

KURUKSHETRA UNIVERSITY KURUKSHETRA
(Established by the State Legislature Act XII of 1956)
(‘A++’ Grade, NAAC Accredited)

NOTIFICATION

The Academic Council of the University vide its Resolution No.38 dated 27.10.2025 has approved the Ordinance for LL.M. Two Year Degree Programme Choice Based Credit System (CBCS) Under Self Financing Scheme w.e.f. the Session 2024-25 as per **Annexure-I**

Further necessary action may please be taken accordingly.

REGISTRAR

Endst. No. ACR-I/LL.M./25/12129-12208

Dated: 3-11-25

Copy of the above alongwith Annexure I is forwarded to the following for information and necessary action: -

1. Dean Academic Affairs, KUK
2. Deans of all the Faculties.
3. Dean of Colleges, KUK.
4. Director, Institute of Law, KUK.
5. Directors/Chairpersons/Principals of University Teaching Departments/ Institutes/School.
6. Controller of Examinations-I&II.
7. Director, IT Cell (with the request to upload the same on the University website).
8. Deputy Registrar/Asstt. Registrar/Admn. Officer (R-I/II/III/Secrecy/Conduct/ Re-evaluation/Regn.).
9. OSD to Vice-Chancellor (for kind information of the Hon’ble Vice-Chancellor), KUK.
10. Deputy Registrar o/o the Registrar (for kind information of the Registrar), KUK.
11. ACR-II (Academic Section).
12. Supdt.(Syllabus Section).

D.A. As Above.

Deputy Registrar (Academic)
for Registrar

KURUKSHETRA UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act XII of 1956)

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DRAFT ORDINANCE

FOR

LL.M. TWO-YEAR DEGREE PROGRAMME

Choice Based Credit System (CBCS).

UNDER SELF FINANCE SCHEME

(W.E.F.: 2024-25)

INSTITUTE OF LAW

KURUKSHETRA UNIVERSITY, KURUKSHETRA

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1. SCOPE

- ## 2. KEY TERMS:

- 2.1. **Academic Year and Semester:** means two consecutive (one odd + one even) semesters constitute one academic year and similarly four consecutive semesters shall constitute two Academic Years. There will be 90 days of Academic work in a semester.
- 2.2. **Choice Based Credit System (CBCS):** The CBCS provides choice for students to select from the prescribed courses [Core, Elective, Ability Enhancement Compulsory (AEC) & Ability Enhancement Elective (AEE)].
- 2.3. **Credit:** Credit is a unit by which the course work is measured. It forms a basis for determination of result of a semester in the form of Semester Grade Point Average (SGPA) and that of the Degree in the form of Cumulative Grade Point Average (CGPA). It also determines the number of hours of instructions required per week over the duration of one semester. For calculation of the teaching hours, one credit means one hour of lecture or one hour of tutorial or one hour of seminar or two hours of practicum work per week over the duration of a semester.

- 2.4. **Credit Based Semester System (CBSS):** Under the CBSS, the requirement for awarding a degree is prescribed in terms of number of credits to be completed by the students.
- 2.5. **Programme:** means an educational programme leading to award of LL.M Two-Year Degree under SFS (Self Finance Scheme).
- 2.6. **University:** shall mean Kurukshetra University, Kurukshetra.
- 2.7. **Course:** Usually referred to as 'papers' is a component of a programme. The courses should define learning objectives and learning outcomes. A course shall be designed to comprise lectures/ tutorials/ project work/ viva/ seminars/ dissertation etc. or a combination of some of these.

2.7.1. **Lecture:** Component of a course which is taught by a teacher through lectures covering the contents of a course.

2.7.2. **Tutorial:** Component of a course which involves problem-solving, learning through discussions and remedial teaching related to the contents and periphery of a course with the direct involvement of a teacher.

2.7.3. **Internship:** An internship is gaining first-hand experience by an individual besides comprehending the way of working in an organization, leading to improve the skill aptitude for a specific job or job role and building research capabilities with learning opportunities. Internships are to be such organized that benefits the intern as well as the internship providing organization.

2.7.4. **Field Work/ Survey/ Project:** A course or a component of course which enables students to participate in field-based learning/project, involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem under the supervision of a teacher/mentor.

2.8. Types of Course:

2.8.1. **Core Course (CC):** A compulsory course/paper of LL.M 2 Years Programme aims at imparting essential fundamental, comprehensive and advanced knowledge of the subject/programme.

2.8.2. **Elective Course (EC):** A course of choice which allows a student to study a specialized area(s) of LL.M 2 Years Programme as per her/his interests and offered by the Institute of Law.

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2.8.3. Open Elective Course: A course which a student opts to study for getting interdisciplinary knowledge in addition to her/his own subjects of LL.M 2 Years Programme.

2.9. Key Terms related to Evaluation:

- 2.9.1. Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, P, F and Ab.
- 2.9.2. Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.
- 2.9.3. Credit Point:** It is the product of grade point and the number of credits for a course.
- 2.9.4. Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.
- 2.9.5. Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.
- 2.9.6. External Evaluation:** Evaluation of the exam Papers of Semester and Dissertation of the course from an external examiner.
- 2.9.7. Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester as per UGC and KUK rules.
- 2.9.8. Academic Bank of Credits (ABC):** It is a virtual/digital mechanism that contains information of the credits earned by an individual student throughout her/his learning journey in Higher Education Institutions in India recognized by the UGC.

3. NOMENCLATURE OF THE DEGREE:

A student will be awarded with **Master of Laws** after successful completion of four semesters of 2-year PG Programme by earning 84 credits.

4. ADMISSION AND MINIMUM ELIGIBILITY FOR LL.M. PROGRAMME:

- 4.1. Institute of Law shall declare the sanctioned number of seats each year for fresh admissions to the LL.M. 2-year programme and admission shall be done following the University and State Govt. guidelines as per the eligibility conditions of the programme.
- 4.2. *To be eligible for admission in LLM Two-Year Degree Programme, the candidate must have an LLB degree (3-year or 5-year integrated) with minimum 50% marks in the aggregate (equivalent grade) (minimum pass marks for SC/ST/Differently Abled candidates) or equivalent degree from a recognized University of India or abroad.*
- 4.3. The Admission shall be based exclusively on the performance of the candidate in the Entrance Test conducted by the University

OR

On merit of LL.B. Degree (3 Year or 5 Year Integrated) as may be decided by the University from time to time.

- 4.4. A student having re-appear in the qualifying examination will not be eligible for admission to LL.M. 2 year Programme.
- 4.5. The candidate admitted to the course shall not be allowed to pursue any other course

5. COMPOSITION OF THE COURSE:

- 5.1. A course of Core subjects of 5 credits may have 5 credits for lectures. A course of Elective Subjects of 5 credits may have 5 credits for lectures. Internship in Third Semester shall be of 5 Credits and Dissertation in Fourth Semester shall be of 5 Credits.
- 5.2. A student will opt for an Open Elective Course (OEC) of 2 credits from a pool of courses, and offered by the Kurukshetra University, other than the subject of programme in the 2nd and 3rd Semester.
- 5.3. Students shall study eight core papers which consist of six core subject papers, one Project Report of Internship and one Dissertation.
- 5.4. The students shall choose one area of Specialization as mentioned in the scheme of Syllabi of LL.M. (SFS) from Ist semester to IV semester. The Core papers are common for all the candidates pursuing Two-Year LL.M. Degree Programme in any of the specializations.

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Note: An area of Specialization will be offered at the discretion of the Institute only if sufficient number of students opt (i.e. minimum 10 students) for that specialization and the required faculty in that specialization is available as per University rules.

5.5. The weekly teaching hours/workload for theory courses will be one credit equal to one hour.

6. INTERNSHIP:

6.1. The candidate will complete internship of four weeks in 3rd Semester of the course under the supervision of Supervisor of Dissertation and will submit a report.

6.2. In the Internship Programme, the students will visit eminent institutions like Parliament of India, National Human Rights Commission, National Commission for Women, National Commission for Consumer Rights, National Commission for Child Rights and Competition Commission of India etc., as internees or as researchers.

6.3. The students may also engage in research work/ case studies under the guidance of the judges of Hon'ble Supreme Court, High Courts and Members from the Bar.

6.4. If the student completes his/her internship in more than one organization/institution, then he/she will be required to submit a separate internship report for each organization/institution.

6.5. Every student will be required to write an internship report upon completion of their internship in desired format and will submit two copies (student copy + department Copy) of the report to the Director, Institute of Law (along with internship certificate given by the organization/Institute) for final evaluation and awarding of examination marks.

7. DISSERTATION:

7.1. The selection of topic for Dissertation is very important as the quality of work and its timely completion depends upon it. For selecting appropriate topic, candidates are advised to consult with their supervisor duly approved by the Director of Institute of Law. This will give them an idea about the nature of the topic, research work involved, contents, methodology etc. The candidates should finalise the topics in consultation with the Supervisor and seek approval of the Director, Institute of Law well in time.

7.2. The dissertation shall carry 5 (Five) credits. The topic of dissertation is to be submitted by the candidate in consultation with his/her supervisor to the Director of Institute before the commencement of 4th semester.

7.3. A candidate promoted to L.L.M. IV Semester shall be eligible to submit the Dissertation upto 30th April of the Academic Session. However, after expiry of above date, the

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extension in date shall be permissible with fine/fee as laid down in General Rules for Examination. If a candidate fails to submit the Dissertation even during the extended period, he/she shall be considered absent in the Dissertation paper and his/her result shall be declared accordingly.

- 7.4. The candidate shall submit a certificate of declaration that the Dissertation is his/her own original work and is the result of his/her own efforts. In this behalf, the student will have to obtain a plagiarism report from the Jawaharlal Nehru Library, Kurukshetra University, Kurukshetra.

8. MEDIUM OF COURSE:

- 8.1. In LL.M. 2 Year (SFS) programme, the medium of instruction shall be English/Hindi.
8.2. The question paper shall be set in English.
8.3. The students shall write their answers in English/Hindi language only.

9. PROGRAMME AND COURSE LEARNING OUTCOME:

LL.M. 2 Year (SFS) programme is designed to groom the students for acquiring in-depth and exhaustive theoretical and practical knowledge that enables them to strike the target in their respective specialized fields and thereby continue towards their objective of attaining excellence. The extensive programme provides enough flexibility in respect of lecture courses, seminars, practical training as well as dissertation which is aimed to do research and to develop requisite writing expression in their fields of research. Programme would inculcate skills among students that would increase the chances of employability in various fields of law.

10. ELIGIBILITY FOR EXAMINATION:

- 10.1. Student shall be allowed to appear in the semester examination in a paper if he/ she has attended minimum of 75% of the classes held in the paper concerned including tutorials, special lectures, practical trainings/internship visit etc. conducted in respect of that paper.
10.2. If a student for any exceptional reason fails to attend 75% of the classes held in any paper, the Director, Institute of Law may allow him/her to take the examination if he/she has attended at least 65% of the classes held in the paper concerned and attended 75% of classes in all the papers taken together as per the rules of Kurukshetra University, Kurukshetra.
10.3. The condonation up to 15% shall also include the loss of attendance due to participation in the cultural and sports assignments, etc. as per university rules. Provided further that, a student who participates in the Inter-University Tournaments or Inter University Youth Festivals or Republic Day Parade may be allowed additional condonation on this ground up to 10% in

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each paper on a certificate from the Director, Physical Education and Sports; Director, Youth and Cultural Affairs; Programme Coordinator, NSS; ANO, NCC as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if her/his attendance, after condonation on all counts, falls below 50%.

10.4. A candidate, who has not attended the requisite percentage of lectures in any course, shall be eligible to take the Examinations in the concerned course on the basis of aggregate attendance in all course(s).

10.5. A candidate, who has not attended the requisite percentage of lectures in aggregate in a semester, shall not be eligible to take the Examinations in the respective semester.

11. EVALUATION OF DISSERTATION:

11.1. Every candidate shall be required to submit one copy of the Dissertation for consideration of the examiner. The Dissertation shall be examined by one External Examiner.

11.2. A panel of subject experts will be drawn by the Director, Institute of Law in consultation with the Staff Council of the Institute of Law which will be approved by Board of Studies. The Dissertation will be evaluated by one of the experts out of the list approved by the Board of Studies.

11.3. Viva-voce will be conducted by a Board consisting of Director, Institute of Law, Supervisor and an External Expert. Two members will constitute the quorum.

11.4. The dissertation shall carry five credits. The topic of dissertation is to be submitted by the candidate in consultation with his/ her supervisor to the Director of Institute before the commencement of 4th semester.

11.5. The anti-plagiarism policy of the University will have to be strictly followed by the candidate and the supervisor for dissertation/project report. Similarity report as per anti-plagiarism policy of the university is to be annexed with the dissertation/project report.

12. EVALUATION OF INTERNSHIP:

12.1. The candidate will complete internship of four weeks and will submit a report on the date as notified by the Institute.

12.2. Evaluation of project report shall consist of two components, these are –

A. Report of Internship (Marks -80)

B. Viva- Voce (Marks -20)

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12.3. Composition of Internship Evaluation Committee: For the purposes of Evaluation of Internship Report and viva-voce, a Committee of the following members shall be constituted:

- A. Director, Institute of Law,
- B. Supervisor of the candidate,
- C. A faculty member of the Institute of Law teaching Law subjects (nominated by Director, Institute of Law).

12.4. Two members of the committee will constitute the quorum.

13. DURATION OF PASSING THE PROGRAMME:

13.1. A student can complete a LL.M. 2-year programme (SFS) within four years. A student, who fails to pass the whole examination(s) of the programme within four years of admission, he will be deemed to be unfit for the course and shall not be allowed to appear as a regular student or as an ex-student unless has been otherwise allowed by the Academic Council of the University.

13.2. Each student will have to open an account on Academic Bank of Credit (ABC) or APAAR portal through the Institute of Law if she/he does not have an active ABC account. At the end of each semester, credits earned by the student will be uploaded in her/his respective ABC account. A student registered in ABC account for a programme will be allowed to complete the respective programme within four years or as notified from time to time as per Kurukshetra University norms.

14. CONDITIONS FOR PROMOTION TO HIGHER SEMESTER AND RULES FOR RE-APPEAR:

14.1. A candidate who has attended the prescribed classes of a course(s) of a LL.M. 2 years programme in the Institute of Law in a semester and was eligible but did not appear in the examinations or has appeared but failed, may be allowed on the recommendation of the Director of the Institute to appear/re-appear as an ex-student in the examinations of that course(s) as the case may be, in the subsequent semesters examination up to two times or as allowed by the university from time to time when such examination(s) are held without attending the course(s) again. While re-appearing in the examination, the student shall be exempted from appearing in the course(s) in which s/he has obtained pass marks.



Provided that after completion of regular studies for the whole duration of a programme, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out courses under the permissible chances, within the prescribed time period.

- 14.2. A candidate, who has appeared and failed in one or more courses of the first semester, shall be allowed to study for and to appear in the second semester examinations, if otherwise eligible. Such a student may pursue her/his studies for the next higher semester(s) and appear in the examination(s) for the same along with the examination for the lower semester(s) at the next respective semester (odd or even) examinations.
- 14.3. A candidate who could not complete or has failed in a Dissertation/Internship Report, s/he will get only one chance to repeat the project work/ Dissertation/ Internship Report at the end of semester. Further, if the candidate still fails or remains absent in the Dissertation/Internship Report, then she/he will be given one more chance at the discretion of the Director, Institute of Law for the submission of Dissertation /Project/ Internship.

15. EXAMINATION AND RESULT:

- 15.1. The Semester Examinations shall ordinarily be held at the end of every semester i.e. November-December or May-June, as the case may be, as per the schedule to be notified by the Controller of Examination of KUK time to time.
- 15.2. Supplementary examinations will be held for re-appear candidates as under:

Semester	When held
Odd Semester	Along with the First, and Third Semester
Even	Along with the Second, and Fourth Semester
Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the University from time to time

- 15.3. The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.
- 15.4. The amount of examination fee to be paid by a student for each semester shall be as prescribed by the university from time to time.
- 15.5. The minimum Semester Grade Point Average (SGPA) to qualify a semester shall be 5.00 i.e. 50% and minimum Cumulative Grade Point Average (CGPA) required for the award of the LL.M. 2 Years (SFS) Degree shall be 5.00 i.e. 50% .
- 15.6. The Examination Branch shall prepare the Grade/Result and the Controller of Examinations will notify the same within the stipulated time.
- 15.7. If a student is not able to pass any semester examinations during her/his regular studies in

the LL.M. 2 Years (SFS) Degree, her/his pass credits will be accumulated in the ABC and s/he can pass the deficient courses any time within 4-years of admission in the programme or as stipulated in the ABC from time to time by the Kurukshetra University.

16. AWARD OF GRADES:

16.1. Award of grade and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to IV as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter Grade	Grade Point	Marks
O(Outstanding)	10	≥ 90
A+(Excellent)	9	≥ 80
A (Very Good)	8	≥ 70
B+(Good)	7	≥ 60
B (Above Average)	6	≥ 55
P (Pass)	5	≥ 50
F (Fail)	0	Less than 50
Ab	0	Absent

16.2. Award of grade and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to IV as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

16.3. The multiplication factor for conversion from SGPA/CGPA to equivalent percentage of marks shall be 10.

16.4. A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade "F". Such a candidate will have to repeat that course to complete the attendance requirement.

16.5. If "F/Ab" Grade is awarded to a candidate in Internship Report/Dissertation, s/he will get chance to repeat the Internship Report/Dissertation/appear in viva voce.

16.6. A candidate eligible to take the examination obtaining Grade "F/Ab" will be considered to

have failed in the examination/course(s). Such a student will be required to re-appear in that examination/course(s) within the permissible chances as per KUK norms.

17. COMPUTATION OF SGPA AND CGPA:

- 17.1. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a candidate in all the courses taken by the candidate in a semester to the sum of the number of credits of all the courses undertaken by the candidate in that semester, i.e.

$$SGPA (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i^{th} course and G_i is the grade point scored by the student in the i^{th} course in the j^{th} semester.

- 17.2. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum (N_j \times S_j)}{\sum N_j}$$

where S_i is the SGPA of the j^{th} semester and N_j is the total number of credits in that semester.

- 17.3. The SGPA and CGPA shall be rounded off to 2 digits after decimal place and shall be reported in the Detail-Grade-Certificate (DGC).
- 17.4. Total marks of each semester and grand total of the whole programme will be reflected along with CGPA in the transcript of the successful candidates.
- 17.5. A merit list will be prepared for a programme and Gold Medal will be awarded to a candidate securing highest CGPA provided the candidate must have passed all the semester examinations in the first attempt and within minimum duration of the programme. In case, when more than one candidate has the same CGPA, then Gold Medal shall be decided on the basis of actual obtained total marks in the programme.
- 17.6. A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chance(s).

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- 17.7. A candidate who has not attended requisite percentage of lectures in a course will also be awarded grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.

18. IMPROVEMENT:

- 18.1. The candidate, who has passed a LL.M. 2 years (SFS) Programme from Institute of Law and is desirous of improving her/his CGPA in the Degree will be allowed to appear within next four semesters examinations after passing the last semester examination to appear as an ex- student in one or more theory course(s) and shall pay examination fee for the whole semester examination in which s/he opts to appear. The prevailing rules of the KUK, syllabus and fees shall be applicable for improvement examinations.
- 18.2. Improvement in Semester Examinations for Odd semester will be held along with the Odd Semester regular Semester Examinations and for Even Semester along with the Even Semester regular examinations. Any semester examination will be flexi exam on the request of the candidate on a special fee prescribed by the University from time to time as per Kurukshetra University norms.
- 18.3. The result of improvement examinations shall be declared only if a candidate improves her/his CGPA of the programme. Provided further that if a student does not want to avail the remaining chances out of permissible four total chances for improvement, then s/he will submit an undertaking to this effect for declaration of her/his final result. The fact that student has improved the performance/grade shall be mentioned in the Detailed-Grade-Certificate of the candidate.
- 18.4. Improvement shall be allowed in Project Report/Dissertation as per Kurukshetra University Kurukshetra rules only.
- 18.5. Any other contingency shall be dealt in accordance with the KUK improvement rules.
- 19. AWARD OF GRACE MARKS:**
- Grace marks will be awarded according to the university rules prevailing from time to time.

20. ENFORCEMENT OF ORDINANCE:

The ordinance in force at the time when a student joins the programme shall hold good only for the examination held during or at the end of the academic year and nothing in this ordinance shall be deemed to debar the university from amending the ordinance and the amended

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ordinance, if any, shall apply to all the students whether old or new.

Notwithstanding anything mentioned above, the Vice-Chancellor can relax any rule in exceptional cases or when situation demands so.

21. TRANSITORY PROVISIONS:

Students admitted to LL.M. 2 Years (SFS) Programme in the Institute to the academic session 2024-25 shall be governed by the rules of the existing ordinance which came in to force w.e.f. the academic session 2024-25.

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