

**JAWAHAR LAL NEHRU LIBRARY**  
**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
(Established by the State Legislature Act XII of 1956)  
(‘A++’ Grade NAAC Accredited)

**JLN Library No.:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Seat No.:** \_\_\_\_\_

(To be assigned by the JLN Library Office)

1. Name in English \_\_\_\_\_  
(Capital Letters)

2. Father's Name \_\_\_\_\_  
(in English Capital Letters)

3. Name of the Department \_\_\_\_\_

4. Topic of Research \_\_\_\_\_  
\_\_\_\_\_

5. Name of Supervisor \_\_\_\_\_

6. Registration No. & Date \_\_\_\_\_ Mobile No. \_\_\_\_\_

7. Library Membership No./Email ID \_\_\_\_\_

8. Are you working somewhere while doing Research: Yes/No  
If yes, please specify the Organization Name \_\_\_\_\_

9. Have you already been allotted seat in Scholar Room: Yes/No  
If yes, please specify the Seat No. \_\_\_\_\_

I hereby state that I shall abide by all the rules of the JLN Library. I shall mark my presence in the **Register** available in Thesis Section of the Library on every visit and in the event of my absence for **fifteen consecutive working days**, my seat may be declared vacant.

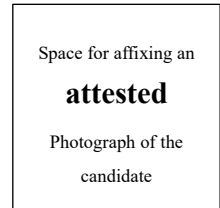
**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Signature of Candidate**

**Head of Department** \_\_\_\_\_

**Signature of Supervisor**

**Librarian**



# RULES AND REGULATIONS

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1. Seats in the scholar section will be allotted on a purely **Seniority-cum-Merit** basis and valid for **one year only**. The decision of the Librarian regarding allotment or cancellation will be final.
2. Seats will be allotted after completion of coursework and finalization of the research topic, after approval by the Departmental Research Advisory Committee (DRAC).
3. Allotted seats are strictly non-transferable. The allottee will be held responsible for any misuse of the seat.
4. Allottees are accountable for any misarrangement made of the furniture provided in the section.
5. If a scholar needs to leave the university for academic purposes or data collection, she/he must notify the concerned library staff in writing, with prior approval and signature from their supervisor.
6. All reading materials must be neatly arranged before leaving the seat. The allottee will be responsible for his/her personal belongings or valuables left in the scholar section.
7. The allotment is to be used strictly for s academic purposes. Engaging in non-academic activities is prohibited and may result in strict disciplinary action.
8. All electric points must be switched off before leaving the seat to prevent energy wastage and fire hazards.
9. Eatables are strictly prohibited inside the library, including the scholar room.
10. Waste must be properly disposed off in designated dustbins. Damaging or tearing paper and littering is not allowed.
11. Allottees are expected to always maintain discipline and decorum. Any violation of the rules may lead to cancellation of the allotment and further disciplinary action.

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## Undertaking:

*I hereby declare that I shall abide by the above rules.*

\_\_\_\_\_  
(Signature of the Applicant)

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