



# PROSPECTUS 2025



## दूरस्थ एवं ऑनलाइन शिक्षा केन्द्र Centre for Distance and Online Education KURUKSHETRA UNIVERSITY, KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

('A++' Grade accredited by NAAC)

Category-I University under UGC (Categorization of Universities (Only)  
for Grant of Graded Autonomy) Regulations, 2018

Website: [www.ddekuk.ac.in](http://www.ddekuk.ac.in)

## **Vision of the University**

Be globally acknowledged as a distinguished  
centre of academic excellence.

## **Mission of the University**

To prepare a class of proficient scholars and professionals with  
ingrained human values and commitment to expand the  
frontiers of knowledge for the advancement of society.



## **Mission of the CDOE**

To evolve a seamless system of higher distance education for  
sustainable life-long learning and upgradation of knowledge  
and skills by use of innovative approaches.



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**

*An Autonomous Institution of the University Grants Commission*

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council*

*is pleased to declare*

*Kurukshetra University*

*Kurukshetra, Haryana as*

*Accredited*

*with CGPA of 3.56 on four point scale*

*at A<sup>++</sup> grade*

*valid up to January 31, 2031*

*Date : February 01, 2024*



*gumi*  
**Director**

**Prof. SOM NATH**  
**VICE-CHANCELLOR**

Ph.D (Civil Engineering), ME (Highways)  
MIRC, MIUT, MISTE, MISRMTT

**प्रो० सोमनाथ**  
**कुलपति**



**Kurukshetra University,**  
**Kurukshetra - 136 119 (INDIA)**  
(Established by the State Legislature Act XII of 1956)  
(A<sup>++</sup> Grade, NAAC Accredited)

**कुरुक्षेत्र विश्वविद्यालय,**  
**कुरुक्षेत्र - 136 119 (भारत)**  
(राज्य विधान सभा के एक्ट XII द्वारा 1956 से स्थापित)  
(A<sup>++</sup> ग्रेड, नैक प्रत्यायित)

## MESSAGE

Kurukshetra University is the oldest University of Haryana. It is pioneer in many areas such as making education available in different with formats, consistent innovation, and student friendly interface. It is an accredited 'A++' Institution by NAAC and is listed in Category-I under UGC (Categorization of Universities for grant of graded Autonomy) Regulations 2018. Its Centre for Distance and Online Education (CDOE) follows the university vision of academic excellence and is making all endeavors to provide quality education to its learners through Open and Distance Learning (ODL) and Online modes.

The CDOE is aligning all its programmes at par with regular programmes of the university to allow seamless mobility across regular, ODL and Online modes alongwith adopting curriculum as per National Education Policy (NEP 2020). The other choices available to students are; Dual degree options and blend of professional & traditional courses. A good number of programmes in CDOE are targeted for lifelong learning and include language programmes, Yoga, Gita and many other short-term certificates. The students' friendly initiatives of CDOE in the last decade, such as, updated study material, offering links to open access material, online admissions, online fee gateway, SMS & E-mail services, incentivizing girl students by offering tuition fee concession and many more have been taken well by the learners.

CDOE launched its Online Education in January 2022 and is currently offering 19 Programmes at Degree (UG/PG), Diploma and Certificate Levels. The Online Programmes of CDOE are reaching global and Indian learners in different parts of the country.

CDOE is well recognized for its initiatives and 'CSR Top Institutes of India Award' was conferred on the centre by Competition Success Review Magazine for the year 2018, 2019, 2023 & 2024. For excellence in higher education, it received 'Making India Employable' award from Make India Employable in 2023. CDOE provides opportunities for all types of learners, and I welcome you to pursue full degrees, additional degrees, value enhancement and skill-based programmes from the centre.

I wish you all success in your chosen area of studies and a bright future.

  
(Som Nath)

## From the Director's Desk



**CENTRE FOR DISTANCE & ONLINE EDUCATION**  
**Kurukshetra University, Kurukshetra**  
(Established by the State Legislature Act XII of 1956)  
(‘A++’ Grade, NAAC Accredited)

**Prof. Manjula Chaudhary**  
**Director**

### **MESSAGE**

Centre For Distance and Online Education (CDOE), Kurukshetra University, Kurukshetra is an institution with a difference. It provides quality education with an aim to create bright thinking minds who can live up to the motto of our University which is “Perform Actions while Steadfasting in the State of Yoga”. With the vision of providing accessible, affordable and quality education to learners, I invite all the learners to take admission to the Centre For Distance And Online Education in ODL and ONLINE programmes for the Admissions 2025.

The CDOE has a legacy of providing relevant education in conformation with contemporary needs and vitalities affirming quality and excellence with a student strength of about 20 thousand. In July 2025 session, it is offering 39 traditional and professional programmes through ODL mode at UG and PG, Diploma and Certificate levels. The number of programmes offered through Online mode are 19 and cover the areas of foreign languages and diploma and certificate level courses in Data Analytics, Cyber Security, IoT, Cloud Computing, Block Chain, Full Stack and AI and ML etc. CDOE makes every possible effort to offer a wide selection of programmes to its learners.

The CDOE has evolved with time and has modernized its operations by creating an effective student portal to cater to the needs of students through the Integrated University Management System. It has regularly updated its curriculum and efforts are underway to provide all study material in downloadable format on the website to its students through a unique individual user id. For the convenience of students, syllabi, model question papers and old question papers are also made available on the CDOE website. CDOE has been arranging Personal Contact Programmes for all ODL students by the expert teachers for broad coverage of syllabi, discussion, guidance and students’ query handling. The facility of Online live lectures is available to Online programme students.

We at CDOE invite all learners to join our programmes in their lives journey. My endeavor will always be to continuously strive for excellence and steer the CDOE towards a preferred choice of our learners.

Wish you all a very successful learning pursuit.

**(Manjula Chaudhary)**



## Hon'ble Chancellor

Shri Bandaru Dattatreya  
Governor, Haryana

|                        |                                                                                                           | Phones          |
|------------------------|-----------------------------------------------------------------------------------------------------------|-----------------|
| <b>VICE-CHANCELLOR</b> | <b>Prof. Som Nath Sachdeva</b><br>Ph.D. (Civil Engineering), M.E.(Highways)<br>MIRC, MIUT, MISTE, MISRMTT | 01744-238039(O) |
| <b>REGISTRAR</b>       | <b>Lt. (Dr.) Virender Pal</b><br>PGCTE, LLB, Ph.D.(Eng.)                                                  | 01744-238026(O) |
| <b>DIRECTOR</b>        | <b>Prof. Manjula Chaudhary</b><br>Ph.D (Management)                                                       | 01744-238628(O) |

### FACULTY OF THE CENTRE

#### ASSOCIATE PROFESSOR

|                                                |         |                                              |
|------------------------------------------------|---------|----------------------------------------------|
| Dr (Mrs) Geetika Sandhu<br>M.A., M.Phil., Ph.D | English | 094668-37029(M)<br>geetikasandhu21@gmail.com |
|------------------------------------------------|---------|----------------------------------------------|

#### ASSISTANT PROFESSORS

|                                               |                                        |                                               |
|-----------------------------------------------|----------------------------------------|-----------------------------------------------|
| Mrs Meenakshi Chahal<br>M.A., M.Ed. M. Phil.  | Teaching of<br>Education/English(B.Ed) | 090500-21652(M)<br>mink_chahal@rediffmail.com |
| Dr (Ms) Jyotsna Gupta<br>Ph.D                 | Library & Information Science          | 082959-61460(M)<br>Jyotsna.KU.K@gmail.com     |
| DrKuldeep Singh<br>M.A., M.Phil., Ph.D        | History                                | 070158-35470 (M)<br>kuldeepkuk29@yahoo.com    |
| Dr(Ms) Kushwinder Kaur<br>M.Sc. (Hons), Ph.D. | Economics                              | 090174-218989(M)<br>kushwinderkaur@gmail.com  |
| DrJitender Acharya<br>M.A.,M.Phil.Ph.D.       | Sanskrit                               | 070274-56199(M)                               |



## FACULTY OF THE CENTRE (On Contract)

- |                                                                                                                                          |                  |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------|------------------|---------------------------------------------------|
| 1. Mr. Ravi Parkash<br>M.A (MC),M.Phil.(JMC)                                                                                             | Mass Comm.       | 099927-02999(M)<br>raviyashil@gmail.com           |
| 2. Dr. Manju Sharma<br>M.Sc., B.Ed., Ph.D                                                                                                | Environment Edu. | 097299-87035(M)<br>manjusharma09@gmail.com        |
| 3. Dr. Sukhjit Kaur<br>M.A., M.Phil., Ph.D                                                                                               | Punjabi          | 098960-61081(M)<br>sukhjitkaur124@gmail.com       |
| 4. Dr. Vikrant<br>M.A., M.Ed., Ph.D                                                                                                      | Education        | 094684-28959 (M)<br>vikrantshandilya151@gmail.com |
| 5. Dr. Jyoti<br>M.A., M.Phil, Ph.D, NET,<br>JRF(Pub-Admn), B. Ed.,<br>M.A(Edn.), M.A(Pol. Sc.)<br>PG Dip in Criminology and Forensic Sc. | Public Admn      | 090509-61937 (M)<br>Dr.jyotikumar@gmail.com       |



## **ADMINISTRATIVE OFFICERS**

### **DEPUTY REGISTRAR**

Dr. Deepak Sharma  
Ph.D., MCA, MLIS, CC (French)

**P&T Phone EPABX Ext.**

2590(O) 01744-238385

### **SUPERINTENDENTS**

- |                                         |                  |         |
|-----------------------------------------|------------------|---------|
| 1. Sh. Rajpal Bhoye, M.A.(Eng.), MCA    | 01744-238196(O)  | 2588(O) |
| 2. Smt. Seema Rani, M.Sc (CS),MCA       | 01744-238189(O)  | 2589(O) |
| 3. Sh.Narender Karoli, M.A. (Pub.Admn.) | 01744-238196 (O) | 2590(O) |
| 4. Sh.Hari Singh, Dy. Supdt, M.A.,LLM   |                  |         |

### **OTHER IMPORTANT PHONE NUMBERS FOR STUDENTS**

**K.U. Kurukshetra  
EPABX Nos.**

(+91)-(1744)  
238196 / 238410  
238629 / 238679

- |                                     |                        |                |
|-------------------------------------|------------------------|----------------|
| 1. <b>CDOE Enquiry</b>              | <b>01744-238518(O)</b> | <b>2600(O)</b> |
| 2. <b>Examination Enquiry</b>       | <b>01744-238169(O)</b> | <b>2454(O)</b> |
| 3. Assistant Registrar (Result-I)   | 01744-238299(O)        | 2461(O)        |
| 4. Assistant Registrar (Result-II)  | 01744-238582(O)        | 2477(O)        |
| 5. Assistant Registrar (Result-III) | 01744-238320(O)        | 2544(O)        |
| 6. Assistant Registrar (Re-ev.)     | 01744-239230(O)        | 2455(O)        |
| 7. Assistant Registrar (Regn.)      | 01744-238888(O)        | 2440(O)        |
| 8. Assistant Registrar (Conduct)    | 01744-238966(O)        | 2474(O)        |
| 9. Assistant Registrar (Secrecy)    | 01744-238068(O)        | 2453(O)        |
| 10. Controller of Examinations      | 01744-238377(O)        | 2113(O)        |

### **Communications to be addressed at:**

**Director  
Centre for Distance and Online Education  
Kurukshetra University,  
Kurukshetra-136119 (Haryana)**

**CDOE Enquiry: 91-1744-238518  
Website : <http://www.ddekuk.ac.in>  
E-Mail(For General Query): [dde@kuk.ac.in](mailto:dde@kuk.ac.in)  
For Online related query: [onlineddekuk@gmail.com](mailto:onlineddekuk@gmail.com)**



## INTRODUCTION

Kurukshetra University, Kurukshetra established in 1956 has a well-developed multi-faculty Campus spread over 473 acres of land. Ever since laying of foundation stone by Dr Rajendra Prasad, the First President of India, the University has taken quantum leaps and has emerged as an advanced Centre of Study & Research for quality education in conformity with the international standards.

The University has centrally air-conditioned auditorium with a seating capacity of 1900 persons, Senate Hall, Conference Hall, well-equipped Sports Complex (Play fields, Gymnasium, Stadium, Swimming Pool, Tennis Courts, Volleyball, Basketball Courts, etc.), Teachers' Club, Club for Administrative staff, 26 Hostels, (12 for Boys & 14 for Girls), School, Health Centre, Business Complex, about 700 quarters for all categories of staff. Kurukshetra University, Kurukshetra has a rich Jawaharlal Nehru Library with more than 3.96 lac books, 250 journals (Foreign & Indian) and 15,324 rare manuscripts, Internet Section of 200 nodes, Computer Centre, Museum, Instrumentation (USIC) workshop, NSS Centre, Students' Guest House, Faculty House, etc. In addition to CENTRE FOR DISTANCE AND ONLINE EDUCATION, Institute of Integrated & Honors' Studies and Institute of Teacher Training & Research, the University has 49 Teaching Departments/Institutes on the campus and 284 affiliated colleges situated in the Districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Karnal, Kurukshetra and Panchkula.

## THE CENTRE FOR DISTANCE AND ONLINE EDUCATION

Kurukshetra University initiated Distance Education Programmes in 1976 through Directorate of Correspondence Courses to provide an opportunity of higher education to the persons who could not continue their studies because of reasons beyond their control. The Directorate's endeavour has been to combine the twin objective of reaching the unreached and meeting the rising educational aspirations of the masses. With the advancement and implementation of technology in imparting education through distance mode, the Directorate was renamed as CENTRE FOR DISTANCE AND ONLINE EDUCATION (CDOE). The Centre enrolls every year about 20000 students in about 39 undergraduate and postgraduate conventional and professional Programme. The courses and their curriculum are periodically reviewed and updated to incorporate the developments in the field. The Centre is also providing two year B.Ed. programme with the approval of NCTE for the benefit of working teachers in schools and other educational institutions.

The Centre has a separate three-storey teaching-block exclusively for the distance education students. It houses well-equipped, centrally air-conditioned Computer Labs and Library, lecture halls, common-rooms, teacher-rooms, etc. The Centre for Distance and Online Education has its own website [www.ddekuk.ac.in](http://www.ddekuk.ac.in) for Online admission and other enquiries. The study material of various courses offered by the Centre for Distance and Online Education is being made available Online in the form of books.

The Centre for Distance and Online Education has received numerous awards for excellence as well CDOE has received several accolades, including the making India Employable Award in 2023, the CSR Top University of India award in 2024, 2023, the CSR Top Institute of India Award in 2019 and 2018.

**ADMISSION GUIDELINES AND SCHEDULE****(A) For Fresh Students**

Admissions are open round the year for new students in 1st (first) year of the various ODL Programmes to be offered by Centre for Distance and Online Education for January & July, 2025 session. The dates for these sessions will be as announced by DEB from time to time. Students shall refer to admission announcement/ advertisement to check the programmes available for Jan 2025 and July 2025 session.

If the number of students happens to be less than 10 in any session, the programme will be suspended and students will have the option to take full fee refund or change the programme.

**(B) For continuing students****1) The Fee Schedule of receipt of fees of PG/UG ODL Programs for January & July, 2025 sessions (Annual System) is as follows.**

|                                                                                                       | <b>January 2025 Session</b> | <b>July, 2025 Session</b> |
|-------------------------------------------------------------------------------------------------------|-----------------------------|---------------------------|
| a) Without Late Fee                                                                                   | 30.04.2025 (Wednesday)      | 31.10.2025 (Friday)       |
| b) With Late Fee of Rs.500/-                                                                          | 30.05.2025 (Friday)         | 28.11.2025 (Friday)       |
| c) With Late Fee of Rs.1000/-                                                                         | 30.06.2025 (Monday)         | 31.12.2025 (Wednesday)    |
| d) With Late Fee of Rs.2000/-*<br>(For All Master Degrees and All UG/PG/Diplomas except MBA-I, MCA-I) | 31.07.2025                  | 30-01-2026                |
| e) With Late Fee of Rs.3000/-*<br>(For all UG/PG programmes except MBA-I, MCA-I & B.Ed.-I)            | 29.08.2025                  | 27-02-2026                |
| f) With Late Fee of Rs.5000/-*<br>(For all PG programmes except MBA-I, MCA-I & B.Ed.-I)               | 30.09.2025                  | 31-03-2026                |

\* (include late examination fee)

**If last date is holiday, next working day will be treated as last date.**



## II) Fee schedule for Semester system continuing students admitted in session July, 2024 for 2<sup>nd</sup>, 3<sup>rd</sup> & 4<sup>th</sup> Semester.

|                               | 2 <sup>nd</sup> Semester                                                             | 3 <sup>rd</sup> Semester                                                             | 4 <sup>th</sup> Semester                                                             |
|-------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| a) Without Late Fee           | 28.03.2025<br>(Friday)                                                               | 30.09.2025<br>(Monday)                                                               | 31.03.2026<br>(Tuesday)                                                              |
| b) With Late Fee of Rs.1000/- | 30.04.2025<br>(Wednesday)                                                            | 31.10.2025<br>(Friday)                                                               | 30.04.2026<br>(Thursday)                                                             |
| c) With Late Fee of Rs.2000/- | w.e.f. 01.05.2025<br>till 15 days before the<br>commencement of<br>respective exams. | w.e.f. 01.11.2025<br>till 15 days before the<br>commencement of<br>respective exams. | w.e.f. 01.05.2026<br>till 15 days before<br>the commencement<br>of respective exams. |

\*(include late examination fee)

If last date is holiday, next working day will be treated as last date.

## III) Fee schedule for Semester system continuing students admitted in session January, 2025 of ODL Programmes for 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> & 6<sup>th</sup> Semester.

|                                | 2 <sup>nd</sup> semester                                                            | 3 <sup>rd</sup> Semester                                                                  | 4 <sup>th</sup> Semester                                                                      | 5 <sup>th</sup> Semester                                                                | 6 <sup>th</sup> Semester                                                                      |
|--------------------------------|-------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| a) Without Late fees           | 30.09.2025<br>(Tuesday)                                                             | 31.03.2026<br>(Tuesday)                                                                   | 30.09.2026<br>(Wednesday)                                                                     | 31.03.2027<br>(Wednesday)                                                               | 30.09.2027<br>(Thursday)                                                                      |
| b) with late fee of Rs. 1000/- | 31.10.2025 (Friday)                                                                 | 30.04.2026<br>(Thursday)                                                                  | 30.10.2026<br>(Friday)                                                                        | 30.04.2027<br>(Friday)                                                                  | 29.10.2027<br>(Friday)                                                                        |
| c) With Late fee of Rs. 2000/- | w.e.f. 1.11.2025 till<br>15 days before the<br>commencement of<br>respective exams. | w.e.f. 1.05.2026<br>till 15 days before<br>the<br>commencement<br>of respective<br>exams. | w.e.f.<br>31.10.2026 till<br>15 days before<br>the<br>commencement<br>of respective<br>exams. | w.e.f. 01.05.2027<br>till 15 days before<br>the<br>commencement of<br>respective exams. | w.e.f.<br>30.10.2027 till<br>15 days before<br>the<br>commencement<br>of respective<br>exams. |

\* (include late examination fee)

If last date is holiday, next working day will be treated as last date.

## (C) Admission schedule and criteria for MBA-1st and MCA-1st (ODL Programmes), the sessions i.e. January & July, 2025.

| January 2025                                                                                            | July, 2025                                                                                            | Remarks                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|
| Applications for admissions are open round the year.<br><br>Last date for admission will be 17.03.2025. | Applications for admissions are open round the year<br><br>Last date for admission will be 15-08-2025 | The admission in January, 2025 will be made on merit basis and the left over seats will be filled in July, 2025 session on the same criteria. |

Merit list of eligible candidates will be prepared as per "Distribution of seats and Guidelines for Reservation" available in the booklet "HandBook of Information" of the Kurukshetra University Kurukshetra. Dates may be changed as per UGC-DEB notification from time to time.


**(D) Admission in B.ED (2- years) Part-I ODL Program for the session January & July,2025.**

| <b>January, 2025</b>                                                                                                                                              | <b>July, 2025</b>                                                                                                                                                                     | <b>Remarks</b>                                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Applications for admissions are open round the year<br>Last date: 17.03.2025 (Monday)<br>Merit List of Eligible candidates of B.Ed.- I CDOE Website on 24.03.2025 | Application for admissions are open round the year.<br>Last date 14.08.2025 (Thursday)<br>Merit List of Eligible candidates of B.Ed.-I will be uploaded on CDOE Website on 20.08.2025 | The admission in January, 2025 will be made on merit basis and the left over seats will be filled in July,2025 session on the same criteria. |

Merit List will be prepared as per guidelines of NCTE and. Dates may be changed as per UGC-DEB notification from time to time.

**(E) SECOND INSTALLMENT FEE SCHEDULE**

**Dates for payment of 2<sup>nd</sup> Installment of fee& schedule for various ODL programmes.**

| January, 2025                                                                                                                                       |                  |                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------|------------------|--------------------------------------------------------|
|                                                                                                                                                     | Without Late Fee | With late fee of Rs.1000/-                             |
| (i) B.A., B.com, B.C.A.,<br>C.C.A., C.C.U., D.Lib. Sc.<br>Yoga & Gita                                                                               | 30.06.2025       | 1.7.2025 upto the commencement<br>of respective Exams. |
| i) All Master Degrees and<br>All PG Diplomas<br>(ii) B.Ed. &B.Lib. Sc.                                                                              |                  |                                                        |
| July, 2025.                                                                                                                                         |                  |                                                        |
| (i) B.A., B.com, B.C.A.,<br>C.C.A., C.C.U., D.Lib. Sc.<br>Yoga & Gita<br>(ii) All Master Degrees and<br>All PG Diplomas<br>(iii) B.Ed. & B.Lib. Sc. | 31.12.2025       | 1.1.2026 upto the commencement<br>of respective Exams. |



**NOTE:-**

1. The students will be able to change Programme/Course/option only once before the generation of exam roll no./Hall tickets.
  - \* Students can make the above change on their own through the dashboard.
  - \* Students shall check their eligibility for the change before inciting this.
2. While applying for change of programme/session/subject/option, the students who have already received study material in the previous programme/session/Subject/option must return the same along with the application for the change.
3. Difference of fee shall be adjusted if a student changes his/her programme with higher rate of fees to a programme with lower rate of fees if the programme duration is more than two years.
4. The fee on account of change of programme/class will be adjusted against the difference of fee already paid by the students for the Subject with higher rate of fee.
5. If the programme is changes with the higher rate of fees, the student will be required to pay difference of fee plus fee for the change of programme.
6. Admission in next year: All the students from Jan,2023 onwards will be treated as promoted cases. They shall deposit their dues and continuing students of next years than waiting for result.
7. Mostly from regular programmes is allowed to ODL/Online Programmes in all years the vice-versa is also allowed subject to the rules of respective Universities.

**For Enquiry Contact**



01744-238518(CDOEEEnquiry)



01744-238628, 01744-238385 (Deputy Registrar)



[dde@kuk.ac.in](mailto:dde@kuk.ac.in)



[onlineddekuk@gmail.com](mailto:onlineddekuk@gmail.com)(for online admission enquiry)



[www.ddekuk.ac.in](http://www.ddekuk.ac.in)



[facebook.com/kukharyana](https://facebook.com/kukharyana)



[vc\\_kuk](https://twitter.com/vc_kuk)



# TABLE-I

## LIST OF PROGRAMMES & ANNUAL FEES (PER ANNUM) LIST OF PROGRAMMES AND SCHEDULE OF RECEIPT OF APPLICATION FEES (PER ANNUM) JANUARY & JULY, 2025

| Sr. No.                                                    | Name of Course                                                                                     | Amount (Rs.) |
|------------------------------------------------------------|----------------------------------------------------------------------------------------------------|--------------|
| <b>A. TRADITIONAL PROGRAMMES</b>                           |                                                                                                    |              |
| 1                                                          | Bachelor of Arts (General) <b>(BA)</b> 3-Year Part-II/III                                          | 6300         |
| 2                                                          | Bachelor of Arts (General) <b>(BA)</b> 3-Year (Semester system) (Semesters I&II)                   | 6300         |
| 3                                                          | Bachelor of Commerce (General) <b>(B.Com.)</b> 3-Year Part-II/III                                  | 7000         |
| 4                                                          | Bachelor of Commerce (General) <b>(B.Com.)</b> 3-Year (Semester system) (Semesters I&II)           | 7000         |
| 5                                                          | M.A. in Hindi 2-Year Part-I/II                                                                     | 9600         |
| 6                                                          | M.A. in English 2-Year Part-I/II                                                                   | 9600         |
| 7                                                          | M.A. in Sanskrit 2-Year Part-I/II                                                                  | 7200         |
| 8                                                          | M.A. in Panjabi 2-Year Part-I/II                                                                   | 7200         |
| 9                                                          | M.A. in Political Sc. 2-Year Part-I/II                                                             | 9600         |
| 10                                                         | M.A. in Philosophy 2-Year Part-I/II                                                                | 7200         |
| 11                                                         | M.A. in Public Administration 2-Year Part-I/II                                                     | 9600         |
| 12                                                         | M.A. in History 2-Year Part-I/II                                                                   | 9600         |
| 13                                                         | M.A. in Economics 2-Year Part-I/II                                                                 | 9600         |
| 14                                                         | M.Sc. in Mathematics 2-Year Part-I/II                                                              | 9600         |
| 15                                                         | M.Sc. in Geography 2-Year Part-I/II                                                                | 9600         |
| 16                                                         | Master of Commerce (M.Com.) 2-Year Part-I/II                                                       | 11400        |
| 17                                                         | M.A. in Women's Studies-2 Year Part-I/II (Semester System) (Semesters I&II)                        | 9600         |
| 18                                                         | M.A. in Sociology-2 Year Part-I/II (Semester System) (Semesters I&II)                              | 9600         |
| <b>B. PROFESSIONAL PROGRAMMES</b>                          |                                                                                                    |              |
| <b>(I) COMPUTER/ IT PROGRAMMES</b>                         |                                                                                                    |              |
| 1                                                          | Certificate Course in Computer Applications <b>(CCA)</b> 1-Year                                    | 9900         |
| 2                                                          | Bachelor of Computer Application (3 Year) Part- I/II/III                                           | 16000        |
| 3                                                          | Post Graduate Diploma in Computer Applications <b>(PGDCA)</b> 1 Year                               | 19300        |
| 4                                                          | M. Sc. in Computer Science Software <b>(M.Sc.CSS)</b> 2-Year Part-I/II                             | 19300        |
| 5                                                          | Master of Computer Applications <b>(MCA)</b> 2Year Part-I/II (Semester System) (Semesters I&II)    | 19300        |
| <b>(II) COMMERCE &amp; MANAGEMENT PROGRAMMES</b>           |                                                                                                    |              |
| 1                                                          | Advanced Graduate Diploma in Export Marketing Management <b>(PGDEMM)</b> 1-Year                    | 9000         |
| 2                                                          | Advanced Graduate Diploma in Taxation <b>(PGDTX)</b> 1-Year                                        | 22600        |
| 3                                                          | Advanced Graduate Diploma in Business Analytics <b>(PGDBA)</b> 1 Year                              | 22600        |
| 4                                                          | Master of Business Administration <b>(MBA)</b> 2 Year Part-I/II (Semester System) (Semesters I&II) | 29700        |
| <b>(III) LIBRARY AND INFORMATION SCIENCE PROGRAMMES</b>    |                                                                                                    |              |
| 1                                                          | Diploma in Library & Information Science <b>(D. Lib.&amp; Inf. Sc.)</b> 1-Year                     | 11400        |
| 2                                                          | Bachelor of Library & Information Science <b>(B. Lib.&amp; Inf. Sc.)</b> 1-Year                    | 11400        |
| 3                                                          | Master of Library & Information Science <b>(M. Lib.&amp; Inf. Sc.)</b> 1-Year                      | 12700        |
| <b>(IV) JOURNALISM &amp; MASS COMMUNICATION PROGRAMMES</b> |                                                                                                    |              |
| 1                                                          | Advanced Graduate Diploma in Journalism and Mass Communication <b>(PGDJMC)</b> 1-Year              | 11400        |
| 2                                                          | Master of Arts in Mass Communication <b>(MAMC)</b> 2Year Part-I/II                                 | 11400        |



| (V)   | EDUCATION PROGRAMMES                                                                |       |
|-------|-------------------------------------------------------------------------------------|-------|
| 1     | Bachelor of Education (B.Ed.) 2 Year Part-I/II                                      | 36700 |
| 2     | Master of Arts in Education (MA Edu.) 2-Year Part-I/II                              | 19300 |
| (VI)  | LAW PROGRAMMES                                                                      |       |
| 1     | Advanced Graduate Diploma in Cyber Law & IPR (PGDCL&IPR)(1-Year)                    | 12700 |
| (VII) | ENVIRONMENTAL EDUCATION PROGRAMMES                                                  |       |
| 1     | Advanced Graduate Diploma in Environmental Education (PGDEE) 1-Year                 | 9600  |
| 2     | Master of Arts in Environmental Education (MA EE) 2-Year Part-I/II                  | 9600  |
| C     | VALUE ADDED PROGRAMMES                                                              |       |
| 1     | Certificate Course in Urdu (CCU) 1-Year                                             | 4100  |
| 2     | Diploma in Gita (DIG) 1-Year                                                        | 6800  |
| 3     | Diploma in Yoga (DIY) 1-Year                                                        | 6600  |
| 4     | Advanced Graduate Diploma in Translation (Hindi/English) (PGDT- H/E) 1-Year         | 6600  |
| 5     | Advanced Graduate Diploma in Human Rights (PGDHR) 1-Year                            | 11600 |
| 6     | Introductory Level Program in Bhagavad Gita (Sixty Hours Duration) (Through ISCKON) | 500   |

# Admission for July/January session till respective cut-off dates announced by UGC-DEB from time to time.

Date of admission will be considered when the fee is actually credited into the CDOE account.

Students have to ensure that fees are deposited on the right portal.

**Note:-**

1. This includes Examination /Registration /Establishment /Eligibility /Continuation /Membership fee of Population Club Rs.6/- Alumni Fee Rs.100/- etc. but exclusive of late admission or late examination fees, etc.
2. Fees mentioned above are charged per year and can be paid in one time/two installments.
3. The Students may pay Rs. 1000/- as Alumni Life Time Membership Fee, if interested.
4. NO SEPARATE INTIMATION WILL BE SENT FOR PAYMENT OF 2ND INSTALLMENT OR ANY OTHER BALANCE OF FEE.
5. Any student related information viz PCP Schedule, Fee deposit, Late Fee, Exam Schedule, Admit Card, etc. will be available on the student's Dashboard and no separate information will be sent to him/her in any form.
6. The students of programmes having 2-years and 3-years duration enrolled with this Center for the session Jan/July 2022 and have appeared in the examinations but could not clear 50% papers of Part-I and Part-II examinations may also be provisionally allowed to join Part-II and Part-III of the concerned programmes in Jan/July 2025 session by paying an additional fee of Rs. 500/- per deficient paper payable to the University at the time of admission subject to their clearing the remaining papers of Part-I and Part-II examinations in the permissible number of chances.
7. Additional fees such as late admission fee, late examination fee, etc., wherever applicable are required to be paid along with the 1st installment.
8. FEE SHALL BE CHARGED SEPARATELY FOR EACH YEAR OF THE PROGRAMME. From the session January, 2025 the students admitted in the first year, will be promoted to next higher class and no fresh admission will be needed.
9. The Blind students of Haryana residence may, on an application be granted Full Tuition Fee Concession. In addition, SC and BC students of Haryana residence are granted financial aid by the State Government in order to meet expenditure on tuition fee etc. in accordance with the rules framed by the Haryana Government from time to time. The details are available at Part-II of this Prospectus.



## GUIDELINES AND SCHEDULE

**FOR SUBMISSION OF DISSERTATION/ PROJECT REPORT/ FIELD WORK/ TRANSLATION WORK/ ASSIGNMENTS/ TRAINING REPORT AND/OR COMPLETION OF TRAINING/ INTERNSHIP IN PARTIAL FULFILLMENT OF THE REQUIREMENT OF THE FOLLOWING PROGRAMME:**

| Sr. No. | Name of the programmes for which Dissertation/Project Report(PR)/ Sessional Work/ Field Work(FW) Assignments/ Translation Work (TW)/ Training Report (TR) etc. is/are required to be submitted and/or Training /Internship is to be completed | Date upto which approval of topic/Supervisor of Dissertation/PR/TW Name of the company for Training/ Internship etc. is ordinarily to be got approved from the Programme Coordinator by submitting the relevant details on Proforma Annexed in this Prospectus. | Due date for submission of the Dissertation/PR/FW/ TW/TR/SW/Assignments/ Internship Certificate etc. and No. of copies to be submitted | Eligibility conditions for appointment of Supervisor/Status of organization for undergoing training/ Internship after approval from the Programme Coordinator                                                                                                                                                                                                                                                                                               |
|---------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (I)     | (II)                                                                                                                                                                                                                                          | (III)                                                                                                                                                                                                                                                           | (IV)                                                                                                                                   | (V)                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 1       | <b>MBA PART- I</b><br>(Six weeks On-the-practical training after 1 <sup>st</sup> year exam)<br><br><b>MBA PART-II</b><br>(Training Report)                                                                                                    | <b>30<sup>th</sup> Sep, 2025</b><br><br>Within 15 days of Admission OR<br><b>upto 15<sup>th</sup> July, 2025</b><br>whichever is later                                                                                                                          | <b>30<sup>th</sup> August, 2025</b><br>(in MBA-II)<br>(One copy)<br><br><b>30<sup>th</sup> August, 2025</b><br>(One copy)              | A managerial personnel in the relevant field of a Company or Corporation <b>OR</b> Agency. Training can be done in any industrial, commercial trading, undertaking etc. which may be from private/public <b>OR</b> corporate sector.                                                                                                                                                                                                                        |
| 2       | <b>M.A. EDUCATION - II</b><br>(Dissertation)<br><br><br><br><br><br><br><br><br>Field Work                                                                                                                                                    | Within 15 days of admission OR<br><b>upto 30<sup>th</sup> June, 2025</b><br>whichever is later.<br><br><br><br><br><br><br><br><br>During PCP                                                                                                                   | <b>30<sup>th</sup> Dec., 2025</b><br>(Two copies)<br><br><br><br><br><br><br><br><br><b>30<sup>th</sup> Dec., 2025</b><br>(Two copies) | An approved/retired teacher of the University Teaching Department of Education of this University <b>OR</b> at any other University <b>OR</b> an approved/retired teacher of the Institute of Teacher Education affiliated with any University recognized by the Kurukshetra University, Kurukshetra having Ph.D (Education) <b>OR</b> 5 Years PG teaching experience in Education <b>OR</b> Experience of guiding research in education at doctoral level. |
| 3       | <b>APGDBA</b>                                                                                                                                                                                                                                 | Within 15 days of Admission OR<br><b>upto 15<sup>th</sup> July 2025</b><br>whichever is later                                                                                                                                                                   | <b>30<sup>th</sup> Sept., 2025</b>                                                                                                     | Training can be done preferably in Business Analytics firm with turnover of at least Rs. 2 Crore.                                                                                                                                                                                                                                                                                                                                                           |
| 4       | <b>APGDEMM</b><br>(Six week training)                                                                                                                                                                                                         | Within 15 days of admission OR<br><b>upto 15<sup>th</sup> July, 2025</b><br>whichever is later                                                                                                                                                                  | <b>28<sup>th</sup> Feb., 2025</b><br>(one copy)                                                                                        | A managerial personnel in the relevant field of a Company <b>OR</b> Corporation <b>OR</b> Agency. Training can be done in any industrial, commercial trading/ undertaking etc. which may be from private, public <b>OR</b> corporate sector dealing with International Business                                                                                                                                                                             |



| Sr. No. | Name of the programmes for which<br>Dissertation/Project Report(PR)/<br>Sessional Work/<br>Field Work(FW)<br>Assignments/<br>Translation Work (TW)/ Training Report (TR) etc. is/are required to be submitted and/or Training /Internship is to be completed | Date up to which approval of topic/Supervisor of Dissertation/PR/TW Name of the company for Training/ Internship etc. is ordinarily to be got approved from the Prog Coordinator by submitting the relevant details on <b>Proforma Annexed in this Prospectus.</b> | Due date for submission of the Dissertation/PR/FW/ TW/TR/SW/Assignments/ Internship Certificate etc. and No. of copies to be submitted | Eligibility conditions for appointment of Supervisor/Status of organization for undergoing training/Internship after approval from the Programme Coordinator                                                                                                      |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (I)     | (II)                                                                                                                                                                                                                                                         | (III)                                                                                                                                                                                                                                                              | (IV)                                                                                                                                   | (V)                                                                                                                                                                                                                                                               |
| 5       | <b>APGDTX</b>                                                                                                                                                                                                                                                | Within 15 days of admission<br><br>OR<br><br><b>upto 15<sup>th</sup> July 2025</b><br>whichever is later                                                                                                                                                           | <b>30<sup>th</sup> Sept., 2025</b><br><b>(one copy)</b>                                                                                | <b>For Organization/Company:</b><br><br>Department Head/Sr. Executive of the Organization.<br><b>For CA Firm:</b><br>Public/Private Ltd. Company Regd. Firm under Partnership Act 1932/ Registered Tax Practitioner etc to learn tax Procedures.                  |
| 6       | <b>APGDT(H/E)</b><br>(Translation work)                                                                                                                                                                                                                      | Within 15 days of admission<br><br>OR<br><br><b>upto 15<sup>th</sup> July 2025</b><br>whichever is later                                                                                                                                                           | <b>15<sup>th</sup> Dec. 2025</b><br>(Two copies)                                                                                       | A teacher in Hindi/English of the University Teaching Department at this University <b>OR</b> at any other recognized University <b>OR</b> a teacher at any College/ Institute affiliated with any university having FIVE years Postgraduate teaching experience. |
| 7       | <b>BA/B.Com./BCA PART-I</b><br>(Practical Assignments on Field Work in the Subject of <b>Environmental Studies</b> )                                                                                                                                         |                                                                                                                                                                                                                                                                    | <b>30<sup>th</sup> Sept. 2025</b><br>(One copy of around 20 pages neatly written or typed)                                             |                                                                                                                                                                                                                                                                   |



**Note:- Before submission of dissertation, the students are required to get the plagiarism checked from the Programme Co-ordinator/Supervisor.**

**CAUTION:**

1. The Dissertation/Project Report/Field Work/Assignments/Practical Assignments/ Translation Work/Training Report, etc. must be the ORIGINAL WORK of the candidate. Every candidate is required to make his/her own study and findings. The presentation of material common with any report submitted in the same session OR in the past in any Department/College/Institution will be considered as a case of copying and would lead to cancellation of Dissertation/Project Report/Field Work/ Practical Assignment/Assignments/ Translation Work/Training Reports etc. apart from registration of UNFAIR MEANS CASE(UMC) against the candidate. Two candidates cannot submit a common Dissertation/Project Report/PracticalAssignments/ Translation Work/Training Report on the same topic.
2. Medium of Examination of the programme will be the medium of writing Dissertation/ Project Report/Field Work/ Assignment/ Practical Assignment/ Translation Work/ Training Report, etc.



## SECTION – I

### IMPORTANT INSTRUCTIONS

All admissions to ODL programmes CDOE are online through IUMS portal. All application, documents, fees are submitted in online mode only. Students should maintain a unique email id and mobile number for registration. After admissions, students will get a dashboard where all the communication will be made. No separate intimation will be sent to the students.

1. The candidates are advised to go through the Prospectus carefully before filling up the Online Admission Form & follow other instructions issued from time to time and to visit CDOE website [www.ddekuk.ac.in](http://www.ddekuk.ac.in) regularly. The candidates should also remain vigilant and get in touch with the Centre at the appropriate time in case of non-receipt of CDOE Ref. No., study material, admit card/roll number, examination date sheet, result/DMC etc. All these will be available in the dash board of student and it is responsibility of student to check it from time to time.
  - (a) For any correspondence with CDOE, candidates are advised to mention registered email id, CDOE Ref. No., Name, Father's Name, Session, Class, Subject (in case of M.A./M.Sc.) and complete address, failing which the Centre will not be responsible for non-response to such communications and consequences thereof.
  - (b) It is mandatory for the candidates to submit all fees and documents as stipulated by CDOE. The candidature of an applicant is liable to be cancelled in case of non-payment of any type of dues/fee or part thereof and/or for non-submission of any document. It can, however, be restored during the session on payment of balance dues with late fee and submission of required documents along with the revival fee, as the case may be. If the outstanding dues are not remitted and the required documents are not submitted before the termination of the theory examinations and roll number is not issued to the candidate for the annual examination, his/her candidature shall not be revived in any case thereafter. Such a candidate can, however, seek admission afresh in the subsequent session to become eligible to appear in the university examination after paying all the dues afresh, however, no adjustment/refund of fee paid in previous session will be allowed.
  - (c) The date of receipt of fee or any other document will be considered the date on which the same is received in the account of CDOE. After deposit of fees online, the student has to verify the same through his/her login id so that the same is reflected in their accounts. The Centre will not be responsible for non-receipt or late delivery of any document or dues to be deposited by a student.
  - (d) The Centre **has not authorized any Agency/Institution or appointed any Agent** to deal with any matter relating to admissions, examinations or other related matters. **The candidates seeking admission to distance education programmes of this University are advised to contact this CDOE directly.**
2. **Recognition:**
  - (a) The examinations conducted by various recognized Indian Universities/Deemed Universities/State Education Boards are recognized (with the stipulation of No. of subject (s) or any other condition in specific cases as given in the Section-V of **ELIGIBILITY CONDITIONS** of the Prospectus) for the purpose of admission to various programmes in the Center for Distance & Online Education unless otherwise decided by the University to exclude any specific programme. The above does not apply for admission to the regular programmes in the University Teaching Departments/Colleges for which the admission will be done separately by the University.
  - (b) The examinations of **foreign Universities/Boards** which stand recognized by the Association of Indian Universities (AIU), New Delhi are recognized for the purpose of admission to various Online programmes in the Centre for Distance and Online Education.



3. Confirmation of Admission, allotment of CDOE Ref. No., issue of identity card, dispatch of study material, attendance of Personal Contact Programme, etc., will be **provisional** subject to confirmation of eligibility subsequently.
4. **Admissions-Fee deposit:** The Centre for Distance and Online Education offers online admission facility through its own website **www.ddekuk.ac.in** and **www.iums.kuk.ac.in**. Online submission of application form and fees can be done with a **processing fee** of **Rs. 800/-** for Gen and **Rs.200/-** for SC/BC/EBPG/BLIND/PWD (more than 70 % disability) Candidates of Haryana only. If the fee receipt is not downloaded from the student login, students are advised to contact the CDOE immediately.

After deposit of fees online, the student has to verify the same through his/her login so that the same is reflected in their account. **If due to any technical error fee is deposited more than one time the extra fee is to be refunded as per rules.**

5. **Filling of online form-Online Admission Form will require upload of following documents. Students shall keep these ready in soft copy :-**
  - (a) A self attested photocopy of the **certificate of the qualifying examination passed by the candidates** The candidates, **who have passed the qualifying examinations** in more than one Part, shall be require to **attach self-attested copies of Certificates/DMC/Degree of all the Parts**. However, the candidates shall have to submit the original certificates as and when required for verification failing which their candidature may be treated as cancelled without any notice.
  - (b) A self – attested photo-copy of the **Matriculation** or equivalent certificate in support of date of birth (Not required, if already registered with this University) along with a copy of the certificate of last examination passed.
  - (c) **Self Declaration Certificate** (in the case of candidates coming from Universities or Boards other than Kurukshetra University or Board of School Education, Haryana) on the proforma given to the effect as to whether or not they are appearing in any other examination simultaneously from any other University/ Board during the session **January/July2025**. However, **Original Migration Certificate** is to be submitted by those students who have already migrated from this University to another University but again took admission in this University within 40 days of their admission otherwise late fee as applicable will be charged from these students.  
**If the Student doing dual degree one from this University & another from Second University then the student should upload a certificate from other university as proof for the same.**
  - (d) A Character Certificate from the Head of the institution last attended or from a Gazetted Officer/ Sarpanch as per proforma given
  - (e) Income Certificate of Parental Income from all sources, in case of BC(A) & BC B) Category candidates, applicable.
  - (f) Certificate in respect of Differently Abled (DA) Candidates, if applicable
  - (g) Certificate required to be furnished by the children and grand-children of Freedom Fighters (DFF), if applicable.
  - (h) Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces, if applicable.
  - (i) Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Service/Paramilitary Forces, if applicable.
  - (j) **Scanned colored photograph**
  - (k) Wherever applicable, self attested copy of **Scheduled Caste/Scheduled Tribe/Economical Weaker Sections/Blind Certificate**, duly signed by the 1<sup>st</sup> Class Magistrate/SDM/CMO, **failing which no benefit of SC/ST Scholarship/tuition fee concession/ relaxation will be given.**



- (l) Employment Certificate by employees of Kurukshetra University for claiming tuition fee concession.
- (m) SC/BC/Blind candidates of Haryana/PWD (more than 70 percent) are required to submit the SC/BC/Blind Certificate OR an additional amount of **Rs.600/-** on account of the difference of the cost of the Processing fee failing which it would be treated as non-payment of fee.
- (n) All legal disputes are subject to Kurukshetra Courts or Courts having jurisdiction in Kurukshetra.
- (o) **In case of any ambiguity in the rules, interpretation of the same by the University shall be final.**

**Note:-**

1. If the Center, so desires, the original certificate (s) from the candidate can be demanded for any purpose whatsoever and after doing the needful, the same will be returned
2. The candidates, who are appearing in **Compartment/Re-appear Papers of any lower class** from this University or any other University/Board **simultaneously**, and their result is withheld are required to submit the DMC of the result of the lower examination immediately to enable the office to get the result declared in time. While doing so, the candidate should mention registered email id, **CDOE Ref. No., Examination Roll No.** etc. of the programme which he/she is pursuing.
3. DMC of the candidates will be sent by Registered post after the declaration of the result. In case the result of any candidate is declared late **(RL), 'Provisional' or 'Cancelled'** etc. for any reasons, the candidates are advised to approach the Center/University immediately with the relevant documents i.e. CDOE Ref. No./Exam. Roll No. etc. to enable the Centre to take further necessary action accordingly.
4. Students are advised to regularly check CDOE KUK website and their dashboard on IUMS for updating.

**REJECTION OF ADMISSION FORM**

The Admission may be rejected due to non-fulfillment of any one or more of the following conditions, if:

1. The qualifying examination is not recognized by the Kurukshetra University.
2. Teaching experience certificate not as per specifications prescribed by the Centre (For B.Ed. Part-I only).
3. The admission/eligibility is not as per the respective Ordinances.
4. Self Attested copies of certificate/ DMC of qualifying exam are not uploaded with admission form.
5. Original certificate of qualifying examination is not produced in the Centre on demand.
6. Fee of 1<sup>st</sup> Installment is not remitted in full.
7. Affidavit duly attested by Magistrate 1st Class as per specimen given in the Annexure-XI is not submitted. Admission Form is incomplete.



- Note:-** (i) In case the admission form of any candidate is rejected due to non-submission of requisite documents, the candidature can be revived on submission of the same **with balance payment together with the revival fee of Rs. 1000/- before the generation of hall tickets/roll nos.**
- (ii) If a candidate is admitted on the basis of information submitted by him/her which is found to be incorrect or false at a later stage and found to have supplied false information/certificates/documents etc. or concealed some information in his/her Admission form, his/her admission will be cancelled and fee and other dues paid by him/her shall be forfeited besides disqualification from the University. The Centre may also refer to the police for investigation and registration of an FIR in the case as deemed fit against the candidate and his/her guardian.
- (iii) Students of this Center are not eligible for allotment of accommodation in the University Hostels. However, on request only limited number of girl/boys students can be allowed to stay as guests subject to availability in the Girls/Boys Hostels by the Chief Warden Girls/Boys, for attending the PCP and/or for appearing in the University examinations on payment of usual charges.

#### **INSTRUCTIONS AGAINST RAGGING:**

With Sixty Six years of its existence, Kurukshetra University has earned recognition as one of the renowned centers of teaching and research in the country. We appreciate the parents and the students for their interest and option towards pursuing their higher studies at Kurukshetra University. We wish them success in their plans towards getting admission in the programme of their choice on the campus. Those who succeed in joining a programme, should be making best use of the excellent facilities and congenial atmosphere available in the University towards all round development of their personality. We would expect our students to make best use of this opportunity and grow as able and responsible citizens. Students will be required to work hard with their energies focused towards achieving their goal.

We take pride in informing all those desirous of seeking admission, that over all these years, our University has the best traditions of maintaining a healthy and congenial academic environment. We are also glad to convey that with the determined and sincere efforts of our senior students and faculty, our campus has been free from the menace of Ragging.

Chairpersons/Directors of all the University teaching departments/Institutes to ensure that every student and their parents be asked to submit an undertaking every academic year to the effect that the concerned students will not take part in any activity leading to ragging of junior students.

#### **What Constitutes Ragging? Ragging constitutes one or more of any of the following acts:**

- any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
- indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
- asking any student to do any act which such student will not in the ordinary programme do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
- any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
- exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students;



- f) any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
- g) any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
- h) any act or abuse by spoken words, e-mails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student; any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- i) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.
- j) All the senior students are advised to guide and treat junior students affectionately.
- k) Junior students may contact their Chairpersons or other University functionaries like Proctor, Dean Students' Welfare, Chief Warden, Wardens or Chief Security Officer for help and guidance.-
- l) Students of CDOE shall submit Anti-Ragging forms during PCP.

**Note:** *Use of Alcohol is prohibited on the University Campus.*

### **III TUITION FEE CONCESSION/FINANCIAL ASSISTANCE**

1. To motivate the girls for education, a scheme named “**Shikshit Beti**” is applicable in CDOE for those girls who have obtained more than 70% marks at 10+2 level in which 25% concession in tuition fee is provided for taking admission to B.A-I only in the Center. The same concession to these students will be continued for B.A-II & III provided they obtained 70% marks in BA-I & BA-II respectively.
2. The **Blind students of Haryana residence may be granted Full Tuition Fee Concession**. In addition, SC and BC students of Haryana residence are granted financial aid by the State Government in order to meet expenditure on tuition fee etc. in accordance with the rules framed by the Haryana Government from time to time.
3. **Benefits of Fee for SC Candidates of Haryana (as decided by the Academic Branch)** There is a Post Matric Scholarship Scheme of GOI for welfare of candidate belonging to the Scheduled Caste Category. As per letter No.3/44-2012 Sch.(2) dated 18.06.2013 of the Director General Higher Education, Haryana, Panchkula. Such students whose parents/guardian income is upto Rs. 2.50 Lac per annum are eligible for benefits under the said scheme. The benefits include enrollment/registration, tuition, games, Union, Library, Magazine, Medical Examination and such other fees compulsorily payable by the student to the institution or University/Board. Refundable deposit like caution money, security deposit are, however, excluded. For students admitted under this scheme the application form has to be submitted by the students to the Director of the Institute.

**Note:** An income declaration shall be furnished by the self-employed parents/guardian. Employed parents are required to obtain income certificates from their employer and for any additional income from other sources; they would furnish declaration by way of an affidavit on non-judicial stamp paper.

- (i) No fee\* will be charged by the University from the students belonging to SC category, whose parent's Income is upto 2.50 Lac p.a. They shall be admitted during the academic session January/July 2025 as per instructions of the Director, Higher Education, Haryana and the Director General, Technical Education



Department, Panchkula, Haryana. However, as per instructions dated 01.09.2018 of the Director, welfare of SC/BC Classes Department Haryana., Chandigarh, the students belonging to the Scheduled Caste Category who after verification of record by the office are found eligible for the PMS Scholarship, shall have to submit an undertaking in the Fee Section of the Centre for Distance and Online Education that they will deposit their fee immediately to the Centre as soon as they receive the Scholarship in their bank account.

- (ii) Students belonging to the SC Category who are eligible for Post Matric Scholarship Scheme should get their saving Bank Account linked with Aadhaar Card to get transferred the funds in their respective Bank Accounts.
- (iii) Students who are eligible for Scheduled Caste Scholarship(s) may apply online on the dates which will be announced/published in the newspaper/highereduhry.com portal by the State Govt./Funding Agencies.
- (iv) No intimation in this regard will be sent by the Centre separately.
- (v) The eligible applicants are required to submit hard copy of Post Matric Scholarship form in this Centre immediately.

**NOTE:** \*THOSE CANDIDATES WHO HAVE NOT APPLIED FOR POST MATRIC SCHOLARSHIP ON THE WEB PORTAL OF GOVT. OF HARYANA BY DUE DATE, THEY WILL HAVE TO PAY FULL FEE BEFORE THE ISSUE OF EXAMINATION ROLL NO./hall ticket.

- 4. **Free Education for Dependent Children of Leprosy Affected Persons (LAPs):** No fee/dues will be charged from the dependent children of Leprosy Affected Persons and education in the Centre for Distance and Online Education will be free for them.
- 5. Full Tuition Fee Concession out of the fee payable to the University is admissible to the University Employees and their sons/daughters, younger sisters/brothers (wholly dependent) and non-working wife as per **Ordinance XXII printed at page 299 in K.U. Calendar Vol.-I, 2009**. Rest of the dues are payable in two installments.
- 6. Full Tuition Fee Concession in traditional programmes and 50% fee concession in professional programmes to the maximum two wards of retired University employees up to the age limit of 25 years with the condition that wards should not be in service and if there is any gap in their studies, employees should furnish affidavit duly attested by Notary Public that his/her son/daughter was not in service during the gap period.

#### IV. FINANCIAL ASSISTANCE

Financial assistance to a limited extent can be allowed to a very small number of students on merit-cum-means basis after having deposited the admission form and 1<sup>st</sup> installment of fee **on submission of an Income Certificate from 1<sup>st</sup> Class Magistrate** to validate the request. The annual income limit of the family by all sources should be upto Rs.1,50,000/- OR less for getting the Financial Assistance. However, the submission of application for financial assistance will not give any right to the candidate not to deposit or late deposit the 2<sup>nd</sup> installment of fee/other dues or to allow exemption from payment of late fee. Application for financial assistance along with the required Income Certificate should reach the office by 30<sup>th</sup> June 2025 for January, 2025 session. Application received after this date would be rejected. The Financial Assistance will be given from the RK Fund.

#### V. INTERNATIONAL STUDENTS

International Students are not allowed in any ODL programme and will be allowed only in Online programmes as per DEB letter F. No. 12-1/2024 (DEB-I) dated 26.04.2024.



## FORMATIVE (INTERNAL) ASSESSMENT

### (Guidelines and Instructions)

#### **INTERNAL ASSESSMENT**

All programmes of the Center have formative assessment of 30 % from the session July 2024 onwards. For old students of promotional classes this assessment is 20 %. for all programmes except B.Ed.

#### *Guidelines for FORMATIVE (Internal Assessment):*

1. The Centre would conduct written test(s) through Offline mode during Personal Contact Programmes. The written test(s) would be based on the syllabus of the concerned course(s).
2. In case, a candidate has not appeared in Internal Assessment test or he/she took admission after Personal Contact Programmes, then he/she will be awarded internal assessment proportionately on the basis of marks obtained by him/her in final examination. The internal assessment once awarded will not be revised afterwards.
3. The results of the students of all the programmes having Internal Assessment would be computed after aggregating the marks obtained by the candidates in theory papers and the Internal Assessment.
4. The marks of Internal Assessment obtained by the students will be displayed on the CDOE Website [www.ddekuk.ac.in](http://www.ddekuk.ac.in) and students may apply for removal of discrepancy, if any, in their Internal Assessment and can also get their answer sheets re-checked Provision on IUMS on remittance of Rs.200/- within 7days from the date of uploading the Internal Assessment Marks Provision on IUMS portal on the CDOE Website.

#### **APPLICABILITY OF SYLLABI AND SCHEME OF EXAMINATION**

1. Unless otherwise decided in any specific case, the syllabi, scheme of examination and duration of the programmes and mode of examination will be the same as prescribed for regular students of the University Teaching Departments and the Colleges affiliated to the Kurukshetra University.
2. A candidate who fails in an examination or having been eligible fails to appear in the examination, shall, unless approved otherwise by the Academic Council, will appear in the examination according to the syllabus prescribed by the University for regular students for that examination.
3. Copy of syllabi in force for the distance education programmes will be appended on the first page of study material for reference to the students and will also be available at CDOE website [www.ddekuk.ac.in](http://www.ddekuk.ac.in)
4. Notwithstanding the integrated nature of the programmes which are spread over more than one academic year, the Ordinance in force at the time that a student joins the programme shall hold good only for the examination held during or at the end of the academic session and nothing in the rule shall be deemed to debar the University from amending the rules and the amended rules, if any, shall apply to all students whether old or new.
5. Where the number of chances or total period for passing the Programme is limited, the candidates shall have to pass the examination including re-appear papers, if any, within the admissible chances during the period as prescribed in the respective Ordinance of the Programme.
6. The candidates are not allowed to offer any other option except the one mentioned in the Prospectus.
7. Candidates should clearly fill the options in their Online Admission Form.
8. Wherever applicable the candidates are advised to get the topic/name of the Supervisor/Name of the Company for training approved from the concerned Programme Coordinator well intime.
9. For Papers/Subjects having options, only those options/elective subjects have been mentioned in this prospectus which is on offer by the Centre. No other option is allowed.



## SECTION-II

### ELIGIBILITY CONDITIONS

#### I. RECOGNITION OF PROGRAMMES OF OTHER UNIVERSITIES/BOARDS

- (a) The examinations conducted by various recognized Indian Universities/Deemed Universities/State Education Boards are recognized (with the stipulation of No. of subject (s) or any other condition in specific cases as given in the Section-V of ELIGIBILITY CONDITIONS of the Prospectus) for the purpose of admission to various programmes in the Centre for Distance and Online Education unless otherwise decided by the University to exclude any specific programmer. The above does not apply for admission to the regular programmes in the University Teaching Departments/Colleges for which the admission will be done separately by the University.
- (b) The examinations of **foreign Universities/Boards** which stand recognized by the Association of Indian Universities, New Delhi are recognized for the purpose of admission to various programmes in the Centre for Distance and Online Education.

#### Note:-

- 1 Since 10+2 examinations of All India Board of Secondary Education, Delhi is not recognized by the Kurukshetra University, admissions of the candidates on the basis of having passed 10+2 from the All India Board of Secondary Education, Delhi are not permissible.
- 2 B.A. One Sitting examinations of the following Universities have not been recognized for the Purpose of admission to B.Ed/Post Graduate Degree/Advanced Graduate Diploma & Certificate programmes by this University. However, candidates, who have passed three year B.A. degree examination from these Universities, are eligible for admission to B.Ed./Post-Graduate Degree/Advanced Graduate Diploma programmes of this Centre on submission of attested copies of DMC of all the three parts
  - (i) Bihar University, Muzafarpur
  - (ii) Ranchi University, Ranchi
  - (iii) L.N. Mithila University, Darbhanga
  - (iv) Bhagalpur University, Bhagalpur
  - (v) Magadh University, Bodh Gaya.
- 3 **State-wise List of fake Universities declared by the University Grants Commission, New Delhi/Delhi**
  - (a) Commercial University Ltd., Daryaganj, Delhi.
  - (b) United Nations University, Delhi.
  - (c) Vocational University, Delhi.
  - (d) Indian Institute of Science and Engineering
  - (e) ADR-Centric Juridical University, ADR House, 8J, Gopala Tower, 25 Rajendra Place, N-Delhi
  - (f) Vishwakarma Open University for Self-Employment, RozgarSewasadan, 672, Sanjay Enclave, Opp. GTK Depot, Delhi -110033.
  - (g) Adhyatmik Vishwavidyalaya (Spiritual University) 351-352, Phase-I, Block-A Vijay Vihar, Ritala, Rohini, Delhi- 110085.
  - (h) Indian Institute of Planning & Management(IIPM), 133/4, Qutub Enclave, Ph-II, New Delhi – 16
  - (i) National Institute of Management Solutions, B1/1, 2nd Floor, Janakpuri, New Delhi

#### **Karnataka**

- (j) Badaganvi Sarkar World Open University Education Society, Gokak, Belgaum, Karnataka.

#### **Kerala**

- (k) St. John's University, Kishanattam, Kerala

#### **Maharashtra**

- (l) Raja Arabic University, Nagpur, Maharashtra.

#### **West Bengal**

- (m) Indian Institute of Alternative Medicine, 80 Chowringhee Road, Kolkata- 20.  
(n) Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Builtech inn, 2nd Floor, Thakurpukur, Kolkatta – 700063



### Uttar Pradesh

- (o) Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP)
- (p) Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.
- (q) Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.
- (r) National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.
- (s) Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.
- (t) Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.
- (u) Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.
- (v) Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makanpur, Noida Ph-II, Uttar Pradesh

### Odisha

- (w) Nababharat Shiksha Parishad, Anupoorna Bhawan, Plot No. 242, Shaktinagar, Rourkela - 769014.
- (x) North Orissa University of Agriculture & Technology, University Road Baripada, Mayurbhanj -757003

### Puducherry

- (y) Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

### Andhra Pradesh

- (z) Christ New Testament Deemed University #32-23-2003, 7th Lane, Kakumanuprithata, Guntur – 523002

### 4. Examinations of the following Boards not recognized for the purpose of higher studies:

- (a) All India Board of Secondary Education, New Delhi.
- (b) Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme).
- (c) Central Board of Higher Education, East Patel Nagar New Delhi.
- (d) Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi.
- (e) Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh.
- (f) \*Bhartiya Shiksha Parishad, Lucknow.
- (g) Board of Higher Secondary Education, Delhi.
- (h) Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.).
- (i) Indian Education Council of U.P., Lucknow.

**\*Bhartiya Shiksha Parishad, Lucknow, U.P.- the matter is sub-judice before the District Judge, Lucknow.**

**Note:-** This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions, the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

Intermediate Examination of Bihar Intermediate Education Council, Patna has been recognized by this University subject to the condition that certificates issued by the Bihar Intermediate Education Council, Patna shall be duly checked and verified by Kurukshetra University from the Bihar Intermediate Education Council, Patna.

## II. RELAXATION IN ELIGIBILITY CONDITIONS FOR ADMISSION TO B.Ed. Part-I, M.A. (Education) Part-I

- (a) For admission to B.Ed. Part-I, at least 47.5% marks in aggregate are required in case of SC/ST/Blind/Physically Handicapped candidates OR 55% in case of BE/B.Tech (52.25% in case of SC/ST/Blind/Physically Handicapped candidates) as per directions of Hon'ble Supreme Court of India.
- (b) For Scheduled Caste candidates the minimum pass marks in the qualifying examinations will be considered as the eligibility condition for admission to M.A. Education Part-I Programme only for Haryana Candidates.
- (c) 5% relaxation in minimum eligibility condition will be given to the blind/differently abled candidates.
- (d) There will be no rounding of percentage of marks for determining the eligibility for admission to various programmes.



## TRADITIONAL COURSES

### 1. B.A.(GENERAL) (3-YEAR SEMESTER SYSTEM UNDER NEP 2020) PART-I

#### ELIGIBILITY CONDITIONS

Pass in Senior Secondary Certificate Examination (10+2 Standard) in five subjects of Board of School Education, Haryana OR any other examination recognized as equivalent thereto by the Kurukshetra University with **English** as one of the subjects.

**OR**

Pass in **three-year Diploma Programme** examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto, with the subject of Communication Skill/English-I and Communication Skill/English - II.

#### MEDIUM OF INSTRUCTIONS

Hindi/English except language course in have medium will be in their respective language.

### COURSES OF STUDY AND SCHEMES OF EXAMINATIONS

| Course Type                           | Course Code                          | Nomenclature of Course                              | Credits | Internal Assessment Marks | End Term Examinations Marks | Total Marks | Passing Marks (in aggregate) | Examination Hours |
|---------------------------------------|--------------------------------------|-----------------------------------------------------|---------|---------------------------|-----------------------------|-------------|------------------------------|-------------------|
| <b>FIRST YEAR SCHEME : Semester-1</b> |                                      |                                                     |         |                           |                             |             |                              |                   |
| <b>COMPULSORY 4 CORE Courses</b>      |                                      |                                                     |         |                           |                             |             |                              |                   |
| CC-1                                  | As per list at the end of this table | As per list attached                                | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
| CC-2                                  |                                      |                                                     | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
| CC-3                                  |                                      |                                                     | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
| CC-M1                                 |                                      |                                                     | 2       | 15                        | 35                          | 50          | 20                           | 3                 |
| MDC-1                                 | B23-BCH-104                          | Biochemical Insights into the Human Body            | 3       | 25                        | 50                          | 75          | 30                           | 3                 |
| AEC-1                                 | B23-AEC-111                          | English Language and Communication Skills (Level-I) | 2       | 15                        | 35                          | 50          | 30                           | 3                 |
| SEC-1                                 | B23-SEC-101                          | Office and spreadsheet tools learning               | 3       | 25                        | 50                          | 75          | 30                           | 3                 |
| VAC-1                                 | B-HVE-101                            | Human Values and Ethics                             | 2       | 15                        | 35                          | 50          | 20                           | 3                 |



| <b>CORE Courses for B.A Programme (choose 3 Core Courses) : Semester- I</b> |             |                                                                   |
|-----------------------------------------------------------------------------|-------------|-------------------------------------------------------------------|
| Course Type                                                                 | Course Code | Nomenclature of Course                                            |
| CC-1/MCC-1 (English)                                                        | B23-ENG-101 | Introduction to Short Story And Basic Grammar                     |
| CC-1/MCC-1 (Economics)                                                      | B23-ECO-101 | MICRO ECONOMICS-I                                                 |
| CC-1/MCC-1 (History)                                                        | B23-HIS-101 | Idea of Bharat                                                    |
| CC-1/MCC-1 (MATHEMATICS)                                                    | B23-MAT-101 | CALCULUS (Theory & Practical)                                     |
| CC-1/MCC-1 (POLITICAL SCIENCE)                                              | B23-POL-101 | Principles of Political Science - I                               |
| CC-1/MCC-1 (PUBLIC ADMINISTRATION)                                          | B23-PAD-101 | Elements Public Administration                                    |
| CC-1/MCC-1 (Sociology)                                                      | B23-SOC-101 | Introduction to Sociology                                         |
| CC-1/MCC-1 (Punjabi)                                                        | B23-PNB-101 | Aadhunik Punjabi Kavita Ate Viহারak Punjabi                       |
| CC-1/MCC-1 (Sanskrit)                                                       | B23-SKT-101 | नीति साहित्य व्याकरण च                                            |
| CC-1/MCC-1 (Hindi)                                                          | B23-HIN-101 | हिंदी भाषा एवं आधुनिक कविता                                       |
| CC-1/MCC-1 (Health & Physical Education)                                    | B23-PED-101 | History and Foundation of Physical Education (Theory & Practical) |
| CC-1/MCC-1 (Geography)                                                      | B23-GEO-101 | Physical Geography (Theory & Practical)                           |
| CC-1/MCC-1 (Psychology)                                                     | B23-PSY-101 | Foundation of Psychology (Theory & Practical)                     |

| <b>MINOR Courses for B.A. Programme : Semester – I</b><br>(choose only one Minor Course that <i>must be different from the chosen 3 Core Courses</i> ) |             |                                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------------------------------|
| Course Type                                                                                                                                            | Course Code | Nomenclature of Course              |
| CC-M1 (Economics)                                                                                                                                      | B23-ECO-103 | INTRODUCTORY ECONOMICS              |
| CC-M1 (History)                                                                                                                                        | B23-HIS-103 | Indian History & Culture            |
| CC-M1 (POLITICAL SCIENCE)                                                                                                                              | B23-POL-103 | Fundamentals of Political Science-I |
| CC-M1 (PUBLIC ADMINISTRATION)                                                                                                                          | B23-PAD-103 | Issues in Public Administration     |
| CC-M1 (SOCIOLOGY)                                                                                                                                      | B23-SOC-103 | Basic Concepts of Sociology         |
| CC-M1 (HINDI)                                                                                                                                          | B23-HIN-103 | हिन्दी का व्यावहारिक व्याकरण        |
| CC-M1 (PSYCHOLOGY)                                                                                                                                     | B23-PSY-103 | Problems of Adolescence             |
| CC-M1 (Health & Physical Education)                                                                                                                    | B23-PED-103 | Olympics Movement                   |



| Course Type                                                                                           | Course Code                          | Nomenclature of Course                              | Credits     | Internal Assessment Marks | End Term Examinations Marks                      | Total Marks | Passing Marks (in aggregate) | Examination Hours |
|-------------------------------------------------------------------------------------------------------|--------------------------------------|-----------------------------------------------------|-------------|---------------------------|--------------------------------------------------|-------------|------------------------------|-------------------|
| <b>FIRST YEAR SCHEME : Semester-II</b>                                                                |                                      |                                                     |             |                           |                                                  |             |                              |                   |
| <b>COMPULSORY 4 CORE Courses</b>                                                                      |                                      |                                                     |             |                           |                                                  |             |                              |                   |
| CC-4                                                                                                  | As per list at the end of this table | As per list attached                                | 4           | 30                        | 70                                               | 100         | 40                           | 3                 |
| CC-5                                                                                                  |                                      |                                                     | 4           | 30                        | 70                                               | 100         | 40                           | 3                 |
| CC-6                                                                                                  |                                      |                                                     | 4           | 30                        | 70                                               | 100         | 40                           | 3                 |
| CC-M2                                                                                                 |                                      |                                                     | 2           | 15                        | 35                                               | 50          | 20                           | 3                 |
| MDC-2                                                                                                 | B23-BCH-204                          | Biochemistry & Health                               | 3           | 25                        | 50                                               | 75          | 30                           | 3                 |
| AEC-2                                                                                                 | B23-AEC-211                          | English Language and Communication Skills (Level-2) | 2           | 15                        | 35                                               | 50          | 20                           | 3                 |
| SEC-2                                                                                                 | B23-SEC-207                          | Soft Skills                                         | 3           | 25                        | 50                                               | 75          | 30                           | 3                 |
| VAC-2                                                                                                 | B23-VAC-201                          | Environmental Studies                               | 2           | 15                        | 35                                               | 50          | 20                           | 3                 |
| <b>Semester- II</b>                                                                                   |                                      |                                                     |             |                           |                                                  |             |                              |                   |
| <b>CORE Courses for B.A Programme (choose only 3 Core Courses same as in 1<sup>st</sup> Semester)</b> |                                      |                                                     |             |                           |                                                  |             |                              |                   |
| CC-2/MCC-3 (English)                                                                                  |                                      |                                                     | B23-ENG-201 |                           | Introduction to Prose and Basic Comprehension    |             |                              |                   |
| CC-2/MCC-3 (Economics)                                                                                |                                      |                                                     | B23-ECO-201 |                           | MACRO ECONOMICS-I                                |             |                              |                   |
| CC-2/MCC-3 (History)                                                                                  |                                      |                                                     | B23-HIS-201 |                           | History of India (From Earliest Times to 1206)   |             |                              |                   |
| CC-2/MCC-3 (MATHEMATICS)                                                                              |                                      |                                                     | B23-MAT-201 |                           | ALGEBRA AND NUMBER THEORY (Theory & Practical)   |             |                              |                   |
| CC-2/MCC-3 (POLITICAL SIENCE)                                                                         |                                      |                                                     | B23-POL-201 |                           | Principles of Political Science – II             |             |                              |                   |
| CC-2/MCC-3 (PUBLIC ADMINISTRATION)                                                                    |                                      |                                                     | B23-PAD-201 |                           | Basics of Public Administration                  |             |                              |                   |
| CC-2/MCC-3 (SOCIOLOGY)                                                                                |                                      |                                                     | B23-SOC-201 |                           | Foundation of Sociological Thought               |             |                              |                   |
| CC-2/MCC-3 (Punjabi)                                                                                  |                                      |                                                     | B23-PNB-201 |                           | Punjabi Galap Ate Viharak Punjabi                |             |                              |                   |
| CC-2/MCC-3 (Sanskrit)                                                                                 |                                      |                                                     | B23-SKT-201 |                           | श्रीमद्भगवद्गीता, स्वस्थवृत्तं छन्दशास्त्रं, च   |             |                              |                   |
| CC-2/MCC-3 (Hindi)                                                                                    |                                      |                                                     | B23-HIN-201 |                           | मध्यकालीन हिन्दी कविता                           |             |                              |                   |
| CC-2/MCC-3 (Health & Physical Education)                                                              |                                      |                                                     | B23-PED-201 |                           | Basic Anatomy and Physiology(Theory & Practical) |             |                              |                   |
| CC-2/MCC-3 (Geography)                                                                                |                                      |                                                     | B23-GEO-201 |                           | Human Geography (Theory & Practical)             |             |                              |                   |
| CC-2/MCC-3 (Psychology)                                                                               |                                      |                                                     | B23-PSY-201 |                           | Social Psychology (Theory & Practical)           |             |                              |                   |



| <b>MINOR Courses for B.A. Programme : Semester –II</b><br><b>(choose only one Minor Course that must be different from the chosen 3 Core Courses)</b> |             |                                      |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------|
| CC-M2 (Economics)                                                                                                                                     | B23-ECO-202 | INTRODUCTION TO INDIAN ECONOMY       |
| CC-M2 (History)                                                                                                                                       | B23-HIS-202 | Orality and Oral Culture in India    |
| CC-M2 (POLITICAL SCIENCE)                                                                                                                             | B23-POL-204 | Fundamentals of Political Science-II |
| CC-M2 (PUBLIC ADMINISTRATION)                                                                                                                         | B23-PAD-203 | Rural Local Governance               |
| CC-M2 (SOCIOLOGY)                                                                                                                                     | B23-SOC-203 | Indian Social System                 |
| CC-M2 (HINDI)                                                                                                                                         | B23-HIN-202 | राजभाषा हिन्दी: प्रावधान और प्रयोग   |
| CC-M2 (PSYCHOLOGY)                                                                                                                                    | B23-PSY-204 | Stress Management                    |
| CC-M2 ((Health & Physical Education)                                                                                                                  | B23-PED-202 | Asian and Commonwealth Games         |

**B.A. (GENERAL)(3-YEAR)PART-II/PART-III****ELIGIBILITY CONDITIONS**

Pass in B.A.(General) Part-I/Part-II examination, under 10+2+3 scheme of Kurukshetra University or of another University, the B.A. (General) Part-I/Part-II examination under open stream of this University or any other University which is recognized as equivalent to B.A.(General) examination of this University, or **LL.B.** Part - I/II(5 years) examination of the Kurukshetra University, provided that the subjects offered by the candidate in B.A. (General) Part-I & Part-II and LLB (5 year) Part-I & II are the same as are available in B.A.- I & II at Kurukshetra University and the candidate is otherwise eligible.

**RULES REGARDING ADMISSION FOR COMPARTMENT CANDIDATES**

- The candidates who have been placed under compartment are allowed to re-appear in one subject only in the Senior Secondary examination (10+2 Standard) of the Board of School Education, Haryana or an equivalent examination of another University/ Board may be admitted provisionally for B.A.(General)/ B.Com./B.C.A. Part-I/D.Lib. Sc./CCA. Such candidates shall be required to clear the compartment/re-appear subject in two chances i.e. in the supplementary examinations to be held in Sept./Oct., 2025 and in March, 2026 from the concerned University/Board. If such a candidate fails to produce the proof of having cleared/passed/qualified the compartment/re-appear subject at the supplementary examination and at the Annual Examinations, his/her provisional admission to the said programme shall be treated as cancelled ab-initio, with no claim for refund/adjustment of fees, without any further notice.
- The candidates who have passed 10+2 examination after appearing in full subjects in the supplementary examination, 2025 shall also be eligible for admission to B.A.(General)/ B.Com./B.C.A.Part-I/D.Lib.Sc./CCA programme but ordinarily up to such date as may be prescribed in the Prospectus provided that the candidate is in a position to fulfill the requirement of attendance in the PCP of the programme at that stage. The candidates who have appeared in 10+2 examination in full subjects in the supplementary examination, 2024 but are unable to clear the examination are not eligible for admission.
- Candidates who got compartment/re-appear in 10+2 examination in not more than one subject after appearing in full subjects in the supplementary examination 2024 may be allowed provisional admission to B.A.(General)/B.Com./B.C.A.Part-I/D.Lib.Sc./CCA programme provided that the candidate is in a position to fulfill the requirement of attendance in the PCP of the programme at that stage at their own risk and responsibility, subject to their passing the 10+2 examination up to March, 2025 examination and submission of result within one month from the date of declaration of their result failing which their candidature/result to the said programme shall stand cancelled ab-initio with no claim for refund/adjustment of fees.
- A candidate who has not passed the subject of English in qualifying examination may be allowed provisionally to join the B.A.(General)/B.Com./B.C.A. Part-I/D.Lib. Sc./CCA Class, subject to qualifying the subject of English at the supplementary examination of the same year or annual examination of the following year. Provided that result of such candidates of the respective examinations shall be declared only after they have qualified in the required subject. If they do not clear the subject of English even in the next annual examination in March, 2025, their provisional admission/result to the said programme shall be cancelled ab-initio with no claim for refund/adjustment of fees.



- (e) A candidate who is placed under compartment in one subject only in the qualifying examination, i.e. B.A. Part-I, II of Kurukshetra University may be allowed provisionally to move to the next higher class subject to clearing the compartment subject in two consecutive chances up to the next annual examination to be held in May/June, 2026 (For old students only).

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS FOR OLD STUDENTS**

COMPULSORY/ELECTIVE PAPERS as already taken in B.A. Part-I/II will be the same in BA-II/III respectively opted by the candidate from Grouping given of this Prospectus.

Apart from the subjects taken in the B.A. Part-I, the candidate may opt the following options in B.A. Part-II/III :-

#### **DETAILS OF OPTIONAL PAPERS IN B.A. GENERAL PART-II/III**

| SUBJECT | OPTION    | NOMENCLATURE                                 | CODE |
|---------|-----------|----------------------------------------------|------|
| HISTORY | Option-i  | History of India (From 1526 – 1857 AD)<br>OR | 363  |
|         | Option-ii | Modern India (1858 – 1964 AD)                | 364  |

**Note:-** A student who does not mention option in the admission form, he/she will be treated as having opted for option (i) History of India (from 1526-1857 AD).

|                   |          |                              |     |
|-------------------|----------|------------------------------|-----|
| POLITICAL SCIENCE | Option-i | Indian Government & Politics | 350 |
|-------------------|----------|------------------------------|-----|

#### **B.A. GENERAL (3-YEAR) PART-III**

| SUBJECTS              | OPTIONS    | NOMENCLATURE                                                                                    | CODE |
|-----------------------|------------|-------------------------------------------------------------------------------------------------|------|
| POLITICAL SCIENCE     | Option-i   | Comparative Govt. and Politics<br>(Government and Politics of U.K., U.S.A., China, Switzerland) | 350  |
| HISTORY               | Option-i   | Ancient and Medieval World                                                                      | 366  |
|                       | Option-ii  | Modern World                                                                                    | 365  |
|                       | Option-iii | East Asia in Modern Times                                                                       | 367  |
| PUBLIC ADMINISTRATION |            | Local Government and Administration in India                                                    | 370  |
| SOCIOLOGY             | Option-iii | Population and Society                                                                          | 420  |

#### **NOTE:-**

- The Centre would supply the Study Material for History (Option-ii) Modern World. In case any candidate selects Option(i) Ancient and Medieval World or Option(iii) East Asia in Modern Times, he/she would have to prepare the concerned subject at his/her own level and NO STUDY MATERIAL WOULD BE PROVIDED FOR THE SAME BY THE CENTRE.
- Candidates joining B.A. Part-II/III are required to opt for same subjects which they have opted in B.A. Part-I/II respectively.
- For subjects having practical, the candidates are required to submit a certificate from a recognized College/institution to the effect that they have completed the programme prescribed for practical work in the subject concerned. This certificate must reach the Centre by 31 Oct 2025/28 February, 2026, failing which Roll No. slips shall not be issued to the students.



## **COMPULSORY QUALIFYING SUBJECT OF ENVIRONMENTAL STUDIES** **(BA/BCA/B.COM. - OLD ANNUAL SCHEME)**

The candidates seeking admission to the BA/B.Com./BCA Part-I programme will also have to opt the Compulsory Qualifying subject of Environmental Studies and they will have to qualify the same OTHERWISE THE FINAL RESULT WILL NOT BEDECLARED.

The programme on the subject of Environmental Studies carries 100 marks and includes both Theory and Field work (Practical) as under:

| PAPER-I | THEORY                                 | 75 Marks   |
|---------|----------------------------------------|------------|
|         | Part "A" : Short Answer Pattern        | (25 Marks) |
|         | Part "B" : Essay Type including choice | (50 Marks) |

**Note:-** CDOE students will appear in the same examination conducted by the University for Theory Papers along with other students of above mentioned programmes.

| PAPER-II | FIELD WORK (PRACTICAL) | 25 Marks |
|----------|------------------------|----------|
|----------|------------------------|----------|

The objective of the field work is to provide first-hand knowledge to students on various local environmental aspects on the basis of their:

- Visit to local area to document environmental assets river/forest/grassland/hill/mountain.
- Visit to a local polluted site -Urban/Rural/Industrial/Agricultural
- Study of common plants, insects, birds.
- Study of simple ecosystems-pond, river, hill slopes, etc.

Minimum pass marks is 35% both in Theory as well as Field Work (Practical) independently. However, marks obtained by them in this qualifying paper will not be counted for determining the percentage of marks/division obtained by them for the award of the "Degree". The marks obtained by the candidates in this subject will be reflected in the Detailed Marks Certificate.

The candidates who will not be able to pass in the subject of Environmental Studies (Theory and/or Field Work (Practical) in 1st year will have to qualify the same by appearing in the examination in 2nd year or 3rd year or thereafter by submitting a separate examination form and examination fee of Rs. 50/- as an ex-student as in the case of Reappear/Compartment candidates. There will, however, be no supplementary examination the subject of Environmental Studies.

The students of the Centre for Distance and Online Education who have to appear in the paper of Environmental Studies are required to submit their Project Report of around 20 pages to the Principal of the concerned College on the scheduled date examination of the said paper. The students will also pay a fee of Rs.50/- by each to the Principal of the concerned College on account of conduct of their examination in the subject of Environmental Studies.

## **2. B.COM (3-YEAR SEMESTER SYSTEM UNDER NEP 2020) PART-1**

### **ELIGIBILITY CONDITIONS:**

Pass in B.Com. Part-I with English as one of the subjects/Part-II examination under 10+2+3 scheme or open stream of Kurukshetra University or of another recognized University, as the case may be

**NOTE:-** Rules regarding admission of compartment candidates etc. as enumerated for B.A. (Part-I) in Notes (a), (b), (c), (d) and (e) shall also be applicable to B.Com students.



| Semester                 | Course Type | Course Code | Nomenclature of Course                              | Credits | Internal Assessment Marks | End Term Examinations Marks | Total Marks | Passing Marks (in aggregate) | Examination Hours |
|--------------------------|-------------|-------------|-----------------------------------------------------|---------|---------------------------|-----------------------------|-------------|------------------------------|-------------------|
| <b>FIRST YEAR SCHEME</b> |             |             |                                                     |         |                           |                             |             |                              |                   |
| <b>I</b>                 | CC-A1       | B23-COM-101 | Financial Accounting                                | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
|                          | CC-B1       | B23-COM-102 | Business Laws                                       | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
|                          | CC-C1       | B23-COM-103 | Business Management                                 | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
|                          | CC-M1       | B23-COM-104 | Business Mathematics-I                              | 2       | 15                        | 35                          | 50          | 20                           | 3                 |
|                          | MDC-1       | B23-BCH-104 | Biochemical Insights into the Human Body            | 3       | 25                        | 50                          | 75          | 30                           | 3                 |
|                          | AEC-1       | B23-AEC-111 | English Language and Communication Skills (Level-I) | 2       | 15                        | 35                          | 50          | 20                           | 3                 |
|                          | SEC-1       | B23-SEC-101 | Office and spreadsheet tools learning               | 3       | 25                        | 50                          | 75          | 30                           | 3                 |
|                          | VAC-1       | B-HVE-101   | Human Values and Ethics                             | 2       | 15                        | 35                          | 50          | 20                           | 3                 |
| <b>II</b>                | CC-A2       | B23-COM-201 | Computerized Accounting System                      | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
|                          | CC-B2       | B23-COM-202 | Company Law                                         | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
|                          | CC-C2       | B23-COM-203 | Principles of Marketing                             | 4       | 30                        | 70                          | 100         | 40                           | 3                 |
|                          | CC-M2       | B23-COM-204 | Business Mathematics-II                             | 2       | 15                        | 35                          | 50          | 20                           | 3                 |
|                          | MDC-2       | B23-BCH-204 | Biochemistry & Health                               | 3       | 25                        | 50                          | 75          | 30                           | 3                 |
|                          | AEC-2       | B23-AEC-211 | English Language and Communication Skills (Level-2) | 2       | 15                        | 35                          | 50          | 20                           | 3                 |
|                          | SEC-2       | B23-SEC-207 | Soft Skills                                         | 3       | 25                        | 50                          | 75          | 30                           | 3                 |
|                          | VAC-2       | B23-VAC-201 | Environmental Studies                               | 2       | 15                        | 35                          | 50          | 20                           | 3                 |



**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**B.COM. PART-II : SIX PAPERS OF 100 MARKS EACH.**

| Paper No. | Subject Name           | Code | Paper No. | Subject Name                                                    | Code |
|-----------|------------------------|------|-----------|-----------------------------------------------------------------|------|
| BC-201    | Business Laws          | 201  | BC-204    | Business Statistics                                             | 204  |
| BC-202    | Corporate Accounting   | 202  | BC-205    | i) Principles of Marketing<br>OR<br>Human Resource Management   | 205  |
| BC-203    | Company Law & Auditing | 203  | BC-206.   | i) Indian Financial System<br>OR<br>ii)fundamentalsof Insurance | 206  |

**B.COM. PART-III: SIX PAPERS OF 100 MARKS EACH.**

| Paper No. | Subject Name         | Code | Paper No. | Subject Name                                                             | Code |
|-----------|----------------------|------|-----------|--------------------------------------------------------------------------|------|
| BC-301    | Income Tax           | 301  | BC-304    | Business Environment                                                     | 304  |
| BC-302    | Cost Accounting      | 302  | BC-305    | (i) Financial Market Operations<br>OR<br>(ii) investment Management      | 305  |
| BC-303    | Financial Management | 303  | BC-306    | (i) Advertising & Sales Management<br>OR<br>(ii) International Marketing | 306  |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**B.COM. PART-II: SIX PAPERS OF 100 MARKS EACH.**

| Paper No. | Subject Name           | Code | Paper No. | Subject Name                                                      | Code       |
|-----------|------------------------|------|-----------|-------------------------------------------------------------------|------------|
| BC-201    | Business Laws          | 201  | BC-204    | Business Statistics                                               | <b>204</b> |
| BC-202    | Corporate Accounting   | 202  | BC-205    | i) Principles of Marketing<br>OR<br>ii) Human Resource Management | <b>205</b> |
| BC-203    | Company Law & Auditing | 203  | BC-206.   | i) Indian Financial System<br>OR<br>ii) Fundamentals of Insurance | <b>206</b> |



### B.COM. PART-III: SIX PAPERS OF 100 MARKS EACH.

| Paper No. | Subject Name         | Code | Paper No. | Subject Name                                                               | Code |
|-----------|----------------------|------|-----------|----------------------------------------------------------------------------|------|
| BC-301    | Income Tax           | 301  | BC-304    | Business Environment                                                       | 304  |
| BC-302    | Cost Accounting      | 302  | BC-305    | (iii) Financial Market Operations<br>OR<br>(iv) Investment Management      | 305  |
| BC-303    | Financial Management | 303  | BC-306    | (iii) Advertising & Sales Management<br>OR<br>(iv) International Marketing | 306  |

### 3. MASTER OF ARTS IN HINDI (2-YEAR) (PREVIOUS)

#### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination OR Shastri examination (new scheme) of three year duration of Kurukshetra University or of any other recognized University.

#### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following Languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi                     | Hindi                                                   |

#### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

##### M.A. HINDI (P) (Five papers of 100 marks each)

| Paper No. | Subject Name                   | Code | Paper No. | Subject Name                           | Code |
|-----------|--------------------------------|------|-----------|----------------------------------------|------|
| I.        | Bhasha Vigyan Aur Hindi Bhasha | 101  | IV.       | Adhunik Hindi Kavya                    | 104  |
| II.       | Hindi Sahitya Kalthas          | 102  | V.        | Opt.(iv) Prem Chand OR                 | 105  |
| III.      | Adhunik Gadya Sahitya          | 103  |           | Opt. (vii) Haryanvi Bhasha Aur Sahitya | 106  |

### MASTER OF ARTS IN HINDI (2-YEAR) FINAL

#### ELIGIBILITY CONDITIONS

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**NOTE:-**The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.



### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### M.A. HINDI (F) (Five papers of 100 marks each)

| Paper No. | Subject Name                    | Code | Paper No. | Subject Name                        | Code |
|-----------|---------------------------------|------|-----------|-------------------------------------|------|
| VI.       | Prachin Avam Madhyakalin Kavya  | 201  | IX.       | Bhartiya Sahitya                    | 204  |
| VII.      | Kavyashastra Avam Sahityalochan | 202  | X.        | Opt.(iii) Surdas OR                 | 205  |
| VIII.     | Prayojanmulak Hindi             | 203  |           | Opt. (vii) Haryana ka Hindi Sahitya | 206  |

#### 4. MASTER OF ARTS IN ENGLISH (2-YEAR) (PREVIOUS)

##### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University.

##### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### MA ENGLISH (P) (Five papers of 100 marks each)

| Paper No. | Subject Name                     | Code | Paper No. | Subject Name                     | Code |
|-----------|----------------------------------|------|-----------|----------------------------------|------|
| I.        | Literature in English: 1550-1660 | 101  | IV.       | Literature in English: 1914-2000 | 104  |
| II.       | Literature in English: 1660-1798 | 102  | V         | Study of A Genre (Opt-I) Fiction | 105  |
| III.      | Literature in English: 1798-1914 | 103  |           |                                  |      |

#### MASTER OF ARTS IN ENGLISH (2-YEAR) (FINAL)

##### ELIGIBILITY CONDITIONS

Pass in Part-II/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**NOTE:** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### MA ENGLISH (F) (Five papers of 100 marks each)

| Paper No. | Subject Name              | Code | Paper No. | Subject Name                        | Code |
|-----------|---------------------------|------|-----------|-------------------------------------|------|
| VI.       | Critical Theory           | 201  | IX.       | Opt.(i) Linguistics, Stylistics ELT | 204  |
| VII.      | American Literature       | 202  | X.        | Literature and Gender               | 205  |
| VIII.     | Indian Writing in English | 203  |           |                                     |      |

**5. MASTER OF ARTS IN SANSKRIT (2-YEAR) (PREVIOUS)****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree examination with the subject as Sanskrit in all three parts OR Shastri (Vishishta with English) of Kurukshetra University OR of any other recognized University, provide that candidates must have passed the subject of Sanskrit (compulsory or elective) at Degree level.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Sanskrit                 | Sanskrit                  | Sanskrit                                                |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. SANSKRIT (P) (Five papers of 100 marks each)**

| Paper No. | Subject Name                | Code | Paper No. | Subject Name            | Code |
|-----------|-----------------------------|------|-----------|-------------------------|------|
| I.        | Samhita Vaidikasahityam cha | 101  | IV.       | KavyamKavyashastram Cha | 104  |
| II.       | VyakaranamBhasavigyanam cha | 102  | V.        | Dharmatantragamah       | 105  |
| III.      | Bharatiyadarshanam          | 103  |           |                         |      |

**MASTER OF ARTS IN SANSKRIT (2-YEAR) (FINAL)****ELIGIBILITY CONDITIONS**

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part- II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**NOTE :-** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. SANSKRIT (F) (Five papers of 100 marks each)**

| Paper No. | Subject Name                                                                          | Code | Paper No. | Subject Name                                                | Code |
|-----------|---------------------------------------------------------------------------------------|------|-----------|-------------------------------------------------------------|------|
| VI.       | Paliprakritayoh Bhasha Sahityam Cha<br>Group-D: Sanskrit-Sahityam<br>(Optional Group) | 201  | IX.       | KavyamKavyashastrasya Cha Itihasah                          | 204  |
| VII.      | NatyasahityamNatyashastram Cha                                                        | 202  | X.        | AitihasikakavyamKhandakavyam<br>AdhunikakavyamGitikavyamCha | 205  |
| VIII.     | Kavyashastram                                                                         | 203  |           |                                                             |      |



## 6. MASTER OF ARTS IN PANJABI (2-YEAR) (PREVIOUS)

### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University.

### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Panjabi                  | Panjabi                   | Panjabi                                                 |

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

M.A. PANJABI (P) (Five papers of 100 marks each)

| Paper No. | Subject Name                    | Code | Paper No. | Subject Name                   | Code |
|-----------|---------------------------------|------|-----------|--------------------------------|------|
| I.        | Opt.(i) Madhkali Punjabi Kavita | 101  | IV.       | Panjabi Sahit Da Ithas         | 104  |
| II.       | Opt.(i) Adhunik Punjabi Galp    | 102  | V.        | Opt.(ii) Parvasi Panjabi Sahit | 105  |
| III.      | SahitSidhantAteViharakAdhyan    | 103  |           |                                |      |

## MASTER OF ARTS IN PANJABI (2-YEAR) (FINAL)

### ELIGIBILITY CONDITIONS

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part- II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

M.A. PANJABI (F) (Five papers of 100 marks each)

| Paper No. | Subject Name                     | Code | Paper No. | Subject Name                         | Code |
|-----------|----------------------------------|------|-----------|--------------------------------------|------|
| VI.       | Modern Panjabi Poetry            | 201  | IX.       | BhashaVigyan, PanjabiBhasha Ate Lipi | 204  |
| VII.      | Opt.(i) Panjabi Natak Ate Ikangi | 202  | X.        | Folklore and Culture                 | 205  |
| VIII.     | Panjabi Vartak                   | 203  |           |                                      |      |

## 7. MASTER OF ARTS IN POLITICAL SCIENCE (2-YEAR) (PREVIOUS)

### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University.

### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi OR English                                        |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. POLITICALSCIENCE (P) (Five papers of 100 marks each)**

| Paper No. | Subject Name                                     | Code | Paper No. | Subject Name                                    | Code |
|-----------|--------------------------------------------------|------|-----------|-------------------------------------------------|------|
| I.        | Political Thought                                | 101  | IV.       | Major Ideas and Issues in Public Administration | 104  |
| II.       | Indian Govt. & Politics                          | 102  | V.        | Research Methodology                            | 105  |
| III.      | Theories and Practice of International Relations | 103  |           |                                                 |      |

**MASTER OF ARTS IN POLITICAL SCIENCE (2-YEAR) (FINAL)****ELIGIBILITY CONDITIONS**

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/ Part-I.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. POLITICAL SCIENCE (F) (Five papers of 100 marks each)**

| Paper No. | Subject Name         | Code | Paper No. | Subject Name                                        | Code |
|-----------|----------------------|------|-----------|-----------------------------------------------------|------|
|           |                      |      |           | <b>Group-B: Paper-VIII, IX &amp; X</b>              |      |
| VI.       | Political Theory     | 201  | (i)       | India's Foreign Policy & Relations                  | 203  |
| VII.      | Comparative Politics | 202  | (ii)      | International Law                                   | 204  |
|           |                      |      | (iii)     | International Organization and Global order studies | 205  |

**8. MASTER OF ARTS IN PHILOSOPHY (2-YEAR) (PREVIOUS)****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree examination of Kurukshetra University **OR** of any other recognized University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi <b>OR</b> English                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. PHILOSOPHY (P) (Five papers of 100 marks each)**

| Paper No. | Subject Name                           | Code | Paper No. | Subject Name              | Code |
|-----------|----------------------------------------|------|-----------|---------------------------|------|
| I.        | Logic (Indian & Western)               | 101  | IV.       | Ethics (Indian & Western) | 104  |
| II.       | Epistemology and Metaphysics (Indian)  | 102  | V.        | Modern Indian Thought     | 105  |
| III.      | Epistemology and Metaphysics (Western) | 103  |           |                           |      |

**MASTER OF ARTS IN PHILOSOPHY (2-YEAR) (FINAL)****ELIGIBILITY CONDITIONS**

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. PHILOSOPHY (F) (Five papers of 100 marks each)**

| Paper No. | Subject Name                    | Code | Paper No. | Subject Name                                   | Code |
|-----------|---------------------------------|------|-----------|------------------------------------------------|------|
|           | <b>Paper-VI is Compulsory</b>   |      |           | <b>Group-A: Optional Paper</b>                 |      |
| VI.       | Contemporary Western Philosophy | 206  | VII       | Yoga as applied Philosophy                     | 207  |
|           |                                 |      | VIII      | Philosophy of Religion                         | 208  |
|           |                                 |      | IX        | Comparative Religion                           | 209  |
|           |                                 |      | X         | Philosophical Teaching of Shrimad bhagved-GITA | 210  |

**9. MASTER OF ARTS IN PUBLIC ADMINISTRATION (2-YEAR) (PREVIOUS)****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree examination of Kurukshetra University **OR** of any other recognized University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi <b>OR</b> English                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****M.A. PUBLIC ADMINISTRATION (P) (Five papers of 100 marks each)**

| Paper No. | Subject Name                    | Code | Paper No. | Subject Name                          | Code |
|-----------|---------------------------------|------|-----------|---------------------------------------|------|
| I.        | Administrative Theory           | 101  | IV.       | State Administration                  | 104  |
| II.       | Public Personnel Administration | 102  | V.        | Option(A): Development Administration | 105  |
| III.      | Financial Administration        | 103  |           |                                       |      |

**MASTER OF ARTS IN PUBLIC ADMINISTRATION(2-YEAR) (FINAL)****ELIGIBILITY CONDITIONS**

Pass in Part-I/Previous of the relevant programme from Kurukshetra University, Kurukshetra. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.



### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### M.A. PUBLIC ADMINISTRATION (F) (Five papers of 100 marks each)

| Paper No. | Subject Name                             | Code | Paper No. | Subject Name                                                | Code |
|-----------|------------------------------------------|------|-----------|-------------------------------------------------------------|------|
| VI.       | Public Administration in India           | 201  | IX.       | Gp(A) : Urban Local Govt. in India, Britain, France and USA | 204  |
| VII.      | Economic Policy and administration       | 202  | X.        | Gp(A): Rural Local Development Administration               | 205  |
| VIII.     | Research Method in Public Administration | 203  |           |                                                             |      |

## 10. MASTER OF ARTS IN SOCIOLOGY (2-YEAR) (SEMESTER SYSTEM)

### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination of Kurukshetra University OR of any other recognized University.

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

| Course No.              | Name of the Subject/Paper                                           | No.of Credit | Teaching Scheme (Hrs/Week) |        |   | Examination Scheme Marks |                     |       |
|-------------------------|---------------------------------------------------------------------|--------------|----------------------------|--------|---|--------------------------|---------------------|-------|
|                         |                                                                     |              | L                          | T      | P | (Sem. Theory Exam)       | Internal Assessment | Total |
| M.A. Part-I Semester-I  |                                                                     |              |                            |        |   |                          |                     |       |
| M-SOCC-001              | General Sociology                                                   | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCC-002              | Sociological theory-I                                               | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCC-003              | Research Methodology-I                                              | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-011              | Rural Sociology                                                     | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-014              | Social Psychology                                                   | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-015              | Social Problems                                                     | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M.A. Part-I Semester-II |                                                                     |              |                            |        |   |                          |                     |       |
| M-SOCC-004              | Sociology Theory-II                                                 | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCC-005              | Indian Society and Culture                                          | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCC-006              | Research Methodology-II State                                       | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-016              | Political Sociology                                                 | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-017              | Sociology of Education                                              | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-018              | Sociology of Population Studies                                     | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOC-019               | Sociology of Rural Development                                      | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| M-SOCE-020              | Criminology                                                         | 4            | 4                          | ½Hrs/G | - | 70                       | 30                  | 100   |
| OESS (Compulsory)       | Students will have to opt One Optional Elective Paper as per Page37 | 2            | 2                          |        |   | 50                       | --                  | 50**  |



| M.A.Part-II Semester-III |                                          |   |   |        |   |    |    |     |
|--------------------------|------------------------------------------|---|---|--------|---|----|----|-----|
| M-SOCC-007               | Advanced Social Theory Trends CPG        | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |
| M-SOCC-008               | Computer Applications in Social Research | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |
| M-SOCE-021               | Gender and Society                       | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |
| M-SOCE-022               | Family & Marriage Welfare Counseling     | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |
| M-SOCE-023               | Sociology of Religion                    | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |
| M-SOCE-024               | Social Impact Assessment                 | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |
| M-SOCE-025               | Social Change and Development            | 4 | 4 | ½Hrs/G | - | 70 | 30 | 100 |

|                   |                                                          |   |   |        |        |    |    |       |
|-------------------|----------------------------------------------------------|---|---|--------|--------|----|----|-------|
| M-SOCE-026        | Sociology of Marginalized Sections                       | 4 | 4 | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-027        | Social Change and Social Movements in India              | 4 | 4 | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-028        | Practical-Practice of Computer Applications Human Rights | 4 | 4 | ½Hrs/G | 6Hrs/G | 70 | 30 | 100** |
| OESS (Compulsory) | Students will have to opt One Optional Elective Paper    | 2 | 4 | ½Hrs/G |        | 50 | 30 | 50**  |

| M.A.Part-II Semester-IV                    |                                                          |     |    |        |        |    |    |       |
|--------------------------------------------|----------------------------------------------------------|-----|----|--------|--------|----|----|-------|
| M-SOCC-009                                 | Sociological Concepts & Key Ideas                        | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCC-010                                 | Society, Economy and Development                         | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-029                                 | Cultural Studies                                         | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-030                                 | Environment and Society                                  | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-031                                 | Industrial Sociology                                     | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-032                                 | Sociology of Organization and Human Research Development | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-033                                 | Sociology of Health                                      | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-034                                 | Perspectives on Indian Society                           | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-035                                 | Sociology of Mass Communication                          | 4   | 4  | ½Hrs/G | -      | 70 | 30 | 100   |
| M-SOCE-036                                 | Practical-Practice of Research Methodology               | 4   |    |        | 6Hrs/G |    |    | 100** |
| Total Credit (M.A. Semester-I,II,III & IV) |                                                          | 148 | 84 |        | 36Hrs  |    |    |       |

\* The Paper M-SOCE-028 in Semester III & M-SOCE-036 in Semester IV will have practical components. There will be maximum 3 Groups of Practical in each Semester. Therefore, total workloads will be 18 hrs/Week in each semester

\*\* Indicates that there is no internal assessment marks in Practical Paper & Optional Elective Paper.



The M.A. Sociology has been divided into four Semester spread over two years. Every Student has to pass in 84 credits(48 Compulsory + 32 Optional Credits and 4 Credits 2 in Semester II and 2 in Semester III from Optional Elective Paper from other Department-) out of 148 Credits as necessary to earn the degree under the new scheme. In 1<sup>st</sup> and 2<sup>nd</sup> semesters, 12 Compulsory Credits from Compulsory Papers and 8 Optional Credits from Optional Papers shall be offered to the students, whereas in 3<sup>rd</sup> & 4<sup>th</sup> semester 8 Compulsory Credits from Compulsory Papers and 12 Optional Credits from Optional Papers shall be offered to the students. In addition to this **One Optional Elective Paper from other Department of 2 Credits each in Semester II & III are required to earn the Master Degree in Sociology.** However, the choice of Optional Credits is subjected to the availability of teaching faculty in the Department.

## 11. MASTER OF ARTS IN HISTORY (2-YEAR) (PREVIOUS)

### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination of Kurukshetra University **OR** of any other recognized University.

### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi <b>OR</b> English                                 |

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

**M.A. HISTORY (P)** (There shall be **Six papers out of which** the candidate has to **opt any Five Papers.**

Each paper will carry 100 marks)

| Paper No. | Subject Name                               | Code | Paper No.                                        | Subject Name                                        | Code |
|-----------|--------------------------------------------|------|--------------------------------------------------|-----------------------------------------------------|------|
| I.        | Medieval Societies                         | 101  | <i>Opt one paper out of Code No.105 &amp;106</i> |                                                     |      |
| II.       | Modern World                               | 102  | III.                                             | Polity and Economy of Medieval India (1200 to 1750) | 103  |
| V.        | History of China and Japan in Modern Times | 105  | <b>OR</b>                                        |                                                     |      |
| VI.       | History of Europe (1789 –1914)             | 106  | IV                                               | Colonial India (1757 – 1857)                        | 104  |

## MASTER OF ARTS IN HISTORY (2-YEAR) (FINAL)

### ELIGIBILITY CONDITIONS

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of **four years** from the session of their admission to the concerned programme in Previous/Part-I.

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

**M.A. HISTORY (F)** (There shall be **Six papers out of which** the candidate has to **opt any FIVE Papers.** Each paper will carry 100 marks).



| Paper No. | Subject Name                                    | Code | Paper No. | Subject Name                            | Code |
|-----------|-------------------------------------------------|------|-----------|-----------------------------------------|------|
| VII.      | Historiography                                  | 201  | X.        | Modern India 1858-1947                  | 204  |
| VIII.     | History of Haryana                              | 202  | XI.       | Social History of India 1200-1947       | 205  |
| IX.       | Society and Culture in Medieval India 1200-1750 | 203  | XII.      | Economy and Business in India 1200-1947 | 206  |

## 12. MASTER OF ARTS IN ECONOMICS (2-YEAR) (PREVIOUS)

### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree examination of Kurukshetra University **OR** of any other recognized University.

### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi <b>OR</b> English                                 |

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### **M.A. ECONOMICS (P) (Five papers of 100 marks each)**

| Paper No. | Subject Name             | Code | Paper No. | Subject Name     | Code |
|-----------|--------------------------|------|-----------|------------------|------|
| I.        | Micro-Economics Analysis | 101  | IV.       | Public Economics | 104  |
| II.       | Macro-Economics Analysis | 102  | V.        | Demography       | 105  |
| III.      | Quantitative Methods     | 103  |           |                  |      |

## MASTER OF ARTS IN ECONOMICS (2-YEAR) (FINAL)

### ELIGIBILITY CONDITIONS

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**NOTE:-** The candidates shall be required to pass both the parts of the programme within a maximum period of **four years** from the session of their admission to the concerned programme in Previous/ Part-I.

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### **M.A. ECONOMICS (F) (Five papers of 100 marks each)**

| Paper No. | Subject Name                               | Code | Paper No. | Subject Name                         | Code |
|-----------|--------------------------------------------|------|-----------|--------------------------------------|------|
| VI.       | International Trade & Finance              | 201  | IX.       | Economics of Growth and Development  | 204  |
| VII.      | Economics of Environment and Social Sector | 202  | X.        | Opt.(VIII): Economics of Agriculture | 205  |
| VIII.     | Indian Economic Policy                     | 203  |           |                                      |      |



### 13. MASTER OF SCIENCE IN MATHEMATICS (2-YEAR) (PREVIOUS)

#### ELIGIBILITY CONDITIONS

Pass in B.A./B.Sc. with **Mathematics** as one of the subjects **OR** B.A.(Hons.)/B.Sc. (Hons.) in **Mathematics** examination of Kurukshetra University **OR** of any other recognized University.

#### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |

#### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

##### M.Sc. MATHEMATICS (P) (Five papers of 100 marks each)

| Paper No. | Subject Name                     | Code       | Paper No. | Subject Name           | Code       |
|-----------|----------------------------------|------------|-----------|------------------------|------------|
| MM-401.   | Advanced Abstract Algebra        | <b>101</b> | MM-404    | Complex Analysis       | <b>104</b> |
| MM-402    | Real Analysis                    | <b>102</b> | MM-405    | Differential Equations | <b>105</b> |
| MM-403    | Topology and Functional Analysis | <b>103</b> |           |                        |            |

### MASTER OF SCIENCE IN MATHEMATICS (2-YEAR) (FINAL)

#### ELIGIBILITY CONDITIONS

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of **four years** from the session of their admission to the concerned programme in Previous/Part-I.

#### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

##### M.Sc. MATHEMATICS (F) (Five papers of 100 marks each)

| Paper No.   | Subject Name                                | Code       | Paper No. | Subject Name                                        | Code       |
|-------------|---------------------------------------------|------------|-----------|-----------------------------------------------------|------------|
| VI-MM-501   | Partial Differential Equations & Mechanics  | <b>201</b> | IX-MM-504 | <b>ANY ONE OF THE FOLLOWING:</b>                    |            |
| VII-MM-502  | Discrete Mathematics & Computer Programming | <b>202</b> |           | Opt(i) Fluid Mechanics and Seismology               | <b>205</b> |
| VIII-MM-503 | <b>ANY ONE OF THE FOLLOWING:</b>            |            |           | Opt(ii) Fuzzy Sets & Wavelets                       | <b>206</b> |
|             | Opt(i) Mechanics of Solids                  | <b>203</b> | X-MM-505  | <b>ANY ONE OF THE FOLLOWING:</b>                    |            |
|             | Opt(ii) Number Theory                       | <b>204</b> |           | Opt(i) Integral Equations & Boundary Value Problems | <b>207</b> |
|             |                                             |            |           | Opt(ii) Coding Theory & Non-Commutative Rings       | <b>208</b> |

**14. MASTER OF SCIENCE IN GEOGRAPHY (2-YEAR) (PREVIOUS)****ELIGIBILITY CONDITIONS**

Pass in B.A./B.Sc. with **Geography** as one of the subjects **OR** B.A.(Hons.)/B.Sc. (Hons.) In **Geography** examination of Kurukshetra University **OR** of any other recognized University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | Hindi and English         | Hindi <b>OR</b> English                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

|      | Subject Name       | Code       | Paper No. | Subject Name                                                                                                  | Code       |
|------|--------------------|------------|-----------|---------------------------------------------------------------------------------------------------------------|------------|
| I.   | Geomorphology      | <b>101</b> | IV.       | Geography of India                                                                                            | <b>104</b> |
| II.  | Climatology        | <b>102</b> | V(a).     | Quantitative Methods and Cartographic Representation of Climate and Socio-Economic Data ( <b>Theory</b> )     | <b>105</b> |
| III. | Economic Geography | <b>103</b> | V(b).     | Quantitative Methods and Cartographic Representation of Climatic and Socio-Economic Data ( <b>Practical</b> ) | <b>106</b> |

**M.Sc. GEOGRAPHY (P)** (There shall be Five Theory Papers and One Practical Paper. The Theory Papers I to IV will of 100 Marks and Paper-V(a) will be of 50 Marks. Paper-V(b) of Practical will be of 50 Marks)

**MASTER OF SCIENCE IN GEOGRAPHY (2-YEAR) (FINAL)****ELIGIBILITY CONDITIONS**

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period four years from the session of their admission to the concerned programme

**M.Sc. GEOGRAPHY (F)** (There shall be Five Papers. Papers VI to VIII (Theory) will be of 100 Marks each and Paper No.IX(a) & IX(b) (Practical) will be of 50 Marks each. Paper-X(a) (Theory) will be of 50 Marks and Paper-X(b) (Practical) will be of 50Marks.)

| Paper No. | Subject Name                    | Code       | Paper No. | Subject Name                                                                                        | Code       |
|-----------|---------------------------------|------------|-----------|-----------------------------------------------------------------------------------------------------|------------|
| VI.       | History of Geographical Thought | <b>201</b> | IX(a)     | Geographic Information Systems and Computer Mapping ( <b>Practical</b> )                            | <b>204</b> |
| VII.      | Agricultural Geography          | <b>202</b> | IX(b)     | Field Methods & Applications in Geography ( <b>Practical</b> )                                      | <b>205</b> |
| VIII.     | Population Geography            | <b>203</b> | X(a)      | Remote Sensing Techniques, Topo-sheets Interpretation Morphometric Analysis ( <b>Theory</b> )       | <b>206</b> |
|           |                                 |            | X(b)      | Remote Sensing Techniques, Topo-sheets Interpretation and Morphometric Analysis( <b>Practical</b> ) | <b>207</b> |

**15. MASTER OF COMMERCE (M.COM.) (2-YEAR) (PREVIOUS)****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree examination in Commerce **OR** Arts /Science with Economics/Mathematics **OR** BBA/BIM/BTM of Kurukshetra University or any other recognized University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | Hindi and English         | Hindi OR English                                        |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS M.COM. (P)**

**(Six Papers of 100 Marks each)**

| Paper No. | Subject Name                                            | Code | Paper No. | Subject Name                               | Code |
|-----------|---------------------------------------------------------|------|-----------|--------------------------------------------|------|
| I.        | MC501- Management Concepts and Organizational Behaviour | 501  | IV.       | MC504- Advanced Statistics                 | 504  |
| II.       | MC502- Business Environment                             | 502  | V.        | MC505- Marketing Management                | 505  |
| III.      | MC503- Managerial Economics                             | 503  | VI.       | MC506- Accounting for Managerial Decisions | 506  |

**MASTER OF COMMERCE (M.COM.) (2-YEAR) (FINAL)****ELIGIBILITY CONDITIONS**

Pass in Part-I/Previous of the relevant programme from Kurukshetra University. Provided that a candidate who has to re-appear in not more than 50% Papers of Part-I shall also be eligible for provisional admission to Final/Part-II Class of the relevant programme, subject to passing the remaining paper(s) of part-I in the permissible number of chances.

**Note:-** The candidates shall be required to pass both the parts of the programme within a maximum period of four years from the session of their admission to the concerned programme in Previous/Part-I.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**M.COM. (F)** (A student will take Six Papers of 100 Marks each in all opting one compulsory paper and atleast **one paper from each of the Three optional groups**. Paper MC-601 carries 70 Marks for Theory and 30 Marks for Practical).

| Paper No.               | Subject Name                                     | Code | Paper No.                 | Subject Name                       | Code |
|-------------------------|--------------------------------------------------|------|---------------------------|------------------------------------|------|
| <b>COMPULSORY PAPER</b> |                                                  |      | <b>OPTIONAL GROUP-II</b>  |                                    |      |
| MC-601                  | Computer Applications to Business and E-Commerce | 601  | MC-605                    | Advertisement and Sales Management | 605  |
| <b>OPTIONAL GROUP-I</b> |                                                  |      | MC-606*                   | Marketing Research                 | 606  |
| MC-602                  | Financial Management and Policy                  | 602  | MC-607*                   | Services Marketing                 | 607  |
| MC-603                  | Security Analysis and Portfolio Management       | 603  | <b>OPTIONAL GROUP-III</b> |                                    |      |
| MC-604                  | Higher Accounting and Accounting Theory          | 604  | MC-608                    | Human Resource Management          | 608  |
|                         |                                                  |      | MC-609*                   | Compensation Management            | 609  |
|                         |                                                  |      | MC-610*                   | Entrepreneurship Development       | 610  |

**B. PROFESSIONAL COURSES****COMPUTER/IT PROGRAMMES****1. CERTIFICATE IN COMPUTER APPLICATIONS(1-YEAR)****ELIGIBILITY CONDITIONS**

Pass in 10+2 Examination **in five subjects with English** as one of the subjects from the Board of School Education, Haryana or any other examination recognized by this University as equivalent thereto.

**OR**

Pass in three-year Diploma Programme examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto.

**NOTE:-** 1. Rules regarding admission of compartment candidates etc. as mentioned for B.A. Part-I in Notes (a), (b), (c) & (d) shall also be applicable to Certificate in Computer Applications.

2. M A candidate who fails to pass the Certificate Programme in Computer Applications examination within three years of his/her admission to the programme shall be declared to be unfit for this programmes at this University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

CCA (Three Theory and two Practical Papers of 100 Marks each)

| Paper No. | Subject Name                     | Code | Paper No. | Subject Name         | Code |
|-----------|----------------------------------|------|-----------|----------------------|------|
| I.        | CCA-1 Computer Fundamentals      | 101  | IV        | Lab-1 Based on CCA-2 | 104  |
| II.       | CCA-2 PC Software                | 102  | V         | Lab-2 Based on CCA-3 | 105  |
| III.      | CCA-3 Internet and Web Designing | 103  |           |                      |      |

**2. BACHELOR OF COMPUTER APPLICATIONS (BCA) (3-YEAR)PART-I****ELIGIBILITY CONDITIONS**

Pass in Senior Secondary Certificate Examination (10+2 standard) of Board of School Education Haryana or any other examination recognized as equivalent thereto by the Kurukshetra University **in five subjects** including the subjects of English.

**OR**

Pass in three year Diploma Programme examination conducted by the Board of Technical Education, Haryana or any other Board of Technical Education in India and recognized by the Director, Technical Education, Haryana as equivalent thereto.



### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS (BCA PART-I)** (Eight Papers of 100 Marks each)

| Paper No. | Subject Name                                        | Code | Paper No. | Subject Name                                                        | Code |
|-----------|-----------------------------------------------------|------|-----------|---------------------------------------------------------------------|------|
| BCA-101   | Computer Fundamentals and Programming with 'C'      | 101  | BCA-105   | Mathematical Foundations-I                                          | 105  |
| BCA-102   | PC Software                                         | 102  | BCA-106   | Communicative English                                               | 106  |
| BCA-103   | Computer Oriented Numerical and Statistical Methods | 103  | BCA-107   | Lab-I Programming in 'C' based on BCA-101 & BCA-103                 | 107  |
| BCA-104   | Logical Organization of Computers                   | 104  | BCA-108   | Lab-II Based on BCA-102                                             | 108  |
|           |                                                     |      | BCA-109   | Compulsory qualifying subject of ENVIRONMENTAL STUDIES <sup>#</sup> | 109  |

### **BACHELOR OF COMPUTER APPLICATIONS (BCA) (3-YEAR) PART-II**

#### **ELIGIBILITY CONDITIONS**

Pass in BCA Part-I examination of Kurukshetra University OR of another recognized University shall be eligible to join BCA Part-II. A candidate who has got re-appear in not more than 50% papers of Part-I examination from this University shall also be eligible to join BCA Part-II provisionally subject to clearing the remaining paper(s) of Part-I in the permissible chances.

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS: BCA PART-II**

(08 Papers of 100 Marks each)

| Paper No. | Subject Name               | Code | Paper No. | Subject Name                     | Code |
|-----------|----------------------------|------|-----------|----------------------------------|------|
| BCA-201   | Operating System           | 201  | BCA-205   | Software Engineering             | 205  |
| BCA-202   | Data Structures            | 202  | BCA-206   | Mathematical Foundations-II      | 206  |
| BCA-203   | Computer Architecture      | 203  | BCA-207   | Lab-I Based on BCA-202 Using 'C' | 207  |
| BCA-204   | Database Management System | 204  | BCA-208   | Lab-II Based on BCA-204          | 208  |

**BACHELOR OF COMPUTER APPLICATIONS BCA (3-YEAR) PART- III****ELIGIBILITY CONDITIONS**

Pass in BCA Part-I and Part-II examinations of this University or of another recognized University shall be eligible to join BCA Part-III. A candidate who has passed BCA Part-I and got re-appear in not more than 50% papers of BCA Part-II examination of this University shall also be eligible to join BCA Part-III provisionally subject to clearing the remaining paper(s) of Part-II in the permissible number of chances. A candidate, who has not passed all the papers of BCA Part-I, shall not be allowed to join BCA Part-III class even provisionally.

- NOTE:-** 1. Rules regarding admission of compartment candidates etc. as mentioned for B.A. (Part-I) in Notes (a), (b), (c) & (d) shall also be applicable to B.C.A. Part-I students.
2. A candidate who fails to pass the whole examination (Part-I, II & III) within six years of his admission to the programme will be required to repeat the programme de-novo.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS: BCA PART-III**

(08 Papers of 100 Marks each)

| Paper No. | Subject Name                          | Code | Paper No. | Subject Name            | Code |
|-----------|---------------------------------------|------|-----------|-------------------------|------|
| BCA-301   | Object Oriented Programming Using C++ | 301  | BCA-305   | Computer Graphics       | 305  |
| BCA-302   | Web Designing                         | 302  | BCA-306   | E-Commerce              | 306  |
| BCA-303   | Computer Networks                     | 303  | BCA-307   | Lab-I Based on BCA-301  | 307  |
| BCA-304   | Management Information System         | 304  | BCA-308   | Lab-II Based on BCA-302 | 308  |

**3. POST GRADUATE DIPLOMA IN COMPUTER APPLICATIONS (PGDCA) (2-Semesters)****ELIGIBILITY CONDITIONS**

A 3-year/6-Semester Bachelor's Degree from Kurukshetra University or any other recognized University.

(for students having no Mathematics background at 10+2 level or at graduation level, a compulsory bridge course, framed by the Kurukshetra University, has to be done and an additional bridge course related to computer subjects for students having no Computer background at 10+2 level or at graduation level, has to be done as per norms of the Kurukshetra University)

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |



**Scheme of Examination for Post Graduate Diploma in Computer Applications (PGDCA)**  
as per NEP-2020 Curriculum and Credit Framework for Postgraduate Programmes  
(CBCS LOCF) with effect from the session 2025-26

**Framework-2                      Scheme-P**

| Semester                                                                                                                                                                                         | Course Type | Course Code | Nomenclature of course                              | Practical (P)/ Seminar/ CHM/OEC/ EEC/ Dissertation/ Project | Credits |                | Internal Assessment Marks | End Term Examination Marks | Total Marks | Examination hours |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|-------------|-----------------------------------------------------|-------------------------------------------------------------|---------|----------------|---------------------------|----------------------------|-------------|-------------------|
|                                                                                                                                                                                                  |             |             |                                                     |                                                             | Course  | Semester Total |                           |                            |             |                   |
| 1                                                                                                                                                                                                | CC-1        | M24-CAP-101 | Client Side Web Technology                          | Th                                                          | 4       | 26             | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | CC-2        | M24-CAP-102 | Operating System & Linux                            | Th                                                          | 4       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | CC-3        | M24-CAP-103 | Data Structure                                      | Th                                                          | 4       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | CC-4        | M24-CAP-104 | Programming in Java                                 | Th                                                          | 4       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | PC-1        | M24-CAP-105 | Practical -1                                        | P                                                           | 4       |                | 30                        | 70                         | 100         | 4                 |
|                                                                                                                                                                                                  | PC-2        | M24-CAP-106 | Practical -2                                        | P                                                           | 4       |                | 30                        | 70                         | 100         | 4                 |
|                                                                                                                                                                                                  | Seminar     | M24-CAP-107 | Seminar                                             | S                                                           | 2       |                | 0                         | 50                         | 50          | 1                 |
|                                                                                                                                                                                                  | BC-1*       | M24-CAP-108 | Computer Fundamentals and Problem Solving Through C | Th                                                          | 0       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | BC-2*       | M24-CAP-109 | Practical - 3                                       | P                                                           | 0       |                | 15                        | 35                         | 50          | 4                 |
| *The students who have passed computer science as a subject in graduation/10+2 level/any diploma course from a recognized university are not required to do the bridge course in first semester. |             |             |                                                     |                                                             |         |                |                           |                            |             |                   |
| 2                                                                                                                                                                                                | CC-5        | M24-CAP-201 | Server Side Web Technology                          | Th                                                          | 4       | 26             | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | CC-6        | M24-CAP-202 | Computer Network                                    | Th                                                          | 4       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | CC-7        | M24-CAP-203 | Database Management Systems                         | Th                                                          | 4       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | CC-8        | M24-CAP-204 | Artificial Intelligence                             | Th                                                          | 4       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                  | PC-3        | M24-CAP-205 | Practical-4                                         | P                                                           | 4       |                | 30                        | 70                         | 100         | 4                 |
|                                                                                                                                                                                                  | PC-4        | M24-CAP-206 | Practical-5                                         | P                                                           | 4       |                | 30                        | 70                         | 100         | 4                 |



| Semester                                                                                                                                                                                                                    | Course Type       | Course Code | Nomenclature of course                                                                                  | Practical (P)/ Seminar/ CHM/OEC/ EEC/ Dissertation/ Project | Credits |                | Internal Assessment Marks | End Term Examination Marks | Total Marks | Examination hours |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------|---------|----------------|---------------------------|----------------------------|-------------|-------------------|
|                                                                                                                                                                                                                             |                   |             |                                                                                                         |                                                             | Course  | Semester Total |                           |                            |             |                   |
|                                                                                                                                                                                                                             | BC-3 <sup>#</sup> | M24-CAP-207 | Mathematical Foundations for Computer Science                                                           | Th                                                          | 0       |                | 30                        | 70                         | 100         | 3                 |
|                                                                                                                                                                                                                             | BC-4 <sup>#</sup> | M24-CAP-208 | Practical - 6                                                                                           | P                                                           | 0       |                | 15                        | 35                         | 50          | 4                 |
|                                                                                                                                                                                                                             | CHM               | M24-CHM-201 | Constitutional, Human and Moral Values, and IPR                                                         | Th                                                          | 2       |                | 15                        | 35                         | 50          | 3                 |
|                                                                                                                                                                                                                             | Internship        | M24-INT-200 | An internship course of 4 Credits of 4-6 weeks duration during summer vacation after 2 <sup>nd</sup> ** |                                                             |         |                | 50                        | 50                         | 100         |                   |
| **semester is to be completed by every student. Internships can be either for enhancing the employability or for developing the research aptitude                                                                           |                   |             |                                                                                                         |                                                             |         |                |                           |                            |             |                   |
| #The students who have passed mathematics/statistics as a subject in graduation/ 10+2 level from a recognized university are not required to do the bridge course in second semester.                                       |                   |             |                                                                                                         |                                                             |         |                |                           |                            |             |                   |
| <b>NOTES:</b> A student can opt one elective course in a semester, i.e. up to 40% of total elective courses mentioned in the scheme, through SWAYAM/NPTEL or other online portals recognized by the UGC and the university. |                   |             |                                                                                                         |                                                             |         |                |                           |                            |             |                   |

**Note:** Students who have not passed Computer Science as a subject at the graduation level/10+2 level/ or through any diploma course from a recognized university are required to undertake a bridge course in the first semester. Successful completion of this bridge course is mandatory for eligibility to obtain the MCA degree. However, it should be noted that while the marks obtained in the bridge course will be reflected on the final year grade sheet, they will not be included in the calculation of the CGPA/SGPA. Similarly, students who have not studied Mathematics/Statistics as a subject at the graduation level/10+2 level from a recognized university are required to complete a bridge course in the second semester. Passing this bridge course is also mandatory for eligibility to obtain the MCA degree. As with the first-semester bridge course, the marks obtained will appear on the final year grade sheet but will not contribute to the CGPA/SGPA.

**4. M.SC. IN COMPUTER SCIENCE SOFTWARE (M.SC.CS) (2-YEAR) PART- I****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree in any discipline from Kurukshetra University or an examination recognized as equivalent there to.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**M.SC. COMP.SC.(S/W) PART-I** (Five theory papers and Two practical papers of 100 Marks each)

| Paper No. | Subject Name                                    | Code | Paper No. | Subject Name                               | Code |
|-----------|-------------------------------------------------|------|-----------|--------------------------------------------|------|
| CS-DE-11  | Computer Organization & Networking Fundamentals | 101  | CS-DE-15  | Operating System                           | 105  |
| CS-DE-12  | Problem Solving Through 'C'                     | 102  | CS-DE-16  | <b>Software Lab-I: Programming Using C</b> | 106  |
| CS-DE-14  | Data Base Management System                     | 104  |           |                                            |      |

**M.SC.COMPUTERSCIENCE(SOFTWARE)(2-YEAR)PART-II****ELIGIBILITY CONDITIONS:**

Pass in M.Sc. Computer Sc. (Software) Part-I provided that a candidate who has **got reappear in not more than 50%** papers of M.Sc. Computer Sc. (Software) Part-I examination of Kurukshetra University shall also be eligible for provisional admission to M.Sc. Computer Sc. (Software) Part-II subject to passing the remaining paper(s) of Part-I in the permissible number of chances.

OR

**M.SC. COMPUTER SCIENCE (SW) PART-II (LATERAL ENTRY SCHEME)**

Pass in any one of the following examinations of **this University or any other University/ Institute/DOEACC Society recognized by UGC/AICTE/DEC/Govt. of India/State Govt:**

- (i) M.Sc. Part-I in any area of Computer;
- (ii) One year Diploma Programme after Graduation in any area of Computer.

**NOTE:-**

1. The candidates who have reappear in the programmes as mentioned above from Sr. No. (i) to (ii) are not eligible for admission to M.Sc. Part-II even provisionally.



- The candidates shall be required to pass both the parts of the programme within four years from their admission to Part-I of the programme. A candidate who fails to pass the whole examination (Part-I & II) within four years of his/her admission to these programmes, will be required to repeat the programme de-novo. However, this time limit would be three years in the case of candidates who take admission in Part-II under lateral entry scheme after passing one year Diploma programme as above.
- The candidates who are taking admission to M. Sc(CS)-II year under Lateral Entry Scheme may two attested copies of the certificates of the qualifying examination

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**M.SC. COMP.SC. (S/W) PART-II** (Five theory papers and Two practical papers of 100 Marks each)

| Paper No. | Subject Name                                          | Code | Paper No. | Subject Name            | Code |
|-----------|-------------------------------------------------------|------|-----------|-------------------------|------|
| CS-DE-21  | Computer Graphics                                     | 201  | CS-DE-25  | Artificial Intelligence | 205  |
| CS-DE-23  | Object Oriented Analysis and Design using UML and C++ | 202  | CS-DE-26  | Software Lab-I (C++)    | 206  |
| CS-DE-23  | Software Engineering                                  | 203  | CS-DE-27  | Software Lab-II (VB)    | 207  |
| CS-DE-24  | Visual Programming                                    | 204  |           |                         |      |

### **MASTER OF COMPUTER APPLICATIONS (MCA) - 4 Semesters**

#### **ELIGIBILITY CONDITION:**

No. of Seats in MCA is 1000.

A 3-year/6-Semester Bachelor's Degree from Kurukshetra University or any other recognized University. (for students having no Mathematics background at 10+2 level or at graduation level, a compulsory bridge course, framed by the Kurukshetra University, has to be done and an additional bridge course related to computer subjects for students having no Computer background at 10+2 level or at graduation level, has to be done as per norms of the Kurukshetra University).

#### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |



**Scheme of Examination for Master of Computer Applications (MCA)**  
as per NEP-2020 Curriculum and Credit Framework for Postgraduate Programmes  
(CBCS LOCF) with effect from the session 2025-26 (in phased manner)

**Framework-2**  
**Scheme-P**

| Course Type | Course Code | Nomenclature of Course                              | Theory (Th)/<br>Practical (P)/ Seminar/<br>CHM/OEC/EEC/<br>Dissertation/ Project<br>Work | Credits |                   | Internal Assessment<br>Marks | End Term Examination<br>Marks | Total Marks | Examination hours |
|-------------|-------------|-----------------------------------------------------|------------------------------------------------------------------------------------------|---------|-------------------|------------------------------|-------------------------------|-------------|-------------------|
|             |             |                                                     |                                                                                          | Course  | Semester<br>Total |                              |                               |             |                   |
| CC-1        | M24-CAP-101 | Client Side Web Technology                          | Th                                                                                       | 4       | 26                | 30                           | 70                            | 100         | 3                 |
| CC-2        | M24-CAP-102 | Operating System & Linux                            | Th                                                                                       | 4       |                   | 30                           | 70                            | 100         | 3                 |
| CC-3        | M24-CAP-103 | Data Structure                                      | Th                                                                                       | 4       |                   | 30                           | 70                            | 100         | 3                 |
| CC-4        | M24-CAP-104 | Programming in Java                                 | Th                                                                                       | 4       |                   | 30                           | 70                            | 100         | 3                 |
| PC-1        | M24-CAP-105 | Practical -1                                        | P                                                                                        | 4       |                   | 30                           | 70                            | 100         | 4                 |
| PC-2        | M24-CAP-106 | Practical -2                                        | P                                                                                        | 4       |                   | 30                           | 70                            | 100         | 4                 |
| Seminar     | M24-CAP-107 | Seminar                                             | S                                                                                        | 2       |                   | 0                            | 50                            | 50          | 1                 |
| BC-1*       | M24-CAP-108 | Computer Fundamentals and Problem Solving Through C | Th                                                                                       | 0       |                   | 30                           | 70                            | 100         | 3                 |
| BC-2*       | M24-CAP-109 | Practical - 3                                       | P                                                                                        | 0       |                   | 15                           | 35                            | 50          | 4                 |

\*The students who have passed computer science as a subject in graduation/10+2 level/any diploma course from a recognized university are not required to do the bridge course in first semester.

**Semester- II**

|                   |             |                                               |    |   |    |    |    |     |   |
|-------------------|-------------|-----------------------------------------------|----|---|----|----|----|-----|---|
| CC-5              | M24-CAP-201 | Server Side Web Technology                    | Th | 4 | 26 | 30 | 70 | 100 | 3 |
| CC-6              | M24-CAP-202 | Computer Network                              | Th | 4 |    | 30 | 70 | 100 | 3 |
| CC-7              | M24-CAP-203 | Database Management Systems                   | Th | 4 |    | 30 | 70 | 100 | 3 |
| CC-8              | M24-CAP-204 | Artificial Intelligence                       | Th | 4 |    | 30 | 70 | 100 | 3 |
| PC-3              | M24-CAP-205 | Practical-4                                   | P  | 4 |    | 30 | 70 | 100 | 4 |
| PC-4              | M24-CAP-206 | Practical-5                                   | P  | 4 |    | 30 | 70 | 100 | 4 |
| BC-3 <sup>#</sup> | M24-CAP-207 | Mathematical Foundations for Computer Science | Th | 0 |    | 30 | 70 | 100 | 3 |



| Course Type                                                                                                                                                                                          | Course Code | Nomenclature of Course                                                                                                                                                   | Theory (Th)/<br>Practical (P)/ Seminar/<br>CHM/OEC/ EEC/<br>Dissertation/ Project<br>Work | Credits |                   | Internal Assessment<br>Marks | End Term Examination<br>Marks | Total Marks | Examination hours |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|---------|-------------------|------------------------------|-------------------------------|-------------|-------------------|
|                                                                                                                                                                                                      |             |                                                                                                                                                                          |                                                                                           | Course  | Semester<br>Total |                              |                               |             |                   |
| BC-4 <sup>#</sup>                                                                                                                                                                                    | M24-CAP-208 | Practical - 6                                                                                                                                                            | P                                                                                         | 0       |                   | 15                           | 35                            | 50          | 4                 |
| CHM                                                                                                                                                                                                  | M24-CHM-201 | Constitutional, Human and Moral Values, and IPR                                                                                                                          | Th                                                                                        | 2       |                   | 15                           | 35                            | 50          | 3                 |
| Internship                                                                                                                                                                                           | M24-INT-200 | An internship course of 4 Credits of 4-6 weeks duration during summer vacation after 2 <sup>nd</sup> semester is to be completed by every student. Internships can be ** |                                                                                           |         |                   | 50                           | 50                            | 100         |                   |
| ** either for enhancing the employability or for developing the research aptitude.                                                                                                                   |             |                                                                                                                                                                          |                                                                                           |         |                   |                              |                               |             |                   |
| #The students who have passed mathematics/statistics as a subject in graduation/10+2 level/any diploma course from a recognized university are not required to do the bridge course in 2md semester. |             |                                                                                                                                                                          |                                                                                           |         |                   |                              |                               |             |                   |
| Semester-III                                                                                                                                                                                         |             |                                                                                                                                                                          |                                                                                           |         |                   |                              |                               |             |                   |
| CC-9                                                                                                                                                                                                 | M24-CAP-301 | Design and Analysis Of Algorithms                                                                                                                                        | Th                                                                                        | 4       | 26                | 30                           | 70                            | 100         | 3                 |
| CC-10                                                                                                                                                                                                | M24-CAP-302 | Machine Learning in Python                                                                                                                                               | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
| DEC-1 (One course is to be opted out of M24-CAP-303 to M24-CAP-305)                                                                                                                                  | M24-CAP-303 | Ethical Hacking                                                                                                                                                          | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                                                                                                                                      | M24-CAP-304 | Computer Architecture                                                                                                                                                    | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                                                                                                                                      | M24-CAP-305 | May be offered through MOOC/Swayam Portal                                                                                                                                | Th                                                                                        |         |                   |                              |                               |             |                   |
| DEC-2 (One course is to be opted out of M24-CAP-306 to M24-CAP-308)                                                                                                                                  | M24-CAP-306 | Computer Graphics                                                                                                                                                        | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                                                                                                                                      | M24-CAP-307 | Big Data & Pattern Recognition                                                                                                                                           | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                                                                                                                                      | M24-CAP-308 | May be offered through MOOC/ Swayam Portal                                                                                                                               | Th                                                                                        |         |                   |                              |                               |             |                   |
| PC-5                                                                                                                                                                                                 | M24-CAP-309 | Practical-7                                                                                                                                                              | P                                                                                         | 4       |                   | 30                           | 70                            | 100         | 4                 |
| PC-6                                                                                                                                                                                                 | M24-CAP-310 | Practical-8                                                                                                                                                              | P                                                                                         | 4       |                   | 30                           | 70                            | 100         | 4                 |
| OEC                                                                                                                                                                                                  | M24-OEC-308 | Data Analytics using Excel                                                                                                                                               | Th                                                                                        | 2       | 15                | 35                           | 50                            | 3           |                   |



| Course Type                                                                             | Course Code       | Nomenclature of Course                        | Theory (Th)/<br>Practical (P)/ Seminar/<br>CHM/OEC/ EEC/<br>Dissertation/ Project<br>Work | Credits |                   | Internal Assessment<br>Marks | End Term Examination<br>Marks | Total Marks | Examination hours |
|-----------------------------------------------------------------------------------------|-------------------|-----------------------------------------------|-------------------------------------------------------------------------------------------|---------|-------------------|------------------------------|-------------------------------|-------------|-------------------|
|                                                                                         |                   |                                               |                                                                                           | Course  | Semester<br>Total |                              |                               |             |                   |
| Semester-IV                                                                             |                   |                                               |                                                                                           |         |                   |                              |                               |             |                   |
| DEC-3<br>(One course is<br>to be opted<br>out of M24-<br>CAP-401 to<br>M24-CAP-<br>404) | M24-CAP-401       | Object Oriented Design<br>and Uml             | Th                                                                                        | 4       | 26                | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24-CAP-402       | Data Science                                  | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24-CAP-403       | Theory of Computation                         | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24-CAP-404       | May be offered through<br>MOOC/ Swayam Portal | Th                                                                                        |         |                   |                              |                               |             |                   |
| DEC-4<br>(One course is<br>to be opted<br>out of M24-<br>CAP-405 to<br>M24-CAP-<br>408) | M24-CAP-405       | Blockchain Technology                         | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24-CAP-406       | Biometric Security                            | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24-CAP-407       | Soft Computing                                | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24-CAP-408       | May be offered through<br>MOOC/ Swayam Portal | Th                                                                                        |         |                   |                              |                               |             |                   |
| DEC-5<br>(One course is<br>to be opted<br>out of M24-<br>CAP-409 to<br>M24-CAP-<br>412) | M24-CAP-409       | Mobile Computing                              | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24- CAP -<br>410 | Cloud Computing and IOT                       | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24- CAP -<br>411 | Principles of Programming<br>Languages        | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
|                                                                                         | M24- CAP -<br>412 | May be offered through<br>MOOC/ Swayam Portal | Th                                                                                        | 4       |                   | 30                           | 70                            | 100         | 3                 |
| EEC                                                                                     | M24- CAP -<br>413 | Cyber Security<br>Fundamentals                | Th                                                                                        | 2       |                   | 15                           | 35                            | 50          | 3                 |
| Dissertation /<br>Project                                                               | M24-CAP-414       | Dissertation/Project                          | D                                                                                         | 12      |                   | 0                            | 300                           | 300         | -                 |

#### NOTES:

1. A student can opt one elective course in a semester, i.e. up to 40% of total elective courses mentioned in the scheme, through SWAYAM/NPTEL or other online portals recognized by the UGC and the university.



- 2 Students who have not passed Computer Science as a subject at the graduation level, 10+2 level, or through any diploma course from a recognized university are required to undertake a bridge course in the first semester. Successful completion of this bridge course is mandatory for eligibility to obtain the MCA degree. However, it should be noted that while the marks obtained in the bridge course will be reflected on the final year grade sheet, they will not be included in the calculation of the CGPA/SGPA. Similarly, students who have not studied Mathematics/Statistics as a subject at the graduation level or 10+2 level from a recognized university are required to complete a bridge course in the second semester. Passing this bridge course is also mandatory for eligibility to obtain the MCA degree. As with the first-semester bridge course, the marks obtained will appear on the final year grade sheet but will not contribute to the CGPA/SGPA

## (II) COMMERCE & MANAGEMENT PROGRAMMES

### 1. ADVANCED GRADUATE DIPLOMA IN EXPORT MARKETING MANAGEMENT (AGDEMM) (1-YEAR)

#### ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University.

**Note:** Candidates who fail to pass AGDEMM examinations within three years of their admission to the programme will be required to repeat the programme de-novo.

#### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | Hindi and English         | English                                                 |

#### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

**AGDEMM** (Out of six papers of 100 Marks each, there would be five theory papers and the Paper-VI in Company Training).

| Paper No. | Subject Name                       | Code | Paper No. | Subject Name                      | Code |
|-----------|------------------------------------|------|-----------|-----------------------------------|------|
| EM 101    | International Marketing            | 101  | EM 104    | Export Documentation & Procedures | 104  |
| EM 102    | International Business Environment | 102  | EM 105    | Financial Management              | 105  |
| EM 103    | International Marketing Research   | 103  | EM 106    | In Company Training (Six Weeks)   | 106  |

**Note:-** A student will have to undergo Six week in Company training in a reputed organization. The Training Report to be submitted separately for each session.

### 2. MASTER OF BUSINESS ADMINISTRATION (MBA) - 4 Semesters

#### ELIGIBILITY CONDITIONS

Pass in Bachelor's degree examination of Kurukshetra University **OR** any other recognized University. No. of seats in MBA is 1000. Admission to MBA would be made through merit in the qualifying examination.



### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS:

Master of Business Administration (MBA) is a Two-year CBCS/LOCF Programme. The student will get degree on successfully completing 102 credits)

#### SEMESTER-I

| Paper No. | Subject Name                                            | Total Marks | External Marks | Internal Marks /Practical | Hours | Credits |
|-----------|---------------------------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBAD-101  | Management Process & Organizational Behavior(MPOB)      | 100         | 70             | 30                        | 4     | 4       |
| MBAD-102  | Fundamentals of Statistics for Business Decisions(FSBD) | 100         | 70             | 30                        | 4     | 4       |
| MBAD-103  | Managerial Economics(MAEC)                              | 100         | 70             | 30                        | 4     | 4       |
| MBAD-104  | Financial Accounting(FIAC)                              | 100         | 70             | 30                        | 4     | 4       |
| MBAD-105  | Business Communication(BUCU)                            | 100         | 70             | 30                        | 4     | 4       |
| MBAD-106  | Indian Economy and Business Environment(IEBE)           | 100         | 70             | 30                        | 4     | 4       |

#### SEMESTER-II

| Paper No. | Subject Name                               | Total Marks | External Marks | Internal Marks /Practical           | Hours | Credits |
|-----------|--------------------------------------------|-------------|----------------|-------------------------------------|-------|---------|
| MBAD-201  | Human Resource Management(HRMA)            | 100         | 70             | 30                                  | 4     | 4       |
| MBAD-202  | Computer Applications in Management(CAMA)  | 100         | 50             | 50 (Prac exam by external examiner) | 3     | 4       |
| MBAD-203  | Marketing Management(MAMA)                 | 100         | 70             | 30                                  | 4     | 4       |
| MBAD-204  | Financial Management(FIMA)                 | 100         | 70             | 30                                  | 4     | 4       |
| MBAD-205  | Business Research Methods(BRME)            | 100         | 70             | 30                                  | 4     | 4       |
| MBAD-606  | Production and Operations Management(PDMA) | 100         | 70             | 30                                  | 4     | 4       |

#### SEMESTER-III

| Paper No. | Subject Name                                     | Total Marks | External Marks | Internal Marks /Practical | Hours | Credits |
|-----------|--------------------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBAD-301  | Strategic Management(STMA)                       | 100         | 70             | 30                        | 4     | 4       |
| MBAD-302  | Optimization Models for Business Decisions(OMBD) | 100         | 70             | 30                        | 4     | 4       |
| MBAD-303  | Summer Training (SUTR)                           | 100         | 100            | -                         | 4     | 4       |

#### SEMESTER-IV

| Paper No. | Subject Name                                   | Total Marks | External Marks | Internal Marks /Practical | Hours | Credits |
|-----------|------------------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBAD-401  | Business Ethics and Corporate Governance(BECG) | 100         | 70             | 30                        | 4     | 4       |
| MBAD-402  | Entrepreneurship Development(ENDE)             | 100         | 70             | 30                        | 4     | 4       |
| MBAD-403  | Comprehensive Viva-Voce (COVV)                 | 50          | 50             | -                         | -     | 2       |

**Note:-** The students opt for any specialization viz. Finance, Marketing, Human Resource Management. He/ She will have to opt for any four papers of chosen specialization in each of 3<sup>rd</sup> & 4<sup>th</sup> Semesters.



### Specialization Area: FINANCE

#### SEMESTER-III

| Paper No.  | Subject Name                                        | Total Marks | External Marks | Internal Marks /Practical | Hours | Credits |
|------------|-----------------------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBADFM-301 | Quantitative Analysis for Financial Decision Making | 100         | 70             | 30                        | 4     | 4       |
| MBADFM 302 | Foreign Exchange Management                         | 100         | 70             | 30                        | 4     | 4       |
| MBADFM-303 | Financial and Commodity Derivatives                 | 100         | 100            | 30                        | 4     | 4       |
| MBADFM-304 | Banking & Financial Services                        | 100         | 100            | 30                        | 4     | 4       |
| MBADFM-305 | Corporate Restructuring and Control                 | 100         | 100            | 30                        | 4     | 4       |
| MBADFM-306 | Security Analysis                                   | 100         | 100            | 30                        | 4     | 4       |

#### SEMESTER-IV

| Paper No.  | Subject Name                         | Total Marks | External Marks | Internal Marks /Practical | Hours | Credits |
|------------|--------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBADFM-401 | Financial Engineering                | 100         | 70             | 30                        | 4     | 4       |
| MBADFM-402 | Project Planning & Management        | 100         | 70             | 30                        | 4     | 4       |
| MBADFM-403 | Behavioral Finance                   | 100         | 70             | 30                        | 4     | 4       |
| MBADFM-404 | Portfolio Management                 | 100         | 70             | 30                        | 4     | 4       |
| MBADFM-405 | Insurance & Risk Management          | 100         | 70             | 30                        | 4     | 4       |
| MBADFM-406 | Private Equity and Wealth Management | 100         | 70             | 30                        | 4     | 4       |

### Specialization Area: MARKETING

#### SEMESTER-III

| Paper No.   | Subject Name                   | Total Marks | External Marks | Internal Marks/ Practical | Hours | Credits |
|-------------|--------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBADMM-301  | Advertising Management         | 100         | 70             | 30                        | 4     | 4       |
| MBADMM- 302 | Marketing Research & Analytics | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -303 | Sales & Logistics Management   | 100         | 70             | 30                        | 4     |         |
| MBADMM -304 | Consumer Behaviour             | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -305 | Strategic Brand Management     | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -306 | Digital Marketing              | 100         | 70             | 30                        | 4     | 4       |



### SEMESTER-IV

| Paper No.   | Subject Name                     | Total Marks | External Marks | Internal Marks/ Practical | Hours | Credits |
|-------------|----------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBADMM-401  | International Marketing          | 100         | 70             | 30                        | 4     | 4       |
| MBADMM 402  | Business Marketing               | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -403 | Service Marketing                | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -404 | Strategic Marketing              | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -405 | Rural and Agribusiness Marketing | 100         | 70             | 30                        | 4     | 4       |
| MBADMM -406 | Retail and Mall Management       | 100         | 70             | 30                        | 4     | 4       |

### **Specialization Area: HUMAN RESOURCE MANAGEMENT**

### SEMESTER-III

| Paper No.    | Subject Name                           | Total Marks | External Marks | Internal Marks/ Practical | Hours | Credits |
|--------------|----------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBADHRM-301  | Management of Industrial Relations     | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-302  | Indian Labour Legislation              | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM- 303 | Group Dynamics & Leadership Excellence | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-304  | HR Analytics                           | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-305  | HRD : System & Strategies              | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-306  | Ompetency Mapping & Assessment Centres | 100         | 70             | 30                        | 4     | 4       |

### SEMESTER-IV

| Paper No.   | Subject Name                                   | Total Marks | External Marks | Internal Marks/ Practical | Hours | Credits |
|-------------|------------------------------------------------|-------------|----------------|---------------------------|-------|---------|
| MBADHRM-401 | Training and Development                       | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-402 | Strategic Human Resource Management            | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-403 | Change Management & Organizational Development | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-404 | Counselling, Mentoring & Negotiation Skills    | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-405 | Compensation & Reward Mgt.                     | 100         | 70             | 30                        | 4     | 4       |
| MBADHRM-406 | Talent Acquisition & Performance Management    | 100         | 70             | 30                        | 4     | 4       |



**Note:-** At the end of 2<sup>nd</sup> Sem. all learners will have to undergo summer training of 4-6 weeks with an industrial, business or service organization by taking up a project study. A copy of internship report in format prescribed by the CDOE shall be submitted in PDF only two months prior to 3<sup>rd</sup> end semester examination. The internship report shall be evaluated by the external examiner.

### **MBA (3<sup>rd</sup> Semester)**

#### **ELIGIBILITY CONDITIONS**

Pass in 2 Semesters I of MBA examination from Kurukshetra University **OR** any other recognized University. A candidate, who has got reappear in not more than 50% papers of Semester 1 & 2 examination from Kurukshetra University, shall also be eligible to join 3<sup>rd</sup> Semester of MBA (4-Semesters) programme provisionally subject to clearing the remaining paper(s) of Semester 1/2 in the admissible chances

**OR**

### **MBA (3<sup>rd</sup> Semester) - Lateral Entry Scheme/ Promotional Class**

Pass in two year Post-graduate Diploma/Degree in Business Management/Human Resource Management/Financial Management/Marketing Management/Insurance Business Management/Export Marketing Management OR M.Com from this University OR and University/Institute recognized by UGC/AICTE/DEC/Govt. of India/State Govt.

**OR**

**Note:-** The Training Report to be submitted separately for January & July session

**Syllabi form only will generated lateral entry separately.**

## **(iii) LIBRARY AND INFORMATION SCIENCE PROGRAMMES**

### **1. DIPLOMA IN LIBRARY AND INFORMATION SCIENCE (D.LIB.& INF.SC.): 1-YEAR**

#### **ELIGIBILITY CONDITIONS**

Pass in Matriculation/Higher Secondary/10+2 examinations **in five subjects with English** as one of the subjects from the Board of School Education, Haryana or any other examination recognized by this University as equivalent thereto.

**Note:-** 1. Rules regarding admission of compartment candidates, etc. as mentioned for B.A. Part-I in Notes (a), (b), (c) & (d) shall also be applicable to Diploma in Library & Information Science programme.

2. A candidate who fails to pass this programme within three years of his/her admission to the programme shall be deemed to be unfit for the Diploma in Library & Information Science programme at this University.

#### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi <b>OR</b> English                                 |



### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**D.LIB.& INF. SC.**(Three Theory and two Practical Papers of 100 Marks each)

| Paper No. | Subject Name                                | Code | Paper No. | Subject Name                      | Code |
|-----------|---------------------------------------------|------|-----------|-----------------------------------|------|
| I.        | Library Organization and Management         | 101  | IV.       | Library Classification (Practice) | 104  |
| II.       | Reference Service and Document Bibliography | 102  | V.        | Library Cataloguing (Practice)    | 105  |
| III.      | Organization of Library Material            | 103  |           |                                   |      |

## **2. BACHELOR OF LIBRARY AND INFORMATION SCIENCE (B.LIB. & INF. SC 1-YEAR)**

### **ELIGIBILITY CONDITIONS**

Pass in Bachelor's or Master's Degree exam of the Kurukshetra University or any other recognized University.

**Note:-** A candidate, who fails to pass this programme within three years of his /her admission to the programme, shall be declared to be unfit for this programme at this University.

### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | Hindi <b>OR</b> English                                 |

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**B.LIB. & INF. SC.**(There shall be Eight Papers of 100 Marks each. However, Paper No.VI will consist of 60 Marks for Theory and 40 Marks for Practical)

| Paper No. | Subject Name                                                 | Code | Paper No. | Subject Name                                  | Code |
|-----------|--------------------------------------------------------------|------|-----------|-----------------------------------------------|------|
| I.        | Library and Information Society                              | 101  | V.        | Users and Information Services                | 105  |
| II.       | Knowledge Organization, Information Processing and Retrieval | 102  | VI.       | ICT Applications in LIS (Theory and Practice) | 106  |
| III.      | Management of Libraries and Information Centres              | 103  | VII.      | Library Classification Practice               | 107  |
| IV.       | Information Sources                                          | 104  | VIII.     | Library Cataloguing Practices                 | 108  |

## **3. MASTER OF LIBRARY AND INFORMATION SCIENCE (M.LIB. & INF. SC.) (1-YEAR)**

### **ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree in Library & Information Science (B.Lib. & Inf. Science) of Kurukshetra University **OR** any other recognized University.

**Note:-** A candidate who fails to pass the M. Lib. & Inf. Sc. examination within three years of his/her admission to the programme shall deem to be unfit for this programme at this University.



### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | Hindi OR English                                        |

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**M.LIB. & INF. SC.** (There shall be eight papers. Paper-I to VI (Theory) will be of 100 marks each. Paper-VII (Practice) will be of 100 marks and Paper-VIII(Practice) will be in two part-A & B of 50 marks each.

| Paper No. | Subject Name                                      | Code | Paper No. | Subject Name                                | Code |
|-----------|---------------------------------------------------|------|-----------|---------------------------------------------|------|
| I.        | Information Analysis, Consolidation & Repackaging | 101  | V.        | Social Science Information System           | 105  |
| II.       | Information Systems Management                    | 102  | VI.       | Advanced ICT Applications in LIS (Theory)   | 106  |
| III.      | Information Retrieval                             | 103  | VII.      | Advanced ICT Applications in LIS (Practice) | 107  |
| IV.       | Research Methods and Statistical Techniques       | 104  | VIII.     | A. : Depth Classification (Practice)        | 108  |
|           |                                                   |      |           | B. : Advanced Cataloguing (Practice)        | 109  |

## **(iv) JOURNALISM AND MASS COMMUNICATION PROGRAMMES**

### **1. ADVANCED GRADUATE DIPLOMA IN JOURNALISM AND MASS COMM.: 1-YEAR ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree exam of the Kurukshetra University OR any other recognized University.

**Note:-** Candidates who fail to pass AGDJMC examinations within three years of their admission to the programme concerned shall deem to be unfit for the programme at this University.

### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi/English            | Hindi and English         | Hindi OR English                                        |

### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**GDJMC** (Five theory papers of 100 Marks each)

| Paper No. | Subject Name                        | Code | Paper No. | Subject Name | Code |
|-----------|-------------------------------------|------|-----------|--------------|------|
| I.        | Process & Practice of Communication | 101  | IV.       | Reporting    | 104  |
| II.       | Print Media                         | 102  | V.        | Advertising  | 105  |
| III.      | Electronic Media                    | 103  |           |              |      |

**2. MASTER OF ARTS IN MASS COMMUNICATION (2-YEAR): PART-I****ELIGIBILITY CONDITIONS**

Pass in Bachelor's degree examination of Kurukshetra University **OR** any other recognized University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi/English            | Hindi and English         | Hindi OR English                                        |

**PROGRAMMES OF STUDY AND SCHEME OF EXAMINATIONS**

**M.A. MASS COMM. PART- I** (Five theory papers of 100 Marks each)

| Paper No. | Subject Name                        | Code | Paper No. | Subject Name | Code |
|-----------|-------------------------------------|------|-----------|--------------|------|
| I.        | Process & Practice of Communication | 101  | IV.       | Reporting    | 104  |
| II.       | Print Media                         | 102  | V.        | Advertising  | 105  |
| III.      | Electronic Media                    | 103  |           |              |      |

**3. MASTER OF ARTS IN MASS COMMUNICATION (MA MC) (2-YEAR) PART-II****ELIGIBILITY CONDITIONS**

Pass in MA (Part-I) Mass Communication of Kurukshetra University **OR** Post Graduate Diploma in Journalism and Mass Communication **OR** Advanced Graduate Diploma in Radio Pressrun of IGNOU, New Delhi **OR** Bachelor of Journalism (of one year after graduation) **OR** Bachelor of Journalism and Mass Communication (of one year after graduation) of Kurukshetra University **OR** of any other recognized University. One year Advanced Graduate Diploma Programme in Advertising/Public Relations/Radio Television/Hindi Journalism/English Journalism having under graduate degree **OR** equivalent there to as one of its admission eligibility conditions and **recognized by the State Technical Department, Govt. of Haryana/UGC/Universities/Institutes through Regular/Correspondence be considered as equivalent to AGDJMC/MA Mass Communication (Previous) programme run by Centre for Distance and Online Education of this University for the purpose of admission under Lateral Entry Scheme in Mass Communication programme.**

Provided that a candidate who has got re-appears in not more than 50% papers of MA (Mass Communication) Part-I of Kurukshetra University shall also be eligible for provisional admission to Part-II Class subject to passing the remaining paper(s) of Part-I in the admissible number of chances.

**Note:-** The candidates shall pass both the parts of this programme within four years, from their admission to part-I of the programme. However, this time limit in the case of candidates who join Part-II of this programme after passing AGDJMC, B.J. and B.J.M.C. shall be three years.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**M.A. MASS COMM. PART-II** (Five theory papers of 100 Marks each)

| Paper No. | Subject Name              | Code | Paper No. | Subject Name     | Code |
|-----------|---------------------------|------|-----------|------------------|------|
| VI.       | Editing                   | 201  | IX.       | Public Relations | 204  |
| VII.      | Media Research            | 202  | X.        | Media Production | 205  |
| VIII.     | Development Communication | 203  |           |                  |      |



## (v) EDUCATION PROGRAMMES

### 1. BACHELOR OF EDUCATION (B.ED.) 2-YEAR PART-I/II

The admission will be made on the basis of merit in the qualifying examinations and as per Reservation Policy of Haryana state. **No. of seats for B.Ed-I are 500.**

#### ELIGIBILITY CONDITIONS (B.ED. PART-I)

The eligibility conditions for admission to B.Ed.(2-year) Programme through Distance Mode will be as under:-

- (i) Bachelor's /Master's degree from a recognized University with atleast 50% marks in aggregate(47.5% in case of SC/ST/Blind/Physically Handicapped candidates) **OR** 55% in case of BE/B.Tech(52.25% in case of SC/ ST/Blind/Physically Handicapped candidates) as per directions of Hon'ble Supreme Court of India.
- (ii) Trained in-service teachers in elementary education.
- (iii) Candidates who have completed a NCTE recognized teacher education programme through face-to-face mode.
- (iv) Only in service teachers working in any Recognized Government/Aided/Private School/Educational Institution are eligible.

#### **NOTE:-**

- (a) The Teaching Experience Certificate will be accepted only on the prescribed proforma given at **Annexure-XIII** in the Prospectus. In case a candidate has served in more than one Institution(with/without break), he/she should use the photocopy of this proforma for submitting the teaching experience certificates for each institution of service.
- (b) The candidates seeking admission in B.Ed. 1<sup>st</sup> Year should ensure to submit proof of Teaching Experience in a school/other educational institutions duly certified by Headmaster/Principal on the prescribed format as per Annexure-XII.
- (c) There will be no rounding off percentage of marks for determining the eligibility for admission to B.Ed. programme.
- (d) Admission dues to be paid only after confirmation of admission and on demand from the Center after finalization of the merit list for admission to B.Ed. Part-1<sup>st</sup>.
- (e) Candidates seeking admission for B.Ed. Part-1<sup>st</sup> should bring their Original Certificates at the time of Admission/Counseling after declaration of Merit list by the Centre.
- (f) The reservation for SC/ST/EWS/OBC/PWD and other categories shall be as per the rules of Haryana Govt.

#### **RESERVATION POLICY FOR ADMISSION TO B.ED. (2-YEAR): PART-I**

##### **(A) Distribution of seats**

**The seats shall be distributed as under:**

- (1) All India Open Category including: **\*15%** (\*10% out of All India Category seats Haryana reserved for EWS of All India)
- (2) Bona fide Residents of Haryana : **85%** (State quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)



**(B) Reservation of seats for Bona fide Residents of Haryana : The seats shall be reserved for the categories as under :**

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | <b>Haryana Open General Category</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>* 50% of State Quota (i.e. 42.5% of total intake)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|    | Economical Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for SC/BC (Block-A & B) other than category (ii) a & b below.)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | *10% of seats reserved for EWS out of Haryana Open General Category seats.                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| 2. | <b>Reserved Categories of Haryana</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>*50% of State Quota (i.e. 42.5% of total intake)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|    | (i) Scheduled Castes of Haryana                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 20% of State Quota (i.e. 17% of total intake)                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|    | (a) Scheduled Castes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 10% each                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|    | (b) Deprived Scheduled Castes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|    | (ii) Backward Classes of Haryana (except Socially advanced persons/Sections (creamy layer))                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 27% of State quota((i.e. 23.95% of total intake) 16 % for Block-A) (i.e. 13.6% of total intake) 11 % for Block-B) (i.e. 9.35% of total intake)                                                                                                                                                                                                                                                                                                                                                                         |
| 3. | Differently Abled                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 03% of State Quota((i.e. 2.55% of total intake) If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons, remains vacant, first priority may be give to the candidate (i.e. ESM & their wards and dependents of Freedom Fighter who will be higher in merit. |
| 4. | Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2022, the next Block i.e. B Block of category of Backward Classes will be given seats in the next academic year i.e. 2025 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex-servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |

**(C) Guidelines for Reservation :**

- The Reservation of seats is as per the Reservation Policy of the Haryana Govt. and is subject to any change/amendment by the State Govt. from time to time.**
- If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
- The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counseling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission.
- If a candidate of Haryana General, SC, BC and EWSs also apply for Differently Abled/ESM/DF category will be considered first for Haryana General, SC ,BC and EWSs category.
- Candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-IV**, Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-V**, and Income Certificate from the Competent Authority at the time of Counseling. Vide



Notification No.1282-SW(I) dated 28.08.2018 the Government Notification No.808-SW(I) dated 17.08.2016 has been examined in consultation with the Advocate General Haryana. The Advocate General relying upon the judgment of the Hon'ble Punjab and Haryana High Court has opined that the criteria for computing annual income as prescribed under the above notification as gross annual income shall include income from all sources. All previous notifications and instructions provided for a different mode of computing annual income stands over-ridden. Income certificate mentioning gross annual income issued after 17.08.2016 shall only be considered for availing any benefit under BC(A) and BC(B) category. Instructions for gross annual income of BC (A) and BC (B) category issued vide Haryana Government, Welfare of Schedule Castes and Backward Classes Department Notification No. 1282-SW(1) dated 28.08.2018 be followed and Haryana Government Notification No. 808-SW(1) dated 17.08.2016 be set aside as the Hon'ble Punjab & Haryana High Court, Chandigarh vide its judgment dated 07.08.2018 rendered in CWP 15731 of 2018, titled as Nisha vs. State of Haryana and ors. while deciding bunch of CWPs including CWP No. 18234, Anupama & Anuradha Vs. State of Haryana and Others (relating to admission under BC category in LL.B. 3-Yr. programme of the KUK session 2018-19) while allowing the said CWPs the Hon'ble High Court has set aside the Haryana Govt. Notification dated 17.08.2016 and has further directed that the counseling shall be held afresh **on the basis of the earlier existing criteria limiting the preference to those BCs with an income upto Rs.6 lakhs with no further sub-classification.**

6. Sons and Daughters of Parents whose annual income from all sources does not exceed Rs. 8 Lakh can apply for All India Category seats (i.e. 15% of sanctioned intake) under Central Govt. policy would be in addition to the existing reservation upon production of an Income & Asset Certificate issued by a competent authority (i.e. DM/DC/ADC/SDM or Tehsildar).
7. Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently abled candidates belonging to Haryana are required to submit the certificate as per **Annexure-VII**.
8. Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VIII**.
9. Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Para-Military Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-X**.
10. Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Para-Military Forces as per **Annexure-XI**.
11. For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate.
12. As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 23/10/2013-1GSIII dated 10.08.2017 for giving following priorities or preferences to the wards of Armed Forces personnel for admission in medical/professional/professional programmes running in the University Teaching Departments/ Institutes/ Affiliated/Maintained Colleges/ Institutes:
  - (a) Priority-I : Widows/Wards of Defence personnel killed in action.
  - (b) Priority-II : Wards of disabled in action and boarded out from service.
  - (c) Priority-III : Widows /Wards of Defence personnel who died while in service with death attributable to service.
  - (d) Priority-IV : Wards of disabled in service and boarded out with disability attributable to military service.
  - (e) Priority-V : Wards of Ex-servicemen who are in receipt of Gallantry Awards:
    - (i) Param Vir Chakra
    - (ii) Ashok Chakra
    - (iii) Sarvottam Yudh Seva Medal



- iv) Maha Vir Chakra
- v) Kirti Chakra
- vi) Uttam Yudh Seva Medal
- vii) Vir Chakra
- viii) Shaurya Chakra
- ix) Yudh Seva Medal
- x) Sena, Nau Sena, Vayu Sena Medal
- xi) Mention - in-Despatches

(f) Priority-VI : Wards of Ex-servicemen.

The Admission Committee vide its Res.No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the programmes being run in the University Teaching Departments/Institutes & affiliated/ maintained Colleges.

13. In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11/4/2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Shri. Ishwar Singh Vs KUK & Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats.
14. Under differently abled category, atleast one candidate will be admitted even if the share is less than 0.5 seat.
15. All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
16. All the eligible candidates of reserved categories shall be considered first for Haryana General Category seats.
17. Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
18. Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 23/12/2019-1 GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:-

**(a) Income & Assets Certificate issuing Authority:**

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
- (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No. 23/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No.23/28/2003 3GS-III, dated 30.01.2004.
- (iii) The prescribed format for Economically Weaker Section(EWS) Income and Asset Certificate shall be provided at [Annexure-IX](#).

**(b) Criteria of Income & Assets:**

- (i) Persons who are not covered under the existing scheme of reservation for Scheduled Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs. 6.00 lakh (Rupees six lakh only) are to be identified as EWSs for benefit of reservation, Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.
- (ii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-
  - (aa) 5 acres of agricultural land and above;
  - (ab) Residential flat of 1000 sq. ft. and above;
  - (ac) Residential plot of 100 sq. yards and above in notified municipalities;



- (ad) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
- (ae) Total immovable assets owned are valued at Rs. One Crore or more.
- (iii) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (iv) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

**Note:-** For any other clarification, Government of Haryana, Notification No. 23/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred

#### **MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in following languages |
|--------------------------|---------------------------|-----------------------------------------------------|
| Hindi/English            | Hindi and English         | Hindi OR English                                    |

#### **PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

##### **B.ED. (2-YEAR) PART-I**

There shall be nine Paper Programmes. Paper Programme-1 to 3 & 6 will carry 100 marks each. Paper Programme 4 having two parts (A+B) of 50 marks each as well as Paper Programme-12 (EPC-I & EPC-3) will also carry 50 marks each respectively. However, Paper Programme 13(A) will be of 175 marks.

| Sr. No. | Programme/Subject Name                                | Code | Sr. No. | Programme/Subject Name                                                   | Code |
|---------|-------------------------------------------------------|------|---------|--------------------------------------------------------------------------|------|
| 1.      | Programme-1 Childhood and Growing Up                  | 101  | 6.      | Programme-6 Pedagogy of a School Subjects-1<br>Any one of the following: |      |
|         |                                                       |      | 1       | Pedagogy of Science                                                      | 106  |
|         |                                                       |      | 2       | Pedagogy of Social Sciences                                              | 107  |
|         |                                                       |      | *3      | Pedagogy of Mathematics*)                                                | 108  |
| 2.      | Programme-2 Contemporary India and Education          | 102  | 7.      | Programme- 12**EPC-1Reading and Reflecting on Text                       | 109  |
| 3.      | Programme-3 Learning and Teaching                     | 103  | 8.      | Programme- 12**EPC-3 Critical Understanding of ICT                       | 110  |
| 4.      | Programme-4(A) Language across curriculum             | 104  | 9.      | Programme- 13(A) School Teaching Practice Pedagogy-1 for 45 days         | 111  |
| 5.      | Programme-4(B) Understanding disciplines and subjects | 105  |         |                                                                          |      |

\* It is the same programme for I & II year so it is to be opted in 1<sup>ST</sup> or in 2<sup>ND</sup> Year NOT in both the years (108)  
\*\*It is School Based Activity.

**Note:-** The minimum duration of the programme leading to the Degree of Bachelor of Education (B.Ed.) shall be two years. However, maximum period allowed for completion of the programme will be five years. The programme is a judicious mix of theory and practical programmes to develop knowledge, skills and aptitude in practicing teachers.

**B.ED. (2-YEAR) PART-II****ELIGIBILITY CONDITIONS**

A candidate who has passed B.Ed. Part-I examination of this University shall be eligible to join Part-II class in the Center of Distance Education. The students of B.Ed. (2-Year) programme having 2-years duration enrolled with this Center for both the sessions 2024 and have appeared in the examination but could not clear 50% papers of B.Ed Part-I examinations may also be provisionally allowed to join B.Ed. Part-II of the programme by paying an additional fee of Rs. 500/- per deficient paper payable to the University at time of admission subject to clearing the remaining papers of B.Ed Part-I examinations in the permissible number of chances.

**Note:-** A candidate, who fails to pass B.Ed. Examinations within a period of five years of his /her admission to the programme, shall be required to repeat the programme de novo.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

**B.Ed.II:** There shall be nine Paper Programmes. Paper Programme-5 will be of 50 marks and paper programme 7 to 9 will carry 100 marks. Paper Programme 10, 11 and Paper Programme-12 (ECP-2 and ECP-4 will be of 50 marks each respectively. However, Paper Programme-13 (B) will carry 175 marks.

| Sr. No. | Paper No./Subject Name                                                      | Code | Sr. No. | Paper No./Subject Name                                                    | Code |
|---------|-----------------------------------------------------------------------------|------|---------|---------------------------------------------------------------------------|------|
| 1.      | Programme-5: Gender School & Society                                        | 201  | 6.      | <b>Programme-11**: Optional Programme</b>                                 |      |
| 2.      | <b>Programme-7: Pedagogy of School Subjects- II Anyone of the following</b> |      |         | i) : Environmental Education                                              | 208  |
|         | Pedagogy of English                                                         | 202  |         | ii) : Health and Physical Education**                                     | 209  |
|         | Pedagogy of Hindi                                                           | 203  |         | iii): Peace Education                                                     | 210  |
|         | Pedagogy of Mathematics*                                                    | 204  |         | iv): Guidance and Counseling                                              | 211  |
| 3.      | Programme-8: Knowledge & Curriculum                                         | 205  | 7.      | Programme-12*** EPC-2: Drama & Art in Education                           | 212  |
| 4.      | Programme-9: Assessment for learning                                        | 206  | 8.      | Programme-12*** EPC-4 :Understanding the Self                             | 213  |
| 5.      | Programme-10: Creating & Inclusive school                                   | 207  | 9.      | <b>Programme-13 (B): School Teaching Practice Pedagogy-II for 45 days</b> | 214  |

\* Pedagogy of Mathematics (Pedagogy of Mathematics is not for the students who have opted the same in the 1<sup>st</sup> year.)

\*\* The Centre would supply the Study Material only for Paper: (ii) Health and Physical Education. In case any student selects other options from the above optional papers, he/she would have to prepare the concerned paper at his/her own level and no study material would be provided for the same by the Centre and the PCP would also not be conducted.

\*\*\* It is School Based Activity.

**2. MASTER OF ARTS IN EDUCATION (MA EDUCATION) (2-YEAR) PART-I****ELIGIBILITY CONDITIONS**

A person who has passed one of the following examinations shall be eligible to join the programme: B.A. (Hons.) in Education **OR** Bachelor Degree in any discipline with at least 50% marks in aggregate **OR** 45% marks in the subject of Education.



### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | Hindi OR English                                        |

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

#### M.A. EDUCATION PART-I (Five Papers of 100 Marks each)

| Paper No. | Subject Name                           | Code | Paper No. | Subject Name                          | Code |
|-----------|----------------------------------------|------|-----------|---------------------------------------|------|
| I.        | Philosophical Foundations of Education | 101  | IV.       | Research Methods in Education         | 104  |
| II.       | Sociological Foundations of Education  | 102  | V.        | Methods of Data Analysis in Education | 105  |
| III.      | Psychological Foundations of Education | 103  |           |                                       |      |

### MASTER OF ARTS IN EDUCATION (MA EDUCATION) (2-YEAR) PART-II

#### ELIGIBILITY CONDITIONS

Pass in M.A. (Education) Part-I from Kurukshetra University. Provided that a candidate who has got re-appear in not more than 50% Papers of M.A. (Education) Part-I shall also be eligible for provisional admission to M.A. (Education) Part-II, subject to passing the remaining paper(s) of Part-I in the permissible number of chances.

**Note:-** The candidates shall pass both the parts of this programme within four years, from their admission to Part-I of the programme.

#### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

**M.A. EDUCATION PART-II** (Four Theory Papers of 100 Marks each and Paper-X : Theory Paper & Field Work/ Dissertation and Field Work of 100 & 50 Marks respectively)

| Paper No. | Subject Name                                     | Code | Paper No. | Subject Name                                           | Code |
|-----------|--------------------------------------------------|------|-----------|--------------------------------------------------------|------|
| VI.       | Contemporary Issues in Indian Education          | 201  | IX.       | Any ONE of the following:                              |      |
| VII.      | Curriculum Development and Comparative Education | 202  |           | (i) Management and Administration of Education*        | 205* |
| VIII.     | Any One of the following:                        |      |           | (ii) Educational Technology                            | 206  |
|           | (i) Special Education*                           | 203* | X.        | Any ONE of the following:                              |      |
|           | (ii) Educational Measurement and Evaluation      | 204  |           | (i) Mental Hygiene and Education & Field Work          | 207  |
|           |                                                  |      |           | (ii) Educational and Vocational Guidance & Field Work* | 208* |
|           |                                                  |      |           | (iii) Dissertation & Field Work                        | 209  |

**Note:-** \*Out of three optional papers, the Centre would supply the Study Material for Paper VIII(i) "Special Education (203), Paper IX (i) "Management and Administration of Education (205) and Paper X(ii) "Educational and Vocational Guidance & Field Work" (208). In case any candidate selects other options from the Elective papers, he/she would have to prepare the concerned paper at his/her own level and NO STUDY MATERIAL WOULD BE PROVIDED FOR THE SAME BY THE CENTER.

**(vi) LAW PROGRAMME****1. ADVANCED GRADUATE DIPLOMA IN CYBER LAW & IPR (AGDCL& IPR): 1-YEAR****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree OR Master's degree in any discipline from University or any other recognized University as equivalent thereto.

**Note:-** A candidate must pass the whole examination within three years of his/her admission to the programme, failing which he/she will be deemed to be unfit for the programme.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | English                   | English                                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

AGDCL (Six theory papers of 100 Marks each)

| Paper No. | Subject Name                        | Code | Paper No. | Subject Name                                               | Code |
|-----------|-------------------------------------|------|-----------|------------------------------------------------------------|------|
| I.        | Cyber Law: Development & Challenges | 101  | IV.       | Law of Patent Including Plant Varieties and Farmer's Right | 104  |
| II.       | Information Technology Act, 2000    | 102  | V.        | Copyright and Design Law                                   | 105  |
| III.      | Role of Law in Cyber World          | 103  | VI.       | Trademarks Law and Geographical Indication of Goods        | 106  |

**(vii) ENVIRONMENTAL EDUCATION PROGRAMMES****1. MASTER OF ARTS IN ENVIRONMENTAL EDUCATION (MA EE) (2-YEAR): PART- I****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree examination of Kurukshetra University **OR** any other recognized University. Provided further that the candidates shall be required to pass both the parts of the programme within four years from their admission to this programme.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | Hindi and English         | Hindi <b>OR</b> English                                 |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

M.A. ENVIRONMENTAL EDUCATION PART-I (There shall be Four Theory papers of 100 Marks each.)

| Paper No. | Subject Name                     | Code | Paper No. | Subject Name                                   | Code |
|-----------|----------------------------------|------|-----------|------------------------------------------------|------|
| I.        | Basic Concepts of Ecology        | 101  | III.      | Environmental Pollution and Sources of Energy  | 103  |
| II.       | Population and Community Ecology | 102  | IV.       | Major National and Global Environmental Issues | 104  |

**MASTER OF ARTS IN ENVIRONMENTAL EDUCATION (MA EE) (2-YEAR): PART- II****ELIGIBILITY CONDITIONS**

Pass in MA in Environmental Education Part-I of Kurukshetra University or Advanced .G. Diploma in Environmental Education from this University OR any recognized University. Provided that a candidate who has got re- appears in not more than 50% papers of MA in Environmental Education Part-I of Kurukshetra University shall also be eligible for provisional admission to Part-II class subject to passing the remaining paper(s) of Part-I in the admissible number of chances.

**Note:-** The candidates shall pass both the parts of this programme within four years, from their admission to part-I of the programme. However, this time limit shall be three years in the case of candidates who join Part-II of this programme under Lateral Entry Scheme.

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATION**

**M.A. ENVIRONMENTAL EDUCATION PART-II** (There shall be Four Theory papers of 100 Marks each.)

| Paper No | Subject Name                        | Code | Paper No | Subject Name                       | Code |
|----------|-------------------------------------|------|----------|------------------------------------|------|
| V.       | Environmental Impacts and Education | 201  | VII.     | Wild Life & Its Conservation       | 203  |
| VI.      | Natural Resource                    | 202  | VIII.    | Water Resources & their Management | 204  |

**(Viii) VALUE ADDED PROGRAMMES****1. ADVANCE GRADUATE DIPLOMA IN TRANSLATION (HINDI/ENGLISH) (AGDT): 1-YEAR****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University.

**Note:-** Candidates who fail to pass AGDT (H/E) examinations within three years of their admission to the programme concerned shall deem to be unfit for the programme at this University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi                    | Hindi and English         | Hindi OR English                                        |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS**

AGDT(H/E) (There shall be Four papers of 100 Marks each)

| Paper No. | Subject Name                                            | Code | Paper No. | Subject Name                                                                                                      | Code |
|-----------|---------------------------------------------------------|------|-----------|-------------------------------------------------------------------------------------------------------------------|------|
| I.        | Anuvad: Sidhant aur Pervidi                             | 101  | III       | Vayavharik Anuvad                                                                                                 | 104  |
| II.       | Vikalp:<br>(i) Sarijnatmak Sahitya English Ka Anuvad OR | 102  | IV        | Anuvad Prabandh<br>(A) <b>Vikalp</b><br>(i) Translation from English to Hindi of a script of about 40-50 pages OR | 105  |
|           | (ii) Syntactic and Semantic Structures                  | 103  |           | (ii) Translation from Hindi to English of a script of about 40-50 pages                                           | 106  |
|           |                                                         |      |           | (B) Ukt Anuvad Prabandh Ki Maukhiki Pariksha (Viva-Voce)                                                          | 107  |

**Note:-** The student who opt Option-(i) from Paper-II (102) will be required to opt Option-(i)(105) from Paper-IV & who opt Option- (ii) (103) from Paper-II is required to opt Option- (ii) (106) from Paper-IV. Translation work under Paper-IV(A) above to be submitted by 15/06/26 (for Jan,2025 session) & 15/12/2026 (for July 2024 session) on the topic approved by the programme Coordinator.

**2. ADVANCE GRADUATE DIPLOMA IN HUMAN RIGHTS (AGDHR): 1 - YEAR****ELIGIBILITY CONDITIONS**

Pass in Bachelor's Degree exam of the Kurukshetra University or any other recognized University.

**Note:-** Candidates who fail to pass AGDHR examinations within three years of their admission to the programme shall deem to be unfit for the programme at this University.

**MEDIUM OF INSTRUCTIONS**

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| English                  | Hindi and English         | Hindi OR English                                        |



### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

**AGDHR** (There shall be Five papers of 100 Marks each)

| Paper No. | Subject Name                                              | Code | Paper No. | Subject Name                                                           | Code |
|-----------|-----------------------------------------------------------|------|-----------|------------------------------------------------------------------------|------|
| 101       | Historical and Philosophical Perspectives of Human Rights | 101  | 104       | Human Rights and Duties in India: Law, Policy, Society and Enforcement | 104  |
| 102       | Human Rights and Criminal Justice System in India         | 102  | 105       | Environment and Human Rights                                           | 105  |
| 103       | Human Rights and Duties in International Perspective      | 103  |           |                                                                        |      |

### 3. DIPLOMA IN YOGA (DIY): 1-year

#### ELIGIBILITY CONDITIONS

Pass in 12<sup>th</sup>/10+2 examination from the Board of School Education, Haryana or any other examination recognized as equivalent thereto.

**Note:-** A Candidate who have failed in one paper, may be allowed to re-appear only twice in the paper(s) at the subsequent examination.

#### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi/English            | Hindi/English             | Hindi/English                                           |

### PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS

**DIY** (Two Theory Papers and one Practical of 100 marks each)

| Paper No. | Subject Name        | Code | Paper No. | Subject Name     | Code |
|-----------|---------------------|------|-----------|------------------|------|
| I.        | Yoga: Bahirang Yoga | 101  | III.      | Practical + Viva |      |
| II.       | Yoga: Antrang Yoga  | 102  |           |                  |      |

**Note:-** Every candidate is required to complete one month training programme of Yoga and submit a certificate to be issued by the Govt. Institutes(Central/State/ College/Department/University/ Society/Trust (NGOs and others).

### 4. DIPLOMA IN GITA (DIG) 1-YEAR

#### ELIGIBILITY CONDITIONS

Pass in 12<sup>th</sup>/10+2 examination from the Board of School Education, Haryana or any other examination recognized as equivalent thereto.

**Note:-** A candidate who have failed in one paper, may be allowed to re-appear only twice in the paper(s) at the subsequent examination.

#### MEDIUM OF INSTRUCTIONS

| Medium of Study Material | Medium of Question Papers | Candidates can write Answers in the following languages |
|--------------------------|---------------------------|---------------------------------------------------------|
| Hindi/English            | Hindi/English             | Hindi/English                                           |

**PROGRAMMES OF STUDY AND SCHEMES OF EXAMINATIONS****DIG (Two Theory Papers of 100 marks each)**

| Paper No. | Subject Name                               | Code | Paper No. | Subject Name             | Code |
|-----------|--------------------------------------------|------|-----------|--------------------------|------|
| I.        | Fundamental Philosophical concepts of Gita | 101  | II.       | Gita and Life Management | 102  |

**IMPORTANT NOTE**

- (i) Candidates who are placed under compartment in the qualifying examination (Bachelor's degree or equivalent examination) **shall not be allowed admission to Previous/Part-I of any Master's degree or Advanced Graduate Diploma programme even provisionally.** However, such candidates can seek admission to programmes after passing the compartment subject in the supplementary examination but ordinarily up to such date as may be prescribed in the Prospectus with usual late fee provided that the PCP for the said programme has not been over. In case any candidate submits admission form before the declaration of result of the supplementary examination, he/she shall be treated as ineligible without any notice till he/she submits compartment/ reappear clearing certificate with usual late fee as is applicable at the time of submission of the certificates. In such cases, only late fee will be levied and no revival fee will be charged.
- (ii) Similarly, the candidates, who have not passed BCA Part-I examination, will not be eligible for admission to BCA Part-III class even provisionally, even if they may have cleared or have reappear in Part-II examination. However, such candidates can seek admission to BCA Part-III class after passing the reappear paper(s) of BCA Part-I in the supplementary examination with usual late fee. Such candidates can seek admission upto the last date of admission with late fee or within 15 days of the date of declaration of result whichever is later, with usual late fee as may be applicable at that time.



## GUIDELINES AND SCHEDULE

| Sr. No. | Name of the programmes for which<br>Dissertation/Project Report(PR)/ Sessional Work/ Field Work(FW) Assignments/ Translation Work (TW)/ Training Report (TR) etc. is/are required to be submitted and/or Training /Internship is to be completed | Date up to which approval of topic/Supervisor of Dissertation/PR/TW Name of the company for Training/ Internship etc. is ordinarily to be got approved from the Prog Coordinator by submitting the relevant details on <b>Proforma Annexed in this Prospectus.</b> | Due date for submission of the Dissertation/PR/FW/ TW/TR/SW/Assignment s/ Internship Certificate etc. and No. of copies to be submitted                                     | Eligibility conditions for appointment of Supervisor/ <b>Status of organization</b> for undergoing training/Internship <b>after approval from the Programme Coordinator</b>                                                                                                                                                                                                                                                                                        |
|---------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (I)     | (II)                                                                                                                                                                                                                                             | (III)                                                                                                                                                                                                                                                              | (IV)                                                                                                                                                                        | (V)                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| 1.      | <p><b>MBA PART- I</b><br/>(Six weeks On-the-practical training after 1<sup>st</sup> year exam.)</p> <p><b>MBA PART- II</b><br/>(Training Report)</p>                                                                                             | <p><b>30<sup>th</sup> Sep, 2025</b><br/><br/>Within 15 days of Admission</p> <p><b>OR</b><br/><br/><b>Upto 15<sup>th</sup> July, 2025</b><br/>whichever is later</p>                                                                                               | <p><b>30<sup>th</sup> August, 2025</b><br/>(in MBA-II)<br/>(One copy)</p> <p><b>30<sup>th</sup> August, 2025</b><br/>(One copy)</p>                                         | <p>A managerial personnel in the relevant field of a Company or Corporation <b>OR</b> Agency.</p> <p>Training can be done in any industrial, commercial trading, undertaking etc. which may be from private/public <b>OR</b> corporate sector.</p>                                                                                                                                                                                                                 |
| 2.      | <p><b>MBA (HM) PART- I</b><br/>(Four week Practical Training after MBA (HM) PART - I)</p> <p><b>MBA (HM) PART - II</b><br/>(Practical Training in MBA (HM) PT- II)</p>                                                                           | <p><b>30<sup>th</sup> Sep, 2025</b><br/><br/>Within 15 days of Admission</p> <p><b>OR</b><br/><br/><b>upto 15<sup>th</sup> July, 2025</b><br/>whichever is later</p>                                                                                               | <p><b>30<sup>th</sup> August, 2025</b><br/><br/>in<br/>MBA (HM) Part-II<br/>(Two copies of Trg Report)</p> <p><b>30<sup>th</sup> August, 2025</b><br/><br/>(Two copies)</p> | <p>A managerial personnel in the relevant field of a Hotel/Travel Agency/Airlines/ or related organization. Practical Training can be done in a Hotel/Travel Agency/Airlines <b>OR</b> related organization to be approved by the Coordinator of programme. The concerned organization shall be 3 Star property &amp; IATA approved in case of travel agency.</p>                                                                                                  |
| 3.      | <p><b>M.A. EDUCATION PART - II</b><br/>(Dissertation)</p> <p>Field Work</p>                                                                                                                                                                      | <p>Within<br/>15 days of admission</p> <p><b>OR</b></p> <p><b>upto 30<sup>th</sup> June, 2025</b><br/>whichever is later.<br/>During PCP</p>                                                                                                                       | <p><b>30<sup>th</sup> Dec., 2025</b><br/>(Two copies)</p> <p><b>30<sup>th</sup> Dec., 2025</b><br/>(Two copies)</p>                                                         | <p>An approved/retired teacher of the University Teaching Department of Education of this University <b>OR</b> at any other University <b>OR</b> an approved/retired teacher of the Institute of Teacher Education affiliated with any University recognized by the Kurukshetra University, Kurukshetra having Ph.D (Education) <b>OR</b> 5 Years PG teaching experience in Education <b>OR</b> Experience of guiding research in education at doctoral level.</p> |



## ODL PROSPECTUS JANUARY & JULY 2025

|    |                                                                                                                      |                                                                                                                  |                                                                              |                                                                                                                                                                                                                                                                                   |
|----|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4. | <b>PGDEMM</b><br>(Six week training)                                                                                 | Within 15 days of admission<br><br><b>OR</b><br><br><b>upto 15<sup>th</sup> July, 2025</b><br>whichever is later | <b>28<sup>th</sup> Feb., 2026</b><br>(one copy)                              | A managerial personnel in the relevant field of a Company <b>OR</b> Corporation <b>OR</b> Agency.<br>Training can be done in any industrial, commercial trading/undertaking etc. which may be from private, public <b>OR</b> corporate sector dealing with International Business |
| 5. | <b>PGDT(H/E)</b><br>(Translation work)                                                                               | Within 15 days of admission<br><br><b>OR</b><br><br><b>upto 15<sup>th</sup> July 2025</b><br>whichever is later  | <b>15th Dec. 2025</b><br><b>(Two copies)</b>                                 | A teacher in Hindi/English of the University Teaching Department at this University <b>OR</b> at any other recognized University <b>OR</b> a teacher at any College/ Institute affiliated with any university having FIVE years Postgraduate teaching experience.                 |
| 6. | <b>BA/B.Com./BCA PART-I</b><br>(Practical Assignments on Field Work in the Subject of <b>Environmental Studies</b> ) | -----                                                                                                            | <b>30th Sept. 2025</b> (One copy of around 20 pages neatly written or typed) |                                                                                                                                                                                                                                                                                   |

**Note:-** Before submission of dissertation, the students are required to get the plagiarism checked from the Programme Co-ordinator/Supervisor.

### **A) CAUTION:**

1. The Dissertation/Project Report/Field Work/Assignments/Practical Assignments/ Translation Work/ Training Report, etc. must be the ORIGINAL WORK of the candidate. Every candidate is required to make his/her own study and findings. The presentation of material common with any report submitted in the same session OR in the past in any Department/College/Institution will be considered as a case of copying and would lead to cancellation of Dissertation/Project Report/Field Work/ Practical Assignment/ Assignments/ Translation Work/Training Reports etc. apart from registration of UNFAIR MEANS CASE (UMC) against the candidate. Two candidates cannot submit a common Dissertation/Project Report/ Practical Assignments/ Translation Work/Training Report on the same topic.
2. Medium of Examination of the programme will be the medium of writing Dissertation/ Project Report/ Field Work/ Assignment/ Practical Assignment/ Translation Work/ Training Report, etc.

### **B) TENTATIVE POINTS FOR THE GUIDANCE OF THE CANDIDATES FOR WORKING ON DISSERTATION/PROJECT REPORT, ETC.:**

1. The selection of topic for Dissertation/Project Report is very important as the quality of work and its timely completion depends upon it. For selecting appropriate topic, candidates are advised to go through some of the Dissertation/Project Reports of the candidates of earlier session available in the Library of the Centre for Distance and Online Education, Kurukshetra University OR other Universities. This will give them an idea about the nature of the topic, research work involved, contents, methodology etc.



Active supervision by an experienced teacher is the most important aspect of any project work. The candidates should finalize the topics in consultation with the Supervisor and seek approval of the Programme Coordinator well in time.

2. There is no standard size of Dissertation/Project Report as *it can vary with the subject of project*. However, it can be around 80 to 100 typed pages having 1.5 line spaces with 12 size-points on A4 size in Arial Font for English and **Kruti Dev** font for Hindi. The work should be brief and **precise**. The Dissertation/Project Report should be neatly typed and properly bound.
3. **Footnotes**, References should be given on each page OR at the end of each Chapter to acknowledge the works quoted/referred to in the Dissertation/Project Report.
4. THE DISSERTATION/PROJECT REPORTS SHOULD CONTAIN THE FOLLOWING:
  - (a) Cover page giving title of Dissertation/Project Report, particulars of the candidate, Name and address along with designation of the Supervisor, Programme, CDOE Ref. No./Examination Roll No. and Session etc.
  - (b) Copy of Proforma duly approved by the Programme-Coordinator for the approval of Topic and Name of Supervisor.
  - (c) Certificate (in Original) from the Supervisor stating that the candidate has done independent and original work of required standard under his/her supervision.
  - (d) Certificate of declaration by the candidate that the Dissertation is his/her own ORIGINAL WORK and is the result of his/her own efforts.
    - (aa) Preface/Acknowledgment.
    - (ab) Contents.
    - (ac) List of Tables, Graphs, etc.
5. TENTATIVE CHAPTER SCHEME OF THE DISSERTATION/PROJECT REPORT:
  - (a) Introduction and Review of related literature pointing out gaps in the study with purpose & significance of the study.
  - (b) Objectives of the study.
  - (c) Research Methodology: techniques of data collection, Nature of data, use of quantitative techniques limitation of the study etc.
  - (d) Compilation, interpretations and Analysis of data.
  - (e) Main findings/conclusion and suggestion for policy implication.
  - (f) Bibliography/References.
  - (g) Annexure etc.

### C) GUIDELINES TO BE FOLLOWED BY THE CANDIDATES DURING THE TRAINING/INTERNSHIP PERIOD:

1. Fill up the required proforma for getting names of the organization approved from the programme coordinator.
2. The official designation and signature along with the official stamp of the supervisor and the common seal of the company/Institution should be properly affixed in the said proforma.
3. The training must be related to area of programme/programme.
4. Training supervisor should be managerial personnel in the relevant field.
5. The instructions given by the training Supervisor must be followed.
6. During the training period observe the rules and regulations of the Company/organization.
7. On the completion of the training period, obtain a 'CERTIFICATE OF TRAINING' on the letter head of the Company. It should be signed and properly stamped by either the training Supervisor **OR** authorized signatory of the company.



**D) 1. TENTATIVE POINTS FOR THE GUIDELINES OF CANDIDATES FOR WORKING ON TRAINING REPORT:**

- (a) Cover page giving Title of the Training Report, the name of the establishment/ Company/ Organization.
- (b) Particulars of the candidate with name of the Programme, Ref. No./Roll No. and Session etc.
- (c) Letter for the approval of the name of the organization for training.
- (d) Certificate of satisfactory completion of the training indicating training period and dates of the training to be obtained from the company.
- (e) Declaration by the candidates that the Training Report is the original work of the candidates and is the result of his/her personal efforts.
- (f) Preface/Acknowledgment
- (g) Contents.
- (h) List of Tables, Chart, Photographs, Packages etc.

**2. TENTATIVE CHAPTER SCHEME OF TRAINING REPORT**

- (a) Introduction, nature and importance of the study.
- (b) The organizational structure and Management of the establishment/Company.
- (c) Brief profile of the Company/Institution or Department.
- (d) Details of activities.
- (e) Research Methodology.
- (f) Analysis and interpretations of data.
- (g) Findings/conclusions and suggestions.
- (h) Bibliography/References.
- (i) Annexure, if any.

**E) 1. TENTATIVE POINTS FOR THE GUIDANCE OF THE CANDIDATES OF AGDT (H/E) FOR WORKING ON TRANSLATION WORK:**

- (a) The candidates having English medium have to translate any level of English script into Hindi between 40-50 pages.
- (b) Likewise, candidates having Hindi medium have to translate any level of Hindi script into English between 40-50 pages.
- (c) The cover page giving title of the work (both in English and Hindi), Number of pages, Name of the University, Programme Name, Supervisor's Name, Students Name, Centre Ref. No./Roll No. and Session.
- (d) Preface, Acknowledgment and Contents.
- (e) Translation work will be accepted if it is submitted along with the Supervisor's Certificate.

**2. TENTATIVE SCHEME OF CHAPTERS OF TRANSLATION WORK:**

- (a) Introduction; Nature, Importance of work, Methodology and Limitations.
- (b) Presentation of Translation of the pages of prescribed book.
- (c) Detailed discussion of terminology.

**(F)** The candidates can consult the University Library and the Libraries of other Universities for collecting the data and other relevant information on the subject.

**(G)** For any other enquiry in this behalf the candidate may consult the concerned Coordinators in the concerned Department of the University on any working day.



## **SECTION –IV**

### **1. SUBMISSION OF MIGRATION CERTIFICATE/AFFIDAVIT (in lieu of Migration Certificate)**

All the candidates who have passed their last examination from any other University/Board (other than the Kurukshetra University, Kurukshetra and the Board of School Education, Haryana) are required to submit their original Migration Certificate OR **Self declaration in lieu of Migration Certificate (strictly according to the Proforma given at the end of the Prospectus)** to the effect that they are not appearing in any other examination from any other University/ Board during the session 2024 simultaneously except in the examination(s) mentioned in the Important Instructions No. 5 given in the beginning of the Prospectus. **THIS DECLARATION MUST BE SENT ALONG WITH THE ADMISSION FORM FAILING WHICH THE ADMISSION FORM IS LIABLE TO BE REJECTED.** Submission of wrong affidavit will lead to cancellation of admission with no claim for refund of fees or restoration of candidature in the **subsequent session** and the candidate will have to bear all other consequences in this regard.

**IMPORTANT NOTE**: Original Migration Certificate only is to be submitted in respect of those students who have already migrated from Kurukshetra University and later again took admission in this University within 40 days of their re-admission to this university otherwise late fee as applicable for deposit of migration certificate for restoration cases will be charged.

### **2. ISSUE OF MIGRATION CERTIFICATE**

A student enrolled with the Centre for Distance and Online Education may be allowed to migrate to any other University or Board in mid of the session provided he/she gets his/her candidature cancelled. **NO REFUND OF FEES ALREADY PAID WILL BE ALLOWED.**



## SECTION – VIII

### REFUND OF FEES

If a candidate withdraws from the programme/programme in which he/she was admitted in the Centre for Distance & Online Education, the fee to the candidate will be refunded as per following rules.

| Sr. No. | Percentage of refund of aggregate fee | Requirement of the UGC                                                                    | Adopted by CDOE                 |
|---------|---------------------------------------|-------------------------------------------------------------------------------------------|---------------------------------|
| 1.      | 100% @                                | 15 days before the formally notified last date of Admission #.                            | 90%<br>(after deduction of 10%) |
| 2.      | 80%                                   | Not more than 15 days after the formally notified last date of admission #.               | 80%                             |
| 3.      | 50%                                   | More than 15 days but less than 30 days after Formally-notified last date of admission #. | 50%                             |
| 4.      | 00%                                   | More than 30 days after formally-notified last date of admission #.                       | 00%                             |

# First cut off date of admission given in the prospectus of respective year.

@ As per Clause 4.2.4. of the UGC Notification CDOE shall deduct 10% of the aggregate fees as processing charges from the refundable amount.

- Refund of fees is permissible only when an applicant submits complete admission form with all required certificates and documents but is declared ineligible for not fulfilling the eligibility conditions. The fees and funds paid by such a candidate shall be refunded after a deduction of 25% of the total amount paid by him/her with the approval of the Director. Application for refund under this rule shall be entertained only if it reaches the Centre within six months of the issue of the letter by the Center declaring the candidate as ineligible or upto **31 January, 2026** whichever is later.
- Amount deposited in excess of prescribed fees, if any, will be refunded after deducting 10% of the excess amount on a request received from the students within six months from the date of deposit or by **31/01/2026 (for January, 2025 session)**, whichever is later with the approval of the Director.
- In case of demise of a candidate pursuing distance education programme before the commencement of exams without having appeared in any paper, the fee paid by such student shall be refunded after deduction of 10% of the total amount paid by him/her with the approval of the Director (CDOE) provided the request from any of his/her parents or first relation is received within six months from the date of death or **upto 31/01/2026 (for January, 2025 session)**, whichever is later.
- In case a candidate deposits/remits fee with the Center which is not related to his/her admission in the Centre or the admission form of a candidate is not entertained being time-barred, the fee paid by such candidate will be refunded after deducting 10% of the fee paid provided the request for refund is received within six months from the date of deposit or letter from the University or by **30/05/ 2026** for July sessions, whichever is earlier.
- In case the request of a candidate for change of subject/programme/option/revival of candidature is not acceded to for any reason whatsoever, the fee paid by him/her for change of subject / option / programme/ revival of candidature will be refunded after deducting 10% of the fee paid provided the request for refund is received within six months of conveying the rejection or upto **30<sup>th</sup> May 2026** for both sessions, whichever is earlier.

**Note:-** The Centre would process the refund of fee as given in Note (a–f) by 31/01/2026 for January, 2025 session and 31/07/2026 for July, 2025 session. **However, If due to any technical error fee is deposited more than one time the full fee is to be refunded.**



**THE FEES REMITTED BY THE APPLICANT SHALL NOT BE REFUNDED IF:**

- (a) The admission of an applicant is not finalized due to non-payment of fee dues and other charges or a part thereof by the prescribed date.
- (b) The applicant has not submitted the required certificates, DMC, Degree for verification and affidavit as per annexure or the Certificate etc. submitted by him/her are found bogus or forged.
- (c) The candidature of a student is cancelled as fee defaulter or for non-submission of documents, etc. or a student does not appear in the examination after the issue of Roll No., the fee paid by him/her shall neither be refunded nor adjusted in any case against the fee of next session even, if he/she seeks readmission to a programme.
- (d) A candidate takes admission in two programmes simultaneously (except for the programmes as mentioned at Section-I (Important Instructions) at Sr. No. 5 of this Prospectus). For admission to any other two different programmes, his/her candidature for one of the programmes is cancelled; THE FEE PAID BY HIM/HER FOR THAT PROGRAMME WILL NOT BE REFUNDED.

**Note:-** The decision of the Director, Centre for Distance and Online Education regarding interpretation of any rule in the Prospectus/Ordinance will be final.

👉 While apply for Re-evaluation/Re-checking of Answerbook(s), contact directly to the Assistant/Deputy Registrar (Re-evaluation), Examination Wing-1, K.U. Kurukshetra



## **SECTION - IX** **EXAMINATIONS**

### **A. GENERAL INFORMATION ABOUT EXAMINATIONS**

1. The **annual examination of undergraduate and post graduate** programmes will **tentatively commence from 1<sup>st</sup> week of November, 2025 & Dec, 2025 (for January, 2025 session)** respectively and the date of commencement of the annual examinations of **one-year Certificate/Diploma/Advanced Graduate Diploma programmes** will tentatively be **in the second week November, 2025 & Dec, 2025 (for January 2025 session)**. These can, however, be extended under some compelling circumstances. Exact dates shall, however, be notified by the Controller of Examinations. No request for adjustment in dates of the University examination to suit the convenience of any person will be entertained.
2. **Admit Cards/Roll No. Slips and date sheet** for appearing in the University examination shall be provisional subject to fulfilling the eligibility, etc. **Admit Cards/Roll Nos. and date-sheets are generally dispatched to the candidates concerned by the Centre 10-12 days before the commencement of examination concerned, if the students have fulfilled all the requirements and paid their all kinds of fees/dues and submitted the requisite documents.** If any candidate does not receive his/her Admit Card/Roll No. slip in time, he/she should contact the Centre with two passport size photographs for issue of duplicate Roll No. Slip/Admit Card two days before the commencement of examination.
3. **No correspondence regarding Non-Receipt of Roll Number will be entertained from any student after the Theory Papers Examinations are over and He/She himself/herself will be responsible for the consequences of not appearing in the Examinations. The University in such cases will not consider the requests of the students for refund/adjustment of fee paid by them or any claim for compensation or re- examination.**
4. **Evaluation for B.Ed. Programme:**  
**Theory: For theory courses, evaluation comprises following aspects:**
  - (a) 30% internal assessment for theory papers on Assignments.
  - (b) The term-end examination has a weightage of 70% of the total for each programme.  
**Practical: For Practical courses, evaluation comprises the following aspects:**
  - (a) 75/175 marks internal assessment for Programme-XIII Teaching Practice, Pedagogy I & II,
  - (b) 50% for Programme-XII–Enhancing Professional capacities (EPC) 1, 2, 3 & 4.

### **5. For B.Ed. Programme - Skill in Teaching (Class-Room Teaching Practice)**

**Teaching practice:** A learner enrolled in the B.Ed. programme shall go through a teaching practice for three months, in the schools where he/she works, under supervision of senior teacher/academic counselor. Each lesson will be a guided, supervised, assessed, lesson and feedback given. The learner shall be provided constructive feedback on his/her performance (Strengths and weakness) by the supervisors/teacher educators. Thus, the learner shall discuss with supervisors/ teacher educators the preparation of the lesson plans, delivery of lessons and feedback on the lessons delivered. Each learner shall receive personal supervision and feedback on his/her teaching practice from the teacher.

### **6. ANNUAL EXAMINATION for B.Ed. Programme**

The examination will be held two times during the B.Ed. (2-Years) programme at the end of each session i.e. December, 2024/January, 2025 respectively.



7. For Compartment cases of B.A./B.Com., the **Supplementary examination** shall ordinarily be held in the month of **September/October** or on such dates as may be fixed by the University. For eligible Re-appear cases of other programmes, the Supplementary examination shall be held in the month of **November/December** or on such dates as may be fixed by the University. **The Roll number and date sheet for the Supplementary examinations shall be sent to the candidates concerned direct by the Examination Branches. No correspondence for Re-Appear Examinations will be entertained by the Center.**
8. The candidates who apply for Re-appear/Supplementary Examination are advised to contact to the Examination Branches/Controller of Examinations directly for all kind of information related to Re-appear/Supplementary Examinations.
9. **The candidates who apply for Re-evaluation/Re-checking of Answer Book(s) are advised to contact directly to the Assistant/Deputy Registrar (Re-evaluation), Examination Wing-I, K.U. Kurukshetra. There is no role of the Centre and no correspondence will be entertained by the Centre in this regard.**
10. All rules and regulations as contained in the Calendars of this University shall be applicable for matters not specifically covered in the Prospectus.

## B. EXAMINATION CENTRES

The provisional list of places of Examination centres where the students of Centre for Distance and Online Education may be allowed to take their examination is as under:

### WITHIN THE JURISDICTION OF KURUKSHETRA UNIVERSITY

- (i) **FOR UNDER-GRADUATE PROGRAMMES** : Ambala Cantt., Ambala City, Anjanthali, Assandh (only for Girls), Barara (only for Girls), Barwala (Panchkula), Cheeka, Chhachhrauli, Dhand, Gharaunda, Hansi, Hisar, Israna, Jagadhri, Jind, Kaithal, Kalka, Karnal, Kaul, Kurukshetra, Ladwa, Lohar Majra (only for Girls), Madlauda, Matak-Majri, Mullana, Naraingarh, Narwana, Panchkula, Panipat, Pehowa, Pundri, Radaur, Sadhaura, Safidon, Saha, Samalkha, Shahabad (M), Yamuna Nagar, Kalayat.
- (ii) **FOR POST-GRADUATE PROGRAMMES**: Ambala Cantt., Ambala City, Hisar, Jagadhri, Jind, Kaithal, Kalka, Karnal, Kurukshetra, Narwana, Panchkula, Panipat, Yamuna Nagar.
- (iii) **FOR B.ED. (2-YEARS) PROGRAMME**: Ambala Cantt., Ambala City, Karnal, Kurukshetra, Yamuna Nagar, Kaithal, Panipat, Panchkula.

**Note:-1.** THE UNIVERSITY RESERVES THE RIGHT TO CONDUCT THE EXAMINATIONS AT DIFFERENT CENTERS OR CHANGE THE EXAMINATION CENTRES OF THE CANDIDATES WITHOUT ASSIGNING ANY REASON.

**2. IN NO CASE EXAMINATION CENTRE AT ANY OTHER PLACE WILL BE ALLOWED TO BE CREATED.**

## C. INSTRUCTIONS FOR RE-APPEAR/COMPARTMENT/FAILED/EX-STUDENTS

1. A student who has completed the prescribed programme of instruction in the Centre and other requirements such as, payment of full fee, submission of required documents including Migration Certificate or affidavit as per annexure, attendance at PCP where compulsory, but does not appear in the examination, or having appeared fails or is placed under compartment/Reappear, may be allowed to appear/re-appear in the examination/paper(s) as the case may be, as an ex-student, without attending a fresh programme of instruction, in the permissible chances within the maximum period prescribed in the relevant Ordinance for passing the programme. (For B.Ed. Programme: While re-appearing in the examination, the candidate shall be exempted from re-appearing in the paper(s)/ practical(s) in which



he/she has obtained at least 40% marks.) The last date for submission of Examination Forms for appearing in the Supplementary Examination is 5<sup>th</sup> August for Under-graduate programmes and 20<sup>th</sup> September for Post-graduate programmes or as indicated on the prescribed Examination Form, which is available on the KUK Website: [www.kuk.ac.in](http://www.kuk.ac.in). If the result of a candidate is declared late he/she can submit his/her Examination Form within 20 days of the date of declaration of the result as mentioned on the front side of D.M.C., OR 15 days from the date of dispatch of the DMCs by the Examination Branch/CDOE, whichever is later. Re-appear/failed/compartament candidates will submit their Examination Forms directly to the concerned Examination Branch after getting the same attested to avoid misplacement of the same. The failed candidates or candidates who have got reappear in more than 50% papers can appear only at the next annual examination to be held in for both sessions, as the case may be.

The Roll Numbers/Admit Cards and date-sheet of ex-students will be sent to them directly by the Examination Branch.

2. A candidate appearing as an Ex-student of this Centre shall pay the examination fee as prescribed by the Kurukshetra University from time to time. The Examination Forms can be obtained from the University Press on payment of Rs. 10/- at the counter and can be obtained by Registered post from the Manager, Printing & Publications, Kurukshetra University, Kurukshetra by sending crossed Bank draft for Rs. 50/- drawn in favour of Registrar, Kurukshetra University, Kurukshetra. The Examination Form can also be downloaded from the University Website: [www.kuk.ac.in](http://www.kuk.ac.in)
3. All the particulars in the Examination Form must be completed in a legible handwriting. Examination Form alongwith full fee in the form of crossed Bank Draft should reach the Centre for Distance and Online Education at least one week before the date fixed by the University for Submission of Examination Forms as indicated on the Examination Form so that the same may be sent to the Examination Branch, duly attested by the Centre in time. If the Examination Form and/or fee are received late, candidate shall be required to pay usual late fee as prescribed under rules. The Ex-students are advised to submit their Examination Forms personally in the Exam. Branch, after getting the same attested from this Centre in order to avoid payment of late fee.
4. The Examination Forms can also be got attested from the Gazetted Officer or the Principal of a college affiliated with any recognized University in the country by showing the DMC and identity card. The Examination Fee can also be deposited in cash with Punjab National Bank in University campus.
5. For attestation of Examination Form from this Centre, students are required to bring with them their identity cards, issued by the Centre and the DMCs for verification.
6. All enquiries about payment of fee in respect of ex-students may be addressed to the Superintendent (Cash & Fee) Accounts Branch, K.U., Kurukshetra. Further inquiry, if any, regarding the result etc. of ex-students may be made from the office of the Controller of Examinations, K.U.K. (Phone: 01744-238377/238189) OR Examination Enquiry at Phone No. 01744-238169 OR at Intercom No. 2454 through KU Telephone Exchange No. 238410/238196/238629/ 238679).

**Note:-** The Bank Draft for the Examination Fee should be drawn in favour of Registrar, Kurukshetra University payable at Kurukshetra. The candidate must mention his/her name, father's name, address, class of exam on the backside, left corner of the Bank Draft to avoid loss of the same. Attested Examination Form may be submitted directly to the concerned Examination Branch.



## SECTION - X

### INSTRUCTIONAL METHODOLOGY

#### 1. STUDY MATERIAL

- (a) Each programme is divided into Lessons which are planned, developed, designed and prepared by the competent faculty members drawn from different Universities/Colleges/Institutions under the leadership of the Coordinator of various programmes who are senior teachers of Kurukshetra University. **Though every effort will be made to provide the study material, however, the students may also consult books prescribed/recommended in the relevant syllabus and not to depend solely on study material to enrich and enlarge scope of learning.** The study material supplied by the Centre is only to supplement the prescribed/ recommended books. The available study material will be supplied to the students in installments.
- (b) Discrepancy, if any, in the dispatch of **study material** should be brought to the notice of the Centre immediately. If any student receives study material for wrong subject(s)/option(s), he/ she should return the same to the Center, while pointing out the discrepancy, to enable the Center to supply the correct study material immediately.
- (c) **It is not obligatory to cover the complete syllabi in study material.** However, efforts will be made to cover up the deficiency in the study material, if any, due to delay in writing/updating or printing of the same, in the Personal Contact Programme to be arranged by the Centre. **it will, however, not be accepted as basis for seeking postponement of the examination or refund/ adjustment of fee, etc.**

#### 2. PERSONAL CONTACT PROGRAMME

- (a) The **instruction** through study material is supplemented by Personal Contact Programme (s) of one week to 24 days duration depending upon the programme. This programme includes on-line/Off-line regular effective class-room teaching, practical, wherever applicable, face to face discussions, promoting thereby an interaction between the teachers and the taught. However, no PCP of a class/programme may be conducted if the enrolment in that class/programme is very small.
- (b) Interactive contact classes/Personal Contact Programme (PCP) will be organized for the students of B.Ed.(2-Years) programme at Centre and its approved University, Affiliated Colleges. Besides this each student shall undertake Field Practical's of Three months' duration, one and half month in each year for practice teaching and related work experience activities.
- (c) This programme is for the benefit of the students and they are advised to participate in it regularly. However, 75% attendance for B.Ed. and 50% for other programmes shall be compulsory to become eligible to appear in the examination.
- (d) In exceptional cases, the Director may exempt any candidate from this condition of attending the PCP on valid reason to his satisfaction for which supporting documents like Medical Certificate, etc. may also be enclosed with the application for seeking exemption. In case PCP of any programme is not held before the commencement of the University examination the same will not be the basis for withholding the candidates from appearing in the University Examination.
- (e) In case a candidate has not attended the Personal Contact Programme (Theory and Practical) and has also not been allowed exemption from attending the same, but he/she has already cleared all the dues of the Centre and submitted all the required documents including the Migration Certificate or declaration as per annexure before the commencement of the annual examination to be held in 2024-25 and is



otherwise eligible, may appear in the annual examination next year, after fulfilling the requirements of attending the Personal Contact Programme along with the students of next year i.e. 2025-2026, if PCP (Theory and Practical ) are held for the students of the said session, on payment of an additional fee @ Rs.1000/- each for PCP Theory/Practical separately, by submitting the examination form and examination fees afresh to the Controller of Examinations. Such a student will have to apply for attending the PCP etc., to the Director(CDOE) on plain paper with requisite fee of Rs. 1000/- each indicating full particulars of his/her studentship in the Center during the previous session.

### 3. TENTATIVE SCHEDULE AND LIST OF COLLEGES FOR PERSONAL CONTACT PROGRAMMES(PCP)

The detailed schedule of PCP for each and every class will be available at CDOE Website [www.ddekuk.ac.in](http://www.ddekuk.ac.in). Students are advised to download their relevant schedule and report at their allotted college.

(a) **Undergraduate Programmes:** The Centre organizes Personal Contact Programmes on-line/Off- line for undergraduate programmes preferably during the duration of the Programme in the affiliated Colleges. The tentative list of the Colleges where these programmes are organized is given hereunder:-

G.M.N. College, Ambala Cantt.; S.D. College, Ambala Cantt.; D.A.V. College, Ambala City; S.A. Jain College, Ambala City; M.D.S.D. Girls College, Ambala City; C.R.M. Jat College, Hisar; D.N. College, Hisar; Imperial College, Hisar; R.K.S.D. College, Kaithal; Dyal Singh College, Karnal; G.N. Khalsa College, Karnal; I.B. College, Panipat; S.D. College, Panipat; Arya College, Panipat; M.L.N. College, Yamuna Nagar; G.N. Khalsa College, Yamuna Nagar; Bhagwan Parshu Ram College, Kurukshetra; Centre for Distance and Online Education, Kurukshetra University, Kurukshetra; C.R. Kisan College, Jind; Jat College, Kaithal; D.A.V. College for Girls, Yamuna Nagar, D.A.V College, Karnal.

(b) **Postgraduate Programmes:** Personal Contact Programmes are organized in the Kurukshetra University Teaching Departments.

(c) **For Diploma/Bachelor/Master of Library & Inf. Science:** The instruction shall be imparted through study material, and/or Personal Contact Programmes. There will be two intensive Personal Contact Programmes, one is separately for the theory papers and the other for practical in Classification/ Cataloguing in the second term. PCP for Theory and Practical paper(s) may be held before the examination of theory papers. However, in exceptional circumstances P.C.P. for practical paper(s) may be held after the examination of Theory Paper(s).

(d) **For CCA, BCA, PGDCA, M.Sc. Computer Sc.(SW), M.C.A and M.Sc. Geography:** Two intensive Personal Contact . Programmes (Theory and Practical) separately for CCA, BCA, PGDCA, M.Sc Computer Science(Software), MCA and M.Sc. Geography will be conducted. PCP for Theory and Practical paper(s) may be held before the examination of theory papers. However, in exceptional circumstances PCP for practical paper(s) may be held after the examination of Theory Paper(s).

(e) **For B.Ed. (2-Years) Programme:** The Centre has identified the following five Kurukshetra University Affiliated B.Ed. Colleges (duly approved by NCTE) for delivery of programme:

- (i) Centre for Distance and Online Education, Kurukshetra University, Kurukshetra.
- (ii) Institute of Teacher Training and Research, K.U. Kurukshetra.
- (iii) SL DAV College of Education, Ambala City.
- (iv) SNS College of Education for Women, Yamuna Nagar.
- (v) Dr. Ganesh Dass DAV College of Education for Women, Karnal.



## **SECTION - XI**

### **CHANGE OF COURSE/PROGRAMME**

The students are advised to select their programmes/session/subjects/options of papers where available very carefully. A student maybe allowed to change the option/subject/programme only once before the generation of hall tickets/roll nos., if otherwise eligible on submission of an application alongwith the fee as mentioned below:-

| <b>July,2025<br/>(For All UG &amp; PG Courses)</b>         |             |
|------------------------------------------------------------|-------------|
| Upto 30.06.2025                                            | Rs. 1,000/- |
| w.e.f. 01.07.2025 to 29.08.2025                            | Rs. 1,500/- |
| w.e.f. 30.08.2025 till generation of examination roll nos. | Rs. 2,500/- |

**Note:-**

- 1 The option to change will be allowed only once before the generation of hall tickets/roll nos for examination.
2. While applying for change of programme/session/subject/option, the students who have already received study material in the previous programme/session/subject/ option must return the same along with application for the change.
3. Difference of fee shall be adjusted if a student changes his/her programme with higher rate of fees to a programme with lower rate of fees if the Programme duration is of more than two years.
4. The fee on account of change of programme/class will be adjusted against the difference of fees already paid by the students for the subject with higher rate of fee.
5. If the progamme is changed with the higher rate of fees, the student will be required to pay difference of fee plus fee for the change of prgramme.



## SECTION- XII

### FACILITIES AVAILABLE

#### (A) STUDENT SUPPORT SERVICES

A special feature of the Centre is to ensure removal of difficulties at personal level. Students finding any difficulty in pursuing the distance education programmes with this Centre may get in touch with Director/Concerned Officer/Official or the **Coordinator, Students Support Services in the Centre of Distance Education K.U.K. during working hours.**

The students may also discuss and get their problems solved in consultation with the teachers of the Centre and/or the Programme Co-ordinators during working hours on any working day in the Centre/concerned University Teaching Department.

#### (B) LIBRARY-CUM-STUDY HALL

The Center has a **centrally air conditioned** Library-cum-Study Hall in its premises at Kurukshetra University having a rich collection of books. Students are advised to visit the Library of the Centre to take advantage of the facilities available to consult books during office hours, on production of the Identity Card issued by the Centre, whenever they happen to visit the CDOE Library.

#### (C) TEACHING BLOCK

A three storey teaching block exclusively for the distance education students has well-equipped, Library, lecture theatres, common rooms, teachers' rooms, audio-visual aid room, canteen, etc.

#### (D) UNIVERSITY EMPLOYMENT INFORMATION AND GUIDANCE BUREAU

In collaboration with the Department of Employment of the Haryana Govt., the University is running a full-fledged Employment Information and Guidance Bureau to assist the students in making choice of career and programmes. Students can take full advantage of the facilities available at the Bureau.



**SCHEDULE & FEE FOR SUBMISSION OF MIGRATION CERTIFICATE  
CDOE - January (Session)**

| Sr. No. | Months*                                           | Fee/Late Fee (Rs.) |
|---------|---------------------------------------------------|--------------------|
| 1.      | 1 <sup>st</sup> January to 30 <sup>th</sup> April | No Fee             |
| 2.      | 1 <sup>st</sup> to 31 <sup>st</sup> May           | Rs.1,000/-         |
| 3.      | 1 <sup>st</sup> to 30 <sup>th</sup> June          | Rs.2,000/-         |
| 4.      | 1 <sup>st</sup> to 31 <sup>st</sup> July          | Rs.3,000/-         |
| 5.      | 1 <sup>st</sup> to 31 <sup>st</sup> August        | Rs.4,000/-         |
| 6.      | 1 <sup>st</sup> to 30 <sup>th</sup> September     | Rs.5,000/-         |
| 7.      | 1 <sup>st</sup> October onwards                   | Rs.10,000/-        |

**CDOE - July (Session)**

| Sr. No. | Months*                                          | Late Fee (Rs.) |
|---------|--------------------------------------------------|----------------|
| 1.      | 1 <sup>st</sup> July to 31 <sup>st</sup> October | No Late Fee    |
| 2.      | 1 <sup>st</sup> to 30 <sup>th</sup> November     | Rs.1,000/-     |
| 3.      | 1 <sup>st</sup> to 31 <sup>st</sup> December     | Rs.2,000/-     |
| 4.      | 1 <sup>st</sup> to 31 <sup>st</sup> January      | Rs.3,000/-     |
| 5.      | 1 <sup>st</sup> to 28/29 <sup>th</sup> February  | Rs.4,000/-     |
| 6.      | 1 <sup>st</sup> to 31 <sup>st</sup> March        | Rs.5,000/-     |
| 7.      | 1 <sup>st</sup> April onwards                    | Rs.10,000/-    |

**\*In case Bank or University holiday(s) falls on the last closing date(s) of the aforesaid months for deposit of late fee. The last working day of the aforesaid months of the University/Bank will be counted as the last date for deposit of late Migration Fee.**

Note:-

- The candidate is required to deposit a sum of Rs.10,000/- onwards upto a maximum period of 2 years (months & dates mentioned at points No.7 - January & July sessions) and thereafter beyond 2 years with the late fee of Rs.12,000/- for late submission of Migration Certificate.



2. The late fee for late submission of Migration Certificate be allowed to be deposited by the Student through RTGS in the Bank Account of i.e. VC Collection Account, State Bank of India, Kurukshetra University, SBI Bank A/c No.10139650221, IFSC – SBIN0001600, PFMS Unique Code VAHRKU00009735. The student is required to deposit/supply/upload original UTR No. Receipt for verification of amount deposited by him/her. The student can also deposit late fee in cash on the University counter in favour of Director, CDOE, KUK and is required to submit the original Receipt in the Centre or send late Migration Fee in the shape of Bank Demand Draft in favour of Director, Centre for Distance and Online Education, K.U.K. payable at State Bank of India, Kurukshetra University, Kurukshetra.
3. In case the student submits his/her Migration Certificate in the Centre. The date of submission of Migration Certificate will be applicable on which the student submits in the CDOE or received through post in the CDOE with proper diary no. and date marked by the CDOE.
4. The admission schedule notified by the UGC-Distance Education, New Delhi and the Centre for Distance and Online Learning, KUK will be applicable. However, if any changes are notified in the Admission Schedule by the UGC-DEB, New Delhi, the Centre will notify the revised admission schedule accordingly.
5. The Schedule & Late Fee for Submission of Migration Certificate is applicable w.e.f. July 2025 session onwards.
6. Dual degree programmes are allowed in the Centre. The candidate is required to upload on the IUMS portal in original Dual Degree Certificate in lieu of Migration Certificate to be filled in by other University/Institute as per Proforma-III. The candidate is required to submit original Dual Degree Certificate in the Centre.



## ANNEXURE-I

Instructions regarding Bonafide Residents of Haryana issued vide letter No.62/17/95-6 GSI dated 3<sup>rd</sup> October, 1996, No.62/32/2000-6GSI dated 23<sup>rd</sup> May, 2003, No.62/27/2003-6GSI dated 29<sup>th</sup> July, 2003 and No.62/62/2011-6GSI dated 17<sup>th</sup> January, 2012 by the Chief Secretary to Government, Haryana.

### SUBJECT: BONAFIDE RESIDENTS OF HARYANA - GUIDELINES REGARDING

1. I am directed to invite your attention to Haryana Govt. letters noted in the margin on the subject noted above vide which the instructions were issued regarding simplification of procedure for obtaining the certificate of Domicile for the purpose of admission to educational institution (including technical/ medical institution). The matter has been reconsidered in the light of judgment delivered by the Hon'ble Supreme Court of India in the case of Dr. Pradeep Jain vs. Union of India and others reported as AIR 1984-SC-1421, wherein it has been held that instead of the word 'Domicile' the word 'Resident' be used in the instructions issued by the State Government and it has been decided to revise the Government instructions. Henceforth, the following categories of persons would be eligible for the grant of Resident Certificate:-

- (i) Candidates, who have passed the examination qualifying there for selection in an institution from a school/ college in Haryana.
- (ii) Children/Wards (if parents are not living)/Dependents:-
  - (a) of the regular employees of Haryana State posted in or outside Haryana State or working on deputation.
  - (b) of the regular employees of the statutory bodies/corporations established by or under an act of the State of Haryana who are posted in Chandigarh or in Haryana or outside Haryana.
  - (c) of the regular employees of the Government of India posted in Chandigarh or in Haryana in connection with the affairs of the Haryana Government.
  - (d) Children/wards (if parents not living)/dependents of persons who after retirement have permanently settled in Haryana . and draw their pensions from the treasuries situated in the State of Haryana.
  - (e) Children/wards (if parents are not living)/dependents of pensioners of Haryana Government irrespective of the fact that the original home of the retiree is in a state other than Haryana or he has settled after retirement in or outside Haryana;
  - (f) Children/Wards (if parents are not living)/dependents of persons, who have permanent home in Haryana and include persons who have been residing in Haryana for a period of not less than 15 years or who have permanent home in Haryana but on account of their occupation they are living outside Haryana;
  - (g) The wives of such persons who are bona fide residents of Haryana irrespective of the fact that they had belonged to any other State before marriage;
  - (h) Persons who were born in Haryana and produce a certificate to that effect; provided that the parents/ guardians (if parents are not living) of persons belonging to any one of the above mentioned categories are :
    - (i) Citizen of India;
    - (ii) Produce an affidavit to the effect that they or their children/wards (if parents are not living)/dependents have not obtained the benefit of Resident in any other State.
    - (iii) Children & Wards of the accredited journalists residing at Chandigarh and recognized by Govt. of Haryana.



2. All candidates claiming to be bona fide residents of Haryana should produce a Haryana Resident Certificate signed by the District Magistrate/General Assistant to Deputy Commissioner or Sub- Divisional Officer (Civil) of the District/Sub-divisions/Tehsildars of Revenue to which the candidates belong. Resident Certificates in respect of elsewhere .or in respect of the Children/Wards/ Dependents of Haryana Govt. employees who are posted at Chandigarh, Delhi or .elsewhere or in respect of Children/Wards/Dependents of pensioners of Haryana Govt. or in respect of the .Children/Wards/Dependent of the employees of the Government of India posted at Chandigarh or in Haryana in connection with the affairs of Haryana Government, or in respect of Children/.Wards/Dependents of the employees and retirees of the Statutory Bodies/Corporations of Haryana established by or under an Act of the State of Haryana or a .Central Act and located at Chandigarh, Haryana or outside Haryana, should be by their respective Heads of Departments.
3. Candidates seeking admission in educational institutions (including medical and technical institutions) located in Haryana, may not be required to produce Resident Certificate, if they have passed the examination from a school/college situated in Haryana. For this purpose, a certificate of the Principal/Headmaster from concerned institution where the children/wards studied last should be considered sufficient. The Principal/Headmaster of the institution shall be competent to issue such certificate, which should be sufficient.
4. If a candidate is admitted on the basis of claim that he belongs to the State of Haryana but at any subsequent time is discovered that his claim was false, the student shall be removed from the institution, all fees and other dues paid up to the date of such removal shall be confiscated. The Principal/Headmaster may take such other action against the student and his/her parents/guardians as he may deem proper in the circumstances of any particular case.
5. The children/wards/dependents of the employees of Punjab & Haryana High Court, who are discharging their duties in connection with the affairs of the State of Haryana and have not availed facility from their parent State, the State of Punjab and U.T. Administration Chandigarh, would also be eligible for grant of Resident Certificate of the State of Haryana only for the purpose of admission in academic/ technical/medical institutions of the State of Haryana. However, in that case the employees of the Punjab & Haryana High Court shall be entitled to draw this benefit at one place/State only. Head of the Department of the Punjab & Haryana High Court would be competent to issue such a certificate.



## ANNEXURE-II

### LIST OF SCHEDULED CASTES IN HARYANA

| List of Deprived Scheduled Castes<br>&<br>Other Scheduled Castes |                     |                                                                                                                                           |                           |
|------------------------------------------------------------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| Sr. No                                                           | Sr. No. In Gol List | List of Castes                                                                                                                            | Category                  |
| 1.                                                               | 1                   | Ad Dharmi                                                                                                                                 | Deprived Scheduled Castes |
| 2.                                                               | 1. A.               | Aheria, Aheri, Hari, Heri, Thori, Turi                                                                                                    | Deprived Scheduled Castes |
| 3.                                                               | 2.                  | Balmiki                                                                                                                                   | Deprived Scheduled Castes |
| 4.                                                               | 3.                  | Bangali                                                                                                                                   | Deprived Scheduled Castes |
| 5.                                                               | 4.                  | Barar, Burar, Berar                                                                                                                       | Deprived Scheduled Castes |
| 6.                                                               | 5.                  | Batwal, Barwala                                                                                                                           | Deprived Scheduled Castes |
| 7.                                                               | 6.                  | Bauria, Bawaria                                                                                                                           | Deprived Scheduled Castes |
| 8.                                                               | 7.                  | Bazigar                                                                                                                                   | Deprived Scheduled Castes |
| 9.                                                               | 8.                  | Bhanjra                                                                                                                                   | Deprived Scheduled Castes |
| 10.                                                              | 9.                  | Chamar, Jatia Chamar<br>Rehgar, Raigar, Ramdasi<br>Ravidasi, Balahi, Bhato<br>Bhambi, Chamar-<br>Rohidas, Jatav, Jatava, Mochi, RAm dasia | Deprived Scheduled Castes |
| 11.                                                              | 10.                 | Chanal                                                                                                                                    | Deprived Scheduled Castes |
| 12.                                                              | 11.                 | Dagi                                                                                                                                      | Deprived Scheduled Castes |
| 13.                                                              | 12.                 | Darai                                                                                                                                     | Deprived Scheduled Castes |
| 14.                                                              | 13.                 | Deha, Dhaya, Dhea                                                                                                                         | Deprived Scheduled Castes |
| 15.                                                              | 14.                 | Dhanak                                                                                                                                    | Deprived Scheduled Castes |
| 16.                                                              | 15.                 | Dhogri, Dhangri, Sigg                                                                                                                     | Deprived Scheduled Castes |
| 17.                                                              | 16.                 | Dumna, Mahasha, Doom                                                                                                                      | Deprived Scheduled Castes |
| 18.                                                              | 17.                 | Gagra                                                                                                                                     | Deprived Scheduled Castes |
| 19.                                                              | 18.                 | Gandhila, Gandil, Gondola                                                                                                                 | Deprived Scheduled Castes |
| 20.                                                              | 19.                 | Kabirpanthi, Julaha                                                                                                                       | Deprived Scheduled Castes |
| 21.                                                              | 20.                 | Khatik                                                                                                                                    | Deprived Scheduled Castes |
| 22.                                                              | 21.                 | Kori, Koli                                                                                                                                | Deprived Scheduled Castes |
| 23.                                                              | 22.                 | Marija, Marecha                                                                                                                           | Deprived Scheduled Castes |
| 24.                                                              | 23.                 | Mazhabi, Mazhibi Sikh                                                                                                                     | Deprived Scheduled Castes |



|     |       |                        |                           |
|-----|-------|------------------------|---------------------------|
| 25. | 24.   | Megh, Meghwal          | Deprived Scheduled Castes |
| 26. | 25.   | Nat,Badi               | Deprived Scheduled Castes |
| 27. | 26.   | Od                     | Deprived Scheduled Castes |
| 28. | 27.   | Pasi                   | Deprived Scheduled Castes |
| 29. | 28.   | Perna                  | Deprived Scheduled Castes |
| 30. | 29.   | Pherera                | Deprived Scheduled Castes |
| 31. | 29. A | Rai Sikh               | Deprived Scheduled Castes |
| 32. | 30.   | Sanhai                 | Deprived Scheduled Castes |
| 33. | 31.   | Sanhal                 | Deprived Scheduled Castes |
| 34. | 32.   | Sansi, Bhedkut, Manesh | Deprived Scheduled Castes |
| 35. | 33.   | Sansoi                 | Deprived Scheduled Castes |
| 36. | 34.   | Sapela, Sapera         | Deprived Scheduled Castes |
| 37. | 35.   | Sarera                 | Deprived Scheduled Castes |
| 38. | 37.   | Sikligar, Bariya       | Deprived Scheduled Castes |
| 39. | 37.   | Sirkiband              | Deprived Scheduled Castes |


**ANNEXURE - III**
**LIST OF BACKWARD CASTES IN HARYANA  
(BLOCK-A)**

|     |                                                                                                             |     |                                 |     |                                                                         |
|-----|-------------------------------------------------------------------------------------------------------------|-----|---------------------------------|-----|-------------------------------------------------------------------------|
| 1.  | Naik                                                                                                        | 2.  | Barra                           | 3.  | Beta, Hensi or Hesi                                                     |
| 4.  | Bagria                                                                                                      | 5.  | Barwar                          | 6.  | Barai, Tamboli                                                          |
| 7.  | Baragi, Bairagi, Swami, Sadh                                                                                | 8.  | Battera                         | 9.  | Bharbhunja, Bharbhuja                                                   |
| 10. | Bhat, Bhatra, Darpi, Ramiya                                                                                 | 11. | Bhuhalia Lohar                  | 12. | Changar                                                                 |
| 13. | Chirimar                                                                                                    | 14. | Chang                           | 15. | Chimba, Chhipi, Chimpa Darzi, Rohilla                                   |
| 16. | Daiya                                                                                                       | 17. | Dhobis                          | 18. | Dakaut                                                                  |
| 19. | Dhimar, Mallah, Kashyap-Rajpoot, Kahar Jhiwar, Dhinwar, Khewat, Mehra, Nishad, Sakka, Bhisti, Sheikh-Abbasi | 20. | Dhosali, Dosali                 | 21. | Faquir                                                                  |
| 23. | Gwaria, Gauria or Gwar                                                                                      | 23. | Ghirath                         | 24. | Ghasi, Ghasiara or Ghosi                                                |
| 25. | Gorkhas                                                                                                     | 26. | Gawala, Gowala                  | 27. | Gadaria, Pal, Baghel Diaya                                              |
| 28. | Garhi – Lohar                                                                                               | 29. | Hajjam, Nai, Naie, Sain         | 30. | Jhangra- Brahman, Khati, Suthar, Dhiman-Brahmin, Tarkhan, Barhai, Baddi |
| 31. | Joginath, Jogi, Nath, Yogi                                                                                  | 32. | Kanjar or Kanchan               | 33. | Kurmi                                                                   |
| 34. | Kumhars, Prajapati                                                                                          | 35. | Kamboj                          | 36. | Khanghera                                                               |
| 37. | Kuchband                                                                                                    | 38. | Labana                          | 39. | Lakhera, Manihar, Kachera                                               |
| 40. | Lohar, Panchal-Brahamin                                                                                     | 41. | Madari                          | 42. | Mochi                                                                   |
| 43. | Mirasi                                                                                                      | 44. | Nar                             | 45. | Noongar                                                                 |
| 46. | Nalband                                                                                                     | 47. | Pinja, Penja                    | 48. | Rehar, Rehara or Re                                                     |
| 49. | Raigar                                                                                                      | 50. | --                              | 51. | Rechband                                                                |
| 52. | Shorgir, Shergir                                                                                            | 53. | Soi                             | 54. | Singhikant, Singiwala                                                   |
| 55. | Sunar, Zargar, Soni                                                                                         | 56. | Thathera, Tamera                | 57. | Teli                                                                    |
| 58. | Banzara, Banjara                                                                                            | 59. | Weaver (Jullaha)                | 60. | Badi/Baddon                                                             |
| 61. | Bhattu/Chattu                                                                                               | 62. | Mina                            | 63. | Rahbari                                                                 |
| 64. | Charan                                                                                                      | 65. | Chaaraj (Mahabrahman)           | 66. | Udasin                                                                  |
| 67. | Ramgarhia                                                                                                   | 68. | Rangrez, Lilgar Nilgar, Lallari | 69. | Dawala, Soni-Dawala, Nyaaria                                            |
| 70. | Bhar, Rajbhar                                                                                               | 71. | Nat (Muslim)                    | 72. | Jangam                                                                  |

**(BLOCK- B):**

|    |                                        |    |        |    |                      |
|----|----------------------------------------|----|--------|----|----------------------|
| 1. | Ahir/Yadav                             | 2. | Gujjar | 3. | Lodh/Lodha/Lodhi     |
| 4. | Saini, Shakya, Koeri, Kushwaha, Maurya | 5. | Meo    | 6. | Gosai/Gosain/Goswami |

At present Raigar, Mochi, Weaver (Julaha) (BC) and Julaha (SC) and Badi Castes find a mention in the list of both Scheduled Caste and Backward Classes. The persons belonging to these Castes who are not covered under the Scheduled Castes on account of being Non-Hindus and Non-Sikhs can take the benefit under the Backward Classes only.



### CHAPTER-3 : RESERVATION OF SEATS AND GUIDELINES FOR RESERVATION

#### 3.1 DISTRIBUTION OF SEATS

The seats shall be distributed as under:

| S.No. | Category                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Percentage                                                                                                                                                                                         |                                                                            |                                                 |
|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------|
| 1.    | All India Open Category including Haryana                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | *15% of the Sanctioned Intake<br>(*10% out of All India Category seats reserved for EWS of All India)                                                                                              |                                                                            |                                                 |
| 2.    | Bona fide Residents of Haryana (State Quota)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 85% of the Sanctioned Intake (State Quota is equally divided into Haryana Open General Category and Reserved Categories of Haryana)                                                                |                                                                            |                                                 |
|       | (i)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Haryana Open General Category                                                                                                                                                                                                                                                                                                                                                                                                                                                        | *50% of State Quota (i.e. 42.5% of total intake)                                                                                                                                                   |                                                                            |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | a.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Economically Weaker Sections of Haryana (who are not covered under the existing scheme of reservation for the Scheduled Castes, Backward Class (Block-A &B) other than category (ii) a & b below.) | *10% of seats reserved for EWS out of Haryana Open General Category seats. |                                                 |
|       | (ii)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Reserved Categories of Haryana                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                    | 50% (of State Quota i.e. 42.5% of total intake)                            |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | a.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Schedule Castes of Haryana                                                                                                                                                                         | 20% of State Quota (i.e. 17% of total intake)                              |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | (i) Scheduled Castes                                                                                                                                                                               | 10% of State Quota (i.e. 8.5% of total intake)                             |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | (ii) Deprived Schedule Castes                                                                                                                                                                      | 10% of State Quota (i.e. 8.5% of total intake)                             |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | b.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Backward Classes of Haryana (except Socially Advanced Persons/ Sections (Creamy Layer)                                                                                                             | 27% of State Quota (i.e. 22.95% of total intake)                           |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | i.                                                                                                                                                                                                 | BC (Block-A)                                                               | 16% of State Quota (i.e. 13.6% of Total Intake) |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | ii                                                                                                                                                                                                 | BC (Block-B)                                                               | 11% of State Quota (i.e. 9.35% of Total Intake) |
|       | (iii)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Differently Abled                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 03% of State Quota (i.e. 2.55% of Total Intake)                                                                                                                                                    |                                                                            |                                                 |
|       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | If the seats reserved for differently abled persons remain vacant due to non-availability of suitable differently abled candidates, it may be offered to Ex-servicemen and their wards (1%) and dependents of Freedom Fighters (1%). In case, 01 seat out of 3% state quota reserved for differently abled persons, remains vacant, first priority may be given to the candidate (i.e. Ex-servicemen and their wards and dependents of Freedom Fighter) who will be higher in merit. |                                                                                                                                                                                                    |                                                                            |                                                 |
| (iv)  | Further 3% horizontal reservation is also provided to Ex-servicemen/Freedom Fighters and their dependents by providing reservation within reservation of 1% of General category, 1% out of Scheduled Castes and 1% from Backward Classes category for admissions to the various educational institutions of the Govt. and Govt. aided/ institutes located in Haryana. As far as block allocation in Block A and Block B of Backward Classes category is concerned, year wise rotational system will be adopted. For example, if Block A of Backward Classes are given seats in the Academic Year 2023, the next Block i.e., B Block of category of Backward Classes will be given seats in the next academic year i.e. 2024 and so on. The concerned Chairperson/Director of the Department/Institute shall maintain a roster register for horizontal reservation of Ex- servicemen/Freedom Fighter & their dependents and carry forward all fractions till one seat is accumulated through different fractions over the year. As and when the total comes to one, a seat will be provided to the concerned category. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                    |                                                                            |                                                 |



**Note:-** (a) The reservation of seats as per reservation policy of Haryana Government and is subject to any change/amendment by the State Government from time to time. Where a seat set aside for candidate from Deprived Scheduled Castes for admission in Government Educational Institutions is not filled up in academic year due to non-availability of candidate of Deprived Scheduled Castes possessing the requisite qualifications, the same shall be made available to candidate of Scheduled Castes. Reserved seats will not be carried forward to next year.

(b) Remaining instructions for reservation shall remain the same as already notified by the State Government from time to time.

### 3.2 GUIDELINES FOR RESERVATION:

- (i) If the reserved seat(s) of BC Block 'A' remain vacant these will be filled up from BC Block 'B' and vice versa.
- (ii) The seats remaining vacant under various reserved categories other than SC category will be converted into General Category only if up to the date of display of final list or day of final counselling (whichever applicable), no eligible candidate belonging to the respective reserved categories is available for admission. These vacant seats will be filled up by Haryana General Category (HGC), in case no candidate of HGC is available it will be offered to the candidates of All India Category.
- (iii) The Haryana Govt. vide Notification No.22/132/2013-1GS-III dated 22.03.2022 has intimated that as per Govt. Instruction No.22/132/2013-1GS-III dated 21.03.2014 regarding issuance of caste certificate wherein various competent authorities to verify and issue caste certificate were notified along with other terms & conditions and formats of the caste certificates.

The Haryana Parivar Pehchan Act, 2021, provides for the assignment of the Parivar Pehchan Number (PPN) as a unique identifier number to each family. The database, namely Family Information Data Repository (FIDR), contains PPN alongwith corresponding information generally required for determining eligibility for, or the provision of any scheme, service, subsidy or benefit provided/implemented by or on behalf of the State Govt./any Govt. Agency/Local Authority. State Govt. has been empowered under Section 8 of Act to prescribe Parivar Pehchan Number (PPN) as a requirement for the purpose of determining above mentioned eligibility or provision. The verified information linked with PPN available in Family Information Data Repository (FIDR) has now made it feasible to issue Caste Certificates over the Counter through SARAL Portal. In view of the above, Govt has issued revised instructions/guidelines in supersession of all the previous instructions issued till now, as under:.

**(a) Portal for the issue of Caste Certificate :** The Caste Certificate (including Certificates for Scheduled Caste, Deprived Scheduled Caste, Backward Class, Other Backward Class, Tapriwas, Vimukt Jati (Denotified Tribes) , and Nomadic Tribe) shall now be issued to eligible residents of Haryana based on PPN through the SARAL portal (<https://saralharyana.gov.in>) facsimile signed by ADC-cum-DCRIO (Additional Deputy Commissioner-cum-District Citizen Resources Information Officer) or Head of the Department/Organization, as the case may be.

**(b) Validity of a Caste Certificate:**

1. A Caste Certificate once issued (in its standard format) shall be valid for the life time of the person so long as such caste/tribe is not removed or modified in the notifications issued by the Welfare of SC and BC Dept., Haryana.
2. Where a Caste Certificate is requested for specific use outside the context of Govt. of Haryana, it shall be issued in the format prescribed by the Govt. of India.



3. Certificates which include income and/or assets based information like creamy layer criteria shall become invalid after the validity period prescribed on the said certificate. Such certificates shall be valid for the current financial year i.e. till coming 31<sup>st</sup> March (included) from the date it has been issued.
4. A Caste Certificate may also become invalid if after due process, it has been concluded that the caste was incorrectly mentioned on the certificate or wrongly verified in the FIDR, due to any reason whatsoever.

As per Govt. Notification No.2/27/2019-1 GS-III dated 8.10.2020 and No.22/132/2013-1GS-III dated 22.03.2022, the candidates claiming reservation under Scheduled Caste will submit the certificate as per **Annexure-II (1)** (Scheduled Caste Certificate) and **Annexure-II (2)** (Deprived Scheduled Caste Certificate). Backward Class (Block 'A' & 'B') will submit the certificate on the prescribed Proforma as per **Annexure-III** and Income Certificate from the Competent Authority. Vide Notification No. 512-SW(1)2021 dated 01.12.2021 and 491-SW(1) dated 17.11.2021 the Government of Haryana Welfare of Scheduled Castes and Backward Classes Department has specified the criteria for persons within Backward Class as Creamy Layer regarding Reservation in Services and Admissions in Educational Institution. Son(s) and daughter (s) of parents having gross annual income of Rs.6 Lakhs or above OR possessing wealth above Rs.1 Crore for period of last three consecutive years. Income from all sources shall be clubbed to arrive at the gross annual income.

- (i) **Affidavit/Undertaking by the BC and EWS Candidates:** BC (Block A&B) and EWS candidates for benefit of reservation shall also have to furnish the certificates as per proforma given in the Hand Book of Information. In case, a candidate uploads the old BC/Income Certificate or EWS Income & Asset Certificate, he/she shall furnish an affidavit on the prescribed proforma to the effect that he/she is not covered under the criteria of creamy layer (for BC Category) (**Annexure-XVI**) or belongs to Economically Weaker Sections (**Annexure XVII**), which is not recognized as a Schedule Caste and Backward Classes (Block-A & B) by the Government of Haryana, as per **Annexure- III&IV**, respectively at the time of display of first/second/third/final list and so on. The said affidavit shall be furnished jointly by both father and mother of the candidate. The student shall submit BC/Income Certificate or EWS Income & Asset Certificate within 15 days from the date of display of his/her name in admission list, failing which his/her admission is liable to be cancelled. The income certificate mentioning gross annual income issued on/after 1.4.2024 for claiming reservation/supernumerary seat/tuition fee waiver in any category (where admission criteria is income based) shall only be considered for availing benefit under any reserved category/supernumerary seat/tuition fee waiver category.
- (ii) Only the candidates having permanent disability of not less than 40% (being otherwise fit for admission to the programme) will be considered for admission as Differently Abled. Disability certificate must be issued by the Chief Medical Officer of the concerned District. However, the certificate shall be subject to verification by a Medical Board of the University constituted for the purpose and the decision of the Board shall be final. Differently Abled candidates belonging to Haryana are required to submit the certificate as per **Annexure-VI** (Medical certificate for Differently abled) given in the HBI.



- (iii) A Medical Board of the following doctors for the session 2024-25 has been constituted for verification of differently abled certificates of differently abled candidates for admission to various programmes in the University Teaching Departments/Institutes:
- (a) Dr. Ashish Aneja, M.O (Chairman) (b) Dr. Minu Gupta, M.O (Member)
- (iv) Children and Grand-Children of Freedom Fighters of Haryana are required to submit a certificate from the concerned Deputy Commissioner of the concerned District as per **Annexure-VII**.
- (v) Certificate from Ex-Servicemen and their wards for Deceased or Disabled or Discharged Military/ Paramilitary Personnel, Ex-Servicemen or Ex-Personnel of Para-Military Forces as per **Annexure-VIII**.
- (vi) Certificate from Ex-Employees and their wards for the Ex-employees of Indian Defence Services/Paramilitary Forces as per **Annexure-IX**.
- (vii) For horizontal reservation, ESM/DFF candidates of General, SC and BC category will also have to furnish ESM/DFF certificate.
- (viii) In pursuance of the decision of Hon'ble Punjab & Haryana High Court, Chandigarh dated 11.04.2013 in the LPA 98/2013 (O&M) CWP No.20359 of 2012, Sh. Ishwar Singh Vs KUK &Others, preference shall be given to ESM first before giving admission to wards against ESM reserved seats
- (ix) As per instructions of the Government of Haryana, General Administration Department, General Services-III Branch, Chandigarh containing in letter No. 22/10/2013-1GSIII dated 10.08.2017 for giving following priorities for reservations or preferences to the wards of Armed
- (x) Forces personnel for admission in medical/professional/non-professional programmes running in the University Teaching Departments/Institutes/Affiliated/Maintained Colleges/Institutes:-

|     |              |                                                                                                                                                                                                                                                                                                                                              |
|-----|--------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (a) | Priority-I   | Widows/Wards of Defence personnel killed in action.                                                                                                                                                                                                                                                                                          |
| (b) | Priority-II  | Wards of disabled in action and boarded out from service.                                                                                                                                                                                                                                                                                    |
| (c) | Priority-III | Widows/Wards of Defence personnel who died while in service with death attributable to military service.                                                                                                                                                                                                                                     |
| (d) | Priority-IV  | Wards of disabled in service and boarded out with disability attributable to military service.                                                                                                                                                                                                                                               |
| (e) | Priority-V   | Wards of Ex-servicemen who are in receipt of Gallantry Awards: (i) Param Vir Chakra, (ii) Ashok Chakra, (iii) Sarvottam Yudh Seva Medal, (iv) Maha Vir Chakra, (v) Kirti Chakra, (vi) Uttam Yudh Seva Medal, (vii) Vir Chakra, (viii) Shaurya Chakra, (ix) Yudh Seva Medal, (x) Sena, Nau Sena, Vayu Sena Medal, (xi) Mention-in- Despatches |
| (f) | Priority-VI  | Wards of Ex-servicemen.                                                                                                                                                                                                                                                                                                                      |

The Admission Committee vide its Res. No. 6 dated 14.05.2018 has resolved the above instructions of the State Govt. be implemented in all the programmes being run in the University Teaching Departments/Institutes and affiliated/ maintained Colleges.



- (xi) Under Persons with Disabled category, at least one seat will be offered, even if the share is less than 0.5 seat.
- (xii) If a candidate of Haryana General, SC, BC and EWSs also apply for Persons with Disability/ ESM/ DFF category will be considered first for Haryana General, SC, BC and EWSs category.
- (xiii) \*All the eligible candidates, whether from Haryana or from reserved categories can also compete for seats allocated under All India Category.
- (xiv) \*All the eligible candidates of reserved categories of Haryana shall be considered first for Haryana General category seats.  
\*(Note:- Allotment of seats under Clause (xvi) & (xvii) above shall be strictly as per Director General Higher Education, Haryana Letter No.12/1-2017AD(3) Dated 04.06.2018 and Principal Secretary to Govt. Haryana Welfare of Scheduled Castes and Backward Classes, Department, Chandigarh letter No.EC/2018/20179-389 dated 26.04.2018.
- (xv) Candidates who have passed their qualifying examination from a university in the State of Haryana will be deemed to be Haryana residents and will not be required to submit certificates of bonafide residents of Haryana.
- (xvi) 30% seats in M.P.Ed., B.P.Ed. and P.G.Diploma in Yoga will be reserved for female candidates in all categories.
- (xvii) Differently Abled candidates will not be considered for admission to M.P.Ed., B.P.Ed. and P.G. Diploma in Yoga.
- (xviii) **Criteria for EWS in Haryana Category seats:** Admission Criteria for EWSs derived from the Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 as under:
  - a. Income & Assets Certificate Issuing Authority:**
    - (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Competent Authority for EWS Income and Asset Certificate shall be Tehsildar of the area where the applicant normally resides.
    - (ii) As per instructions given in Govt. of Haryana General Administration Dept. (G-III Branch) Notification No.22/12/2019-1GS-III dated 13.03.2019, Verifying Authorities for issue of EWS Certificate shall be same as prescribed for issue of resident/income certificates as specified in instruction No. 22/28/2003-3GS-III, dated 30.01.2004.
    - (iii) The prescribed format for EWS Income and Asset Certificate shall be provided at Annexure-IV.
  - b. Criteria of Income & Assets:**
    - (i) Persons, who are not covered under the existing scheme of reservation for Scheduled
    - (ii) Caste, Backward Classes (Block-A) and Backward Classes (Block-B) and whose family has gross annual income below Rs.6.00 lakh (Rupees six lakh only), are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application.



(iii) Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- a) 5 acres of agricultural land and above;
  - b) Residential flat of 1000 sq. ft. and above;
  - c) Residential plot of 100 sq. yards and above in notified municipalities;
  - d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
  - e) Total immovable assets owned are valued at Rs. One Crore of more.
- (v) The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status.
- (vi) The term "Family" for this purpose will include the person who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

**Note:-** For any other clarification, Government of Haryana, Notification No. 22/12/2019-1GS-III dated 25.02.2019 and even No. dated 13.03.2019 will be referred.

(xix) **Criteria for EWS in All India Category Seats:**

The reservation @ 10% to Economically Weaker Sections in All India Category seats (i.e. 15% of sanctioned intake) under Centre Govt. policy would be in addition to the existing reservation. Admission Criteria for EWSs derived from the Ministry of Personnel, Public Grievances & Pensions Department of Personnel & Training, Government of India Notification No.36039/1/2019-Estt (Res) dated 31.01.2019 and the Director General Higher Education, Haryana, Panchkula vide their letter No.40395 DHE-190005/97/2020-UNP (STATE)-DHE dated 19.04.2021as under:

(a) **Criteria of Income & Assets:**

- (i) Persons who are not covered under the scheme of reservation for SCs, STs and OBCs and whose family has gross annual income below Rs. 8.00 lakh (Rupees eight lakh only) are to be identified as EWSs for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application.

Also persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- (a) 5 acres of agricultural land and above;
  - (b) Residential flat of 1000 sq. ft. and above;
  - (c) Residential plot of 100 sq. yards and above in notified municipalities;
  - (d) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
- (ii) The property held by a "Family" in different locations or different places/cities would be clubbed. while applying the land or property holding test to determine EWS status.
- (iii) The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.



**(b) Income & Assets Certificate Issuing Authority:**

- (i) The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-V** shall only be accepted as proof of candidate's claim as belonging to EWS:-
  - (a) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/1st Class Stipendary Magistrate/ Sub-Divisional Magistrate /Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
  - (b) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - (c) Revenue Officer not below the rank of Tehsildar and Sub-Divisional Officer or the area where the candidate and/or his family normally resides.



## ANNEXURE-IV

## HARYANA GOVERNMENT

Certificate Sr. No. \_\_\_\_\_ Year \_\_\_\_\_ Tehsil \_\_\_\_\_

Photo of  
applicant to  
be Attested  
by Issuing  
AuthoritySCHEDULED CASTE CERTIFICATE

This is to certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter of Shri \_\_\_\_\_ resident of Village/  
Town \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_  
of the State/ Union Territory \_\_\_\_\_ belongs to the  
Caste/Tribe, which is recognized as a Schedule Caste/Schedule Tribe under the  
Constitution (Scheduled Caste) order, 1950.

Place : \_\_\_\_\_

Signature with seal of Issuing Authority

Full Name \_\_\_\_\_

Date : \_\_\_\_\_

Designation \_\_\_\_\_

Address with Telephone No. with Code \_\_\_\_\_

**Issuing Authority:** Tehsildar–cum–Executive Magistrate, Naib Tehsildar–cum–Executive Magistrate, Head of the Department in case of Government Employees.



## ANNEXURE-V

**BACKWARD CLASS CASTE CERTIFICATE (BLOCK “A” OR “B”)**

This is to Certify that Shri/Smt./Kumari \_\_\_\_\_  
son/daughter of Shri \_\_\_\_\_ resident of  
Village/Town \_\_\_\_\_ Tehsil \_\_\_\_\_  
District \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_  
belongs to \_\_\_\_\_ Caste, which has been Notified as Backward  
Class by the Haryana Government and is placed in Block \_\_\_\_  
(mention Block “A” or “B”).

This is to certify that he/she does not belong to the person/section (Creamy layer) as per  
State Govt. letter No.1170-SW(1)-95 dated 07.06.1995 & No.213-SW(1)-2010 dated  
31.08.2010, No.23/23/2004 3GS-III dated 14.06.2016 and No.1282-SW(1) dated  
28.8.2018.

Place : \_\_\_\_\_

Signature with seal of Issuing Authority

Date : \_\_\_\_\_

Full Name \_\_\_\_\_

Designation \_\_\_\_\_

Address with Telephone No. with Code \_\_\_\_\_

**Issuing Authority:** Tehsildar–cum–Executive Magistrate, Naib Tehsildar–cum–Executive  
Magistrate, Head of the Department in case of Government  
Employees.



ANNEXURE-VI

**CHARACTER CERTIFICATE**

Name of Department/College: \_\_\_\_\_

Session: \_\_\_\_\_

Certified that Mr./Miss/Mrs. \_\_\_\_\_ son/daughter  
of Shri \_\_\_\_\_ has been a bona fide student  
of this Department/College during the period \_\_\_\_\_. He/She appeared  
in the \_\_\_\_\_ Examination of the University/Board held in  
\_\_\_\_\_ under Roll No. \_\_\_\_\_ and  
\*passed obtaining \_\_\_\_\_ marks out of \_\_\_\_\_ marks or  
\*failed/\*placed under compartment in the subject of \_\_\_\_\_

1. Academic Distinction, if any \_\_\_\_\_
2. Co-curricular activities, if any \_\_\_\_\_
3. Brief particulars of disciplinary action by College/Department/University (including punishments such as expulsion, warning, fined for violation of College/Department/Hostel rules, UMC/ Disqualification etc., if any \_\_\_\_\_
4. General Conduct during stay in the Institution: Good/Satisfactory/Unsatisfactory.

Dated: \_\_\_\_\_

Signatures of the Principal/  
Chairperson of the Deptt.  
(with Office seal)

\_\_\_\_\_  
\*Strike out whichever is not applicable.

**ANNEXURE-VII****MEDICAL CERTIFICATE FOR DIFFERENTLY ABLED**

OFFICE OF THE CHIEF MEDICAL OFFICER, \_\_\_\_\_

No.: \_\_\_\_\_

Dated: \_\_\_\_\_

Certified that Sh./Km./Smt. \_\_\_\_\_ son/daughter/wife of Sh. \_\_\_\_\_ resident of \_\_\_\_\_ District \_\_\_\_\_ appeared before the Medical Board for medical check up. On his/her Medical Examination, it is found that the nature of Differently Abled /Disability is \_\_\_\_\_ % and (as applicable), is as under:

1. Blind or Low Vision : \_\_\_\_\_
2. Hearing Impairment : \_\_\_\_\_
3. Loco motor disability/cerebral palsy: : \_\_\_\_\_

Thus the candidate Differently Abled as per standard norms of Haryana Government.

Signature of Applicant

**CHIEF MEDICAL OFFICER**

(With legible seal)

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

**Note: The Differently Abled disability should not be less than 40% and should not interfere with the requirement of professional career such as Engineering/Architecture/Technician etc.**

**ANNEXURE-VIII****CERTIFICATE TO BE FURNISHED BY CHILDREN/GRAND CHILDREN OF FREEDOM FIGHTERS**

Certified that Mr./Ms. son/daughter of Shri. \_\_\_\_\_ Resident of (Complete address) \_\_\_\_\_ Freedom fighter of Haryana (Identity No. \_\_\_\_\_) is father/grandfather of Mr./Ms. \_\_\_\_\_ of Village/Town \_\_\_\_\_ Police Station \_\_\_\_\_ Tehsil \_\_\_\_\_ District \_\_\_\_\_ Sr. No.: \_\_\_\_\_

Dated: \_\_\_\_\_

DEPUTY COMMISSIONER  
of concerned District of Haryana  
(office stamp)

Place: \_\_\_\_\_



## ANNEXURE-IX

**(Applicable only for B. Ed students)**

**Government of Haryana**  
**(Name & Address of the authority issuing the certificate)**  
**(ECONOMICALLY WEAKER SECTIONS)**

**EWS INCOME AND ASSET CERTIFICATE**

Certificate No. \_\_\_\_\_

Dated: \_\_\_\_\_

**VALID FOR THE YEAR: \_\_\_\_\_**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ is Permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_, Post Office \_\_\_\_\_, District \_\_\_\_\_, Pin Code \_\_\_\_\_ whose photograph is affixed below and attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/her family\*\* is below Rs.6 lakh (Rupees Six Lakh only) for the financial year \_\_\_\_\_.

It is further certified that His/her family does not own or possess any of the following assets\*\*\*

1. 5 acres of agricultural land and above;
2. Residential flat of 1000 sq. ft. and above;
3. Residential plot of 100 sq. yards and above in notified municipalities;
4. Residential plot of 200 sq. yards and above in areas other than the notified municipalities;
5. Total immovable assets owned are valued at Rs. One Crore of more.

Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste, which is not recognized as a Scheduled Caste, Backward classes (Block-A) and Backward Classes (Block-B).

Recent  
Passport size  
attested  
photograph of  
the applicant

Signature with seal of Office  
Name:  
Designation:

\* Note 1: Income means income from all sources i.e. salary, agriculture, business, profession etc.,

\*\* Note 2: The term 'Family' for this purpose will include the person, who applies for benefit of reservation, his/her parents, spouse as well as children and siblings below the age of 18 years.

\*\*\* Note 3: The property held by a "Family" in different locations or different places/cities are to be clubbed while applying the land or property holding test to determine EWS status.



## ANNEXURE-X

**CERTIFICATE FOR DECEASED OR DISABLED OR  
DISCHARGED MILITARY/PARA-MILITARY PERSONNEL  
EX-SERVICEMEN OR EX-PERSONNEL OF PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Son/Daughter of  
\_\_\_\_\_ Father of \_\_\_\_\_ Resident of Village \_\_\_\_\_ Post office \_\_\_\_\_  
Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ Belonging to the State of Haryana, has served in the  
Army / Air-Force/Navy/ \_\_\_\_\_ Name of the Para-Military Force) \_\_\_\_\_ from \_\_\_\_\_  
to \_\_\_\_\_ and subsequently invalidated out of service as under :

(1) Medical Category

- (i) for JCO' s. \_\_\_\_\_
- (ii) for ORS : Shape-I, II, III etc. \_\_\_\_\_
- (iii) for Rank/Designation(in case of Para-Military Forces) \_

(2) Reason of discharge/retirement \_\_\_\_\_

(3) Death whether killed in action \_\_\_\_\_ or any other reason \_\_\_\_\_

(4) If killed in action \_\_\_\_\_ name of the war/operation \_\_\_\_\_

(5) Disabled : Whether disabled during the war/operation(name) \_\_\_\_\_

(6) Nature of disability

- (i) whether permanent i.e. for life \_\_\_\_\_
- (ii) whether temporary up to what extent) \_\_\_\_\_ Next RSMB IS DUE \_\_\_\_\_  
Name of Records \_\_\_\_\_

Case No. \_\_\_\_\_

Signature of the issuing authority  
designation and official seal and stamp

Date : \_\_\_\_\_

Place : \_\_\_\_\_

Note : Only the certificate issued by the Officer duly authorized by the Army/Navy/Air-Force/Concerned  
Para- Military Force Headquarters, as the case may be, shall be entertained.



**ANNEXURE-XI**

**CERTIFICATE FOR THE EX-EMPLOYEES OF INDIAN DEFENCE  
SERVICES/PARA-MILITARY FORCES**

Certified that Number \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ S/o or  
D/o \_\_\_\_\_ Father/Mother of \_\_\_\_\_ Resident of Village \_\_\_\_\_  
\_\_\_\_\_ Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_  
belonging to the State of Haryana, as per his/her service record at the time of entry into service, had served in  
the Army/Air-Force/Navy/ \_\_\_\_\_ (Name of the Para-Military Force) from \_\_\_\_\_  
to \_\_\_\_\_ and subsequently discharged/retired from the service on \_\_\_\_\_ as per  
his/her service record. At the time of entry into service the home address given is \_\_\_\_\_  
(Distt. \_\_\_\_\_) Haryana.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Signature of Officer Commanding /  
Zila Sainik Board/Competent Authority  
(With Official Seal)

*\* Strike out whichever is not applicable*



ANNEXURE-XII

**SELF DECLARATION IN LIEU OF MIGRATION CERTIFICATE**

(To be submitted by the candidates who have passed their last examination from any other University/Board)  
(Other than Board of School Education Haryana)

**SELF DECLARATION**

I, \_\_\_\_\_ son/daughter of \_\_\_\_\_ resident of \_\_\_\_\_  
\_\_\_\_\_ do hereby solemnly affirm and declare as under:-

1. That I am appearing in \_\_\_\_\_ (Name of the Programme) from Centre for Distance and Online Education, KUK and I am also appearing simultaneously in \_\_\_\_\_ (Name of the Programme) from \_\_\_\_\_ (Name of the University) under Enrolment No./CDOE Ref. No. \_\_\_\_\_ during the current academic session **January 2025/July 2025** as per provisions given in the CDOE Prospectus at page 1-2, Sr. No. 5 of Important Instructions.

**OR**

That I am not appearing in any other examination from this University/any other University/Board during the **session January 2025/July 2025** simultaneously with \_\_\_\_\_ (Name of the Programme) Examination of the Kurukshetra University **except in the except in the** examinations as mentioned at **Sr. No. 5 of Important Instructions** given in the Prospectus for the **session January 2025/July 2025**.

2. That I have not been debarred/disqualified/expelled by the previous University/Board from appearing in any University examination.
3. That no case of use of unfair means has been pending against me at the previous University/Board.
4. That in case my above statement is proved false, my candidature /result / degree in respect of the programme which I have joined in the Centre of Distance Education of Kurukshetra University may be cancelled with no claim for refund of fees or restoration of candidature in the subsequent session and I shall bear all other consequences in this regard.

**Signature of student**

**VERIFICATION**

I, the above named deponent do hereby verify that the contents of **paras 1 to 4** above are true and correct to the best of my knowledge and belief and nothing has been concealed therein.

Place: \_\_\_\_\_

Dated: \_\_\_\_\_

**Signature of Student**



**ANNEXURE-XIII**

(ONLY FOR THE CANDIDATES SEEKING ADMISSION TO B.ED. PART-I )

**TEACHING EXPERIENCE CERTIFICATE**

Certified that Mr./Miss/Mrs. \_\_\_\_\_ S/o/D/o Shri \_\_\_\_\_  
\_\_\_\_\_ resident of \_\_\_\_\_ Village/town \_\_\_\_\_  
Tehsil \_\_\_\_\_ Distt. \_\_\_\_\_ having Qualification \_\_\_\_\_ has  
been working in \_\_\_\_\_ (Name of the School)  
since \_\_\_\_\_ as a Nursery Teacher/ Primary Teacher/TGT/PGT till  
\_\_\_\_\_. He/She has \_\_\_\_\_ years \_\_\_\_\_  
months of teaching experience.

During his/her service in this school, his/her work and conduct remained good.

Signature of Head of the School with  
Stamp

Date: \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place : \_\_\_\_\_

Address \_\_\_\_\_

**Important:** Certificate with incomplete entries will be rejected.



## ANNEXURE –XIV

**SELF DECLARATION BY THE STUDENT***(No affidavit required)*

1. I, \_\_\_\_\_ (full name of student with admission/registration/enrollment number) S/o, D/o Mr./Mrs./Ms. \_\_\_\_\_ having been admitted to \_\_\_\_\_ (Class and Part/Year) in the **CENTRE FOR DISTANCE AND ONLINE EDUCATION, Kurukshetra University, Kurukshetra(Haryana)**, have carefully read “*THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION ORDINANCE, 2012*” and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused **clause 2(f) of the Ordinance** and **am** aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly **aver** and undertake that:
  - (a) I will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
  - (b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any, law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ 2025.

**Signature of the Student**

Name: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Mobile No. \_\_\_\_\_

E-mail ID: \_\_\_\_\_

*To be submitted along with the Admission Form (A-E)*



### **SELF DECLARATION BY PARENT/GUARDIAN**

*(No affidavit required)*

1. I, Mr./Mrs./Ms \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of \_\_\_\_\_ (full name of student with **University Roll Number**), having been admitted to the **CENTRE FOR DISTANCE AND ONLINE EDUCATION, Kurukshetra University, Kurukshetra** have carefully read "THE HARYANA PROHIBITION OF RAGGING IN EDUCATIONAL INSTITUTION **ORDINANCE, 2012**" and fully understood the provisions contained in the said Ordinance.
2. I have, in particular, perused **clause 2(f) of the Ordinance** and **am** aware as to what constitutes ragging.
3. I have also, in particular, perused clause 8 of the Ordinance and I am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly **aver** and undertake that:
  - (a) My ward will not indulge in any behaviour or act that may be constituted as ragging under the Ordinance.
  - (b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under the Ordinance.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to Ordinance without prejudice to any other criminal action that may be taken against my ward under any penal law or any, law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ 2025.

#### **Signature of the Parent/Guardian**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone/Mobile No. \_\_\_\_\_

Email ID \_\_\_\_\_

*To be submitted along with the Admission Form (A-E)*



**दूरस्थ एवं ऑनलाइन शिक्षा केन्द्र**  
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**Kurukshetra University, Kurukshetra-136119 (India)**  
*(Established by the State Legislative Act XII of 1956)*  
*('A++' Grade NAAC Accredited, Category-I University)*

**PROFORMA – I**

**Proforma for Approval of Topic/Name of the Supervisor of Dissertation/Project Report/ Field Work/Translation Work/Training Report to be submitted in partial fulfilment of the Programme.**

**Note:** Please send this Proforma duly filled in to this Centre and start the work on receipt of the Approval Letter from this Centre

**PARTICULARS OF THE CANDIDATE:**

(a) Name/ Father Name \_\_\_\_\_ Programme/Class: \_\_\_\_\_

CDOE Ref. No.: \_\_\_\_\_ Year/Part (I/II/III): \_\_\_\_\_ Session: **January/July 2025**

(b) **Topic** (in English) \_\_\_\_\_

(in Hindi) : \_\_\_\_\_

**SIGNATURE OF THE STUDENT**

Name of the Student: \_\_\_\_\_

Address: \_\_\_\_\_

Dated: \_\_\_\_\_

Mobile No.: \_\_\_\_\_

Email: \_\_\_\_\_

**PARTICULARS OF THE SUPERVISOR:**

(a) Name: \_\_\_\_\_ Designation: \_\_\_\_\_

Qualifications: \_\_\_\_\_ Teaching Experience: UG \_\_\_\_\_ Years PG \_\_\_\_\_ Years

Postal Address: \_\_\_\_\_

(b) University/Institute where working: \_\_\_\_\_

**CONSENT OF THE SUPERVISOR:**

I hereby convey my consent for supervising the work of the above mentioned candidate as indicated above which would be his/her original work.

Dated: \_\_\_\_\_

**SIGNATURE OF THE SUPERVISOR**

**APPROVAL OF THE PROGRAMME-COORDINATOR:**

(with office stamp, if any)

The above mentioned Topic and Name of the Supervisor are hereby:

|  |                 |  |                            |
|--|-----------------|--|----------------------------|
|  | <b>APPROVED</b> |  | <b>NOT APPROVED</b> due to |
|--|-----------------|--|----------------------------|

Dated \_\_\_\_\_

Signature  
(PROGRAMME COORDINATOR)



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**PROFORMA – II**

**Proforma for Approval of Training Establishment for undergoing Practical Training/Internship in partial fulfillment of the requirement of the Programme**

**NOTE:** Please send this Proforma duly filled in to this Centre and start the work on receipt of the approval letter from this Centre.

**PARTICULARS OF THE CANDIDATE:**

(a) Name \_\_\_\_\_ (b) Father Name \_\_\_\_\_  
 (c) Programme/Class: \_\_\_\_\_ (d) CDOE Ref. No.: \_\_\_\_\_  
 (e) Year/Part (I/II/III): \_\_\_\_\_ (f) Session: January/July 2025  
 (g) Area of Training (in English) \_\_\_\_\_  
 (in Hindi) \_\_\_\_\_

Dated: \_\_\_\_\_

SIGNATURE OF THE STUDENT  
 Address: \_\_\_\_\_

**PARTICULARS OF THE SUPERVISOR**

Mob. No.: \_\_\_\_\_ Email: \_\_\_\_\_

a) Name: \_\_\_\_\_  
 b) Designation: \_\_\_\_\_  
 c) Qualifications: : \_\_\_\_\_  
 d) Postal Address: : \_\_\_\_\_  
 e) Organization where is working: \_\_\_\_\_

**CONSENT OF THE SUPERVISOR:**

I hereby convey my consent for supervising the work of the above mentioned candidate as indicated above which would be his/her original work.

Dated: \_\_\_\_\_

SIGNATURE OF THE SUPERVISOR  
 (With office stamp, if any)

**DETAILS OF ESTABLISHMENT FOR TRAINING/INTERNSHIP:**

(a) Name in full (With complete address)  
 (b) Category (Training/Internship, Manufacturing and others)  
 (c) Proposed Area of Training/Internship: \_\_\_\_\_  
 (d) Period of proposed Training/Internship: \_\_\_\_\_  
 (e) Status/Annual turnover of the Training/Internship Establishment: \_\_\_\_ I/We hereby convey my/our consent for imparting training/internship on the topic indicated above to be submitted by the above mentioned candidate.

Dated: \_\_\_\_\_

SIGNATURE OF THE AUTHORIZED OFFICIAL  
 With Stamp/seal

**APPROVAL OF THE PROGRAMME-COORDINATOR:**

The above mentioned Topic/Supervisor and training/internship establishment are hereby:

|                    |                               |
|--------------------|-------------------------------|
| 1. <b>APPROVED</b> | 2. <b>NOT APPROVED</b> due to |
|--------------------|-------------------------------|

Dated: \_\_\_\_\_

Signature  
 (PROGRAMME COORDINATOR)



**दूरस्थ एवं ऑनलाइन शिक्षा केन्द्र**  
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**PROFORMA – III**  
**DUAL DEGREE CERTIFICATE**

*(valid w.e.f. July 2025 session onwards)*

Session: January, 202 \_\_\_\_ OR July, 202 \_\_\_\_

Name of the Programme: \_\_\_\_\_

CDOE Reference No.: \_\_\_\_\_

KUK Registration No. \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_

Father's Name \_\_\_\_\_

Certified that I am pursuing above programme in the CDOE and I have carefully filled up the above information. I will upload the Dual Degree Certificate on the IUMS portal of the CDOE and will supply original Dual Degree Certificate to the Centre for Distance and Online Education, K.U.K. within time. Nothing has been concealed by me.

Dated: \_\_\_\_\_

Signature of the Candidate

.....

**CERTIFICATE FROM OTHER UNIVERSITY**

(In lieu of Migration Certificate to Kurukshetra University)

Session: January, 202 \_\_\_\_ OR July, 202 \_\_\_\_

Name of the University: \_\_\_\_\_

Name of the Department/Institute/College: \_\_\_\_\_

Regn. No. \_\_\_\_\_ (if any)

Name of the Programme: \_\_\_\_\_

Dept./Institute/College Ref./Exams. Roll No.: \_\_\_\_\_

Name of the Candidate: \_\_\_\_\_

Father's Name \_\_\_\_\_

Dated: \_\_\_\_\_

Signature of the Candidate

Certified that this University has no objection on the another aforesaid programme she/he is pursuing simultaneously in the Centre for Distance and Online Education, Kurukshetra University, Kurukshetra. The above certificate is issued in lieu of Migration Certificate of this University to Kurukshetra University, Kurukshetra for Restoration of old Registration No. of Kurukshetra University of the candidate. Nothing has been concealed therein by the candidate.

Dated: \_\_\_\_\_

Head of the Department/Institute  
(with stamp)



## ADMISSION PROGRAMMES

### JULY 2025



| Open Distance Learning (ODL) Programmes                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Online Programmes (Semester System)                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>TRADITIONAL PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ <b>Semester System:</b> B.A., B.Com (6-Sem.), M.A. Sociology (4 Sem.)</li> <li>★ <b>Annual System:</b> M.A.(2-years) in Hindi, English, Sanskrit, Punjabi, Political Science, Philosophy, Public Administration, History, Economics, M.Com., M.Sc. Mathematics &amp; M.Sc. Geography</li> </ul>                                                                                                                       | <b>TRADITIONAL PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ <b>Undergraduate (6 Semesters):</b> B.A. &amp; B.Com.</li> <li>★ <b>Post Graduate (4 Semesters):</b> M.A. English, M.A. Political Science, M.A. Mass Comm. &amp; M.Com.</li> </ul>                                                                                                                                                                       |
| <b>PROFESSIONAL (COMPUTER / IT PROGRAMMES)</b> <ul style="list-style-type: none"> <li>★ <b>Semester System:</b> MCA (4-Semesters) &amp; P.G.Diploma in Computer Applications (2-Semesters)</li> <li>★ <b>Annual System:</b> Certificate Programme in Computer Application (1-year), Bachelor of Computer Application (3-year), M.Sc. Computer Science (Software) (2-year)</li> </ul>                                                                                                         | <b>PROFESSIONAL PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ <b>Undergraduate (6 Semesters)</b><br/>Bachelor of Business Administration</li> <li>★ <b>Post Graduate (4 Semesters)</b><br/>Master of Business Administration<br/>Master of Computer Applications</li> </ul>                                                                                                                                           |
| <b>COMMERCE &amp; MANAGEMENT PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ <b>Semester System:</b> MBA (4-Semesters)</li> <li>★ <b>Annual System:</b> Advanced Graduate Diploma in Export Marketing Management (1-year)</li> </ul>                                                                                                                                                                                                                                                 | <b>DIPLOMA PROGRAMMES (2 Semesters)</b> <ul style="list-style-type: none"> <li>★ Diploma in Cyber Security</li> <li>★ Diploma in Artificial Intelligence and Machine Learning</li> <li>★ Diploma in Data Analytics</li> </ul> <p><b>Introduced from July 2025 session</b></p> <ul style="list-style-type: none"> <li>★ Post Graduate Diploma in Bhagvadgita Studies</li> <li>★ PG Diploma in Computer Applications</li> </ul>   |
| <b>LIBRARY &amp; INFORMATION SCIENCE PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ Diplomain Library &amp; Information Science (1-year)</li> <li>★ Bachelor of Library &amp; Information Science (1-year)</li> <li>★ Master of Library &amp; Information Sc. (1-year)</li> </ul>                                                                                                                                                                                                   | <b>CERTIFICATE PROGRAMMES IN TECHNOLOGY (1 Semester)</b> <ul style="list-style-type: none"> <li>★ Internet of Thing (IOT)</li> <li>★ Block Chain Management</li> <li>★ Full Stack Development</li> <li>★ Cloud Computing</li> </ul>                                                                                                                                                                                             |
| <b>JOURNALISM &amp; MASS COMMUNICATION PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ M.A. Mass Comm.(2-year)</li> <li>★ Advance Graduate Diploma in Journalism &amp; Mass Comm. (1-year)</li> </ul>                                                                                                                                                                                                                                                                                | <b>CERTIFICATE PROGRAMMES IN FOREIGN LANGUAGES (1 Semester)</b> <ul style="list-style-type: none"> <li>★ Certificate Course in German Language</li> <li>★ Certificate Course in French Language</li> <li>★ Certificate Course in Japanese Language</li> </ul>                                                                                                                                                                   |
| <b>EDUCATION PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ Bachelor of Education (2-year)</li> <li>★ M.A.Education (2-year)</li> </ul>                                                                                                                                                                                                                                                                                                                                             | <b>HIGHLIGHTS</b> <ul style="list-style-type: none"> <li>★ Programmes with 30% Internal Assessment</li> <li>★ Government Scholarships available</li> <li>★ Financial assistance for Weaker Sections</li> <li>★ Incentive for Girl students in B.A. (ODL)</li> </ul>                                                                                                                                                             |
| <b>LAW PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ Advanced Graduate Diploma in Cyber Law &amp; IPR (1-year)</li> </ul>                                                                                                                                                                                                                                                                                                                                                          | <b>RECOGNITION</b> <p>All the programmes offered by the Centre are duly entitled by the Distance Education Bureau, University Grants Commission, New Delhi. The <b>B.Ed.</b> and <b>MBA &amp; MCA</b> programmes are also entitled by the statutory bodies i.e. <b>NCTE</b> and <b>AICTE</b> respectively.</p> <p>Recognition letters are available on CDOE Website: <a href="http://www.ddekuk.ac.in">www.ddekuk.ac.in</a></p> |
| <b>ENVIRONMENTAL EDUCATION PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ M.A. Environmental Education (2-year)</li> </ul>                                                                                                                                                                                                                                                                                                                                                          | <b>CDOE Enquiry : 91-1744-238518</b><br><b>Emails:</b> For General Query: <a href="mailto:dde@kuk.ac.in">dde@kuk.ac.in</a><br>For online related Query: <a href="mailto:onlineeddekuk@gmail.com">onlineeddekuk@gmail.com</a>                                                                                                                                                                                                    |
| <b>OTHER PROGRAMMES (1-Year)</b> <ul style="list-style-type: none"> <li>★ Advanced Graduate Diploma in Human Rights</li> <li>★ Advanced Graduate Diploma in Translation (Hindi / English)</li> <li>★ Diploma in Yoga</li> <li>★ Diploma in Gita</li> <li>★ Introductory Level Programme in Bhagavad Gita (60 hours duration) through ISCKON</li> </ul>                                                                                                                                       | <b>DIRECTOR (CDOE)</b>                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>LATERAL ENTRY PROGRAMMES</b> <ul style="list-style-type: none"> <li>★ M.Sc. Computer Science (Software) (2-year) Part-II</li> <li>★ M.A. Mass Communication (2-year) Part-II</li> <li>★ M.A. Environmental Education (2-year) Part-II</li> <li>• Lateral Entry is allowed in all the programmes subject to fulfilment of the eligibility conditions laid down in the prospectus 2025.</li> <li>• Multiple Entry Exit for NEP based programmes.</li> <li>• Dual Degree allowed.</li> </ul> |                                                                                                                                                                                                                                                                                                                                                                                                                                 |



“

Stay connected to Your Dashboard for alerts on PCP Schedule, Examination Date-Sheet, Admit Cards, Viva and any kind of information/ discrepancy. Fill up your correct Mobile Number and E-mail ID for processing of Admission Form.

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## दूरस्थ एवं ऑनलाइन शिक्षा केन्द्र

Centre for Distance and Online Education

**KURUKSHETRA UNIVERSITY, KURUKSHETRA**

(Established by the State Legislature Act XII of 1956)

('A++' Grade accredited by NAAC)

### Application Link Admission & Queries

The admission process for above programmes shall be online. The desirous candidate can apply through KUK website: <https://kuk.ac.in> OR directly visit the link [www.kukonline.in](http://i ums.kuk.ac.in/anon_distanceStudentsSignup.htm) for Online Programmes and [http://i ums.kuk.ac.in/anon\\_distanceStudentsSignup.htm](http://i ums.kuk.ac.in/anon_distanceStudentsSignup.htm) for ODL Programmes

**Session  
July 2025**

|                                                             |   |                   |
|-------------------------------------------------------------|---|-------------------|
| Date of opening of portal for Online Registration           | - | <b>01-07-2025</b> |
| Last Date (Extended) for Online Admission in all Programmes | - | <b>10-10-2025</b> |
| Last Date (Extended) for B.Ed. Programme                    | - | <b>25-09-2025</b> |

Apply Mode: Online

**Processing Fee:** ₹ 800/- for General Category & ₹ 200/- for SC/BC/PWD/Blind Candidates for Haryana only