

Session: 2023-24			
Part A – Introduction			
Subject	Social Work		
Semester	5th		
Name of the Course	Social Action & Social Welfare Administration		
Course Code	B23-SWK-501		
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	CC-5/MCC-9		
Level of the course (As per Annexure-I)	300-399		
Pre-requisite for the course (if any)			
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Understand the administrative mechanism and processes in the area of welfare and development</p> <p>CLO 2: Understanding conceptual issues in defining social action</p> <p>CLO 3: Acquaint with various theoretical perspectives on social action.</p> <p>CLO 4: Understand the administrative mechanism and processes to bring social change.</p> <p>CLO 5: Practice Social Work Knowledge in the administration of welfare services</p>		
Credits	Theory	Practical	Total
	3	1	4
Contact Hours	3	2	5
Internal Assessment Marks	20	10	30

End Term Exam Marks:	50	20	70
Part B- Contents of the Course			
<u>Instructions for Paper- Setter</u>			
<p>(a) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.</p> <p>(b) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.</p> <p>(c) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.</p> <p>(d) All questions carry equal marks.</p>			
Unit	Topics	Contact Hours	
I	<ul style="list-style-type: none"> • Social action: Concept and meaning. • Models and strategies of social action. • Social action and social change • Role of social worker in social action. 	10	
II	<ul style="list-style-type: none"> • Concept of conscientization and critical awareness. • Paulo Friere and Saul Alinsky's contribution to Social Action. • Gandhian and Ambedkar approach to Social Action and movement 	12	
III	<ul style="list-style-type: none"> • Conceptual understanding of administration, social administration, welfare administration, public administration and social work administration. 	10	
IV	<ul style="list-style-type: none"> • Social Welfare Administration: Definition, features, scope, elements and principles. • Social welfare Administration as an instrument of Social Change 	13	
V*	Under Field Practicum Component the college concern, the student will undertake two detailed case studies of two welfare organizations under the supervision of a teacher as mentioned in the course content. The students will be required to submit their reports about the functioning, organizational structure, sources of funds and the programmes services undertaken by the organizations.	30	
Suggested Evaluation Methods			

Internal Assessment: > Theory: 20 Marks <ul style="list-style-type: none"> • Class Participation: 5 Marks • Seminar/presentation/assignment/quiz/class test etc.: 5 marks • Mid-Term Exam: 10 Marks > Practicum : 10 Marks <ul style="list-style-type: none"> • Viva-voce/ Field Work Reports.: 10 Marks 	End Term Examination: 50 marks
	20 marks

Part C-Learning Resources

Recommended Books/e-resources/LMS:

Khinduka S.K. & Coughlin, B. J (1975) A Conceptualisation of Social Action.*The Social Review*, 49(1), 1-14.

Siddiqui, H.Y. (1984). *Social Work and Social Action*. New Delhi: Harnam Publications.

Katherinevan W., Laura K., & Cindy J.(2012) *Confronting Oppression, Restoring Justice: From Policy Analysis to Social Action*. USA: CSWE Press

Bhattacharya, S (2006) *Social Work Administration & Development*, New Delhi: Rawat Publications

Goel, S.L. & Jain, R.K (1988).*Social Welfare Administration*, Vol. I and II. New Delhi: Deep Publication.

Kaushik, A. (2012) *Welfare and Development Administration in India*, Global Vision.New Delhi: Publishing House. p.p.1-41,181-206.

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	5 th	
Name of the Course	Dynamics of Social Development	
Course Code	B23-SWK-502	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	MCC-10	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1 : Understand critically the concept, content and process of social development.</p> <p>CLO 2 : Develop the capacity of identify linkages among social needs, problems, development issues and policies</p> <p>CLO 3: Develop appreciation of the relevance of social policy and social development to social work practice</p> <p>CLO 4: Develop skills to promote social, economic and political justice</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70

Part B- Contents of the Course

Instructions for Paper- Setter

- (e) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (f) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (g) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (h) All questions carry equal marks.

Unit	Topics	Contact Hours
I	<ul style="list-style-type: none"> • Social Development: meaning, concept, indicators, goals, assumptions and factors of Social Development. • Problems of social development 	15
II	<ul style="list-style-type: none"> • Social and economic transformation in India after independence. • Relationship between Social work and Social development: role and intervention 	15
III	<ul style="list-style-type: none"> • Economic development: meaning and indicators. • Characteristics of developed and developing countries. • National Income concepts: Gross National Product (GNP), Gross Domestic Product (GDP), Per Capita Income (PCI) 	15
IV	<ul style="list-style-type: none"> • Globalization and its impact on quality of life. • Poverty in India: concept of absolute, subjective and relative poverty. • Causes of poverty, Current poverty alleviation programmes in India. • Social Inequalities: nature, causes and extent. 	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

➤ **Theory**

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 Marks

End Term Examination:

**70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

- Beteill, A. (ed), 1968 Social Inequality, Penguin Education,
Harmonds worth.
2. Clearence Zuvekas, 1979 Economic Development: An Introduction, London:
Macmillan.
3. Desai, Murli. ,2015 Social Development in Asia, Rawat Publications,
Jaipur
4. Dantwala, M. L, 1973 Poverty in India: Then and Now 1870-1970,
Macmillan India, New Delhi.
5. Gore, M.S.1973 Some Aspects of Social Development, Tata
Institute of Social Sciences, Bombay.
6. Gore M.S., 2003 Social Development, Rawat Publications, New
Delhi.
7. Jain, T.L. 1987 Poverty in India, ESS Publishers, New
Delhi.
8. Jacob, K.K.,
1992 Social Development Perspective, Rawat
Publications, New Delhi.
9. Prasad, Kamla, 1985 Planning for Poverty Alleviations, New
Delhi: Agricole
10. Pathak S., 2012 Social work and social welfare, Bangalore, Niruta
Publications.
11. Richard Pais (ed), 2012 Perspectives on social Development, New Delhi
Rawat.
12. Siddiqui H. Y., 2004 Social Development in Indian Subcontinent,
Rawat Publications, New Delhi.

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	5 th	
Name of the Course	Social Work with Children	
Course Code	B23-SWK-503	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-2	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Understand demographic profile, developmental needs/problems of children in Indian Scenario.</p> <p>CLO2: Sensitize the problem of children in difficult circumstances</p> <p>CLO 3: Know the social & legal efforts to curb the problem</p> <p>CLO 4: Understand the scope of social work intervention therein</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70

Part B- Contents of the Course

Instructions for Paper- Setter

- (i) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (j) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (k) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (l) All questions carry equal marks.

Unit	Topics	Contact Hours
I	Child Welfare- concept & philosophy Nature and extent of Child development Needs and problems of children ; Demographic profile of child in India.	15
II	Nature, extent and causes of the problem of children in difficult circumstances: Destitute, Neglected, disabled, Mentally ill.	15
III	Early childhood care and development, Child rearing practices and implications Rights of Children – Constitutional and Legislative	15
IV	Legislations and programmes for child protection Child welfare services in Five Year Plans. Role of Social Worker in promotion of Child Welfare Services.	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

> Theory

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 marks

End Term Examination:

70 marks
(3 Hrs)

Part C-Learning Resources

Recommended Books/e-resources/LMS:

1. Bajpai, A. 2003 Child Rights in India- Law, Policy and Practice, Oxford University Press, Delhi.

2. Berry, Juliet 1972. : Social Work with Children, Routledge and Kegan Paul, London.
3. Horner N 2006 : Social Work Education and Children's Services. Rawat Publication, Jaipur
4. Joshi, Sandhya : 1996. Child Survival, Health and Social Work Intervention, Concept Publishing Company, New Delhi.
5. Kanth Amod & : Varma R.M.1993. Neglected child-changing Perspective Prayas Juvenile Aid Centre, New Delhi
6. Kaul Sandhya. : 1996 Child-Bearing a Social Phenomenon, New Delhi, Rawat Publications.
7. Rani Asha 1986: Children in difficult situation in India-A Review, TISS, Mumbai.
8. Shirimali S S 2008 : Child Development, Rawat Publication, Jaipur

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	5 th	
Name of the Course	Social Work with Women	
Course Code	B23-SWK-504	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-2	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Understand the Challenges and problems of women in Indian Scenario.</p> <p>CLO 2: Understand the government and non-government efforts for the welfare of Women</p> <p>CLO 3: Know the social & legal efforts to curb the social problems related to women</p> <p>CLO 4: Understand the scope of social work intervention therein</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70
Part B- Contents of the Course		

Instructions for Paper- Setter

- (m) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (n) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (o) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (p) All questions carry equal marks.

Unit	Topics	Contact Hours
I	Indicators of Women's position – Issues and Challenges: education, health, employment and work Institutional and Non-Institutional Programmes and Services for women.	15
II	Gender Issues, Gender Budgeting and areas of Gender Discrimination Violence against Women – Infanticide, Rape, Dowry death Sexual abuse, Women Labour.	15
III	Constitution and legislative safeguards, International Conventions for women National Policy for women empowerment	15
IV	Working Mothers – causes, conditions and protections Problem faced by Women in - organized sector, unorganized sector, self-employed. Role of professional social worker in the field of women's development	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

➤ **Theory**

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 Marks

**End Term Examination:
70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

1. Desai, N. and Patel, V 1985 : Indian Women : Change and Challenges in the International Decade, Popular Prakashan, Bombay.
2. Dubey, Leela and Palkiwala, J (ed) 1990. : Structure and Strategies : Women, Work and Family, Sage Publications, New Delhi.
3. Evertt. J.1981. : Women & Social change in India, Heritage Publishers, New Delhi.
4. Madhavi G 2011 : Women's Welfare Programmes: A sociological Study. Rawat Publications, Jaipur
5. Nehal, Ashraf 1996. : Crime against Women, Commonwealth Publishers, New Delhi.
6. Andal, N. (2002). : *Women in Indian Society: Options and Constraints*. New Delhi: Rawat Publications.
7. Revathi (2009). : *Laws relating to domestic violence*. Hyderabad: Asia Law House.

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	5 th	
Name of the Course	Social Work with Elderly	
Course Code	B23-SWK-505	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-3	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Develop theoretical and practical understanding of issues of aged.</p> <p>CLO 2: To understand the basic needs and issues of elderly persons in contemporary society.</p> <p>CLO 3: Develop critical understanding of the policies and programmes for the elderly at the national and international levels.</p> <p>CLO 4: Understand the relevance and nature of social work interventions for the elderly in the contemporary social situations</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70

Part B- Contents of the Course

Instructions for Paper- Setter

- (q) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (r) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (s) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (t) All questions carry equal marks.

Unit	Topics	Contact Hours
I	The aged: concept and definition-legal, social, cultural and medical views. Demography of the Ageing at national and international level and its related implications Theories of ageing- biological/developmental, psychological, sociological	15
II	Needs and problems of elderly: physical, psychological, financial, social and environmental, Changing family norms, Intergenerational gaps Social security measures, Welfare programmes/schemes for the elderly	15
III	Rights of older persons against neglect, abuse, violence and abandonment Managing chronic diseases and promoting well-being in old age Programmes for active ageing: day care centre, recreational centre, self help/ support groups,	15
IV	Empowering elderly: Counselling and guidance services for preparation of old age, lifestyle management, retirement plan, Family Interventions and social support strategies; counselling services for caregivers, sensitizing children/families/ communities, Helpline.	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

➤ **Theory**

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 Marks

**End Term Examination:
70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

- Marshall, M. (1983). *Social Work with Old People*. Noida: The Macmillan Press Ltd.
- Rajan, S.I., Mishra, U.S., & Sarma, P.S. (eds.) 1999 *India's Elderly: Burden or Challenge*. New Delhi: Sage Publications.
- Ramamurthi, P.V., Jamuna, D. (eds.) 2004 *Handbook of Indian Gerontology*. New Delhi : Serial Publication.
- Bemoth, M. & Winkler, D. (2017). *Healthy Ageing and Aged Care*, UK: Oxford University Press
- Binstock, R.H., & George, L.K. (2001). *Handbook of Aging and Social Science*. New York :Academic Press.
- Cox, E.O., Kelchner, E.S., & Chapin, R.K. 2002 *Gerontological Social Work Practice: Issues, Challenges and Potential*, Haworth Social Work
- Paltasingh, T. & Tyagi, R. (Eds.) (2015) *Caring for the elderly: Social Gerontology in Indian Context*, New Delhi: Sage
- Sears, J.T. (2009). *Growing older*. USA: Routledge, Tylor & Francis Group.

Session: 2023-24

Part A – Introduction

Subject	Social Work	
Semester	5th	
Name of the Course	Social Work with Disabled	
Course Code	B23-SWK-506	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-3	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	After completing this course, the learner will be able to: CLO 1: Gain an understanding of the theoretical and conceptual perspectives with regard to disability and Inclusion CLO 2: understand the concept of disability, needs and challenges of persons with disability (PWDs). CLO 3: know the prevention and rehabilitation measures to empower and mainstream the PWDs. CLO 4: orient on the rights based perspectives with persons with disability.	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70

Part B- Contents of the Course

Instructions for Paper- Setter

- (u) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (v) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (w) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (x) All questions carry equal marks.

Unit	Topics	Contact Hours
I	<p>Concept and meaning: Disability, Impairment, Handicap, and differently able persons.</p> <p>Causes of disability, incidence and prevalence of disability in national and international perspectives</p> <p>Categories of persons with disability: Physical, orthopaedic, visual, motor & sensory, mental and multiple disability</p>	15
II	<p>Needs and problems of persons with disability, legislations related with disability (PWD Act)</p> <p>Disability movement: from welfare to right based approach,</p> <p>Institutional and non-institutional services</p>	15
III	<p>Societal attitude toward Persons with Disability (PWD): Stigma, discrimination, oppression and social exclusion</p> <p>Rehabilitation- concept, nature and efforts by government and nongovernmental Organization</p>	15
IV	<p>Human rights and person with disability- UN Declaration of human rights of disabled persons</p> <p>Human rights violations and protection of rights of differently abled</p> <p>social work intervention with disabled persons</p>	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

➤ **Theory**

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 marks

**End Term Examination:
70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

- Albrecht, G.L., Seelman, K.D., & Bury, M. (eds.) (2001). *Handbook of Disability Studies*. California: Sage Publications.
- Oliver, M., & Sapey, B. (eds.) (1998). *Social Work with Disabled People*. London: Palgrave Macmillan.
- Sen, A. (1988). *Psycho-Social Integration of the Handicapped: A Challenge for Society*. New Delhi: Mittal Publishers.
- Albrecht, G.L., Seelman, K.D., & Bury, M (2001). *Handbook of Disability Studies*. California: Sage Publications
- Kundu C.L (ed) (2003). *Disability status India*, New Delhi, Rehabilitation Council of India.
- Puri, M. & Abraham, G. (eds.) (2004). *Handbook of Inclusive Education for Educators, Administrators and Planners: Within Walls, Without Boundaries*. New Delhi: Sage Publications
- Rothman, J.C. (2003). *Social Work Practice Across Disability*. Boston: Allyn & Bacon
- Klasing, I., 2007. *Disability and social Exclusion in Rural India*, Jaipur: Rawat Publications.
- Mani Ram, 1988. *Physically Handicapped, India*, New Delhi: Ashish Publishing House.

Session: 2023-24

Part A – Introduction

Subject	Social Work		
Semester	6 th		
Name of the Course	Social Work Research		
Course Code	B23-SWK-601		
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	CC-6/MCC-11		
Level of the course (As per Annexure-I)	300-399		
Pre-requisite for the course (if any)	--		
Course Learning Outcomes (CLO):	After completing this course, the learner will be able to: CLO 1: familiarize students with the nature of social science research and its application in the study of social phenomena. CLO 2: help the students to learn the research and survey process and develop abilities to do survey. CLO 3: learn the process of Data collection, organization, presentation, analysis and report writing. CLO 4: Understand the nature, scope and significance of research in social work practice. CLO 5: undertake a social survey on any social issue.		
Credits	Theory	Practical	Total
	3	1	4
Contact Hours	3	2	5
Internal Assessment Marks	20	10	30
End Term Exam Marks:	50	20	70
Part B- Contents of the Course			

Instructions for Paper- Setter

- (y) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (z) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (aa) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (bb) All questions carry equal marks.

Unit	Topics	Contact Hours
I	Social Research: meaning, objectives, importance, types and steps of social research. Social Work Research – meaning, purpose, Scope and importance.	12
II	Social Phenomena: meaning and nature. Social Survey: Meaning, nature, subject matter and scope, types, importance, Difference between social survey, social research and social Work Research.	11
III	Types of Data- Primary & Secondary. Tools of data collection: meaning, types, characteristics, uses and limitations of interview schedule, questionnaire, interview, observation and case study.	10
IV	Statistics: meaning and significance, Tabulation & Graphical Presentation of Data. Measures of Central Tendency – mean, median and mode. Report writing, Preparation of References & Bibliography	12
V*	Under Field Practicum Component the student will undertake a social survey under supervision of a teacher on any social issue. The report of which will include tabulation, graphical presentation and findings.	30
Suggested Evaluation Methods		

Internal Assessment: ➤ Theory: 20 Marks <ul style="list-style-type: none"> • Class Participation: 5 Marks • Seminar/presentation/assignment/quiz/class test etc.: 5 marks • Mid-Term Exam: 10 Marks ➤ Practicum : 10 Marks <ul style="list-style-type: none"> • Viva-voce/ Field Work Reports.: 10 Marks 	End Term Examination: 50 marks
	20 marks

Part C-Learning Resources

Recommended Books/e-resources/LMS:

1. Aggarwal, Y.P. 1990 Better sampling, New Delhi, Sterling.
2. Bajpai S.R. 1976 Methods of Social survey and Research, Kitab Ghar, Kanpur
3. Bhattacharyya, D.K., 2009 Research Methodology, Excel Publications, New Delhi.
4. Gupta, S.C., 2012, Himalaya Publishing House, New Delhi, Fundamentals of Statistics, 7th revised ed.,
5. Laldas D.K. 2000. Practice of social Research. Rawat, Publications Jaipur.
6. Mukherjee R.N. 1982 Samajik Shodh Va Sankhiykee. Delhi Ranjan Prakashan

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	6 th	
Name of the Course	NGO Management	
Course Code	B23-SWK-602	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	MCC-12	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Develop an understanding about non-governmental organizations.</p> <p>CLO 2: Acquire skills and competence in managing NGOs.</p> <p>CLO 3: To develop basic understanding in organization planning.</p> <p>CLO 4: Develop skills to formulate projects on various issues</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70

Part B- Contents of the Course

Instructions for Paper- Setter

(cc) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.

(dd) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.

(ee) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.

(ff) All questions carry equal marks.

Unit	Topics	Contact Hours
I	Voluntary initiatives in India: Pre/post-independence phase NGOs: Concept, characteristics, nature, forms Relationship between government and NGOs and their interface	15
II	Salient features of legal provisions: The Societies Registration Act, 1860; The Indian Trusts Act, 1882 and The Companies Act, 1956 Registering an NGO: Formation of society and registration process under appropriate legislation Role of NGOs in promotion of welfare services.	15
III	Organizational Planning: Vision, mission, goals, formulation of objectives & strategies and manpower/human resource planning Management and functions of NGOs: Recruitment, selection, induction & placement, training & development, employee remuneration motivation and morale	15
IV	Project formulation: Types, stages and factors affecting Project implementation: Mobilization of resources, fund raising and grant-in-aid Project monitoring and evaluation	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

> Theory

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 Marks

End Term Examination:

**70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

- Edwards, M. R. (2002). *The Earthscan Reader on NGO Management*. London: Alan Fowler.
- Horton, D. & Anastasia, A. (2003). *Evaluating Capacity Development*. Canada: International Development Research Centre.
- Levis, D. (2001). *The Management of NGO Development Organization: An Introduction*. London: Routledge.
- Norton M. & Murray C. (2000). *Getting Started in Fund Raising*. New Delhi: Sage Publication Pvt. Ltd.
- Abraham, A. (2011). *Formation and Management of NGOs*. Delhi, India. Universal Law Publishing Co.
- Kettner, P. M., Moroney, R. M., & Martin, L. L. (2017): *Designing and Managing Programs: An Effectiveness based Approach (5th Ed)*. Thousand Oaks : Sage Publications.
- Padaki, V. & Vaz, M. (2004). *Management Development and Non-Profit Organisation*. New Delhi: Sage Publication.
- Pamecha, V.K. (2012). *Project Proposal Formulation & Funding of NGOs & NPOs in India*. New Delhi: Jain Book Agency.

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	6 th	
Name of the Course	Counselling with Drug Addicts	
Course Code	B23-SWK-603	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-4	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Learn the knowledge of substance abuse</p> <p>CLO 2: Aware the people about substance abuse</p> <p>CLO 3: Acquire skills and competence in counseling of the addicts.</p> <p>CLO 4: Develop appropriate attitude and relevant skills for working in the area of substance abuse</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70
Part B- Contents of the Course		

Instructions for Paper- Setter

- (gg) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.
- (hh) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.
- (ii) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.
- (jj) All questions carry equal marks.

Unit	Topics	Contact Hours
I	Introduction to Addiction, <ul style="list-style-type: none"> • Definition of addiction • Historical context and changing perspectives • Types of Addiction. • Socio-cultural factors 	15
II	Causes & Theories of Addiction: <ul style="list-style-type: none"> • Genetic predisposition and environmental influences • Disease model • Psychological models (behavioral, cognitive, psychodynamic) 	15
III	Assessment and Diagnosis <ul style="list-style-type: none"> • Interviews, Questionnaires and surveys • Behavioral observation • Diagnostic Criteria 	15
IV	Counseling Techniques: <ul style="list-style-type: none"> • Importance of counseling in addiction treatment • Motivational Interviewing, • Cognitive-Behavioral Therapy (CBT), • Identifying triggers and cravings, • Relapse prevention strategies 	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

➤ **Theory**

- Class Participation: 5Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 Marks

End Term Examination:

**70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

1. Ahuja, Ram (2003), *Social Problems in India*, Rawat Publication, Jaipur.
2. Extent, Pattern and Trend of Drug Use in India, Ministry of Social Justice and Empowerment, Government of India, 2004.
3. Inciardi, J.A. 1981. *The Drug Crime Connection*. Beverly Hills: Sage Publications.
4. Kapoor. T. (1985) *Drug epidemic among Indian Youth*, New Delhi: Mittal Pub.
5. Modi, Ishwar and Modi, Shalini (1997) *Drugs: Addiction and Prevention*, Jaipur: Rawat Publication.
6. National Household Survey of Alcohol and Drug abuse. (2003) New Delhi, Clinical Epidemiological Unit, All India Institute of Medical Sciences, 2004.
7. Sain, Bhim 1991, *Drug Addiction Alcoholism, Smoking obscenity* New Delhi: Mittal Publications.
8. Sandhu, Ranvinder Singh, 2009, *Drug Addiction in Punjab: A Sociological Study*. Amritsar: Guru Nanak Dev University.
9. Singh, Chandra Paul 2000. *Alcohol and Dependence among Industrial Workers*: Delhi: Shipra.
10. Sussman, S and Ames, S.L. (2008). *Drug Abuse: Concepts, Prevention and Cessation*, Cambridge University Press.

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	6 th	
Name of the Course	Counselling with HIV/AIDS	
Course Code	B23-SWK-604	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-4	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: learn the causes and symptoms of HIV/AIDS.</p> <p>CLO 2: critically examine different approaches to counselling</p> <p>CLO 3: understand the ethical issues related with counseling of HIV/AIDS patients</p> <p>CLO 4: understand the protective provisions of HIV/AIDS patients</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30

End Term Exam Marks:	70	70
Part B- Contents of the Course		
<u>Instructions for Paper- Setter</u>		
<p>(kk) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.</p> <p>(ll) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.</p> <p>(mm) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.</p> <p>(nn) All questions carry equal marks.</p>		
Unit	Topics	Contact Hours
I	Introduction to HIV/AIDS: <ul style="list-style-type: none"> • Understanding HIV/AIDS • Transmission modes and prevention strategies • Social support and coping mechanisms 	15
II	Counseling Skills and Techniques <ul style="list-style-type: none"> • Person-Centered Counseling • Establishing rapport and trust • Active listening and empathy • Crisis Intervention 	15
III	Ethical Issues <ul style="list-style-type: none"> • Confidentiality and Disclosure • Ethical guidelines for HIV/AIDS counseling • Supporting clients in disclosing their HIV status 	15
IV	Legal Issues & Protection <ul style="list-style-type: none"> • Protections for people living with HIV/AIDS • HIV-related criminalization and stigma reduction efforts • Advocacy and policy implications for HIV/AIDS counseling • Vicarious trauma and burnout prevention 	15
Suggested Evaluation Methods		

<p>Internal Assessment: 30 marks</p> <p>➤ Theory</p> <ul style="list-style-type: none"> • Class Participation: 5 Marks • Seminar/presentation/assignment/quiz/class test etc.: 10 Marks • Mid-Term Exam: 15 Marks 	<p>End Term Examination:</p> <p>70 marks (3 Hrs)</p>
<p>Part C-Learning Resources</p>	
<p>Recommended Books/e-resources/LMS:</p> <ol style="list-style-type: none"> 1. Brabeck, M. M., & Reiter, M. D. (2012). Counseling for HIV/AIDS: A Comprehensive Guide. Springer Publishing Company. 2. Currier, J. S. (Ed.). (2013). HIV/AIDS in the Post-HAART Era: Manifestations, Treatment, and Epidemiology. Springer Publishing Company. 3. Datema, S. K. (2009). HIV/AIDS and the Drug Culture: Shattered Lives. Springer Publishing Company. 4. Fordham, G., & Beyrer, C. (Eds.). (2016). HIV/AIDS and the Social Consequences of Untamed Biomedicine: Anthropological Complicities. Routledge. 5. Follingstad, D. M., & Partridge, W. L. (1997). Counseling the HIV Infected and AIDS Bereaved. Springer Publishing Company. 6. Henton, J. E., Orr, A. L., & Gulliver, P. C. (2002). HIV and AIDS: A Global View. Greenwood Publishing Group. 7. Hoffman, M. A. (2007). Counseling Clients with HIV Disease: Assessment, Intervention, and Prevention. Springer Publishing Company. 8. Hoffman, M. A., & Heiser, M. (2013). Counseling Individuals with HIV/AIDS: A Comprehensive Approach. Springer Publishing Company. 9. Kalichman, S. C., & Weinberg, M. S. (2006). HIV/AIDS and Substance Abuse: A Comprehensive Guide for Counselors and Health Care Professionals. Springer Publishing Company. 10. Mayer, K. H., & Pizer, H. F. (2006). The AIDS Pandemic: Impact on Science and Society. Academic Press. 11. Poindexter, C. C., & Poindexter, D. L. (2011). HIV and Social Work: A Practitioner's Guide. Springer Publishing Company. 12. Shernoff, M. (Ed.). (2005). HIV/AIDS and Mental Health Practice: Clinical and Policy Issues. Columbia University Press. 13. Smart, B., & Williams, L. R. (Eds.). (2002). Psychosocial and Public Health Impacts of New HIV Therapies. Routledge. 14. Stebnicki, M. A. (2012). The Psychological and Social Impact of Illness and Disability. Springer Publishing Company. 15. Webel, A., Lorig, K., Laurent, D., & Gonzalez, V. (2016). Living a Healthy Life with HIV. Bull Publishing Company. 	

Session: 2023-24		
Part A – Introduction		
Subject	Social Work	
Semester	6 th	
Name of the Course	Health Care Needs & Services	
Course Code	B23-SWK-605	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-5	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	<p>After completing this course, the learner will be able to:</p> <p>CLO 1: Understand the changing concept of health and hygiene as an aspect of social development</p> <p>CLO 2: Understand basic common ailments, diseases caused by virus and bacteria affecting common people</p> <p>CLO 3: Develop a critical perspective of healthcare services in India</p> <p>CLO 4: Know the welfare programmes in the context of health scenario in the country</p>	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30
End Term Exam Marks:	70	70

Part B- Contents of the Course

Instructions for Paper- Setter

(oo) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.

(pp) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.

(qq) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.

(rr) All questions carry equal marks.

Unit	Topics	Contact Hours
I	<ul style="list-style-type: none"> • Health-concept and nature. • Hygiene: personal and environmental, need and importance. • Malnutrition: concept, causes and symptoms. • First Aid- concept and importance 	15
II	<ul style="list-style-type: none"> • Common ailments and diseases: symptoms, causes, prevention and control of diseases caused by viruses: measles, chickenpox, polio and Covid 19. • Diseases caused by parasites: malaria and intestinal worms 	15
III	<ul style="list-style-type: none"> • Diseases caused by bacteria: symptoms, causes, prevention and control of whooping cough, diphtheria, typhoid, cholera and Tuberculosis. • Common diseases of childhood: causes, symptoms, prevention and control of diarrhea, dysentery, common cold, jaundice. 	15
IV	<ul style="list-style-type: none"> • Health services in Haryana and India. • Maternal and child health services. • National Health Policy, NRHM. 	15

Suggested Evaluation Methods

Internal Assessment: 30 marks

> Theory

- Class Participation: 5 Marks
- Seminar/presentation/assignment/quiz/class test etc.: 10 Marks
- Mid-Term Exam: 15 Marks

End Term Examination:

**70 marks
(3 Hrs)**

Part C-Learning Resources

Recommended Books/e-resources/LMS:

1. Banarjee, G.R.,1950
Social Service Department in Hospital its Organization and Functions, Mumbai; Tata Institute of social Sc.
2. Codey, Control h., 1951.
Social Aspects to Illness, Philadelphia & London; W.D. Saunders Co.
3. Desai, M.M.and Khetani M.D.1979.
Inter Strategies For the Aged in India in reaching the Sqed-Social Services in Morton, J.t. etc.
4. Hassan, K.A.1979.
Medical Sociology of Rural India, Sachin Publications.
5. K.Park, (2005)
Textbook of Prevetive and Social Medicine, Jabalpur: M/sBanarsidas Bhonot.
6. Khandekar, Mandakini 1987
The Social Dimensions of Child Nutrition among the Economically Disadvantaged in Greater Mumbai.
7. King, Maurice (Ed) 1966.
Medical Care in Developing Countries A Sympostum from Markerere, London Oxford University Press.
8. Mahajan, B.K. 1969.
Health Services in India, Jamnagar.
9. Naik, J.P., 1977.
An Alternative System of Health Care Services in India, Some Proposals, Allied Publishers. Pvt. Ltd.
10. Paul, Benjamin D, 1955.
Health, Culture and Community, Case Studies of Public Reactions of Health Programmes, Russel Saqe,P. Foundation.
11. Singh, Surendra and Mishra, P.D.
Health & Illnesses: Dynamics and Dimensions: Royal Book Co. Lucknow.
12. Sendaram, E.B., 1975
Health Services with Social Justice, Voluntary Action. Vol. 17, no.6.

Session: 2023-24

Part A – Introduction

Subject	Social Work	
Semester	6 th	
Name of the Course	Occupational Health	
Course Code	B23-SWK-606	
Course Type: (CC/MCC/MDC/CC- M/DSEC/VOC/DSE/PC/AEC/VAC)	DSE-5	
Level of the course (As per Annexure-I)	300-399	
Pre-requisite for the course (if any)		
Course Learning Outcomes (CLO):	After Completing This Course, The Learner Will Be Able To: CLO 1: Understand The Concept Of Occupational Health And As An Aspect Of Social Development CLO 2: Understand Basic Common Ailments, Diseases Caused By Virus And Bacteria Affecting Common People CLO 3: Learn About The Health Problems Associated With Occupations Of Workers CLO 4: Know The Legal Provisions For Occupational Health of the workers	
Credits	Theory	Total
	4	4
Contact Hours	4	4
Internal Assessment Marks	30	30

End Term Exam Marks:	70	70
Part B- Contents of the Course		
<u>Instructions for Paper- Setter</u>		
<p>(ss) Nine questions shall be set in all, two questions from each unit I-IV and Q. No. 1 shall be compulsory question.</p> <p>(tt) The compulsory question shall consist of five short answer type questions which shall be set from Unit I-IV.</p> <p>(uu) The Candidate shall be required to attempt five questions in all selecting one question each from Unit I-IV and the compulsory question.</p> <p>(vv) All questions carry equal marks.</p>		
Unit	Topics	Contact Hours
I	<ul style="list-style-type: none"> • Overview of Occupational Health: Definition, importance, and historical background. • Occupational Hazards and Risks (chemical, biological, physical, ergonomic, psychosocial). 	15
II	<ul style="list-style-type: none"> • Occupational Health and Safety Management Systems (OHSMS) • Hazard identification, risk assessment, and control measures. • Implementation Strategies: Establishing an effective occupational health and safety management system within organizations. 	15
III	<ul style="list-style-type: none"> • Overview of occupational diseases. • Occupational Hygiene • Workplace Ergonomics 	15
IV	<ul style="list-style-type: none"> • Occupational Health Legislation: Overview of relevant laws, regulations, and standards at the national and international levels. • Workers' Compensation and Disability Management: Understanding workers' compensation system and rehabilitation services. 	15
Suggested Evaluation Methods		

<p>Internal Assessment: 30 marks</p> <p>➤ Theory</p> <ul style="list-style-type: none"> • Class Participation: 5 Marks • Seminar/presentation/assignment/quiz/class test etc.: 10 Marks • Mid-Term Exam: 15 Marks 	<p>End Term Examination:</p> <p>70 marks (3 Hrs)</p>
<p>Part C-Learning Resources</p>	
<p>Recommended Books/e-resources/LMS:</p> <ol style="list-style-type: none"> 1. Fundamentals of Industrial safety & health by Dr. K. U. Mistry. 2. Industrial Safety & Environmental Management System R. K. Jain & Prof. Sunil S. Rao, Publisher: Khanna Publishers 3. Social & Preventive Medicines by Yashpal Bedi. 4. Industrial & occupational Safety, Health & Hygein - by AHommadi. 5. Occupational Health, a Practical Guide for Managers -by Ann Fingret & Akin Smith. 6. Environmental Health & Technology - by Y P Kudesia & Ritu Kudesia. 7. Environment & Health by Norman M Triff 	