

HANDBOOK OF INFORMATION

(Apprenticeship Embedded Degree Programme (AEDP))

2025



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

(‘A⁺⁺’ Grade NAAC Accredited, Category-I University)

Website: www.kuk.ac.in

Regular Admission Portal: https://iums.kuk.ac.in/anon_admissionHome.htm



VISION

Be globally acknowledged as a distinguished centre of academic excellence.

MISSION

To prepare a class of proficient scholars and professionals with ingrained human values and commitment to expand the frontiers of knowledge for the advancement of society.



Prof. SOM NATH
VICE-CHANCELLOR



Kurukshetra University,
Kurukshetra – 136119 (INDIA)
(Established by the State Legislature Act XII of 1956)
(A++ Grade, NAAC Accredited)

MESSAGE

Greetings to all prospective students hailing from diverse corners of the India and the world who have opted for Kurukshetra University, Kurukshetra as their destination for higher education. You are on the brink of embarking upon one of the most significant and thrilling journeys of your life. Throughout this adventure, you will delve into uncharted realms of knowledge, unearth new interests, cultivate fresh skills, and develop a newfound perspective on your surroundings.

Founded in 1956, Kurukshetra University holds the distinction of being the oldest institution of higher learning in Haryana and serves as the precursor to four State Universities within the region. Renowned for its exemplary standards in research, teaching, and academic prowess, the university has earned an A++ accreditation by NAAC and the University prides itself on a very high CGPA of 3.56. It stands as the sole university among the 15 state universities in Haryana to achieve this distinction. Additionally, it has been accorded Category-I status by the Ministry of Education and autonomy, solidifying its position as a beacon of academic excellence.

In consonance with the Government's New Education Policy 2020, Kurukshetra University has been offering its students a variety of interdisciplinary programmes since the session 2022. The students also get a good exposure to skill development and community related programmes which pen new vistas of knowledge and job opportunities for them in the 21st century.


Kurukshetra University aims to build top quality human resource capital by constantly motivating young minds to learn and enjoy the excitement and adventure that education offers. It offers a holistic learning environment so that students can inculcate qualities of scientific temper, leadership, social responsibility and respect for all cultures and traditions.

The University provides access to some of the nation's finest educators. These esteemed faculty members are actively involved in conducting high-quality research of international caliber. They adeptly integrate their expertise and latest findings into classroom instruction, enriching the learning experience for students.

Kurukshetra University has 473 acres wi-fi campus to provide world class learning environment to the students. The students take instruction through interactive platforms which include smart class rooms, online web-resources, video conferencing and language labs. The University offers a number of facilities to its students which include on campus hostel facility to boys and girls in 25 hostels, air-conditioned reading space for 1750 students in the central library, a career development and counselling cell, a placement cell, auditorium, shopping complex, banks, health services, post-office and world-class sports and cultural activity facilities.

We trust that the handbook equips you with everything necessary to select Kurukshetra University as your preferred academic institution. Designed to facilitate you, it offers comprehensive details on admission schedules, accommodation options, fee structures, and various campus facilities tailored to student needs.

We encourage you to select Kurukshetra University as your educational destination, and we eagerly anticipate welcoming you to our esteemed institution in 2025.



(Som Nath)

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STATUTORY OFFICERS
Hon'ble Chancellor
Shri Bandaru Dattatraya
Governor, Haryana

Designations	Name	Contact
Vice-Chancellor	Dr. Som Nath Sachdeva Ph.D.(Civil Engineering), ME(Highway), MIRC, MIUT,MISTE, MISRMTT	01744-238039
Registrar	Lt. (Dr.) Virender Pal M.A., Ph.D. (English)	01744-238026
Dean Academic Affairs	Dr. Dinesh Kumar M.Tech., Ph.D.	01744-238410 Extn.: 2134
Dean Students' Welfare	Dr. A.R. Chaudhri Ph.D., M.Sc., MBA, B.Sc. (Hons.)	01744-238096
Proctor	Dr.Ramesh Bhardwaj M.A., Ph.D.	01744-238410 Extn.: 3022
Dean of Colleges	Dr. Brajesh Sawhney PDS (UCLA), M.Phil., Ph.D,	01744-238347
Chief Warden (Boys Hostels)	Dr. Jasbir Singh M.Sc., Ph.D.	01744-238711
Chief Warden (Girls Hostels)	Dr. (Mrs.) Kusum Lata Ph.D.	01744-238410 Extn.: 2127
Librarian	Dr. Chetan Sharma M.Lib., Ph. D.	01744-238367
Controller of Examinations	Dr. Ankeshwar Prakash M.Com., Ph.D.	01744-238189



**SALIENT FEATURE OF
APPRENTICESHIP EMBEDDED DEGREE PROGRAMME (AEDP)
UNDER
SELF-FINANCING SCHEME (SFS)**

- **BCA (Bachelor of Computer Applications) (Industry linked):** offered by Dept. of Computer Science and Applications in collaboration with Centre for IT and Automation (CITA), RUSA
- **B.Sc.(MLT) (Medical Lab Technology):** offered by Institute of Integrated and Honors Studies (IIHS)
- **BMS (Bachelor of Management Studies) (Event Management):** offered by Department of Tourism and Hotel Management
- **B.Com. (Bachelor of Commerce) (Professional):** offered by Department of Commerce

Highlightes:

- 3 years employment oriented programmes
- Practice oriented teaching
- One Year of paid apprenticeship in industry in third year
- Mentoring by expert faculty from industry and university
- Students with 10+2 in any stream are eligible
- Admission through merit of 10+2 exams and applicable weightage(s).

Contacts for details:

SN	Program	Contact Person	Email Address	Mobile No.
1	BCA (Industry linked)	Dr. Rakesh Kumar	chairperson.dcsa@kuk.ac.in	7082113091 7082113131
2	B.Com. (Professional)	Dr.Mahabir Singh	chairperson.commerce@kuk.ac.in	9416249880
3	BMS (Event Management)	Dr.Ankush Ambardar	chairperson.tourism@kuk.ac.in	9466942556
4	B.Sc.(MLT)	Dr. Anita Rani Dua	principalihs@kuk.ac.in	9896567175

University Admission Cell: 7082113131, 7082113091, 01744-238410 Extn: 2728

Pre-admission online counseling on 14.7.2025 at 11:00 am. Scan Code to join:



ABBREVIATIONS/ACRONYMS			
AEDP	Apprenticeship Embedded Degree Programme		
AIC	All India Category	KUK	Kurukshetra University, Kurukshetra
AICTE	All India Council for Technical Education	LEET	Lateral Entry Entrance Test
AIIU	All India Inter University	MHRD	Ministry of Human Resource Development
AIU	Association of Indian Universities	NAAC	National Assessment and Accreditation Council
BCI	Bar Council of India	NCC	National Cadet Corps
CBSE	Central Board of School Education	NCTE	National Council for Teacher Education
CGPA	Cumulative Grade Points Average	NEP	National Education Policy
DA	Differently Abled	NSS	National Service Scheme
DFP	Dependent of Freedom Fighter	PET	Physical Efficiency Test
ESM	Ex-servicemen and their wards	PCI	Pharmacy Council of India
EWS	Economically Weaker Sections	PG	Post Graduate
GATE	Graduate Aptitude Test in Engineering	PWD	Persons with Disability
GPAT	Graduate Pharmacy Aptitude Test	RCI	Rehabilitation Council of India
HGC	Haryana General category	RUSA	Rashtriya Uchchatar Shiksha Abhiyan
HONS.	Honours	SFS	Self-Financing Scheme
HSTES	Haryana State Technical Education Society	Spl.	Specialization
IIHS	Institute of Integrated & Honors Studies	TFW	Tuition Fee Waiver
IOA	Indian Olympic Association	USSMS	University Senior Secondary Model School
IQAC	Internal Quality Assurance Cell	UG	Under Graduate
ITTR	Institute of Teacher Training & Research	UGC	University Grants Commission
KIUG	Khelo India Inter University	NZIU	North Zone Inter University
OSC	Other Scheduled Castes	DSC	Deprived Scheduled Castes



IMPORTANT DATES

Candidates can apply online through the University website www.kuk.ac.in and regular admission portal https://iums.kuk.ac.in/anon_admissionHome.htm for admission to the following programmes. The important dates are as under:

SN	Courses/Programme	Online Application Start Date	Online Application Last Date
1	B.Com (Professional) (Bachelor of Commerce)	10.07.2025	24.07.2025 (till 23:55 hrs)
2	BMS (Event Management)		
3	BCA (Industry linked)		
4	B.Sc. (MLT)		

ADMISSION/MERIT LIST SCHEDULE FOR ABOVE MENTIONED PROGRAMMES

List(s) will be displayed for above mentioned programmes as per the following schedule:

List	Display of merit list	Fee/dues Deposited and Verification of Documents upto
First List	01.08.2025 at 10.00 hrs.	02.08.2025 till 23:55 hrs.
Second List (if seats remain vacant)	05.08.2025 at 10.00 hrs.	06.08.2025 till 23:55 hrs.
Final List (if seats remain vacant)	12.08.2025 at 10.00 hrs.	13.08.2025 till 23:55 hrs.
Subsequent list(s) of admission, if seats remain vacant, will be displayed during 14.08.2025 to 20.8.2025 on the university admission portal and no separate information will be sent.		
Commencement of classes will be from 22.08.2025		

After the Second List, the interested applicants who are otherwise eligible and whose names either have not appeared in any of the list(s) or have appeared in the list but failed to deposit their dues, must mark their attendance online by paying fee of Rs.100/- on the admission portal as per following schedule:

SN	Particulars	Dates
1	Marking of online attendance for participating in the Final List and subsequent list(s) of admission to the above programmes will commence from.	07.08.2025
2	Last date for marking of online attendance for the above programmes	09.08.2025 till 23:55 hrs.

SCHEDULE OF DATES FOR ADMISSION FOR ABOVE MENTIONED PROGRAMMES (WITH OR WITHOUT LATE FEE):

Schedule of dates for admission will be observed as under:

(i)	Normal admission without late fee	01.08.2025 to 13.08.2025
(ii)	Admission with late fee of Rs.1000/-	14.08.2025 to 20.08.2025
(iii)	Last cut off date for admission is 20.08.2025 .	



1.1 INTRODUCTION

Kurukshetra University is a premier institution of higher learning in India. Established in 1956 as a Sanskrit University, presently it offers education and research programmes in diverse areas of science, engineering and technology, business studies, humanities, social sciences, performing arts and sports. Located on the Western bank of famed Brahm Sarovar, the University has a sprawling green campus spread over 473 acres. Over the past 67 years, Kurukshetra University has grown in stature and recognition of its commitment to excellence in teaching and research. The University is continuously building on its reputation as an A++ Grade Institution accredited by National Assessment and Accreditation Council (NAAC) with a score of 3.56. Retaining its position among the top ranking institutions of the country, the University has placed at 8th Position among the State Universities in the Category-I by the Ministry of Education and has been awarded academic autonomy. Highly experienced and qualified faculty members, which form the backbone of the University, continuously engage in the maintenance and enhancement of student-centric learning environment through innovative pedagogy.

With a view to impart education as per National Education Policy-2020, K.U. introduced NEP based curriculum in all its On-Campus Undergraduate programmes from the session 2022-23. From the session 2024, NEP has been implemented in all Postgraduate courses with all its provisions. It has enhanced the knowledge, employability, skills and cultural and ethical values of our students. The University offers 129 programs on the campus in 49 Departments/Institutes through a highly qualified faculty. The University also has 295 affiliated colleges and institutes in 8 districts of Haryana. One measure of our reputation is the high quality of research produced in traditional and modern disciplines over the last seven decades of our existence. The University's research endeavours have yield remarkable results, evident of the filing Sixty Four (64) New Indian Patent Applications and grant of 23 (Twenty Three) Patents. From 2019-20 to 2023-24 research scholars and students collectively contributed to 2540 research papers, 1206 books and chapters in edited volumes earned 388 awards and recognitions. Furthermore, the University has upheld a strong commitment to research and scholarship, granting 873 Ph.D. degrees to students over the past five years.

The University has two National research facilities: Ion Beam Centre and Low Temperature Thermochemistry Centre. Five more research centres specializing in emerging fields such as rejuvenation of River Saraswati, Advanced Material Research, Earthquake Studies, Applied Biology and Environment Sciences and IT and Automation have come up in cutting-edge research areas. Additionally, six centres for students' training including Skill Development, Incubation, Entrepreneurship, Continuing Education, Corporate Resource and Sports have been established. In Sports and cultural achievements, Kurukshetra University is the leading institution in the country. The Women's Kabaddi Team of Kurukshetra University created history by winning the Trophy of the North Zone Inter -University Women's Kabaddi Competition in the North Zone Inter-University Kabaddi Women's Championship 2023-24 held at Guru Kashi University Talwandi Sabo. Kurukshetra University achieved significant milestones by clinching the Second Position in North West India Youth Festival, Overall Winner Trophy in Theatre and First Runner-up Trophy in Fine Arts and Music. Kurukshetra University secured Third Position in the 37th International Youth Festival organized at the All India level.

The University offers a number of facilities to its students which include 13 on-campus hostels for girls and 12 for boys, a central library, air-conditioned reading space for 1300 students, smart class rooms, online web-resources, video conferencing room, language labs, auditorium, health centre, shopping complex, banks, post-office and world-class sports and cultural activities facilities.



1.2 STRIVING FOR EXCELLENCE

Kurukshetra University is widely recognized for its commitment towards imparting quality education and excellent research. The University has also proved its excellence in sports at National level and presence at International level. The University has been accredited with A++ grade in cycle-IV by NAAC after assessing its progress towards academic excellence in the form of Curricular Aspects; Teaching-Learning and Evaluation; Research, Consultancy and Extension; Infrastructure and Learning Resources; Students' Support and Progression; Governance, Leadership and Management; Innovations and Best Practices.

University benchmarks its academic content consistently to the best in the country and has implemented Choice Based Credit System (CBCS)-Learning Outcomes Curriculum Framework (LOCF) based curricula w.e.f. the session 2020-21 followed by the adoption of NEP-2020 in UG and select PG programmes w.e.f. the session 2022-23.

University fulfills its purpose of creation of knowledge by encouraging quality research through a system of rewards and support system. Organization of conferences/workshops/seminars is a regular activity on the campus to encourage debates and discussions and inculcate a spirit of inquiry among its faculty.

University is one of the 25 Universities of the Country graded as Category-I University by UGC and one of the first 10 State Universities of India selected by MHRD for funding under RUSA worth Rs. 100 crore. Under this scheme 5 Research Centres i.e., (i) Centre for Advance Material Research (CAMR); (ii) Centre for IT and Automation; (iii) Centre for Applied Biology in Environment Sciences (CABES); (iv) Centre for Advance Research in Earthquake Studies (CARES) and (v) Centre of Excellence for Research on the Saraswati River (CERSR) and six Training Centre i.e., (i) Incubation Centre; (ii) Centre for Skill Development; (iii) Centre for Entrepreneurship; (iv) Corporate Resource Centre; (v) Centre for Continuing Education and (vi) Centre for Sports have been created with a vision to promote Research, Innovation, Entrepreneurship and Employability.

In order to ensure good governance with focus on speed, accuracy and efficiency, an Integrated University Management System (IUMS) is being implemented in the University to fully automate Student Life Cycle. University is making forward moves for online education, dual degrees, offline/online/blend of education and skilling of students.

1.3 INTERNAL QUALITY ASSURANCE CELL (IQAC)

The Internal Quality Assurance Cell (IQAC) of the University was established in 1995 and since then working towards the realization of the goals of Quality enhancement and sustenance. The IQAC has been functioning under the Chairmanship of the Vice-Chancellor with representation from faculty, administration, students, alumni and external experts as its members. It continuously strives to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the University. For this purpose, a policy for Academic and Administrative Audit (AAA) of the University has been framed and implemented. The aim is to channelize all efforts and measures of the University towards promoting 'Quality Culture' leading to holistic academic excellence. This is achieved through involvement of students, teachers, administrative staff and other stakeholders including alumni and employers. The IQAC has been actively involved in the issues related to curricular aspects, teaching learning and evaluation, research/consultancy, students support and progression, examination reforms etc. The IQAC is involved in monitoring the teaching-learning process through students feedback system which has been collected, analyzed and discussed in the academic bodies of the University. It submits Annual Quality Assurance Report (AQAR) of the University to NAAC. It collects and compiles the data of the University for participating in ranking survey including NIRF. IQAC has strengthened the feedback system in the revision of syllabi of different programmes. IQAC has completed the NAAC Accreditation process and University has been awarded A++ Grade with CGPA of 3.56 by NAAC.



1.4 UNIVERSITY LIBRARY

The JLN Library established on 11th January, 1957, is located at a central place in the middle of various Departments and Institutes of the Kurukshetra University. The Library has a total plinth area of 1,14,205 sq. feet alongside beautiful well maintained lush green lawns and parking area for vehicles. The JLN Library comprises of three blocks i.e. Ranganathan Block, Ram Prasad Bismil Golden Jubilee Reading Hall and Savitri Bai Phule Block having seating capacity of 1750 readers. Presently, the library has a well maintained rich collection of 412881 Books (including Bound Volumes and Ph.D. Thesis) and 15,324 Manuscripts. The JLN Library has access to 13,000+ full text e-Journals of top 30 international publishers covering all the subjects of different disciplines under One Nation One Subscription (ONOS) consortium of INFLIBNET (an organ of UGC) and also subscribes SCC Online law data base. JLN Library also provides plagiarism services with the help of DrillBit softwares. An Assistive Technology Lab with latest technology is also established in JLN Library for the visual impaired students.

The JLN Library has a number of sections such as Registration, Periodical, Internet Services Centre, Technical, Reference and open access of books & periodicals collection to provide maximum help to the students. Library buildings are centrally air conditioned and with all modern amenities for the reading of the students which remain open 9.00 a.m. to 12.00 midnight on all the days throughout the year (except on 26th January, 15th August and 2nd October, 1st November and Holi). The circulation (books issue/return) and Internet facility is available from 9.00 a.m. to 5.00 p.m. from Monday to Saturday. One Reading Hall in Savitri Bai Phule Block with a seating capacity of 120 users remains open round the clock. The JLN Library provides a congenial atmosphere to the students for study and preparation of their university end term and competitive examinations. The library is equipped with modern infrastructure, generator facility, internet and provides disturbance free atmosphere to the students with adequate security arrangements. The library has earmarked a reading room for Research Scholar with adequate facilities, around 100 Research Scholars have allotted seats in this section.

The JLN Library has is fully automated with the implementation of IUMS software. The Library has a well-equipped Computer Lab having i5 desktop computer system with Internet connectivity. The Computer Lab is exclusively for the use of the bonafides students of the University to access various e-resources and other academic & research purposes. The link of Library on University website kuk.ac.in acts as a single window information provider for the access of all its resources and services. The JLN library offers various automated/computerized activities and services including access to E-Resources (Remote Access), CD-ROMs, circulation services and Web-OPAC etc.

1.5 STUDENTS' SUPPORT SERVICES

1.5.1 Office of the Dean Students' Welfare

A number of facilities and opportunities are provided to the students of the University by the office of the Dean Students' Welfare. The office governs all Cultural, Sports, NSS and Youth Red Cross activities of the University Teaching Departments and Institutes on the Campus. The office maintains liaison with students regarding their demands and other welfare activities.

Bus and train passes are issued through this office. Educational/study tours are also organized through this office. The office provides generous supports for extension lectures and other students' programmes of importance. The office provides financial help to the differently abled students for transportation facilities on Campus and provides Jackets/Jerseys to the SC/ST students. The office also supports the needy students through the Earn While You Learn Scheme which enables students to do some work in their Departments/Institutes on a token payment basis. Insurance of all the students of the University Teaching Departments on the Campus in the form of Group Insurance Scheme is managed by the Dean Students' Welfare office.



The office provides support to the students of University Teaching Departments for participating in cultural and literary events like Inter-Zonal Youth Festival, Haryana Day Festival (Ratnawali), Annual Public Speaking Competition (ROSTRUM) and other Quiz, Declamation, Paper-reading, Poster Making, Music and Dramatic Competitions: Slogan Writing Competition, Essay Writing Competitions etc. ROSTRUM is a programme initiated by the Dean Students' Welfare office to develop communication abilities among students. The competition (ROSTRUM) is very popular and attracts thousands of students every year for participation.

Sports material is provided to the students for sports activities on the Campus and the office provides support to students of University Teaching Departments for participating in sports tournaments held at Zonal and Inter-Zonal level of the University.

Dean Students' Welfare convenes the meeting of the Students' Grievances Redressal Cell which looks after the grievances of the students which can be submitted to the Dean Students' Welfare either through an email (dsw@kuk.ac.in) or in writing.

The office of the Dean Students' Welfare organizes students' programme for making the students aware regarding their role in the society. The office also takes measures from time to time to inculcate leadership qualities amongst students. The office organizes and promote activities under the national programmes like 'Aatamnirbhar Bharat', Swachh Bharat, Jal Sanrakshan and other Environmental Awareness programmes through club. The programmes for development of communication skills, soft skills, personality development and enhancement of placement activities on campus are also managed through the office of the Dean Students' Welfare.

1.5.2 Supporting International Students

In the age of globalization, Kurukshetra University has set out to make its presence felt globally through internationalization of its programmes and opening new avenues of association for global student community. In order to assist international students, the University has an International Students' Office who helps the international students to understand the admission procedures of various university programmes, getting VISA for admissions and also to help them to integrate with and live comfortably in the new environment. This office was established in the year 1981. Now total 179 international students from 25 different countries are studying in the University Campus in UG/PG/Ph.D. courses. In the session 2024-25, 49 international students from 08 different countries have taken admission in the University. All these students are studying in the 10 out of total 11 faculties present in the University. These students have taken admission in 23 different departments/institutes under more than 50 programmes running in KUK. Maximum of these international students got admission through Indian Council for Cultural Relations (ICCR), New Delhi scholarship, a Govt. of India scholarship and few have taken admission through self-finance. ICCR is an autonomous organization of the Govt. of India, involved in India's global cultural relations, through cultural exchange with other countries and their people. Nearly 50 international students in the last session 2024-25, who completed their study at University Campus got their degrees upto 30th August 2025. The details of admission can be downloaded from the University website.

1.6 DR. RADHAKRISHNAN FOUNDATION FUND

Dr. Radhakrishnan Foundation Fund was established in the year 1994 for raising donations/ mobilization of resources etc. for the overall development of the University under Financial Resources Mobilization (FRM) services of the University Grants Commission. The annual interest accrued to the fund is utilized for award of scholarship etc. to the students. 100+40 scholarships on the merit-cum-means and BPL card holder @Rs. 750/- p.m. are awarded to the students of under-graduate classes studying in UTDs/Institutes/Institute of Integrated and Honours Studies. 200+40 scholarships on the merit-cum-means and BPL card holder @ Rs.1,000/- p.m. are awarded to the students of post-graduate classes studying in UTDs. The financial



support subject to maximum of Rs.10,000/- is being given to the Unpaid Research Scholars of the Campus. The financial support of participating in conferences, seminars is being given to the final year students of the Master Degree M.A./M.Sc./M.Com./ M. Tech.

1.7 ON-CAMPUS HOSTEL FACILITIES

The University at present has 25 Hostels (11 for Boys, 1 for Foreign male students and 13 for Girl students) on the campus. These hostels have a capacity to accommodate 2764 boys and 3454 girls respectively. Providing a comfortable and safe atmosphere to the students, the hostel facilities on the campus make it easy for the students to find a home like accommodation away from their families. The girls' hostels provide all important facilities within the girls' hostels complex. These include Common Gym (open), Common Reading Hall, ATM, Photocopy facilities, Computer Lab. etc., Special pavement and washroom facilities are generated for Divyang Students. Out of 25 hostels, 13 hostels operate their own mess and in rest of the hostels there are contractual messes where hygienic and nutritious meals with a varied menu is provided. Keeping in view of the large number of applicants seeking hostel accommodation, the University allots hostels to the students on the basis of their merit in the admission list. Most of the hostels have Reading Rooms, Computer Lab., Common Rooms and Indoor & Outdoor Games facilities. The University has also made available the facility to male hostlers for parking their vehicles in the Central Parking near their hostels. The girls' hostels also provide round the clock Ambulance Services and a Dispensary. The hostel accommodation is subject to availability of seats.

1.8 HEALTH CARE

The University Health Centre looks after the medical needs of the students, staff, retired and their families. Facilities for protective inoculation exist in the Health Centre. Physiotherapy Unit, Computerized ECG, X-Ray Machine with C.R. System, Round the Clock Modern Ambulance facility, adequate Laboratory facilities & Auto Analyzer facilities are available in the University Health Centre. Dental facilities are also available in the University Health Centre. We took care of students, teachers, attending academic, sports and cultural activities. The University has more than 65 specialist doctors with all specializations on its panel for consultation free of cost in the city. All govt. approved empanelled hospitals are on University Panel for consultation and treatment. Free Health Check-up & Awareness Camp facilities alongwith free testing such as E.C.G., Blood Test, Liver Scan, BMD, Neuropathy testing etc. on regular basis also provided to students, employees and residence of campus. Maximum medicines are also available free of cost.

1.9 CAREER AND COUNSELING CELL

The aim and objective of behind the establishment of Career and Counseling Cell in the University has been to provide an opportunity to the students to overcome multifaceted socio-economic handicaps. Since its inception, the Career and Counseling Cell has incessantly assimilated students of the diverse culture and ethnicity and has served as a common platform for them to work towards attaining highest standards in the diverse field of human endeavors. The Cell abides by its avowed aim of making the students inculcate moral values and beliefs to serve the society and humanity at large while striving towards attaining higher efficiency to face the challenges of competitive tests along with imparting knowledge on job training in add-on vocational courses. In this connection, the Career and Counseling Cell has developed itself into an indispensable and invaluable department offering guidance, information and counseling with open accessibility to all with no cost incurred. The Cell has been equipped with internet facility facilitating global connectivity for exchange of ideas and information on professional placement.

1.10 CENTRE FOR TRAINING, INTERSHIPS AND EMPLOYMENT (KUCTIE)

Kurukshetra University has established a Centre for Training, Internships and Employment (KUCTIE) for integrating the class room and practical learning effectively. It has replaced the Placement Cell and has larger scope matching with the vision and mission of the University. The Centre has meticulously fulfilled



its purpose with ardent zeal as an indispensable and valuable aid in the field of career guidance, soft-skills development, internship, training and employment with a focused approach to meet the needs of the time. The Centre imparts career guidance and serves as a distinguish platform to organize corporate interactions to the students. The Centre also works towards organizing employability enhancement programmes for the university students. It has served the vary mission of providing the country skilled entrepreneurs by initiating the university students to become part of executive meets, motivational talks/discourse and other activities conducive to self-employment, interepreneurship development, the career guidance and holistic development for the university students.

1.11 ADDRESSING WOMEN AND SOCIETAL CONCERNS

1.11.1 Women's Studies Research Centre

The Centre reflects the University's commitment to society and its policy of inclusive growth. The Centre is fulfilling its objectives of women empowerment through training, research, curriculum development, documentation, networking, providing counseling services and launching awareness programmes. The Centre offers two full time programmes in Women's Studies - M.A. (Women Studies) two year pogramme (CBCS-LOCF under NEP-2020) and P.G. Diploma in Women's Studies one year programme (CBCS-LOCF under NEP-2020). The Centre has also been working as a Nodal Agency to guide and monitor the functions of Women Cells in the colleges of Haryana. The Centre is a Phase-III Centre of the University Grants Commission making it one of the top few in the Country. The Centre's library and research documentation are rated as one of the best in the country. As part of the Extension Work, the Centre regularly organizes Gender Sensitization Programmes and Awareness Campaigns in the different Departments and Institutes on the Campus as well as for different stake holders and community. The Centre in its efforts to develop capacities and entrepreneurial skills among girls and women, regularly conducts training workshops for female panchayat members, students and faculty members on issues like leadership, financial literacy, health and wellness etc. The Centre is also providing six months training in Tailoring & Embroidery to girls and women in order to help them to become self-reliant through six free training centres in the villages adopted by Kurukshetra University, Kurukshetra. The Centre is also providing six month Computer Training to girls, women and youth in two villages of Kurukshetra district.

1.11.2 Internal Complaints Committee (ICC) against Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal)

Kurukshetra University is committed to provide to all women a place of work and study free of sexual harassment, intimidation and exploitation. It is expected that all students, faculty, staff, karamcharis and officials treat one another and visitors to the University with respect. Reports of sexual harassment are taken seriously and dealt with promptly.

Kurukshetra University, Kurukshetra has zero tolerance policy towards sexual harassment of women. Strict action will be taken against anyone found guilty of such behavior. Sexual harassment can take place in various forms; some subtle and indirect, some blatant and overt. For instance anyone or more of the following acts of unwelcome behaviour (directly or by implication); physical contact and advances, a demand or request for sexual favours, making sexually coloured remarks, showing pornography, any other unwelcome physical, verbal or nonverbal conduct of sexual nature.

Kurukshetra University Policy against Sexual Harassment of Women at Work Place (Prevention, Prohibition and Redressal) 2015 is available on its website: www.kuk.ac.in. This policy is in compliance with (SEXUAL HARASSMENT OF WOMEN AT WORK PLACE PREVENTION, PROHIBITION AND REDRESSAL ACT 2013).

As per policy Kurukshetra University constitutes ICC every year representing different stakeholders and this list remains available on University website. The list of ICC members and their contact numbers are



circulated to teaching departments/institutes and non-teaching offices. Moreover, posters containing information about KUK policy against sexual harassment and contact information of ICC office are displayed throughout the campus.

If any, female student/employee is being sexual harassed, she should not hesitate but report the matter immediately. Complaints can be made directly to Chairperson or any member of ICC (icc@kuk.ac.in) or through existing channels of lodging grievances, such as University Authorities, Wardens, Teachers, Students, Union/Association Representatives, and Administrative Superiors etc. Third Party (any individual who is not a party to the incidents) can also register complaints. Privacy and confidentiality of complainant is maintained.

SPEAK UP. SPEAKING UP MAY PREVENT YOU AND OTHERS FROM BEING SEXUALLY HARASSED.

1.12 CO-CURRICULAR ACTIVITIES

1.12.1 Sports

Sports contribute to the development of personal and social values that are very important in the educational process of the child and teenager. Sports is a school where player learns the value like commitment, discipline, preservice, self-confidence, team work, learn to compete, controlled success and controlled failure etc. Understanding the importance of the Sports, the Kurukshetra University included the Sports as an integral part of its educational structure since its inception in 1956. The Kurukshetra University has the honour to produce the 03 Padamshrees, 16 Arjuna Awardees, 06 Dronacharya Awardees, 01 Tenzing Norgay Awardee & 01 Dhyanchand Awardee. The University won the prestigious Maulana Abul Kalam Azad (MAKA) Trophy (symbol of supremacy in University Sports) in the year 1966-67 and the ranking during the Last Sixteen Years has remained in top Four from 2007-2023. The University secured Third Position in the MAKA Trophy in the session 2021-22 and 2022-23.

The Directorate of Sports of the University has established the perfect path for the development of University Sports by adopting the professional approach. The Department runs the Centres for upcoming promising Sports Persons in all disciplines for imparting the training and organizes the specific advance training programmes during the Camps before participation into the National Competitions.

The Achievements of the University in 2023-24 are as under:

1	Rowing (Men) LM4 2 KM	1st in AIJU	19	Kabaddi N.S. (Women)	1st in NZIU
2	Rowing (Men) LM4 500M	1st in AIJU	20	Lawn Tennis (Men)	1st in NZIU
3	Rowing (Women) LW4 2 KM	1st in AIJU	21	Volleyball (Men)	1st in NZIU
4	Shooting 10M Air Rifle (Women) Team	1st in AIJU	22	Archery Recurve (Men)	2nd in NZIU
5	Artistic Gymnastics (Men)	2nd in AIJU	23	Shooting 10M Air Rifle (W) Team	2nd in NZIU
6	Rowing (Women) W4 2 KM	2nd in AIJU	24	Weight Lifting (Women) Team	2nd in NZIU
7	Rowing (Women) W2 -500 M	2nd in AIJU	25	Basketball (Men)	3 rd in NZIU
8	Rowing (Women) W2- 2 KM	2nd in AIJU	26	Boxing (Men) Team	3 rd in NZIU
9	Rowing (Men) M4 2 KM	2nd in AIJU	27	Shooting 10M Air Pistol (Men) Team	3 rd in NZIU
10	Rowing (Men) M2 -2 KM	2nd in AIJU	28	Shooting 10M Air Rifle (Mixed) Team	3 rd in NZIU
11	Shooting 50M 3P Rifle (Men)	2nd in AIJU	29	Wrestling F.S. (Men) Team	3 rd in NZIU
12	Shooting 10M Air Pistol (Men)	2nd in AIJU	30	Yoga (Women) Team	3 rd in NZIU



13	Volleyball (Men)	2nd in AIIU	31	Shooting 10M Air Rifle (Women) Team	1st in KIUG
14	Boxing (Men) Team	3rd in AIIU	32	Shooting 10M Air Pistol (Men) Team	1st in KIUG
15	Fencing Sabre (Men)	3rd in AIIU	33	Archery Recurve Mix Team	2nd in KIUG
16	Kabaddi N.S. (Women)	3rd in AIIU	34	Shooting 10M Air Pistol (Mix) Team	2nd in KIUG
17	Rowing (Women) LW2-500M	3rd in AIIU	35	Shooting 50M 3P (Men) Team	2nd in KIUG
18	Shooting 10M Air Pistol (Women)	3rd in AIIU	36	Volleyball (Men) Team	3rd in KIUG

AIIU – All India Inter University, NZIU – North Zone Inter University, KIUG – Khelo India University Games

The achievements of the University in the session 2024-25 (upto 20.02.2025) are as under:

1	Archery Recurve Women Team	1st in AIIU	10	Karate Team Kumite (Women) Team	1st in NZIU
2	Karate Team Kata (Men)	2nd in AIIU	11	Karate Team Kata (Men)	1st in NZIU
3	Archery Recurve Mixed Team	3rd in AIIU	12	Basketball (Men) Team	1st in NZIU
4	Taekwondo Team Poomsae men	3rd in AIIU	13	Volleyball (Men) Team	2nd in NZIU
5	Taekwondo Team Poomsae Women	3rd in AIIU	14	Volleyball (Women) Team)	3rd in NZIU
6	Boxing Women Team	3rd in AIIU	15	Karate Team Kumite (Women) Team	3rd in NZIU
7	Fencing EPEE Men Team	3rd in AIIU	16	Kabaddi N.S. (Women) Team	3rd in NZIU
8	Kabaddi N.S. (Women) Team	3rd in AIIU		AIIU – All India Inter University NZIU – North Zone Inter University KIUG – Khelo India University Games	
9	Karate Team Kumite (Women) Team	3rd in AIIU			

The University provides maximum Sports facilities, programmes and activities to enable the students to achieve and maintain a fit, healthy and enjoyable life style. The University has two Multipurpose Halls with PVC Vinyl Synthetic Sports Flooring of International standards. The New Hall is equipped with all the Indoor Sports facilities like Basketball, Volleyball, Gymnastics, Judo & Wrestling etc. The Weight Lifting facility is also available in this Hall. The facilities of Boxing & Badminton (03 Courts) are available in the Old Multipurpose Hall. The University has a Standard Swimming Pool and a new double storey Shooting Range. In addition to these, a Table Tennis Hall, a Standard 400 mts. Grassy Athletic track and all the outdoor grounds are also available. A climbing wall facility for adventure Sports is also available. Almost 20,000 students of the University Campus & affiliated Colleges are utilizing these facilities.

The Directorate of Sports of the University provides the channels & ample opportunities to the budding athletes of campus & affiliated colleges to perform with excellence at National & International level. The Department organizes about 80 Inter-Collegiate Championships in men & women sections in different sports disciplines. Coaching camps of minimum 30 days for the University teams, prior to their participation in the Inter-University Championship are organized. The Department sends about 80 teams consisting of 800 men & women players approx. for participation in Inter University Championships and organizes 2-3 North Zone/All India Inter University Championships, every year.



The University gives the huge cash Award to the outstanding sports persons for securing 1st, 2nd & 3rd Positions in the Inter University & International Competitions. A Sports kit of Rs. 3,000/- approx. is provided to each player, who represents the University in the Inter University Championships.

1.12.2 Department of Youth and Cultural Affairs

The Department of Youth & Cultural Affairs aims at providing opportunities, incentives and channels to students for making healthy, educative and constructive use of their leisure for self-fulfillment and excellence. The Department organizes various activities and programmes for the students of the University Teaching Departments/Institutes and affiliated Colleges such as Talent Show Competition, Basic Youth Leadership Camps UG, Advanced Youth Leadership Camps UG, Basic and Advanced Youth Leadership Camp PG, Trekking Party Camp Boys and Girls UG/PG, Zonal Youth Festivals of Four Zones of KUK, Inter Zonal Youth Festival, KM Poetical Symposium, Literary and Fine Arts Workshop, Ratnawali Yuva Saang Mahotsav in which the winner students of Ratnawali Haryana Day State Level Festival participate and present their Saang. North West Zone and All India Inter University National Youth Festival and SAUFEST/International Youth Festival organized by AIU and recently Loom Dance, Kala Utsav and Youth Club at Camps has also been started. "Ratnawali" Festival is a theme festival of Haryana and all the events organized during this programme are in "Haryanvi", around 3000 artists participate in this festival. Amongst the people of Haryana, this festival is known as Mahakumbha' of Haryanvi Culture. The Department always works for the welfare of the students.

1.12.3 National Cadet Corps (NCC)

The University has a well-equipped contingent of NCC Battalion under the charge of experienced and trained officers of 10 Haryana Bn. NCC, Kurukshetra. Separate arrangements have been made for boys and girls to facilitate them to join NCC. Apart from regular training parades, the Cadets attend NCC Camps for centralized training with their counterparts from other institutions. The Units prepare them for taking up the higher NCC Certificate Examinations. NCC Cadets are also groomed for assisting the administration in the proper and orderly conduct of special events and in relief work in civic emergencies. The Unit also presents brief programmes during the Republic and Independence Day Celebrations, and on special occasions such as the NCC Day. The University lays special emphasis on training students for the armed forces by arranging lectures and guidance programmes. A special facility is provided in the sports complex to help students prepare for entry into the forces. SFS seats in NCC have also been made available in the University for the students of self-finance courses.

1.12.4 National Service Scheme (NSS)

Kurukshetra University is a founder member of NSS Programme, since 1969. At present there are 14,895 (10607 Female & 4288 Male) volunteers enrolled with 147 units in 96 affiliated colleges. The volunteers take keen interest in various NSS activities and last year 79 special 7 day NSS Camps were organized. The Volunteers donated 5,000 units of blood. Celebrations and organization of activities on the occasions like International Yoga Day, Rashtriya Ekta Diwas, Cyber Awareness Day, Nasha Mukta Bharat Abhiyan, Yoga Awareness, Aapda Mitra Scheme, Road Safety, National Youth Day, HIV-AIDS Awareness Campaign, Parakaran Diwas, National Girl Child Day, National Voters Day, Celebration of Republic Day, Organic Farming Awareness Campaign, Jal Bachao Kal Bachao, World Cancer Day, Deworming Day, Maharishi Dayanand Saraswati Jayanti, Global Warming, Mission Life Programme, Health Checkup Camp, World Water Day Celebration, International Sports Day, World Health Day, B.R. Ambedkar Jayanti, World Earth Day, World Book Day, Observance of World No Tobacco Day, World Environment Day, World Blood Donor Day, New Education Policy, Aatmnirbhar Bharat Abhiyan, International Youth Day, Sadhbhavna Diwas, Energy Day, Literacy Week Celebration, Cyclothon, Drug Free Haryana, Cyber Crime, World Suicide Prevention Day, Career Counseling Programme for NSS volunteers, World Ozone Day, Say No to



Single-Use Plastic Campaign, Skill Enhancement Activity for NSS Volunteers, Vehicle Free Day, Bhagat Singh Jayanti, Heart Day, Poshan Maah with Nutritious Food Fair, Vigilance Awareness Week, Constitution Day, World Aids Day, Armed Force Flag Day, World Human Rights Day, Viksit Bharat Campaign, National Energy Conservation Day, Ayurveda Pledge, Student Police Experiential Learning, Mass Drug Administration (MDA) campaign for elimination of Lymphatic Filariasis, Campaign on Mera Pehla Vote Desh Ke Liye, Swachhata Workshop, Ek Ped Maa Ke Naam Campaign, Celebration of Daan Utsav, Programme about Union Budget 2024-25, Saksham Anganwadi and Poshan 2.0, SHS Campaign and Swachh Bharat Diwas, “Seva Se Sikhe” Experiential Learning Programme (ELP) in the Health Centers, Training for KI Registration and Event Creation on MYBHARAT Portal, Vikshit Bharat Young Leaders Dialogue, Outreach Programs under MYBHARAT Portal, Veer Bal Diwas, Women Empowerment etc. are regularly undertaken by the NSS volunteers. Adventure Camps, University Level Camp and National Integration Camp (NIC) were also organized. University Teaching Departments/Institutes have 07 units of NSS, where students can work for community and participate in various activities. NSS Volunteer Ms. Bhoomi and Ms. Drishti participated in the Republic Day Parade-2024.

1.13 INCLUSIVE GROWTH

1.13.1 Mahatma Gandhi All India Service Coaching Institute (MGAIS)

The Mahatma Gandhi All India Services Coaching Institute was established in the year 1982 run free coaching programme for aspirants belonging to SC/ST, women and minority who wish to prepare themselves and compete for a variety of jobs, both academic and administrative. It is a matter of pride for us that we are providing a better platform to the students so that they can occupy an important place in the administrative structure of the country. Our main objective includes providing quality coaching for various competitive exams to the students, this is not just coaching, but it is an important step towards realizing their dreams. Over the years, the Institute has expanded its coverage in terms of providing coaching by including Competitive Examinations, like IAS (Preliminary), Haryana Civil Services, State Judicial Services, UGC (NET)/CSIR, Bank Probationary Officers Examination, MBA Entrance Test and Remedial Coaching. Through these courses, we enable students to excel in various fields.

The Library of Institute has a holding of relevant material on a variety of subjects which houses around 700 books and a good number of journals which is updated regularly to facilitate students access to current and relevant material available in the required areas and subscribes various magazines and newspapers.

1.13.2 SC/ST Cell

The Scheduled Castes/Scheduled Tribes Cell was established in the year 1984 with the financial assistance of the University Grants Commission. The main objectives of the Cell are to look after the work of Coordination, Evaluation and Monitoring of the implementation of programme/work relating to the Scheduled Castes and Scheduled Tribes students/employees of this University. It is the duty of the Cell to see that the guidelines issued by the Govt. of India/University Grants Commission/State Govt. in favour of the Scheduled Castes/Scheduled Tribes candidates are implemented effectively.

The Cell has been working as a Nodal Agency for supplying of various types of statistical information in respect of the students, teachers and other employees of the Scheduled Caste/Scheduled Tribes categories in the University for onward transmission to the Govt. of India/University Grants Commission/State Govt. from time to time after collecting the same from various University Teaching Departments/Institutes/Colleges/ Branches of the University.

The Scheduled Castes/Scheduled Tribes Cell remains in constant touch with various agencies of the Govt. in order to apprise the various welfare schemes to the Scheduled Castes/Scheduled Tribes students of the University.



Keeping in view the above objectives the University has been carrying out welfare activities for Scheduled Castes/Scheduled Tribes students studying in the University Teaching Departments/Institutes of Kurukshetra University, Kurukshetra during the period under report. The Cell provides winter clothing to extremely needy and poor students and financial assistance.

1.13.3 Centre for Dr. B. R. Ambedkar Studies

The Centre for Dr. B. R. Ambedkar Studies was set up in Kurukshetra University in June, 1992 to mark the centenary celebration of Baba Saheb Dr. Bhim Rao Ambedkar who played important role in the constitutional development and emancipation of the Scheduled Castes and weaker sections of the society. The objectives of the centre are: to study the work of Dr. B. R. Ambedkar scientifically and objectively; to understand Dr. Ambedkar's relevance today; to study problems such as untouchability, social injustice etc. in the light of his ideas and vision; to collect and publish writings and speeches on Dr. Ambedkar; to bring out publications and journal devoted to his life and the subjects in which he contributed and to propagate the philosophy of Dr. Ambedkar among the downtrodden and other weaker sections of the society; to encourage students of M.Phil and Ph.D. programme and other scholars to work on Dr. Ambedkar and Dalit Literature; to hold seminars, symposia, lectures and competitions on Dr. Ambedkar's life, work and ideology and to provide a common platform to the scholars working on Dr. Ambedkar in India and abroad to share their views and experiences.

1.14 TAKING EDUCATION TO THE DOOR STEPS

1.14.1 Centre for Distance and Online Education

Kurukshetra University, Kurukshetra took a major leap in higher education and launched Centre for Distance and Online Education (erstwhile Directorate of Distance Education) in 1976. Since its inception, it has been offering a number Certificate, Diploma, Under-Graduate and Post-Graduate programmes in traditional and professional disciplines to cater to the requirements of vast sections of the society. To facilitate its learners, CDOE is equipped with adequate infrastructure mainly a well-equipped centrally air-conditioned library, computer labs and spacious lecture theatres. The CDOE initially began with print-media as its mainstay but has quickly adopted ICT innovative methods and moved on to launch Online Programmes in the year 2022.

All the programmes being run by the CDOE have been approved by the Distance Education Bureau, University Grants Commission, New Delhi and it also has approval of NCTE for B.Ed. and of AICTE for MBA and MCA. It has been recognized for its contribution to distance education time and again. CSR Top University of India Award in 2004; CSR Top University of India Award in 2023; CSR Top Institute of India Award in 2019 and 2018; Rank 1 by “:Careers360 Magazine” in 2018 : Making India Employable Award by MIE in 2023 for (a) Course Material, (b) Examination Conduct and Result, (c) Query of Response and (d) Quality of Faculty; CSR Top Distance Institute of India Award in 2016; “Dyandeep Award” by Yashwantrao Chavan Maharashtra Open University, Nashik, Maharashtra in 2015 in recognition to the services rendered for the upliftment of economically deprived sections of the society and digitization, are its main endorsements.

CDOE, Kurukshetra University, Kurukshetra is an institution with a difference. It provides quality education with an aim to create bright thinking minds who can live up to the university motto of “Perform Actions while stead fasting in the State of Yoga”. The CDOE has a legacy of providing relevant and quality education to meet contemporary needs. Beginning with a few courses, today it offers more than 33 traditional and professional programmes through ODL mode and 19 programmes in Online mode for broadening the knowledge horizons and developing new age skills. CDOE has evolved with time and has modernized its operations by creating an effective student portal to cater to their needs through Integrated University Management System.



The CDOE is regularly updating its curriculum and efforts are underway to provide all study material in downloadable format to its students through website via a unique individual user id. It has introduced NEP 2020 based programmes in B.A./B.Com. from January, 2025 session. For the convenience of students, syllabi, model question papers and old question papers are also made available on the CDOE website. CDOE has been arranging Personal Contact Programmes for all students by the expert teachers for broad coverage of syllabi, discussion, guidance and students' query handling. Financial Assistance to a limited extent is also given to students on means and merit cum means basis out of university own fund 'Dr. Radha Krishnan Foundation Fund'. All other government scholarships are also available to students. The CDOE has introduced Single Window Service System and has increased Internal Assessment marks for UG/PG/Certificate and Diploma courses from 20% to 30% to place more emphasis on formative assessment as per NEP 2020.

With the passage of time CDOE has evolved as a premier Centre in the region to provide cost effective and quality education to all its learners through ODL and ONLINE modes. CDOE is committed to upskill the individuals and make them ready for jobs. With the vision of providing accessible, affordable and quality education to learners. Visit websites: For ODL : www.ddekuk.ac.in, Online : www.kukonline.ac.in & www.kuk.ac.in

1.15 CONNECTING WITH THE ROOTS

1.15.1 'Dharohar' - Museum of Haryana's Heritage

The Kurukshetra University, Kurukshetra established Dharohar a museum dedicated to Haryana heritage and culture on April 28, 2006. Its huge popularity since 2006 is reflected in the number of visitors who have visited the museum. The Dharohar is dedicated to Haryana's heritage and culture that would attract national and international popularities in it.

Upto January, 2024 the Museum was visited by about 32,17,210 visitors. Delegates from 110 different countries visited Dharohar Haryana Museum during these years. The Dharohar Haryana Museum also a house of literary and research centre devoted to promotion of quality research in various disciplines of study on Haryana. About 8,900 Research Scholars for doing the work on heritage and culture of Haryana has so far visited.

Displays have been presented in a thematic concept spread over different sections. The Museum is divided in two parts – the 1st Phase and the 2nd Phase. The 1st Phase displays the sections like War Heroes, Domestic Articles, Art & Craft Sections. Haryanavi Ornaments and Folk Customs, Folk Theater and Library, Profession Tools and Rasoi, Freedom Fighter Section, Construction and Architecture, Folk Musical Instruments, Wall Paintings, Archeological Heritage, Manuscripts Sections. Folk Festivals, Gher/Cattles Section, Charpai & Hukka Sections, Water Heritage, Transportation Means.

The Museum is poised a major expansion by 2nd Phase in Dharohar having different sections displayed in distinct sections devoted to Khera the Village Deity, Thathera the Tinker, Sunar the Gold Smith, Maniyar the Bangle Seller, Tokre Wala the Basket Maker, Kumhar the Potter, Pathera the Weaver, Yagya the Sacrificial Offering, Ahirwal, Pathar Shilpkar Stones Mason, Baniya the Village Shopkeeper, Badai the Carpenter, Leelgar the Dyer, Darji the Tailor, Charmakar the Shoe Maker, Brij, Mewat, Bharkash ke Deshaj Sadhan Modes of Travel & Transport, Bohia, Hara-Kala Paper Mache and Clay Work, Tantiya Telli, Cotton Threshing and Oil Extraction, Luhar the Blacksmith, Sikligar the Locksmith and Tools-Sharpner, Muddha the Indigenous Arm-Chair, the Barber, Kohlu Making of Jaggery in Kohlu, the Oil Extractor (Teli), Panghat the Village Well.

1.15.2 Institute of Sanskrit and Indological Studies

The Institute of Sanskrit and Indological Studies was established in 1963 in order to pursue Indological Research. Initially it started the publication of **Prachi-Jyoti-Digest of Indological Studies** (published



annually), which is continuously serving the needs of scholars throughout the world. 46 volumes have since been published. 47-48 volume has been published recently. The Institute has undertaken a Major Research Project, “A Word-Concordance of Mahabharata,” which is to be published in Fifteen Volumes. All fifteen volumes have been published. A course “P.G. Diploma in Knowledge Traditions in Sanskrit and Indology” of one year is also running in the Institute.

1.15.3 Corporate Resource Centre

The University established a Corporate Resource Centre for a larger industry-academia interface in higher education in 2007. It is a Nodal Centre for ongoing interaction between academics and industry for furthering the horizon of education and research. The Centre is aimed at seeking wider industry participation in the academic research, programme designing, and curricula delivery. The centre helps and encourages research faculty to seek corporate industry assignments and acquaint the students with latest and updated knowledge and practices. Students are the end beneficiary of this endeavour as their skills and competencies are honed up through innovative curricula and its enriched delivery to magnify their employability at higher end and inculcate entrepreneurial pursuits. This has also opened up possibilities of bringing real life corporate experience and interactive teaching-learning for the benefit of students.

1.15.4 Committee for Environment Friendly Alternative

Committee for Environment Friendly Alternative constituted to facilitate environment protection in the campus, organizes activities to increase awareness about pertinent environmental issues among employees and residents of the campus and to maintain a sustainable, clean and green campus through conservation of resources. Also committee for Energy, Environment and Green Audit of Campus is constituted to frame the modalities of these audits and also suggest the ways for environmental protection activities in the campus.



CHAPTER-2 PROGRAMMES OFFERED, ELIGIBILITY, SEAT MATRIX AND FEE DETAILS

2.1 FACULTY OF COMMERCE & MANAGEMENT

2.1.1 Department of Commerce

(i) B.Com. (Bachelor of Commerce) (Professional) (3 Years)

Eligibility Conditions: Any student who has passed 10+2 or equivalent exam in any stream.

Seats: 40 (AIC-05, EWS out of AIC-01, HGC-15, EWS out of HGC-02, OSC-03, Deprived SC-04, BC(A)-05, BC(B)-04, DA/ESM/FF - 01)

Supernumerary Seats: 19 (Kashmiri Migrants-01, Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants living in the Kashmir Valley)-01, NCC-01, NSS-01, Outstanding Sports Person-02, International Students-06, Single Girl Child-01, KG to PG Scheme (for students of USSMS)-06)

2.1.2 Department of Tourism & Hotel Management

(i) BMS (Bachelor of Management Studies) (Event Management) (3 Years)

Eligibility Conditions: Any student who has passed 10+2 or equivalent exam in any stream.

Seats: 40 (AIC-05, EWS out of AIC-01, HGC-15, EWS out of HGC-02, OSC-03, Deprived SC-04, BC(A)-05, BC(B)-04, DA/ESM/FF - 01)

Supernumerary Seats: 19 (Kashmiri Migrants-01, Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants living in the Kashmir Valley)-01, NCC-01, NSS-01, Outstanding Sports Person-02, International Students-06, Single Girl Child-01, KG to PG Scheme (for students of USSMS)-06)

2.2 FACULTY OF SCIENCES

2.2.1 Department of Computer Science & Applications

(i) BCA (Bachelor of Computer Applications) (Industry linked)

Eligibility Conditions: Any student who has passed 10+2 or equivalent exam in any stream.

Seats: 60 (AIC-08, EWS out of AIC-01, HGC-23, EWS out of HGC-03, OSC-05, Deprived SC-05, BC(A)-08, BC(B)-06, DA/ESM/FF - 01)

Supernumerary:25 (Kashmiri Migrants-01, Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants living in the Kashmir Valley)-01, Outstanding Sports Persons-02, NCC-01, NSS-01, International Students-09, Single Girl Child-01, KG to PG Scheme (for students of USSMS)-09)

2.3 INSTITUTE OF INTEGRATED AND HONORS STUDIES (IIHS)

2.3.1 Department of Biochemistry

(i) B.Sc.(MLT) (Medical Lab Technology)

Eligibility Conditions: Any student who has passed 10+2 or equivalent exam in any stream.

Seats: 40 (AIC-05, EWS out of AIC-01, HGC-15, EWS out of HGC-02, OSC-03, Deprived SC-04, BC(A)-05, BC(B)-04, DA/ESM/FF - 01)

Supernumerary Seats: 19 (Kashmiri Migrants-01, Kashmiri Pandits/Kashmiri Hindu Families (Non-Migrants living in the Kashmir Valley)-01, NCC-01, NSS-01, Outstanding Sports Person-02, International Students-06, Single Girl Child-01, KG to PG Scheme (for students of USSMS)-06)

Note: The above programmes are running under Self-Financing Scheme (SFS)

SN	Course	Fee Payable at the time of admission		Total Fes (I Semester)	Tuition Fee (II Semester)	Total Fee (I and II Semester) per annum
		Tuition Fee (I Semester)	Other Charges (I Semester)			
1	B.Com. (Professional)	20,000/-	10,000/-	30,000/-	20,000/-	50,000/-
2	BMS (Event Management)	20,000/-	10,000/-	30,000/-	20,000/-	50,000/-
3	BCA (Industry linked)	20,000/-	10,000/-	30,000/-	20,000/-	50,000/-
4	B.Sc.(MLT)	20,000/-	10,000/-	30,000/-	20,000/-	50,000/-



3.1 DISTRIBUTION OF SEATS

The seats shall be distributed as under:

SN	Category	Percentage
1	All India Open Category including Haryana	*15% of the Sanctioned Intake (*10% out of All India Category seats reserved for EWS of All India)
2	Bonafide Residents of Haryana (State Quota)	85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)
	(i) Haryana Open General Category	*50% of State Quota (i.e. 42.5% of total intake)
	a. Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A & B) other than category (ii) a & b below.)	*10% of seats reserved for EWS out of Haryana Open General Category seats.
	(ii) Reserved Categories of Haryana	50% (of State Quota i.e. 42.5% of total intake)
	a. Schedule Castes of Haryana	20% of State Quota (i.e. 17% of total intake)
	(i) Other Scheduled Castes	10% of State Quota (i.e. 8.5% of total intake)
	(ii) Deprived Schedule Castes	10% of State Quota (i.e. 8.5% of total intake)
	b. Backward Classes of Haryana (except Socially Advanced Persons/ Sections (Creamy Layer)	27% of State Quota (i.e. 22.95% of total intake)
	i. BC (Block-A)	16% of State Quota (i.e. 13.6% of Total Intake)
	ii BC (Block-B)	11% of State Quota (i.e. 9.35% of Total Intake)
	(iii) Differently Abled	03% of State Quota (i.e. 2.55% of Total Intake)
	If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons remains vacant, first priority may be given to the candidate (i.e. Ex-servicemen and their wards and dependents of Freedom Fighter) who will be higher in merit.	
	(iv) Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2025, the next Block i.e., B Block of category of Backward Classes will be given seats in the next academic year i.e. 2026 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category.	

Note:

- (a) The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time.



- (b) Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Other Scheduled Castes (OSC) and vice versa. Reserved seats will not be carried forward to next year.
- (c) If on a particular occasion the total number of seats meant for Scheduled Castes is odd, say 9, then 5 of them will go to Deprived Scheduled Castes (DSC) and 04 seats to Other Scheduled Castes (OSC). On the next such occasion, however the position would be reversed, i.e. 4 of them will go to DSC and 05 seats to OSC.

3.2 GUIDELINES FOR RESERVATION:

- (i) If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
- (ii) The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counselling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission. These vacant seats will be filled up by Haryana General Category (HGC), in case no candidate of HGC is available it will be offered to the candidates of All India Category.
- (iii) The Haryana Govt. vide Notification No.22/132/2013-IGS-III dated 22.03.2022 has intimated that as per Govt. Instruction No.22/132/2013-IGS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificate were notified alongwith other terms & conditions and formats of the caste certificates.

The Haryana Parivar Pehchan Act, 2021, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN alongwith corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Govt./any Govt. Agency/Local Authority. State Govt. has been empowered under Section 8 of Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the Counter through SARAL Portal. In view of the above, Govt has issued revised instructions/guidelines in supersession of all the previous instructions issued till now, as under :.

(a) Portal for the issue of Caste Certificate : The Caste Certificate (including Certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukt Jati (Denotified Tribes) , and Nomadic Tribe) shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organisation, as the case may be.

(b) Validity of a Caste Certificate :

1. A Caste Certificate once issued (in its standard format) shall be valid for the life time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of SC and BC Dept., Haryana.



2. Where a Caste Certificate is requested for specific use outside the context of Govt. of Haryana, it shall be issued in the format prescribed by the Govt. of India.
 3. Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year i.e. till coming 31st March (included) from the date it has been issued.
 4. A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.
- (iv) As per Govt. Notification No.2/27/2019-1 GS-III dated 8.10.2020 and No.22/132/2013-1GS-III dated 22.03.2022, the candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II (1)** (Other Scheduled Caste Certificate) and **Annexure-II (2)** (Deprived Scheduled Caste Certificate). Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and Income Certificate from the Competent Authority. Vide Notification No. 512-SW(1)2021 dated 01.12.2021 and 491-SW(1) dated 17.11.2021 the Government of Haryana, Social Justice, Empowerment, Welfare of Scheduled Castes and Backward Classes and Antyodaya (Sewa) Department Vide Notification No.40/13/2024-1SW dated 16.07.2024 has specified the criteria for persons within Backward Class as Creamy Layer regarding Reservation in Services and Admissions in Educational Institution. Son(s) and daughter (s) of parents having gross annual income of Rs.8 Lakhs or above OR possessing wealth above the exemption limit as prescribed in the Wealth Tax Act, 1957 (Central Act 27 of 1957) for a period of three consecutive years. Income from salaries or agricultural land shall not be clubbed.
- (v) **Affidavit/Undertaking by the BC and EWS Candidates:** BC (Block A&B) and EWS candidates for benefit of reservation shall also have to furnish the certificates as per proforma given in the Hand Book of Information. In case, a candidates upload the old BC/Income Certificate or EWS Income & Asset Certificate, he/she shall furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer (for BC Category) (**Annexure-XIV**) or belongs to Economically Weaker Sections (**Annexure XV**), which is not recognized as a Schedule Caste and Backward Classes (Block-A & B) by the Government of Haryana, as per **Annexure-III&IV**, respectively at the time of display of first/second/final list and so on. The said affidavit shall be furnished jointly by both father and mother of the candidate. The student shall submit BC/Income Certificate or EWS Income & Asset Certificate within 15 days from the date of display of his/her name in admission list, failing which his/her admission is liable to be cancelled. The income certificate mentioning gross annual income issued on/after 1.4.2025 for claiming reservation/supernumerary seat/tuition fee waiver in any category (where admission criteria is income based) shall only be considered for availing benefit under any reserved category/supernumerary seat/tuition fee waiver category.
- (vi) Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently Abled candidates belonging to Haryana are required to submit the certificate as per **Annexure-VI** (Medical certificate for Differently abled) given in the HBI.



- (vii) A Medical Board of the following doctors for the session 2025-26 has been constituted for verification of differently abled certificates of differently abled candidates for admission to various programmes in the University Teaching Departments/Institutes :
- (a) Dr. Ashish Aneja, M.O..... (Chairman)
- (b) Dr. Minu Gupta, M.O..... (Member)
- (c) Dr. Gaurav Mehla, Dental Surgeon..... (Member)
- (viii) Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.
- (ix) Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-VIII**.
- (x) Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per **Annexure-IX**.
- (xi) For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate.
- (xii) In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK &Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats
- (xiii) As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-IGSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed Forces personnel for admission in medical/professional/non-professional programmes running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/Institutes :

(a)	Priority-I	Widows/Wards of Defence personnel killed in action.
(b)	Priority-II	Wards of disabled in action and boarded out from service.
(c)	Priority-III	Widows/Wards of Defence personnel who died while in service with death attributable to military service.
(d)	Priority-IV	Wards of disabled in service and boarded out with disability attributable to military service.
(e)	Priority-V	Wards of Ex-servicemen who are in receipt of Gallantry Awards: (i) Param Vir Chakra, (ii) Ashok Chakra, (iii) Sarvottam Yudh Seva Medal, (iv) Maha Vir Chakra, (v) Kirti Chakra, (vi) Uttam Yudh Seva Medal, (vii) Vir Chakra, (viii) Shaurya Chakra, (ix) Yudh Seva Medal, (x) Sena, Nau Sena, Vayu Sena Medal, (xi) Mention-in-Despatches
(f)	Priority-VI	Wards of Ex-servicemen.

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the programmes being run in the University Teaching Departments/Institutes and affiliated/ maintained Colleges.

- (xiv) Under Differently Abled category, at least one seat will be offered, even if the share is less than 0.5 seat.
- (xv) If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.
- (xvi) * All the eligible candidates whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.



(xvii) *All the eligible candidates of reserved categories of Haryana shall be considered first for Haryana General Category seats.

*(**Note:** Allotment of seats under Clause (xvi) & (xvii) above shall be strictly as per Director General Higher Education, Haryana Letter No.12/1-2017AD(3) Dated 04.06.2018 and Principal Secretary to Govt. Haryana Welfare of Scheduled Castes and Backward Classes, Department, Chandigarh letter No.EC/2018/20179-389 dated 26.04.2018.

(xviii) Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.

(xix) **Criteria for EWS in Haryana Category seats:** Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:

(a) Income & Assets Certificate issuing Authority:

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
- (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
- (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at Annexure-IV.

(b) Criteria of Income & Assets:

- (i) Persons, who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs.6.00 lakh (Rupees six lakh only), are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
 - a) 5 acres of agricultural land and above;
 - b) Residential flat of 1000 sq. ft. and above;
 - c) Residential plot of 100 sq. yards and above in notified municipalities;
 - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
 - e) Total immovable assets owned are valued at Rs.One Crore of more.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

Note: For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.



(xx). Criteria for EWS in All India Category seats:

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021 as under:

(a) Criteria of Income & Assets:

- (i) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs.8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.
Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
 - (a) 5 acres of agricultural land and above;
 - (b) Residential flat of 1000 sq. ft. and above;
 - (c) Residential plot of 100 sq. yards and above in notified municipalities;
 - (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- (ii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iii) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

(b) Income and Asset Certificate Issuing Authority:

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-V** shall only be accepted as proof of candidate's claim as belonging to EWS:
 - (a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate /Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
 - (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
 - (c) Revenue Officer not below the rank of Tehsildar and
 - (d) Sub-Divisional Officer or the area where the candidate and/or his family normally resides.



In addition to the sanctioned seats, supernumerary seats for the following categories shall be as under:

- 4.1** Two (02) supernumerary seats, over and above sanctioned seats in the first year of all the Bachelor Degree/UG programmes including integrated programmes except in the programmes regulated by the AICTE/NCTE/PCI/BCI/RCI etc. For these courses, the seats for outstanding sports person will be given within the sanctioned seats. Seat to the outstanding sports person will be given against the quota reserved for his/her reserved category which he/she belongs.

The above supernumerary seats to the outstanding sports persons will be allotted in order of preference and in order of merit in sports achievements, irrespective of other criteria of admission subject to eligibility as given below:

- (a) Position in any Recognised International Competition.
- (b) Participation in any Recognised International Competition.
- (c) Winning First Three Positions in Senior National/Federation Cup/Inter Zonal National/National Games.
- (d) Winning First Three Positions in All India Inter-University.
- (e) Winning First Three Positions in Khelo India University Games.
- (f) Winning First Three Positions in North/East/South/West Zone Inter University Tournaments.
- (g) Participation in National Games/Senior National/Federation Cup/Inter Zonal National/All India /Zonal Inter University Tournaments.
- (h) Winning First Three Positions in Junior National
- (i) Winning First Three Positions in Youth National.
- (j) Winning First Three Positions in School National (under-17 Yr/19 Yr.).
- (k) Winning First Three Positions in Khelo India Youth Games.
- (l) Participation at School National/Youth National/Junior National/Khelo India Youth Games.

Norms and guidelines for supernumerary seats/weightages for outstanding sports persons, for admission in first year of all the bachelor degree/under graduate programmes including integrated programmes in the university campus.

Norms For Outstanding Sports Person: Outstanding sports person means a person who has at least participated in the School Nationals/Junior National/Khelo India Youth Games/Youth National/ National School Games in [under 19/17 (nineteen/ seventeen) year Age Group] or above in the preceding three years.

Guidelines for Supernumerary Seats/Weightages: Sports Certificate for admission will only be considered, if the candidate produces the Gradation Certificate from the respective Govt. in respect of the game/sports for which the candidate claim outstanding sports person seat.

In case any state does not issue the Gradation Certificate, the following criteria will be adopted:

- (i) In case of International/ National participation, a certificate of authenticity will be required from concerned National Federation/State Association.
- (ii) In case of Inter University participation other than Kurukshetra University, a certificate of authenticity from the Director Sports/Head of Sports of the concern University will be required.
- (iii) The game/event must be in the scheduled list of Kurukshetra University Sports Calendar.
- (iv) The tournament must be organised by recognised Federation/Association duly affiliated with State Olympic Association/Indian Olympic Association and Ministry of Youth Affairs & Sports.
- (v) Achievements of the preceding three years will be considered for Under-Graduate programmes.
- (vi) No sports achievement lower than the above will be considered for admission for outstanding sports person category, even if the seats remain vacant.



- (vii) No weightage will be given for participating/winning positions in the sports and games organised by Nehru Yuva Kendra/CBSE National, Vidya Bharti Nationals/Rural Tournaments/Panchayat Tournaments/Navodaya Nationals and invitation non-recognised tournaments/sports festivals.
- 4.2** One supernumerary seat in all programmes will be for NCC cadets who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.
- 4.3** One supernumerary seat in all programmes will be for NSS Merit Certificate holders who have attended the Republic Day (R.D.) Parade and Camp over and above the sanctioned seats.
- 4.4** Admission Committee vide Res. No. 1(iv) dated 16.06.2020, One supernumerary seat over and above the sanctioned seats in all programmes for Kashmiri Migrants and One supernumerary seat over and above the sanctioned seat in all programmes for Kashmiri Pandits/ Kashmiri Hindu Families (Non-Migrants living in the Kashmir Valley) in the UTDs./Institutes. These seats will be interchangeable, if the candidate of concerned category is not available. The candidates seeking admission under Kashmiri Migrants and Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley seats should upload attested copies of the following documents along with the Admission Application Form:
- (a) **Kashmiri Migrants**
- (i) Attested copy of migration certificate duly signed by competent authority or Relief Commissioner.
- (ii) Proof of current residence such as Ration Card, Aadhaar Card, Photo Identity Card/Voter Card, issued by the Election Commissioner, Driving License etc.
- (b) **Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley:**
- Attested copy of Domicile Certificate at the time of submission of Application Form.
- 4.5** Vide Executive Res. No. 24 dated 29.12.2016 one supernumerary seat over and above the sanctioned seats has been created for a single girl child of her real parents or one amongst the only two girl children of those real parents who have only two girl children and have no male child, in all the Programmes governed by the UGC (Except PCI, BCI, RCI, AICTE and NCTE governed Programmes) being run in the University Teaching Departments/Institutes w.e.f. the session 2017-18. Eligibility for admission to supernumerary seat for a single girl child is as under :
- (a) The supernumerary seat will be given only to the girl child holding Haryana Domicile, if she is otherwise eligible and her name appears in the merit list.
- (b) Admission to supernumerary seat in a programme will be made as per the eligibility criteria and merit for admission purpose (MAP) fixed for the programme given in the HBI. If there are more than one candidates applying for admission to this supernumerary seat, the admission will be made strictly on the basis of merit fixed for the purpose of admission in the programme.
- (c) If the supernumerary seat in a programme remains vacant due to non-availability of suitable candidate, it may not be offered to a candidate of any other category and will remain vacant.
- 4.6 Supernumerary Seats for International Students:**
- 15% seats in all programmes are classified as supernumerary seats for Foreign Students out of which 10% shall be earmarked for foreigners and 5% seats shall be earmarked for wards of Indians working in Gulf and South East Asia. These seats are interchangeable. Foreign students, if admitted, will have to produce No Objection Certificate from the Ministry of External Affairs and/or Ministry of Education, Govt. of India, irrespective of anything contained in any other Handbook Calendar published by this University. Detailed rules for admission to Foreign Students are given in the Chapter-8.
- 4.7** Admission of Students of J&K State under PMSSS will be made as per guideline of AICTE.



4.8 KG to PG Scheme:

1. Admission under KG to PG Scheme:

- (a) 15% supernumerary seats (except in the programmes where it is not allowed by the Regulatory Body), in UG/Integrated/PG programmes being run in the UTDs/Institutes of K.U. Campus will be given to all the students of USSMS.
- (b) The admission to the supernumerary seats in a programme will be made as per the eligibility criteria fixed for the UG/PG programmes as follows:

2. Admission in UG Programmes and Integrated Programmes:

- (a) Candidates should have passed the qualifying examination from USSMS and has studied in USSMS for a minimum duration of two (02) years.
- (b) Separate option for this scheme will be given in the application form and separate merit list will be prepared on the basis of the criteria as applicable to that programme. For the length of school education in USSMS, the weightage of 0.5 points per year will be given to the candidate and shall be added to the merit points of the candidate.
- (b) In the event of non-availability of students in this category the same shall not be given to other categories of candidates.
- (c) Student will have to submit a 'Certificate of Study' in USSMS duly signed by the Principal USSMS on prescribed proforma as per **Annexure-XI**.

3. Admission in PG Programmes:

- (a) Candidates should have passed the qualifying examination from Kurukshetra University Campus and has studied in USSMS for a minimum duration of two (02) years.
- (b) Separate option for this scheme will be given in the application form and separate merit list will be prepared on the basis of the criteria as applicable to that programme.
- (c) In the event of non-availability of students in this category the same shall not be given to other categories of candidates.

Students will have to submit a 'Certificate of Study' in USSMS duly signed by the Principal USSMS on prescribed proforma as per **Annexure-XI-A**.

Note: List of selected candidates for admission to 02 Supernumerary seats for outstanding sports persons in the programmes regulated by the AICTE/NCTE/PCI/BCI/RCI etc. will be displayed in the first list as these seats are to be considered within the sanctioned intake.



5.1 The following Weightages for admissions (wherever applicable) shall be given:

N.C.C. Cadets who have passed the 'B' Certificate OR	3 marks
N.C.C. Cadets who have passed 'C' or 'G-II' Certificate (No weightage will be given for civil defence service) OR	5 marks
Holder of Certificate of Merit for N.S.S. awarded by the University. OR	5 marks
Holder of Certificate of Merit for Youth Red Cross awarded by the University OR	5 marks
Students who have been recommended or commended (i.e. have obtained 1 st or 2 nd position) at the Inter-Zonal or Inter-University or Inter-State Level Youth Festival(s) or competition(s) organized by State Govt./University either individually or as members of a team	5 marks

Note: Maximum weightage of 5 marks shall be given to a candidate out of the above mentioned weightages

Note: For allowing weightages to NSS, certificate should be got verified from the Programme Coordinator, NSS.



- 6.1 Admissions to all the programmes will be made on the basis of percentage marks obtained in the qualifying exam and applicable weightage(s).
For the purpose of merit determination, the percentage of marks for Class 10th and 12th will be calculated based on the following criteria:
(a) If the mark sheet clearly specifies both the total marks obtained and the maximum marks, the percentage will be computed using the standard formula:
Percentage = (Total Marks Obtained / Maximum Marks) × 100
Example: If a student has obtained 420 marks out of 500, the percentage will be $(420/500) \times 100 = 84\%$.
(b) If the result is presented in CGPA (Cumulative Grade Point Average), the candidate must provide the official conversion formula issued by the respective education board. In the absence of such a formula, the CGPA will be converted to percentage by multiplying the CGPA by 9.
Example: If CGPA = 8.6, then percentage = $8.6 \times 9 = 77.4\%$
(c) If the total marks/CGPA are not available on the mark sheet, the percentage will be calculated using the best five subjects as reflected in the result.
- 6.2 If all the applications are exhausted and no applicant is interested for the admission in a programme, then the Department/ Institute may invite fresh applications for that programme by advertising the vacant seats on the University/Institute website or through other means of public notification.
The candidate having higher Merit Points shall be ranked higher in the merit list for admission.
- Tie-Resolution Criteria**
In the event that two or more candidates secure the same merit points, the tie shall be resolved using the following criteria in order of priority:
1. Percentage of Marks in Class 12: The candidate with the higher percentage of marks in Class 12 will be placed higher in the merit list.
 2. Percentage of Marks in Class 10: The candidate with the higher percentage of marks in Class 10 will be placed higher in the merit list.
 3. Date of Birth: If the tie still persists, the candidate senior in age (i.e., with an earlier date of birth) will be given preference and ranked higher.
- 6.3 On the basis of the merit of the candidate, the seat allotment process will be carried out and Merit List of various programmes as per the schedule shall be displayed on the portal. The selected candidate will have to report to the Chairperson/Director of the concerned Department/Institute for document verification as per specified schedule.
- 6.4 If a candidate applies in more than one programme his/her name may appear in the Merit lists of more than one programme. The candidate is advised to choose only one programme to remit the admission fee because a candidate may not be given the admission in more than one programme (except evening programmes). If a candidate has been offered the seat in a Merit List of a programme and he/she does not remit the admission fee for that programmes, his/her name shall not be considered for subsequent list of that programme. However, he/she will only be considered for final list of that programme subject to marking online attendance with requisite fees.
- 6.5 If a candidate is offered the seat in the subsequent list in any other programme and he/she fills the fee in that programme, it would automatically result in the forfeiture of the seat accepted by the candidate in the earlier list
- 6.6 Two Merit Lists (i.e. First and Second) shall be displayed and admission will be made as per above procedure specified. If seats remain vacant in any programme, the Final List and Waiting List shall be prepared as per the procedure given below:
- 6.7 **Final List:**
- (a) After the Second List, the interested applicants who are otherwise eligible and whose names either have not appeared in any of the list(s) or have appeared in the list but failed to deposit their dues, must mark their attendance online by paying fee of Rs.100/- on the admission



portal as per notified schedule. The category wise Final List will be prepared and displayed on the admission portal as per schedule from the pool of the candidates who have marked their attendance for final list. The candidates who do not mark their attendance for final list will only be considered for admission against any subsequent vacant seat, if there is no candidate in the waiting list drawn from the pool of the candidates who have marked their attendance for final list.

- (b) Benefit of reservation will be given to all reserved category upto final list as per Reservation Policy. In case at the time of display of final list the reserved seats of various categories other than SC category, remain vacant and no eligible candidate of the reserved category are available, these vacant seats will be filled up by Haryana General Category (HGC), in case no candidate of HGC is available it will be offer to the candidate of All India Category.

After display of Final List, if any seat(s) remain vacant or fall vacant due to drop out by the admitted students, the vacated seat(s) first be filled up from the candidates of respective category on merit basis from the waiting list. If no corresponding reserved category, other than SC category, candidate is available, then it will be filled up by HGC by the Chairperson from the waiting list drawn from the pool of the candidates who have marked their attendance for final list. In case no candidate of HGC is available, it will be offered to the candidates of All India Category.

Note:

- (i) In case, in any examination CGPA is given, then the candidate will have to provide the conversion formula to compute percentage of marks from CGPA (Document supporting the conversion formula from the concerned university/board should be uploaded). In absence of conversion formula, by default, the CGPA shall be multiplied by 9. In case CGPA as well as marks obtained, both are provided then CGPA shall be considered to compute percentage of marks.
- (ii) Admissions shall be made on the basis of information furnished by the candidate and subsequent verification of documents/testimonials at the time of admission. If at any point of time, any candidate is found to have supplied false information, certificates, documents etc. or is found to have withheld or concealed some information in his/her Application Form, he/she shall be liable to be debarred from admission. If a candidate is admitted on the basis of the information submitted by him/her, which is found to be incorrect or false at a later stage, his/her admission will be cancelled ab initio and all fees and other dues paid by him/her shall be forfeited. The University/Institute may also take further action, as deemed fit, against the candidate and his/her guardian.
- (iv) List of selected candidates for admission to 02 Supernumerary seats for outstanding sports persons in the programmes regulated by the AICTE/NCTE/PCI/BCI/RCI etc. will be displayed in the first list as these seats are to be considered within the sanctioned intake.
- (v) In case of Supernumerary seats under KG to PG Scheme admission in UG Programmes and Integrated Programmes separate, separate option for this scheme will be given in the application form and separate merit list will be prepared on the basis of the criteria as applicable to that programme. For the length of school education in USSMS, the weightage of 0.5 points per year will be given to the candidate and shall be added to the merit points of the candidate.
- (vi) **Eligibility Certificate:** The eligibility for admission to various courses will be checked by the Chairperson/Director of the Department/Institute concerned at their own level and after



provisional admission, the Registration Branch will check all documents of admitted candidates except State Universities/Board of Haryana.

The candidates, who have passed their lower examination from any University except State Universities/Board of Haryana, are required to obtain an Eligibility Certificate from the Registration Branch before they are admitted provisionally by the Department/Institute concerned. For Eligibility Certificate, the prescribed form can be had from the concerned Department/Institute. Application Form alongwith original certificates should be submitted to the Branch Officer (Regn. Branch) for issuing the Eligibility Certificate. No such students will be given even provisional admission without obtaining Eligibility Certificate.

- (vii) **Foreign Students:** Candidates who have passed lower/qualifying examinations from foreign Universities or Boards are required to submit Eligibility Certificate. The Eligibility Certificate will be issued by the Registration Branch on checking the required documents, such as student's visa and original documents of a Foreign student. No Foreign student will be given even provisional admission without obtaining Eligibility Certificate.



- 7.1 Download HBI-AEDP-25 and read it carefully to ensure your eligibility and acquaint with the requirements for submission of Online Application Form, no separate information will be sent to any candidate in this regard. HBI can be downloaded from 'Admission' section available on the website of Kurukshetra University, Kurukshetra: www.kuk.ac.in. Candidates have to apply for Admissions 2025 online ONLY by accessing the website/admission portal. Application Forms other than online mode will not be accepted in any case. Only one application for a programme is to be submitted by a candidate. More than one application i.e. multiple application forms submitted for the same programme by a candidate will be rejected.
- 7.2 The candidate who has not passed the 10+2 or equivalent examinations will not be considered.
- 7.3 Candidates are advised to upload all the relevant documents and testimonials along with their application form for ascertaining their Date of Birth, Eligibility, Category as well as for calculating the Merit for Admission Purpose. Before starting to fill up the online application, keep ready with you the following details, and images of documents (size of image of any document should not exceed 1024 kb):
- A Valid Email ID (the email should be valid for at least 1 year), a valid mobile number as all information via SMS will be sent to this number. The candidate is advised to submit his/her email id and mobile only.
 - Parivar Pehchan Patra (PPP) and Aadhaar Card, if available.
 - Image of scanned photograph in jpg / jpeg format.
 - Image of scanned signature in jpg / jpeg format.
 - Personal details
 - Image of scanned Matriculation or equivalent examination certificate in support of the date of birth and marks.
 - Image of scanned 10+2 or equivalent examination certificate in support of the marks.
 - Image of scanned Certificate showing marks obtained and maximum marks in qualifying examination(s).
 - Image of scanned Certificate on the prescribed proforma for candidates belonging to SC/ BC/ EWS/ DFF/ ESM/ DA categories of Haryana.
 - Image of scanned Income Certificate of Parental Income from all sources on the prescribed proforma must be uploaded in case of BC(A), BC(B), EWS, Tuition Fees Waiver (TFW) quota and SC Category (when income is upto Rs. 2,50,000). Employed parents are required to obtain income certificates from their employer and for any additional income from other sources; they would furnish declaration by way of an affidavit on non-judicial stamp paper
 - Image of scanned Joint Affidavit by the real parents of the girl child on non-judicial stamp paper of Rs.10/-duly attested by 1st Class Magistrate for Supernumerary Seat for Single Girl Child for admission in KUK only, as per Annexure-X, if applicable.
 - Image of scanned self-declaration will also be given by the eligible applicant that she is the only single girl child/only two girl children of her real parents with no male child.
 - Image of scanned Bonafide Resident Certificate as per Appendix-A, if applicable. Candidates who have passed their qualifying examination from a University in the State of Haryana will be deemed to be Haryana residents and will not be required to submit a certificate of bonafide resident of Haryana as per guidelines given in Appendix-A
 - Image of scanned Employer's Certificate in case of employee, if applicable.



- o) Image of Migration Certificate and proof of current residence of Kashmiri Migrants.
 - p) Image of Domicile Certificate of Kashmiri Pandit/Kashmiri Hindu Families (Non-Migrants) living in Kashmir Valley.
 - q) Image of Death Certificate of Parents/single earning parent/adopted Parents of COVID-19 orphans.
 - r) Character Certificate as per following details:
 - (i) Private Candidates: Candidates who have passed the qualifying examination as private candidates should submit their character certificate duly signed by a First Class Magistrate.
 - (ii) Candidates who have recently qualified: Candidates who have passed/appeared in the qualifying examination in current session must submit Character Certificate from the Head of the Institution last attended as per specimen given in **Annexure-I**.
- 7.4 The candidates must ensure that they have obtained the relevant certificate(s) from the appropriate competent authority approved and notified by Govt. of Haryana and that is according to the format as specified in the HBI.
- 7.5 It is the sole responsibility of the candidate to upload all necessary documents/ certificates/ testimonials/fees with the application form. Discrepancy, if any, shall not be communicated to the candidates by the department/institute.
- 7.6 Not uploading of required documents will be considered as incomplete application form. The same will be identified and rejected for admission by the Admission Committee of the Department.
- 7.7 Correct Photograph and Signature must be uploaded by the candidates as the facility for correction in images will not be given.
- 7.8 How to apply: Visit the official website www.kuk.ac.in and follow the following procedure:
- Click on 'Admission' Tab.
 - Click on 'Regular' Tab (you will be redirected to University Admission Portal)
 - Click on 'New Registration' Tab.
 - Choose your State preference from two available options – Haryana State and Other State
 - Proceed by entering you PPP or Aadhar Number, if available.
 - Fill basic details like email, mobile number, name, password etc.
 - OTP message will be sent to your registered email I'd and mobile number. Applicant is advised to fill his/her own email I'd (create the same if not available) carefully since the password shall be sent to the applicant's email I'd.
 - Now login using user I'd (registered email I'd) and password.
 - Upload your photo and signature to start the application form
 - Read the Guidelines carefully.
 - Select one or more programme in which you want to apply.
 - Fill the Personal, Address, Weightage (if any), Supernumerary seats, category, education and other details etc.
 - Attach the required documents as per your selection.
 - Review your Form and if all is ok then submit the same. The candidate must ensure that all entries have been filled correctly and all necessary documents have been uploaded before submitting the form. Once submitted, it will not be edited.
 - Now pay the application fee through online mode. Online application fee/admission fee for admissions to various programmes shall be deposited by the candidates through all online modes (except debit card/credit card) like Net banking/UPI/RTGS-NEFT/CSC (Common



Services Centre) Wallet by using online payment gate way during filling of application forms and at the time of admission. Online application fee once paid shall not be refunded (full or partial) under any circumstances. The candidates are required to check the status of fee payment at Kurukshetra University website and if the status is “OK”, the candidate will be able to take the printout of Confirmation Page. In case, the fee payment status is not “OK”, it means that transaction is cancelled and the amount will be refunded as per University Rules after completion of admission process. **The Application Processing Fee of a programme has been fixed of Rs. 1200/- (Rs.300/- for SC/BC/Differently Abled candidates of Haryana only).** If a student applies for more than one programme, he/she will have to deposit fee of Rs.500/- (Rs.125/- for SC/BC/Differently Abled candidates of Haryana only) for each programme separately.

- Take a printout of the filled application form for further uses
- 7.9 No programme will be started if the strength of admitted students is less than ten, and no option will be started if the strength is less than five. All the Departments shall notify the options in each programme with number of seats well before the admission and the options will be allotted on merit basis.
 - 7.10 Any legal dispute relating to admission of students will be subject to Courts at Kurukshetra or Courts having jurisdiction in Kurukshetra.
 - 7.11 The Kurukshetra University can make use of the data generated, for the purpose of research and analysis.
 - 7.12 KUK does not take any responsibility for the candidates not being able to submit their Application Forms by the last date and time on account of any reason beyond the control of the KUK. Candidates can check their fee status after login to their account and can download/print the receipt.
 - 7.13 The Chairpersons/Directors of the University Teaching Departments/Institutes to ensure that ineligible candidate(s) is/are not allowed admission in the Dept./Institute and for this every precaution must be taken. Responsibility for any wrong/irregular admission or admission allowed on the basis of fake certificate, in contravention of the Ordinance, if any, will rest entirely with the Chairperson/Director of the University Teaching Departments/Institutes concerned; admission of such students may be treated as cancelled ab-initio. In case any student files civil suit in any Judicial Court against the orders declaring him/her ineligible, the said civil suit is required to be defended by the Department/Institutes concerned.
 - 7.14 Every student must follow University rules and regulations in maintaining discipline on the Campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehavior and is punished as per University rules, all dues paid by him/her shall be forfeited and no refund will be allowed.
 - 7.15 Nothing contained in this HBI should be construed to convey sanction or be cited as an authority for which University Regulations in Calendars Vol. I, II and the relevant rules in Calendar Vol. III alone are applicable.
 - 7.16 If the concerned authorities are not satisfied with the character/past behaviour/antecedents of a candidate, they may refuse to admit him/her to any programme of study in the University in order to ensure academic standards, discipline and peaceful atmosphere in the university. The Vice-Chancellor may cancel the admission of any student for a specified period. If the Hostel authorities are not satisfied with the character/past behaviour/antecedents of a student, Hostel accommodation may be refused to him/her in order to ensure discipline and peaceful atmosphere of the Hostels.



- 7.17 State-wise List of Fake Universities and Examinations of Board not recognized for the purpose of higher studies: List of Fake Universities declared by UGC and Examinations of Board not recognized for the purpose of higher studies by the Board of School Education, Haryana, Bhiwani is available on their websites. Before finalizing the admissions the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is required to be consulted <https://www.ugc.gov.in/universitydetails/Fakeuniversity>, www.bseh.org.in by the Chairpersons/Directors of the concerned Departments/Institutes.
- 7.18 Chairpersons/Directors of all the University Teaching Departments/Institutes to ensure that every student and their parents be asked to submit an online undertaking every academic year to the effect that the concerned student will not take part in any activity leading to Ragging of junior students. The undertaking must be filled by the students online on http://www.antiragging.in/affidavit_registration_disclaimer.html only. The university will not accept anti-ragging undertaking by students in hard printed copy/affidavits (please note that the student is not required to print & sign it as it used to be in the earlier case). The revised procedure for students to file online Anti-Ragging Affidavit has been notified vide this office Notification Endst. No. ACM-1/M-34/23/9808-9873 dated 17.08.2023.
- 7.19 No migration or transfer will be allowed from a College to the University Department and vice-versa.
- 7.20 For information regarding Syllabus of the programmes, Library services, admission to Hostels, fee concession, scholarships etc. the candidates are advised to contact the Chairperson/Director of the Department/ Institute concerned.
- 7.21 If a student fails to attend his/her classes continuously for seven days from the date of commencement of the classes or from the date of admission, whichever is later, his/her admission shall be cancelled.
- 7.22 If a student remains absent from the class for 14 days or more in a month his/her name will be struck off from the rolls and his/her parents will also be informed.
- 7.23 The candidate shall have to fill up Group Personal Insurance of Students Proposal/Nomination Proforma after physically opening of the Campus as per **Annexure XVI**.
- 7.24 Unless otherwise provided, a person who is eligible to take admission as per conditions laid down in the concerned Ordinance, can pursue two academic programmes simultaneously through Distance Education or Open and Distance Learning (ODL)/Online mode; or upto two ODL/Online programmes or combination of distance and regular modes, from the same or different Universities/Institutions duly approved by the UGC/AICTE/Central Government/State Governments, in various combinations, viz;
- A student can pursue two full time academic programmes in physical mode provided that in such cases, class timings for one programme do not overlap with the class timings of the other programme.
 - A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or upto two ODL/online programme simultaneously.
- Note 1:** The above programme(s) shall be applicable only to the students pursuing academic programmes other than Ph.D. programme.
- Note 2:** The time table of two full time academic programmes in physical mode overlap with each other in all the programmes (except evening programmes) therefore, hence it is not possible for a candidate to pursue two full time academic programmes in physical mode.
- 7.25 The scheme, syllabi and instructions for the entrance test can be seen from the university website www.kuk.ac.in



CHAPTER-8 ADMISSION RULES AND PROCEDURE FOR INTERNATIONAL STUDENTS

8.1 Introduction

These rules define the procedure for the admission of international students to various programmes of Kurukshetra University, Kurukshetra. These rules are based on general guidelines issued by the University Grants Commission (UGC), Association of Indian Universities and Statutory/Regulatory directives issued from time to time.

8.2 The Office

The Office of Advisor, International Student shall provide necessary guidance for admission of foreign students to the various programmes run in the University. All correspondence related to international students should be addressed to the Office of the Advisor, International Students, Kurukshetra University, Kurukshetra – 136119 (Haryana) India.

8.3 International Students

- i) **Foreign Student:** Students holding passports issued by foreign countries including Persons of Indian Origin (PIO) who have acquired the nationality of foreign countries.
- ii) **Persons of Indian Origin (PIO):** PIO shall mean the Persons who are citizens of other countries (except Pakistan and Bangladesh) who at any time held an Indian Passport, or who or either of his parents or any of his grandparents was a citizen of India by virtue of the provisions of the Constitution of India or Sec 2 (b) of Citizenship Act, 1955 (Act No. 57 of 1955).
- iii) **Non-Resident Indians (NRIs):** Only those Non Resident Indian students who have studied and passed the qualifying examinations from schools or colleges in foreign countries will be treated as international students. This will include the students studying in the schools or colleges situated in the foreign countries even if affiliated to the Boards of Secondary, Higher Secondary Education or Universities located in India, but will not include students studying in those schools and colleges (situated in India) and affiliated to the Boards Secondary Higher Secondary Examinations from Boards or Universities located in foreign countries as external students and Dependents of NRI studying in India will not merit the status of international students.

8.4 Documents Required For Admission Of International Students

- i) **VISA:** All the international students shall require a student VISA endorsed to the Kurukshetra University, Kurukshetra for joining the full time programmes. Foreign students admitted to Kurukshetra University shall obtain a **STUDENT VISA** in the name of Kurukshetra University on the basis of admission within one Month from the date of admission for the prescribed duration of the programme. A copy of this **VISA** is to be submitted in the office of Advisor, International Students, Kurukshetra University Kurukshetra.

Students wishing to join a research programme will require a research VISA endorsed to the Kurukshetra University, Kurukshetra. The VISA should be valid for prescribed duration of the programme.

VISA is not required for NRI students.

- ii) **Certificate from Association of Indian Universities (AIU):** The programme on which eligibility is relied upon must be included in the list of the Association of Indian Universities (AIU). In case the University/Board is not included in the said list, the candidate has to obtain and submit Equivalence Certificate to this effect from the Association of Indian Universities.

Submission of Equivalence Certificate from AIU is mandatory for foreign nationals. The AIU address is given below:

The Secretary General
Association of Indian Universities
AIU House, 16, Comrade Indrajit Gupta Marg
New Delhi-110002, Phone No. (91) – 11-23230059, Website: <http://www.aiu.ac.in>



- iii) **Prior Security Clearance:** All international students desiring to undertake any research work or join a Ph.D or M. Phil. Programme must obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary and Higher Education, Ministry of Human Resource Development, Government of India and this must be on the research VISA endorsed to the university or institution concerned.
- iv) **Attestation by concerned Embassy/High Commission/Consulate:** All attestation must be done by the concerned Embassy/High Commission/Consulate of the relevant country in India. The document without attestation shall be summarily rejected.
- v) **Attested Transcripts:** Candidate applying from their own country should get their transcripts of certificates attested by the concerned accredited authorized Government Agency and also duly certified by the Indian Embassy or Consulate as the case may be. Attested copies of Senior School Certificate/Bachelor's Degree/Master's Degree or equivalent thereof should be attached.
- vi) **Character Certificate:** A Character Certificate from the Head of the Institution last attended alongwith its attestation by the concerned Embassy/High Commission/Consulate should be submitted.
- vii) **Medical Certificate:** All the international students have to undergo the medical examination and get the medical fitness certificate. As per government rules all international students entering India on student VISA have to be tested for HIV and will not be given admission if found to be positive.
- viii) **Registration in Foreign Regional Registration Office (FRRO) :** Within 14 days of arrival in India, the international student has to register his name with the police in the Foreigner Regional Registration Office (FRRO) of the local police. For this the following documents shall be submitted by the admitted students to the Office of the Advisor, International Students :
 - a) Photocopy of the Passport
 - b) Photocopy of the VISA
 - c) Proof of Residence
 - d) Proof of Admission
 - e) Four Passport Size photographs
 - f) HIV Report.

8.5 Eligibility Qualifications: International students should fulfill the minimum eligibility condition prescribed for admission as per the requirements of the programme applied for. However, such candidates shall NOT be required to undergo the admission entrance test.

8.6 Supernumerary Seats for International Students:

- i) 15% supernumerary seats shall be available for international students in all the programmes run by the University at its campus including the AICTE approved programmes.
- ii) Candidates to the Supernumerary seats shall be required to fulfill the eligibility criteria for the programme applied. However, such candidates shall NOT be required to undergo the admission entrance test.
- iii) Candidates under this category shall be required to fulfill all/any other conditions as may be prescribed and notified by Kurukshetra University, Kurukshetra from time to time.
- iv) Candidates seeking admission under Supernumerary seats will have to apply on a prescribed form which will be available from the office of the Advisor, International Students, Kurukshetra University, Kurukshetra or this form can be downloaded from University website (www.kuk.ac.in).
- v) This application form should be submitted to the office of the Advisor, International Students, alongwith the attested/certified copies of all requisite documents mentioned in the form.
- vi) In case applications are received in excess against the allotted seats in particular programme, inter se merit will be prepared.



8.7 Study in India (SII) Portal:

All international students will have to register on Study India (SII) Portal (<https://studyinindia.gov.in/>) to get a unique ID number which will be quoted on their VISA applications as per the letter from Ministry of higher Education, New Delhi.

8.8 Fee Structure for Supernumerary Seats:

The revised tuition/admission fee structure for Govt. funded international students is shown in Table- I. International Students Development fund fees of every international student will be Rs.3000/- per year. Also Registration fees of every international student only once will be Rs. 20000/-. Hostel fees will be Rs. 5000/- per month excluding electricity and meal charges.

Table-I

Tuition/admission Fee For Govt. funded International Students		
Course	Discipline/Stream	Fee (in Rs.) per annum
For UG Courses	B.A., B.Com.	Rs. 22,000/-
For UG Courses	B.Sc./B.P.Ed.	Rs. 33,000/-
For UG Courses	Tourism/Computers/Fine Arts/Journalism & Mass Communication	Rs. 55,000/-
Under-Graduate	Technical/Engineering/Management/Pharmacy /Law/ Hotel Management	Rs. 1,10,000/-

The revised tuition/admission fee structure for self financed international students is shown in Table II. International Students Development fund fees of every international student will be Rs.3000/- per year. Also Registration fees of every international student only once will be Rs. 20,000/-. Hostel fees will be Rs. 5000/- per month excluding electricity and meal charges.

Table-II

Tuition/admission Fee For Self Financed International Students		
Course	Discipline/Stream	Fee (in Rs.) per annum
For UG Courses	B.A., B.Com.	Rs. 50,000/-
For UG Courses	B.Sc./B.P.Ed.	Rs. 70,000/-
For UG Courses	Tourism/Computers/Fine Arts/Journalism & Mass Communication	Rs. 90,000/-
Under-Graduate	Technical/Engineering/Management/Pharmacy /Law/ Hotel Management	Rs. 1,40,000/-

8.9 Last date for Receipt of Application Form: Last date for Receipt of Application Form duly completed in all respect will be **31st August, 2025**.

8.10 Vacations: Information regarding vacations is available on the University website: www.kuk.ac.in

8.11 Hostel Facilities: Kurukshetra University endeavours to provide hostel facilities to almost all outstation students. Each hostel is provided with indoor and outdoor facilities for games and sports. Recreation facility like T.V. sets is also provided. The detail of hostel fee can be obtained from the offices of Chief Wardens (Boys & Girls Hostels), Kurukshetra University, Kurukshetra.

8.12 Important Telephone Numbers of Kurukshetra University Functionaries:

1. Vice-Chancellor 01744-238039 (O).
2. Registrar- 01744-238026 (O).
3. Dean, Academic Affairs- 01744-238045 (O).
4. Dean, Students Welfare- 01744-238096 (O).
5. Chief Warden (Boys Hostel)- 01744-238711 (O).
6. Controller of Examinations- 01744-238377 (O).
7. Advisor, International Students: 7082113092, 9416227111. E-mail: aisku@kuk.ac.in

8.12 Cancellation of Admission

The admitted students should note that his admission stands automatically cancelled if:



1. He/She fails to obtain long term Student/Research VISA in the name of the Kurukshetra University, Kurukshetra only from the Indian Embassy in his/her country on the basis of the letter of provisional admission.
2. He/She fails to produce Original Statement of marks/grade point average certificate of the last qualifying examination or equivalent thereof at the time of admission.
3. He/She is found to be medically unfit.
4. He/She fails to fulfill any condition of eligibility for admission to the Programme.



1. Every student is required to attend classes regularly. If a student attends classes less than the required number i.e. 75%, then he/she can be detained from appearing in the examinations as per University Rules. The minimum attendance required for each Semester/year for various programmes unless otherwise provided in the Ordinance of a programme is 75% of the full programme of lectures delivered in each Paper, Practical and Tutorials separately.
2. A student should always wear his/her ID card around his/her neck on the Campus. The same should be shown when identity proof is required by the University Officials/Security Staff.
3. No student will be allowed to enter any office, hostel, library, auditorium, administrative & examination blocks, etc., if he/she fails to show his/her University Identity Card. Students will be allowed to attend cultural programmes, sports events, film shows or other programmes of the University only when they wear their valid ID card. Students must observe discipline during any such programme and they must obey instructions of the teachers on proctorial duty and/or security officials.
4. All the students must fill in the required information correctly in the Students' Information Form. The address and contact numbers of parents should be correct so that they can be contacted in case of any emergency.
5. If a student gets accommodation allotted in his/her name in a hostel and that student allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both the students, i.e. the allottee and the illegal occupant, shall be cancelled from the Department/Institute as well as from the hostel without assigning any reason.
6. Non-residents of university hostels will not be allowed to stay in the hostels without prior permission of the competent authority. Strict disciplinary action would be taken against the student(s) who violate(s) this rule.
7. Bonafide student, desirous of bringing/keeping his/her vehicle in the University Campus, would be required to submit self-attested photocopy of the Registration Certificate (RC) of his/her vehicle and the driving license to the Chairperson/Director of the Department/Institute and to the Warden of the hostel concerned. The student will be issued a Permit in the form of a Sticker for his/her vehicle after submission of copy of Registration Certificate to the Chief Security Officer/Hostel Warden through Chairperson/ Director of the Department/Institute. No vehicle, other than the permitted one, will be allowed entry in the University Campus. The University has the right to deny to issue vehicle pass sticker to any student, if not satisfied or deems fit, otherwise.
8. Students are not allowed to honk horn(s) of their vehicles or to play loud music in their vehicles in the University premises.
9. No vehicle with black film(s), covered window glasses or modified silencers will be allowed entry in the University premises.
10. Students must observe maximum speed limit of 30 km per hour while driving their permitted vehicle on the campus.
11. Kurukshetra University, Kurukshetra is a Ragging Free Campus. All students must follow the University guidelines regarding Anti-Ragging appended in the HBI. To report incident(s) of any kind of ragging, helpline numbers are displayed at major places on the campus and/on the University website also.
12. All students should behave decently with female students, teachers and employees. No student should involve in any incident of eve-teasing. Anyone found indulging in such activity shall be liable to stringent disciplinary action. The University strictly follows its policy of zero tolerance towards eve-teasing and act(s) of sexual harassment.
13. Students should use decent language with everyone on the campus.
14. The University property should not be harmed in any manner. If a student is found damaging the University property, strict action will be taken against him/her.
15. Use of alcohol, tobacco and drugs in any form is strictly prohibited on the University Campus. Every student must observe these instructions on the Campus failing which strict action will be taken against him/her to the extent of expulsion from the University and the programme.



16. Every student must follow University rules and regulations in maintaining discipline on the campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehaviour then he/she will be punished as per University rules.
17. Campus Students' may take up their collective demands with the Students' Council. No student is allowed to disturb the academic atmosphere of the campus. If any student(s) is found disrupting classes or instigating students to disrupt classes/office work/administrative work, vitiating academic and administrative setup and/or attempt to force upon the authorities, then such activity will be considered serious disciplinary act and the involved student(s) will be punished accordingly. In the absence of Students' Council, students can submit or report their requests/grievances to the Dean Students' Welfare.
18. University has a mechanism to redress the grievances of its students through Students' Grievances Redressal Cell. A student can submit his/her complaint/grievance to the Dean Students' Welfare, Convener of the Cell, via e-mail dsw@kuk.ac.in or in writing mentioning his/her name, class, roll number, department/hostel & phone number to the office of Dean Students' Welfare, KUK. Student can seek their grievances related to their Department(s), redressal in the Department Students Grievances Cell by contacting Chairperson of the Department. However, collective students' grievances/demands can only be dealt as mentioned in the Point No. 17.
19. Students are advised not to hold any rally or protest near the University administrative block and in front of the Vice-Chancellor's office, in particular. They should take up the issue, if any, first with the Chairperson/Director/Principal/ Warden/Chief Warden and then with the Dean Students' Welfare.
20. Students must obey instructions of the teacher-in-charge(s) while on a tour/ trip/ field training/ Industrial training, etc. All safety norms, as prescribed in the UGC Safety Regulations, should be followed by students on and off the campus.
21. All the students must observe silence in the library. They must not use mobile phones in the library.
22. One should not write or paste posters on the walls and window panes of the University buildings. Any poster/hoarding found pasted/fixed/hanged at any place, other than the prescribed place, will attract severe punishment under the Defacement Act of Public Property.
23. Students are expected to keep the campus neat and clean. The use of polythene is strictly banned on the campus.



10.1 ADJUSTMENT OF FEE

If a candidate after having deposited fee for admission in one course joins another course in another Teaching Dept./Institute in the same session, as mentioned below, and is permitted to withdraw his/her candidature, fee/funds except admission fee already deposited by him/her for the course from which he/she has withdrawn, shall be adjusted/refunded against the fee/funds of the course he/she joins subject to the condition that the difference, if any, shall be paid by the candidate:

- (i) from a general course to another general course;
- (ii) from a general course to a self-financing course or vice-versa.
- (iii) from a self-financing course to another self-financing course.

Application for adjustment of fee is as per Annexure-XIII.

10.2 REFUND OF FEE

If a candidate withdraws from the course/programme in which he/she was admitted in the University Teaching Departments/Institutes/Colleges affiliated/maintained by the Kurukshetra University, Kurukshetra, the fee to the candidate will be refunded as per following rules:

SN	Point of time when application of refund of fee is served	#Percentage of Refund of aggregate fee	Remarks
1	On or before the formally-notified* last date of admission.	90%	10% of the aggregate fees will be deducted as processing charges from the refundable amount as per the clause 4.2.4 of the UGC Notification dated December, 2016.
2	Not more than 15 days after the formally-notified* last date of admission.	80%	20% of the aggregate fee will be deducted from the aggregate fee.
3	More than 15 days but not more than 30 days after the formally-notified* last date of admission.	50%	50% of the aggregate fee will be deducted from the aggregate fee.
4	More than 30 days after the formally-notified* last date of admission.	00%	No fee will be refunded.

*** Formally-notified last date of admission is the date of display of the Final List in that program.**

#inclusive of course fee and non-tuition fee but exclusive of caution money and security deposit.

Note1 :

- (a) In case of demise of a candidate during the period as per point no. 1, 2 and 3 above, the application of withdrawal of admission and refund of fee is to be submitted by the parents/guardian of the candidate and the fee will be refunded without any deductions.
- (b) Fee will be refunded to the eligible candidate who are covered the above criteria given at Sr. No. 1 to 4 within 30 working days from the date of closure of admission of that academic session.
- (c) In the courses, which are also governed by AICTE rules, refund of fee will be as per AICTE academic calendar 2025-26.
- (d) Application for withdrawal of admission and refund of fee is as per **Annexure-XII**.

Note 2:

However, the UGC guidelines, issued from time to time in this regard, will be followed by the University.



11.1 Benefits of Fee for Candidates of Haryana Belonging to The Reserved Category

There is a Post Matric Scholarship Scheme of GOI for welfare of candidates belonging to the Scheduled Caste Category. As per letter No.3/44-2012 Sch.(2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. such students whose parents/guardian income is up to Rs.2.50 lac per annum, are eligible for benefits under the said scheme. The benefits include enrollment/registration, tuition, games, union, library, magazine, Medical Examination and such other fees compulsorily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. For students admitted under this scheme, the application form has to be submitted by the students to the concerned Chairperson/Director of the Department/Institute.

Note:

1. An income declaration shall be furnished by the self-employed parents/guardian. Employed parents are required to obtain income certificates from their employer and for any additional income from other sources; they would furnish declaration by way of an affidavit on non-judicial stamp paper.
2. No fee will be charged by the University from the students belonging to the Scheduled Caste Category, whose parent's Income is upto 2.50 lac per annum. They shall be admitted during the academic session 2023-24 as per instructions of the Director Higher Education, Haryana and the Director General, Technical Education Department, Panchkula, Haryana. However, as per instructions dated 01.09.2018 of the Director, Welfare of SC/BC Classes Department Haryana, Chandigarh, the students belonging to the Scheduled Caste Category who after verification of record by the office are found eligible for the PMS Scholarship, shall have to submit an undertaking in the Fee Section of the Accounts Branch that they will deposit their fee immediately to the institution as soon as they receive the Scholarship in their bank account. It is mandatory to apply for PMS Scholarship by the students who are eligible to get admission fee concession.
3. Students belonging to the Scheduled Caste category who are eligible for Post Matric Scholarship Scheme should get their Saving Bank Account linked with Aadhaar Number to get transferred the funds in their respective bank accounts.
4. Students who are eligible for Scheduled Caste and Backward Class Scholarship(s) as the case may be, may apply online on the dates which will be announced/published in the newspapers by the State Govt./Funding Agencies.

11.2 Free Education for Dependent Children of Leprosy Affected Persons (LAPs)

No fee/dues will be charged from the dependent children of Leprosy Affected Persons and education in the University Teaching Departments/Institutes will be free for them.

11.3 Tuition Fees Concession (For SFS Courses)

No fee concession will be allowed in SFS courses w.e.f. the session 2022-23 in view of the financial viability except Group-C and Group-D employees who will continue to get 50% tuition fee concession as per past practice. However, continuing students who are already enrolled and getting fee concession will continue to get 50% tuition fee concession as per past practice.

11.4 COVID Support Scheme:

- 1) The name of the scheme will be 'COVID SUPPORT SCHEME' (COSS).
- 2) The scheme shall be for the orphans resident of Haryana who have lost their both the parents/single earning parent/adopted parents due to Corona Virus during the Corona period from March, 2020 onwards.
- 3) The scheme is initially proposed for fresh students for the current academic session for On-Campus courses.
- 4) Full fee concession (tuition fee and funds) will be given to On-Campus students in the budgeted courses and half fee concession (tuition fee and funds) in courses running under Self-financing Scheme (SFS).
- 5) The scheme will be applicable for the complete duration of the course.
- 6) Orphans will upload the Death Certificate of parent/single earning parent/adopted parents clearly mentioning it to be COVID-19 related death.



- 12.1** The University has 25 hostels (11 for boys, 1 for foreign male students and 13 for girl students). The accommodation in the hostels is provided strictly on the basis of department merit list of admissions; and in accordance with limited number of seats in hostels allocated by the Chief Wardens to each department with reservations (20% for SC category, 3% for Differently Abled-Blind/disabled with 70%). Subletting of hostel accommodation is strictly prohibited. Both the subletters and sublettees are liable to be expelled from the hostel. Students willing to seek hostel accommodation are advised to refer to the Hostel Rules & Regulations Booklet available at the University Website : www.kuk.ac.in. Any male hostler desirous of possessing vehicle (two/four wheeler) will submit their request in the office of Warden concerned alongwith self-attested photocopy of Registration Certificate (RC), Department Identity Card duly signed by the Chairman of concerned Department and Hostel Identity Card and a copy of Parivar Pahchan Patra on the format for seeking hostel security stickers for boys hostels. Any female hosteler desirous of possessing two/four wheeler in the hostel shall have to submit an attested photocopy of RC of vehicle alongwith the Driving License in the office of the Warden of the respective Hostel. If the hostel authorities are not satisfied with the character/past behavior/antecedents of a student, hostel accommodation may be refused to him/her in order to ensure discipline and peaceful atmosphere of the hostels. Keeping in view the limited number of rooms/seats, the hostel accommodation is allotted on sharing basis. All terms and conditions for seeking hostel accommodation are given in the Hostel Rules and Regulations Booklet which may be consulted accordingly.
- 12.2** Admission in the hostels will be through online mode. Students seeking admission in the hostels will be required to apply through IUMS Portal for hostel accommodation and upload the proof of residence viz. Adhar Card/Ration Card/Passport at the time of applying for admission.
- 12.3** The hostel room allotment will be through online mode and students will deposit the hostel fee online. Students will be allowed to stay in the University hostels as per academic schedule for the session.
- 12.4** Due to paucity of hostel accommodation, the University may not be in a position to accommodate all the aspirants in the hostels.
- 12.5** Due to paucity of hostel accommodation, the University may not make available accommodation to the students to be admitted in Certificate, Diploma, Advanced Diploma and P.G. Diploma (either Day/Evening) programmes in the University Teaching Departments/Institutes for the session 2025-26. They will be required to make their own boarding and lodging arrangements outside the Campus.
- 12.6** The priority for hostel allotment will be given to the candidates who have not completed P.G. programmes as a regular student from the University Campus in past years. Admission to hostels, for those candidates, who have already completed one P.G. programme as a regular student from the University Campus and take admission in second PG programme on University Campus, will be given only after the permission of proctor and the concerned Chief Warden.



Kurukshetra University Golden Jubilee Post-graduate Scholarships to be awarded to 50 students of P.G. programmes /(except Self-financing Scheme) of the University Teaching Departments/Institutes at the campus to meritorious, needy and deserving students studying in 2nd year having at least 70% marks or 7.0 CGPA/SGPA in previous examinations (combined result of 1st & 2nd semester exams in first attempt). In addition to this, there are some other Scholarships/ Stipends, State Scholarships and Scholarships/Awards, donated by individuals/ institutes are awarded by the University for various programmes. Notifications in this regard are circulated in all the University Teaching Departments/Institutes. Students are advised to visit Department/Institute notice board regularly.

“Smt. Kiran Yadav Scholarship”

There shall be one Scholarship of Rs.1,000/- p.m. known as “Smt. Kiran Yadav Scholarship” every year to a student doing B.Ed. Special Education (Visual Impairment) in the Department of Education who is resident of Haryana and fulfills one of the following eligibility criteria:

- (i) Physically Challenged/Differently able.
- (ii) Widow/Divorcee Woman
- (iii) Ward of a Marginalized farmer
- (iv) Ward of a Martyr in Defence
- (v) BPL Card Holder

The following criteria in order of preference/priority will also be considered for award of this scholarship:

- a) Economically Backward (having lowest income per annum from all the sources).
- b) In case of tie, Merit of qualifying examination will be considered.

PM-Vidyalaxmi Scheme:

Pradhan Mantri Vidyalaxmi (PM-Vidyalaxmi) is a new (w.e.f. November 6, 2024) Central Sector Scheme to provide financial support to meritorious students such that financial constraints do not prevent any youth of India from pursuing quality higher education. It is a mission mode mechanism to facilitate and drive extension of collateral and guarantor free education loans to meritorious students. It facilitates 75 percent credit guarantee by the Government of India on loans upto 7.5 lakhs and for students having annual family income upto Rs.8 lakhs, 3 percent interest subvention is also available on loans upto Rs.10 lakhs under the scheme. For this, students (who have provided income/caste/benchmark disability certificates to the institution) shall be provided certificate (as per **Annexure-XVII**) on the letter head of the Chairperson/Director where the student has taken the admission. Loan applications can be made through a new simple, transparent, student-friendly and entirely digital application process by the interested students visiting the dedicated portal at <https://pmvidyalaxmi.co.in>.



CURBING THE MENACE OF RAGGING

Ragging is totally prohibited in the University and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009 (available on website www.ugc.ac.in & www.antiragging.in) and “The Haryana Prohibition of Ragging in Educational Institution Ordinance, 2012” as well as under the provisions of any penal law for the time being in force.

Anti Ragging Helpline Toll Free Number, Anti Ragging Committee, Squad, Monitoring Cells, Nodal Officers and Counselors:

University Grants Commission Anti Ragging Helpline Toll Free Number: 1800-180-5522

E-mail: helpline@antiragging.in

Vice-Chancellor : vc@kuk.ac.in
Registrar : registrar@kuk.ac.in
Proctor : proctor@kuk.ac.in

1.	Anti Ragging Committee	Phone No. (Code No. 01744)	Mobile No
(i)	Proctor	3022 (Ext.)	7082113124
(ii)	Dean of Colleges	238347-2118 (Ext.)	7082113003
(iii)	Dean Students' Welfare	238096-2115 (Ext.)	7082113109
(iv)	Deputy Proctor (Male)	239597-3074 (Ext.)	9416785665
(v)	Deputy Proctor (Female)		9896065661
(vi)	Chief Warden (Boys)	238711	7082113081
(vii)	Chief Warden (Girls)	238278	7082113023, 9896065661
(viii)	Officer Incharge, Security (CSO)	238410-3080 (Ext.)	7082113044
(ix)	Director, Public Relations	239639	7082113123
(x)	President, KUTA	238410-2532 (Ext.)	9416344793
(xi)	Director, Women Studies Research Centre	239665-2727 (Ext.)	9416782192
(xii)	SDM, Thanesar (Nominee of DC, KKR)	220032	8901163144
(xiii)	DSP, Pehowa (Nominee of SP, KKR)	220462	7056700145
(xiv)	Sh. Vijay Shabharwal, Local Media Representative	-	9896244822
(xv)	Mr. Vinod Jindal, Local Media Representative	-	9896334769
(xvi)	Four Students Representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare every year	-	
(xvii)	Director, Dr. B.R. Ambedkar Studies Centre	238410-2551 (Ext.)	
2.	Anti Ragging Squad		
	Zone-I (Boys Hostels)		
(i)	Chief Warden (Boys)	238711	7082113081
(ii)	Deputy Chief Warden (Boys)	-	7082113089
(iii)	Deputy CSO for Boys Hostels Zone	-	7082113099
(iv)	All Wardens	-	
	Wardens of	-	
	1. Partap Bhawan	-	7082113089
	2. Narhari Bhawan	-	7082113088
	3. Harsh Bhawan	-	7082113096
	4. Arjun Bhawan	-	7082113036
	5. Bhim Bhawan	-	7082113098
	6. Tagore Bhawan	-	7082113037



		7. Ambedkar Bhawan	-	7082113184
		8. Ch. Devi Lal Bhawan	-	7082113097
		9. International Hostel	-	7082113096
		10. Ch. Ranbir Singh Bhawan	-	7082113094
		11. Swami Vivekanand Bhawan	-	7082113090
		12. Shaheed Bhagat Singh Bhawan	-	708211356
	(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.	-	-
Zone-II (Girls Hostels)				
	(i)	Chief Warden (Girls)	-	7082113023, 9896065661
	(ii)	Deputy Chief Warden	-	7082113101
	(iii)	Deputy CSO for Girls Hostels Zone	-	7082113105
	(iv)	All Wardens	-	-
		Wardens	-	-
		1. Bharti Bhawan	238081	9728359134
		2. Meera Bhawan	-	7082113137, 9812392910
		3. Kasturba Bhawan	-	7082113102
		4. Saraswati Bhawan	-	9812001469
		5. Gargi Bhawan	-	7404192180
		6. Subhadra Bhawan	-	9996604087
		7. Ahilya Bhawan	-	8168283069
		8. Ganga Bhawan	-	7015155074
		9. Uttra Bhawan	-	7082113107, 9034547157
		10. Devyani Bhawan	-	7082113105
		11. Kalpana Chawla Bhawan	-	9896952101
		12. Laxmi Bai Bhawan	-	7082113108
		13. Yamuna Bhawan	-	7082113101
	(v)	One Student Representative from each Hostel to be selected/nominated by the concerned Warden of the Hostel.	-	-
Zone-III (UIET, IOL, IIHS, ITTR, Inst. of Pharmacy, IMC & MT, Inst. of Management)				
	(i)	Prof. Hardeep Lal Joshi, Deputy Proctor, Dept. of Psychology	-	9416785665
	(ii)	Prof. Kusum lata, Deputy Proctor, IIHS	-	9896065661
	(iii)	Prof. Anil Gupta, Officer Incharge, Security (CSO), IIHS	-	7082113044
	(iv)	Dr. Naresh Kumar, UIET	-	9467012567
	(v)	Dr. Anita Punia, UIET	-	9466534983
	(vi)	Dr. Sant Lal, Institute of Law	-	9466436166
	(vii)	Dr. Monika, Institute of Law	-	8708984515
	(viii)	Dr. Manjusha, Institute of Pharmacy	-	9588144682
	(ix)	Dr. Surender Verma, Institute of Pharmacy	-	8708325955
	(x)	Dr. Madhu Deep Singh, Institute of Mass Comm. & Media Tech.	-	9354323292
	(xi)	Dr. Abid Ali, Institute of Mass Comm. & Media Tech.	-	9355507888
	(xii)	Dr. Jai Kishan Chandel, Institute of Mass Comm. & Media Tech.	-	9466170075



	(xiii)	Dr. Mamta Bhardwaj, Institute of Mass Comm. & Media Tech.	-	8168123408
	(xiv)	Dr. Sandeep Kumar, IIHS	-	9991126440
	(xv)	Dr. Manish Goyal, IIHS	-	9878084933
	(xvi)	Dr. Digvijay Singh, ITTR	-	8168564813
	(xvii)	Mr Divij, ITTR	-	8708985110
	(xviii)	Supervisor, Security, O/o CSO	-	7082113066
	(xix)	Police Officials (CSO will take measure for seeking help from the District Administration)	-	-
	(xx)	Four Students representatives (two fresher & two seniors) to be nominated by the Dean Students' Welfare	-	-
Zone-IV (University Campus & other Vulnerable Places excluding Zone-I Boys Hostels, Zone-II Girls Hostels and Zone-III UIET, IOL, IIHS, ITTR, Institute of Pharmacy, IMCMT & IMS)				
	(i)	Prof. Mahabir Singh, Deputy Proctor, Dept. of Law	-	9896211424
	(ii)	Prof. Kusum Lata, Deputy Proctor, IIHS		9896065661
	(iii)	Prof. Anil Gupta, Officer Incharge, Security (CSO), IIHS	-	7082113044
	(iv)	Prof. Dinesh Singh Rana, Dept. of Instrumentation	-	9466045776
	(v)	Dr. Vivek Kumar, University School of Mgt.	-	8376040224
	(vi)	Dr. Rashmi Chaudhary, Dept. of Commerce	-	9996523446
	(vii)	Dr. Sohan Lal, Dept. of Chemistry	-	9729090007
	(viii)	Dr. Balinder Singh, Dept. of Social Work	-	9729597521
	(ix)	Dr. Vijay, Dept. of Microbiology	-	8901437449
	(x)	Dr. Nidhi Mathur, Dept. of Foreign Language	-	9971989781
	(xi)	Dr. Harvinder Longowal, Dept. of Music & Dance	-	9896894377
	(xii)	Four Students Representatives (two freshers & two seniors) to be nominated by the Dean Students' Welfare	-	-
	(xiii)	Police Officials (CSO will take measure for seeking help from the District Administration)	-	-
3.	Monitoring Cell			
	(i)	Registrar	238026	-
	(ii)	Dean, Academic Affairs	238045, 2490(Ext.)	7082113141
	(iii)	Proctor	3022(Ext.)	7082113124
	(iv)	Dean of Colleges	238347-2118 (Ext.)	7082113003
	(v)	Dean Students' Welfare	238096-2115 (Ext.)	7082113109
4.	Nodal Officers			
	(i)	Nodal Officer for all teaching Departments and Institutes : Proctor		
	(ii)	Nodal Officer for affiliated colleges : Dean of Colleges		
5.	Anti Ragging Counselors			-
	(i)	Dr. Rohtash Singh, Dept. of Psychology		9541321993
	(ii)	Dr. Hardeep lal Joshi, Dept. of Psychology		9518839202
	(iii)	Dr. Shashi Darolia, IIHS		9813954416
	(iv)	Dr. Ashu Dhawan, Dept. of Psychology		7404754043
	(v)	Dr. Raj Ratan, Dept. of Psychology		9810597507
	(vi)	Dr. Raksh Pal Sharma, Consultant Psychiatrist, Kurukshetra		9812434648
	(vii)	Dr. Neha Dua Sobti, Consultant Psychiatrist, Kurukshetra		8724030197

INSTRUCTIONS AGAINST RAGGING:

With sixty seven years of its existence, Kurukshetra University has earned recognition as one of the renowned centers of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a programme, should be making best use of the excellent facilities and congenial



atmosphere available in the University towards all-round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

Chairpersons/Directors of all the University Teaching Departments/Institutes to ensure that every student and their parents be asked to submit an online undertaking every academic year to the effect that the concerned student will not take part in any activity leading to Ragging of junior students.

As per Kurukshetra University Notification No. ACM-1/M.34/23/9808-9873 dated 17.08.2023 and UGC letter No. 1-15/2009 (ARC) pt.3 dated 25.05.2023, following are the instructions for students to file online Anti-Ragging Affidavit:

- (i) The students will file an online Anti-ragging affidavit on designated website i.e. http://www.antiragging.in/affidavit_registration_disclaimer.html. After filing the said affidavit he/she will receive an email with his/her registration/reference no.
- (ii) The student will forward that email to his/her Chairperson/Director/Principal's email Id.
- (iii) The Chairpersons/Directors/Principals of University Teaching Departments/Institutes will submit the consolidated data in prescribed format in excel sheet by 31st October of each year to the office of the Proctor through email at email id noantiragging.kuk.ac.in

							Data provided by the student concerned after filing the online anti-ragging affidavit		
Class	Sr. No.	Roll No.	Name of the Student	Father's Name	Year of Admission	Year of Course Completion	Reference No.	Regd. Email Id	Regd. Mobile No.

Note: Please note that the students will not receive .pdf affidavits and he/she is not required to print & sign it as it used to be in the earlier case.

What Constitutes Ragging

Ragging constitutes one or more of any of the following acts:

- a. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- b. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- c. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- d. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- e. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;
- f. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g. Any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;



- h. Any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
- i. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- j. Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of color, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.
- k. All the senior students are advised to guide and treat junior students affectionately.
- l. Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.

RAGGING IS A CRIMINAL OFFENSE AND THE CULPRITS WILL ATTRACT PUNITIVE ACTION AS MENTIONED IN UGC REGULATIONS-2009 AND UNDER THE PROVISIONS OF PENAL LAW AS IN FORCE FOR THE TIME BEING.



APPENDIX-A

BONAFIDE RESIDENTS OF HARYANA - GUIDELINES REGARDING

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3rd October, 1996, No.62/32/2000-6GSI dated 23rd May, 2003, No.62/27/2003-6GSI dated 29th July, 2003 and No.62/62/2011-6GSI dated 17th January, 2012 by the Chief Secretary to Government, Haryana.

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-
 - (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/college in Haryana.
 - (ii) Children/Wards (if parents are not living)/Dependents: -
 - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation;
 - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
 - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government;
 - (iii) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana and draw their pensions from the treasuries situated in the State of Haryana.
 - (iv) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
 - (v) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
 - (vi) The wives of such persons who are bonafide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
 - (vii) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are:
 - (a) Citizen of India;
 - (b) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
 - (viii) Children & Wards of the accredited journalists residing at Chandigarh and recognised by Govt. of Haryana.



2. All candidates claiming to be bonafide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub-Divisional Officer (Civil) of the District/Sub-Divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere or in respect of the Children/Wards/Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the Children/ Wards/Department of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/ Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/technical/ medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.



**LIST OF DEPRIVED SCHEDULED CASTES (DSC) &
OTHER SCHEDULED CASTES (OSC) IN HARYANA**

Sr. No.	Sr. No. in GOI List	Name of the caste	Category
1	1	Ad Dharmi	DSC
2	1A	Aheria, Aheri, Hari, Heri, Thori, Turi	DSC
3	2	Balmiki, Chura, Bhangi	DSC
4	3	Bangali	DSC
5	4	Brar, Burar, Berar	DSC
6	5	Batwal, Barwala	DSC
7	6	Bauria, Bawaria	DSC
8	7	Bazigar	DSC
9	8	Bhanjra	DSC
10	9	Chamar, Jatia Chamar, Rehgar, Raigar, Ramdasi, Ravidasi, Balahi, Batoi, Bhatoi, Bhambi, Chamar-Rohidas, Jatav, Jatava, Mochi, Ramdasia	OSC
11	10	Chanal	DSC
12	11	Dagi	DSC
13	12	Darain	DSC
14	13	Daha, Dhaya, Dhea	DSC
15	14	Dhanak	DSC
16	15	Dhogri, Dhangri, Siggi	DSC
17	16	Dumna, Mahasha, Doom	DSC
18	17	Gagra,	DSC
19	18	Gandhila, Gandil, Gondola	DSC
20	19	Kabirpanthi, Julaha , Kabirpanthi Julaha	DSC
21	20	Khatik	DSC
22	21	Kori, Koli	DSC
23	22	Marija, Marecha	DSC
24	23	Mazhabi, Mazhabi Sikh	DSC
25	24	Megh, Meghwal	DSC
26	25	Nat, Badi	DSC
27	26	Od	DSC
28	27	Pasi	DSC
29	28	Perna	DSC
30	29	Pherera	DSC
31	29A	Rai Sikh	DSC
32	30	Sanhai	DSC
33	31	Sanhal	DSC
34	32	Sansi, Bhedkut, Manesh	DSC
35	33	Sansoi	DSC
36	34	Sapela, Sopera	DSC
37	35	Sarera	DSC
38	36	Sikligar, Bariya	DSC
39	37	Sirkiband	DSC



LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-A)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Naik	25.	Gorkhas	49.	Raigar
2.	Barra	26.	Gawala. Gowala	50.	-
3.	Beta, Hensi or Hesi	27.	Gadaria, Pal, Bagnel Diaya	51.	Rechband
4.	Bagria	28.	Garhi –Lohar	52.	Shorgir, Shergir
5.	Barwar	29.	Hajjam, Nai, Naie, Sain	53.	Soi
6.	Barai, Tamboli	30.	Jhangra Brahman, Khati, Suthar, Dhiman Brahmin, Tarkhan, Barahai, Baddi	54.	Singhikant, Singiwala
7.	Baragi, Bairagi, Swami, Sadh	31.	Joginath, Jogi, Nath, Yogi	55.	Sunar, Zargar, Soni
8.	Battera	32.	Kanjar or Kanchan	56.	Thathera, Tamera
9.	Bharbhunja Bharbuja	33.	Kurmi	57.	Teli
10.	Bhat, Bhatra, Darpi, Ramiya	34.	Kumhars, Prajapati	58.	Banzara, Banjara
11.	Bhuhalia Lohar	35.	Kamboj	59.	Weaver (Jullaha)
12.	Changar	36.	Kanghera	60.	Badi/Baddon
13.	Chirimar	37.	Kuchband	61.	Bhattu/Chattu
14.	Chang	38.	Labana	62.	Mina
15.	Chimba, Chhipi, Chimpa Darzi, Rohilla	39.	Lakhera, Manihar, Kachera	63.	Rahbari
16.	Daiya	40.	Lohar, Panchal-Brahmin	64.	Charan
17.	Dhobis	41.	Madri	65.	Chaaraj (Mahabrahman)
18.	Dakaut	42.	Mochi	66.	Udasin
19.	Dhimar, Mallah, Kashyap-Rajpoot, Kahar Jhinwar, Dhinwar, Khewat, Mehra Nishad Sakka, Bishti, Sheikh-Abbasi	43.	Mirasi	67.	Ramgarhia
20.	Dhosali, Dosali	44.	Nar	68.	Rangrez, Lilgar, Nilgar, Lallari
21.	Faquir	45.	Noongar	69.	Dawala, Soni-Dawala, Nyaaria
22.	Gwaria, Gauria or Gwar	46.	Nalband	70.	Bhar, Rajbhar
23.	Ghirath	47.	Pinja, Penja	71.	Nat (Muslim)
24.	Ghasi, Ghasiara or Ghosi	48.	Rehar, Rehara or Re	72.	Jangam

LIST OF BACKWARD CLASSES IN HARYANA (BLOCK-B)

Sr. No.	Name of the caste	Sr. No.	Name of the caste	Sr. No.	Name of the caste
1.	Ahir/Yadav	3.	Lodh/Lodha/Lodhi	5.	Meo
2.	Gujjar	4.	Saini, Shakya, Koeri, Kushwaha, Maurya	6.	Gosai/Gosain/Goswami

At present, Raigar, Mochi, Weaver (Jullaha) (BC) and Julaha (SC) and Badi Castes find a mention in the list of both Scheduled Castes and Backward Classes. The persons belonging to these Castes who are not covered under the Scheduled Castes on account of being Non-Hindus and Non -Sikh can take the benefits under the backward classes only.



CHARACTER CERTIFICATE

Name of the Department/College.....Session.....Certified that
 Mr./Miss/Mrs.....son/daughter of Shri.....has
 been a bonafide student of this Department/College during the period.....
 He /She appeared in the Examination of the University/Board held in
 under Roll No.....and *passed obtaining.....marks out ofmarks
 or *failed/*placed under compartment in the subject of

1. Academic Distinction, if any.....
2. Co-curricular activities, if any.....
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any.....
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated:.....

Signatures of the Principal/
 Chairperson of the Deptt.
 (with office seal)

*Strike out whichever is not applicable.



HARYANA GOVERNMENT

Photo of
applicant to be
attested by
the issuing
authority

Certificate Sr.No. _____ /Year _____ Tehsil _____.

OTHER SCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari _____ son/daughter of Shri _____ resident of
Village/Town _____ Tehsil _____ Distt. _____ of the State/Union
Territory _____ belongs to the _____ Caste/Tribe, which is recognised as Other
Schedule Caste/Schedule Tribe under the Constitution (Scheduled Caste) Order, 1950.

Signature with seal of issuing Authority

Full Name

Designation

Dated : _____

Place : _____

Address with Telephone No. with code

Issuing Authority: Tehsildar-cum Executive Magistrate,
Naib Tehsildar-cum Executive Magistrate,
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification No.22/132/2013-1GS-III dated 22.03.2022.



HARYANA GOVERNMENT
DEPRIVED SCHEDULED CASTES CERTIFICATE

This is to certify that Mr./Mrs..... Son/daughter of Sh.
resident of Teh District of
the Haryana state belongs to the caste which is recognized as Scheduled Castes under
the Constitution (Scheduled Castes) order 1950 and this caste has been declared as Deprived Scheduled
Caste by the Government of Haryana vide Gazzette Notification No. Leg./15/2020 dated 15.05.2020.

This certificate is being issued to him/her on the basis of verification of
NaibTehsildar/Tehsildar.

Signature

Name

Dated
NaibTehsildar/Tehsildar

Rubber Stamp of

Place:

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the
SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification
No.22/132/2013-1GS-III dated 22.03.2022.



Annexure -III

BACKWARD CLASS CERTIFICATE (BLOCK 'A' or 'B')

Photo of
applicant to be
attested by the
issuing authority

This is to certify that Shri/Smt./Kumari_____ son/daughter of
Shri_____resident of Village/Town_____ Tehsil_____
Distt._____ of the State/Union Territory_____ belongs to the
_____Caste, which has been notified as Backward Class by the Haryana Government and is
placed in Block _____ (mention Block 'A' or 'B').

This is to certify that he/she does not belong to the person/section (Creamy layer) as per State Govt.
letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated 31.08.2010 and No. 512-
SW(1)2021 dated 01.12.2021.

This certificate is being issued to him/her on the basis of verification of Sarpanch/ Patwari/Kanungo.

Signature with seal of issuing Authority

Full Name

Designation

Address with Telephone No. with code

Sr. No.:.....

Place :.....

Dated :.....

Issuing Authority : Tehsildar or Naib Tehsildar
Head of Department in case of Govt. employees

Note : The caste certificate shall now be issued to eligible residents of Haryana based on PPN through the
SARAL portal (<https://saralharyana.gov.in>) as per instructions issued vide Haryana Govt. Notification
No.22/132/2013-1GS-III dated 22.03.2022.



CERTIFICATE FOR THE EWS OF HARYANA

Government of Haryana

(Name & Address of the authority issuing the certificate)
(ECONOMICALLY WEAKER SECTIONS)

EWS INCOME AND ASSET CERTIFICATE

Certificate no.....

Date :

VALID FOR THE YEAR

This is to certify that Shri/Smt./Kumari son/daughter/wife of is permanent resident of, Village/Street, Post Office, District, Pin Code whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her family** is below Rs. 6 lakh (Rupees Six Lakh only) for the financial year

It is further certified that His/her family does not own or possess any of the following assets***

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- V. Total immovable assets owned are valued at Rupees One Crore of more.

2. Shri/Smt./Kumari belongs to the caste, which is not recognized as a Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B).

Recent Passport
size attested
photograph of
the applicant

Signature with seal of Office
Name
Designation

*Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.

**Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



CERTIFICATE FOR EWS OF ALL INDIA CATEGORY
Government of India

(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER
 SECTIONS**

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

1. This is to certify that Shri/Smt./Kumari son / daughter / wife of permanent resident of, Village / Street Post Office District in the State / Union Territory Pin Code Whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/ her 'family'*** is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year His/ her family does not own or possess any of the following assets ***:

I. 5 acres of agricultural land and above;

II. Residential flat of 1000 sq. ft. and above;

III Residential plot of 100 sq. yards and above in notified municipalities;

IV Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari belongs to the caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office _____

Name

Designation

Recent Passport size
 attested photograph
 of the applicant

*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

** Note 2: The term "Family" for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note 3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status



Annexure-VI

Certificate No. _____ Date _____

DISABILITY CERTIFICATE

Recent Photograph
of the candidate
showing the
disability duly
attested by the
Chairperson of the
Medical Board

This is certified that Sh./ Smt./Kum _____ son/ wife/daughter of Sh. _____
age _____ sex _____ identification mark (s) _____ is
suffering from permanent disability _____ as per Right of Persons with
Disabilities Act, 2016.

*Percentage of disability in his/her case _____

Thus the candidate is Differently Abled as per standard norms of Haryana.

(Dr. _____)
Member
Medical Board

(Dr. _____)
Member
Medical Board

(Dr. _____)
Chairperson
Medical Board

Countersigned by
the Medical Superintendent/
CMO/Head of Hospital (with seal)

*The Differently Abled disability should not be less than 40% and should not interfere with the
requirement of professional career such as Engineering/Architecture/Technician etc.



**CERTIFICATE TO BE FURNISHED BY
CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTER**

Certified that Mr./Ms. _____ son/daughter of Shri _____ resident
of (Complete address) _____ Freedom Fighter of Haryana (Identity No. _____) is
father/grandfather of Mr./Ms. _____ of Village/Town _____ Police Station
_____ Tehsil _____ District _____

Sr.No. : _____

Dated : _____

Place : _____

Deputy Commissioner of concerned
District of Haryana
(Office Stamp)



**CERTIFICATE FOR DECEASED OR DISABLED OR DISCHARGED MILITARY/
PARAMILITARY PERSONNEL, EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY
FORCES**

Certified that Number..... Rank..... Name
Son/Daughter of..... Father..... Resident of
Village.....PostOffice.....Tehsil.....
District..... belonging to the State of Haryana has served in the Army/ Air-Force/Navy/
..... Name of the Para Military Force) from.....to
and subsequently invalidated out of service as under:

(1) Medical Category:

- i. for JCO's
- ii. for ORS : Shape-I, II, III etc.
- iii. for Rank / Designation (in case of Para-Military Forces).....

(2) Reason of discharge/ retirement

(3) Death:

- whether killed in action.....
- or any other reason.....

(4) If killed in action

name of the war / operation

(5) Disabled: Whether disabled during the war / operation (name).....

(6) Nature of disability

- i. Whether permanent i.e. for life
- ii. Whether temporary up to what extent)

Next RSMB IS DUE

Name of Records.....

Case No.

Signature of the issuing authority
with designation and official
Seal and stamp

Date :

Place :

Note: Only the certificate issued by the Officer duly authorized by the Army/ Navy / Air-Force/ Concerned
Para-Military Force Headquarters, as the case may be, shall be entertained.



**CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE
SERVICES/PARAMILITARY FORCES**

Certified that Number..... Rank..... Name S/o or
D/oFather/Mother ofResident of
Village Post Office.....
Tehsil..... Distt..... belonging to the State of Haryana, as per
his/her service record at the time of entry into service, had served in the Army/ Air-Force/ Navy/
..... (Name of the Para-Military Force) fromto
..... and subsequently discharged/retired from the service on
as per his/her service record. At the time of entry into service the home address given is
..... (Distt.) Haryana.

Signature
Officer Commanding/
Zila Sainik Board/
Competent Authority
(with Official Seal)

Place:.....

Date:.....

*(Strike out whichever is not applicable)



AFFIDAVIT**(Specimen of Affidavit by the Parent for Supernumerary Seat for Single Girl Child)**(on non-judicial stamp paper of **Rs.10/-** duly attested by 1st Class Magistrate)

We, _____ father and mother of Miss _____ resident of _____
 _____ (full address) do hereby, solemnly declare and affirm as under :-

1. That we are permanent resident of _____
2. That Miss _____ born on _____ at _____ (place of birth) is the only (Single) Girl Child of the deponent(s), who is seeking admission in _____ programme for the session 2025-26.

OR

3. Miss _____ is one amongst the only two girl children (Miss _____ born on _____ at _____ (place of birth) and Miss _____ born on _____ at _____ (place of birth) with no male child of the deponent(s), who is seeking admission in _____ programme for the session 2025-26 and we shall not claim the benefit of supernumerary seat for the second girl (Name _____) in the programme(s) being run in the Kurukshetra University for the session 2025-26.
4. That the deponent(s) have only one (Single) girl child.

OR

5. That the deponent(s) have only two girl children and no other living child/children.

Signatures of Deponent(s),

Place: _____

1. _____

Date: _____

2. _____

Verification:

Verified that the contents of the above affidavit are true and correct to the best of our knowledge & belief and nothing has been concealed therein.

Signatures of Deponent(s),

Place: _____

1. _____

Date: _____

2. _____

(Strike out whichever is not applicable)

CERTIFICATE OF STUDY
(Valid only for six months from the date of issue)

This is to certify that Mr./Miss. _____ Admission No. _____.
Date of Birth (dd/mm/yyyy) _____ son/daughter of _____ has studied
in University Senior Secondary Model School (USSMS).

- (a) He/She has studied in USSMS for _____ years.
- (b) Has he/she passed 10+2 from USSMS (Yes/No) _____

Place:

(Signature of Principal USSMS with seal)

Dated:



CERTIFICATE OF STUDY
(Valid only for six months from the date of issue)

This is to certify tha Mr./Miss. _____
son/daughter of. _____
_____ bearing Registration No. _____ has passed the _____
(course name) from _____ (Name of the department/institute) at K.U.
Campus.

(a) He/She has studied in your Dept./Institute for _____ years.

(b) Has he/she passed qualifying exam from your Dept./institute (Yes/No) _____

Place:

(Signature of Head of Dept./Institute with seal)

Dated:



KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A++' Grade, NAAC Accredited)

APPLICATION FOR WITHDRAWAL OF ADMISSION AND REFUND OF FEE

To

Sir,

It is submitted that I want to withdraw my admission. So you are hereby requested to refund my fee after deduction as per University Rules. My details are as under:

Programme	:	_____
Department/Institute/College	:	_____
Academic Session	:	_____
Name of the Candidate	:	_____
Father's Name:	:	_____
Category	:	_____
Date of Admission	:	_____
Reason for Withdrawal	:	_____
Date of Withdrawal	:	_____
Correspondence Address	:	_____
	:	_____
	:	_____
	:	_____
Email	:	_____
Mobile Number	:	_____
Bank Account Number	:	_____
IFSC Code of the Bank	:	_____
Name of Bank/Branch	:	_____
Aadhar Number	:	_____

Document to be attached:

- (a) Self attested photo copy of the fee receipt
- (b) Self attested photo copy of the Aadhar
- (c) Self attested photo copy of the page of Bank Pass book indicating Account Holder Name/Number/IFSC etc.

Note: All the above documents i.e. fee receipt, aadhar, bank pass book etc. must be in the name student.

Date :

(Signature of the Candidate)

VERIFIED AND RECOMMENDED

Signature with seal of Chairperson/Director/Principal/Head
of Department/Institute/College



KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A++’ Grade, NAAC Accredited)

APPLICATION FOR ADJUSTMENT OF DUES/FEES
(After the change of Department)

I _____ Student of _____ Class Roll No _____ is now leaving the Department after taking admission in class _____ as I have been selected for admission in the Department of _____ at Sr. No. _____ in the admission list. Please adjust my security/other dues already paid by me for the programme of _____ except admission fee.

Date :

Signature of Student

The above student has left the Department after taking admission. His/her security/other dues may be adjusted under the rules, as nothing is due against the student.

Date:

**Signature of Chairperson
with Official Seal**

(a) Certified that the above student has taken admission in Class _____ Department of _____ Roll No. _____

Date:

**Signature of Chairperson
with official Seal****For Office Use Only**

A sum of Rs. _____ (Rupees _____) may kindly be adjusted, please.

**Assistant Incharge
(Fee Section)**Adjustment Allowed

AFFIDAVIT
(Specimen of Affidavit by the Parent of the BC-A&B Category Candidates)
(On non-judicial stamp paper of Rs.10/-)

I _____ Father /Mother of _____

Resident of _____ seeking admission to

_____ Course in KU.Kurukshetra do hereby solemnly affirm & declare that I belong to _____ caste which is included in the list of Backward Classes Block 'A'/'B' approved by the Haryana Govt. I further declare and affirm that I and my wife/husband are not covered under the criteria fixed by Haryana Govt. vide letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(I)-2010 dated 31.08.2010 and No. 512-SW(1) 2021 dated 01.12.2021 for excluding socially advanced persons/sections (Creamy Layer) from Backward Classes Category. My family gross annual income from all sources is Rs.for the financial year.....(prior to the year of application).

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place.....

UNDERTAKING BY THE STUDENT

I, (full name of the student)..... son/daughter of

Mr./Mrs./Ms.....having been admitted to..... (Course)
 in.....(name of the Department/Institute) have carefully read and understood the provisions contained in the Hand Book of Information. My family gross annual income from all sources is Rs.....for the financial year.....(prior to the year of application).

I hereby solemnly aver and declare that I will submit my BC/Income Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place.....



AFFIDAVIT
(Specimen of Affidavit by the Parent of the EWS Category Candidates)
(On non-judicial stamp paper of Rs.10/-)

I _____ Father/Mother of _____ Resident of _____ seeking admission to _____ course in K.U. Kurukshetra do hereby solemnly affirm & declare that I belong to Economically Weaker Sections, which is not recognized as a Scheduled Caste and Backward Classes (Block-A &B) by the Government of Haryana, vide Notification No. 22/12/2019-IGS-III dated 25.02.2019 and even No. dated 13.03.2019.

I further undertake that in case the information contained in the above para is found to be untrue at any stage, the admission of my ward is liable to be cancelled.

DEPONENT (Father/Mother)

Dated

Place:

UNDERTAKING BY THE STUDENT

I, (full name of the student)..... Son/daughter of Mr./Mrs./Ms. having been admitted to (Course) in (name of the Department/Institutes) have carefully read and understood the provisions contained in the Hand Book of Information.

I hereby solemnly aver and declare that I will submit my EWS Income and Asset Certificate within 15 days. In case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

DEPONENT (Student)

Dated

Place:



GROUP PERSONAL INSURANCE OF STUDENT PROPOSAL/NOMINATION PROFORMA
(To be filled by the student)

The student will fill up the form "Group Personal Insurance of Student Proposal/Nomination Proforma" after taking admission.

1. Name and Address of Proposer : Dean Students' Welfare, Kurukshetra University, Kurukshetra.
2. Name :
3. Father's Name :
5. Class and Section : 6. Class Roll No. :
7. Any Disability (Please specify) :
8. Period of Insurance : 2025-26 (for one year from the date of Insurance Policy)
9. Sum Insured : Rs. Two Lacs
10. Permanent Address :

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11. Name and Complete Address of
the Nominee/Assignee :
 - Relation with Insured Student :

I declare that the above information is true to the best of my knowledge and belief and that I have disclosed all particulars affecting the assessment of the risk. I agree that this proposal and declaration shall be the basis of the contract between me and the company. I also declare that I do not suffer from any disability other than described above.

Place.....

Signature of the student

Dated :

Countersigned
Chairperson/Director,
(With Official Stamp)

ADDRESS SLIPS

PLEASE WRITE YOUR NAME AND MAILING ADDRESS IN THE PLACES BELOW :

1.		2.	

Important Note: It must be ensured by the concerned Department/Institute that forms for all the admitted students of their Department/Institute must fill the form within one week after taking admission. These forms will be retained by the Dept./Institute till completion of the course.



Format of certificate from quality Higher Education Institution (QHEI) for students who have provided income/caste/benchmark disability certificates to the QHEI

(The certificate is to be given in letter head of the QHEI with signature and seal of Vice Chancellor/Principal/authorized regular employee of the QHEI)

This is to certify that:

1. Shri/Ms. _____ s/o/d/o _____, bearing AADHAAR no. _____ is a bonafied student of this institute.
2. He/She has taken admission in the course _____ of this institute on _____ (DD/MM/YYYY) and duration of the course is _____ years.
3. The total fee for the entire duration of course (including registration fee, admission fee, tuition fee, hostel fee and all other non-refundable and refundable fees put together) is approximately Rs. _____ lakhs, the trimester-wise/semester-wise/year-wise (strike off which are not applicable) details fo which is enclosed.
4. It is further certified that the following certificates submitted by Shri/Ms. _____ has been duly verified by our institute (strike off whichever is not applicable):
 - a) Board/Council certificate of higher secondary examination, which states that he has completed his higher secondary from the Board/Council of _____ in the year _____.
 - b) Board certificate of secondary examination, which states that he has completed his secondary examination from the Board of _____ in the year _____.
 - c) Annual family income certificate from designated public authority which states that his/her annual family income from all sources in the year _____ is Rs. _____ only (family is defined as the student plus father plus mother plus spouse, wherever applicable).
 - d) Persons with Benchmark Disability certificate, which states that he/she is a case of _____ and he/she has _____ % permanent disability (as per guidelines).
 - e) Caste certificate, according to which he/she is from Scheduled Castes (SC)/Scheduled Tribes (ST)/Non-creamy layer Other Backward Classes (NC-OBC) (strike off whichever is not applicable).

Signature

Full name:

Designation:

Office Seal

