## SECURITY DEPARTMENT KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-XII of 1956) ("A++" Grade, NAAC Accredited)

## NOTIFICATION

The Kurukshetra University feels pride in informing that 9th International Conference on "Srimad Bhagavad Gita and Sustainable Ecosystem" being organised by the Kurukshetra University on December 05<sup>th</sup>, 2024 to 07<sup>th</sup> December 2024 in the University Auditorium.

In view of the above, the duty of employees of various Departments/Offices is being required in the University Guest House/University Auditorium/Sports Ground. The following Officers are requested to give the names of officials to be put on duty for the above said purpose so that the necessary Duty Passes may be issued to the concerned officials well in time before the function. The required information may be sent as per performa given below along with one photograph.

100	Name of the Employee	Father's Name	Designation	Residential address	Mobile No.	Place of duty
						1

- 1. Dr. Tejinder Sharma, Director Conference
- 2. Dean Academic Affairs, KUK
- Dean Student's Welfare, KUK 3.
- Proctor, KUK 4.
- DPRO, KUK 5.
- Director, I.T. Cell to upload this information on KUK website 6.
- Director, Sports, KUK 7.
- Director, Youth & Cultural Affairs, KUK 7.
- Administrator, Health Centre, KUK 8.
- Executive Engineer (PH &E, Civil),KUK 9.
- Officer In-charge, Horticulture, KUK 10.
- Officer In-charge, Sanitation, KUK 11.
- D.R. (General), KUK 12.
- P.A to Vice Chancellor, O/o Vice Chancellor, KUK 13.
- A.R. to Registrar, O/o Registrar, KUK 14.
- Conveners of All Sub Committees (Director Conference is requested to forward 15. this email to all Conveners of the Committee)

Chief Security Officer

Endst. No CSO/24/\_\_\_\_\_\_ dated \_\_\_\_\_ November 2024.

Copy of the above is forwarded to the above Officers with the request that the necessary/required list may please be sent to the undersigned by 29th November 2024 for taking further necessary action.