



INTERNAL QUALITY ASSURANCE CELL
KURUKSHETRA UNIVERSITY KURUKSHETRA
[Established by the State Legislature Act XII of 1956]
('A++' Grade, NAAC Accredited)

Proceedings

A meeting of the IQAC Committee of the University was held under the Chairpersonship of Hon'ble Vice-Chancellor in the Committee Room (adjacent to the O/o Registrar) at 03:30 PM on March 12, 2025.

The following members were present:

1. Hon'ble Vice- Chancellor, Kurukshetra University, Kurukshetra (in the Chair)
2. Dean Academic Affairs, K.U.K.
3. Registrar, K.U.K.
4. Dean Students' Welfare, K.U.K.
5. Dean Research & Development, K.U.K.
6. Director, KUKAA, K.U.K.
7. Director, Women's Studies Research Centre, K.U.K.
8. Director (Nominee), Centre for Distance and Online Education, K.U.K.
9. Chairperson, Department of Computer Sci. & Applications, K.U.K.
10. Prof. Pardeep Kumar, Department of Instrumentation, K.U.K.
11. Prof. Anita Rani Dua, Institute of Integrated & Honors. Studies, K.U.K.
12. Dr. Sandeep Gupta, Institute of Environmental Studies, K.U.K.
13. Dr. R.B.S.Yadav, Department of Geophysics, K.U.K.
14. Dr. Surjeet Kumar, Department of Tourism & Hotel Management, K.U.K.
15. Prof. N.K. Matta (Professor Emeritus), Kurukshetra
16. Mr. Sourabh Chowdhury, Journalist, Kurukshetra
17. Mr. Vineet Matta, Industrialist, Panipat
18. Member of Global Ranking Committee (Prof. Omvir Singh, Dept. of Geography)
19. Members of NIRF Ranking Committee (Dr. Sangeeta Saini, Dr. Hardeep Rai Sharma)
20. Director, IQAC, K.U.K.

At the outset, the Vice-Chancellor welcomed all the members of IQAC Committee. After detailed deliberations on agenda the following decisions were taken in the meeting:

1. The minutes of the meeting held on February 12, 2024 were approved.
2. Follow up action of the Departments/Institutes/offices was discussed and it was resolved that:-
 - A. The Chairpersons/Directors/Principals of UTDs/Institutes will take necessary actions including awareness through social media to increase the number of admission seekers in the respective programmes:

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"The efforts to increase application of admission seekers be continued in future as well"

- B. COE-II will take necessary steps to declare the results of final/terminal semester/year of campus programmes within 20 days of the last examination. A proper record of date of last examination (including practical examination) conducted and date of declaration of result will be maintained:

"COE will take early action in this regard."

- C. The Deans committee will explore the possibility of increasing the weightage of internal assessment marks in different programmes. The academic branch will take necessary action in this regard:

"The Proportion of internal assessment be continued as per norms of NEP-2020"

- D. The scope of the following committee already constituted by the Vice-Chancellor to frame the new ARA (SFS) guidelines for attending the conference, seminar and symposia etc. may be extended to frame guidelines to provide financial support to all teachers (regular as well as SFS) for attending the conferences/workshops, seminar etc. (National as well as International) within India and abroad:

- (i) Dean, Academic Affairs
- (ii) Dean, Research and Development
- (iii) Prof. R.K. Moudgil, Department of Physics
- (iv) Finance Officer

The account branch will take necessary action in this regard:

"The process of financial assistance to teachers to attend seminars/conference/ etc. be completed and notified at the earliest"

- E. The Director, KUKAA will take necessary actions for the following:

- (i) To enhance the extramural funding for research, endowments from the non-Govt. sources e.g. industry, corporate houses etc.
- (ii) To receive funds from non-Govt. bodies, individuals, philanthropists for development and maintenance.
- (iii) To establish scholarships programs for students purely based on merit.
- (iv) To initiate skill development, career and placement training programs starting from the first semester of the studies.
- (v) To organize more number of expert talks in various fields and visit of eminent experts to the campus and personality development programs conducted on campus.
- (vi) To enhance the Alumni Contribution

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- i. *"The efforts of KUKAA are appreciable and the process be continued in future as well".*
- ii. *"Scholarship purely based on merit be introduced at the earliest."*

F. A committee of the following members was constituted to modify the existing rules for consultancy projects of the University:

- (i) Dean, Research and Development
- (ii) Dean, Faculty of Commerce and Management
- (iii) Director, UIET
- (iv) Dr. Sandeep Gupta, Institute of Environmental Studies
- (v) Dr. R.B.S. Yadav, Department of Geophysics

- i. *"The guidelines for consultancy projects of the University be notified."*
- ii. *"Follow up action with State Government to provide consultancy by the faculty members according to their expertise may be taken by Dean, Research & Development".*

G. The Chairpersons/Directors/Principals of UTDs/Institutes will take necessary actions to maintain the proper records of placement (including self-employment) as well as progression to higher education of outgoing students. The Director IQAC will provide a format to keep the record for the same:

"The data collection of student Programs after passing out from the campus be strengthened"

- i. *"Departments/Institutes should maintain records of the passing out students as per the format prided by IQAC".*
- ii. *"While applying for Migration/Transcripts/LOR/Character Certificates the status of passing out students be taken through online/offline mechanism."*
- iii. *Necessary changes in the online application for issuing of Migration/Transcripts/LOR/Character Certificates be made to fetch data of the former students.*
- iv. *Data of passed out students be taken at the time of their registration for convocation.*

H. The Director MMTTC will take necessary steps to organize online/face-to-face Faculty Development Programmes:

"The action taken by Director MMTC was noted"

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- I. A committee of the following members was constituted to modify the policy of Best Researcher Awards in seven categories and to extend its scope by including two more categories – Consultancy and Patents:
- (i) Dean, Research and Development
 - (ii) Prof. Brajesh Sawhney, Department of English
 - (iii) Prof. Omvir, Department of Geography
 - (iv) Dr. Hardeep Rai Sharma, Institute of Environmental Studies
 - (v) Dr. R.B.S. Yadav, Department of Geophysics
- i. *"The action taken by Dean, R & D was noted".*
 - ii. *"Best Researchers Awards for Research Scholars may also be started in future."*
- J. The Director, Centre for Distance and Online Education (CDOE) will take necessary actions for the following:
- (i) To increase the enrollment at (CDOE)
 - (ii) To increase the %age of employed learners as well as learners from special target group: persons with disability, transgender, Defence forces, prison inmates etc. at CDOE.
 - (iii) To conduct workshops/seminars on ODL practices.
 - (iv) To create more modes/approaches to attend learner's queries including Call centre, online helpdesk, Social media, App based support, Chat box, e-mail support, Inquiry counter, postal communication, Student Grievance Redressal Cell (SGRC) etc.
- i. *"The action taken by Director, CDOE was noted".*
 - ii. *"Mechanism for resolving grievances of the students be improved."*
- K. The Chairpersons/Directors/Principals of UTDs/Institutes will take necessary steps for students representations in different committees at department level including admission committee, placement committee etc:
- i. *"The action taken by Chairpersons/Directors/Principals of UTDs/Institutes were noted".*



- L. The branches/offices/committees as mentioned below will take necessary actions on the recommendations of NAAC Peer Team-2023:

S.No.	Recommendations of NAAC Peer Team-2023	Branch/Office/Committee for necessary Action	Action to be Taken
1.	Improve Divyangyan friendly infrastructure for individuals by adding lifts accessible washrooms, ramps, tactile pathways and other and assistive technologies.	Construction Branch	"Tactile pathways need to be constructed, wherever possible."
2.	Establish additional scholarship programs for students purely based on merit to motivate and support deserving meritorious students.	Accounts Branch, Director, KUKAA	"Scholarships purely based on merit be introduced at the earliest."
3.	Initiate skill development, career and placement training programs starting from the first semester of studies.	Coordinator, NEP core committee	"Initiate skill development, career and placement training programs starting from the first semester of studies per norms of NEP-2020"
4.	Organize more number of expert talks in various fields and visit of experts to the campus who will serve as role model for the students and personality development programs conducted on campus.	Director, KUKAA, Coordinator, KU Centre for training, internship and employment	"More expert talks be conducted and photos & Brochures may be send to the O/o IQAC"
5.	Extend Group insurance benefits to both teaching and non-teaching faculty members.	Finance Officer /Accounts Branch	"Action to be taken"
6.	Frame and Implement a HR policy aimed at retaining faculty members in self-financed programs through timely promotions, increments, and other incentives.	Establishment Branch	"Action to be taken"
7.	Old infrastructure including buildings, Hostels, labs etc., need renovation and face lift.	XEN/Construction Branch	"Action is Noted"



8.	Dedicate more resources and efforts to enhance consultancy services.	<ul style="list-style-type: none"> • Dean, Research and Development • Dean, Faculty of Commerce and Management • Director, UIET • Dr. Sandeep Gupta • Dr. R.B.S. Yadav 	"Progress on this be expedited"
9.	There must be student representation in different University bodies to enhance their participation.	Dean, Students' Welfare	"Action is Noted"
10.	The University is to be fully IT integrated.	Coordinator, PAG, e-Governance	"Steps for adoption of IUMS be taken"

3. Audit Observations:

"Steps be taken by the relevant officers/branches to address the audit observation."

A. Action Plan of improving NIRF Ranking:

"The Committee discussed and approved the recommendations of Sub-Committee to improve NIRF Ranking of the University (enclosed at Annexure-1)." Specific recommendations are also enclosed as (Annexure-2)

4. Any other Item:

- A. All Departments/Institutes should start innovative, job oriented new programmes on SFS basis.
- B. Industry-Academia interface be strengthened and new Industry Linked Programmes be started.
- C. Twinning Programmes with Foreign Universities be started.
- D. All new programmes be started in module format using blended learning approach.
- E. Steps to taken to register the new Patents. Faculty holding the patents will be responsible for timely renewal of their patents.
- F. All Class Rooms to be make IT enabled (wherever necessary), Departments/Institutes take necessary action in this regard.
- G. Process of data collection, compilation and report generation be improved. Necessary administration steps and use of online /IT Resources be made for this purpose.

5. Academic Branch will take steps to :

- A. Reconstitute Academic Planning Board as per norms.
- B. Review "Vision, Strategic Plan and Action Plan of Kurukshetra University for Excellence in Higher education.

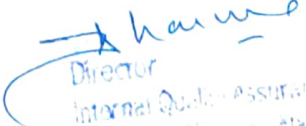

 Director, IQAC
 Internal Quality Assurance Cell
 Kurukshetra University, Kurukshetra

Endst. No. IQAC/2025/ 524 (1-30)

Dated: 03/06/2025

Copy of the above is forwarded to:-

1. All the Members
2. Dean Academic Affairs, KUK
3. Dean R & D [for necessary action against point no. 2(F), 2(I), 2(L)(8), 5.3.1(A to n)
4. Dean, Students' Welfare [for necessary action against point no. 2(L)(9)]
5. All Chairpersons/Directors/Principals of UTDs/Institutes [for necessary action against point no. 2(A), 2(G), 2(K), 4 (A to G), 5.3.2 (a), 5.5 (a), (b), (c), (f), 5.6 (d), (e)
6. Director, Centre for Distance and Online Education (CDOE) [for necessary action against point no. 2(A), 2(G), 2 (j), 2(K), 4 (A to G), 5.3.2 (a), 5.5 (a), (b), (c), (f)]
7. Director, KUKAA [for necessary action against point no. 2(E), 2(L)(2), 2(L)(4), 5.4. (g), (h), (i), 5.6(f)
8. Director, UGC-MMTTC [for necessary action against point no. 2(H)]
9. Controller of Examination [for necessary action against point no. 2(B)]
10. Coordinator, NEP Core Committee, [for necessary action against point no. 2(L)(3)]
11. Coordinator, PAG, e-Governance, [for necessary action against point no. 2(L)(10)]
12. Coordinator, KU Centre for Training, Internship and Employment [for necessary action against point no. 2(L)(3), 5.4 (a to f), 5.6 (f)
13. XEN, Construction Branch [for necessary action against point no. 2(L)(1), 2(L)(7)]
14. D.R. Academic Branch [for necessary action against point no. 2(C), 5, 5.4 (h) & (i)]
15. Finance Officer [for necessary action against point no. 2(D), 2(L)(5)]
16. D.R. Establishment Branch (T) [for necessary action against point no. 2(L)(6), 5.3.1(e)]
17. Director, Public Relation Officer (for necessary action against point No. 5.3.2 (b) & (C), 5.6 (a), (b) & (c)
18. Centre for Skill Development under RUSA 2.0 (for necessary action against point No. 2(L)(3)
19. Director, IT Cell (for necessary action against point No. 2(L)(10)]
20. Superintendent, Certificate Section (for necessary action against point No. 5.5 (d), (e)
21. Incharge, Admission Cell, (for necessary action against point No. 2(A), 2(G), 2(K), 5.3.2 (a), 5.5. (a), (b), (c), (f)
22. P.A. to the Vice-Chancellor, K.U.K. (for kind information of the Vice-Chancellor)
23. A.R. to the Registrar, K.U.K. (for kind information of the Registrar)


Director
Internal Quality Assurance Cell
K. U. K.