         2       0         2       0         2       0         2       0         2       0         2       0         2       0         2       0         2       0         2       0         3       3         Max. Marks       50         50       0         3       50         4       2         5       0         5       0         5       0         5       0         5       0         5       <   | f archival<br>ngs of the<br>ne Indian |
| Pre-requisite for the course (if any)       Course Learning Outcomes (CLO)       CLO 1: Understand the genesis, growth and active sof India.         After completing this course, the learner will be able to:       CLO 1: Understand the genesis, growth and active sof India.         be able to:       CLO 2: Learn the origin and development or institutions in India and abroad.         CLO 3: Familiar with the major records holdin National Archives of India.         CLO 4: Acquaint with the functioning of the National Archives' administration.         Credits       Theory         Teaching Hours per week       2         0       2         Internal Assessment Marks       15         0       3         Max. Marks       50         Examination Time       3 hours         Part B- Contents of the Course         Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions from each unit compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllat examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.         Unit       Topics  | f archival<br>ngs of the<br>ne Indian |
| Course Learning Outcomes (CLO)       CLO 1: Understand the genesis, growth and act the National Archives of India.         After completing this course, the learner will be able to:       CLO 1: Understand the genesis, growth and act the National Archives of India.         CLO 2: Learn the origin and development or institutions in India and abroad.       CLO 3: Familiar with the major records holdin National Archives of India.         Credits       Theory       Tutorial         Credits       Theory       Tutorial         Teaching Hours per week       2       0         2       0       2         Internal Assessment Marks       35       0         Max. Marks       50       0         Examination Time       3 hours       15         Part B- Contents of the Course         Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllat examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.         Unit       Topics       Contact  | f archival<br>ngs of the<br>ne Indian |
| After completing this course, the learner will the National Archives of India.         be able to:       CLO 2: Learn the origin and development or institutions in India and abroad.         CLO 3: Familiar with the major records holdin.         National Archives of India.         CLO 4: Acquaint with the functioning of the National Archives' administration.         Credits       Theory         Teaching Hours per week       2         0       2         1ternal Assessment Marks       15         0       35         Max. Marks       50         0       50         1ternal Assessment Marks       50         1ternal Assesterna Assesterna Assesterna Assesterna Assesterna Asse  | f archival<br>ngs of the<br>ne Indian |
| be able to:       CLO 2: Learn the origin and development or institutions in India and abroad.         CLO 3: Familiar with the major records holdin National Archives of India.       CLO 4: Acquaint with the functioning of the National Archives' administration.         Credits       Theory       Tutorial       Toologie         Credits       Theory       Tutorial       Toologie         Internal Assessment Marks       15       0       11         End Term Exam Marks       35       0       33         Max. Marks       50       0       50         Examination Time       3 hours       50       50         Part B- Contents of the Course         Instructions for Paper- Setter:       The examiner will set 9 questions asking two questions from and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllate examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.         Unit       Topics       Contact  | ngs of the<br>ne Indian               |
| institutions in India and abroad.         CLO 3: Familiar with the major records holdin<br>National Archives of India.         CLO 4: Acquaint with the functioning of t<br>National Archives' administration.         Credits       Theory         Teaching Hours per week       2         0       2         Internal Assessment Marks       15         0       11         End Term Exam Marks       35         0       33         Max. Marks       50         Part B- Contents of the Course         Instructions for Paper- Setter:         The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllat examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.         Unit       Topics  | ngs of the                            |
| CLO 3: Familiar with the major records holdin<br>National Archives of India.<br>CLO 4: Acquaint with the functioning of t<br>National Archives' administration.CreditsTheoryTutorialTo<br>2Teaching Hours per week202Internal Assessment Marks15013End Term Exam Marks35033Max. Marks50050Part B- Contents of the CourseInstructions for Paper- Setter:<br>The examiner will set 9 questions asking two questions from<br>unit and one compulsory question by taking course learning outcomes (CLOs) into considerat<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllable<br>examinee will be required to attempt 5 questions, selecting one question from each unit<br>compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  | ne Indian                             |
| National Archives of India.<br>CLO 4: Acquaint with the functioning of t<br>National Archives' administration.CreditsTheoryTutorialTop202Teaching Hours per week202Internal Assessment Marks1501End Term Exam Marks3503Max. Marks5005Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions frounit and one compulsory question by taking course learning outcomes (CLOs) into considerat<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllable<br>examinee will be required to attempt 5 questions, selecting one question from each unit<br>compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  | ne Indian                             |
| CLO 4: Acquaint with the functioning of t<br>National Archives' administration.CreditsTheoryTutorialTor202Teaching Hours per week202Internal Assessment Marks15011End Term Exam Marks35033Max. Marks50050Examination Time3 hours50Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions frounit and one compulsory question by taking course learning outcomes (CLOs) into considerat<br>compulsory question No. 1) will consist at least 4 Parts covering entire syllable<br>examinee will be required to attempt 5 questions, selecting one question from each unit<br>compulsory question. All questions will carry equal marks.ContactUnitTopicsContact   |                                       |
| National Archives' administration.CreditsTheoryTutorialTor202Teaching Hours per week202Internal Assessment Marks15011End Term Exam Marks35031Max. Marks50050Examination Time3 hours50Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllate examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  |                                       |
| 202Teaching Hours per week202Internal Assessment Marks1501End Term Exam Marks3503Max. Marks5005Examination Time3 hours5Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions for unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  | al                                    |
| Teaching Hours per week202Internal Assessment Marks15011End Term Exam Marks35033Max. Marks50050Examination Time3 hours50Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  |                                       |
| Internal Assessment Marks15011End Term Exam Marks35031Max. Marks50050Examination Time3 hours50Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.UnitTopicsContact   |                                       |
| Internal Assessment Marks15011End Term Exam Marks35033Max. Marks50050Examination Time3 hours50Part B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.UnitTopicsContact   |                                       |
| Max. Marks50050Examination Time3 hours3 hoursPart B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from the course learning outcomes (CLOs) into considerat compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  | j                                     |
| Examination Time3 hoursPart B- Contents of the CourseInstructions for Paper- Setter:The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact   | 5                                     |
| Part B- Contents of the CourseInstructions for Paper- Setter: The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact   | )                                     |
| Instructions for Paper- Setter:The examiner will set 9 questions asking two questions from unit and one compulsory question by taking course learning outcomes (CLOs) into considerat compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllable examinee will be required to attempt 5 questions, selecting one question from each unit compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  |                                       |
| unit and one compulsory question by taking course learning outcomes (CLOs) into considerat<br>compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllab<br>examinee will be required to attempt 5 questions, selecting one question from each unit<br>compulsory question. All questions will carry equal marks.ContactUnitTopicsContact  |                                       |
| compulsory question (Question No. 1) will consist at least 4 Parts covering entire syllableexaminee will be required to attempt 5 questions, selecting one question from each unitcompulsory question. All questions will carry equal marks.UnitTopicsContact   |                                       |
| examinee will be required to attempt 5 questions, selecting one question from each unit<br>compulsory question. All questions will carry equal marks.ContactUnitTopicsContact   | on. The                               |
| compulsory question. All questions will carry equal marks.         Unit       Topics         Contact  |                                       |
| Unit Topics Contact   | and the                               |
|   | Hours                                 |
| I Corporate Governance: Concept, Rationale and Evolution in India 7   |                                       |
| Theories of Corporate Governance: Stakeholders Theory: Agency   |                                       |
| Theory; Sociological Theory Principles of Corporate Governance with   |                                       |
| special reference to Principles of Organisation for Economic Co-  |                                       |
| operation and Development (OECD)  |                                       |
| II Structure and Forms of Organisations – Ministries/Departments, 8   |                                       |
| Corporations, ComPADnies, Boards and Commissions, Adhoc &   |                                       |
| Advisory Bodies, Regulatory Authorities, Public Private Partnerships  |                                       |
| Corporate Social Responsibility   |                                       |
| III Board of Directors: Types; Composition & Functions CEO: 8   |                                       |
| Appointment, Functions & Role Rights and Privileges of Share Holders  |                                       |
| and Investors   |                                       |
| IV Corporate Governance in Public Enterprises Corporate Governance in 7   |                                       |
| NGOs Future Trends of Corporate Governance in India   |                                       |

| Suggested Evaluat                                      |        |                  | Contact Hou         | <b>irs</b> 30 |
|--|--------|------------------|---------------------|---------------|
| Internal Assessment: 15                                | Tethot |                  | Examination: 35     |               |
| > Theory   | 15     | $\triangleright$ | Theory              | 35            |
| Class Participation:                                   | 4      |                  | Written Examination |               |
| • Seminar/presentation/assignment/quiz/class test etc. | : 4    |                  |                     |               |
| • Mid-Term Exam:                                       | 7      |                  |                     |               |
| Part C-Learning  | Reso   | ources           | 5                   |               |

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- industry. New Delhi: Tata McGraw Hill Publishing ComPADny Ltd.
- Kumar, S. (2002). Corporate Governance A Question of Ethics. New Delhi: Galgotia
- Publishing ComPADny.
- Mathur, U.C. (2005). Corporate Governance and Business Ethics. New Delhi: Macmillan, India Ltd.

|  | CC-11   |   |  |  |  |  |
|--|---|---|--|--|--|--|
| Se   | ssion: 2024-25                                    |   |  |  |  |  |
| Part   | on  |   |  |  |  |  |
| Name of Programme  | M.A. Public A                                     | dministration   |  |  |  |  |
| Semester   | IV  |   |  |  |  |  |
| Name of the Course   | Rural Local Ac                                    | dministration   |  |  |  |  |
| Course Code  | M24-PAD-401                                       |   |  |  |  |  |
| Course Type  | CC-11   |   |  |  |  |  |
| Level of the course  | 500-599   |   |  |  |  |  |
| Pre-requisite for the course (if any)  |   |   |  |  |  |  |
| Course Learning Outcomes (CLO)   | understanding<br>governance w<br>institutions     | uiring the theoretic<br>of the evolution and g<br>ith special reference | growth of rural local<br>to Panchayati raj |  |  |  |
| CLO 2 Understanding about the Rural De<br>Programmes, functions, and resources of r<br>bodies<br>CLO 3 Understanding of the Urbanization T                                     |   |   |  |  |  |  |
|  | opment programmes<br>rammes, Services &<br>rammes |   |  |  |  |  |
| Credits  | Theory  | Tutorial  | Total                                      |  |  |  |
|  | 3   | 1   | 4  |  |  |  |
| Teaching Hours per week  | 3   | 1   | 4  |  |  |  |
| Internal Assessment Marks  | 30  | 0   | 30   |  |  |  |
| End Term Exam Marks  | 70  | 0   | 70   |  |  |  |
| Max. Marks   | 100   | 100   |  |  |  |  |
| Examination Time   |   |   |  |  |  |  |
| Part B- C  | contents of the                                   | e Course  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will                                | ourse learning of consist at leas                 | outcomes (CLOs) into<br>at 4 Parts covering en                          | consideration. The ntire syllabus. The     |  |  |  |
| examinee will be required to attempt 5 que   |   | g one question from   | each unit and the                          |  |  |  |
| compulsory question. All questions will carry  |   |   |  |  |  |  |
| Unit To  | Contact Hours                                     |   |  |  |  |  |
| I Meaning, Concept and Scope of Ru<br>Rural Administrative Institutions in<br>Ashok Mehta Committees Reports<br>Raj in India: Organisation and Wor<br>Samiti and Zila Parishad |   |   |  |  |  |  |
| II Panchayati Raj Administration and<br>Development at National, State,<br>Leadership. People Participation. Ro<br>Raj. Panchayati Raj before and after                        | District and ole of Political                     | Block levels. Rural<br>Parties in Panchayati                            |  |  |  |  |

| Panchayati Raj Finance.  |         |              |                     |                      |  |  |
|--|---------|--------------|---------------------|----------------------|--|--|
| III Policy and Programmes for Rural Dev  | velonr  | nent         | Rural Energ         | v 15                 |  |  |
| Programme, Rural Development Programm  |         |              |                     | y                    |  |  |
| Agriculture and Rural Development. Role of                                       |         |              |                     |                      |  |  |
| Rural Industrialization, Ministry of Rural                                       |         |              | •                   |                      |  |  |
| and Functions; IT and Rural Development.   | Deve    | lopine       | int-Organisatio     |                      |  |  |
| IV Cooperation and Rural Development. Role of                                    | f Coot  | perativ      | es. Cooperativ      | e 15                 |  |  |
| Principles. Forms of Cooperatives. Cooperatives.                                 |         | L            | · 1                 |                      |  |  |
| Centre, State and Local Levels, Relations  |         |              |                     |                      |  |  |
| Rural Local Bodies.  |         |              | <b>T</b>            | -                    |  |  |
|  |         |              | <b>Contact Hour</b> | <b>s</b> 60          |  |  |
| Suggested Evalua   | tion N  |              |                     |                      |  |  |
| Internal Assessment: 30  |         |              | End Term Ex         | amination: 70        |  |  |
| > Theory   | 30      | $\checkmark$ | Theory:             | 70                   |  |  |
| Class Participation:   | 5       |              | Written E           | xamination           |  |  |
| • Seminar/presentation/assignment/quiz/class test etc                            | .: 10   |              |                     |                      |  |  |
| • Mid-Term Exam:   |         |              |                     |                      |  |  |
| Part C-Learning  | g Reso  | ources       | 5                   |                      |  |  |
| <b>Recommended Books/e-resources/LMS:</b>  |         |              |                     |                      |  |  |
| Pankaj Singh (2018) Rural Local Government I                                     | n Indi  | a, Kita      | b Mahal Publis      | sher, New Delhi.     |  |  |
| • S.R. Maheshwari: Local Government in India, N                                  | New D   | Delhi: C     | Drigin Longma       | n 1984.              |  |  |
| • Bhatnagar: Rural Development in India, New D                                   | elhi: I | Light a      | nd Life Publisl     | ners, 1978.          |  |  |
| • S.R.Maheshwari: Rural Development in India                                     | , A P   | ublic 1      | Policy Approa       | ch, New Delhi: Sage  |  |  |
| Publications, 1985.  |         |              | • •                 |                      |  |  |
| • S.N.Mishra: New Horizons in Rural Development Administration, New Delhi: Mitta |         |              |                     |                      |  |  |
| Publications, 1989.  |         |              |                     |                      |  |  |
| • Vasant Desai: Fundamentals of Rural Deve                                       | elopme  | ent: A       | Systems Ap          | proach, New Delhi:   |  |  |
| Himalaya Publishing House, 1991.   | 1       |              | <b>,</b> 1          | 1                    |  |  |
| • B.S.Khanna: Rural Development in India, New                                    | Delhi   | : Deep       | & Deep Publi        | cations, 1992.       |  |  |
| • Journal of Rural Development, National Institut                                |         | -            | -                   |                      |  |  |
| <b>-</b> .   |         |              | 1 <sup>'</sup>      | •                    |  |  |
| • Sahib Singh and Swinder Singh: Local Gover                                     | nment   | t in In      | dia, New Aca        | demic Publishing Co. |  |  |
| • Sahib Singh and Swinder Singh: Local Gover Jallandhar, 1992.                   | nment   | t in In      | dia, New Aca        | demic Publishing Co. |  |  |
| 0  |         |              |                     | C                    |  |  |

|                 |      | мар  | oping Ma | atrix of | Course | M24-PA | D-401 |      |      |       |
|-----------------|------|------|----------|----------|--------|--------|-------|------|------|-------|
| Course Learning | PLO1 | PLO2 | PLO3     | PLO4     | PLO5   | PLO6   | PLO7  | PLO8 | PLO9 | PLO10 |
| Outcomes        |      |      |          |          |        |        |       |      |      |       |
| M24-PAD-401.1   | 3    | 3    | 2        | 3        | 3      | 2      | 3     | 3    | 3    | 3     |
| M24-PAD-401.2   | 3    | 3    | 2        | 3        | 3      | 2      | 3     | 3    | 3    | 3     |
| M24-PAD-401.3   | 3    | 3    | 2        | 3        | 3      | 2      | 3     | 3    | 3    | 3     |
| M24-PAD-401.4   | 3    | 3    | 2        | 3        | 3      | 3      | 3     | 3    | 3    | 3     |
| Average         | 3    | 3    | 2        | 3        | 3      | 2.25   | 3     | 3    | 3    | 3     |

# Mapping Matrix of Course M24-PAD-401

|                                      |   | DEC-6                      |   |                       |  |  |  |
|--------------------------------------|---|----------------------------|---|-----------------------|--|--|--|
|                                      | Se  | ssion: 2024-25             |   |                       |  |  |  |
|                                      | Part  | A - Introduction           | on  |                       |  |  |  |
| Name of                              | Programme   | M.A. Public Administration |   |                       |  |  |  |
| Semester                             | r   | IV                         |   |                       |  |  |  |
| Name of                              | f the Course  | Public Sector N            | Management - II                               |                       |  |  |  |
| Course (                             | Code  | M24-PAD-403                |   |                       |  |  |  |
| Course 7                             |   | DEC-6                      |   |                       |  |  |  |
| Level of                             | the course  | 500-599                    |   |                       |  |  |  |
| Pre-requ                             | isite for the course (if any)   |                            |   |                       |  |  |  |
|                                      | Learning Outcomes (CLO)   | CLO 1 Know                 | ledge about the evolution                     | tion and growth of    |  |  |  |
| After con                            | mpleting this course, the learner will                                  | Public Enterpr             | rises Growth, Rationa                         | ale, Objectives and   |  |  |  |
| be able to                           | 0:  |                            | f Public Enterprises.                         |                       |  |  |  |
|                                      |   | CLO 2 Familia              | arity with the constitut                      | tional framework on   |  |  |  |
|                                      |   | Structure Of               | Public Enterprise                             | es which Indian       |  |  |  |
|                                      |   | Administration             | is based.                                     |                       |  |  |  |
|                                      |   | CLO 3 Under                | standing the in-built                         | control mechanisms    |  |  |  |
|                                      |   | over constitution          | onal bodies in Particul                       | lar Personal Policies |  |  |  |
|                                      |   | Of Public Enter            | rprises.                                      |                       |  |  |  |
|                                      |   | CLO 4 Awarei               | wareness about the institutions and mechanism |                       |  |  |  |
|                                      | thics and Corporate   |                            |   |                       |  |  |  |
| Responsibility; and Time Management. |   |                            |   |                       |  |  |  |
| Credits                              |   |                            |   |                       |  |  |  |
|                                      |   | 3                          | 1   | 4                     |  |  |  |
| Teachin                              | g Hours per week  | 3                          | 1   | 4                     |  |  |  |
|                                      | Assessment Marks  | 30                         | 0   | 30                    |  |  |  |
|                                      | m Exam Marks  | 70                         | 0   | 70                    |  |  |  |
| Max. Ma                              |   | 100                        | 0   | 100                   |  |  |  |
| Examina                              | ation Time  | 3 hours                    |   |                       |  |  |  |
|                                      |   | Contents of the            |   |                       |  |  |  |
|                                      | ons for Paper- Setter: The examin                                       |                            |   |                       |  |  |  |
|                                      | one compulsory question by taking co                                    |                            |   |                       |  |  |  |
|                                      | ory question (Question No. 1) will<br>will be required to attempt 5 que |                            |   |                       |  |  |  |
|                                      | bry question. All questions will carry                                  |                            | g one question nom                            | caen unit and the     |  |  |  |
| Unit                                 | <b>Contact Hours</b>  |                            |   |                       |  |  |  |
| Ι                                    | 15  |                            |   |                       |  |  |  |
|                                      | Public Enterprises: Meaning, Fe   | eatures, Types             | & Causes, Public                              |                       |  |  |  |
|                                      | Enterprises in Industrial Policy, Put                                   | • •                        |   |                       |  |  |  |
|                                      | plans, Public Sector in India: A Hist                                   | orical Perspecti           | ve.   |                       |  |  |  |
| II                                   | Forms of Organisation   |                            |   | 15                    |  |  |  |
|                                      | Forms of Public Enterprises: Comm                                       |                            | -   |                       |  |  |  |
|                                      | Board, Role of Bureau of Public   | 1                          |   |                       |  |  |  |
|                                      | Public Enterprises, Board of Dir  | rectors – Cons             | stitution, Power and                          |                       |  |  |  |
|                                      | Functions.  |                            |   |                       |  |  |  |

| III Personal Policies of Public Enterprises             |       |                  |                 | 15            |
|---|-------|------------------|-----------------|---------------|
| Privatisation of Public Enterprises: Meaning            | ng, R | lationa          | le, needs and   | 1             |
| Objectives, Problems of Public Enterpris                | es: 1 | financi          | al, Technical   | ,             |
| Marketing, Performance Appraisal: Meaning, I            | Metho | ods, Te          | chniques.       |               |
| IV Issues and Process                                   |       |                  |                 | 15            |
| Public Enterprises: Project Planning and L              | imita | tion, l          | Parliament and  | ŀ             |
| Public Accountability: Functions, constitution          | n and | mem              | bership, Public | c             |
| Enterprises and Budgetary Policies, Capit               | c     |                  |                 |               |
| Enterprises.  |       |                  |                 |               |
|   |       | Total            | Contact hours   | <b>s</b> 60   |
| Suggested Evaluati                                      | on M  | [ethod           | S               |               |
| <b>Internal Assessment: 30</b>                          |       |                  | End Term Ex     | amination: 70 |
| > Theory  | 30    | $\triangleright$ | Theory:         | 70            |
| Class Participation:                                    | 5     |                  | Written Ex      | kamination    |
| • Seminar/presentation/assignment/quiz/class test etc.: | 10    |                  |                 |               |
| • Mid-Term Exam:  | 15    |                  |                 |               |
| Part C-Learning   | Pasa  | 112000           |                 |               |

- R. K. Singla: Business Management, V.K. Globle Publications Pvt. Ltd., 4323/3 Ansari Road, Darya Ganj, New Delhi-110002
- A. Ghosh: Indian Economy its Nature and Problems, Calcutta: The World Press Pvt.
- Dutt and Sundharam: Indian Economy, Delhi: S. Chand & Co., 2004.
- B.L. Mathur: Economic Policy and Administration (Hindi), Jaipur: RBSA Publishers, SMS Highway 1990.
- C. B. Mamoria & S. V. Gankar: Human Resource Management, Himalaya Publishing House, Ramdoot, Dr. Bhalerao Marg, Girgaon, Mumbai-400004.(Branch Office: Pooja ApPartments', 4-B, Murari Lal Street, Ansari Road, Darya Ganj, New Delhi-110002
- V.V. Ramanadhan (ed.), Public Enterprises and Developing World, London: Groom Helm, 1984.
- A.H. Hansen: Public Enterprises and Econmic Development, London: Routledge and Kegan, 1972.
- Laxmi Narain: Principles and Practice of Public Enterprises Management, New Delhi: S.Chand & Co.
- S.C. Kuchhal: The Industrial Economy of India. Agra: Chitanya Pub. House, 1987.
- Prahlad Kumar Basu: Public Enterprises: Policy Performance and Professionalism, New Delhi, Allied 1982.

|                 |    | 1  | Vlapping | g Matrix | x of Cou | rse M24 | I-PAD-4 | 103  |      |
|-----------------|----|----|----------|----------|----------|---------|---------|------|------|
| Course Learning | PL | PL | PLO3     | PLO4     | PLO5     | PLO6    | PLO7    | PLO8 | PLO9 |
| Outcomes        | O1 | O2 |          |          |          |         |         |      |      |
| M24-PAD-403.1   | 3  | 3  | 2        | 3        | 3        | 2       | 3       | 3    | 3    |
| M24-PAD-403. 2  | 3  | 3  | 2        | 3        | 3        | 2       | 3       | 3    | 3    |
| M24-PAD-403.3   | 3  | 3  | 2        | 3        | 3        | 2       | 3       | 3    | 3    |
| M24-PAD-403. 4  | 3  | 3  | 2        | 3        | 3        | 3       | 3       | 3    | 3    |
| Average         | 3  | 3  | 2        | 3        | 3        | 2.25    | 3       | 3    | 3    |

| ]  | DEC-6  |   |  |  |  |  |
|--|--|---|--|--|--|--|
| Se   | ssion: 2024-25   |   |  |  |  |  |
| Part   | A - Introducti   | 0 <b>n</b>  |  |  |  |  |
| Name of Programme  | M.A. Public Administration   |   |  |  |  |  |
| Semester   | IV   |   |  |  |  |  |
| Name of the Course   | Educational Ad   | dministration   |  |  |  |  |
| Course Code  | M24-PAD-404  | 1   |  |  |  |  |
| Course Type  | DEC-6  |   |  |  |  |  |
| Level of the course  | 500-599  |   |  |  |  |  |
| Pre-requisite for the course (if any)  |  |   |  |  |  |  |
| After completing this course, the learner will<br>be able to:  | CLO 1 Developing a basic intellectual understanding of<br>development, its Educational Policy in India with speci-<br>reference to study of Constitutional Provisions. CLO<br>Gaining conceptual and theoretical understanding of<br>Development Administration including the ecologic<br>and post-globalization contexts Machinery for<br>Educational Administration at the Central Level<br>CLO 3 Gaining familiarity with issues/new perspective<br>such as Development Methods and Strategy if<br>Machinery for Educational Administration at the Distri<br>level.<br>CLO 4 Learning of basic other issues and Machinery for<br>Educational Administration at the District level ar<br>Globalization and Development (PPP Model) |   |  |  |  |  |
| Credits  | Theory   | Tutorial  | Total  |  |  |  |
|  | 3  | 1   | 4  |  |  |  |
| Teaching Hours per week  | 3  | 1   | 4  |  |  |  |
| Internal Assessment Marks  | 30   | 0   | 30   |  |  |  |
| End Term Exam Marks  | 70   | 0   | 70   |  |  |  |
| Max. Marks   | 100  | 0   | 100  |  |  |  |
| Examination Time   | 3 hours  |   |  |  |  |  |
| Part B- C  | Contents of the  | e Course  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry | ourse learning of<br>consist at leas<br>stions, selectin   | outcomes (CLOs) into<br>t 4 Parts covering er   | consideration. The<br>ntire syllabus. The<br>each unit and the |  |  |  |
| _  | opics  |   | <b>Contact Hours</b>   |  |  |  |
| I Basic Concept: Meaning, Nature, S<br>Administration; Evolution of E<br>independent discipline, Education<br>reference to study of Const<br>Administration and Local-Self C<br>Behind Transferring the manage                                 | ducational Ad<br>al Policy in<br>itutional Prov<br>Government Ir   | Iministration as an<br>India with special<br>visions. Educational<br>astitutions: Rationale | 15   |  |  |  |

|        | Government Institutions like Municipal Cou   |       | -                          |           |  |  |  |
|--------|--|-------|----------------------------|-----------|--|--|--|
|        |  | eform | ns in Educational          |           |  |  |  |
|        | Administration   |       |                            | 1.7       |  |  |  |
| II     | Machinery for Educational Administration   |       |                            | 15        |  |  |  |
|        | Critical examination of the Composition, Fur   |       |                            |           |  |  |  |
|        | Ministry of Education, University Grants C   |       |                            |           |  |  |  |
|        | Scientific and Industrial Research and Indian (  |       |                            |           |  |  |  |
|        | Research; A Study of Organisation of Central   |       |                            |           |  |  |  |
|        | Imparting Education; A Critical Examination  |       | •                          |           |  |  |  |
|        | Discussion, Seminar, Tutorial Case Study and   | Dem   | onstration Methods in      |           |  |  |  |
|        | the Indian & Context.  |       |                            |           |  |  |  |
| III    | Machinery for Educational Administration at  | the S | State level: A Critical    | 15        |  |  |  |
|        | Examination of the Composition, Powers an  | nd Fu | unctions of the State      |           |  |  |  |
|        | Departments and Directorates of Education an   | d the | eir Inter-relationships;   |           |  |  |  |
|        | Financing of Education in India with spec  | cial  | reference to Higher        |           |  |  |  |
|        | Education in India – Problems, Significance  |       |                            |           |  |  |  |
|        | Voluntary or Philanthropic Agencies in Educational Administration with                         |       |                            |           |  |  |  |
|        | Special Reference to Need for State (Gove  | ernme | ent) Supervision and       |           |  |  |  |
| 117    | Control over them.   |       |                            | 15        |  |  |  |
| IV     | Machinery for Educational Administration a   |       |                            | 15        |  |  |  |
|        | Composition and functions of the District Insp<br>of Inspectors and Deputy Inspectors of Schoo |       |                            |           |  |  |  |
|        |  |       |                            |           |  |  |  |
|        | Secondary School, Role of Principals/ Headm<br>Personnel System for Educational Administ       |       |                            |           |  |  |  |
|        | finding suitable personnel for manning the a   |       | 1                          |           |  |  |  |
| 1      | Educational Administration with special refere   |       | 1                          |           |  |  |  |
|        | creation of an All-India Service of Educational  |       | •                          |           |  |  |  |
|        |  |       | <b>Total Contact hours</b> | 60        |  |  |  |
|        | Suggested Evaluation   | on M  | Iethods                    |           |  |  |  |
|        | Internal Assessment: 30  |       | End Term Exa               |           |  |  |  |
|        | heory  | 30    | > Theory:                  | 70        |  |  |  |
| • Clas | ss Participation:  | 5     | Written Ex                 | amination |  |  |  |
|        |  |       |                            |           |  |  |  |
| • Sem  | ninar/presentation/assignment/quiz/class test etc.:  | 10    |                            |           |  |  |  |
| • Sem  |  | 15    |                            |           |  |  |  |

# Part C-Learning Resources

- Atma Ram & K.D. Sharma: National Policy on Education, New Delhi: Vikas Publishing House Pvt. Ltd. 1995.
- P.D. Shukla: New Education Policy in India, New Delhi: Sterling Publishers Pvt. Ltd. 1988.
- M. Sulochana: Financial Management of Higher Education in India, Allahabad,: Chugh 1991.
- S.L. Goel and Aruna Goel: Educational Policy and Administration, New Delhi: Deep & Deep 1995.
- Singh, M. (ed.): Some Problems of Higher Education in India, Delhi: Amar Prakashan, 1991.
- S. Nath: Education: Style & Strategies, Bhubaneshwar: Mayur Publication 1984.
- J.C. Aggarwal: Educational Administration, School Orgnaisation and Supervision, New Delhi:

- Arya Book Depot, 1967.
- Jaganath Mohanty: Educational Administration, Supervision and Finance, Cuttack: Takshila 1991.

| -        |      |      |      |      |      |      |      |      |      |
|----------|------|------|------|------|------|------|------|------|------|
| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 404. 1   |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 404.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 404.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 404.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

# Mapping Matrix of Course M24-PAD-404

|   | DEC-6                              |  |  |  |  |  |  |
|---|------------------------------------|--|--|--|--|--|--|
| Se  | ssion: 2024-25                     |  |  |  |  |  |  |
| Part  | A - Introducti                     | on   |  |  |  |  |  |
| Name of Programme   | M.A. Public A                      | dministration                                  |  |  |  |  |  |
| Semester  | IV                                 |  |  |  |  |  |  |
| Name of the Course  | Police Admini                      | stration in India                              |  |  |  |  |  |
| Course Code   | M24-PAD-405                        |  |  |  |  |  |  |
| Course Type   | DEC-6                              |  |  |  |  |  |  |
| Level of the course   | 500-599                            |  |  |  |  |  |  |
| Pre-requisite for the course (if any)   |                                    |  |  |  |  |  |  |
| Course Learning Outcomes (CLO)  | CLO 1 This o                       | course intends to fam                          | iliarize the students                  |  |  |  |  |
| After completing this course, the learner will  |                                    | pt and rationale of org                        |  |  |  |  |  |
| be able to:   |                                    | ference to police admi                         |  |  |  |  |  |
|   | -                                  | quire comprehensive l                          |  |  |  |  |  |
|   |                                    | and values and c                               | 0                                      |  |  |  |  |
|   |                                    | and social change;                             | 1                                      |  |  |  |  |
|   | -                                  | nmunalism and Ethnic                           |  |  |  |  |  |
|   |                                    | ice in dealing with the                        | -                                      |  |  |  |  |
|   | -                                  | derstanding the method                         |  |  |  |  |  |
|   |                                    | -  | -                                      |  |  |  |  |
|   | -                                  | good qualities of an i                         |  |  |  |  |  |
|   | -                                  | to be followed for                             |  |  |  |  |  |
|   |                                    | Report to investig                             | -                                      |  |  |  |  |
|   | -                                  | port Preparation in vari                       |  |  |  |  |  |
|   | 0                                  | ed to impart knowledg                          |  |  |  |  |  |
|   | -                                  | erning the 'preventio                          |  |  |  |  |  |
|   |                                    | is laid down as the                            |  |  |  |  |  |
|   |                                    | Act 1861, which inc                            | ( )                                    |  |  |  |  |
|   |                                    | 860; (ii) the Code of                          | Criminal Procedure                     |  |  |  |  |
|   | 1973; and (iii)                    | the Evidence Act.                              |  |  |  |  |  |
| Credits   | Theory                             | Tutorial                                       | Total                                  |  |  |  |  |
|   | 3                                  | 1  | 4                                      |  |  |  |  |
| Teaching Hours per week   | 3                                  | 1  | 4                                      |  |  |  |  |
| Internal Assessment Marks   | 30                                 | 0  | 30                                     |  |  |  |  |
| End Term Exam Marks   | 70                                 | 0  | 70                                     |  |  |  |  |
| Max. Marks  | 100                                | 0  | 100                                    |  |  |  |  |
| Examination Time  | 3 hours                            |  |  |  |  |  |  |
|   | Contents of the                    |  |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking co<br>compulsory question (Question No. 1) will | ourse learning of consist at least | outcomes (CLOs) into<br>st 4 Parts covering en | consideration. The ntire syllabus. The |  |  |  |  |
| examinee will be required to attempt 5 que  | stions, selectin                   | ig one question from                           | each unit and the                      |  |  |  |  |
| compulsory question. All questions will carry   | •                                  |  | Conto at II                            |  |  |  |  |
| Unit To   | opics                              |  | <b>Contact Hours</b>                   |  |  |  |  |

| Ι      | Introduction  |              |                         | 15                |
|--------|---|--------------|-------------------------|-------------------|
|        | Police Personnel Administration: Meanin               | g,           | Nature, Scope and       |                   |
|        | Significance. Principles of Personnel Adminis         |              |                         |                   |
|        | Home Affairs; Organization and Work                   | ing          | of Central Police       |                   |
|        | organizations- Central Armed Police Force             | <u> </u>     |                         |                   |
|        | Agencies-CBI, NIA, IB & RAW; Bureau                   |              |                         |                   |
|        | Development, State Policing System: Organiza          |              |                         |                   |
|        | State and District level; Commissionerate Systematics |              |                         |                   |
|        | Panchayati Raj Relations.                             |              |                         |                   |
| II     | Police Procedures and Investigation Technic           | ques         |                         | 15                |
|        | Detection and Investigation: Qualities                | of I         | nvestigating Officer    |                   |
|        | (IO). Preparation for interviewing, FI                | <b>R</b> : 1 | Essential ingredients.  |                   |
|        | Procedure for Recording of Statements. Search         |              |                         |                   |
|        | and Test Identification Parade (TIP), Disas           | strou        | s situations: Duties of |                   |
|        | police in controlling and rehabilitation. Preven      | tive         | measures: Duties and    |                   |
|        | procedure for preventing crime.                       |              |                         |                   |
| III    | Correctional Administration                           |              |                         | 15                |
|        | Prison Administration: Origin of Prison Sys           | tem,         | Statutory Prisons in    |                   |
|        | India. Classification and Organization of Vari        | ous          | Categories of Prisons   |                   |
|        | in India, Parole: Concept, Origin and Devel           | lopn         | ent. Parole in India.   |                   |
|        | Parole Conditions, Revocation and Dischar             | ge.          | Furlough, Probation:    |                   |
|        | Concept, Origin and Development. Proba                | tion         | in India including      |                   |
|        | Probation of Offenders Act, 1958. Probat              | iona         | ry Supervision, Pre-    |                   |
|        | Sentence Report                                       |              |                         |                   |
| IV     | Police Psychology                                     |              |                         | 15                |
|        | Introduction and Scope of Psychology – App            |              |                         |                   |
|        | e   |              | onality. Personality    |                   |
|        | Development. Police Personality, Psychologic          |              |                         |                   |
|        | Violence and Suicide. Stress: Symptoms and            |              | •                       |                   |
|        | Police Force and Coping Strategies, Emotion           |              |                         |                   |
|        | Motivation: Meaning and Theories in th                |              | U                       |                   |
|        | Abnormality: Definition and Type of Mental i          | lnes         | S.                      | (0)               |
|        | Suggested Evaluation                                  | on N         | Total Contact hours     | 60                |
|        | Internal Assessment: 30                               |              | End Term Exa            | mination: 70      |
| > Th   | eory  | 30           | > Theory:               | 70                |
|        | s Participation:                                      | 5            | Written Exa             | amination         |
| -      | inar/presentation/assignment/quiz/class test etc.:    | 10           |                         |                   |
| • Mid- | Term Exam:  | 15           |                         |                   |
|        | Part C-Learning                                       | Reso         | ources                  |                   |
| Recom  | mended Books/e-resources/LMS:                         |              |                         |                   |
| • S    | caramella, Gene L.: Introduction to Policing Sag      | ge Pi        | blication Cox steven N  | M. India Pvt.     |
| I      | .td., New Delhi, 2011.                                |              |                         |                   |
| • (    | Supta, Anandswarup: The Police in British Inc         | lia:         | 1861-1947, Bureau of    | Police Research & |
| Г      | Development, New Delhi, 2007.                         |              |                         |                   |

Development, New Delhi, 2007.
Bharti, Dalbir: Police Evam Log: Donon ke Adhikar Va Zimmedarian, A.P.H. Publishing

Corporation, New Delhi, 2007.

- Chaturvedi, J.C.: Police Administration and Investigation of Crime, Isha Books, Delhi, 2006.
- Dempsey, John S. &: An Introduction to Policing, Thomson- Linda S. Forst Wadsworth, CA, 2005.
- Dogra, R.S.D.: Nation Keepers: Central Reserve Police Force, (C.R.P.F.), A.P.H. Publishing Corporation.
- Srivastava, APADrna : Role of Police in a Changing Society, A.P.H. Publishing Corporation, New Delhi, 1999.
- Sen, Shankar: Indian Police Today, Ashish Publishing House, New Delhi, 1994.
- Ghosh, S.K. and: EncycloPADedia of Police in India, Volume I Rustamji, K.F. Ashish Publishing House, New Delhi, 1993.
- Sharma, K.K.: Law and Order Administration, National Book Organization, New Delhi, 1985

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 405.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 405.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 405.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 405.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

#### Mapping Matrix of Course M24-PAD-405

|   | DEC-6   |  |  |  |  |  |
|---|---|--|--|--|--|--|
| Se  | ssion: 2024-25  |  |  |  |  |  |
| Part  | A - Introducti  | on   |  |  |  |  |
| Name of Programme   | M.A. Public Administration  |  |  |  |  |  |
| Semester  | IV  |  |  |  |  |  |
| Name of the Course  | State Administ  | tration - II   |  |  |  |  |
| Course Code   | M24-PAD-406   | 5  |  |  |  |  |
| Course Type   | DEC-6   |  |  |  |  |  |
| Level of the course   | 500-599   |  |  |  |  |  |
| Pre-requisite for the course (if any)   |   |  |  |  |  |  |
| Course Learning Outcomes (CLO)<br>After completing this course, the learner will<br>be able to:   | Machinery, S<br>State.<br>CLO 2 Grasy<br>Different coun<br>CLO 3 Under<br>over constit<br>administration<br>Government.<br>CLO 4 Ac<br>mainstream the<br>State Public | ping the role of Lo<br>tries.<br>estanding the in-built<br>utional bodies in<br>in general Orga<br>equire comprehensiv<br>neories that have sha<br>c Service Commi | Reorganization of<br>cal Government in<br>control mechanisms<br>Particular and<br>inisation of State |  |  |  |
| ~   | Development I   |  |  |  |  |  |
| Credits   | Theory  | Tutorial   | Total  |  |  |  |
|   | 3   | 1  | 4  |  |  |  |
| Teaching Hours per week   | 3   | 1  | 4  |  |  |  |
| Internal Assessment Marks<br>End Term Exam Marks  | <u>30</u><br>70   | 0  | <u> </u>   |  |  |  |
| Max. Marks  | 100   | 0  | 100  |  |  |  |
| Examination Time  | 3 hours   | 0  | 100  |  |  |  |
|   | Contents of the   |  |  |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examin<br>unit and one compulsory question by taking c<br>compulsory question (Question No. 1) will<br>examinee will be required to attempt 5 que<br>compulsory question. All questions will carry | er will set 9 quourse learning of consist at lease setions, selection equal marks.  | uestions asking two quotecomes (CLOs) into st 4 Parts covering en  | consideration. The<br>ntire syllabus. The<br>each unit and the                                       |  |  |  |
| -   | opics   |  | Contact Hours  |  |  |  |
| I Constitutional framework and proc<br>the Governor. Role- Expectation and<br>Political Executive.  | d Role-Realizat   | ion. Relationship with   |  |  |  |  |
| II Special Agencies of State Governme<br>Revenue; Financial Commissioners;  | and Vigilance   | Commission.  | 15   |  |  |  |
| III People Participation at Grassroots<br>Planning machinery: Board an<br>Committee: Composition, Power   | d Department  | . District Planning  |  |  |  |  |

| Programme: Implementation at rural level. Plan  | 0       |                  |                          | 1 7                 |
|---|---------|------------------|--------------------------|---------------------|
| IV Role of Rural Local Bodies after implantati  |         |                  |                          | 15                  |
| amendment act, Directorate of Urban Adm   |         |                  |                          |                     |
| powers and functions. State Finance Commiss   | ion: (  | Comp             | osition, powers          |                     |
| and functions.  |         | T-4-1            | Carta et harres          | (0                  |
| Suggested Evaluation  |         |                  | Contact hours            | 60                  |
| Internal Assessment: 30   |         |                  | <u>s</u><br>End Term Exa | mination · 70       |
| > Theory  | 30      | $\triangleright$ | Theory:                  | 70                  |
| Class Participation:  | 5       | -                | Written Exa              |                     |
| Seminar/presentation/assignment/quiz/class test etc.:   | 10      |                  | Witten Lx                |                     |
| Mid-Term Exam:  | 15      |                  |                          |                     |
|   |         |                  |                          |                     |
| Part C-Learning I<br>Recommended Books/e-resources/LMS:   | Neso    | urces            | •                        |                     |
|   | ) 4) Г  |                  | nal Administration       | in Gratan in Indi   |
| • Prof. Rajesh Kumar Bhatt & Dr. Jyoti Bhatt (202   |         |                  |                          | ive System in India |
| U.K., U.S.A, & France, R.K. Publisher, Coimbate   |         |                  |                          | -1:                 |
| Hoshiar Singh & Pankaj Singh(2012) Indian Ada   |         |                  |                          |                     |
| Administrative Reforms Commission, Report on S  |         | Aami             | nistration, 1961         | •                   |
| • C.P. Bhambhri, Bureaucracy and Politics in India  | •       |                  |                          |                     |
| • M. Bhattacharya, ed., Urban Government.   |         |                  |                          |                     |
| • Asok Chanda, Indian Administration.   |         |                  |                          |                     |
| • Foster, Area and Administration.  |         |                  | ~ .                      |                     |
| • Government of India, Report of the Rural Urban I  |         | ionshi           | p Committee.             |                     |
| • IIPAD, Organisation of the Government of India.   |         |                  |                          |                     |
| • Ziauddin Khan, ed., State Administration in India   | •       |                  |                          |                     |
| • S.S. Khera, District Administration in India.   |         |                  |                          |                     |
| • S.R. Maheshwari, Local Government in India.   |         |                  |                          |                     |
| • M.A. Muttalib and M.A.A. Khan, Theory of Loca   | l Go    | vernm            | ent.                     |                     |
| • A.P., PADhi, ed., State Administration in India.  |         |                  |                          |                     |
| • M.V. Pylee, Constitutional Government of India.   |         |                  |                          |                     |
| • Reports on Administrative Re-Organisation of the  | e state | e Gov            | ernments.                |                     |
| • M.A. Srinivasan, State Administration in Andhra   | Prade   | esh.             |                          |                     |
| • Avasthi & Avasthi, Public Administration in India   | a, Ag   | ra, La           | kshmi Narain A           | ggarwal, 2001.      |
| • Harish Chander Sharma, State Administration in 2002.  | n Ind   | lia (H           | indi), Jaipur, C         | ollege Book Depo    |
|   | vard    | Unive            | ersity, Press.           |                     |
| • E.N. Mangatri, State Administration in India. Har   |         |                  | -                        |                     |
| <ul> <li>E.N. Mangatri, State Administration in India, Har</li> <li>S.R. Maheshwari, State Governments in India, Net</li> </ul> | ew De   | elhi. N          | /lacmillan_20##          |                     |

| Course   | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|----------|------|------|------|------|------|------|------|------|------|
| Learning |      |      |      |      |      |      |      |      |      |
| Outcomes |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 406.1    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 406.2    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| 406.3    |      |      |      |      |      |      |      |      |      |
| M24-PAD- | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| 406.4    |      |      |      |      |      |      |      |      |      |
| Average  | 3    | 3    | 2    | 3    | 3    | 2.25 | 3    | 3    | 3    |

Mapping Matrix of Course M24-PAD-406

|   | EEC              |   |                       |  |  |  |
|---|------------------|---|-----------------------|--|--|--|
| S   | ession: 2024-25  |   |                       |  |  |  |
| Part  | A - Introducti   | on  |                       |  |  |  |
| Name of the Programme                               | M.A. Public A    | dministration                                       |                       |  |  |  |
| Semester  | IV               |   |                       |  |  |  |
| Name of the Course                                  | Research Ethic   | 28  |                       |  |  |  |
| Course Code   | M24-PAD-415      | 5   |                       |  |  |  |
| Course Type   | EEC              |   |                       |  |  |  |
| Level of the course (As per Annexure-I              | 500-599          |   |                       |  |  |  |
| Pre-requisite for the course (if any)               |                  |   |                       |  |  |  |
| Course Learning Outcomes (CLO)                      |                  | erstand the philosopl                               | hy & ethics of the    |  |  |  |
| After completing this course, the learner will      |                  | entific research.                                   |                       |  |  |  |
| be able to:   |                  | the scientific/acaden                               | nic misconducts and   |  |  |  |
|   |                  | s of publication.<br>iar with the main data         | bases and matrice of  |  |  |  |
|   |                  | cation to know the sta                              |                       |  |  |  |
|   | research.        | cation to know the st                               | induite and quanty of |  |  |  |
|   |                  | CLO 4: Acquaint with practically the major software |                       |  |  |  |
|   |                  | access publishing an                                |                       |  |  |  |
|   |                  | eck the issues of plagia                            |                       |  |  |  |
| Credits   | Theory           | Tutorial  | Total                 |  |  |  |
|   | 2                | 0   | 2                     |  |  |  |
| Teaching Hours per week                             | 2                | 0   | 2                     |  |  |  |
| Internal Assessment Marks                           | 15               | 0   | 15                    |  |  |  |
| End Term Exam Marks                                 | 35               | 0   | 35                    |  |  |  |
| Max. Marks<br>Examination Time                      | 50<br>3 hours    | 50  |                       |  |  |  |
|   | Contents of the  | Course  |                       |  |  |  |
| <b>Instructions for Paper- Setter:</b> The examined |                  |   | uestions from each    |  |  |  |
| unit and one compulsory question by taking c        |                  |   |                       |  |  |  |
| compulsory question (Question No. 1) will           |                  |   |                       |  |  |  |
| examinee will be required to attempt 5 que          |                  |   |                       |  |  |  |
| compulsory question. All questions will carry       | equal marks.     |   | Contact Hours         |  |  |  |
|   | •                |   |                       |  |  |  |
| I Philosophy and Ethics:                            | 7                |   |                       |  |  |  |
| Introductiontophilosophy:definition                 |                  |   |                       |  |  |  |
| Ethics:definition,moralphilosophy,r                 |                  |   |                       |  |  |  |
| Scientific Conduct:                                 |                  |   |                       |  |  |  |
| Ethics with respect to science and re               |                  |   |                       |  |  |  |
| Intellectual honesty and research in                |                  |   |                       |  |  |  |
| Scientificmisconducts:Falsification,                |                  |   |                       |  |  |  |
| Redundantpublications:duplicatean                   | uovenappingput   | sheauons,salannishem                                |                       |  |  |  |
| g<br>Selective reporting and misrepresen            |                  |   |                       |  |  |  |
| II Publication Ethics:                              | 8                |   |                       |  |  |  |
| Publication ethics: definition, introd              |                  |   |                       |  |  |  |
| Best practices/standards setting                    | -                |   |                       |  |  |  |
| prost practices/stationarus setting                 | initiatives allu | guiucinies. COPE,                                   |                       |  |  |  |

|                        | inar/presentation/assignment/quiz/class test etc.:<br>Term Exam:                              | 4              |                            |           |  |  |  |
|------------------------|---|----------------|----------------------------|-----------|--|--|--|
| • Class Participation: |   | 4              | Written Ex                 | amination |  |  |  |
| $\succ$ Th             | •   | 15             | > Theory                   | 35        |  |  |  |
|                        | Internal Assessment: 15   |                | End Term Ex                |           |  |  |  |
|                        | Suggested Evaluation  |                |                            |           |  |  |  |
|                        | parer open source sortware tools  | ,<br>,         | <b>Fotal Contact Hours</b> | 30        |  |  |  |
|                        | other open source software tools  |                | unnun, Orkunu allu         | L         |  |  |  |
|                        | Complaints and appeals: examples and fraud fr<br>Software tools: Use of plagiarism software 1 |                |                            | 1         |  |  |  |
|                        |   | о <b>т</b> . Т | adia and altread           |           |  |  |  |
|                        | Subject specific ethical issues, FFP, authorship<br>Conflicts of interest                     |                |                            |           |  |  |  |
|                        | Group Discussions:  |                |                            |           |  |  |  |
|                        | Publication Misconduct:   |                |                            |           |  |  |  |
|                        | Elsevier Journal Finder, Springer Journal Sugg  | ested          | , etc.                     |           |  |  |  |
|                        | Journal finder/journal suggestion tools vi  |                |                            |           |  |  |  |
|                        | Software tool to identify predatory publications  |                |                            |           |  |  |  |
|                        | archiving policies  |                |                            |           |  |  |  |
|                        | SHERPAD/Romeo online resource to check p  | oublis         | sher copyright &self-      | -         |  |  |  |
|                        | Open access publications and initiatives  |                |                            |           |  |  |  |
| IV                     | <b>Open Access Publishing:</b>  | 7              |                            |           |  |  |  |
|                        | Metrics: h-index, gindex, i10index, altimetries   |                |                            |           |  |  |  |
|                        | Cite Score  |                |                            |           |  |  |  |
|                        | Impact Factor of journal as per Journal Citation Report, SNIP, SIR, IPP,                      |                |                            |           |  |  |  |
|                        | Research Metrics:   |                |                            |           |  |  |  |
|                        | Citation databases: Web of Science, Scopus, et  | c.             |                            |           |  |  |  |
|                        | Indexing databases  |                |                            |           |  |  |  |
|                        | Databases:  |                |                            |           |  |  |  |
| III                    | Predatory publishers and journals<br>Databases and Research Metrics:                          |                |                            | 8         |  |  |  |
|                        | Identification of publication misconduct, comp  | laints         | and appeals                |           |  |  |  |
|                        | Violation of publication ethics, authorship and   |                | -                          |           |  |  |  |
|                        | problems that lead to unethical behavior and vi   |                |                            |           |  |  |  |
|                        | Conflicts of interest Publication miscond   |                | · 1                        | ,         |  |  |  |
|                        | WAME, etc.  |                |                            |           |  |  |  |

Bird, A., *Philosophy of Science*, Routledge, 2006.

P. Chaddah, *Ethics in Competitive Research: Do not get scooped; do not getplagiarized*, 2018. Indian National Science Academy (INSA), *Ethics in Science Education, Research and Governance*, 2019.

Beall, J, "Predatory publishers are corrupting open access" *Nature*, 489 (7415), 179, 2012.

National Academy of Sciences, National Academy of Engineering and Institute of Medicine, *On being a Scientist: A Guide to Responsible Conduct in Research*, Third Edition, National Academic Press, 2009.

| Course Learning | PLO1 | PLO2 | PLO3 | PLO4 | PLO5 | PLO6 | PLO7 | PLO8 | PLO9 |
|-----------------|------|------|------|------|------|------|------|------|------|
| Outcomes        |      |      |      |      |      |      |      |      |      |
| M24-PAD-415.1   | 3    | 3    | 2    | 3    | 3    | 2    | 3    | 3    | 3    |
| M24-PAD-415.2   | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| M24-PAD-415.3   | 3    | 3    | 2    | 3    | 3    | 3    | 3    | 3    | 3    |
| M24-PAD-415.4   | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| Average         | 3    | 3    | 2.50 | 3    | 3    | 2.75 | 3    | 3    | 3    |

# Mapping Matrix of CourseM24-PAD-415