

The following Amendments/Additions in the qualification for the Direct Recruitment for the posts printed in K.U. Calendar Vol.-III, 2007 approved vide Executive Council Resolution No. 07 dated 21.12.2023.

The amendment in qualifications for **direct recruitment** only as under:

Sr. No	Name of the Post	Existing	Amended
1.	Attendant/ Lab. Attdt.	Matric with Science/General Science.	(i) 10+2 or equivalent (ii) Matric with Science/General Science
2.	Driver	i. Matric with Hindi or Sanskrit. ii. Should have a light/heavy valid driving license, as the case may be, at least three years' old. iii. Should have passed the driving test. The driving test of candidates applying for the post of Driver will be conducted by a committee as usual. iv. He should not be colour blind.	i. 10+2 or equivalent ii. Matric with Hindi or Sanskrit as one of the subject. OR 10+2/B.A./M.A. with Hindi as one of the subjects iii. Should have a light/heavy valid driving license, as the case may be, at least three years' old. iv. Should have passed the driving test. The driving test of candidates applying for the post of Driver will be conducted by a committee as usual. v. He should not be colour blind.
3.	Guest House Supervisor	Essential: 1. Matriculate with Computer abilities; 2. Experience of at least 5 years in a Star Hotel or equivalent Mess facilities in Defense Forces; Preferable 1. Ex-Serviceman (JCO) Retd. With appropriate experience in Catering and accommodation management of Guest House/Mess Facilities. 2. Experience of handling institutional Guest House facilities and handling of accounts.	Essential: 1. 10+2 or equivalent with Computer abilities; 2. Experience of at least 5 years in a Star Hotel or equivalent Mess facilities in Defense Forces; Preferable 1. Ex-Serviceman (JCO) Retd. With appropriate experience in Catering and accommodation management of Guest House/Mess Facilities. 2. Experience of handling institutional Guest House facilities and handling of accounts.
4.	Operator EPABX	Matric with Science with at least 50% marks. Preference will be given to the candidates having passed Telephone Operator's course	(i) 10+2 or equivalent (ii) Matric with Science as one of the subjects Preference will be given to the candidates having passed Telephone Operator's

		from P&T or any other recognised Institution. OR Ex-servicemen from the Corps of Signals from the Operator Switch Board and Line or Operator Wireless and Line. Note:- The candidates should have fluent speech in English and Hindi and sharp hearing.	course from P&T or any other recognised Institution. OR Ex-servicemen from the Corps of Signals from the Operator Switch Board and Line or Operator Wireless and Line. Note:- The candidates should have fluent speech in English and Hindi and sharp hearing.
5.	Telephone Attendant	Matric or its equivalent Examinations	10+2 or its equivalent Examinations.
*6.	Sr. Tech. Asstt. (Photographer)	Matric or Higher Secondary with experience as Photographer Preferably in some educational and research institute	10+2 or its equivalent with experience as Photographer Preferably in some educational and research institute
*The post has been converted to Technical Assistant Computer vide E.C. Resolution 48 dated 21.12.2023			
7.	Tractor Driver (Sanitation)	1. Matric. 2. Holding of Driving License with three years' experience of Driving Heavy Vehicle. 3. Knowledge of Hindi	1. 10+2 or its equivalent 2. Holding of Driving License with three years' experience of Driving Heavy Vehicle. 3. Knowledge of Hindi

SFS Posts			
8.	Animal Attendant	Matric with Sc./General Sc.	(i) 10+2 or its equivalent (ii) Matric with Science/General Science as one of the subjects
9.	Driver	i. Matric with Hindi or Sanskrit. ii. Should have a light/heavy valid driving license, as the case may be, at least three years' old. iii. Should have passed the driving test. The driving test of candidates applying for the post of Driver will be conducted by a committee as usual. iv. He should not be colour blind.	i. 10+2 or its equivalent ii. Matric with Hindi or Sanskrit. as one of the subjects OR 10+2/B.A./M.A. with Hindi as one of the subjects iii. Should have a light/heavy valid driving license, as the case may be, at least three years' old. iv. Should have passed the driving test. The driving test of candidates applying for the post of Driver will be conducted by a committee as usual. v. He should not be colour blind.

10.	Lab Assistant/Jr. Tech. Gr-III (Electronic Sciences)	Matric with Sc./General Sc. With Ist Class OR Matric with Sc./General Sc. IInd Class with 3 years' experience in the line. Desirable: Familiarity with laboratory working conditions and various instruments/components/accessories used in a Laboratory.	(i) 10+2 or its equivalent (ii) Matric with Sc./General Sc. as one of the subjects Desirable: Familiarity with laboratory working conditions and various instruments/components/accessories used in a Laboratory.
11.	Lab. Attendant	Matric with Science with 50% Marks	(i) 10+2 or its equivalent (ii) Matric with Science as one of the subjects
12.	Assistant Store Keeper	(i) Matric 2 nd division (ii) Two years' experience as Press Store Keeper (iii) Preference Typing Test	(i) 10+2 or its equivalent (ii) Two years' experience as Press Store Keeper (iii) Preference Typing Test

There will be no change in the qualifications where the posts are filled up by promotion.

ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES

Institution of following Scholarship added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 47 dated 21.12.2023.

“SMT. KAMLESH SCHOLARSHIP”

1. There shall be one scholarship of the value of Rs.9,000/- p.a. known as “**Smt. Kamlesh Scholarship**” will be awarded out of the interest of the money remitted in the KUKAA fund of Rs.5,00,000/- by Prof. (Rtd.) Ashok Kumar, Department of Computer Science and Applications, KUK each year to a student of M.Sc. (Mathematics), Final year, Department of Mathematics, Kurukshetra University, Kurukshetra on merit-cum-mean basis. The result of M.Sc. (Previous i.e. 1st & 2nd Sem.) and financial condition of a student will be taken into account for awarding the scholarship.
2. The Scholarship will be awarded w.e.f. the session 2024-2025 on the recommendations of the Committee consisting of following members:
 - (i) Chairperson, Department of Mathematics, KUK
 - (ii) Senior most teacher of the Department of Mathematics, KUK other than the Chairperson.
 - (iii) Director, KUKAA, KUK or his/her nominee.
 - (iv) Donor or his nominee.
 - (v) Superintendent (Scholarship), KUK
3. The meeting will be convened by the Department of Mathematics after getting the letter from the Scholarship Section for award of “Smt. Kamlesh Scholarship”.
4. The amount of Rs.9,000/- will be remitted by the Director, KUKAA every year to the Accounts Branch at the start of the session and the Scholarship Section will issue notification for the scholarship.
5. Only those students, who have secured atleast 60% marks without reappear in their first & second semester examinations, will be eligible to apply for this scholarship.
6. Annual total family income of the applicants from all sources should not exceed Rs.2,00,000/-. The applicant will have to submit an income certificate/PPP issued by the competent authority.
7. The recipient of the scholarship will not avail simultaneously any other scholarship/stipend.
8. If the scholarship is not availed by the recommended student who is at the top in the panel of selection, next student on the panel will be considered for award of this scholarship.
9. The Vice-Chancellor will have the right to increase/decrease the value of scholarship according to the interest available.

ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES

Institution of following Scholarship added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 55 dated 21.12.2023.

“PROF. SUBASH CHANDRA MISHRA MEMORIAL SCHOLARSHIP”

1. There shall be two scholarships of the value of Rs.10,000/- p.a. each known as “**Prof. Subash Chandra Mishra Memorial Scholarship**” will be awarded out of the interest of the money remitted in the KUKAA fund of Rs.6,00,000/- by Dr. Veena Mishra wife of Late Prof. S.C. Mishra, Department of Physics, KUK to the students of M.Sc. Physics 2nd Sem. on the basis of 1st Sem. result & to the student of 4th Sem. on the basis of 3rd sem. result of the Department of Physics, Kurukshetra University, Kurukshetra on merit-cum-means basis.
2. The Scholarships will be awarded w.e.f. the session 2023-24 on the recommendations of the Committee consisting of the following members:
 - i. Chairperson, Department of Physics, K.U.K.
 - ii. One faculty member of Department of Physics, K.U.K. as nominated by Chairperson, Department of Physics, K.U.K.
 - iii. Director, KUKAA or his/her nominee.
 - iv. Superintendent (Scholarship Section), K.U.K.
 - v. Dr. Veena Mishra (Donor)/her nominee.
3. The meeting will be convened by the Chairperson, Department of Physics after getting the letter from the Scholarship Section for award of “Prof. Subhash Chandra Mishra Memorial Scholarship” after the declaration of result of 1st and 3rd semesters.
4. Only those students, who have secured at least 7.5 SGPA without reappear in lower semester examinations, will be eligible to apply for this scholarship.
5. Annual total family income of the applicants from all sources should not exceed Rs.8.00 lac. The applicant will have to submit an income certificate issued by the competent authority.
6. The recipient of the scholarship will not avail simultaneously any other scholarship/stipend.
7. If the scholarship is not availed by the recommended student who is at the top in the panel of selection, next student on the panel will be considered for award of the scholarship.
8. The amount of Rs.20,000/- will be submitted by the Director, KUKAA every year to the Scholarship Section at the start of the session.

9. The Vice-Chancellor will have the right to increase/decrease the value of scholarships according to the interest available.
10. “Prof. Subhash Chandra Memorial Lecture” will be organized every year on an appropriate occasion in the Department of Physics, KUK and the date, time and resource person will be decided by the following committee approved by the Vice-Chancellor:
 - i. Chairperson, Department of Physics.
 - ii. Two faculty members from Department of Physics as nominated by Chairman, Department of Physics, K.U.K.
 - iii. Director, KUKAA or his/her nominee.
 - iv. Dr. Veena Mishra (Donor)/her nominee.

The following new policy have been approved vide Executive Council Resolution Number 56 dated 21.12.2023.

**INFORMATION TECHNOLOGY POLICY (IT POLICY)
KURUKSHETRA UNIVERSITY KURUKSHETRA**

Preamble:

The Kurukshetra University Information Technology (IT) Policy sets forth the central policies that govern the responsible usage of all users of the University's information technology resources. This comprises the IT facilities allocated centrally or by individual departments. Every member of the University is expected to be familiar with and adhere to this policy. Users of the campus network and computer resources ("users") are responsible to properly use and protect information resources and to respect the rights of others.

Applicability:

The IT Policy applies to all University faculty, staff and students and all others using the IT resources, whether personally or of University owned, which access, transmit or store various types of related information.

1. Objectives

Each user of the University Information Resources must ensure that it is used for promoting the mission of the University towards teaching, learning, research, and administration. In particular, the major objectives of this document are:

- 1.1 To ensure the integrity, reliability, availability, and superior performance of the University IT Systems.
- 1.2 To ensure that all the users of the University are responsible for adhering to the procedures governing the implementation of this Policy document and any other matter incidental to those rules.

2. Areas:

2.1 IT usage and Prohibitions

2.1.1 The users of the University shall make effective usage of campus collaboration systems, internet, wireless resources, official websites (including university website, conference website, journal portals, online admission systems, and course website), and Learning Management System, Remote Login based facilities of the University and e-Library resources.

2.1.2 The University shall stress upon the users to comply with University policies and legal obligations (including licenses and contracts) being notified time to time.

2.1.3 The University shall strive to arrange for awareness programmes to acquaint the users with the effective usage of IT resources.

2.1.4 Prohibited Use - The users shall not send, view or download fraudulent, harassing, obscene, threatening, or other messages or material that are a violation of applicable law or University policy.

2.1.5 Copyrights and Licenses - Users must not violate copyright law and must respect licenses to copyrighted materials. The department/ branch head will ensure the use of only original licensed software or the open source software and use of no pirated software is allowed. For the avoidance of doubt, unlawful file-sharing using the University's information resources is a violation of this policy.

2.1.6 Social Media - Users must abide by the rules of the University towards the usage of social networking sites, mailing lists, news rooms, chat rooms and blogs.

2.1.7 Commercial Use - The University IT resources shall not be used for any commercial and promotional purposes, through advertisements, solicitations or any other message passing medium, except as permitted under University rules.

2.2 Security and Integrity

2.2.1 Personal Use - The University IT resources should not be used for activities violating the basic functionality and mission of the University, except in a purely incidental manner.

2.2.2 The users must refrain from making any unauthorized access of information in order to promote secure access of Network and Computers.

2.2.3 Firewall - Additional procedures to maintain a secured flow of internet and intranet based traffic in the campus shall be managed through the use of Unified Threat management (firewall).

2.3 IT Asset Management

2.3.1 Asset Management: It includes procedures for managing the purchase, deployment, maintenance, utilization, energy audit, and disposal of software and hardware applications within the University. The university will follow the purchase procedure as permissible under the University Account code and the Policy regarding Repair/ Replacement of laptops and other computer peripherals in Kurukshetra University in the various UTDs/ University maintained colleges/Institutes in this regard being notified time to time or for any IT infrastructure under administrative approvals from the University authorities.

2.3.2 e-Items disposal policy: The e-items like Desktop/ Laptop/ Printers/ tablets issued to the entitled users, in case is used for more than 7 years without seeking a replacement with the newer one, will be returned / deposited in the Department stock for writing off the same. If the item is not deposited / returned in the department, 10 percent cost of the items (At the time of purchasing) should be deposited in KUK by the concerned person to keep the item and it would be written off from the stock registers.

The university shall ensure the strict implementation of the e-waste policy within the university as per guidelines framed and e-waste policy should be reviewed time to time as per the guidelines of the Government.

2.3.3 The University shall ensure that there is at least availability of one ICT enabled facility available in each department/ institute/ college situated within the university.

2.3.4 Copying and Distribution: The University shall ensure that there is no violation in the copying and distribution of proprietary and licensed software's.

2.3.5 Risks: The University shall emphasize on managing the risks involved for the usage of IT resources. This shall include standard procedures for identification, minimization and monitoring of risk impact by preventive and corrective measures. This should also include procedures for timely data backup, replication and restoring policies, power backups, audit policies, alternate internet connectivity for a fail-safe internet access.

2.3.6 Open Source Asset: The University shall endeavour towards the promotion and effective usage of open source softwares.

3. Operating Aspects:

3.1 University Governance - The University shall endeavour to ensure fair implementation of this policy so as to meet with the objectives of its formation. The responsibility of the management of operational aspects of IT resources is as per the hierarchical flow of the University governance structure.

3.2 The respective Heads of the Institutions/ Departments shall be responsible for compliance with all University policies relating to the use/ownership of information resources, keeping in mind the Vision and Mission of the University.

3.3 The Director, Information Technology Cell, shall coordinate various activities related to the adherence of the IT Policy in association with the IT Administrator of the respective Institute.

3.4 Individual Users - The users are solely responsible for the activities they perform on Institute/University servers with their "UserName/Password" pairs assigned to them.

4. Violation of Policy:

Any violation of the basic objectives and areas mentioned under the IT Policy of the University shall be considered as a violation and as a misconduct and gross misconduct under University Rules.

5. Offences and Penalties: (As per IT Act, 2000)

Any violation of the IT policy may lead to disciplinary action, up to and including loss of privileges and/or expulsion, and may be at risk for civil or criminal prosecution as per IT Act 2000 or amended latest one.

6. Implementation of Policy:

For implementation of this policy, the University will decide and notify necessary rules from time to time regarding all the mentioned subjects in the IT policy to be followed by all the University employees, students and other university IT infrastructure users permitted by the university authorities.

7. Review and Monitoring:

The Policy document needs to be reviewed at least once in three years and updated if required, so as to meet the pace of the advancements in the IT related development in the industry.

Review of this policy document shall be done by a committee to be appointed by the Vice Chancellor of the University.
