CHAPTER-9

- 1. Every student is required to attend classes regularly. If a student attends classes less than the required number i.e. 75%, then he/she can be detained from appearing in the examinations as per University Rules. The minimum attendance required for each Semester/year for various programmes unless otherwise provided in the Ordinance of a programme is 75% of the full programme of lectures delivered in each Paper, Practical and Tutorials separately.
- 2. A student should always wear his/her ID card around his/her neck on the Campus. The same should be shown when identity proof is required by the University Officials/Security Staff.
- 3. No student will be allowed to enter any office, hostel, library, auditorium, administrative & examination blocks, etc., if he/she fails to show his/her University Identity Card. Students will be allowed to attend cultural programmes, sports events, film shows or other programmes of the University only when they wear their valid ID card. Students must observe discipline during any such programme and they must obey instructions of the teachers on proctorial duty and/or security officials.
- 4. All the students must fill in the required information correctly in the Students' Information Form. The address and contact numbers of parents should be correct so that they can be contacted in case of any emergency.
- 5. If a student gets accommodation allotted in his/her name in a hostel and that student allows some other person(s) to stay in his/her allotted room and/or to take meals, in that case the admission of both the students, i.e. the allottee and the illegal occupant, shall be cancelled from the Department/Institute as well as from the hostel without assigning any reason.
- 6. Non-residents of university hostels will not be allowed to stay in the hostels without prior permission of the competent authority. Strict disciplinary action would be taken against the student(s) who violate(s) this rule.
- 7. Bonafide student, desirous of bringing/keeping his/her vehicle in the University Campus, would be required to submit self-attested photocopy of the Registration Certificate (RC) of his/her vehicle and the driving license to the Chairperson/Director of the Department/Institute and to the Warden of the hostel concerned. The student will be issued a Permit in the form of a Sticker for his/her vehicle after submission of copy of Registration Certificate to the Chief Security Officer/Hostel Warden through Chairperson/ Director of the Department/Institute. No vehicle, other than the permitted one, will be allowed entry in the University Campus. The University has the right to deny to issue vehicle pass sticker to any student, if not satisfied or deems fit, otherwise.
- 8. Students are not allowed to honk horn(s) of their vehicles or to play loud music in their vehicles in the University premises.
- 9. No vehicle with black film(s), covered window glasses or modified silencers will be allowed entry in the University premises.
- 10. Students must observe maximum speed limit of 30 km per hour while driving their permitted vehicle on the campus.
- 11. Kurukshetra University, Kurukshetra is a Ragging Free Campus. All students must follow the University guidelines regarding Anti-Ragging appended in the HBI. To report incident(s) of any kind of ragging, helpline numbers are displayed at major places on the campus and/on the University website also.
- 12. All students should behave decently with female students, teachers and employees. No student should involve in any incident of eve-teasing. Anyone found indulging in such activity shall be liable to stringent disciplinary action. The University strictly follows its policy of zero tolerance towards eve-teasing and act(s) of sexual harassment.
- 13. Students should use decent language with everyone on the campus.
- 14. The University property should not be harmed in any manner. If a student is found damaging the University property, strict action will be taken against him/her.
- 15. Use of alcohol, tobacco and drugs in any form is strictly prohibited on the University Campus. Every student must observe these instructions on the Campus failing which strict action will be taken against him/her to the extent of expulsion from the University and the programme.



- 16. Every student must follow University rules and regulations in maintaining discipline on the campus. If a student is found involved in any act/s of indiscipline, unlawfulness or misbehaviour then he/she will be punished as per University rules.
- 17. Campus Students' may take up their collective demands with the Students' Council. No student is allowed to disturb the academic atmosphere of the campus. If any student(s) is found disrupting classes or instigating students to disrupt classes/office work/administrative work, vitiating academic and administrative setup and/or attempt to force upon the authorities, then such activity will be considered serious indisciplinary act and the involved student(s) will be punished accordingly. In the absence of Students' Council, students can submit or report their requests/grievances to the Dean Students' Welfare.
- 18. University has a mechanism to redress the grievances of its students through Students' Grievances Redressal Cell. A student can submit his/her complaint/grievance to the Dean Students' Welfare, Convener of the Cell, via e-mail dsw@kuk.ac.in or in writing mentioning his/her name, class, roll number, department/hostel & phone number to the office of Dean Students' Welfare, KUK. Student can seek their grievances related to their Department(s), redressal in the Department Students Grievances Cell by contacting Chairperson of the Department. However, collective students' grievances/demands can only be dealt as mentioned in the Point No. 17.
- 19. Students are advised not to hold any rally or protest near the University administrative block and in front of the Vice-Chancellor's office, in particular. They should take up the issue, if any, first with the Chairperson/Director/Principal/ Warden/Chief Warden and then with the Dean Students' Welfare.
- 20. Students must obey instructions of the teacher-in-charge(s) while on a tour/ trip/ field training/ Industrial training, etc. All safety norms, as prescribed in the UGC Safety Regulations, should be followed by students on and off the campus.
- 21. All the students must observe silence in the library. They must not use mobile phones in the library.
- 22. One should not write or paste posters on the walls and window panes of the University buildings. Any poster/hoarding found pasted/fixed/hanged at any place, other than the prescribed place, will attract severe punishment under the Defacement Act of Public Property.
- 23. Students are expected to keep the campus neat and clean. The use of polythene is strictly banned on the campus.

