

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A⁺⁺' Grade, NAAC Accredited)

To

(LAST DATE: 01-05-2025)

The Registrar,
Kurukshetra University,
Kurukshetra

Subject: Application for Wheat Loan for the year 2025-26.

Sir,

I may kindly be given Wheat Loan of Rs. 25,000/- (Rs. Twenty-Five Thousand only) to enable me to purchase wheat. My particulars are given below. The recovery of this advance may please be made from my salary in ten equal monthly installments:

1. Name & Designation (Mob. No. _____) : _____
2. Father's Name : _____
3. Department/Branch in which salary is being charged : _____
4. Bank Account Number : _____
5. Whether Confirmed or Temporary : _____
6. Whether both husband and wife are employee,
If so, mention the name who is applying for the same : _____
7. Please mention working on Budgeted or SFS Post : _____

Dated:

Yours faithfully

(Full signature)

I _____ Designation _____ Deptt/Branch _____ hereby undertake that in case the salary of the loanee is withheld due to any reason, the amount of wheat loan installment will be recovered from my salary (Surety's)

**Signature of Surety
With full address**

1. Recommended.
2. The _____ employees being _____ temporary, surety of _____ designation _____ for the advance applied for by the applicant has been obtained to my satisfaction.

**(Signature with Office Seal)
Head of the Deptt/Branch**