



**KURUKSHETRA UNIVERSITY KURUKSHETRA**  
*(Established by the State Legislature Act XII of 1956)*  
(‘A<sup>++</sup>’ Grade, NAAC Accredited)

The amendments/additions to various Ordinances and Rules & Regulations duly approved by the Executive Council of the University in its meetings held on 30.12.2022, 24.02.2023 and 28.03.2023 as per **Annexure-‘A’ (pages 1-131)** , **‘B’ (pages 132-136)** and **‘C’ (pages 137-140)** pages respectively.

**Ordinance XVII – Scholarships, Stipends, Medals and Prizes.**

The amendment/addition in the above said Ordinance appearing at pages 232 of K.U. Calendar Vol. I, 2009 in the following Scholarship approved vide Executive Council Res. No.20 (1) of 30.12.2022.

-----

**48. LATE SHRI RAM CHANDER SINGHAL SCHOLARSHIP**

<u>EXISTING</u>	<u>AMENDED</u> (Revised Annual Income will be applicable w.e.f. 2021-22)
<p>1. Two Scholarships of the Value of Rs.200/- each known as Late Shri Ram Chander Singhal Scholarships shall be awarded, every year out of the interest derived from the Endowment Fund of Rs.1,00,000/- donated by Smt. Premwati w/o Late Shri Ram Chander Singhal, Gudhri Mohalla, Main Bazar, Thanesar in the memory of her husband Late Shri Ram Chander Singhal, on the recommendation of a Committee consisting of the following: -</p> <p>(i) Vice-Chancellor's Nominee (Dean of a Faculty/Chairman of a Department)</p> <p>(ii) Dean, Students Welfare</p> <p>(iii) Registrar or his/her Nominee</p> <p>(iv) Controller of Examinations</p> <p>(v) Shri Rajinder Singhal (Representative of the donor)</p>	NO CHANGE
<p>2. The Scholarships will be awarded on the basis of Merit-cum-Means for a period of one year i.e. June to May to the students of all Post-graduate Classes i.e. M.A./M.Sc., M.Com., M.Tech., LL.B., M.B.A., Master of International Business (MIB), Master of Business Economics (MBE), Master of Finance Control (MFC), Master of Tourism Management(MTM), Master of Marketing Technology (MMT) etc. of the teaching Departments of this University.</p>	NO CHANGE
<p>3. The total income from all sources of the Father/Mother/Guardian of the awardee should not exceed Rs. 60,000/- annually.</p>	<p>3. The total income from all sources of the Father's/Mother's/Guardian's of the awardee should not exceed Rs.1,20,000/- annually.</p>
<p>4. The Scholarships effective from the session 1996-97.</p>	NO CHANGE
<p>5. Other required terms and conditions for the award of Scholarship will be followed as usual.</p>	NO CHANGE

## NEW ORDINANCES

The following new Ordinances approved vide Executive Council Resolution No. 20(2) of 30.12.2022.

---

### **ORDINANCE: CERTIFICATE COURSE IN JAPANESE LANGUAGE (Semester System) (ONLINE) EXAMINATION (under *Credit Based System*) (w.e.f. the session 2021-22)**

1. The duration of the course of instruction for the Certificate Course in Japanese Language (Online) shall be one year consisting of two semesters.

2. The examination shall be held in the online mode twice in an academic session ordinarily in the month of December and May next year. The dates fixed under this clause shall be notified by the Controller of Examinations.

3. A person who has passed one of the following examinations, mentioned below, shall be eligible to join the Certificate course in Japanese Language (Online) Examination:

“Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education Haryana or an examination recognised as equivalent thereto/or higher examination.

4. A candidate who possesses the qualifications laid down in Clause 3 above, has been on the rolls of the Department/recognized College for the course during the academic year preceding the examination, and produces the following certificates signed by the Chairperson of the Department/Principal of College concerned, shall be eligible to appear in the examination: -

(a) of good character;

(b) of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).

5. (i) A deficiency in the prescribed lectures may be condoned by the Chairperson of the Department/Institute up to 15% in each paper on valid grounds.

(ii) These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

6. A student who has completed the prescribed course, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive years without attending a fresh course of instruction, on payment of examination fee as per Clause 7 below for each attempt.

7. The amount of examination fee to be paid by a candidate shall be the same as prescribed by the Controller of Examinations from time to time.

8. The examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless otherwise approved by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

9. The medium of instruction and examination shall be English and Japanese.

10. The minimum percentage/grade of marks to pass the examination in each semester shall be Grade P in each theory paper;

11. While re-appearing in the examination, the candidate shall be exempted from appearing in paper(s) and/or practical(s) in which he/she has obtained at least Grade P.
12. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon as possible.
13. The grade and the corresponding grade point will be awarded to a candidate on the basis of absolute marks taken by him in all the papers/practicals as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

**Note:**

- (1) A candidate obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a student will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 6 for obtaining pass grade.
- (2) A student who has not completed required percentage of lectures in a paper will also be awarded Grade 'F'. Such a student will have to repeat that paper(s) to complete the attendance requirement.

\*\*\*\*

**ORDINANCE—BASIC CERTIFICATE COURSE IN JAPANESE LANGUAGE AND CULTURE  
(ONLINE) EXAMINATION (w.e.f. Session 2021-22)**

***(Under Credit Based System)***

---

1. The duration of the course of instruction for the Basic Certificate Course in Japanese Language and Culture (online) shall be three months consisting of 12 weeks.
2. The oral examination shall be held in the online mode at the end of the course i.e. 12 weeks. The dates fixed under this clause shall be notified by the Controller of Examinations and communicated to the Chairperson, Department of Foreign Languages.
3. A person who has passed one of the following examinations, mentioned below, shall be eligible to join the Basic Certificate Course in Japanese Language and Culture: -  
Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education Haryana or an examination recognised as equivalent thereto/or higher examination.
4. A person who is Haryana Govt. representative, Haryana Govt. officer, Officer of the autonomous institution in Haryana or member of a Board or Corporation of Haryana shall be eligible to join the course. Admission will be done on the basis of the candidate's hierarchy in the Government.
5. Migration Certificate will not be required for acquiring the "Three Months Basic Certificate Course in Japanese Language and Culture."
6. A candidate who possesses the qualifications as laid down in Clause 3 above; has been on the rolls of the Department during the period mentioned in clause 1 above and produces the certificate of good character duly countersigned by the Course Coordinator, shall be eligible to appear in the examination.
7. A candidate who has completed the prescribed course of instructions in the Department/Institute, but does not appear in the oral examination, or, having appeared in the oral examination, has failed, may be allowed to appear in the oral examination as an ex-student for three chances without attending a fresh course of instruction, on payment of the same fee as prescribed in Clause 8 below.
8. The amount of examination fee to be paid by a candidate shall be the same as prescribed by the Controller of Examinations from time to time.
9. The oral examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless otherwise approved by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.
10. The medium of instruction and examination shall be English and Japanese.
11. The minimum number of marks required to pass the examination shall be 40% (Grade P) in the oral assessment.
12. The grade and corresponding grade point will be awarded to a candidate on the basis of Absolute marks taken by him in the oral examination. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter Grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54

C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

**Note:-**

- (i) A student eligible to take the examination, obtaining Grade F or Ab, will be considered to have failed in the oral examination. Such a student will be required to re-appear in that examination/paper (s) within the permissible chances as per clause 7 for obtaining pass grade.

13. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon thereafter as is possible.

\*\*\*\*\*

## **ADDITION OF PROVISION FOR IMPROVEMENT IN THE FOLLOWING PROFESSIONAL COURSES**

The addition regarding following Provision for improvement in the Professional Courses approved vide Executive Council Res. No.20 (5) of 30.12.2022, w.e.f. the session 2021-22.

---

“A person who has passed a professional course and is desirous of improving his/her performance/Grade, may be allowed to appear as an ex-student in the concerned examination thrice in one or more theory paper(s) of all/any Semester(s)/annual examination, within a period of five years of his/her passing the relevant examination. Such a candidate, in the first instance, shall be required to intimate all the paper(s) in which he/she would like to improve his/her performance/Grade. He/she will then appear in the respective paper(s) of the concerned semester/year examination, simultaneously with regular/re-appear examination. If he/she does not improve his/her performance, he/she shall be eligible to do so in the following year(s) which would be treated as second chance. In case the candidate does not improve his/her performance even in the second chance, he/she will be given third chance to improve his/her performance.

The result of such a candidate shall be declared only if he/she improves his/her performance in the aggregate of all the semester/annual examinations. The fact that the candidate has improved the performance shall be mentioned in the Detailed-Marks-Card.

Provided that the candidate(s) applying for improvement will take the examination according to the current Syllabus applicable for the regular students”.

---

List of Professional courses run by the University Teaching Departments, Institutes, affiliated/maintained Colleges and through Distance Education:

### **Professional Courses**

Sr. No.	Course/Degree
1.	B.Tech.
2.	B.Pharmacy
3.	LL.B. 3 Year
4.	BA. LL.B. (Hons.) 5 Year
5.	BCA
6.	BIM
7.	BTM
8.	BIHBM
9.	BHM & CT
10.	B.Sc. (Hons.) Information Technology (BIT)
11.	BBA
12.	B.Ed.
13.	B.Ed. Special Education
14.	C.P.Ed.
15.	Shiksha Shastri
16.	B.Lib.& Inf. Sc.
17.	D.Ed.
18.	M.Lib. & Inf. Sc.
19.	LL.M.
20.	M.Phil.
21.	M.Ed.
22.	M.Ed. (Special Education)
23.	M.P.Ed.
24.	MIB

25.	MMT
26.	MFC.
27.	MBA Hospitality Management
28.	MBA
29.	MCA
30.	MBA (Hons.)
31.	MBA (Service Management)
32.	MBA 5 Year
33.	MTM
34.	MHM
35.	M.A. (Social Work)
36.	M.A. (Fine Arts)
37.	Master of Fine Arts (MFA)
38.	M.A. Mass Communication
39.	M.A. (Education)
40.	M.Pharmacy
41.	M.Sc. in Electronic Science
42.	M.Sc. Financial Computing
43.	M.Sc. Banking & Finance
44.	M.Sc. Sustainable Development
45.	M.Sc. (Bio-technology)
46.	M.Sc. (Micro-biology)
47.	M.Sc. in Food & Nutrition
48.	M.Sc. (Human Development)
49.	M.Sc. (Clothing & Textiles)
50.	M.Sc. (Bio-chemistry)
51.	M.Sc. in Environmental Sc.
52.	M.Sc. (Applied Geology)
53.	M.Sc. Mass Communication
54.	M.Sc. Electronic Media
55.	M.Sc. Music Media & Electronics
56.	M.Sc. Computer Sc. (Software)
57.	M.Sc. Industrial Chemistry
58.	M.Tech. (Energy & Environmental Management)
59.	M.Tech. (Computer Sc. & Engg.)
60.	M.Tech. Micro Electronic and VLSI Design
61.	M.Tech. (Nano Sc. & Tech.)
62.	M.Tech. (Applied Geology)
63.	M.Tech. (Applied Geophysics)
64.	M.Tech. (Software Engg.)
65.	M.Tech. (Electronics & Communication)
66.	M.Tech. (Bio-technology)
67.	M.Tech. (Computer Engg.)
68.	M.Tech. (Food Technology & Management)
69.	M.Tech. Instrumentation Engg.
70.	PGDCA
71.	Diploma in Management of Development & Welfare Services
72.	Diploma in Management of Non-Governmental Organization
73.	Diploma course in Secretarial Practice
74.	P.G.Diploma in Export Marketing Management
75.	BAMS

76.	MBBS
77.	BDS
78.	MDS
79.	B.Sc. (Nursing)
80.	BPT
81.	Certificate Course in Computer Applications
82.	Diploma in Library & Information Science
83.	P.G. Diploma in Translation (English/Hindi)
84.	P.G. Diploma in Environmental Education
85.	M.A. in Environmental Education
86.	P.G. Diploma in Journalism & Mass Communication
87.	Certificate Course in Communication Skills & Personal Development
88.	Diploma in Library & Information Science
89.	Post Graduate Diploma in Financial Mgt.
90.	B.Voc. Banking Financial Services and Insurance (BF)
91.	B.A. Mass Communication
92.	B.Sc. Multimedia
93.	B.Sc. Graphics, Animation and Gaming
94.	M.Sc. Graphics & Animation
95.	M.Sc. Multi Media
96.	B.Sc. Printing and Packaging Technology
97.	M.A. Journalism and Mass Communication
98.	B. Voc. Degree Programmed in Theatre & Television
99.	Certificate Course in Dramatics
100.	Certificate Course in Copy Editing, Web Designing
101.	Certificate Course in Theatre
102.	Diploma in Copy Editing, Web Designing
103.	Diploma in Script Writing
104.	Post Graduate Diploma in Graphics & Animation
105.	Post Graduate Diploma in Journalism & Mass Comm.
106.	Master of Retailing and Logistic Management
107.	B. Voc. Business Process Outsource
108.	Certificate Course in Advertising Sales Management
109.	Certificate Course in E-Commerce
110.	Certificate Course in E-Marketing
111.	Certificate Course in Foreign Trade
112.	Certificate Course in Marketing
113.	Certificate Course in International Trade Mgmt.
114.	P.G. Diploma in Personnel Mgt. & Labour Welfare
115.	P.G. Diploma in Human Resource Mgt.
116.	P.G. Diploma in Retailing and Logistics Mgt.
117.	Post Graduate Diploma in Export Marketing Mgt.
118.	Bachelor of Tourism Management
119.	B.A. Vocational (Hospitality Management)
120.	Certificate Course in International Tourism
121.	Certificate Course in Tourism
122.	P.G. Diploma in Tourism & Hotel Management
123.	Master of Arts in Applied Yoga and Health/M.A. (Yoga)
124.	Bachelor of Physical Education (One Year Course)
125.	Diploma in Physical Education
126.	B.A. B.Ed. Integrated Course
127.	B.Sc. B.Ed. Integrated Course

128.	Diploma in Reasoning
129.	Diploma in Yoga & Applied Philosophy
130.	Master of Performing Arts (MPA) (Hons.) 5 Yr. Integrated Course
131.	B.Voc. Degree Programmed in Medical Lab Technology
132.	P.G. Diploma in Floriculture
133.	B.Sc. Fashion and Apparel Design
134.	B.Sc. Fashion Design
135.	B. Fashion and App. Designing
136.	P. G. Diploma in Nutrition and Dietetics
137.	B.A. Vocational Fashion Technology
138.	B.A. Vocational Food Science & Quality Control
139.	P.G. Diploma in Fashion Designing
140.	B.Voc. Textile and Fashion Designing
141.	B.Voc. Interior Designing
142.	B.Sc. Interior Design
143.	Certificate Course in Cosmetology
144.	Certificate Course in Dress Designing
145.	Certificate Course in Fashion Designing
146.	Certificate Course in Food Preservation
147.	Certificate Course in Textile Designing
148.	Diploma in Food Adulteration
149.	Diploma in Interior Decoration
150.	Dress Designing
151.	Post Graduate Diploma in Skin & Hair Therapy
152.	M.Sc. Forensic Science
153.	P.G. Diploma in Environmental Impact Assessment &
154.	Post Basic Bachelor of Science in Nursing
155.	Diploma in Ayurvedic Pharmacy
156.	B.Sc. Bio Informatics
157.	B.Voc. Networking & Mobile Application
158.	M.Sc. Bio-Informatics
159.	M.Sc. Computer Science (Software)
160.	B.Voc. Software Development
161.	B.A. Vocational (Software Development)
162.	M.Sc. NANS
163.	M.Sc. (Tech.) in Applied Geophysics
164.	Master of Business Economics
165.	P.G. Diploma in Guidance, Counseling & Psychotherapy
166.	Certificate Course in Guidance & Counseling
167.	B.Sc. Industrial Microbiology

## NEW ORDINANCES

The following new Ordinance approved vide Executive Council Resolution No. 20(7) of 30.12.2022.

---

### **ORDINANCE-BACHELOR OF PHYSICAL EDUCATION (B.P.Ed.) (2-Year) EXAMINATION (Semester System) (Under Choice Based Credit System**

*w.e.f. the academic session 2020-21*

1.1 The duration of the course leading to the award of Bachelor of Physical Education (B.P.Ed.) Degree, shall be two academic years, comprising of four semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.2 Main as well as Supplementary examinations for the First and Third Semesters shall be held in December/January and for the Second and Fourth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol. II.

3. A person who has obtained one of the following qualifications shall be eligible to join the course:

**(i) Educational Qualification:**

(a) Bachelor's Degree in any discipline with 50% marks and having at least participation in the Inter-College/Inter- Zonal/ District competition in Sports and Games as recognized by the AIU/IOA.

OR

(b) Bachelor's Degree in Physical Education (BPE - 3 years) with 45% marks.

OR

(c) Bachelor's Degree in any discipline with 45% marks and studied Physical Education as compulsory/elective subject,

OR

(d) Bachelor's Degree with 45% marks and having participated in National/Inter-University/State Competitions or secured 1st or 2nd or 3rd position in Inter-College/Inter-Zonal/District Competition in Sports and Games as recognized by the AIU/IOA.

OR

(e) Bachelor's Degree with participation in International competitions or secured 1st or 2nd or 3rd position in National/Inter-University competition in Sports and Games as recognized by the AIU/IOA.

OR

(f) Graduation with 45% marks and at least 3 years teaching experience (for deputed in service candidates i.e. trained physical education teachers/coaches).

Note (1) Sports Certificates acquired after passing +2 examinations will be considered. Further no Sports/Games certificate will be considered for admission without its Gradation issued from the Director, Sports and Youth Welfare of the State concerned. In the case of Inter College position/Interuniversity participation and AIU position Gradation/Verification Certificate issued by the Director, Sports of the University concerned can be considered. In the case of Inter College participation Verification Certificate issued by the Principal of the concerned College will be considered.

In the Sports/Games where no Gradation Certificate is being issued by the concerned State/U.T. in such cases the certificate must be verified by the concerned

Director, Sports of the State/U.T. The certificate issued by the Federation alone will not be considered.

- (2) Married female selected candidates will have to submit a certificate from RMO/MO of the University Health Centre that she is not in family way, alongwith an undertaking that if during the course of study, it is found that she is in family way, her admission would be liable to be cancelled IPSO-FACTO and all dues paid by her shall be forfeited.

**(ii) Physical Efficiency Test:**

All the eligible candidates will be required to qualify the Physical Efficiency Test (PET). However, the criteria and the specifications of the individual events of the Canadian Test will be decided by the University Department of Physical Education.

4. A person who has passed B.P.Ed. First and Second Semester Examination of this University, shall be eligible to join Third Semester Class of B.P.Ed. Course. This is, however, subject to the provisions made under Clause 9 below.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible fails, to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

5.1 Each Course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily. (The detailed Rules/Guidelines for Implementation of Choice Based Credit System of Study and Award of Grades are at Appendix-II in K.U. Cal. Vol. II).

5.2 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100 point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant Scheme of Examination.

5.3 Credits of a course will be evaluated as under: -

- (a) For all theory courses, one lecture hour per week (Semester-wise) will be assigned one credit.
- (b) Two laboratory/Practical/Field Work hours per week (Semester-wise) will be assigned one credit. Course with odd numbers of laboratory/Practical/Field Works hours having fractional credits will be accepted. The courses having 1.5 hours Teaching schedule as per scheme of the course per week of 3 hours Teaching schedule alternate week will be rationalized to have integer number of contact hours per week so that fraction smaller than 0.5 are not involved in credit assignments of laboratory courses/Practical/Field Work.

6. The grade awarded to a student in each course will be based on performance of the student in Minor Tests comprising of Class tests; Seminar; Attendance etc and End-Term Examination at the end of each Semester. The distribution of the weightage will be as per Scheme of Examination.

6.1 The courses of study and subjects of examination shall be as approved by the Academic Council from time to time. The examination shall consist of: -

- (a) Theory Papers;
- (b) Practical Examination;

6.2 20% marks in each Theory paper shall be reserved for Internal Assessment. The following parameters (with weightage of each) forming the basis of award of Internal Assessment shall be adopted and inserted in the relevant scheme of examination: -

**For Theory Papers:**

- (i) One test/Seminar : 50% marks for each paper (10 marks)
- (ii) One Class test : 25% marks (one period duration) (5 marks)
- (iii) Attendance : 25% marks (5 marks)

**Marks for Attendance will be given as under:**

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 74% : 2 Marks\*
- (5) 65% to 69% : 1 Mark\*

\*For students engaged in co-curricular activities of the Department/college only/authenticated medical grounds duly approved by the concerned Chairperson/ Principal.

6.3 The marks obtained by a candidate in Internal Assessment, duly countersigned by the Chairperson of the Department/Principal of the College concerned, shall be forwarded to the Examinations Branch invariably within 20 days after the commencement of the relevant Semester examination. Thereafter, a late fee as prescribed by the University from time to time shall be charged from the Department/College/Institute concerned.

6.4 The Chairperson/ Principal of the Department/College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the University up to six months from the date of declaration of the Semester result.

- 7.1 The First/Second/Third/Fourth Semester Examinations shall be open to a candidate who:
- (a) has passed the requisite qualifying examination as laid down in Clause 3, if he/she is a candidate for the First Semester Examination or is covered under Clauses 4 or 9 below;
  - (b) has his/her examination form submitted to the Examinations Branch through the Chairperson of the Department/Principal of the College concerned and produces the following certificates:
    - (i) of good character;
    - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper, tutorials etc. in each semester separately (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures for any paper(s) will be detained by the Department/College concerned to take the external examination in the said paper(s) unless he/she repeats the course in the paper(s) concerned and obtains the requisite percentage of lectures in that paper(s).

7.2 A deficiency in the prescribed course (Lectures/Practicals/Tutorials) may be condoned by the Chairperson of the University Department/Principal of the College concerned as under:

- (a) Lectures : Up to 15% of delivered in each paper.
- (b) Practicals : Up to 15% of the total in each paper.
- (c) Tutorials : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth Festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance after condonation on all counts falls below 50%.

8. A candidate who has completed the prescribed course of instruction in the Department/College for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department/Principal of the college concerned, to appear/re-appear in the semester examination/paper(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice, at the subsequent examinations.

9.1 A candidate who has appeared and failed in one or more paper(s) of the First Semester shall be allowed to study for and appear in the Second Semester. He/she shall, however, be allowed promotion to the Third Semester class provisionally only if he/she earns exemption in at least 50% of theory papers of both the first and second semester examinations taken together. Such a candidate will be allowed to re-appear for the paper(s) of the First Semester, along with the Third Semester and for the remaining paper(s) of the Second Semester alongwith Fourth Semester examinations simultaneously, when held.

9.2 A candidate who fails to pass in any semester examination even in the second chance as mentioned above, he/she will have to repeat the course as a regular student in the Department/College whenever the relevant course(s) is/are offered in the future.

9.3 A candidate who fails to pass all the four semesters' examinations within four years of his/her admission to B.P.Ed. course shall be deemed to be unfit for the course.

The bar shall not apply to a candidate appearing to avail the additional chance in the Fourth Semester examination, provided the additional chance is availed next to the last admissible normal chance under Clause 8 above.

10. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/Semester(s) for the purpose of passing, shall pay fee as prescribed for the Semester examination.

11. The medium of instruction for B.P.Ed. Course shall be English/Hindi.  
The medium of examination shall be as under:  
(a) The question paper shall be set both in Hindi and English.  
(b) The candidate shall write their answers in English or Hindi only.

12. The minimum number of marks required to pass the examination in each semester shall be as under:  
(i) Grade P in each Written paper;  
(ii) Grade P in each Practical Examination;  
(iii) Grade P in the aggregate of Sessionals and examination for each Paper/Practical.

While re-appearing in the examination the candidate shall be exempted from appearing in Paper(s) and/or Practical(s) in which he/she has obtained atleast 40% marks, as prescribed in (iii) above. Such a candidate will not be required to repeat the sessional work.

13. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and issue Detailed-Marks-Cards.

14. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to IV as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter Grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note:(1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 8 for obtaining pass grade.

- (2) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.
- (3) If 'F'/Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/Ab' Grade in major project, the same will not be eligible for the award of degree.
- (4) For Non-Credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

15. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

#### **Transitory provision**

Candidates admitted to the Bachelor of Physical Education (B.P.Ed.) course in the academic session 2015-16 or prior shall be governed by the old rules.

\*\*\*\*

## NEW ORDINANCES

The following new Ordinances approved vide Executive Council Resolution No. 20(8) of 30.12.2022.

---

### ORDINANCE—CERTIFICATE COURSE IN BHAGVADGITA EXAMINATION (*Under Credit based system*)

(w.e.f. the session 2020-21)

1. The duration of the course of instruction for the Certificate Course in Bhagvadgita Examination shall be one year comprising of two semesters (under Credit Based System). This Course shall be in a regular mode (Evening Course).

2. The End Term examination (Major Test) for the Odd semester as well as their supplementary examinations shall be held in the month of December/January and for the Even Semester as well as their supplementary examination in the month of May/June.

3. The last date(s) by which the examination forms and fees must reach the Controller of Examinations shall be as per schedule at Appendix-I in the K.U. Calendar Vol.II.

4. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education Haryana or an examination recognized as equivalent thereto shall be eligible for admission to the course.

5. A student who possesses the qualifications laid down in Clause 4 above, has been on the rolls of the Department/recognised College for the course during the academic year preceding the examination, and produces the following certificates signed by the Chairperson of the Department/Principal of College concerned, shall be eligible to appear in the examination: –

(a) of good character;

(b) of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).

6. A deficiency in the prescribed course (Lectures or Practicals or Tutorials) may be condoned by the Chairperson of the Department/ Principal of the College concerned as under: –

(a) Lectures                      Up to 15% of the lectures delivered in each subject/ paper.

(b) Practicals                    Up to 5% in each subject/paper.

(c) Tutorial Assignments      Up to 15%.

7.1 A student who has completed the prescribed course of instructions in the Department/Institute, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive years without attending a fresh course of instruction, on payment, on each occasion, of the same fee as prescribed in Clause 8 below.

7.2 A candidate who has failed in one paper, may be allowed to re-appear only twice in the paper(s) at the subsequent examinations.

7.3 A candidate who fails to pass the Certificate Course in Bhagvadgita examination within a period of three years of his/her admission, shall be required to pursue the course *ab initio*, if he/she is desirous to pass the course after the time limit.

8. The amount of examination fee to be paid by a candidate shall be the same as prescribed by the Controller of Examinations from time to time.

9. The Practical/Viva-Voce Examination as prescribed in the Scheme of Examination shall be

conducted by the two examiners consisting of one External and one Internal Examiner. The teachers appointed on contract basis with minimum three years' experience may also be appointed as examiners. In case the External Examiner does not turn up, the Internal Examiner may set the question papers and conduct the Practical Examination to avoid the postponement of the practical examinations and inconvenience to the students.

10. The examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

11. The medium of instruction and examination shall be English and Hindi. The candidates shall write their scripts in Hindi/English. The question papers shall be set both in Hindi and English languages.

12.1 The minimum number of marks required to pass the examination in each Part/Semester shall be as under:

- (i) Grade 'P' in each theory paper;
- (ii) Grade 'P' in each practical examination or Dissertation or Project Report or Training Report/ Viva-Voce examination, where prescribed;
- (iii) Grade 'P' in the aggregate of Sessionals, where prescribed, and examination for each theory and Practical subject.

12.2 While re-appearing in the examination the candidate shall be exempted from appearing in paper(s) and/or practical(s) in which he/she has obtained at least 40% marks.

13. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon thereafter as is possible.

14. Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances given in the concerned Ordinance for obtaining pass grade.

(2) A candidate who has not attended requisite percentage of lectures in a course and/or obtained pass marks in Internal Assessment, where prescribed will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the

attendance requirement and obtain pass marks in Internal Assessment.

- (3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.
- (4) For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

15. Notwithstanding the integrated nature of the Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

\*\*\*\*\*

**ORDINANCE—DIPLOMA IN YOGA AND APPLIED PHILOSOPHY (under Credit Based System) EXAMINATION (w.e.f. Session 2020-21)**

1. The duration of the course of instruction for the Diploma in Yoga and Applied Philosophy Examination shall be one year comprising of two semesters (under Credit Based System).

2. The End Term examination (Major Test) for the Odd semester as well as their supplementary examinations shall be held in the month of December/January and for the Even Semester as well as their supplementary examination in the month of May/June.

2.1 Supplementary examination shall ordinarily be held in the month of December/January for odd semester and in May/June for the even semester, on the dates to be notified by the Controller of Examinations.

3. The last date(s) by which the examination forms and fees must reach the Controller of Examinations shall be as per schedule at Appendix-I in the K.U. Calendar Vol.II.

4. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education Haryana or an examination recognized as equivalent thereto shall be eligible for admission to the course.

5. A student who possesses the qualifications laid down in Clause 4 above, has been on the rolls of the Department/recognised College for the course during the academic year preceding the examination, and produces the following certificates signed by the Chairperson of the Department/Principal of the College concerned shall be eligible to appear in the examination: –

(a) of good character;

(b) of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).

6. A deficiency in the prescribed course (Lectures or Practicals or Tutorials) may be condoned by the Chairperson of the Department/ Principal of the College concerned as under: –

(a) Lectures : Up to 15 % of the lectures delivered in each subject/paper;

(b) Practicals : Up to 5% each subject/ paper;

(c) Tutorial Assignments : Up to 15%.

7.1 A student who has completed the prescribed course of instructions in the Department/Institute, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive years without attending a fresh course of instruction, on payment, on each occasion, of the same fee as prescribed by the University from time to time.

7.2 A candidate who has failed in one paper, may be allowed to re-appear only twice in the paper(s) at the subsequent examination.

7.3 A candidate who fails to pass the Diploma in Yoga and Applied Philosophy examination within a period of three years of his/her admission, shall be required to pursue the course *ab initio*, if he/she is desirous to pass the course after the time limit.

8. The amount of examination fee to be paid by a candidate shall be the same as prescribed by the Controller of Examinations from time to time.

9. The Practical/Viva-Voce Examination as prescribed in the Scheme of Examination shall be conducted by the two examiners consisting of one External and one Internal Examiner. The teachers appointed on contract basis with minimum three years' experience may also be appointed as examiners. In case the External Examiner does not turn up, the Internal Examiner may set the question paper and conduct the Practical Examination to avoid the postponement of the practical examinations and inconvenience to the students.

10. The examination shall be held according to the Syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

11. The medium of instruction and examination shall be English/Hindi.

12.1 The minimum number of marks required to pass the examination in each Part/Semester shall be as under:

- (i) Grade P in each theory paper;
- (ii) Grade P in each practical examination or Dissertation or Project Report or Training Report or Viva-Voce examination, where prescribed;
- (iii) Grade P in the aggregate of Sessionals, where prescribed and examination for each theory and Practical subject.

12.2 While re-appearing in the examination the candidate shall be exempted from appearing in paper(s) and/or practical(s) in which he/she has obtained at least 40% marks.

13. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination, or as soon thereafter as is possible.

14. Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances given in the concerned Ordinance for obtaining pass grade.

(2) A candidate who has not attended requisite percentage of lectures in a course and/or obtained pass marks in Internal Assessment, where prescribed will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the attendance requirement and obtain pass marks in Internal Assessment.

(3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one

more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.

- (4) For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

15. Notwithstanding the integrated nature of the Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

\*\*\*\*\*

**Ordinance-I – Admissions**

The amendment/addition in the above said Ordinance under clause 4 appearing at page 3 of K.U. Calendar Vol. I, 2009 approved vide Executive Council Res. No.20 (9) of 30.12.2022.

-----

<b>EXISTING</b>	<b>AMENDED</b>
<p><b>Ordinance-I – Admissions</b> 1(1) to (3) xxx                      xxx                      xxx</p> <p>(4) The minimum eligibility conditions for admission to various Courses for Scheduled Castes or Scheduled Tribes candidates will be the Pass Marks in the qualifying examinations.</p> <p>(a) Blind/Physically and Visually Handicapped candidates shall be given 5% relaxation in the minimum eligibility conditions for admission to the various courses in the University and its affiliated Colleges.</p>	<p><b>Ordinance-I – Admissions</b> 1(1) to (3) xxx                      xxx                      xxx</p> <p>(4) Unless otherwise provided in the Ordinance, the minimum eligibility conditions for admission to various Courses for SC/ST/ <u>Differently abled candidates</u> will be the Pass Marks in the qualifying examinations.</p> <p>(a) <u>Differently abled candidates</u> shall be given 5% relaxation in the minimum eligibility conditions for admission to the various courses in the University and its affiliated Colleges.</p>
xxx                      xxx                      xxx	xxx                      xxx                      xxx

**ORDINANCE XVII- SCHOLARSHIPS, STIPENDS, MEDALS AND PRIZES**

The amendments/additions in the above said Ordinance appearing at pages 202-205 of K.U. Calendar Volume 1- 2009, approved vide Executive Council Resolution No. 20(10) dated 30.12.2022.

EXISTING			AMENDED (w.e.f. the Academic Session 2021-22)		
<p><b>2. University Merit Scholarships</b></p> <p>(1) The following scholarships to be known as University Merit Scholarships, shall be awarded annually by the Vice-Chancellor on the results of the various University Examinations. <u>Scholarships shall be tenable for the duration of the Course of Studies which the candidate joins.</u> The number and value of each scholarship shall be as under :</p>			<p><b>2. University Merit Scholarships</b></p> <p>(1)The following scholarships to be known as University Merit Scholarships, shall be awarded annually by the Vice-Chancellor on the results of the various University Examinations. <u>Scholarships shall be awarded on the basis of result of 1<sup>st</sup> year of the programme of Studies which the candidate joins.</u> <u>The University Merit Scholarship.</u> Scholarships shall be awarded to the eligible students only one time as a fresh candidate on the <u>basis of examinations held in April/May every year.</u> The number and value of each scholarship shall be as under :</p>		
<i>Name of the Exams. on the results of which Scholarship will be awarded</i>	<i>Amount of Scholarship (per month)</i>	<i>No. of Scholarships to be awarded</i>	<i>Name of the Exams. on the results of which Scholarship will be awarded</i>	<i>Amount of Scholarship (per month)</i>	<i>No. of Scholarships to be awarded</i>
1	2	3	1	2	3
(i) B.A./B.Sc./B.Sc. (Home Sc.) /B.Com. /B.C.A./ <u>B.I.M./ B.Sc. in Information System/ B.Sc.in Internet Science/</u> B.Sc.(Hons.) Information Tech. and B.A. LL.B. (Hons.) Part-I etc.	<u>Rs.200/-</u>	One scholarship for every 1000 candidates or a part thereof in each course subject to the minimum of one in each course.	(i) B.A./B.Sc./B.Sc.(Home Sc.)/B.Com./B.C.A./ <u>BBA/ B.Ed/B.Sc.(Hons.)</u> Information Tech. and B.A. LL.B. (Hons.) Part-I.	<u>Rs.500/-</u>	One scholarship for every 1000 candidates or a part thereof in each programme, in order of merit, subject to the minimum of one in each programme.
(ii) B.A./B.Sc./B.Sc. (Home Sc.)/ B.Com./B.C.A./ <u>B.I.M./ B.Sc. in Information System/ B.Sc. in Internet Science/</u> B.Sc.(Hons.) InformationTech. (Final) etc.	<u>Rs.300/-</u>	One each for securing first position in the aggregate of eachcourse.	(ii)B.A./B.Sc./B.Sc.(Home Sc.)/ B.Com./ B.C.A./ <u>BBA/ B.Ed/</u> B.Sc.(Hons.) Information Technology (Final).	<u>Rs.1000/-</u>	One each for securing first position in the aggregate of each programme.

<p>(iii) <u>B.A./B.Sc./B.Sc. (Home Sc.)/ B.Com./ B.C.A./B.I.M./ B.Sc. in Information System/B.Sc. in Internet Science/B.Sc. (Hons.) Information Tech. (Final) etc.</u></p>	<p><u>Rs.200/-</u></p>	<p>One each for securing second position in the aggregate of each course.</p>	<p>(iii) <u>B.A./B.Sc./B.Sc.(Home Sc.)/ B.Com./B.C.A./BBA/ B.Ed/B.Sc.(Hons.) Information Technology (Final).</u></p>	<p><u>Rs.750/-</u></p>	<p>One each for securing second position in the aggregate of each programme.</p>
<p>(2)(a) All awards shall be made on the results of the Annual Examinations only. No award is to be made on the Results of Bi-annual or Supplementary Examinations.</p> <p>(b) If two or three candidates are bracketed for marks obtained and are placed last in the number of scholarships to be awarded, each of them will be offered the scholarship and the total number of scholarships fixed for the examination concerned shall be increased accordingly. If the number of such candidates is more than three, the scholarship will be offered to the three candidates who are junior most in age.</p>			<p><b>NO CHANGE</b></p>		
<p>(3) No University Scholarship shall be awarded unless –</p> <p>(i) on the result of <u>B.A.-I/B.Sc.-I/B.Sc.-I (Home Science)/ B.Com-I/B.C.A.-I/B.I.M.-I/B.Sc.-I in Information System/ B.Sc.-I in Internet Science/B.Sc.-I (Honours) in Information Technology/B.A.LL.B. Part-I (Honours) etc.</u> the candidate is placed in First Division.</p>			<p>(3) No University Scholarship shall be awarded unless –</p> <p>on the result of <u>B.A.-I/B.Sc.-I/B.Sc.-I (Home Science)/ B.Com-I/ B.C.A.-I/BBA-I/B.Ed-I/B.Sc.-I(Honors) in Information Technology/ B.A.LL.B. Part-I (Honors) the candidate is placed in First Division. <u>The candidate secures the marks in the first attempt.</u></u></p>		
<p>(ii) in the case of other examinations, the candidate gets at least 55% marks.</p>			<p><b>DELETED</b></p>		
<p>(iii) the candidate secures above percentage of marks in the first attempt.</p>			<p><b>DELETED</b></p>		
<p>(4) The Scholarships shall be renewed on the condition that the scholarship holder gets at least 60% marks in the subsequent University Examination for all Under-graduate courses except Post-Graduate courses where the scholarship holder gets at least 55% marks. 54.5% or more marks shall be rounded off to 55% marks and 59.5% or more marksshall be rounded off to 60% marks.</p> <p>Provided that in the Courses where the Semester System of Examination exist, the scholarship for the Third and Fifth Semesters will be renewed if the student has obtained at least 60% or 55% marks, as given in the main clause on the combined</p>			<p><b>DELETED</b></p>		

<p>performance of the First and Second Semesters and Third &amp; Fourth Semesters Examinations, respectively. However, the payment of scholarship for the Second/Fourth/Sixth Semester shall be made only if the student has passed all papers of the First/Third/Fifth Semester Examination, respectively.</p>	
<p>(5) No student shall hold more than one scholarship except by special resolution of the Academic Council. This condition shall not apply to the holding of Sports Scholarship/Stipend in addition to the Merit Scholarship.</p> <p>(6) If a student stands first in an examination, but is not awarded or does not accept a scholarship which he would ordinarily hold, such scholarship may be awarded to the next eligible candidate on the list, failing him to the third student in order of merit. It shall not be offered to the fourth student on the list, provided that in a subject in which there are two or more scholarships, the award may go up to the tenth candidate in order of merit with the approval of the Vice-Chancellor.</p> <p>Provided that this restriction shall not apply to the examinations in which merit scholarships have been offered by the Central/State Government or any other agency. In such cases, the above clause shall apply to the candidates next on the merit list after the award of Central/ State Government scholarships or other scholarships offered by any other agency.</p>	<p><b>NO CHANGE</b> except that these existing numbers will be renumbered as <u>(4) &amp; (5)</u></p>
<p>(7) Scholarships shall be tenable in any Faculty and in any College recognized/maintained by this University or in the All India Institutions (<i>see Appendix-I</i>) provided the student joins the College or the All India Institute, in the Academic Year in which he passed the examination.</p> <p>Provided that the scholarship shall also be awarded to the students who join the Colleges/Universities of Haryana/Panjab and Panjab University, Chandigarh.</p>	<p><b>DELETED</b></p>
<p>(8) Scholarship holders who join Institutions other than those recognized/maintained by the Kurukshetra University, where such scholarships are tenable, shall draw scholarships only for the period and subject to the conditions applicable to the students, joining the Institutions recognized/maintained by the Kurukshetra University.</p>	<p><b>DELETED</b></p>

(9) A student who has been awarded a scholarship shall be liable to pay Tuition fee for the full period unless he/she has been granted full or half fee concession.

(10) Scholarships shall be awarded on the express understanding that the holder shall attend a College or a University Teaching Department as a regular student and pursue his studies with industry. Should it appear at any time that the scholar has failed to make satisfactory progress or has been guilty of gross misconduct or has been irregular in attendance, he shall, after due warning be reported by the Principal of the College or Chairperson of the University Teaching Department to the Vice-Chancellor who may withdraw the scholarship or decrease the amount of the same.

(11) Each scholar shall be informed of his having been awarded a scholarship. If a scholar does not notify the University in writing of his acceptance of the scholarship within two weeks of the receipt of the Registrar's notice by registered post, he/she shall be liable to forfeit his/her scholarship which may be rewarded to the next eligible candidate.

(12) The students who are pursuing higher studies through Distance Education or as Private candidates are also eligible for the award of University Merit Scholarship.

**NO CHANGE** except that these existing numbers will be renumbered as (6) to (9)

\*\*\*\*\*

*Ordinance-V* – **ORDINANCE -V CONDONING DEFICIENCY IN LECTURES, ETC.**

The amendment/addition in the above said Ordinance under clause 10 appearing at page 24 of K.U. Calendar Vol.I, 2009 approved vide Executive Council Res. No.20 (11) of 30.12.2022.

<b>EXISTING</b>	<b>AMENDED (w.e.f. Session 2022-23)</b>
<p>10. Unless otherwise specifically provided in the concerned Ordinance, a woman student may be granted 45 days maternity leave by the Chairperson/Director/Principal of the Department/Institute/College concerned on the recommendation of Government Hospital Authorities as applicable as per prescribed rules in the case of Government Women Employees with the condition that the concerned student will have to attend the extra classes as per the requirement of attendance of the specified course/ professional/research program</p>	<p>10. Unless otherwise specifically provided in the concerned Ordinance, a woman student may be granted 45 days maternity leave by the Chairperson/Director/Principal of the Department/ Institute/College concerned on the recommendation of Government Hospital Authorities as applicable as per prescribed rules in the case of Government Women Employees with the condition that the concerned student will have to attend the extra classes <u>in programmes involving practical work</u> as per the requirement of attendance of the specified course/ professional/research program.</p> <p><u>However, in case of programme (s) not involving any practical work, exemption from class attendance may be provided.</u></p>
<p>11 to 13 xxx      xxx      xxx</p>	<p>11 to 13 xxx      xxx      xxx</p>

\*\*\*\*\*

## ADDITION OF SCHOLARSHIP

The addition of following Scholarship under *Ordinance XVII* – Scholarships, Stipends, Medals and Prizes in the K.U. Calendar Vol. I, 2009 at pages approved vide Executive Council Resolution No. 20 (13) dated 30.12.2022.

---

### **“Dr. Kamlesh Scholarship”**

There shall be a scholarship of the value of Rs.21000/- per annum known as “**Dr. Kamlesh Scholarship**” to be awarded out of the interest accrued on the endowment fund of Rs.5,00,000/- remitted by Dr. Amitabh Sharma, Ph.D., CEO, STEM Academy of USA, Inc.

1. The Scholarship will be awarded by the Vice-Chancellor to a girl student of M.A. (F) Hindi on the basis of M.A. (P) examinations, Department of Hindi on academic performance and family income-cum-means basis.
2. The recipient of the award is not entitled to receive any other award/stipend/financial assistance simultaneously.
3. In case of the award recipient is entitled to any other award, the same may be awarded to next qualifying student.
4. The award will be effective from the session 2022-2023 onwards.
5. The Vice-Chancellor will have the right to increase or decrease the value of award according to the interest accrued.
6. The name of eligible students will be supplied by the Chairperson, Department of Hindi on the recommendations of the Departmental Scholarship Committee after getting the notification from the Scholarship Section.

\*\*\*\*\*

## NEW ORDINANCES

The following new Ordinance approved vide Executive Council Resolution No. 20(17) of 30.12.2022.

---

### **ORDINANCE -BACHELOR OF EDUCATION (B.Ed.-2 YEAR) EXAMINATION (ANNUAL SYSTEM) (Under CBCS/LOCF)**

*(w.e.f. Session 2020-21)*

1.1 The duration of the course leading to the Degree of Bachelor of Education (B.Ed.) (under Choice Based Credit System/LOCF) shall be two academic years. The examination shall be held in two parts, viz., Previous at the end of the course of First year and Final at the end of the course of Second Year.

1.2 Supplementary Examination will be held in December/January in the same year for the candidates who have re-appear in not more than 50% of the total papers of the Annual Examination i.e. four out of seven papers.

1.3 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which the Examination forms and fees must reach the Examination enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol. II.

3. A person who has obtained one of the following qualifications shall be eligible for admission to First year of B.Ed. Course:

(a) Bachelor's Degree or Master's Degree in Sciences/Social Sciences/ Humanities with at least 50% marks or Bachelor's Degree in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other Examination recognized as equivalent thereto;

OR

(b) the minimum eligibility conditions and admission criteria as prescribed by the regulatory body and issued under the authority of State Government from time to time.

Note: (i) Relaxation of 5% marks in the eligibility condition will be given to SC/ST/OBC/PWD candidates and the minimum less marks against 55% and 50% shall be calculated as under:

55 marks- 2.75 marks = 52.25 marks ( $5/100 \times 55 = 2.75$ );

50 marks-2.50 marks = 47.50 marks ( $5/100 \times 50 = 2.50$ );

(ii) One Year PG diploma/course in any subject will not be considered equivalent to Master's Degree.

4. No one who is in employment (Whole-time, Part-time or Honorary Service) shall be allowed to join B.Ed. Course without taking leave from his/her institution/office etc. from the date of commencement of the Academic Session to the conclusion of his/her final examination and submission of 'No Objection' from his/ her employer.

5. A person who has passed B.Ed. (Previous) Examination from this University shall be eligible to join Final Year of the B.Ed. Course. This is, however, subject to provisions made under Clause 10 below.

6. Every candidate shall be examined according to the scheme of examination and Syllabus as approved by the Academic Council from time to time. A candidate who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council take the examination as an ex-student according to the Scheme and Syllabus prescribed by the University for regular students appearing for that examination.

7.1 Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily. (The detailed Rules/Guidelines for Implementation of Choice Based Credit System of Study and Award of Grades are at Appendix-II in K.U. Cal. Vol.II).

7.2 All evaluation of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100point scale. The rounding off shall be done on the higher side. A minimum Grade

Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant Scheme of Examination.

8.1 The programs of study and subjects of examination shall be as approved by the Academic Council from time to time. The examination shall consist of:-

- (a) Written Courses;
- (b) Practical Examinations;
- (c) Internship.

8.2 20% marks in each course/Practical shall be reserved for Internal Assessment. The following parameters (with weightage of each) forming the basis of award of internal assessment shall be adopted and inserted in the relevant scheme of examination: -

**For Theory Courses-**

- |                           |                |
|---------------------------|----------------|
| (i) One House Examination | 25% marks (05) |
| (ii) One Assignment       | 25% marks (05) |
| (iii) One Project         | 25% marks (05) |
| (iv) Attendance           | 25% marks (05) |

**For Practicals (EPC):**

- |                                       |                      |
|---------------------------------------|----------------------|
| (i) Test/Viva (Internal Examination)  | 50% marks (25marks)  |
| (ii) Test/Viva (External Examination) | 50% marks (25 marks) |

**For School Internship Programme:**

- |   |                                |
|---|--------------------------------|
| (i) Skill-in-Teaching Practical Examination (Internal)  | 43% (75Marks (each Pedagogy)   |
| (ii) Skill-in-Teaching Practical Examination (External) | 57% (100 Marks (each Pedagogy) |

**Marks for Attendance:**

- |                 |   |         |
|-----------------|---|---------|
| (1) 91% onwards | : | 5 marks |
| (2) 81% onwards | : | 4 marks |
| (3) 75% onwards | : | 3 marks |
| (4) 70% onwards | : | 2 marks |
| (5) 65% onwards | : | 1 mark  |

8.3 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Department/Institute by the Chairperson of the Department/Director/Principal of the Institute concerned before forwarding it to the Examination Branch invariably within 20 days after the commencement of the relevant year. Thereafter, a late fee, as prescribed by the University from time to time shall be charged from the Department/ College/ Institute concerned. The Minor Tests after the evaluation will be shown to the students by respective teachers.

8.4 The Principal/Chairperson of the College/Institute shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University, upto the six months from the date of declaration of the result.

9. A person who possesses the qualifications as laid down in Clause 3 or 5, as the case may be, has been on the rolls of a College recognized for B.Ed. course during the academic year preceding the examination, and produces the following certificates, duly signed by the Principal of the College concerned, shall be eligible to appear in the examination: -

- (i) of good character;
- (ii) of having undergone the Course of Training for the Degree of Bachelor of Education for both academic years at a College recognized for the examination;
- (iii) of having attended not less than 80% of the full course of lectures delivered in each subject (theory and Practical's separately) (the course to be counted up to the day before the commencement of the examination) and 90% in School Internship; Provided that a candidate who has not attended the requisite percentage of lectures for any paper(s)/ practical(s) will be detained by the College concerned to take

the external examination in the said paper(s) unless he/she repeats the course in the paper(s) concerned and obtains the requisite percentage of attendance in that paper(s)/ practical(s)

(iv) of having obtained at least 30% marks in the aggregate of all the subjects to be calculated in the combined result of the following: -

- (a) The House Examination and Class Test to be held periodically in each Theory Paper and Practical separately;
- (b) Having completed 4 weeks School Internship in First year and 16 weeks School Internship in Second year.

9.1 A deficiency in the prescribed course (Lectures or Practicals or Tutorials) may be condoned by the Principal of the College concerned as under: -

- (a) Lectures : Up to 15 % of the lectures delivered in each subject.
- (b) Practicals : Up to 15 % in each Practical.
- (c) Tutorial Assignments : Up to 15%.

10.1 A student who has completed the prescribed course of instruction in a recognized/ maintained college for Previous/ Final Examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Principal of the College concerned, to appear/re-appear in the examination/ paper(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice subsequent to the Examination in which he was due to appear. This is, however subject to the provisions made under Clause 10.3 below. Provided that a candidate shall be allowed to be promoted from B.Ed. (Previous) to B.Ed. (Final) Class if he has got exemption in at least 50% papers (e.g.3 out of 6 papers including viva-voce) of B.Ed. (Previous). Subject to the number of chances as provided in Clause 10.3 below. such a candidate shall be allowed to appear in the remaining paper(s) of B.Ed. (Previous) alongwith the B.Ed. (Final) Examination.

Provided further that if such a candidate fails to pass the B.Ed. (Previous) Examination, his/her result for B.Ed. (Final) Examination shall be declared provisionally.

10.2 Subject to Clause 10.3 below, a candidate who has availed exhausted all the chances in terms of Clause 10.1 above and still has re-appear in one or more paper(s) of Previous or Final Examination may be allowed one extra chance to clear re-appear paper(s)/part(s) throughout the duration of the course. The candidate who has availed this chance in any of the Parts i.e. Previous or Final shall not be allowed any extra chance again for any of the remaining Parts, for any reason, whatsoever.

10.3 A candidate for the B.Ed. Examination must pass the whole examination (Previous as well as Final) within a period of four years of his/her admission to the B.Ed. course failing he/she will be deemed to be unfit for the course and shall not be further admitted to this University for such a course.

The bar shall not apply to a candidate appearing to avail the extra chance in the Final Examination, provided the extra chance is availed next to the last admissible normal chance under 10.1.

11. The amount of examination fee to be paid by a candidate for each year shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/practical(s) for the purpose of passing, shall pay fee as for the whole examination.

11.1. The Medium of examination shall be as under: -

(a) The question-papers shall be set both in English and Hindi except for languages in which these will be set as under: -

- |                                  |   |
|----------------------------------|---|
| (i) For Sanskrit                 | Hindi   |
| (ii) For Hindi, Panjabi and Urdu | Hindi, Panjabi and Urdu and Urdu respectively |
| (iii) English                    | English                                       |

(b) The candidates shall write their answers: -

- (i) in English in the subject of English:
- (ii) in English, Hindi, Panjabi or Urdu in the case of other subjects.

12. Award of Grades and the corresponding grade points should be Absolute marks as under. The Conversion factor from AGPA/CGPA to percentage of marks shall be 10.

Letter Grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab.	0	Absent

- 1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/Paper (s). Such a candidate will be required to reappear in that examination/paper(s) within the permissible chances as per clause 10.1 for obtaining pass marks.
- 2) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the attendance requirement and obtain pass marks in Internal Assessment.
- 3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.
- 4) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of AGPA/CGPA.

### 13. Computation of AGPA and CGPA

The following shall be the procedure to compute the Annual Grade Point Average (AGPA) and Cumulative Grade Point Average (CGPA):

- i) The AGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student in all the courses undergone by a student, i.e.  

$$AGPA (A_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$
 Where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the Grade point scored by the student in the  $i$ th course.
- ii) The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the years of a programme, i.e.  

$$CGPA = \frac{\sum(C_i \times A_i)}{\sum C_i}$$
 Where  $A_i$  is the AGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.
- iii) The AGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

Illustration of Computation of AGPA and CGPA and Format for Transcripts:

Illustration for AGPA

Course	Credit	Grade letter	Grade Point	Credit Point
Course-1	4	A	8	4×8 = 32
Course-2	4	B+	7	4×7 = 28
Course-3	4	B	6	4×6 = 24
Course-4	4	O	10	4×10=40
Course-5	2	C	5	2×5 = 10
Course-6 &7	8	B	6	4×6 = 24
	26		Total =	158

Thus, AGPA= 158/ 26 = 6.08

## Illustration for CGPA

Year-1	Year-2
Credit: 26	Credit: 32
AGPA: 6.08	AGPA: 6.25
Thus, CGPA= $[34 \times 6.08 + 32 \times 6.25] / 66 = 6.16$	

Transcript (Format): Based on the above recommendations on Letter Grades, Grade Points & AGPA & CGPA, The HEIs may issue the Transcripts for each year and a consolidated transcript indicating the performance in both the years.

### 14. General Guidelines for Award of Grades & Marks

The following are the general guidelines for the award of grades:

- (i) All evaluations of different components of course shall be done in marks for each student.
- (ii) The marks of various components shall be reduced to approved weightage (as decided by the Staff Council) and/or indicated in the scheme of teaching and examination and added to get total marks secured on a 100-point scale. The rounding off shall be done on the higher side.
- (iii) The merit list will be prepared and Gold Medal will be awarded in the examinations under CBCS to the candidates securing highest CGPA provided the candidate must have passed all the year Examinations at the first attempt and within minimum duration of the course. In case two candidates obtain the same CGPA then both the candidates will be awarded Gold Medal.

### 15. Award of Grace Marks:

A candidate who fails in one or more paper(s)/subject(s) (Major test/Written, Practical, Sessional/Minor test/Internal Assessment or Viva-Voce) and/or in CGPA shall be given Grace Marks up to 1% of the aggregate marks (aggregate marks excluding the marks for Minor test/Internal Assessment/Sessional(s) of the Paper(s)/subject(s) in which she/he has actually appeared in that examination, if by addition of these marks she/he can pass the examination.

The Grace Marks shall be first added to the paper(s)/subject(s); the remaining Grace marks, to the extent still necessary, shall then be added to the aggregate and the same number of marks shall be added to a subject wherever required.”

The grace marks will also be allowed, if otherwise eligible, in case the student’s CGPA in the last semester of the course improves from less than 5.00 to 5.00 or more.

However, if a candidate, after ascertaining from the Transcript/University that s/he has been given Grace Marks, represents, against the Grace Marks awarded to her/him the same shall be withdrawn and her/his result will be revised. The option once exercised shall be final. The request of the candidate for withdrawal of Grace Marks must reach the Controller of Examinations within one month of the dispatch of the Transcript by the University, after which no request will be entertained.

16. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Detailed –Marks–Cards will be issued by the Result Branch.

17.1 The minimum number of marks required to pass the examination in each Part shall be as under:-

- (i) Grade ‘P’ (40%) in each Written Paper:
- (ii) Grade ‘P’ (40%) in each Practical examination and School Internship
- (iii) Grade P (40%) in each sessional
- (iv) Grade ‘P’ (40%) in the aggregate of Sessionals and examination for each theory and Practical subject:

17.2 A candidate who fails in an examination shall be exempted from re-appearing in the paper(s)/ Practical(s) in which he/ she has obtained at least 40% marks as indicated in (i), (ii) and (iii) above. Such candidates will not be required to repeat the sessional work.

18. The list of successful candidates of Second Year Examinations shall be arranged on the basis of the grade point obtained in the First & Second Year Annual Examinations taken together, and the Cumulative Grade Point Average (CGPA)/ Letter Grade obtained by the candidate will be stated in the Degree.

19. A person who has already passed B.Ed. from this University may appear in any additional teaching subject of B.Ed. examination subsequently except the subjects in which he/she has already passed the examination on submission of the prescribed Examination form and fee as prescribed by the University from time to time.

Provided that: –

- (i) in the case of a Pedagogy subject, she/he must have already passed the degree examination in that subject;
- (ii) in addition to the Written Paper of the Pedagogy subject, the candidate shall undergo a practical test in the Pedagogy of the additional subject taken by her/him;
- (iii) Such candidates will be required to register themselves with any B.Ed. College of this University by paying a fee of Rs.1000/- to the concerned College/Institution by 31<sup>st</sup> October of the respective session and attach the teaching practice certificate issued by the college with the examination form.

20 The minimum number of marks required to pass in the additional subject shall be 40%.

21. Notwithstanding the integrated nature of this program which is spread over more than one academic year, the Ordinance in force at the time a student joins the program, shall hold good only for the examination held during or at the end of the mandated academic duration and nothing in this ordinance shall be deemed to debar the University from amending the Ordinance and the amended ordinance, if any, shall apply to all students whether old or new.

#### **Transitory Provision**

Candidates admitted to the Bachelor of Education (B.Ed.) (2 Year) course prior to academic session 2020-21 shall be governed by the old rules.

\*\*\*\*\*

**ORDINANCE XVII- SCHOLARSHIP, STIPEND, MEDALS AND PRIZES UNDER CLAUSE-I “RESEARCH SCHOLARSHIP**

Amendment/additions in Ordinance XVII- Scholarship, Stipend, Medals and Prizes under Clause-I “Research Scholarship” appearing at page No.199 of K.U. Calendar Volume-I, 2009 approved vide Executive Council Resolution No. 20(19) dated 30.12.2022.

EXISTING	AMENDED (w.e.f. 01.04.2022)
<p>1. a) Research Scholarship of the value of Rs.7,000/- p.m. tenable for two years in the first instance, will be awarded in each Departments/Institutes, where research facilities are available, by the Vice-Chancellor on the recommendations of a Selection Committee, consisting of the Chairperson and two senior most teachers of the Department <u>on the criteria given in clause-2 below</u>. The number of University Research Scholarship in each Department will be determined on the basis of the total number of regular students of the final year of their Master’s Degree programme who may have appeared in the University examinations in the preceding session. There will be one research scholarship if the strength of such students is upto 100. In case, the strength exceeds 100, the number of Scholarships will be two. In addition, there will be ten (10) University Research Scholarship for S.C. candidates which will be awarded <u>as per rule - 2 below subject to only one URS in a Department in this category</u>. In addition to above, three University Research Scholarships will also be awarded to physically <u>disabled candidates as per rule-2 below</u>.</p> <p>The Scholarship may be extended on yearly extension basis ordinarily for a period of one year but in no case beyond a period of two years, by the Vice-Chancellor subject to explicit clarification in support of <u>good work</u> progress on the recommendations of the Committee consisting of the Supervisor and the Chairperson of the Department.</p> <p>No payment of Scholarship shall be made to the research scholars after the successful completion of his/her Viva-Voce examination or up to the tenure of scholarship whichever is earlier.</p> <p>b) No URS will be awarded to the candidates who are on Regular/Contract/Guest faculty/ Consolidated salary in the Centre/State/Semi Govt. or Private Organization/Departments etc.</p>	<p>1. a) Research Scholarship of the value of Rs.14,000/- p.m. tenable for two years in the first instance and Rs.16,000/- p.m. for 3<sup>rd</sup> &amp; 4<sup>th</sup> year will be awarded in each Departments/ Institutes by the Vice-Chancellor on the recommendations of the Departmental/ Institutional Research Advisory Committee on the criteria given in clause-2 below. There will be one scholarship against each PG Programme in every Department/ Institute. In case the number of scholars exceeds Ten (10) in a Department/Institute against a PG Programme one additional scholarship will be provided. In addition, there will be Ten (10) University Research Scholarships for S.C. candidates and Five (05) University Research Scholarships for physically challenged candidates as per rule-2 below.</p> <p>The Scholarship may be extended on yearly basis ordinarily for a period of one year but in no case beyond a period of two years, by the Vice-Chancellor subject to explicit clarification in support of good work progress on the recommendations of the Departmental/ Institutional Research Advisory Committee and Supervisor of the candidate.</p> <p>No payment of Scholarship shall be made to the research scholars after the submission of his/her thesis or up to the tenure of scholarship whichever is earlier. (In case of externally funded scholarships/ fellowship such as JRF, these shall be payable upto the date of Viva-Voce or upto the tenure of scholarship whichever is earlier)</p> <p style="text-align: center;"><b><u>NO CHANGE</u></b></p>

<p>2. a) University Research Scholarship will be open to the enrolled students who are preferably below the age of 30 years. The age limit for the candidates belonging to Scheduled Caste/ Scheduled Tribes, Backward Classes, physically disabled, Blind and Women candidates shall be relaxable by 5 years.</p> <p>b) The enrolled students (who qualify the entrance test) in Ph.D. Course shall be eligible to apply for the award of university Research Scholarship on the prescribed application form at Appendix-I. The criteria for determining the merit for award of University Research Scholarship out of the enrolled students of Ph.D. course will be as under:  Percentage of marks in qualifying examination = 30%  Percentage of marks at graduation level = 20%  Percentage of marks in qualifying Entrance Test = 50%</p> <p>c) The candidates exempted from the Entrance Test for admission to Ph.D. course under clause 7.8 of Ph.D. Ordinance will have to qualify the Ph.D. Entrance Test if interested to avail University Research Scholarship.</p>	<p style="text-align: center;"><b><u>DELETED</u></b></p> <p>2(a) Only the enrolled students in Ph.D. Course shall be eligible to apply for the award of University Research Scholarship on the prescribed application form at Appendix-I. The criteria for determining the merit for award of University Research Scholarship out of the enrolled students of Ph.D. course will be as under:  i) Percentage of marks in qualifying examination = 30%  ii) Percentage of marks at graduation level = 20%  iii) Percentage of marks in qualifying Entrance Test = 50%</p> <p style="text-align: center;"><b>OR</b></p> <p style="text-align: center;">UGC NET/JRF/GATE/GPAT/SLET=40 marks</p> <p>iv) Weightage of 5 marks to the candidates who pass qualifying examination from K.U. Kurukshetra.</p> <p style="text-align: center;"><b><u>DELETED</u></b></p>
<p>3) The Scholar will be required to do whole-time research work under a supervisor, on the topic approved by the P.G.B.O.S. of the respective Department.</p>	<p>3) The Scholar will be required to do full-time research work under a supervisor, on the topic approved by the P.G.B.O.S. of the respective Department as per Ph.D. Ordinance.</p>
<p>4) A Scholar will be required to produce a certificate of progress and satisfactory work from the Supervisor and countersigned by the Chairperson of the Department concerned at the end of every year.</p>	<p>4) A Scholar will be required to produce a certificate of progress and satisfactory work from the Supervisor and countersigned by the Chairperson/Director of the Department/Institute concerned as per Ph.D. Ordinance.</p>
<p>5) No scholar shall join any other course of study or appear at any other examination conducted by any University or public body while doing research. The Vice-Chancellor may, however, allow a scholar to appear in an examination or to attend a course which is conducive to his research and is of minor nature, including improvement of previous result.</p>	<p>5) A research scholar can join any other programme of study or appear at any other examination conducted by any University or public body, while doing research, that is conducive to his/her research and is of minor nature, including improvement of previous result after the approval of the Vice-Chancellor on the recommendation of the supervisor. However, it must not violate any of the provisions of Ph.D. regulations.</p>
<p>6) The University Research Scholar shall complete the full period of his/her tenure of research Scholarship. In the event of a scholar discontinuing or giving up his scholarship without valid reason and leaving the Department without prior permission of the Vice-Chancellor before the expiry of one year or in the extended period, if extension was allowed, or the scholar concerned fails to</p>	<p>6) The University Research Scholar shall complete the full period of his/her tenure of research Scholarship. In the event of a scholar discontinuing or giving up his scholarship without valid reason and leaving the Department without prior permission of the Vice-Chancellor before the expiry of one year or in the extended period, if extension was allowed, or the scholar concerned fails to submit his/her Ph.D. Thesis in term of clause 14 of the Ph.D. Ordinance, he/she shall refund the whole amount</p>

<p>submit his/her Ph.D. Thesis in term of clause 14 of the Ph.D. Ordinance, he/she shall refund the whole amount of scholarship paid by the University or a part thereof as recommended by the Chairperson in consultation with the Supervisor concerned.</p> <p><b>Provided that no recovery of Scholarship shall be made if</b> (i) a scholar joins University/Aided College/Govt. College/Aided school/Govt. School of the Haryana State as regular teacher or on Contract/Guest Faculty/Consolidated Salary (ii) a scholar who joins teaching on regular basis of other State at University/Govt. College/Aided College Scientist/JRF in DR&amp;DO or Research Project Funded <u>by</u> National/State Agencies. (iii) A scholar enters into a Central or State Govt. service but submit his/her Ph.D. Thesis within the prescribed time limit. <u>If any one of these conditions is not fulfilled, the scholar will be required to refund the whole amount of Scholarship drawn by him/her.</u></p>	<p>of scholarship paid by the University or a part thereof as recommended by the Departmental Research Advisory Committee in consultation with the Supervisor concerned.</p> <p><b>Provided that no recovery of Scholarship shall be made if</b> (i) a scholar joins University/Aided College/Govt. College/Aided school/ Govt. School of the Haryana State as regular teacher or on Contract/ Guest Faculty/ Consolidated Salary (ii) a scholar who joins teaching on regular basis of other State at University/Govt. College/Aided College Scientist/ JRF/ Research Project Funded by National/State Agencies. (iii) A scholar enters into a Central or State Govt. service but submit his/her Ph.D. Thesis within the prescribed time limit. (iv) Research Scholar submits his/her Ph.D. Thesis within six (6) months after leaving scholarship alongwith requisite publications as per guidelines of Ph.D. Ordinance.</p>
<p>7. In consultation with the Dean of the concerned faculty and the Chairperson/ Director of the Department/ Institute, the scholar shall execute a bond (Appendix-II) with the University in the form prescribed for the purpose, giving surety of any one of the following:</p> <ol style="list-style-type: none"> <li>a) A permanent employee of the University.</li> <li>b) A permanent employee of the State Government.</li> <li>c) A permanent employee of the autonomous statutory bodies situated in Haryana.</li> <li>d) Natural parents/legal guardian having property/employment.</li> </ol>	<p style="text-align: center;"><b><u>NO CHANGE</u></b></p>
<p>8) If a University Research Scholarship falls vacant, it should be awarded within the period of three months from the date it falls vacant or upto 31<sup>st</sup> March of the year whichever is earlier. <u>In such cases the selection will be made from the existing panel of URS in order of merit.</u> In no case, the scholar be allowed to join the scholarship after 31<sup>st</sup> March of the year.</p>	<p style="text-align: center;"><b><u>No Change</u></b></p>
<p>9. <u>The payment of University Research Scholarship shall be paid to the enrolled scholars from the date of his joining of URS subject to approval to Ph.D. Registration by the Post Graduate Board of Studies of the respective Department/ Institute.</u></p>	<p style="text-align: center;"><b><u>No Change</u></b></p>

<p><b>10. <u>Leave.</u></b></p> <p>Leave for a maximum of 30 days in a year in addition to general holidays may be allowed to a research scholar by the Chairperson of the Department on the Recommendation of the Supervisor. They will not be entitled to any vacation. No other kind of leave with scholarship will be admissible to a Research Scholar.</p> <p>Provided that the female scholars would be eligible for maternity leave at full rates for a period not exceeding three months once during the tenure of her Research Scholarship.</p> <p>Provided further that the Vice-Chancellor may in very hard and exceptional cases allow leave <u>without scholarship</u> for a period not exceeding three months to a research scholar to pursue his/her research work only.</p> <p><u>Provided further that the Chairperson of the Concerned Departments may allow duty leave to a Research Scholar on the Recommendation of his/her supervisor for data collection with proper justification.</u></p>	<p><b>10. <u>Leave.</u></b></p> <p style="text-align: center;"><b><u>No Change</u></b></p> <p>The female research scholars are eligible for Maternity Leave/Child Care leave as per Ph.D. Ordinance norms issued from time to time at full rates of Scholarship during the tenure of their award.</p> <p style="text-align: center;"><b><u>NO CHANGE</u></b></p> <p>Provided further that the Chairperson/Director of the Concerned Departments/Institutes may allow duty leave to a Research Scholar on the Recommendation of his/her supervisor with proper justification for attending seminars, workshops etc. conducive to the research.</p>
<p><b>Application Fee:</b>  General Category = Rs.60/-  SC/ST/Disabled/BC = Rs.15/-</p>	<p><b>Application Fee:</b>  General Category = Rs.600/-  SC/ST/Disabled/BC = Rs.150/-</p>

**ORDINANCE : ORIENTAL TITLES IN SANSKRIT LANGUAGE AND LITERATURE EXAMINATION**

Amendments/additions to Clause 8 of the Ordinance appearing at page number 222 of K.U. Calendar Volume-II, 2014 (Part A) w.e.f. the Session 2019-20 approved vide Executive Council Resolution No. 20(20) dated 30.12.2022.

<b>EXISTING</b>	<b>AMENDED</b> <i>(w.e.f. the Session 2019-20)</i>
<p>8. A candidate shall offer one of the following subjects for the Acharya examination: –</p> <p>(i) Veda (ii) Vyakarana (iii) Sahitya (iv) Darshana (v) Dharmashastra</p>	<p>8. A candidate shall offer one of the following subjects for the Acharya examination: –</p> <p>(i) Veda (ii) Vyakarana (iii) Sahitya (iv) Darshana (v) Dharmashastra (vi) <u>Phalita Jyotish</u></p>
xxx                      xxx                      xxx	xxx                      xxx                      xxx

**ORDINANCE–BACHELOR OF EDUCATION IN SPECIAL EDUCATION (VISUAL IMPAIRMENT) (B.ED.SPL.ED.(V.I.) (2-YEAR) (REGULAR PROGRAMME) EXAMINATION (SEMESTER SYTEM) (UNDER CHOICE BASED CREDIT SYSTEM) W.E.F. SESSION 2020-21.**

Amendment/addition to Clause 11 i.e. Award of Grades for the Ordinance –Bachelor of Education in Special Education (Visual Impairment) (B.Ed. Spl.Ed.(V.I.) appearing in K.U. Calendar Volume-II, 2014 w.e.f. Session 2020-21, approved vide Executive Council Resolution No. 20(22) dated 30.12.2022.

<b>EXISTING</b>			<b>AMENDED</b>		
11. Award of Grades and the corresponding grade points should be Absolute marks as under. The Conversion factor from SGPA/CGPA to percentage of marks shall be 10.			11. Award of Grades and the corresponding grade points should be Absolute marks as under. The Conversion factor from SGPA/CGPA to percentage of marks shall be 10.		
<b>Letter Grade</b>	<b>Grade Point</b>	<b>Marks</b>	<b>Letter Grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100	O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84	A+ (Excellent)	9	75-84
A (Very Good)	8	65-74	A (Very Good)	8	65-74
B+ (Good)	7	55-64	<b>B+ (Good)</b>	7	<b>56-64</b>
B(Above Average)	6	50-54	<b>B (Average)</b>	6	<b>51-55</b>
P (Pass)	5	50	P (Pass)	5	50
F (Fail)	0	Less than 50	F (Fail)	0	0
Ab	0	Absent	Ab	0	0
<b>Note:</b> (1) to (4) xxx      xxx      xxx			<b>Note:</b> (1) to (4)      xxx      xxx      xxx		

**ORDINANCE – BACHELOR’S DEGREE COURSES (UNDER CHOICE BASED CREDIT SYSTEM)  
(CBCS) (w.e.f. the session 2021-22).**

Amendment/addition to Clause 12 in the above said Ordinance, approved vide Executive Council Resolution No. 20(29) dated 30.12.2022.

<b>EXISTING</b>	<b>AMENDED (w.e.f. the Session 2021-22)</b>
<p><b>12. Award of Grace Marks</b> A candidate who fails in one or more paper(s)/subject(s)/Major Test/Written, Practical, Sessional/Minor Test/Internal Assessment or Viva-Voce) and/or in CGPA shall be given Grace Marks up to 1% of the aggregate marks (aggregate marks excluding the marks for Minor Test/Internal Assessment/ Sessional(s) of the Paper(s)/subject(s) in which she/he has actually appeared in that examination, if by addition of these marks she/he can pass the examination.</p>	<p><b>12. Award of Grace Marks</b> A candidate who fails in one or more external paper(s)/subject(s)/Major Test/Written, Practical, or Viva-Voce) shall be given Grace Marks up to 1% of the aggregate marks (aggregate marks excluding the marks for Minor test/Internal Assessment/Sessional(s) of the Paper(s)/subject(s) in which s/he has actually appeared in that examination, if by addition of these marks s/he can pass the examination.</p>
<p>The Grace Marks shall be first added to the paper(s)/subject(s); the remaining Grace marks, to the extent still necessary, shall then be added to the aggregate and the same number of marks shall be added to a course wherever required.</p>	<p>The grace marks shall be first added to the paper(s)/subjects/; in which minimum marks are required for passing in the examination and as per the sequence of the scheme if same numbers of Grace marks are required in two or more papers, The grace allocation sequence will be theory-practical if same number of grace marks are required in theory or practical of a subject/paper.</p>
<p>The grace marks will also be allowed, if otherwise eligible, in case the student’s CGPA in the last semester of the course improves <u>from less than 5.00 to 5.00 or more.</u></p>	<p><b>DELETED</b></p>
<p>However, if a candidate, <u>after ascertaining from the Transcript/University</u> that s/he has been given Grace Marks, represents ..... of the Transcript by the University, after which no request will be entertained</p>	<p>However, if a candidate, after <b><u>ascertaining Transcript from the university</u></b> that s/he has been given Grace Marks, represents..... of the Transcript by the University, after which no request will be entertained</p>

**Ordinance – Master of Science Examination (Under Choice Based Credit System)**

Amendment/addition to Clause 3 for the Ordinance – Master of Science Examination appearing in K.U. Calendar Volume-II, 2014 w.e.f. Session 2022-23, approved vide Executive Council Resolution No. 20(30) dated 30.12.2022.

EXISTING	AMENDED ( <i>w.e.f. Session 2022-23</i> )
<p>3. A person who has passed one of the following examinations of this University, or an examination recognized as equivalent thereto, shall be eligible for admission to the First Semester of the M.Sc. Courses :-</p> <p>(a) to (c) xxx      xxx      xxx</p>	<p><b>NO CHANGE</b></p>
<p><b>(d) For M.Sc. course in Chemistry:</b></p> <p><b>(i) Mathematics Stream:</b> 50% of the seats in M.Sc.(Chemistry) shall be filled up by candidates who have passed B.Sc. examination with Chemistry, Mathematics and one other subject at the B.Sc. level, with minimum 50% marks in aggregate.</p> <p><b>(ii) Non-Mathematics Stream:</b> 50% of the seats in M.Sc.(Chemistry) shall be filled up by the candidates who have passed B.Sc. examination with at least 50% marks in aggregate with Chemistry and any other two subjects except Mathematics at B.Sc. level.</p> <p><b>Note:</b> Equal specialization in each stream i.e. Physical, Inorganic &amp; Organic in M.Sc. Chemistry (Final) will be allotted on the basis of merit of First Semester Examination and choice of the students out of existing strength of M.Sc. (Final).</p>	<p><b>(d) For M.Sc. course in Chemistry:</b> B.Sc.(Hons.) in Chemistry/B.Sc.(Pass) with Chemistry as one of the major subjects with at least 50% marks in aggregate.</p> <p><b>Note:</b> Equal specialization in each stream i.e. Physical, Inorganic &amp; Organic in M.Sc. Chemistry (Final) will be allotted on the basis of merit of First Semester Examination and choice of the students out of existing strength of M.Sc. (Final).</p>
<p>xxx      xxx      xxx</p>	<p>xxx      xxx      xxx</p>

**Note :** Similar amendment/addition shall be made in Clause 4 (a) of the Ordinance- Master of Science (M.Sc.) Examination (Semester System) appearing at page number 407 of K.U. Calendar Volume-II, 2014 examination.

**I-GENERAL RULES FOR EXAMINATIONS**

The amendment/addition in the Clause-7 of the above said rules appearing at pages 668 of K.U. Calendar Vol. II, 2014 approved vide Executive Council Res. No.20 (31) of 30.12.2022.

<b>EXISTING</b>	<b>AMENDED</b> (w.e.f. the academic session 2022-23)
<p>7. Unless otherwise provided, a person who —</p> <p>(a) has already passed an examination of this University or any other University shall not be permitted to re-appear in that examination or a corresponding examination;</p> <p>(b) is a candidate for an examination in full subjects of this University cannot simultaneously read for, or appear at, another examination of this University or of another University/Board, in the same academic year (if otherwise stated in the Ordinance).</p> <p>The bar shall not apply to a candidate appearing in another examination of the University for passing or for improvement of division/result or for additional subject; provided that he does not take the examination in more than two subjects/papers simultaneously with the full subjects of his main examination.</p> <p>(c) is eligible to take admission as per conditions laid down in the concerned Ordinance, can pursue two programmes simultaneously through Distance or combination of distance and regular modes, from the same or different Universities/Institutions duly approved by the UGC/AICTE/Central Government/State Governments, in various combinations, viz.:</p> <p>(1) One Degree and one Diploma/ Postgraduate Diploma/Certificate.</p> <p>(2) One Postgraduate Diploma and one Diploma/Certificate;</p> <p>(3) One Diploma and one Certificate;</p> <p>(4) Two Postgraduate Diplomas;</p> <p>(5) Two Diplomas; and</p> <p>(6) Two Certificates.</p>	<p>7. Unless otherwise provided, a person who —</p> <p>(a) &amp; (b)    xxx        xxx        xxx</p> <p>(c) is eligible to take admission as per conditions laid down in the concerned Ordinance, can pursue two academic programmes simultaneously through Distance or Open and Distance Learning (ODL)/Online mode; or upto two ODL/Online programmes or combination of distance and regular modes, from the same or different Universities/ Institutions duly approved by the UGC/ AICTE/Central Government/State Governments, in various combinations, viz;</p> <p>(1) A student can pursue two full time academic programmes in physical mode provided that in such cases, class timings for one programme do not overlap with the class timings of the other programme.</p> <p>(2) A student can pursue two academic programmes, one in full time physical mode and another in Open and Distance Learning (ODL)/Online mode; or up to two ODL/ Online programme simultaneously.</p> <p>Note : The above programme (s) shall be applicable only to the students pursuing academic programmes other than Ph.D. programme.</p>

**Ordinance – Master of Science Technology (M.Sc.Tech.) In Applied Geophysics Examination (Credit Based System).**

The amendment/addition in Clause-3 of the above said Ordinance appearing at page number 620-621 of K.U. Calendar Vol. II, 2014 approved vide Executive Council Res. No.20 (32) of 30.12.2022.

*(w.e.f. the academic session 2020-21)*

<b>EXISTING</b>	<b>AMENDED (w.e.f. Session 2022-23)</b>
<p>3. A student seeking admission to M.Sc. Tech. in Applied Geophysics course should possess the following qualifications: -</p> <p>B. Sc. With Physics and Mathematics as two of the main subjects and at least 50% marks in aggregate.</p> <p>OR</p> <p>B. Sc. (Hons.) in Physics with Mathematics at subsidiary level and at least 50% marks in aggregate.</p> <p>OR</p> <p>B. Sc. (Hons) in Mathematics with Physics at subsidiary level and at least 50% marks in aggregate.</p> <p>OR</p> <p>B. Sc. (Hons) in Electronics with Physics and Mathematics at subsidiary level and at least 50% marks in aggregate.</p>	<p>3. A student seeking admission to M.Sc. Tech. in Applied Geophysics course should possess the following qualifications: -</p> <p style="text-align: center;"><b>NO CHANGE</b></p> <p style="text-align: center;">OR</p> <p>B.E./B.Tech. with Mathematics &amp; Physics as two of the subjects at 10+2 level with atleast 50% marks in aggregate.</p>
<p>xxx                      xxx                      xxx</p>	<p>xxx                      xxx                      xxx</p>

**Ordinance-XXII**

**RULES/REGULATIONS FOR REFUND/ADJUSTMENT OF FEE AND TUITION FEE CONCESSION**

Amendments/additions to Clause 5 and Clause 6 of the Ordinance appearing at page numbers 300-303 of K.U. Calendar Volume-I, 2009 w.e.f. the Session 2022-23, approved vide Executive Council Resolution No. 20(35) of 30.12.2022

<b>EXISTING</b>	<b>AMENDED</b> <i>(w.e.f. the Session 2022-23)</i>
<p>5. Tuition Fee concessions:</p> <p>(a) Full Tuition Fee Concessions may be given to deserving students by the Chairpersons of the Departments/Principals up to 10% of the total number of students on roll in each class/department as on the 31<sup>st</sup> July (including those admitted with Late Fee upto 31<sup>st</sup> August) of the year, fraction up to .4 being counted for Half Fee Concession and fraction of .5 and above being counted for Full Concession.</p> <p>The Vice-Chancellor may, in deserving cases and on the recommendation of the Chairperson of the Department concerned, grant additional fee concessions upto 10 provided that not more than one such additional fee concession shall be awarded in any class in a Department.</p>	<p><b>FOR BUDGETED COURSE</b></p> <p>5. <b><u>Tuition Fee concessions :</u></b></p> <p>(a) Full Tuition Fee Concessions may be given to deserving students by the Chairpersons/ Director/Principal of the Departments/Institutes/ School up to 10% of the total number of students on roll in each class/department on the day of final date of admission.</p> <p>The Vice-Chancellor may, in deserving cases and on the recommendation of the Chairperson of the Department concerned, grant additional fee concessions upto 10 students provided that not more than one such additional fee concession shall be awarded in any class in a Department</p>
<p>(b) Tuition Fee concessions may be allowed to two or more children of the same parents at the following rates :-</p> <p>(i) The eldest to pay Full fee.</p> <p>(ii) The younger or younger ones to pay Half fee.</p> <p>The Concessions will be allowed even if the elder brother/sister is studying in a University maintained Institution other than the one in which the younger brother(s)/sister(s) is/are studying.</p>	<p>(b) Tuition Fee concessions may be allowed to two children of the same parents at the following rates :-</p> <p>(i) The eldest to pay Full tuition fee.</p> <p>(ii) The younger (only one) to pay Half tuition fee.</p> <p style="text-align: center;"><b>DELETED</b></p>
<p>(c) Development Fee concession may be allowed to anyone of the two brothers/sisters on admission to the same course in the University Teaching Department during the same session.</p>	<p style="text-align: center;"><b>DELETED</b></p>
<p>(d) Fee concession to University employees and their dependents :</p>	<p>(c) Tuition Fee concession to University employees and their dependents:</p>

<p>(i) Confirmed University employees permitted to join Evening classes or the Directorate of Distance Education or those who are posted in Evening Shifts and are permitted to join the University Day Classes will be exempted from payment of Tuition Fee provided in case of individuals who fail in the examinations for which they are permitted or whose conduct is reported as unsatisfactory or who do not take proper interest in the office work, the concession will be discontinued.</p>	<p>(i) <u>Full time working/retired</u> University employees permitted to peruse studies by the University will be exempted from payment of Tuition Fee Provided in case of individuals who fail in the examinations for which they are permitted or whose conduct is reported as unsatisfactory or who do not take proper interest in the office work, the concession will be discontinued.</p>
	<p>(ii) <u>Dependent Children of the University employee/Retired University employee.</u></p>
<p>(ii) Sons and daughters of the University employees will be granted Full Fee Concession if they are studying in a University Department/University College and University College of Education or have enrolled themselves with the Directorate of Distance Education.</p>	<p style="text-align: center;"><b>DELETED</b></p>
<p>(iii) A child of a University employee who is in service &amp; joins a Department/University College and University College of Education or Directorate of Distance Education for higher studies will be entitled to Fee Concession on the basis of his own income and that of his father taken together.</p>	<p>(iii) A child of a University employee who is in service &amp; joins a <u>Department/Institute or Directorate of Distance Education</u> for higher studies will be entitled to <u>tuition Fee Concession</u> on the basis of his own income and that of his father taken together.</p>
<p>(iv) Younger sisters and Younger brothers of a member of the University staff living with him will be eligible for Fee Concession like sons and daughters of a member of the staff, provided the sister or brother is wholly dependent upon the University employee.</p>	<p>(iv) Younger sisters and Younger brothers of a member of the University staff living with <u>them and wholly dependent upon the University employee.</u></p>
<p>(v) The wife of a University employee who is not working but is studying in the University College/Department or has enrolled herself with the Directorate of Distance Education will be granted Fee Concession as available to sons/daughters and dependent sisters or brothers of an employee.</p>	<p>(v) The wife of a University employee who is not working, but is studying in the University <u>Teaching Department</u> or has enrolled herself with the Directorate of Distance Education will be granted <u>tuition Fee Concession as available to dependent children or younger sisters or brothers of an employee.</u></p>
	<p>(vi) A candidate who is perusing two degree Programmes in the University shall be given tuition fee concession for the programme, where the fee is less.</p>

	<p><b>(vii) Fee Concession for Students (Indian/International) in Evening Courses:</b></p> <p>The students (Indian/International) who have already admitted in University Teaching Departments/Institutes of this University and if he/she takes admission in any evening course, then he/she will be charged half of tuition fee at the time of admission. Further, the fees/funds i.e. Building Fund, Continuation Fee, Medical Fee, Magazine Fee, Student Aid Fund, Group Insurance Scheme, Film Fee, Alumni Fee, and Kurukshetra University Student Council Fund will not be charged from them for the Evening Courses.</p>
<p>(e) The children of serving military personnel upto the rank of an N.C.O. or of military personnel killed or incapacitated wholly or partly during the war, shall be allowed Full Fee Concession.</p>	<p>(e) The children of serving military personnel of Haryana upto the rank of an Non Commissioned Officer (N.C.O.) or of military personnel of Haryana killed or incapacitated wholly or partly during the war, shall be allowed Full Tuition Fee Concession.</p>
<p>(f) Blind students may on an application be granted Full Fee Concession.</p> <p><i>Note:-</i> These concessions shall be admissible only to those studying in the University Teaching Departments/University College and College of Education.</p>	<p>(f) Blind students of Haryana may be granted Full Fee Concession (including tuition fee and other fee and funds)</p> <p><i>Note:-</i>These concessions shall be admissible only to those studying in the University Teaching Departments/ Institutes/ Directorate of Distance Education.</p>
	<p><b>FOR SFS COURSE</b></p> <p>No fee concession will be allowed in SFS courses w.e.f. the session 2022-23 in view of the financial viability except Group C and Group D employees who will continue to get 50% tuition fee concession as per past practice.</p> <p>However, continuing students who are already enrolled and getting fee concession will continue to get 50% tuition fee concession as per past practice.</p>
<p><b>Section-B-For Colleges Students</b></p> <ol style="list-style-type: none"> <li>No fees/funds shall be charged from the students, in addition to the fees/funds prescribed by the University from time to time.</li> <li>The Hostel Fee and Funds shall be fixed in accordance with the prevailing local conditions by a Committee consisting of two members appointed by the Principal and a nominee of the Vice-Chancellor and approved by the University from time to time.</li> </ol>	<p style="text-align: center;"><b>NO CHANGE</b></p>

<p>3. No donation be collected from the students at the time of admission and also when they are on the rolls of the College. Donation may be accepted from old students only after one year of their leaving the College.</p> <p>4. No tuition fee be charged from girl students studying in affiliated/constituent Colleges upto graduation level.</p>	<p><b>NO CHANGE</b></p>
--	-------------------------

**6. Fee Concession:**

<b>EXISTING</b>	<b>AMENDED</b> <i>(w.e.f. the Session 2022-23)</i>
<p><b>6. Fee Concession :</b></p> <p>(i) The University Teaching Departments/ Institutes/colleges may grant up to 10% full fee concessions or 20% half fee concessions on the basis of enrolment as on 31<sup>st</sup> August. These concessions shall be given to only such candidates who are not receiving any Scholarship/Stipend etc.</p> <p>However, Stipends/Adhoc amounts of Rs. 1400/- p.a. may be awarded limited to 30 deserving students of University Teaching Departments/Institutes/Colleges every year in addition to fee concession.</p> <p>The expenditure will be met out of the yearly collection of Student Aid Fund.</p>	<p>(i) The University Teaching Departments/ Institutes/colleges may grant up to 10% full fee concessions or 20% half fee concessions on the basis of enrolment as <u>on the day of final date of admission.</u> These concessions shall be given to only such candidates who are not receiving any Scholarship/Stipend etc.</p> <p><b>NO CHANGE</b></p>
<p>(ii) The children of Class IV employees working in the Colleges shall also be granted full fee concession and shall form a part of the 10% limit of full fee concession allowed.</p>	<p><b>NO CHANGE</b></p>
<p>(iii) Blind students may on an application be granted full fee concession</p>	<p>(iii) Blind students of Haryana may be granted Full Fee Concession (including tuition fee and other fee and funds)</p>

**DIPLOMA IN (I) FRENCH (II) GERMAN (III) RUSSIAN (IV) SANSKRIT (V) JYOTISHA/ ADVANCED DIPLOMA IN (I) FRENCH (II) GERMAN EXAMINATION**

Amendments/additions to clauses 1; 4; 7.2 & 11 in the above said Ordinance appearing at pages 258-261 of K.U. Cal. Vol. II, 2014, approved vide Executive Council Resolution No. 20(36) of 30.12.2022.

EXISTING	AMENDED <i>(w.e.f. the Session 2021-22)</i>
ORDINANCE— DIPLOMA IN (I) FRENCH (II) GERMAN (III) RUSSIAN (IV) SANSKRIT (V) JYOTISHA (VI) YOGA & APPLIED PHILOSOPHY/ ADVANCED DIPLOMA IN (I) FRENCH (II) GERMAN EXAMINATION	ORDINANCE— DIPLOMA IN (I) FRENCH (II) GERMAN (III) RUSSIAN (IV) SANSKRIT (V) JYOTISHA (VI) YOGA & APPLIED PHILOSOPHY (VII) <b><u>DISASTER MANAGEMENT</u></b> / ADVANCED DIPLOMA IN (I) FRENCH (II) GERMAN EXAMINATION ( <i>ANNUAL SYSTEM</i> )
1. The duration of the course of instruction for the Diploma in French or German or Russian or Sanskrit or Jyotisha or Yoga & Applied Philosophy/Advanced Diploma in French or German Examination shall be one year.	1. The duration of the course of instruction for the Diploma in French or German or Russian or Sanskrit or Jyotisha or Yoga & Applied Philosophy/ <b><u>Disaster Management</u></b> /Advanced Diploma in French or German Examination shall be one year.
xxx      xxx      xxx	xxx      xxx      xxx
<p>4. A person who has passed the following examination of this University or an examination recognized as equivalent thereto shall be eligible to join the relevant Diploma/Advanced Diploma course :-</p> <p><b>(A) Diploma in French/German/Russian/Sanskrit/Jyotisha :</b></p> <p>(a) Certificate Course in French/German/Russian/Sanskrit;</p> <p style="text-align: center;">OR</p> <p>(b) Pre-University or B.A.(Pass) Part-I with French/ German/ Russian/ Sanskrit as compulsory/elective subject.</p> <p>(c) Matriculation/Prajna in case of admission to Diploma in Jyotisha.</p> <p><b>(B) Advanced Diploma in French/German:</b> Diploma in French/German, as the case may be.</p> <p><b>(C) Diploma in Yoga &amp; Applied Philosophy</b> 12<sup>th</sup>/10+2 with 45% marks</p>	<p style="text-align: center;"><b>NO CHANGE</b></p> <p style="text-align: center;"><b>(D) Diploma in Disaster Management</b> <b>10+2 with 50% marks</b></p>

<p>5. A student who possesses the qualifications laid down in Clause 4 above, has been on the rolls of the Department/recognised College for the course during the academic year preceding the examination, and produces the following certificates signed by the Chairperson of the Department/Principal of the College concerned shall be eligible to appear in the examination:-</p> <p>(a) of good character;</p> <p>(b) of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).</p>	<p style="text-align: center;">NO CHANGE</p>
<p>XXX      XXX      XXX</p>	<p>XXX      XXX      XXX</p>
<p>7.2 A candidate who fails to pass the Advanced Diploma in French/German within a period of three years of his/her admission, shall be required to pursue the course <i>ab initio</i>, if he/she is desirous to pass the after the time limit.</p>	<p>7.2 A candidate who fails to pass the Advanced Diploma in French/German/Diploma in <b><u>Disaster Management</u></b> within a period of three years of his/her admission, shall be required to pursue the course <i>ab initio</i>, if he/she is desirous to pass the after the time limit.</p>
<p>8 to 10    xxx      xxx      xxx</p>	<p>8 to 10    xxx      xxx      xxx</p>
<p>11. The medium of instruction and examination shall be as under:</p> <p style="text-align: right;"><b><u>Medium</u></b></p> <p>In case of Diploma course in English French/ German/Russian</p> <p>In case of Advanced Diploma Language in French and German concerned</p> <p>In case of Diploma course Hindi in Sanskrit/Jyotisha.</p> <p>For Diploma in Yoga &amp; : English &amp; Applied Philosophy Hindi</p>	<p>11. The medium of instruction and examination shall be as under:</p> <p style="text-align: right;"><b><u>Medium</u></b></p> <p>In case of Diploma course in English French/German/Russian/</p> <p style="text-align: center;">NO CHANGE</p> <p><b><u>Disaster Management</u></b> The medium of instruction and examination shall be English/Hindi, but the question papers will be set in English medium only.</p>
<p>12.1 The minimum number of marks required to pass the examination in each Part/Semester shall be as under:</p> <p>(i) 40% in each theory paper;</p> <p>(ii) 40% in each practical examination or Dissertation or Project Report or Training Report or Viva-Voce examination, where prescribed;</p>	<p style="text-align: center;">NO CHANGE</p>

<p>(iii) 40% in the aggregate of Sessionals, where prescribed and examination for each theory and Practical subject.</p>	<p><b>NO CHANGE</b></p>
<p>12.2 to 15 xxx    xxx            xxx            xxx</p>	<p>12.2 to 15 xxx    xxx            xxx            xxx</p>

## NEW ORDINANCES

The following new Ordinances approved vide Executive Council Resolution No. 20(37) of 30.12.2022.

---

### ORDINANCE

#### **UNDER GRADUATE PROGRAMMES in Arts/ Science/ Commerce/Computer Applications/ others (General/Honors/Honors and Research) -SEMESTER SYSTEM**

#### **UNDER LEARNING OUTCOME BASED CURRICULUM FRAMEWORK- CHOICE BASED CREDIT SYSTEM (LOCF-CBCS) AND MULTIPLE ENTRY-EXIT FORMAT**

**(w. e. f Session 2022-23)**

This Ordinance is based on New Education Policy (NEP) 2020 and will be effective from the Academic Session 2022-2023.

1.1 The duration of the programme for the award of Undergraduate/ Bachelor's Degree in area (Arts/ Science/ Commerce/Computer Applications/ others-with/ without Honours) shall be three academic years and for Undergraduate Degree in subject (Research with Honours ) shall be four academic years. Each year shall be divided into two semesters i.e. July to November/December and January to April/May.

1.2 There shall be actual teaching for 13 to 15 weeks in each Semester excluding admission, preparation and examination days.

1.3 The students will be allowed an exit option at Level 5 after passing one year of the programme with requisite credits of internship and will be awarded a Certificate in Area (Arts/ Science/ Commerce/Computer Applications/ others). The student will also be allowed an exit option at Level 6 after passing two academic years of the programme with requisite credits of internship and will be awarded Diploma in Area (Arts/Science/Commerce/Computer Applications/Others). The student will exit at Level 7 after passing three years of the programme and will be awarded Bachelor's degree in Area (Arts/ /Science/Commerce/Computer Applications/others). Bachelor's Degree (Honours) in a subject will be awarded on passing additional requisite credits in the concerned subject at Level 7. Bachelor's Degree (Research and Honours) in a subject will be awarded at Level 8 after four years of study.

## 2. Key Terms

2.1 **Academic Year and Semester:** Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 13-15 weeks equivalent to 90 days of academic work.

2.2 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit means one hour of theory or one hour of tutorial or two hours of laboratory work per week for the duration of a semester (13-15 weeks). 1 Credit will carry 25 marks.

2.3 **Learning Outcome Based Curriculum Framework (LOCF):** The learning outcomes of the programme are mapped against well defined outcomes of its Courses.

2.4 **Choice-Based Credit System (CBCS):** The CBCS provides choices to students to select Interdisciplinary courses to fit their own requirements and learn at their own pace.

2.5 **Programme:** A programme leads to the award of a degree, diploma or certificate.

2.6 **Course:** 'Course' refers to the components of a programme. A course may be designed to comprise taught course/ lectures /tutorials/laboratory work/field work/outreach activities/ project work/ vocational training/seminars/ internship/ map work etc. or any combination of these.

All courses need not carry the same weightage. Courses can be;

**2.6.1. Core Course:** A compulsorily course of a programme aimed to cover the basics of a particular discipline/subject.

**2.6.2 Elective Course:** A course which can be chosen from a pool of courses and may be very specific or specialized or advanced or supportive to the discipline/subject of study. It aims at providing an extended scope or exposure to some other discipline/subject/domain and nurtures the candidate's proficiency/skills.

**2.6.3 Discipline Specific Elective (DSE) Course:** Elective course offered for enhanced knowledge and skills in the major/minor specializations.

**2.6.4 Generic Elective (GE) Course:** An elective course from an unrelated discipline/subject for development of wider perspective.

A core course offered in a discipline/subject may be treated as Generic elective by other discipline/subject and vice versa and such electives be referred to as Generic Elective.

**2.6.5 Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses are of two kinds:

(i) Ability Enhancement Compulsory Courses (AECC): "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.

1. Environment Studies

2 English/Modern Indian Languages Communication

(ii) **Skill Enhancement Courses (SEC):** SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**2.6.6. Audit courses (AC):** are the courses that are evaluated as completed/not completed (C/NC).

**2.6.7. Seminar:** A course requiring students to participate in structured discussion/ conversation or debate focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocation or professional practice.

**2.6.8 Internship:** A course requiring students to participate in professional employment- related activity or work experience normally under the supervision of an employee of the training organization. A key aspect of the internship is induction into actual formal and organized work situations. Internships involves working with local industry, businesses, artists, crafts persons, educational institutions etc. for practical This will be guided learning by the faculty to mentor and monitor the progress.

**2.6.9 Hobby/Activity courses (30 hours in semester)**

(i). **Studio activities:** Studio activities involve engagement of students in creative or artistic activities involving visual- or aesthetic-focused experiential work.

(ii). **Workshop-based activities:** Courses involving workshop-based activities requiring engagement of students in hands-on activities related to work/vocation or professional practice.

(iii). **Community engagement and service:** Courses requiring students to participate in field-based learning/project generally under the supervision of a faculty to expose students to the socio-economic issues in society so that the theoretical learnings can be supplemented by actual life experiences to generate solutions to real-life problems.

### 2.6.10 Guided learning/Research Ability Enhancement Courses

(i). **Project work/Field project** is considered as a special course requiring students to participate in field-based learning/project, involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Field project work of 6 credits may be given in lieu of a discipline specific elective paper.

(ii). **Research and thesis- Review of literature, Synopsis writing, research on synopsis, synopsis seminar, pre submission seminar and project report/Dissertation/thesis writing** guided by the faculty.

### 2.7 Key Terms related to evaluation

**2.7.1 Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

**2.7.2 Credit Point:** It is the product of grade point and number of credits for a course.

#### **2.7.3 Cumulative Grade Point Average (CGPA):**

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal place

**2.7.4 Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F

**2.7.5 Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

**2.7.6 Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

**3. Programmes Duration and Multiple Entry and Exit Options:** All programmes shall be offered as per UGC list of 'Specification of Degree' prevailing from time to time. The programme duration and options for multiple entry exit will be as per template below.

Semester	Core course(CC) @6credits Subject-1	Core course (CC) @6credits Subject-2	Core course (CC@6 credits) Subject -3	Ability enhancement compulsory course (AECC)@2credits	Skill Enhancement Course (SEC) @2-6 credits	Discipline Specific Course (DSE)@6credits	Activity/Hobby @2 credits (Audit)	Total credits	Exit option
I Level-5	CC-1A	CC-2A	CC-3A	(Language communication)/ Environmental Studies	SEC-1 Human Values and Ethics/Computer Science Level-1 @2credits	X	2	24	Certificate in Arts, Science/Commerce @58 credits
II Level-5	CC-1B	CC-2B	CC-3B	(Language communication)/ Environmental Studies	SEC-2 Human Values and Ethics/Computer Science Level-1 @2credits	X	2	24	
<b>Internship @10 credits (450 hours) after 2nd semester (only for exit option)</b>									
Semester	Core course (CC) @6credits Subject-1	Core course (CC) @6credits Subject-2	Core course (CC @6credits) Subject -3	General Elective* course @ credits	Skill Enhancement Course (SEC) @ 2-6credits	Discipline Specific Course (DSE)@6credits	Activity/Hobby @2 credits-Audit	Total credits	Exit option
III Level-6	CC-1C	CC-2C	CC-3C	GE-1*@6Credits of level 5	SEC-3-Community Development/Personality Development/MOOC**	X	2	22+6*	Diploma in Arts, Science/Commerce @ 102 credits
IV Level-6	CC-1D	CC-2D	CC-3D	GE-2*@6Credits of level 5	SEC-4 -Community Development/Personality Development/MOOC**	X	2	22+6*	
<b>Internship @10 credits (450 hours ) after 4th semester (compulsory for all)</b>									

Semester	Core course(CC) @6credits Subject-1	Core course (CC) @6credits Subject-2	Core course (CC@6 credits) Subject -3	General Elective* course @6 credits	Skill Enhancement Course (SEC) @ 6credits	Discipline Specific Course (DSE)@ 6credits	Activity/Hobby/ clubs @2 credits (Audit )	Total credits	Exit option
V Level-7	CC-1H1 subject H	X	X	GE-3*@6Credits of level 5/6	SEC-5 (Major Subject-1) @6credits	DSE-1(Major subject-1) DSE-2(Major Subject-2)	2	20 + 10 of Internship +6 H+6*	Graduation in Arts/ Science/Commerce @142 credits/ Honors in subject @154 credits
VI Level-7	CC-1H2 subject H	X	X	GE-4*@6credits of level 5/6	SEC-6 (Major Subject-2) @ 6 Credits	DSE-3 (Major subject-1) DSE-4 Major Subject-2)	2	20+6 H+6*	

Semester	Core Courses @ 6 Credits	Research ability enhancement courses(RAEC) and thesis	Research Progression Seminars	Credits	Exit
VII Level-8	CC-1H1 and CC 1H2 (of level 7 to be completed by Graduate students without Honours)	Research Ethics @4 credits Research Methodology @4 credits	Review of literature General Seminar @ 4 Credits Synopsis writing and Seminar @ 4 credits	16	Graduation in Subject (Honors & Research ) @ 194 credits
VII Level-8		Dissertation/Thesis Preparation/ Writing @ 20 Credits	Midterm seminar @ 2 Credits Pre- submission Seminar @ 2 Credits	24	

\* Generic Elective is optional

\*\* MOOC course from Swayam or any other online platform

#### **4.0 Admissions under Multiple Entry Exit**

4.1 The Institute/ College shall declare total number of seats available programme and course wise each year for fresh and lateral admissions.

4.2 The Institute/college may plan the number of seats course wise according to the faculty and infrastructure available.

4.3 Pursuing more than one Undergraduate Academic Programmes simultaneously: A student can pursue one more academic programme along with the regular degree programme either in physical mode (provided the class timings do not overlap) or in Open and Distance Learning (OLD) mode.

#### **4.4 Minimum Eligibility Conditions for Admission:**

4.4.1 A candidate who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or any other examination recognized as equivalent thereto with at least 40 % marks in aggregate with English as one of the subjects, shall be eligible to join First Semester of the UG Programme (Level 5). In addition;

To opt for mathematics / Computer Science as a subject, the candidate must have passed mathematics in the qualifying exam.

To opt for Botany/ Biochemistry/ Zoology/ Biotechnology as subject the candidate must have passed Biology in the qualifying exam.

To opt for subjects Physics/ Statistics/Electronics/EEM/Geology, the candidate must have passed mathematics and physics as subjects in the qualifying exam.

To opt for chemistry as subject the candidate must have passed chemistry as subjects in qualifying exam.

The ITI pass outs (with English qualified as additional subject at 10+2 level) are also eligible for seeking admission in First Semester of the UG Programme (Level 5) with Humanities/Social Science subjects

Necessary relaxation in the pass per cent will be provided for eligibility as per Haryana Government rules prevailing from time to time.

4.5 A candidate who has been placed under compartment or allowed to re-appear in one subject only in Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana, or equivalent examination of another University/Board may be allowed to study provisionally for the First Semester of the UG programme. Such a candidate shall clear the compartment/reappear subject before commencement of the examination of Ist semester of the concerned UG Programme of the University. If a candidate does not clear the compartment/reappear subject even before commencement of the Ist Semester examination, his/her provisional admission to concerned Bachelor degree Programme shall be cancelled ab initio. However, the Vice-Chancellor may relax it, in hard & exceptional cases, on the recommendations of a committee to be constituted by the Vice-Chancellor.

For such candidates the required percentage of marks for admission shall be determined by taking into account the minimum pass marks in compartment/re-appear subject.

4.6 New admissions to vacant seats at Levels 6, 7 and 8 will be provided if the candidates seeking admission have passed preceding level(s) under CBCS scheme. However this will be subject to fulfillment of other eligibility conditions.

4.7 Level 8 will be open to the students who have obtained minimum 7.5 CGPA at Level 7.

#### **5. Subjects and courses of UG programmes**

5.1 Every student will study minimum three subjects from the subjects offered in concerned college/institute. Students studying Arts will study English/Hindi/Sanskrit/Punjabi as the language subject for at least first two years of study. In third year student will drop any one of these subjects and continue with two subjects as Majors to

complete the Bachelor's programme. The other subject/subjects studied till first two years will be treated as minor subject/subjects.

The students opting for Honours programme will be studying two additional courses in the third year of the study in any of the major subjects. The students of four year research and honours degree will have to complete these additional courses if not opted for honours programme earlier.

5.2. Hobby Courses/Activity courses- The number and types of these courses will be offered by the Institute/College according to the availability of faculty and infrastructure.

5.3 The internship will be governed by the prevailing rules of the university from time to time.

5.4 A student can opt for one additional Generic Elective course of level 5 and 6 from the third semester onwards provided seats are available, other conditions of eligibility of admissions in the course are met and time table allows.

(ii) A candidate who has already passed an undergraduate programme can get admission in additional course(s) provided seats are available, other conditions of eligibility of admissions in the course(s) are met and time table allows.

5.5 A candidate can opt for online courses upto 40% as per university guidelines prevailing from time to time from Swayam and other online platforms. The credits for these courses will be added for the completion of programme if transferred to university.

5.6. A student shall obtain minimum 24 credits in the concerned subject in degree programme to be eligible for admission to level 9 of post graduate programme in the concerned subject except for the PG programmes where this condition is not required as per respective ordinances.

### **5.7. Medium of Instruction and Examination**

5.7.1 For Humanities/Social Science/Tourism/Home Science /Commerce subjects

5.7.1.1 The medium of instruction shall be Hindi/English.

5.7.1.2 The question paper shall be set in both English and Hindi, except in the case of – English, in which the questions shall be set in English.

Sanskrit, in which the questions shall be set in Sanskrit/Hindi

Other languages, in which the questions shall be set in the language concerned.

5.7.1.3 The candidates shall write their answers: (a) in English, in case of English; (b) in the language concerned, in the case of Modern Indian languages (c) English/ Hindi in the case of other subjects.

5.7.2 For Science subjects

5.7.2.1 The medium of instruction shall be English/Hindi

5.7.2.2 The question paper shall be set in English

5.7.2.3 the candidates can write their answers in English/Hindi

### **6. Assessment and Evaluation**

6.1 Each candidate shall be examined in the course(s) as laid down in the schemes and syllabus prescribed by the Academic Council from time to time through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each except for the courses where a different weightage is specified in the syllabus.

## 6.2. Student Progression and Mentoring

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure 1) to help their progression through the programme. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

6.2.1 Internal assessment shall be based on clearly defined components of;

- a. Class participation (10%),
- b. Mid term exam of 2 hour duration (30 %)
- c. Assignments-presentations (10 %)

Class participation, mid term exam, assignments and end term exam will have a mix of theory and practical as per the course requirements as specified in the syllabus.

6.2.2 End term Examination i.e. rest 50% will be based on end term examination of 3 hours duration or as prescribed in syllabus.

6.2.3 The pass percent will be 40% marks in each course (Theory and Practical separately), field survey, training and project report (s). The aggregate of Internal and External examinations will be used to compute percent.

6.3 The Principal/teachers shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End term Semester Examinations on the examination portal as notified by the Controller of Examinations.

6.4 The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/lab works/seminars/Dissertation, who is permitted to re-appear for the purpose of passing the examination shall be carried forward.

6.5 The Principal shall preserve the record on the basis of which the internal assessment awards are prepared, for inspection, if needed by the University, upto one year from the date of declaration of semester examination results.

## 7 Eligibility for Examination

7.1. End Term examination shall be open to a regular student who:

has been on the rolls of the Institute/College during the Semester.

has passed the requisite qualifying examination as laid down in Clause 5 above, if s/he is a candidate for the First Semester Examination or has passed the preceding Semester Examinations if s/he is a candidate for the Second/Third/Fourth/Fifth Semester Examination respectively. This is, however, subject to Clauses 8& 9;

has attended not less than 75% of the lectures in each paper, seminar, case discussion, field trips, tutorials, etc. This requirement shall be fulfilled separately for each course of study. A deficiency in the prescribed course (Lectures/Practicals) may be condoned by the Director/Principal of the Institute/college in a very hard and deserving cases upto 10%.

has obtained pass marks in the Internal Assessment of the course(s) of the relevant Semester.

The End Term examinations for the odd semesters i. e. First, Third, Fifth and Seven semesters shall ordinarily be held in December and for the even semesters i. e. Second, Fourth, Sixth and Eight Semesters in May/June, on such dates as may be notified by the Controller of Examinations from time to time.

7.2 Supplementary examinations will be held for Re-appear candidates as under:

<b>Semester</b>	<b>When held</b>
Odd Semester	Along with the First, Third, Fifth and Seventh Semester
Even Semester	Along with the Second, Fourth, Sixth and Eight Semester
Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the university from time to time

7.3 The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.

### **8. Duration for Passing the Programme**

A candidate can complete the Bachelor's degree within three years from the date of admission ,Bachelor`s degree (with Honours and research) within four Years, Diploma in two years and Certificate in one year. The reappear chances will be allowed as per clause 9.2.

If a student is registered on ABC, the programme can be completed within 7 years or as per the time period stipulated in the Academic Bank of Credit (ABC) for accumulation of credits from time to time.

However, a candidate will be allowed to attend regular classes and stay on the campus for the minimum duration of the programme.

### **9. Conditions for promotion to Higher Semester and Rules for Reappear**

9.1 A candidate will be allowed to join Third Semester Class only if he/she clears a minimum of 50% theory credits of the First and Second Semester examinations taken together. A candidate will be allowed to join Fifth Semester Class only if he/she clears a minimum of 50% theory credits of the First, Second, Third and Fourth Semester examinations taken together. However, such a candidate may pursue his/her studies for the next higher Semester(s) and appear in the examination(s) for the same along with the examination for the lower Semester(s).

9.2 A candidate who has completed the prescribed course(s) of a programme in the institute/college for any Semester but does not appear in the examination, or, having appeared fails, may be allowed on the recommendation of the Principal/Director of the institute/college to appear/ re-appear in the Semester Examinations/course(s) as the case may be, at the next regular examination for that Semester when such examination(s) are held, without attending the course(s) again as an ex-student only twice .

While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s)/practical(s) in which he/she has obtained pass marks.

9.3 A candidate will be allowed to join Seventh Semester Class only if he/she clears all courses of preceding semesters with a CGPA of 7.5. However, this will be subject to the availability of Graduate research seats in the fourth year of the programme. These seats will be computed based on regular PhD holder teachers in the subject. A teacher can guide a maximum of five undergraduate research students at a time.

9.4 A candidate, whose result is declared late for no fault of his, may be permitted provisionally to attend classes of the next higher Semester at his own risk and responsibility, subject to his passing the concerned Semester Examination. In such a case, the lectures will be counted from the date a candidate starts attending classes. In case

a candidate fails to pass the concerned Semester Examination his/her attendance/Internal Assessment in the next higher Semester in which he/she was allowed to attend classes provisionally shall stand cancelled.

## **10. Internship**

The candidate(s) for the undergraduate programme shall be required to undergo 10 weeks of Internship (10 credits) after the Second semester examination (for the candidates opting to exit with certificate in area) /Fourth Semester (for all) examination as approved by the Principal/Director of the College/Institute. The 10 weeks internship will involve eight weeks of on the job immersion and two weeks of guided report preparation. A copy of this report shall be submitted (hard copy and soft copy in PDF) to the college/institute within 30 days after the competition of training. The evaluation of the Internship shall be done jointly by a panel of two Examiners (External and Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

## **11. Research thesis**

**11.1** A student of fourth-year Bachelor will be required to work on the thesis. A student shall submit a request on a research area within one month of commencement of the seventh semester. The staff council of the college/department shall allot a teacher as a guide for assisting in the development of synopsis and further progression. . The synopsis of the research shall be approved by the Staff Council on the recommendation of the guide in the seventh semester. Only a full time regular/contractual teacher with Ph D can act as a guide.

**11.2** Each college/institute shall develop a mechanism and schedule for different seminars of graduate research students. It is to be ensured that research competencies are cultured to enable students to pursue doctoral work after completion of the course.

**11.3** The candidate shall be required to submit one copy of his/her thesis (hard copy and soft copy in PDF) to the college/institute by end of the June of the concerned year. The late submission can be allowed with late fees as decided by the university from time to time. The research thesis shall be evaluated by an external examiner on the basis of the thesis and open viva-voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

**11.4** A successful candidate may publish original results of the Training/Survey/Project Reports/Thesis as a paper, in a Journal of repute if permitted by the Research Guide of the student.

## **12. Examinations and Result**

**12.1** The question papers shall be set and the answer books shall be examined by the External/Internal paper-setter (s) as the case may be.

**12.2** The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the Controller of Examinations from time to time.

**12.3** The Controller of Examinations shall publish a list of candidates who have passed the Semester Examination at an early date.

**12.4** Unless otherwise provided in the Ordinance for relevant examination, the minimum Semester Grade Point Average (SGPA) and CGPA (Cumulative Grade Point Average) required for the continuation of registration and the award of the degree is 4.00.

**12.5** The Examination Branch will prepare and declare the grade/ result and will notify.

12.6 If a candidate is not able to pass any semester examination during his regular studies in programme, his pass credits will be accumulated on the academic Bank of credits (ABC) and he can pass the deficient courses any time with in 7 years or as stipulated in the academic bank of credits from time to time.

12.7 A candidate, who discontinues his/her studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 4.

### 12.8 Award of Grades

Award of grades and the corresponding grade points will be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note:
- (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances given in the concerned Ordinance for obtaining a pass grade.
  - (2) A candidate who has not obtained pass marks in Internal Assessment, will also be awarded Grade 'F'. Such a candidate will have to appear again in Mid Term Examination/Assignments-presentations and obtain pass marks in Internal Assessment.
  - (3) If 'F'/'Ab' Grade is awarded to a candidate in a major project, he/she will get only one more chance to repeat the project work at the end of the next Semester. However, if a candidate still gets 'F'/'Ab' Grade in a major project, the same will not be eligible for the award of a degree.
  - (4) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

### 12.9 Computation of SGPA and CGPA

The following shall be the procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

(i) . The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where  $C_i$  is the number of credits of the  $i$ th course and  $G_i$  is the grade point scored by the student in the  $i$ th course.

(ii). The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where  $S_i$  is the SGPA of the  $i$ th semester and  $C_i$  is the total number of credits in that semester.

(iii) The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

(iv) While assigning the letter grade corresponding to the marks obtained, the fraction of 0.5 and above marks shall be rounded up to the nearest higher integer and below 0.5 shall be ignored.

(v) Transcript (Format): Based on the above recommendations on Letter grades, grade points and SGPA and CGPA, the examination branch of the University may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters after completion of the programme.

(vi) The merit list will be prepared and Gold Medal will be awarded in the examinations under CBCS to the candidates securing highest CGPA provided the candidate must have passed all the Semester Examinations at the first attempt and within minimum duration of the course. In case two candidates obtain the same CGPA then both the candidates will be awarded Gold Medal.

### 13. Improvement

A candidate who has passed the Bachelor programme is allowed to improve their result by appearing in the scheduled semester examination(s) according to the rules and syllabus prevailing at that time as an ex-student at the fees prescribed by the university from time to time. A candidate is allowed to make repeat attempts within 7 years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) scheme for accumulation of credits from time to time if registered with.

### 14. Award of Grace Marks

Grace marks will be awarded according to university rules prevailing time to time.

**15** The Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

## Annexure-1

### Evaluation rubrics

<b>Class participation:</b> Discussions, raising relevant issues, analysis, synthesis, updated readings	Never	Rarely	Sometimes	Always
<b>Learning level Evaluation scale (1-4)</b> (1; <30%, 2; 30-59%, 3;60-70 %, 4; > 70 %)[% denotes marks on absolute scale]	<b>Beginner (1)</b>	<b>Progressing (2)</b>	<b>Proficient (3)</b>	<b>Excellent (4)</b>
<b>Training/ Internship report</b> (Content, organization, writing, visual appeal)	Very little understanding and application	Somewhat understanding and application	Good understanding and application	Excellent understanding and application
<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Very little understanding and application of research	Somewhat understanding and application of research	Good understanding and application of research	Excellent understanding and application of research
<b>Assignment and presentation</b> (Introduction, Research, Conclusions, Writing, speaking/body language, use of power point)	Vague/irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
<b>Practicals</b> (Set up experiment, demonstrate, arrange data, analyse, explain, write report/journal)	Not able to complete tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
<b>Mid term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
<b>End term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
<b>Training/ Internship Report</b> (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application
<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research

Template

Learning Outcome-based evaluation – (Name of the Course)

Number of Credits

Students	Students scores and learning levels against CO's (Evaluation scale 1-4 (1; <30%, 2; 30-59%, 3;60-70 %, 4; > 70 %) [% denotes marks on absolute scale]				
	Class Participation (Marks between 0-10)	Assignments and presentations (Marks between 0-10)	Mid term Exam (Marks between 0-30)	End term exam (Marks between 0-50)	Aggregated (Marks between 0- 100)
	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on

## ♦ORDINANCE

### MASTER OF SCIENCE (INTEGRATED) (SEMESTER SYSTEM) UNDER LEARNING OUTCOME BASED CURRICULUM FRAMEWORK- CHOICE BASED CREDIT SYSTEM (LOCF-CBCS) AND MULTIPLE ENTRY-EXIT FORMAT

(w. e. f. Session 2022-23)

This Ordinance is based on National Education Policy (NEP) 2020 and will be effective from the Academic Session 2022-2023.

1.1 The duration of the Level 9 programme for the award of degree of Master of Science (Integrated) will be five academic years. Each year shall be divided into two semesters i.e., July to November/December and January to April/May.

1.2 There shall be actual teaching for a minimum of 13-15 weeks (90 days) in each Semester excluding admission, preparation and examination days.

1.3 The students will be allowed an exit option at Level 5, Level 6, Level 7 and Level 8 after passing one year, two years, three years and four years of the above said programme and will be awarded Certificate in Science, Under Graduate Diploma in Science, Bachelor in Science and Post Graduate Diploma in respective subject of study.

## 2. Key Terms

2.1 Academic Year and Semester: Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 13-15 weeks of academic work equivalent to 90 actual teaching days.

2.2 Credit: One credit means one hour of theory or one hour of tutorial or two hours of laboratory work per week for the duration of a semester (13-15 weeks). 1 Credit will carry 25 marks.

2.3 Learning Outcome Based Curriculum Framework (LOCF): The learning outcomes of the programme are mapped against well-defined outcomes of its Courses.

2.4 Choice-Based Credit System (CBCS): The CBCS provides choices to students to select Interdisciplinary courses to fit their own requirements and learn at their own pace

2.5 Programme and Courses: A programme leads to the award of a degree, diploma or certificate. Courses are components of a programme and may include theory, practicals, seminars, internships etc.

3 **Programmes Duration and Multiple Entry and Exit Options:** All programmes shall be offered as per UGC list of 'Specification of Degree' prevailing from time to time. The programme duration and options for multiple entry exit will be as per template below.

Semester	Core Course (CC) @6credits Subject-1	Core course (CC) @ 6 credits Subject-2	Core course (CC@6credits) Subject-3	Ability enhancement compulsory course (AECC) @2credits	Skill Enhancement Course (SEC) @2-6 credits	Discipline Specific Course (DSE) @6 credits	Activity/Hobby @2 credits (Audit)	Total credits	Exit option
I Level-5	CC-1 A	CC-2A	CC-3A	Language communication/Environmental Studies	SEC-1 Human Values and Ethics/Computer Science Level-1 @2credits	X	2	24	Certificate in Arts, Science / Commerce @58 credits
II Level-5	CC-1 B	CC-2B	CC-3B	(Language communication)/Environmental Studies	SEC-2 Human Values and Ethics/Computer Science Level-1 @2credits	X	2	24	
<b>Internship @ 10 credits (450 hours) after 2nd semester (only for exit option)</b>									
Semester	Core course (CC) @6 credits Subject-1	Core course (CC) 6 credits Subject-2	Core course (CC @6credits) Subject-3	General Elective course @ credits	Skill Enhancement Course (SEC) @2-6credits	Discipline Specific Course (DSE) @6credits	Activity/Hobby @2 credits Audit	Total credits	Exit option
III Level-6	CC- IC	CC-2C	CC-3C	GE-I *@6Credits of level 5	SEC-3- Community Development/ Personality Development/ MOOC**	X	2	22+ 6'	Diploma in Arts, Science/ Commerce @ 102 credits
IV Level-6	CC-ID	CC-2D	CC-3D	GE-2* @6Credits of level 5	SEC-4 - Community Development/ Personality Development/ MOOC* *	X	2	22+ 6'	
<b>Internship @ 10 credits (450 hours ) after 4th semester (compulsory for all)</b>									

Semester	Core course(CC) @6credits Subject-1	Core course(CC)@ 6credits Subject-2	Core course(CC@ 6credits) Subject-3	General Elective* course @6 credits	Skill Enhancement Course (SEC) @ 6credits	Discipline Specific Course (DSE)@ 6 credits	Activity/Hobby/ clubs@ 2 credits (Audit)	Total credit	Exit option
V Level-7	CC-1H1 subject H	X	X	GE-3* @6Credits of level 5/6	SEC-5 (Major Subject-1) @6credits	DSE-1 (Major subject-1) DSE-2(Major Subject-2)	2	20 +10 of Inter ship +6 H+6 *	Graduation in Arts/ Science / Comm erce  @142 credits
VI Level-7	CC-1H2 Subject H	X	X	GE-4* @6credits of level 5/6	SEC-6 (Major Subject-2)@ 6 Credits	DSE-3 (Major subject-1) DSE-4 Major Subject-2)	2	20+ 6 H+6 *	/ Honors in subject  @154 credits

Semester	Core course(CC) @6credits Subject	Discipline Specific Course (DSE)@6credits	Total credits	Exit option
VII Level-8	CC-1 M1 CC-1M2 CC-1H1 subject H	DSE-5 (Subject) DSE-6 (Subject)	24	PG Diploma in Subject @202 credits
VIII Level-8	CC-1 M3 CC-1M4 CC-1H2 subject H	DSE-7 (Subject) DSE-8 (Subject)	24	

Semester	Core course(CC) @6credits Subject	Discipline Specific Course (DSE)@6credits	Total credits	Exit option
IX Level-9	CC-1M5 CC-1M6	DSE-5 (Subject) DSE-6 (Subject)*	24	Master in Subject @250 credits
X Level-9	CC-1M7 CC-1M8	DSE-7 (Subject)* DSE-8 (Subject)	24	

\* Dissertation/Project for 12 credits can be given in lieu to DSE-6 and DSE-7 at Level-9. The student will submit dissertation/project report in Xth semester and will be evaluated at the end of Xth semester

#### **4.0 Admissions under Multiple Entry Exit**

4.1 The Institute/ College shall declare total number of seats available programme and course wise each year for fresh and lateral admissions.

4.2 The Institute/college may plan the number of seats course wise according to the faculty and infrastructure available.

4.3 Pursuing more than one Undergraduate Academic Programmes simultaneously: A student can pursue one more academic programme along with the regular degree programme either in physical mode (provided the class timings do not overlap) or in Open and Distance teaching (OLD) mode.

#### **4.4 Eligibility for Admission**

4.4.1 A candidate who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or any other examination recognized as equivalent thereto with at least 40 % marks in aggregate with English as one of the subjects, shall be eligible to join First Semester of the M.Sc.(Integrated) Programme (Level 5). In addition;

- (i) For MSc (Integrated) Biotechnology, the candidate must have passed Biology in the qualifying exam.
- (ii) For MSc (Integrated) Economics the candidate must have passed Mathematics in the qualifying exam.
- (iii) For MSc (Integrated) Engineering Physics the candidate must have passed mathematics and physics as subjects in the qualifying exam.

4.4.2 A student who has passed Bachelor's Degree with Biotechnology for M.Sc (Integrated) Biotechnology, Physics for M.Sc (Integrated) Engineering Physics Economics for M.Sc (Integrated) Economics, as major subject from this University or equivalent degree recognised by the Kurukshetra University shall be eligible to join the seventh Semester of the Programme.

4.4.3 A student who has passed four years Bachelor's degree in Research/Honours in respective subject from this University or equivalent degree recognised by the Kurukshetra University shall be eligible to join the Ninth Semester of the Programme.

4.4.4 A student holding Postgraduate diploma (of minimum one-year duration) in respective subject from this University or equivalent degree recognised by Kurukshetra University shall also be eligible to join the ninth Semester of the programmes.

#### **5. Subjects and Courses**

5.1 Rules of Subjects and courses of UG programmes will be applicable upto 6th semester of M.Sc. (Integrated) programmes.

5.2 The Institute can offer any Course of M.Sc (Integrated) as a Short-Term Value Added Course. The seats, mode of admission and fees for the same shall be separately decided by the institute.

## **6. Assessment & Evaluation**

5.1 Every candidate shall be examined in the courses as laid down in the Scheme of Examination and Syllabus prescribed by the Academic Council from time to time through a system of Comprehensive Continuous Assessment (CCA) using a mix of Internal and External evaluation. The Internal and External Assessment for different courses of the programme shall carry a weightage of 50 % each except for the courses where a different weightage is specifically provided in the syllabus.

5.1.1 Internal assessment shall have 50% weightage based on the following clearly defined components:

- (i) Class Participation 10%
- (ii) Mid-term exam 25 % (of Two Hours Duration)
- (iii) Assignments-presentations 15 %

5.1.2 External assessment i.e. remaining 50 % of total assessment will be based on End Term Semester Examinations of 3 hours duration for each course.

5.1.3 Class participation, mid-term exam, assignments and end term exams will have a mix of theory and practical as per the course requirements as specified in the scheme of examination and syllabus.

5.2 The pass percent will be 40 % marks in each course (Theory and Practical separately), field survey, training and project report (s). The aggregate of Internal and External examinations will be used to compute per cent.

5.3 The Principal of the Institute shall ensure the uploading of Internal Assessment marks on the examination portal as notified by the Controller of Examinations at least one week before the commencement of the End term Semester Examinations.

5.4 The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/Dissertation shall be carried forward if s(he) is permitted to re-appear for the purpose of passing the examination.

5.5 The Principal of the Institute shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the University, up to six months from the date of declaration of Semester Examination results.

## **6. Eligibility for Examinations**

6.1 The End Term Examination shall be open to a regular student who:

- (a) has passed the requisite qualifying examination as laid down in Clause 5 above, if s/he is a candidate for the First Semester Examination, or has passed the preceding Semester Examination if s/he is a candidate for the Second/Third/Fourth/Fifth/Sixth/Seventh/Eighth/Ninth Semester Examination respectively. This is, however, subject to Clauses 7 & 8;
- (b) has been on the rolls of the Institute during both semesters preceding the Examination;

- (c) has attended not less than 75% of lectures in each course. This requirement shall be fulfilled separately, for each course. The lectures are to be counted as per notified teaching schedule that can extend up to the day before the commencement of examinations. A deficiency of up to 10% in each paper may be condoned by the Principal of the Institute on sufficient grounds.
- (d) has obtained pass marks in the Internal Assessment of the course(s) of the relevant Semester.

Note: A candidate who has not attended the requisite percentage of lectures or has not obtained pass marks in the Internal Assessment(40%) for any course(s) will not be eligible to take the examination in the concerned course(s) only.

6.2 The examinations for the odd semesters i. e. First, Third, Fifth, Seventh, Ninth semesters shall ordinarily be held in the month of December and for the even semesters i. e. Second, Fourth, Sixth, Eighth, Tenth Semesters in May/June, on such dates as may be notified by the Controller of Examinations from time to time.

Supplementary examinations will be held for Re-appear candidates as under:

<b>Semester</b>	<b>When held</b>
(a) First Semester	Along with the Third Semester
(b) Second Semester	Along with the Fourth Semester
(c) Third Semester	Along with the Fifth Semester
(d) Fourth Semester	Along with the Sixth Semester
(e) Fifth Semester	Along with the Seventh Semester
(f) Sixth Semester	Along with the Eighth Semester
(g) Seventh Semester.	Along with the Ninth Semester
(h) Eighth Semester	Along with the Tenth Semester
(i) Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the university from time to time

6.3 The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.

## **7. Duration for Passing the Programme and Rules for Reappear**

7.1 A candidate can complete the programme within ten years from the date of admission, if the student is not registered with Academic Bank of Credit (ABC). If a student is registered on ABC, the programme can be completed within ten years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) for accumulation of credits from time to time.

7.2 A candidate who has studied the prescribed course(s) of a programme in the institute for any semester but does not appear in the examination, or, having appeared fails, may be allowed on the recommendation of the Principal of the Institute to appear/ re-appear in the semester Examinations/course(s) as the case may be, at the next regular examination for that semester when such examination(s) are held, without attending the course(s) again.

## **8. Conditions for promotion to Higher Semester**

8.1 A candidate will be allowed to join next semester class only if he/she clears a minimum of 50% Theory papers of the preceding semester examinations taken together. However, such a candidate may pursue his/her studies for the next higher Semester(s) and appear in the examination(s) for the

same along with the examination for the lower Semester(s).

If a candidate fails to pass any End Term Examination even in the second chance as mentioned above, his pass credits will be accumulated on the Academic Bank of Credit (ABC) and he can pass the remaining exams any time within ten years or as stipulated in the Academic Bank of Credit (ABC) from time to time.

8.2 A candidate, whose result is declared late for no fault of his, maybe permitted provisionally to attend classes of the next higher Semester at his own risk and responsibility, subject to his passing the concerned Semester Examination. In such a case, the lectures will be counted from the date a candidate starts attending classes. In case a candidate fails to pass the concerned Semester Examination his/her attendance/Internal Assessment in the next higher semester in which he/she was allowed to attend classes provisionally shall stand cancelled.

## **9. Eligibility for Degree**

9.1 A candidate must pass all the ten Semester Examinations of the programme. However, the candidate can reappear or avail the benefit of exit till the permissible period of accumulation of credits on the Academic Bank of Credit (ABC) failing which s(he) will be deemed to be unfit for the programme.

However, a candidate will be allowed to attend regular classes and stay on the campus only for the total duration of a programme

9.2. A candidate, who discontinues his/her studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 8.1.

9.3 A student can opt for a Major Research Project in lieu of two Discipline Specific Electives (DSE) courses in the Ninth and Tenth semester. A student shall submit a request for the project within one month of commencement of the Ninth semester. The staff council of the department shall allot a teacher as a guide for the project in the Ninth semester. The synopsis of the Project shall be approved by the Staff Council on the recommendation of the guide in the Ninth semester. The candidate shall be required to submit one copy of his/her Project (hard copy and soft copy in PDF) to the institute before the End Term Exams of the Tenth Semester Examinations. However, on the recommendation of the Principal of the Institute and in exceptional cases, the Vice-Chancellor/ Controller of Examinations shall have the power to extend the last date for receipt of the Project along with late fees to be decided by the university from time to time. The major research project shall be evaluated jointly by a panel of two Examiners (External & Internal) on the basis of the report and Visa-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

A successful candidate may publish original results of the Training/Survey/Project Reports/Dissertation, if permitted by the Principal of the Institute/Guide as a paper, in a Journal of repute.

9.4 A student can opt for online courses up to 40 % as per university guidelines prevailing from time to time from Swayam and other online platforms. The credits for these courses will be added for the completion of the degree/certification.

9.5 The medium of instruction and examination shall be English.

## **10. Examinations and Result**

10.1 The question papers shall be set and the answer books shall be examined by the External/Internal paper-setter (s) as the case may be.

10.2 The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the Controller of Examinations from time to time.

10.3 The Controller of Examinations shall publish a list of candidates who have passed the Semester Examination at an early date.

10.4 Unless otherwise provided in the Ordinance for relevant examination, the minimum Semester Grade Point Average (SGPA) and CGPA (Cumulative Grade Point Average) required for the continuation of registration and the award of the degree is 4.00.

10.4.1 Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to a percentage of marks shall be 10.

<b>Letter grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note:
- (1) A candidate eligible to take the examination obtaining Grade For Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances given in the concerned Ordinance for obtaining a pass grade.
  - (2) A candidate who has not obtained pass marks in Internal Assessment, will also be awarded Grade 'F'. Such a candidate will have to appear again in Mid Term Examination/Assignments-presentations and obtain pass marks in Internal Assessment.
  - (3) If 'F'/'Ab' Grade is awarded to a candidate in a major project, he/she will get only one more chance to repeat the project work at the end of the next Semester. However, if a candidate still gets 'F'/'Ab' Grade in a major project, the same will not be eligible for the award of a degree.
  - (4) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

## **11. Improvement**

A candidate who has passed the M.Sc (Integrated) programme is allowed to improve their result by appearing in the scheduled semester examination(s) according to the rules and syllabus prevailing at that time as an ex-student at the fees prescribed by the university from time to time. A candidate is allowed to make repeat attempts within 7 years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) scheme for accumulation of credits from time to time if registered with ABC.

## **12. Others**

The Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

ANNEXURE 1

Template-Evaluation rubrics

<b>Learning level Evaluation</b> scale (1-4) (1; <30%, 2; 30-59%, 3; 60-70 %, 4; > 70 %) [% is to be computed on absolute marks]	<b>Beginner</b> (1)	<b>Progressing</b> (2)	<b>Proficient</b> (3)	Excellent (4)
<b>Class participation</b> (Discussions, raising relevant issues, analysis, synthesis, updated readings)	Rarely	Sometimes	Often	Always
<b>Assignment and presentation</b> (Introduction, Research, Conclusions, Writing, speaking/body language, use of PowerPoint)	Vague/irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
<b>Practical-</b> (Set up an experiment, demonstrate, explain, write journal)	Not able to perform tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
<b>Mid-Term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Below Average	Average	Good	Very good
<b>End-Term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Below Average	Average	Good	Very good
<b>Training/ Internship Report</b> (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application

<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research
--	---	---	--	---

## Template

### Learning Outcome-based evaluation - [Name of the Course]

#### Number of Credits

Students	Student scores and learning levels against Course Outcomes (CO's) (Evaluation scale 1-4 (1; <30%, 2, 30-59%, 3, 60-70 %, 4, > 70 %) [% to be computed on absolute marks])				
	Class Participation (Marks between 0-10)	Assignments and presentations (Marks between 0-15)	Mid-Term Exam (Marks between 0-25)	End-Term Exam (Marks between 0-50)	Aggregated (Marks between 0-100)
	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on

#### Course Outcomes

CO 1- As per the syllabus.

CO 2- As per the syllabus

CO 3- As per the syllabus

CO 4 and more- As per the syllabus

<b>Weekly Workload norms for UG Programmes under CBCS-LOCF under NEP</b>					
Credits and corresponding hours of work for students for different teaching components	1 Credit Theory – 1 hour 1 Credit Practical = 2 hours 1 Credit Activity = 1 hours 1 Credit Project/Dissertation/Research thesis/ Internship = 1 week				
<b>Teaching Workload Subject/ Course wise</b>					
<b>Core Courses and Discipline specific courses</b>	<b>Theory</b>	<b>Practical</b>	<b>Tutorial</b>	<b>Teacher workload (Guided learning for field work and report writing)</b>	<b>Total Credits/ teaching hours per student per courses</b>
Science (practical courses)	4 Credits (4 hours)	2 Credits (4 hours) (Group size = 20 students)	--		6 Credits ( 8 hours)
Humanities (theory courses)	5 Credits (5 hours)	--	1 Credit (1 hour) (Group size = 30 students)		6 Credits ( 6 hours)
Humanities (practical courses)	4 Credits (4 hours)	2 Credits (4 hours) (Group size = 30 students)	--		6 Credits ( 8 hours)
Commerce (theory courses)	5 Credits (5 hours)	--	1 Credit (1hour) (Group size = 30 students)		6 Credits ( 6 hours)
Commerce (practical courses)	4 Credits (4 hours)	2 Credits (4 hours) (Group size = 30 students)	--		6 Credits ( 8 hours)
Ability Enhancement Courses (Theory)	2 Credits (2 hours)				2 Credits ( 2 hours)
Ability Enhancement Courses (Practical)	1 Credits (1 hours)	1 Credit (2 hours)			2 Credits ( 3 hours)
Human values courses	2 Credits (2 hours)				2 Credits ( 2 hours)
Activity based courses		2 Credits (2 hours)			2 Credits ( 2 hours)
<b>Research guidance: (Dissertation, Internship, Research thesis etc.)</b>	<b>These are to be guided as learning activities outside direct teaching hours (16 hours for Assistant and Associate Professor and 14 hours for Professor). UGC norms stipulate 40 hours a week of work for 30 working weeks in an academic year. 10-15 students to be guided by one faculty member for Internship, 7 students for dissertation and 5 students for Research thesis.</b>				

## NEW ORDINANCES

The following new Ordinances approved vide Executive Council Resolution No. 20(39) of 30.12.2022.

---

### **ORDINANCE-MASTER OF COMPUTER APPLICATIONS (MCA) (Two-Year Regular Programme as Per AICTE Scheme under Choice Based Credit System).**

*(w.e.f. the session 2020-21).*

1 The duration of the programme leading to award of Master of Computer Applications Degree, shall be two academic years, comprising of four semesters. Each academic year shall be divided into two semesters i.e. July to December and January to May/June.

1.1 The End Term Examination (Major Tests) as well as their Supplementary examination for the first and third Semesters shall ordinarily be held in the month of November/December and for the second and fourth Semesters as well as their Supplementary examinations in the month of May/June.

1.2 The dates of examination fixed under above clause shall be notified by the Controller of Examination to all concerned.

1.3. The last date (s) by which Examination forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol. II.

2. A person who has passed one of the following examinations of this University or an examination recognized as equivalent thereto, shall be eligible to join the First Semester of the Programme: -

- (i) “Passed BCA/Bachelor Degree in Computer Science Engineering or equivalent Degree/Bachelor Degree with Computer Science as one of the major subjects with at least 50% marks (47.5% marks in case of candidates belonging to SC/ST category)”

OR

- (ii) “Passed B.Sc./ B.Com./ B.A. with Mathematics at 10+2 Level or at Graduation Level with at least 50% marks (47.5% marks in case of candidates belonging to SC/ST category) with additional bridge Courses i.e. one-year Diploma after graduation such as PGDCA or equivalent”

3. A person who has passed MCA Part-I (Semester 1<sup>st</sup> and 2<sup>nd</sup>) examination of this University shall be eligible to join Part-II (Semester 3<sup>rd</sup>) of the programme. This is however, subject to the provisions made under Clause 7 below.

4. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for the regular students appearing for that examination.

4.1 Each course will have a certain number of credits which will reflect its weightage. A student's performance/progress will be measured by the number of credits that he/she has completed satisfactorily. (The detailed Rules/Guidelines for implementation of Choice Based Credit System of Study and Award of Grades are at Appendix-II in K.U. Cal. Vol.II).

4.2 All evaluation of different components of programme shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as indicated in the scheme of examination and added to get total marks secured on a 100-point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average will be required to be maintained for satisfactory

progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree as specified in the relevant scheme of examination.

4.3 Credits of a course will be evaluated as under: -

- (a) For all theory courses, one lecture hour per week (Semester-wise) will be assigned one credit.
- (b) Two Laboratory/Practical/Field Work hours per week (Semester-wise) will be assigned one credit. Courses with odd numbers of Laboratory/Practical/Field Works hours having fractional credits will be accepted.

5. The grade awarded to a student in each course will be based on performance of the student in Minor Tests comprising of Class tests and Assignments /Seminars /Attendance /Quizzes/Class Participation and General behavior etc. and End-Term Examination at the end of each Semester. The distribution of weightage will be as per scheme of examination.

5.1 The following parameters (with weightage of each) forming the basis of award of Minor Test for each theory course shall be adopted and inserted in the relevant scheme of examination: -

- (i) Class Test-I and Class Test-II : 75% to 80%
- (ii) Assignments /Seminars /Attendance /Quizzes /Class Participation and General behavior etc. : 20% to 25%

**Marks for Attendance may be given as under:**

- (i) 91% onwards : 5 Marks
- (ii) 81% to 90% : 4 Marks
- (iii) 75% to 80% : 3 Marks
- (iv) 70% to 74% : 2 Marks\*
- (v) 65% to 69% : 1 Mark\*

\*For students engaged in co-curricular activities of the Department/Institute only/authenticated medical ground duly approved by the concerned Chairperson/ Director.

5.2 The marks of assessment/grades of Minor Tests will be displayed on the notice board of the Department by the Chairperson of the Department concerned before forwarding it to the Examination Branch.

5.3 The Chairperson of the Department shall forward the final awards/grade of Minor Tests of the students in hard and soft copy to the Examination Branch invariably within 20 days after the completion of the relevant Semester examination for declaration of the result and preparation of Transcript/DMC. Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/Institute concerned. The Minor Test Grade of a candidate who fails in any semester examination shall be carried forward to the next examination.

5.4 The Chairperson of the Department concerned shall preserve the record on the basis of which the Minor Test Grade has been prepared, for inspection, if needed by the University up to six months from the date of declaration of the concerned semester result.

6. The End Term Examination (Major Tests) for I/II/III/IV Semester examination shall be open to a regular student who has:

- (a) passed the requisite qualifying examination as laid down in Clause 2 for the First Semester examination or has passed the preceding Semester examinations if he is a candidate for the Second/Third/Fourth Semester or is covered under clause 3 or 7, as the case may be.

(b) remained on the rolls of the Department during one Semester preceding the examination; and

(c) his/her Examination form submitted to the Examination Branch through the Chairperson of the Department concerned and produces the following certificates:

- (i) of good character;
- (ii) of having attended not less than 75% of the full course of lectures delivered in each course in each Semester separately (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures/practicals will be detained by the Department to take the Major Test in the concerned course unless he/she repeats the course in the paper(s)/practical(s) and obtain requisite attendance.

6.1 A deficiency in the prescribed course may be condoned up to 15% of the lectures/practicals delivered in each course by the Chairperson of the Department concerned. These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participate in the Inter-University Tournaments/Youth Festivals may be allowed additional condonation on this ground up to 10% in each course on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

7. A candidate who has completed the prescribed course of instruction in the Department for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department, to appear/re-appear in the semester Examination/Course(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice at the supplementary Examinations as specified in Clause 1.1. above.

7.1 A candidate who has failed in one or more course (s) of I and II Semester shall be promoted to the III Semester only if he/she has passed in the courses as mentioned below:

From Semester I and II to Semester III : If he/she has passed at least 50%  
courses of Semesters I and II.

7.2 A candidate who fails to pass all the four semester examinations within four years of his/her admission to MCA programme shall be deemed to be unfit for programme.

8. The amount of examination fee to be paid for each Semester shall be prescribed by the University from time to time. A candidate, who re-appears in one or more course(s)/Semester(s), shall pay fee as for whole Semester examination.

9. The medium of instruction and examination shall be English. This is, however, subject to relaxation as per Executive Council Resolution 47 of 30.12.1988 i.e. the medium of examination shall be English or Hindi if the facilities in the Department are available.

10. The minimum percentage/grade of marks to pass the examination in each semester shall be:

- (i) Grade 'P' in each Major Test;
- (ii) Grade 'P' in each Practical/Summer Training/Internship examination etc., where prescribed.
- (iii) Grade 'P' in the aggregate of Minor and Major Tests for each theory/practical course. There will be no re-examination for the Minor Tests.

10.1 While re-appearing in the examination the candidate shall be exempted from appearing in the course(s)/Summer Training/Internship etc., in which he/she has obtained at least Grade 'P' in aggregate, as indicated in (iii) above.

11. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Transcript for each Semester and a consolidated Transcript indicating performance in all Semesters will be issued by the result branch.

12. Award of grades and the corresponding grade points to be given to the candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to IV, as under. The conversion factor for the conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85 – 100
A+ (Excellent)	9	75 – 84
A (Very Good)	8	65 – 74
B+ (Good)	7	55 – 64
B (Above Average)	6	50 – 54
C (Average)	5	45 – 49
P (Pass)	4	40 – 44
F (Fail)	0	0 – 39
Ab	0	Absent

Note: (i) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances as per clause 7 for obtaining pass grade.

(ii) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.

(iii) If 'F'/'Ab' Grade is awarded to a candidate in summer training/internship, he/she will get only one more chance to repeat the summer training/internship at the end of next semester. However, if a candidate still gets 'F'/'Ab' Grade in summer training/internship, the same will not be eligible for the award of degree.

13. (a) The subject of the summer training/internship will be approved by the Chairperson, Department of Computer Science & Applications.

(b) The Summer Training/Internship should be carried out by the candidate in the IT Industry/Software Development House/Department, under the supervision of the guide allocated by the Chairperson after examination of second Semester. The last date of submitting the Summer Training/Internship report will be 30th August although the Summer Training/Internship report may be submitted after 30th August with late fee as specified by the University.

(c) The candidate shall be required to submit two copies of the report of the Summer Training/Internship along with the following: -

- (i) A certificate from the Supervisor that the Summer Training/Internship has been completed and that it was done by the candidate himself/herself.
- (ii) A certificate from the Chairperson, Department of Computer Science & Applications/ Principal of the recognized college to the effect that the candidate has actually worked in the IT Industry/Software Development House or any other approved place of work to the satisfaction of the Chairperson/Principal for not less than 45 days and up to a maximum of 60 days.

14. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

**ORDINANCE—MASTER OF COMPUTER APPLICATIONS  
(MCA) (2-Year) EXAMINATION (*Annual System*)**

1 The duration of the course leading to the degree of Master of Computer Applications shall be of two academic years. This course shall be offered through the Directorate of Distance Education. The examination shall ordinarily be held annually in the month of May/June or thereafter on the dates to be notified by the Controller of Examinations.

1.1 The examination shall be held in two parts, viz. Part-I at the end of first year and Part-II at the end of second year.

1.2 Supplementary Examination for the re-appear candidates who have failed in not more than 50% papers in the Annual examinations will be held in December or thereafter in the following session, on the dates to be notified by the Controller of Examinations.

2 The last date(s) by which examination forms and fees must reach the Controller of Examinations shall be as per schedule at Appendix-I in the K.U. Calendar Vol. II.

3 The instruction will be provided through the supply of the printed study material and/or books published by eminent authors and/or electronic study material, evaluation of response sheets, counselling of students by the teachers/course coordinator or through any other method as may be deemed necessary for promoting learning by the Directorate from time to time. Students are required to consult the books prescribed/recommended for references in the syllabi as the study material supplied by the Directorate is only to supplement learning and to support the books referred to in the syllabi. Instruction through study material will further be supplemented by the Personal Contact Programme of short duration as may be decided by the Directorate from time to time. Efforts will be made to cover the deficiency in the supply of instructional material, if any, in the Personal Contact Programme.

4. (a) A person who has passed BCA/Bachelor's Degree examination in Computer Science Engineering or equivalent degree/ Bachelor's Degree with Computer Science as one of the major subjects with at least 50% marks (47.5% marks in case of candidate belonging to SC/ST category) from this University or an examination recognized as equivalent thereto shall be eligible to join Part-I of the course.

OR

A person who has passed graduation with at least 50% marks (47.5% in case of candidate belonging to SC/ST category) with additional bridge course i.e. one-year diploma after graduation such as PGDCA or equivalent from this University or an examination recognized as equivalent thereto shall be eligible to join Part-I of the course.

4 (b) Candidates who are placed under compartment in their qualifying examination shall not be allowed admission even provisionally. However, such candidates can seek admission after

passing the compartment subject in the Supplementary Examination to be held in September/October during the said session with usual late fee.

5. A person who has passed M.C.A. Part-I examination of this University shall be eligible to join Part-II class of the course.

6. The examination in Part-I/II shall be open to a candidate who:

- (a) has passed the requisite qualifying examination as laid down in Clause 4 or 5 above or is covered under 7 below;
- (b) has remained on the rolls of Directorate of Distance Education during the academic year preceding the examination;
- (c) has his name submitted to the Controller of Examinations through Director, Distance Education and produces the certificate signed by him of having attained the minimum attendance as prescribed in the Prospectus of the Directorate of Distance Education at the Personal Contact Programmes for Theory and Practical separately unless exempted from attending the same by the Director, Distance Education wholly or partially for valid reasons.

The deficiency in the prescribed attendance at PCP may be condoned by the Director, Distance Education up to the limit for condonation of lectures in PCP as prescribed from time to time.

7 (a) A candidate who has failed in one or more papers of Part-I shall be promoted provisionally to Part-II, if he earned exemption in the papers as mentioned below:

From Part-I to Part-II	If he has earned exemption in at least 50% papers, Theory and Practical taken together of Part-I of Kurukshetra University.
------------------------	---

7 (b) A candidate who has failed in one or more paper(s) or having been eligible, fails to appear in the examination for good reasons, may be allowed to re-appear as an ex-student without attending fresh course of instruction only twice in the paper(s) at the subsequent examination as specified in Clause 1 above. Such a candidate shall be exempted from re-appearing in paper(s) in which he has obtained at least 40% marks.

7 (c) A candidate who fails to pass the whole examination i.e. Part-I/ II within four years of his admission in Part-I of the course shall be required to repeat the course *de novo*.

8. Every candidate shall be examined according to the Scheme of Examination and Syllabus as approved by the Academic Council from time to time. A candidate who fails in an examination or having been eligible, fails to appear in an examination, shall unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students of the Directorate of Distance Education appearing for that Examination. However, the

syllabi for the re-appear/failed candidates for the supplementary examination shall be the same as was in force in the preceding Annual Examination.

9. The amount of examination fee to be paid by the candidates shall be as prescribed by the University from time to time.

A candidate who re-appears in one or more paper(s) for the purpose of passing the Examination, shall pay examination fee as for the whole examination.

10 The medium of instruction and examination shall be English.

11. The minimum number of marks required to pass the examination shall be 40% in each Theory Paper and Practical separately and 40% marks in aggregate of each examination i.e. Part-I/II.

12. The course is modular in nature. Each successful candidate shall receive the Detailed-Marks-Card on having passed the yearly examination i.e. MCA Part-I/II.

13. As soon as possible, after termination of the examination, the Controller of Examinations shall publish the result of the candidates and issue Detailed-Marks-Card/Certificates.

14. The result of candidates who pass the examination shall be classified into divisions, as under, on the basis of aggregate marks obtained in Part-I and Part-II examinations taken together and the division obtained by the candidate will be stated in his degree:

- |  |                  |
|--|------------------|
| (a) Those who obtain 60% or more marks .....             | First Division.  |
| (b) Those who obtain 50% or more but less than 60% marks | Second Division. |
| (c) Those who obtain 40% or more but less than 50% marks | Third Division.  |

The candidates who pass the examination in the first attempt and within the normal duration of the course i.e. two years obtaining 75% or more marks in the aggregate, shall be declared to have passed with 'Distinction'.

15. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all students whether old or new.

## NEW ORDINANCES

The following new Ordinances approved vide Executive Council Resolution No. 20(40) of 30.12.2022.

---

### ORDINANCE—MASTER OF EDUCATION (M.Ed) (2-Year) EXAMINATION SEMESTER SYSTEM) (w.e.f. the academic session 2020-21) (CBCS-LOCF)

1.1 The duration of the program leading to the award of Master of Education (M.Ed.) Degree including Internship, shall be two academic years, comprising of four Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.

1.2 Main as well as Supplementary examinations for the First and Third Semesters shall be held in December/January and for the Second and Fourth Semesters in May/June.

1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.

2. The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol. II.

3 Note: (1) A person who has passed one of the following examinations with a graduate degree from this University or any other university recognized as equivalent thereto shall be eligible to join First semester of the course:

B.Ed. or B.A. B.Ed. or B.Sc. B.Ed. or B.El. Ed. with 50% marks (47.50% marks in case of SC/ST/OBC/PWD candidates) in aggregate.

4. A person who has passed M.Ed. First and Second Semester Examinations from this University, shall be eligible to join Third Semester Class. This is, however, subject to the provisions made under Clause 9 below.

5. Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.

6.1 The courses of study and subjects of examination shall be as approved by the Academic Council from time to time. The examination shall consist of: -

- (a) Written Courses;
- (b) Practical Examination/Internship/Project Report/Training Report/Viva-Voce;
- (c) Dissertation
- (d) Open Elective course (One in II<sup>nd</sup> semester & another in III<sup>rd</sup> semester).

6.2 30% marks in each Written Course/Practical/Internship/Dissertation shall be reserved for Internal Assessment. The following parameters (with weightage of each) forming the basis of award of internal assessment shall be adopted and inserted in the relevant scheme of examination:

-

For Theory Courses:-

I.	One test	:	25% marks
II.	One Seminar	:	25% marks
III.	One Assignment	:	25% marks
IV.	Attendance	:	25% marks

For Practicals/Field Work/Internship/Disertation/Project etc.

- (i) Test/Viva : 50% marks  
Sessional for each practical course
- (ii) Sessional Work/Assignment : 25% marks
- (iii) Attendance : 25% marks

For Open Elective Course: As per the approved scheme of the open Elective Course in the respective Department.

Marks for Attendance will be given as under:

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 74% : 2 Marks\*
- (5) 65% to 69% : 1 Mark\*

\*For students engaged in co-curricular activities of the Department/College only/ authenticated medical grounds duly approved by the concerned Chairperson/Principal.

6.3 The marks obtained by a candidate in Internal Assessment, duly countersigned by the Chairperson of the Department/Principal of the College concerned shall be forwarded to the Examinations Branch invariably within 10 days before the commencement of the relevant Semester examination. • Thereafter, a late fee, as prescribed by the University from time to time, shall be charged from the Department/College/Institute concerned.

6.4 The Chairperson of the Department/Principal of the College concerned shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection if needed by the University up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth Semester Examinations shall be open to a candidate who:

- (a) has passed the requisite qualifying examination as laid down in Clause 3 if he/she is a candidate for the First Semester Examination or is covered under Clauses 4 or 9 below;
- (b) has his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department/Principal of the College concerned and produces the following certificates:
  - (i) of good character;
  - (ii) of having attended not less than 80% of the full course of lectures delivered in each theory course and practicum; and 90% in Field Attachment in each semester separately (the course to be counted up to the day before the commencement of the examination). Provided that a candidate who has not attended the requisite percentage of lectures for any course(s)/practical(s) will be detained by the Department/College concerned to take the external examination in the said course(s) unless he/she repeats the course in the course(s) concerned and obtains the requisite percentage of attendance in that course(s).

7.2 A deficiency in the prescribed course (Lectures/Practicum/Field Attachment) may be condoned by the Chairperson of the University Department/Principal of the College concerned as under:

- (a) Theory courses : Up to 15% of delivered in each course.
- (b) Practicum : Up to 15% of the total in each course.
- (c) Field Attachment : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participate in the inter university tournaments/youth festivals may be allowed additional condonation on this ground upto 10% in each course on a certificate from the director as the case may be, subject to the condition that such a student shall not

be allowed to appear in the examination if his/her attendance after condonation on all counts falls below 50%.

8 A candidate who has completed the prescribed course of instruction in the Department/College for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department/Principal of the college concerned, to appear/re-appear in the semester examination/Course(s), as the case may be, as an ex-student, without attending a fresh course of instruction only twice, at the subsequent examinations.

9.1 A candidate who has appeared and failed in one or more course(s) of the First Semester shall be allowed to study for and appear in the Second Semester. He/she shall, however, be allowed promotion to the Third Semester class provisionally only if he/she earns exemption in at least 50% of Theory courses of both the First and Second Semester Examinations taken together. Such a candidate will be allowed to re-appear for the course(s) of the First Semester alongwith the Third Semester and for the remaining course(s) of the Second Semester alongwith Fourth Semester Examinations simultaneously, when held.

9.2 A candidate who fails to pass in any semester examination even in the second chance as mentioned above, he/she will have to repeat the course as a regular student in the Department/College whenever the relevant course(s) is/are offered in the future.

9.3 A candidate who fails to pass all the four semesters examinations within four years of his/her admission to M.Ed. course shall be deemed to be unfit for the course.

The bar shall not apply to a candidate appearing to avail the additional chance in the Fourth Semester Examination, provided the additional chance is availed next to the last admissible normal chance under Clause 8 above.

10. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more course(s)/Semester(s) for the purpose of passing or for improvement of division/performance, shall pay fee as prescribed for the Semester examination.

11. The medium of instruction for M.Ed. Course shall be English/Hindi. The medium of examination shall be as under:

- (a) The question course shall be set both in Hindi and English.
- (b) The candidate shall write their answers either in Hindi or English.

12.1 The subject/topic of dissertation of a candidate will be approved by the Research Advisory Committee of the Department (DRAC) or of College concerned. The last date for the receipt of application regarding the approval of dissertation subject/topic along with synopsis, shall be notified from time to time by the Chairperson of the Department/Principal of the College concerned.

12.2 Every candidate shall be required to submit two copies of his Dissertation along with a brief abstract of the same giving an account of the investigation/research conducted and its main findings (which will not exceed 500 words) for approval of the examiner.

12.3 The Dissertation shall be evaluated jointly by the External and Internal Examiners. The same External and Internal Examiners shall also hold the Viva-Voce examination. If the examiners for the dissertation and/or Viva-Voce are unable to agree and the difference in the award is upto 10% of the maximum marks, the average of two shall be taken as final award. If the difference between the External and Internal Examiner(s) is more than 10% of the maximum marks, the appointment of third examiner shall be made by the Vice-Chancellor on the recommendations of the Chairperson of the University Department/Principal of the College concerned, and average of the two nearest awards shall be treated as final.

12.4 The last date for receipt of the dissertation in fourth Semester and other practicals/field

internship files/dissertation (synopsis), progress report etc. in respective semesters in the office of the Secrecy Branch shall be ten days before the commencement of theory examinations of respective semesters/sessions. However, after expiry of above date the extension in date shall be permissible with penalty as laid down in General Rules for Examinations. If the candidate fails to submit the dissertation even during the extended period, he will considered to have absented in the dissertation/practicals/field attachment/internship etc. course and his result shall be declared accordingly.

A candidate who has submitted a dissertation, as a part of his examination may withdraw the same before it has been examined but once it is examined and the candidate obtains the minimum pass marks, he shall not be permitted to withdraw it or submit another dissertation in lieu thereof. The marks obtained by him for the dissertation shall be taken into account when he appears in any future examination for the purpose of passing therein, or for improving the division.

13.1 The minimum number of marks required to pass the examination in each Semester shall be as under: -

- i). 40% in each Theory course;
- ii). 40% in internal assessment of each theory course/ Practicum/Field attachment etc.
- iii). 40% in each Practical and Field attachment i.e. Practical examination for Dissertation or Project Report or Training Report or Viva-Voce examination, where prescribed examination or Dissertation or Project Report or Training Report or Viva-Voce examination;
- iv). 40% in the aggregate of Sessionals and examination for each Theory, Practical subject and Field attachment.

13.2 A candidate who fails in an examination shall be exempted from re-appearing in the Course(s)/Practical(s) in which he has obtained at least 40% marks as indicated in (i), (ii) (iii) & (iv) above. Such a candidate will not be required to repeat the sessional work.

13.3 The minimum percentage/grade of marks to pass the examination in each Semester shall be:

- (i) Grade 'P' in each Major Test;
- (ii) Grade 'P' in internal assessment of each theory course/ Practicum/ Field Attachment etc.
- (iii) Grade 'P' in each practical examination or Dissertation or Project Report/Training Report/Field Work or Viva-voce etc., where prescribed;
- (iv) Grade 'P' in the aggregate of Minor and Major Tests for each theory/practical course.

13.4 While re-appearing in the examination the candidate shall be exempted from appearing in course(s) and/or practical(s)/Project/Training/Field Work in which he/she has obtained at least Grade 'P' including Minor Test Grade, as indicated in (i), (ii) and (iii) above. Such a candidate will not be required to re-appear in Minor Test.

14. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidates and the Transcript for each Semester and a consolidated Transcript indicating performance in all Semesters will be issued by the Result Branch.

15. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to IV as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64

B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances as per clause 8 for obtaining pass grade.
- (2) A candidate who has not attended requisite percentage of lectures in a course and/or not obtained pass marks in internal assessment, where prescribed will also be awarded grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.
- (3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.
- (4) For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

### 15.1 Computation of SGPA and CGPA

The following shall be the procedure to compute the Semester Grade Point Average(SGPA) and Cumulative Grade Point Average(CGPA):

- The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student in all the courses undergone by a student, i.e.
- $SGPA(S_i) = \frac{\sum C_i \times G_i}{\sum C_i}$   
Where  $S_i$  is the SGPA of the  $i$ th year and  $C_i$  is the total number of credits in that year.
- The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

Illustration of Computation of SGPA and CGPA and Format for Transcripts: Illustration for SGPA

Course	Credit	Grade Letter	Grade Point	Credit Point
Course-1	4	A	8	4x8=32
Course-2	4	B+	7	4x7=28
Course-3	4	B	6	4x6=24
Course-4	4	O	10	4x 10=40
Course-5	2	C	5	2x5=10
Course-6&7	8	B	6	4x6=24
	26			158

Thus SGPA= 158/26=6.08

### Illustration for CGPA

**YEAR-1**

**Credit: 26**

**SGPA:6.08**

**Thus CGPA=[26x6.08+32x6.25]/66**

**YEAR-2**

**Credit:32**

**SGPA:6.25**

16. A candidate who has passed the M.Ed. Examination from this University may appear in one or more additional courses in which he has not already passed. The examination fee for appearing in each course shall be the same as notified by the Controller of Examinations from time to time.

17.1 A person who has passed the M.Ed. examination of this University and is desirous of improving his/her performance, will be allowed to appear as an ex-student in the M.Ed. Examination thrice in one or more theory course(s) of all the four semesters examinations within a period of five years of his/her passing the M.Ed. examination. Such a candidate, in the first instance, shall be required to intimate all the course(s) in which he/she would like to improve his/her performance. He/she will then appear in the respective course(s) of the Semester examination, simultaneously in December/May. If he/she does not improve his/her performance he/she shall be eligible to do so in the following year(s) which would be treated as second chance. In case the candidate does not improve his/her performance even in the second chance, he/she will be given third chance to improve his/her performance.

17.2 The result of such a candidate shall be declared only if he/she improves his/her performance in the aggregate of all the four semester examinations by taking into account the marks obtained by him/her in the course(s) in which he/ she re-appeared and the marks obtained by him/her earlier in the remaining course(s) etc., whichever are higher. The fact that the candidate has improved the performance shall be mentioned in the Detailed-Marks-Card. Provided that the candidate will take the examination according to the Syllabus in force for the regular students in that Semester Examination in which he/she proposes to take the examination for the purpose of improving his/her performance.

18. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

#### **Transitory provision**

Candidates admitted to the M.Ed. (1 year) course in the academic session 2014-15 or prior shall be governed by the old rules.

**MASTER OF EDUCATION IN SPECIAL EDUCATION (V.I.) (2 YEAR) EXAMINATION  
(SEMESTER) W.E.F. 2020-21(CBCS LOCF)**

- 1.1 The duration of the programme leading to the award of Master of Education in Special Education (Visual Impairment) M.Ed. Spl. Edu. (V.I) Degree, shall be two academic years, comprising of four Semesters. Each academic year shall be divided into two Semesters i.e. July to December and January to May/June.
- 1.2 Main as well as Supplementary examinations for the First and Third Semesters shall be held in December/January and for the Second and Fourth Semesters in May/June.
- 1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations to all concerned.
- 2 The last date(s) by which Examination-forms and fees must reach the Examination Enquiry shall be as per schedule at Appendix-I in K.U. Cal. Vol. II.
- 3 A person Who has passed one of the following examinations from this University or any other examination recognized as equivalent thereto shall be eligible to join First Semester of the programme:  
  
B.Ed. Special Education (Visual Impairment) programme with 50 % marks in the aggregate from any of the recognized institution of RCI.

OR

B.Ed. general candidates with 50% marks in the aggregate with (i) Secondary level Diploma Programme in Special Education (Visual Impairment) or (ii) D.Ed. Special Education (Visual Impairment) from recognized institutions of RCI.

Note: Relaxation of 5% marks in the eligibility condition i.e. 50 marks-2.50% marks = 47.50% marks will be given to SC/ST/OBC/PWD candidates.

- 4 A person who has passed M.Ed. (Spl. Edu.) (Visual Impairment) First and Second Semester Examination from this University, shall be eligible to join Third Semester Class. This is, however, subject to the provisions made under Clause 9.1
- 5 Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
  - 6.1 The programmes of study and subjects of examination shall be as approved by the Academic Council from time to time. The examination shall consist of:-
    - a) Theory Examination.
    - b) Practical examinations;
    - c) Dissertation & Field Work.
    - d) Open Elective Course (One in II<sup>nd</sup> Semester & another in III<sup>rd</sup> Semester).
  - 6.2 20% marks in each course/ Practical shall be reserved for Internal Assessment. The following parameters (with weightage of each) forming the basis of award of internal assessment shall be adopted and inserted in the relevant scheme of examination:-

For Theory Courses

- (i) One test : 25% marks
- (ii) One Seminar : 25% marks
- (iii) One Assignment : 25% marks
- (iv) Attendance : 25% marks

For Practicals:

- (i) Sessional Examination for each practical course : 50% marks
- (ii) One Assignment/Project report etc. : 25% marks
- (iii) Attendance : 25% marks

For Open Elective Course: As per the approved scheme of the Open Elective Course in the respective Department

**Marks for Attendance will be given as under:**

- (1) 91% onwards : 5 Marks
- (2) 81% to 90% : 4 Marks
- (3) 75% to 80% : 3 Marks
- (4) 70% to 74% : 2 Marks\*
- (5) 65% to 69% : 1 Mark\*

\*For students engaged in co-curricular activities of the Department/ Colleges only/ authenticated medical grounds duly approved by the concerned Chairperson/Principal.

6.3 The marks obtained by a candidate in Internal Assessment, duly countersigned by the Chairperson of the department/ Principal of the College concerned, shall be forwarded to the Examination Branch at least ten days before the commencement of the relevant semester examination. The Internal Assessment awards of a candidate who fails in any semester examination shall be carried forward to the next examination.

6.4 The Chairperson of the Department/Principal of the College concerned shall preserve the record on the basis of which the internal assessment have been prepared, for inspection, if needed by the University, up to six months from the date of declaration of the Semester result.

7.1 The First/Second/Third/Fourth Semester Examination shall be open to a candidate who: -

(a) has passed the requisite qualifying examination as laid down in Clause 3 if he/she is a candidate for the First Semester examination, or is covered under clauses 4 or 9 below;

(b) has his/her Examination form submitted to the Examinations Branch through the Chairperson of the Department/Principal of the College concerned and produces the following certificates:

- (i) of good character.
- (ii) of having attended not less than 80% of the full programme of lectures delivered in each theory course 80% and 90% in all practicum; and 100% for school internship/ field engagement. Provided that a candidate who has not attended the requisite percentage of Lectures for any course(s)/Practical(s) will be detained by the Department/College concerned to take the external examination in the said course(s) unless he/she repeats the programme in the course(s) concerned and obtains the requisite percentage of attendance in that course(s)/practical(s).

7.2 A deficiency in the prescribed programme (Lectures/Practicals/Tutorials) upto 5% may be condoned by the Chairperson of the University Department/Principal of the College concerned on genuine ground.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condonation on this ground up to 10% in each course on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may

be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance after condonation on all counts falls below 50%.

8. A candidate who has completed the prescribed programme of instruction in the Department/College for any semester examination, but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department/Principal of the college concerned, to appear/re-appear in the semester examination/course(s), as the case may be, as an ex-student, without attending a fresh programme of instruction only twice, at the subsequent examinations.

9.1 A candidate who has appeared and failed in one or more course(s) of the First Semester shall be allowed to study for and appear in the second semester. He/she shall, however, be allowed promotion to the Third Semester class provisionally only if he/she earns exemption in at least 50% of Theory courses of both the First and Second Semester Examinations taken together. Such a candidate will be allowed to re-appear for the course(s) of the First Semester alongwith the Third Semester and for the remaining course(s) of the Second Semester alongwith Fourth Semester Examinations simultaneously, when held.

9.2 A candidate who fails to pass in any semester examination even in the second chance as mentioned above, he/she will have to repeat the programme as a regular student in the Department/College whenever the relevant programme(s) is/are offered in the future.

9.3 A candidate who fails to pass all the four semesters examinations within four years of his/her admission to M.Ed (Spl. Edu.) (Visual Impairment) programme shall be deemed to be unfit for the programme.

The bar shall not apply to a candidate appearing to avail the additional chance in the Fourth Semester Examination, provided the additional chance is availed next to the last admissible normal chance under Clause 8 above.

10. The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the University from time to time.

A candidate, who re-appears in one or more course(s)/semester(s) for the purpose of passing, shall pay fee as prescribed for the Semester examination.

11. The medium of instruction for M.Ed. Spl. Edu. (Visual Impairment) Programme shall be English/Hindi.

The medium of examination shall be as under:

(a) The question shall be set both in Hindi and English.

(b) The candidate shall write their answers either in English or Hindi.

12.1 Dissertation work shall be undertaken by the students in Third and Fourth Semesters. In Third Semester synopsis will be developed by the student under the supervision of assigned Supervisor which would be evaluated and the topic Dissertation approved by the Departmental Research Committee at the end of Third Semester. Remaining work of the Dissertation will be undertaken by the student in Fourth Semester. The Dissertation will be jointly evaluated by external and internal examiners in the Viva-voce examination.

12.2 The last date for receipt of the dissertation in the office of the Controller of Examinations shall be ten days before the commencement of theory exams. However, after expiry of above date the extension in the date shall be permissible with penalty as laid down in General Rules for Examinations. If a candidate fails to submit the dissertation even during the extended period, he will be considered to have absented in the dissertation course and his result shall be declared accordingly.

12.3 The marks obtained by him for the Dissertation shall be taken into account when he appears in any future examination for the purpose of passing therein or for improving the division/result.

13.1 The minimum number of marks required to pass the examination in each Semester shall be as under: -

- (i) 50% in each theory paper(s)
- (ii) 50% in internal assessment in each theory/practicals/dissertation/fieldwork.
- (ii) 50% in each practical examination/ dissertation/ project report/ internship and Viva —Voce examination.
- (iii) 50% in the aggregate of Sessional and examination for each theory, Practical field work and dissertation etc.

13.2 A candidate who fails in an examination shall be exempted from re-appearing in the internal/sessional course (s)/Practical(s)/Seminar/Field Training reports/dissertation/Project Work/internship in which he /she has obtained least 50% marks. As indicated in (i), (ii), (iii) and (iv) clause no. 13.1 above. Such a candidate will not be required to repeat the sessional work.

14. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of candidate and issue Detailed — Marks Cards.

15. The list of successful candidate of Fourth Semester Examination shall be arranged, as under, on the basis of the aggregate marks obtained in the First, Second, Third and Fourth Semester Examination taken together, and the division obtained by the candidate will be stated in the Degree.

16. Award of Grades and the corresponding grade points of Absolute marks is as under. The Conversion factor from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter Grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+(Excellent)	9	75-84
A(Very Good)	8	65-74
B+(Good)	7	55-64
B(Average)	6	51-54
P(Pass)	5	50
F(Fail)	0	Less than 50
Ab	0	Absent

Note:

- (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination /course(s). Such a candidate will be required to reappear in that examination/course(s) within the permissible chances as per clause 8 for obtaining pass marks given in the concerned Ordinance for obtaining pass grade.
- (2) A candidate who has not attended requisite percentage of lectures in a programme and/or not obtained pass marks in internal Assessment, where prescribed will also be awarded Grade 'F'. Such a candidate will have to repeat that programme(s) to complete the attendance requirement and obtain pass marks in Internal Assessment.
- (3) If 'F' /Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/Ab' Grade in major project, the same will not be eligible for the award of degree.

(4) For Credit Programmes, Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be followed.

16.1 A person who has the M.Ed. Spl.Edu. (Visual Impairment) examination of this University and is desirous of improving his/her performance, will be allowed to appear as an ex-student in the M. Ed Spl.Edu. (Visual Impairment) Examination Thrice in one or more theory courses(s) of all the four semester Examinations within a period of five years of his/her passing the M. Ed. (Sp1.Edu.) (Visual Impairment) examination. Such a candidate, in the first instance, shall be required to intimate all the courses(s) in which he /she would like to improve his/her performance. He /She will then appear in the respective courses (s) of the semester examination, simultaneously in December/ May. If he/she does not improve his/her performance he/she shall be eligible to do so in the following year (s) which would be treated as second chance, he/she will be given third chance to improve his/her performance.

16.2 The result of such a candidate shall be declared only if he/she improves his/her performance in the aggregate of all the four semester examinations by taking into account the marks obtained by him/her in the course (s) in which he/she re-appeared and the marks obtained by him/her earlier in the remaining course (s) etc., whichever are higher. The fact that the candidate has improved the performance shall be mentioned in the Detailed-Marks- Card.

Provided that the candidate will take the examination according to the Syllabus in force for the regular students in that Semester Examination in which he/she proposes to take the examination for the purpose of improving his/her performance.

17. Notwithstanding the integrated nature of this programme which is spread over more than one academic year, the Ordinance in force at the time a student joins the programme, shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any shall apply to all the students whether old or new.

#### **Transitory provision**

Candidates admitted to the M.Ed. (Spl.Edu.) (1 year) programme in the academic session 2014-15 or prior shall be governed by the old rules.

## **NEW ORDINANCES**

The following new Ordinances approved vide Executive Council Resolution No. 20(53) of 30.12.2022.

---

### **ORDINANCE – CERTIFICATE PROGRAMME IN MORAL & SPIRITUAL COUNSELING**

1. The duration of the Certificate Programme in Moral & Spiritual Counseling shall be one academic year (i.e. Two Semesters) under Credit based System(CBS). This course shall be offered by the Department of Philosophy in regular mode (Evening Programme).
2. The examination shall be held in the month of December/January & May/June, on the dates notified by the Controller of Examinations.
3. The last date(s) by which the examination forms and fees must reach to the Controller of Examinations shall be as per schedule of K.U. Calendar.
4. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an examination recognised as equivalent thereto or higher degree, shall be eligible for admission to the programme.
5. A student who possesses the qualification laid down in Clause 4 above and has been on the rolls of the Department/recognised College for the programme during the academic year preceding the examination and produces the following Certificate signed by the Chairperson of the Department/Principal of College concerned, shall be eligible to appear in the examination:-
  - (a) Of good character;
  - (b) Of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).
6. A deficiency in the prescribed attendance may be condoned by the Chairperson of the Department/Principal of the College concerned as under: -
  - (a) Lectures: Up to 15% of the lectures delivered in each Course.
  - (b) Tutorial /Assignments: Up to 15%.
7. A student who has completed the prescribed courses of instructions in the Department/Institute, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive years without attending a fresh course(s) of instruction, on payment, on each occasion, of the same fee as prescribed in Clause 8 below.
  - 7.1 A candidate who has failed in one course, may be allowed to re-appear only twice in the course(s) at the subsequent examination.
  - 7.2 A candidate who fails to pass the examination of Certificate Programme in Moral& Spiritual Counseling within a period of three years of his/her admission/ shall be required to pursue the course ab initio, if he/she is desirous to pass the Programme after the time limit.
8. The Practical/Viva –Voce examination as prescribed in the Scheme of Examination shall be conducted by two internal examiners.
9. The amount of examination fee to be paid by a candidate shall be such as prescribed by the Controller of Examination from time to time.
10. The examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the

examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

## **11. Assessment and Evaluation**

11.1 Each candidate shall be examined in the course(s) as laid down in the schemes and syllabus prescribed by the Academic Council from time to time through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each except for the courses where a different weightage is specified in the syllabus.

### **11.2 Student Progression and Mentoring**

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure-1) to help their progression through the programme. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

11.2.1 Internal assessment shall be based on clearly defined components of a

- a. Class participation (10%),
- b. Mid term exam of 2 hour duration (30 %)
- c. Assignments-presentations (10 %)
- d. Class participation, mid term exam, assignments and end term exam will have a mix of theory and practical as per the course requirements as specified in the syllabus.

11.2.2. End term Examination i.e. rest 50% will be based on end term examination of 3 hours duration or as prescribed in syllabus.

11.2.3 The pass percent will be 40% marks in each course (Theory and Practical separately), field survey, training and project report (s). The aggregate of Internal and External examinations will be used to compute percent.

11.3 The Chairperson/teachers shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End term Semester Examinations on the examination portal as notified by the Controller of Examinations.

11.4 The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/lab works/seminars/Dissertation, who is permitted to re-appear for the purpose of passing the examination shall be carried forward.

11.5 The Principal shall preserve the record on the basis of which the internal assessment awards are prepared, for inspection, if needed by the University, upto one year from the date of declaration of semester examination results.

12. The medium of instructions and examination shall be Hindi and English. The candidates shall write their scripts in Hindi/ English. The questions paper shall be set both in Hindi and English languages.

13. The minimum number of marks required to pass the examination in each Part/Semester shall be as under: -
  - (i) Grade 'P' in each theory paper;
  - (ii) Grade 'P' in each practical examination or Dissertation or Project Report or Training Report/ Viva-Voce examination, where prescribed.
  - (iii) Grade 'P' in the aggregate of Sessionals, where prescribed, and examination for each theory and practical subject.
14. While re-appearing in the examination the candidate shall be exempted from appearing in the paper(s) and/or practical(s) in which he/she has obtained at least 40% marks.
15. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon thereafter as is possible.
16. Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

<b>Letter grade</b>	<b>Grade Point</b>	<b>Marks</b>
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F(Fail)	0	Less than 40
Ab	0	Absent

- Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to re-appear to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances given in the concerned Ordinance for obtaining pass grade.
- (2) A candidate who has not attended requisite percentage of lectures in a course and/or obtained pass marks in Internal Assessment, where prescribed will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the attendance requirement and obtain pass marks in Internal Assessment.
  - (3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.
  - (4) For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

17 Notwithstanding anything contained in any other Ordinance, a person may pursue studies for the course and take the examination therefore, simultaneously with the studies for any other course of this University, except for such courses where classes are held in the evening. Provided further that a person registered for Ph.D. Course may pursue studies for this course only if he is permitted by the Worthy Vice-Chancellor.

### Annexure-1

#### Evaluation rubrics

<b>Class participation:</b> Discussions, raising relevant issues, analysis, synthesis, updated readings	Never	Rarely	Sometimes	Always
<b>Learning level Evaluation scale (1-4)</b> (1; <30%, 2; 30-59%, 3;60-70 %, 4; > 70 %)[% denotes marks on absolute scale]	<b>Beginner (1)</b>	<b>Progressing (2)</b>	<b>Proficient (3)</b>	<b>Excellent (4)</b>
<b>Training/ Internship report</b> (Content, organization, writing, visual appeal)	Very little understanding and application	Somewhat understanding and application	Good understanding and application	Excellent understanding and application
<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Very little understanding and application of research	Somewhat understanding and application of research	Good understanding and application of research	Excellent understanding and application of research
<b>Assignment and presentation</b> (Introduction, Research, Conclusions, Writing, speaking/body language, use of power point)	Vague/irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
<b>Practicals</b> (Set up experiment, demonstrate, arrange data, analyse, explain, write report/journal)	Not able to complete tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
<b>Mid term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
<b>End term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
<b>Training/ Internship Report</b> (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application

<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research
--	---	---	--	---

## NEW ORDINANCES

The following new Ordinance approved vide Executive Council Resolution No. 20(55) of 30.12.2022.

**Annexure-I**

### ORDINANCE

#### **MASTER OF TOURISM AND TRAVEL MANAGEMENT (MTTM) (SEMESTER SYSTEM) & MASTER OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY (MHMCT) (SEMESTER SYSTEM)**

#### **UNDER LEARNING OUTCOME BASED CURRICULUM FRAMEWORK- CHOICE BASED CREDIT SYSTEM (LOCF-CBCS) AND MULTIPLE ENTRY-EXIT FORMAT (w. e. f. Session 2022-23)**

This Ordinance is based on National Education Policy (NEP) 2020 and will be effective from the Academic Session 2022-2023.

1.1 The duration of the Level 9 programme for the award of degree of Master of Tourism and Travel Management (MTTM)/Master of Hotel Management and Catering Technology (MHMCT) shall be two academic years. Each year shall be divided into two semesters i.e., July to November/December and January to April/May.

1.2 There shall be actual teaching for a minimum of 90 days in each Semester excluding admission, preparation and examination days.

1.3 The students will be allowed an exit option at Level 8 after passing one year of the above said programme and will be awarded Post Graduate Diploma in Tourism and Travel Management (PGDTTM)/ Post Graduate Diploma in Hotel Management (PGDHM).

#### **2. Key Terms**

2.1 **Academic Year and Semester:** Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 13-15 weeks of academic work equivalent to 90 actual teaching days.

2.2 **Credit:** One credit means one hour of theory or one hour of tutorial or two hours of laboratory work per week for the duration of a semester (13-15 weeks). 1 Credit will carry 25 marks.

2.3 **Learning Outcome Based Curriculum Framework (LOCF):** The learning outcomes of the programme are mapped against well-defined outcomes of its Courses.

2.4 **Choice-Based Credit System (CBCS):** The CBCS provides choices to students to select Interdisciplinary courses to fit their own requirements and learn at their own pace

2.5 **Programme:** A programme leads to the award of a degree, diploma or certificate.

2.6 **Course:** 'Course' refers to the components of a programme. Course is a component of a programme and may include theory, Practicals, seminars, internships etc. A course may be designed to comprise taught course/lectures /tutorials/laboratory work/field work/outreach activities/project work/vocational training/seminars/internship/map work etc. or any combination of these.

All courses need not carry the same weightage. Courses can be;

2.6.1. **Core Course:** A compulsorily course of a programme aimed to cover the basics of a particular discipline/subject.

2.6.2 **Elective Course:** A course which can be chosen from a pool of courses and may be very specific or specialized or advanced or supportive to the discipline/subject of study. It aims at providing an extended scope or exposure to some other discipline/subject/domain and nurtures the candidate's proficiency/skills.

**2.6.3 Discipline Specific Elective (DSE) Course:** Elective course offered for enhanced knowledge and skills in the major/minor specializations.

**2.6.4 Generic Elective (GE) Course:** An elective course from an unrelated discipline/subject for development of wider perspective.

A core course offered in a discipline/subject may be treated as Generic elective by other discipline/subject and vice versa and such electives be referred to as Generic Elective.

**2.6.5 Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses are of two kinds:

(i) **Ability Enhancement Compulsory Courses (AECC):** “AECC” courses are the courses based upon the content that leads to Knowledge enhancement.

(ii) **Skill Enhancement Courses (SEC):** SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

**2.6.6. Seminar:** A course requiring students to participate in structured discussion/ conversation or debate focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocation or professional practice.

**2.6.7 Internship:** A course requiring students to participate in professional employment- related activity or work experience normally under the supervision of an employee of the training organization. A key aspect of the internship is induction into actual formal and organized work situations. Internships involves working with local industry, businesses, artists, crafts persons, educational institutions etc. For practical this will be guided learning by the faculty to mentor and monitor the progress.

**2.6.8 Activity courses (30 hours in semester) :**

(i). **Workshop-based activities:** Courses involving workshop-based activities requiring engagement of students in hands-on activities related to work/vocation or professional practice.

(ii). **Community engagement and service:** Courses requiring students to participate in field-based learning/project generally under the supervision of a faculty to expose students to the socio-economic issues in society so that the theoretical learnings can be supplemented by actual life experiences to generate solutions to real-life problems.

**2.6.9 Guided learning/Research Ability Enhancement Courses :-**

(i). **Project work/Field project/ field survey/ internship/ industrial training** is considered as a special course requiring students to participate in field-based learning/project, involving application of knowledge in solving/analyzing/exploring a real life situation /difficult problem. A Project/Field project/ field survey work of 4-8 credits.

(ii). **Research and thesis-** Review of literature, Synopsis writing, research on synopsis, synopsis seminar, resubmission seminar and project report/Dissertation/thesis writing guided by the faculty.

**2.7 Key Terms related to evaluation**

**2.7.1 Grade Point:** It is a numerical weight allotted to each letter grade on a 10-point scale.

**2.7.2 Credit Point:** It is the product of grade point and number of credits for a course.

**2.7.3 Cumulative Grade Point Average (CGPA):**

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal place

**2.7.4 Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

**2.7.5 Semester Grade Point Average (SGPA):** It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

**2.7.6 Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

**2.8 Academic Bank of Credits (ABC):** Academic Bank of Credits (ABC) is a virtual/digital storehouse of academic credit data base of registered HEIs for credit accumulation, credit verification, credit transfers or redemption of credits. Each student will have to open an Academic Bank of Credits through the department concerned. At the end of each semester credits earned by the student will be uploaded in his/her respective Academic Bank Account on ABC.

**3. Programmes Duration and Multiple Entry and Exit Options:** All programmes shall be offered as per UGC list of 'Specification of Degree' prevailing from time to time. The programme duration and options for multiple entry exit will be as per template below:-

MASTER OF TOURISM AND TRAVEL MANAGEMENT (MTTM) -2 YEARS										
Course Structure under Learning Outcome Based Curriculum Framework (LOCF-CBCS) and Multiple Entry Exit										
Semesters	Core Course (CC) @ 4credits	Core Course (CC) @4 credits	Core Course (CC) @4 credits	* General Elective @ 4 credits GE (anyone)	Ability Enhancement Compulsory Course (AECC) @ 4 credits	Skill Enhancement Course (SEC) @ 4 credits (any two)	Discipline Specific Course (DSE) @ 4 credits each (any 02)	Field Project / Internship (FP) @4 / 8 credits course	Total Credits	Exit
<b>I Level 8</b>	Tourism Business (CC-MTTM -101)	Travel Agency Management (CC-MTTM-102)	Tourism Geography (CC-MTTM-103)	1.Principles of Management (GE-MTTM-101) 2.Organizational Behavior and Development (GE-MTTM-102)	1. Communication Techniques (AECC - MTTM -101) 2. Major Individual assignment and presentation (Guided Learning) (AECC - MTTM -102)	1. Essential Computer Skills for Tourism Professionals (SEC-MTTM-101) 2. Soft Skills for Tourism Professionals (SEC-MTTM-102) 3. Business Policy & Corporate Governance (SEC-MTTM-103)	1. Tourism Economics (DSE-MTTM-101) 2. Information and Communication Technologies in Tourism (DSE-MTTM-102) 3. Current Trends in Tourism (DSE-MTTM-103)	Field/Destination Survey and Report (GL) (04 credits) (FP-MTTM-101)	44	Post Graduate Diploma in Tourism and Travel Management @ 92 credits
<b>II Level 8</b>	International Tourism (CC-MTTM -201)	Tour Packaging Management (CC-MTTM-202)	Tourism Marketing (CC-MTTM-203)	1. Tourism Accounting (GE-MTTM-201) 2. Cross Cultural Management (GE-MTTM-202)	1. Airlines Management and Ticketing (AECC - MTTM -201) 2. Cargo Management (AECC - MTTM -202)	1. Tour Guiding and Interpretation (SEC-MTTM-201) 2. Travel Writing (SEC-MTTM-202) 3. Cultural Heritage Management (SEC-MTTM-203)	1. Event Planning and Management (DSE-MTTM-201) 2. Transport Management (DSE-MTTM-202) 3. Sports Tourism (DSE-MTTM-203)	<b>08 weeks</b> Internship and Report (GL) (FP-MTTM-201)( <b>08 credits</b> )	48	

<b>III Level 9</b>	Tourism Planning (CC-MTTM - 301)	Tourist Behavior (CC-MTTM - 302)	Customer Relations hip Management (CC-MTTM - 303)	1. Entrepreneurship and Innovation in Tourism (GE-MTTM-301) 2. Haryana Tourism (GE-MTTM-302) 3. Human Resource Management in Tourism (GE-MTTM-303)	1. Major Destinations of India (AECC - MTTM - 301) 2. Adventure Tourism (AECC - MTTM - 302)	1. Project Management (SEC-MTTM-301) 2. Revenue Management (SEC-MTTM-302) 3. Case Studies in Tourism (SEC-MTTM-303)	1. Hotel Management (DSE-MTTM-301) 2. Logistics Management (DSE-MTTM-302) 3. Financial Management (DSE-MTTM-303)	Major small group assignment and presentation (GL)	44	MTTM degree @ 176 credits
<b>IV Level 9</b>	Major Tourism Destinations of World (CC-MTTM - 401)	Advance Travel Agency Management (CC-MTTM - 402)	Research Methods for Tourism and Hospitality (CC-MTTM - 403)	1. Legal and Ethical Issues in Tourism (GE-MTTM-401) 2. Health and Medical Tourism (GE-MTTM-402) 3. Forex Management (GE-MTTM-403)	1. Online Travel Business (AECC - MTTM -401) 2. Rural, Agro and Farm Tourism (AECC - MTTM -402)	1. Business Analytics (SEC-MTTM-401) 2. Tourism Product Development (SEC-MTTM-402) 3. Sustainable Tourism Practices (SEC-MTTM-403)	1. Marketing Research and Sales (GE-MTTM-401) 2. Environment, Ecology and Tourism (GE-MTTM-402) 3. Crisis and Disaster Management (GE-MTTM-403) <b>Or</b> 4. Dissertation (in lieu of two DSE) @ 8 credit	-	40	

**Notes:**

1. Credits (C), Core Courses (CC); Discipline Specific Elective Courses (DSE); General Elective Courses (GE); Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Courses (AECC).
- 2 All the field work, Internship, dissertation/thesis will be effected through guided learning by allotting a teacher as guide to every student. Workload of above shall be computed per student as per Credit hours of above defined in ordinance.
3. In 4<sup>th</sup> semester there is a choice in Discipline specific course, the students has to select 02 subjects (04 credit each) or they can take one dissertation (08 credit).
4. Each candidate shall be examined in the courses through a system of Comprehensive Continuous Assessment using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each. Internal assessment (50%) shall be based on clearly defined components of class attendance and participation (10%), mid-term exam of 2-hour duration (30%) and assignments-presentations (10%) of the credit and the rest (50 %) through End Term Examination.

<b>MASTER OF HOTEL MANAGEMENT &amp; CATERING TECHNOLOGY (MHMCT) -2 YEARS</b> <b>Course Structure under Learning Outcome Based Curriculum Framework (LOCF-CBCS) and Multiple Entry Exit</b>										
Semester	Core Course (CC) @ 4credits	Core Course (CC) @4 credits	Core Course (CC) @4 credits	* General Elective @ 4 credits GE (anyone)	Ability Enhancement Compulsory Course (AECC) @ 4 credits	Skill Enhancement Course (SEC) @ 4 credits (04 credits)	Discipline Specific Course (DSE) @ 6 credits each (any 02) (in semester 3 & 4 DSE consist of 04 credits)	Field Project / Internship (FP) @4 / 8 credits course	Total Credits	Exit
<b>I Level 8</b>	CC-MHMCT-101 Introduction to Hotel Industry	CC-MHMCT-102 Disaster and Risk management	CC-MHMCT-103 Current Trends in Hotel Industry	3.GE-MHMCT-101 Principles of Mgt. in Hotel 4.GE-MHMCT-102 Org. Behavior	3. AECC - MHMCT-101 Communication Techniques 4. AECC - MHMCT-102 Major Individual assignment and presentation (Guided Learning)	1. SEC-MHMCT-101 Hotel French –I 2. SEC-MHMCT-102 Personality Development and Soft Skills 3. SEC-MHMCT-103 Business Policy & Corporate Governance	1. DSE-MHMCT-101 Front Office Operations 2. DSE-MHMCT-102 Housekeeping Operations 3. DSE-MHMCT-103 Hygiene & Sanitation in Hotels	FP-MHMCT-101 Hotel and food outlet visit and presentation (GL) (04 credits)	48	Post Graduate Diploma in Hotel Management
<b>II Level 8</b>	CC-MHMCT-201 Event Planning & Management	CC-MHMCT-202 F& B Control Management	CC-MHMCT-203 Hospitality Marketing	3. GE-MHMCT-201 Hotel Accounting 2. GE-MHMCT-	3.AECC - MHMCT-201 Environmental Practices in Hotels 4.AECC - MHMCT-202 Essential	1. SEC-MHMCT-201 Hotel French –II 2. SEC-MHMCT-202 Retail Management	4. DSE-MHMCT-201 Food Production 5. DSE-MHMCT-202 Food & Beverage	<b>FP--MHMCT-301 08 weeks Internship / Industrial Training</b>	52	

				202 Cross Cultural Management	Computer Skills for Hotel Professional	3. SEC-MHMCT-203 Tourism Business	Service 6.DSE-MHMCT-203 Bar operation & Mgt.	<b>&amp; Report (08 credits)</b>		@ 100 credits
<b>III Level 9</b>	CC-MHMCT-301 Human Resource Management in Hotels	CC-MHMCT-302 Entrepreneurship and Innovation in Hotels	CC-MHMCT-303 Hotel Project Planning	4.GE-MHMCT - 301 Customer Relationship Mgt. 5.GE-MHMCT - 302 Financial Mgt. in Hotels 6.GE-MHMCT - 303 Consumer Behavior in Hotels	3. AECC-MHMCT-301 Major Hotel Chains of India 4. AECC-MHMCT-302 Digital & Social Media Marketing	4. SEC-MHMCT-301 Case Studies in Hospitality Sector 5. SEC-MHMCT-302 Revenue Management in Hotels 6. SEC-MHMCT-303 Hotel Material Management	4. DSE-MHMCT-301 Advance Accommodation Mgt. 5. DSE-MHMCT-302 Catering Management 6. DSE-MHMCT-303 Hotel Engineering & Maintenance	FP-MHMCT-301 Field Project Major small group assignment and presentation from hospitality sector (GL)	44	MHMCT degree @ 184 credits
<b>IV Level 9</b>	CC-MHMCT-401 Event Production & Logistics Planning	CC-MHMCT-402 MICE & Specialized Events in Hotels	CC-MHMCT-403 Research Methodology	4.GE-MHMCT - 401 Specialized Catering Management 5.GE-MHMCT - 402 Hospital Management	1. AECC - MHMCT-401 Food Service Quality Management 2. AECC - MHMCT-402 New Businesses Avenues in Hospitality	1. SEC-MHMCT-401 Business Analytics 2. SEC-MHMCT-402 Sustainability in Hotel Operations 3. SEC-MHMCT-403	5. DSE-MHMCT- 401 Hotel Marketing Research & Sales 6. DSE-MHMCT- 402 Crisis and Disaster Management 7. DSE-	-	40	

				ent 6.GE- MHMCT - 403 Forex Managem ent		Ethnic Foods of India	MHMCT- 403 Employee Training & Development <b>Or</b> <b>8. DSE- MHMCT- 404 Dissertation in specialized area &amp; Viva Voce</b>			
--	--	--	--	--	--	--------------------------	--	--	--	--

**Note:** 1. Credits (C), Core Courses (CC); Discipline Specific Elective Courses (DSE); General Elective Courses (GE); Skill Enhancement Courses (SEC), Ability Enhancement Compulsory Courses (AECC).

2 All the field work, Internship, dissertation/thesis will be effected through guided learning by allotting a teacher as guide to every student. Workload of above shall be computed per student as per Credit hours of above defined in ordinance.

3. in Semester 02 the **FP--MHMCT-201- 08 weeks Internship / Industrial Training & Report** will be of 08 credits.

3. In 4<sup>th</sup> semester there is a choice in Discipline specific course, the students have to select 02 subjects (04 credit each) or they can take one dissertation (08 credit). (Note in semester 1 & 2 the DSC courses are of 6 credit each)

4, Each candidate shall be examined in the courses through a system of Comprehensive Continuous Assessment using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each. Internal assessment (50%) shall be based on clearly defined components of class attendance and participation (10%), mid-term exam of 2-hours duration (30%) and assignments-presentations (10%) of the credit and the rest (50 %) through End term Examination.

#### **4. Eligibility for Admission**

4.1 A student who has passed Bachelor's Degree in any discipline from this University or equivalent degree recognised by the Kurukshetra University shall be eligible to join the First Semester of the Programme.

4.2 A student who has passed four years Bachelor's degree in Research/Honours in Tourism/ Hotel from this University or equivalent degree recognised by the Kurukshetra University shall be eligible to join the Third Semester of the Programme.

4.3 A student holding PGTTM/PGDHM (of minimum one-year duration) from this University or equivalent degree recognised by Kurukshetra University shall also be eligible to join the Third Semester of the MTTM and MHMCT programmes respectively.

4.4 The Department can offer any Course of MTTM /MHMCT as a Short-Term Value-Added Course. The seats, mode of admission and fees for the same shall be separately decided by the department.

#### **5. Assessment & Evaluation**

5.1 Every candidate shall be examined in the courses as laid down in the Scheme of Examination and Syllabus prescribed by the Academic Council from time to time through a system of Comprehensive Continuous Assessment (CCA) using a mix of Internal and External evaluation. The Internal and External Assessment for different courses of the programme shall carry a weightage of 50 % each except for the courses where a different weightage is specifically provided in the syllabus.

5.1.1 Internal assessment shall have 50% weightage based on the following clearly defined components:

- (i) Class Participation 10%
- (ii) Mid-term exam 25 % (of Two Hours Duration)
- (iii) Assignments-presentations 15 %

5.1.2 External assessment i.e. remaining 50 % of total assessment will be based on End Term Semester Examinations of 3 hours duration for each course. The students will have to mandatorily appear in the external examinations to qualify a course.

5.1.3 Class participation, mid-term exam, assignments and end term exams will have a mix of theory and practical as per the course requirements as specified in the scheme of examination and syllabus.

5.2 The pass percent will be 40 % marks in each course separately (Theory and Practical)/, field survey/ training and project report (s). The aggregate of Internal and External examinations will be used to compute per cent.

5.3 The Chairperson of the Department shall ensure the uploading of Internal Assessment marks on the examination portal as notified by the Controller of Examinations at least one week before the commencement of the End term Semester Examinations.

5.4 The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/Dissertation shall be carried forward if s(he) is permitted to re-appear for the purpose of passing the examination.

5.5 The Chairperson of the Department shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the University, up to six months from the date of declaration of Semester Examination results.

#### **6. Eligibility for Examinations**

6.1 The First/Second/Third/Fourth Semester Examination shall be open to a regular student who:

- (a) has passed the requisite qualifying examination as laid down in Clause 4 above, if s/he is a candidate for the First Semester Examination or has passed the preceding Semester Examination if s/he is a candidate for the Second/Third/Fourth Semester Examination respectively. This is, however, subject to Clauses 7 & 8;
- (b) has been on the rolls of the Department of Tourism and Hotel Management during both semesters preceding the Examination.
- (c) has attended not less than 75% of lectures in each course. This requirement shall be fulfilled separately, for each course. The lectures are to be counted as per notified teaching schedule that can extend up to the day before the commencement of examinations. A deficiency of up to 10% in each paper may be condoned by the Chairperson of the Department on sufficient grounds.

**Note:** A candidate who has not attended the requisite percentage of lectures for any course (s) will not be eligible to take the examination in the concerned course (s) only.

6.2 The examinations for the odd semesters i. e. First and Third semesters shall ordinarily be held in the month of December and for the even semesters i. e. Second and Fourth Semesters in May/June, on such dates as may be notified by the Controller of Examinations from time to time.

Supplementary examinations will be held for Re-appear candidates as under:

<b>Semester</b>	<b>When held</b>
(a) First Semester	Along with the Third Semester
(b) Second Semester	Along with the Fourth Semester
(c) Third Semester	Along with or after the Fourth Semester
(d) Fourth Semester	Along with or after the Third Semester
(e) Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the university from time to time

6.3 The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.

### **7. Duration for Passing the Programme and Rules for Reappear**

7.1 A candidate can complete the MTTM /MHMCT and PGDTTM/PGDHM within 7 years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) for accumulation of credits from time to time. Registration of students on Academic Bank of Credits (ABC) is compulsory.

7.2 A candidate who has completed the prescribed course(s) of a programme in the department for any Semester but does not appear in the examination, or, having appeared fails, may be allowed on the recommendation of the Chairperson of the Department to appear/ re-appear in the Semester Examinations/course(s) as the case may be, at the next regular examination for that Semester when such examination(s) are held, without attending the course(s) again.

### **8. Conditions for promotion to Higher Semester**

8.1 A candidate will be allowed to join Third Semester Class only if he/she clears a minimum of 50% Theory papers of the First and Second Semester examinations taken together. However, such a candidate may pursue his/her studies for the next higher Semester(s) and appear in the examination(s) for the same along with the examination for the lower Semester(s).

If a candidate fails to pass any Semester Examination even in the second chance as mentioned above, his pass credits will be accumulated on the Academic Bank of Credit (ABC) and he can pass the remaining exams any time within 7 years or as stipulated in the Academic Bank of Credit (ABC) from time to time.

8.2 A candidate, whose result is declared late for no fault of his, maybe permitted provisionally to attend classes of the next higher Semester at his own risk and responsibility, subject to his passing the concerned Semester Examination. In such a case, the lectures will be counted from the date a candidate starts attending classes. In case a candidate fails to pass the concerned Semester Examination his/her

attendance/Internal Assessment in the next higher Semester in which he/she was allowed to attend classes provisionally shall stand cancelled.

## **9. Eligibility for Degree**

9.1 A candidate must pass all the four Semester Examinations of the MTTM/MHMCT programme (two semesters for PGDTTM / PGDHM). However, the candidate can reappear or avail the benefit of exit till the permissible period of accumulation of credits on the Academic Bank of Credit (ABC) failing which s/he will be deemed to be unfit for the MTTM/MHMCT /PGDTTM /PGDHM programme.

However, a candidate will be allowed to attend regular classes and stay on the campus only for the total duration of a programme.

9.2. A candidate, who discontinues his/her studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 8.1.

9.3 The candidate(s) for the MTTM /PGDTTM programme shall be required to undertake a Field Survey at a Tourist Centre(s) and on the dates approved by the Chairperson of the Department after the First Semester Examinations. The duration of the Field Survey shall be a minimum of ten days including journey days. The students may carry out survey individually or in groups. They shall be required to submit proof of travel like tickets, accommodation receipts etc. in the Department. They shall be required to submit a comprehensive report (hard copy and soft copy in PDF) on the tourist centre (s) visited at least 20 days before the commencement of the Second Semester examination. The evaluation of the Field survey shall be done jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

9.4. (i) The candidate(s) for MTTM/PGDTTM programme shall be required to undergo eight weeks of Internship after the Second Semester Examination in Tourism/ Related Enterprise approved by the Chairperson of the Department. They shall be required to submit one copy (hard copy and soft copy in PDF) of the training report in the Department in the Third Semester (after the second semester for students seeking exit) respectively within 30 days after the completion of training. The evaluation of the Internship shall be done jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

(ii) Whereas the candidate(s) for the MHMCT / PGDHM programme shall be required to undertake an Internship / Industrial Training at reputed hotel or allied sector organizations on the dates approved by the Chairperson of the Department after the second Semester Examinations. The duration of the training shall be a minimum of 08 weeks. The student is required to submit proof of training certificate after the completion of training in the Department. They shall be required to submit a comprehensive report (hard copy and soft copy in PDF) within 30 days after the completion of training. The evaluation of the training report shall be done jointly by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

9.5. A student can opt for a Major Research Project in lieu of two Discipline Specific Electives (DSE) courses in the Fourth semester. A student shall submit a request for the project within one month of commencement of the third semester. The staff council of the department shall allot a teacher as a guide for the project in the third semester. The synopsis of the Project shall be approved by the Staff Council on the recommendation of the guide in the Third semester. The candidate shall be required to submit one copy of his/her Project (hard copy and soft copy in PDF) to the department before the commencement of the Fourth Semester Examinations. However, on the recommendation of the Chairperson of the Department and in exceptional cases, the Vice-Chancellor/ Controller of Examinations shall have the power to extend the last date for receipt of the Project along with late fees to be decided by the university from time to time. The major research project shall be evaluated jointly

by a panel of two Examiners (External & Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

9.6 A student can opt for online courses up to 40 % as per university guidelines prevailing from time to time from Swayam and other online platforms. The credits for these courses will be added for the completion of the degree/certification.

9.7 The medium of instruction and examination shall be English.

## 10. Examinations and Result

10.1 The question papers shall be set and the answer books shall be examined by the External/Internal paper-setter (s) as the case may be.

10.2 The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the Controller of Examinations from time to time.

10.3 The Controller of Examinations shall publish a list of candidates who have passed the Semester Examination at an early date.

10.4 Unless otherwise provided in the Ordinance for relevant examination, the minimum Semester Grade Point Average (SGPA) and CGPA (Cumulative Grade Point Average) required for the continuation of registration and the award of the degree is 4.00.

10.5 Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to a percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

- Note:
- (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances given in the concerned Ordinance for obtaining a pass grade.
  - (2) If 'F'/'Ab' Grade is awarded to a candidate in a major project, he/she will get only one more chance to repeat the project work at the end of the next Semester. However, if a candidate still gets 'F'/'Ab' Grade in a major project, the same will not be eligible for the award of a degree.
  - (3) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

## 11. Student Progression and Mentoring

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure 1) to help their progression through the programme. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

## 12. Improvement

A candidate who has passed the MTTM/MHMCT /PGDTTM/PGDHM programme is allowed to improve their result by appearing in the scheduled semester examination(s) according to the rules and syllabus prevailing at that time as an ex-student at the fees prescribed by the university from time to time. A candidate is allowed to make repeat attempts within 7 years of passing the programme or as per the time period stipulated in the Academic Bank of Credit (ABC) scheme for accumulation of credits from time to time if registered with ABC.

## 13. Pursuing One More Academic Programme with MTTM / MHMCT

A student of MTTM / MHMCT can pursue one more academic programme as per UGC Guidelines April 2022, regarding two academic programmes at master's degree level as per General Rules appearing in K.U. Calendar Vol. II, 2014.

## 14. Others

14.1 A successful candidate may publish original results of the Training/Survey/Project Reports/Dissertation, if permitted by the Chairperson of the Department/Guide as a paper, in a Journal of repute.

15. The Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

## ANNEXURE 1

### Template-Evaluation rubrics

<b>Learning level Evaluation scale (1-4)</b> (1; <30%, 2; 30-59%, 3; 60-70 %, 4; > 70 %) [% is to be computed on absolute marks]	<b>Beginner</b> (1)	<b>Progressing</b> (2)	<b>Proficient</b> (3)	<b>Excellent</b> (4)
<b>Class participation</b> (Discussions, raising relevant issues, analysis, synthesis, updated readings)	Rarely	Sometimes	Often	Always
<b>Assignment and presentation</b> (Introduction,	Vague/irrelevant	Somewhat clear and	Clear and relevant	very Clear and relevant

Research, Conclusions, Writing, speaking/body language, use of PowerPoint)		relevant		
<b>Practical-</b> (Set up an experiment, demonstrate, explain, write journal)	Not able to perform tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
<b>Mid-Term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Below Average	Average	Good	Very good
<b>End-Term Exam</b> (Completeness, Understanding, Argument, Structure and writing)	Below Average	Average	Good	Very good
<b>Training/ Internship Report</b> (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application
<b>Dissertation</b> (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research

**Template**  
**Learning Outcome-based evaluation - [Name of the Course]**  
**Number of Credits**

Students	Student scores and learning levels against Course Outcomes (CO's)				
	(Evaluation scale 1-4 (1; <30%, 2; 30-59%, 3; 60-70 %, 4; > 70 %))				
	[% to be computed on absolute marks]				
	Class Participation (Marks between 0-10)	Assignments and presentations (Marks between 0-15)	Mid-Term Exam (Marks between 0-25)	End-Term Exam (Marks between 0-50)	Aggregated (Marks between 0-100)
1.	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on	CO1- CO2- CO3- and so on
2.					
3.					
4. and more					

**Course Outcomes**

- CO 1- As per the syllabus.
- CO 2- As per the syllabus
- CO 3- As per the syllabus
- CO 4 and more- As per the syllabus

**POST GRADUATE STIPENDS**

The amendment in the above mentioned Rules appearing at pages 205-206 appearing in K.U. Calendar Vol.-1, 2009 approved vide Executive Council Resolution No. 20 (57) of 30.12.2022.

<u>EXISTING</u>	<u>AMENDED</u> <b>(w.e.f. the academic session 2023-24)</b>
<p><b>3. (a) POST GRADUATE STIPENDS</b></p> <p>(1). Post graduate Stipend not exceeding 50 in number and of the value of Rs. 300/- p.m tenable for the duration of the course as the case may be, for M.A/M.Sc/M.Com/MIB/MMT, MFC/MMC/MBA/ MCA/ B.lib.Sc. and Inf.Sc./ LLB/LLM/M.Tech./ MTM/MHM/ Lib.Sc./ M.Ed (General)/M.Ed/B.Ed Special.Edu. will be awarded by a Committee appointed by the Vice-Chancellor.</p> <p>(2). Post-Graduate Stipends will be open to the students who have passed their Bachelor Degree with <b>55%</b> marks in the aggregate.</p> <p>(3) The Selection Committee appointed by the Vice-Chancellor shall decide: –</p> <p>(a) how many scholarships may be awarded each year and for each subject of study prescribed for the Course mentioned above in Clause (1).</p> <p>Provided further that generally at least one stipend shall be awarded in each of the subjects for M.A./M.Sc. and other Courses mentioned above, provided that students fulfil the eligibility condition.</p> <p>(b) if it comes to the notice, at any time, to the Vice-Chancellor that the Progress or conduct of a scholar has not been satisfactory, the scholarship may be suspended or withdrawn.</p>	<p><b>3. (a) POST GRADUATE STIPENDS</b></p> <p>(1). Post graduate Stipend not exceeding 50 in number and of the value of ₹ 750/- p.m tenable for the duration of the course as the case may be, for <b>Master Degree Programmes</b> will be awarded by a Committee appointed by the Vice-Chancellor.</p> <p>(2). Post-Graduate Stipends will be open to the students who have passed their Bachelor Degree with <b>70%</b> marks in the aggregate.</p> <p>(3) The Selection Committee appointed by the Vice-Chancellor shall decide: –</p> <p>(a) How many scholarships may be awarded each year for <b>Master Degree Programmes</b>.</p> <p>Provided further that generally at least one stipend shall be awarded in each <b>Master Degree Programmes</b>, provided that students fulfill the eligibility condition.</p> <p style="text-align: center;">NO CHANGE</p>
3(b) xxx                      xxx                      xxx	3(b) xxx                      xxx                      xxx
<p><b>3. (c) GENERAL STIPENDS</b></p> <p>General Stipends in lump-sum amount of ₹1000/- per annum” as financial help, shall be given to 40 needy and deserving students of University Teaching Departments only. However, such financial help in Lump-sum amount be given to at least one student in each Department on the Campus on the recommendation of a Selection Committee appointed by the Vice-Chancellor.</p> <p>The Stipends shall not be combined with any other Government/ University Scholarships/ Stipends except fee concession, and shall be tenable for one year.</p>	<p><b>3. (c) GENERAL STIPENDS</b></p> <p>General Stipends in lump-sum amount of ₹ <b>5000/- per annum</b>” as financial help, shall be given to 40 needy and deserving students of <b>University Teaching Departments/Institutes</b>. However, such financial help in Lump-sum amount be given to at least one student in each <b>Department/Institute</b> on the Campus on the recommendation of a Selection Committee appointed by the Vice-Chancellor.</p> <p style="text-align: center;">NO CHANGE</p>

*Ordinance XVII—Scholarships, Stipends, Medals and Prizes.*

**POST GRADUATE STIPENDS**

The amendment in the above mentioned Rules appearing at page 236-238 appearing in K.U. Calendar Vol.-1, 2009 approved vide Executive Council Resolution No. 20 (59) of 30.12.2022.

<u>EXISTING</u>	<u>AMENDED</u> (w.e.f. the academic session 2023-24)
<p><b>56. A-Goyal Awards and B-Rajib Goyal Prizes</b></p> <p>1. There shall be prizes known as “a) Goyal Awards, Kurukshetra University Kurukshetra, and b) Rajib Goyal Prizes for young Scientists Kurukshetra University Kurukshetra”, which will be awarded out of the interest earned form the endowment of Rs.60.0 Lac made by Shri Ram S.Goyal of U.S.A., and an endowment of Rs 10.0 Lac further made by Mrs Akshama Goyal W/o late Shri Ram S.Goyal.</p> <p>2. The above prizes will consist of the following with the nomenclature of the Awards/Prizes as under</p> <p><b>A. Goyal Awards, Kurukshetra University Kurukshetra</b></p> <p>Each Award will consist of Rs.2,00,000/-, a medal and citation in the following areas:</p> <ol style="list-style-type: none"> <li>a. Applied Sciences</li> <li>b. Chemical Sciences</li> <li>c. Life Sciences</li> <li>d. Physical Sciences</li> <li>e. Peace Prize</li> </ol> <p><b>B. Rajib Goyal Prizes for Young Scientists, Kurukshetra University Kurukshetra</b></p> <p>Each Prize will consist of Rs.1,00,000/- a medal and citation. Areas:</p> <ol style="list-style-type: none"> <li>1. Applied Sciences</li> <li>2. Chemical Sciences</li> <li>3. Life Sciences</li> <li>4. Physical Sciences</li> </ol> <p>Awards /Prizes will be made in the areas as indicated above. But the scope of the award /prize money, area can be changed at the discretion of the organizing committee keeping in view the relevance of the subject and availability of funds form time to time. Other terms and conditions and procedure will be</p>	<p><b>56. Goyal Prizes and Rajib Goyal Prize for Young Scientists</b></p> <p>1. These prizes shall be known as A. Goyal Prizes, Kurukshetra University and B. Rajib Goyal Prize for Young Scientists, Kurukshetra <b>University</b> and shall be awarded out of the interest accrued form the endowment of Rs.60 Lakh made by Late Shri Ram S. Goyal of U.S.A., and an endowment of Rs 10 Lakh further made by Late Shrimati Akshama D. Goyal W/o Late Shri Ram S. Goyal.</p> <p>2. The nomenclature and details of these prizes will be as under:</p> <p><b>A. Goyal Prizes, Kurukshetra University.</b></p> <p>Each prize shall consist of Rs.2,00,000/-, a medal and a citation in the following areas:</p> <ol style="list-style-type: none"> <li>a. Applied Sciences</li> <li>b. Chemical Sciences</li> <li>c. Life Sciences</li> <li>d. Physical Sciences</li> <li>e. Goyal Peace Prize</li> </ol> <p><b>B. Rajib Goyal Prize for Young Scientists, Kurukshetra University.</b></p> <p>Each Prize shall consist of Rs.1,00,000/- a medal and a citation in the following areas:</p> <ol style="list-style-type: none"> <li>a. Applied Sciences</li> <li>b. Chemical Sciences</li> <li>c. Life Sciences</li> <li>d. Physical Sciences</li> </ol> <p>The scope of the award, prize money and area can be changed at the discretion of the Organizing Committee keeping in view the relevance of the subject and availability of funds from time to time. Other terms and conditions and procedure will be decided by Organizing Committee from time to time</p>

decided by Organizing Committee from time to time.

3. The above awards/prizes will be made biennially and shall be awarded either at the time of time of the University Convocation or at a specially arranged ceremony which may be held from its own funds.

4. The total expenditure on awards/prizes and the celebration of the award ceremony will be made out of the income of the interest accrued on the endowment of Rs.60 Lac made by Sh. Ram S. Goyal. However, the short-fall, if any, in arranging the award ceremony and expenditure on Secretarial assistance, Stationery, Contingency and all other infrastructure facilities required for the purpose will be made by the University from its own funds.

5. (i) The administrative control on awards/prizes will be exercised by the University, through the organising committee which will consist of the following :

(a) The Vice-Chancellor, K.U. (Chairperson) or his nominee.

(b) Dr.N.K.Matta (Retd.) Professor Emeritus in the Department of Botany, to act as a Co-Chairperson, after Prof.. S.P.Singh present Co-Chairman

(c) Dean Faculty of Science (Ex. Officio) will be Vice-Chairperson and three other members to be nominated by the Vice-Chancellor from within the University for a period to be decided by him

(d) Vice-Chairperson and three other persons to be nominated by the donor Shri Ram S. Goyal as members on the Committee.

The convener of the Committee will be nominated by the Vice-Chancellor from within the University from time to time. The nominees of the Donor will be from within India.

(ii) The changes in the Organising Committee for the above award, if any, may be made by the Executive Council of the University in consultation with the Donor.

(iii) The terms and conditions and procedure for the selection of the awardees and other related matter will be decided by the Organising Committee.

(iv) Organising Committee will meet at least twice in a year. (v) The decision of the Organising Committee will be final with regard to the matters relating to the awards/prizes.

3. The above prizes will be made biennially and shall be awarded at a specially arranged award ceremony.

4. The total expenditure on prizes and arranging the award ceremony will be made out of the interest accrued on the endowment money made by Shri and Shrimati Ram S. Goyal. However, the shortfall if any will be met by the University.

5. (i) The administrative control of the prizes will be exercised by the University through an Organizing Committee which will consist of the following:

a)	The Vice-Chancellor, Kurukshetra University or his nominee	Chairperson
b)	Dr. S. P. Singh, Professor Emeritus, Department of Chemistry, KUK.  In his absence  Dr. N. K. Matta, Professor Emeritus, Department of Botany, KUK.	Co-Chairperson, (Donor's nominee)
c)	The Vice-Chancellor will nominate four persons in the Organizing Committee including a Vice-Chairperson who will be a Dean of the Faculty of Sciences/Life Sciences/ Engineering and Technology/ Pharmaceutical Sciences and also the Convener of the committee who will be a serving teacher of the University.	
d)	The Co-Chairperson will nominate four persons including a Vice-Chairperson in the Organizing Committee.	
e)	All the nominees of the Vice-Chancellor and the Co-Chairperson will be serving or retired teachers of Kurukshetra University.	
f)	The tenure of the Organizing Committee members nominated by the Vice-Chancellor and the Co-Chairperson will be for a period of two years.	

	<ul style="list-style-type: none"><li>(ii) Changes in the constitution of the Organising Committee for these prizes may be made by the Executive Council of the University in consultation with the Co-Chairperson.</li><li>(iii) The terms and conditions and procedure for the selection of the awardees and other related matters will be decided by the Organizing Committee.</li><li>(iv) The Organizing Committee will meet at least twice in a year.</li><li>(v) The decision of the Organizing Committee will be final with regard to the matters relating to these prizes.</li></ul>
--	---

**ORDINANCE-BACHELOR OF TECHNOLOGY (B.TECH.)(SEMESTER SYSTEM) EXAMINATION  
(CREDIT BASED SYSTEM)  
(applicable for UIET/Department of Instrumentation/affiliated Colleges) (w.e.f. session  
2022-23).**

1.1 The duration of the course leading to the Degree of Bachelor of Technology (B.Tech.) Electrical & Instrumentation Engg./Electronics & Communication Engg./Computer Science Engg./ Mechanical Engg./Biotechnology shall be four academic years, comprising of eight Semesters. Each academic year shall be divided into two Semesters i.e., July to November/December and January to May/June

1.2 The End Term Examination (Major Tests) for the odd Semesters (I/III/V/VII) shall ordinarily be held in the month of December/January and for the even semesters (II/IV/VI/VIII) in the month of May/June, on the dates to be notified by the Examination Branch.

1.3 The theory examination in each semester will be based on the syllabus and scheme of examination as prescribed by the Academic Council from time to time. The examination shall consist of:

- (a) Major tests (End Term Examination)- the papers to be set and answer-books to be evaluated by examiners approved by concerned BOS.).
- (b) Minor Tests- the papers to be set and answer-books to be evaluated by the teachers of the various subjects in the concerned Department/ Institute/ UIET.

2. The last date(s) by which the Examination forms and fees must reach the Examination Enquiry as per schedule at Appendix-I in K.U .Calendar Volume.II.

3. A student who has passed one of the following examination of this University or an examination recognized as equivalent thereto, shall be eligible to join the relevant B.Tech. First Semester Course, as indicated against each:

**For Electrical & Instrumentation Engg.**

- (i) the minimum eligibility conditions and admission criteria as prescribed in the Admission Brochure issued under the authority of Haryana State Counseling Society/Directorate of Technical Education, Haryana, from time to time.

OR

- (ii) have passed Diploma Course in Engineering/Technology of three year duration or more from State Board of Technical Education, Haryana or its equivalent Diploma Examination.

**FOR ELECTRONICS & COMMUNICATION ENGG./COMPUTER SCIENCE ENGG./ MECHANICAL ENGG./ BIO-TECHNOLOGY:**

- (i) That the candidate has passed (10+2 Examination) from recognized Board/ University with Physics & Mathematics as compulsory subjects alongwith one of the following subjects:

- (a) Chemistry; (b) Bio-Technology;
- (c) Computer Science; (d) Biology

For admission to B.E./B.Tech.; Bio-Technology, the candidate should be a pass in 10+2 examination with Physics and Mathematics or Biology as compulsory subjects alongwith any one of the following subjects;

- (a) Chemistry; (b) Bio-Technology;
- (c) Computer Science

Obtained at least 45% marks (42.75% for SC candidates) in the above subjects taken together.

(ii) Admission on migration to the Third Semester may be allowed, in the beginning of the Session, to candidates who are permitted to migrate in accordance with the rules framed by Kurukshetra University.

(iii) Candidates must have passed Diploma in Engineering/ Technology course in any discipline of a duration 3 years or more from an AICTE approved institution with atleast 45% marks in the aggregate (42.75% in case SC candidates) of all semesters may be allowed Lateral Entry at 3rd Semester of B.Tech. Degree Course.

Note: Candidates with Diploma in Architecture are eligible to seek admission under Lateral Entry Programme only for B.E./B. Tech. Civil Engineering.

4.1 The courses of study and the subjects of examination in each semester shall be as approved by the Academic Council from time to time.

4.2 Each academic programme will have a certain number of credits which will reflect its weightage. A student's performance/ progress will be measured by the number of credits that he/she has completed satisfactorily. (The detailed rules/guidelines for implementation of Credit System of study and award of Grades are at Appendix-II in the K.U. Cal. Vol.II.) .

4.3 All evaluations of different components of course shall be done in marks for each student. The marks of various components shall be reduced to approved weightage, as decided by the Staff Council and/or indicated in the scheme of examination and added to get total marks secured on a 100 point scale. A minimum Grade Point Average will be required to be maintained for satisfactory progress. Also a minimum number of earned credits shall have to be acquired in order to qualify for the degree.

4.4 Credits of a course will be evaluated as under :-

(a) For all lecture courses, one credit per lecture per week (Semester-wise) will generally be adopted.

(b) One laboratory hour per week (Semester-wise) will be assigned half credit. Course with odd numbers of laboratory hours having fractional credits will be accepted. The courses having 1.5 hour Teaching schedule as per scheme of the course per week of 3 hours Teaching schedule alternate week will be rationalized to have integer number of contact hours per week so that fraction smaller than 0.5 are not involved in credit assignments of laboratory courses.

5.1. The grade awarded to a student in any particular course will be based on performance of the student in Minor Tests (best two out of three), co-curricular activities (assignments, attendance, Viva-Voce, lab. work, seminar, workshop presentation, group discussions, quiz etc.) and Major Test at the end of semester. The distribution of the weightage will be as under or as approved by the concerned Board of Studies and inserted in the relevant scheme of examination:-

Minor Test (two best)	30% (15% each test)
Co-curricular Activities	10%
Major Test	60%

5.2 The Director/Chairperson of the Institute/Department **concerned** shall forward the soft as well as hard copies of the final awards of the Minor and Major tests of the students to the Examinations Branch.

5.3 The Examinations Branch will prepare and declare the grade/ result and will notify.

5.4 End Term Examination (Major Tests) shall be open to a regular student who :

- (a) has been on the rolls of the Institute during the semester.
- (b) has his Examination form submitted in the office of the Institute duly countersigned by the Director of the Institute on the following certificates:
  - (i) of good character;
  - (ii) of having attended not less than 75% of the lectures in each paper, seminar, case discussion, field trips, tutorials, etc. This requirement shall be fulfilled separately for each course of study. A deficiency upto 10% may be condoned by the Director/ Chairperson of the Institute/Department in a very hard and deserving case.

- 6.1 The minimum percentage/grade of marks to pass the examination in each semester shall be :
- (i) Grade ‘D’ in each Major test;
  - (ii) Grade ‘D’ in each practical subject/Seminar/Project Work/Dissertation Work etc; and
  - (iii) Grade ‘D’ in the aggregate of Minor and Major Tests for each theory/practical paper.

Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate over all the Semesters i.e. I to VIII. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

6.2 A candidate failing in Minor test will not be allowed to re-appear in Minor test. A candidate who fails in combined Major test and Minor test will have re appear in the Major test only and his Minor test marks will be carried forward. A candidate who has failed in one or more paper(s) or fails to appear in End-Term Examination (ETE), shall be allowed two additional chances only to pass the ETE, subject to clause 8 below.

7. The grading of academic performance will be as under :-

<b>Academic Performance</b>	<b>Letter Grades</b>	<b>Grade Points (P)</b>
Outstanding	A+	10
Excellent	A	9
Very Good	B+	8
Good	B	7
Average	C+	6
Below Average	C	5
Marginal	D	4
Poor	E	2
Very Poor	F	0
Audit Pass	AP	-
Audit Fail	AF	-
Incomplete Course	I	-
Incomplete Project/ Dissertation	X	-
Satisfactory (only for Dissertation)	S	
Unsatisfactory (only for Dissertation)	U	
Withdrawal (other than Dissertation)	W	
Non-Completion of Course Requirement and/or Training	Z	

- Note :
1. Pass Grade is Grade ‘D’ or higher grade.
  2. Grade ‘E’ and ‘F’ are fail grades.
  3. Students detained for not fulfilling the requirement of attendance shall be given ‘F’ grade.

8. If a candidate has, after attending the course of studies in the Institute and being eligible, either not appeared or appeared in any Semester Examination and failed in one or more courses for that examination, he can appear for such course(s) at subsequent examinations, when held as per clause 1.3, without attending a fresh course of studies for that Semester in the Institute according to the Syllabus for regular students in force, unless decided otherwise by the Vice-Chancellor in case of major change in syllabus. Such a candidate may, in the meantime, prosecute his studies for the next higher Semester(s) and appear in the examination(s) for the same alongwith the examination for the lower Semester(s).

Provided that a candidate shall not be allowed to attend classes in the Semesters mentioned in Column (a) below unless he has fulfilled the attendance requirements as per Clause 5 for all the courses of the Semesters, mentioned in Column (b) below and shall be required to repeat the studies of the course(s) in which he has failed to achieve the attendance requirements whenever the courses are offered by the College :-

(a)	(b)
3 <sup>rd</sup> Semester onwards	1 <sup>st</sup> and 2 <sup>nd</sup> Semester
5 <sup>th</sup> Semester onwards	3 <sup>rd</sup> and 4 <sup>th</sup> Semesters
7 <sup>th</sup> Semester onwards	5 <sup>th</sup> and 6 <sup>th</sup> Semesters

Provided further that after completion of their studies for the whole duration of the course upto 8<sup>th</sup> Semester, the candidates will be allowed to appear in examination as an ex-student for the left out papers.

Provided still further that a candidate who fails to pass the B.Tech. Examination within a period of eight years of his admission to the course, shall be deemed to be unfit for the Bachelor of Technology course at this University.

9. The medium of instruction and examination shall ordinarily be English except otherwise decided by the Board of Studies. The question paper will be set in English, except otherwise decided by the Board of Studies concerned and approved by Academic Council.

10. The amount of examination fee to be paid by a candidate for each Semester shall be the same as prescribed by the University from time to time.

A candidate, who re-appears in one or more paper(s)/practical(s)/ semester(s) for the purpose of passing, shall pay fee as for the whole examination.

11. The topic of Project/ Training/ Seminar/ comprehensive viva-voce, wherever applicable will be approved by the Departmental Committee which will comprise of Director/Chairman and two senior most teachers of the department/ Institute. The evaluation will be done by the examiners recommended by BOS. The candidate shall be required to submit three copies of project/ training report to the Director/ Chairperson of the Institute/ department before the commencement of End term Examination of the relevant semester.

12. The candidate shall be required to undergo practical training/ intrenship wherever required/provided in the scheme of examinaiton in a business enterprise/organization approved by the Chairperson of the Institute/Department. He shall be required to submit a compreshensive report within one month of completion the training. Training Report will be completed under the supervision of the officer of the company/ institution under whose guidance and supervision the training was completed by the candidate in that Institute. The candidate will add supervisor's certificate in the beginning of the report stating that the report is an out-come of work done by the candidate during his/her training.

13. Each successful candidate shall receive result card on having passed the semester examination.

14. Notwithstanding the integrated nature of this course which is spread over more than one academic year, the Ordinance in force at the time a student joins the course shall hold good only for the examination held during or at the end of the year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance, and the amended Ordinance, if any, shall apply to all students whether old or new.

**Transitory provision :**

Candidates admitted to the Bachelor of Technology (B. Tech.) Instrumentation under Semester System (non Credit based) in the academic session 2006-07 or earlier shall be governed by the old rules.

\*\*\*\*\*

The following amendments/additions for PG courses have been approved vide Executive Council Resolution No.20(61) dated 30.12.2022.

-----  
 RULES/GUIDELINES FOR IMPLEMENTATION OF CHOICE BASED CREDIT SYSTEM (CBCS) OF STUDY AND AWARD OF GRADES IN VARIOUS UNIVERSITY EXAMINATIONS (BASED ON UGC GUIDELINES) (w.e.f. the session 2021-22).

Amendment/addition to Clause 8 i.e. Award of Grace Marks appearing in the Rules/Guidelines for Implementation of Choice Based Credit System (CBCS) of Study and Award of Grades in various University Examinations (Based On UGC Guidelines)

<b>EXISTING</b>	<b>AMENDED</b> (w.e.f. the Session 2021-22)
<p><b>8. Award of Grace Marks</b></p> <p>A candidate who fails in one or more paper(s)/subject(s)(Major Test/Written, Practical, Sessional/Minor Test Internal Assessment or Viva-Voce) and/or in CGPA shall be given Grace Marks up to 1% of the aggregate marks (aggregate marks excluding the marks for Minor Test/Internal Assessment/Sessional(s) of the Paper(s)/subject(s) in which she/he has actually appeared in that examination, if by addition of these marks she/he can pass the examination.</p> <p>While assigning the letter grade corresponding to the marks obtained, the fraction of 0.5 and above marks shall be rounded up to the nearest higher integer and below 0.5 shall be ignored.</p>	<p><b>8. Award of Grace Marks</b></p> <p>A candidate who fails in one or more external paper(s)/subject(s) (Written, Practical, or Viva-Voce) and/or in CGPA shall be given Grace Marks up to 1% of the aggregate marks (aggregate marks excluding the marks for Minor test/internal assessment/Sessional(s) of the Paper(s)/subject(s) in which s/he has actually appeared in that examination, if by addition of these marks s/he can pass the examination.</p> <p style="text-align: center;"><b>NO CHANGE</b></p>
<p>The Grace Marks shall be first added to the paper(s)/subject(s); the remaining Grace marks, to the extent still necessary, shall then be added to the aggregate and the same number of marks shall be added to a subject wherever required.”</p>	<p>The grace marks shall be first added to the paper(s)/subjects/; in which minimum marks are required for passing in the examination and as per the sequence of the scheme if same numbers of grace marks are required in two or more papers, the grace allocation sequence will be theory-practical if same number of grace marks are required in theory or practical of a subject/paper.</p>
<p>The grace marks will also be allowed, if otherwise eligible, in case the student’s CGPA in the last semester of the course improves <b><u>from less than 5.50 to 5.50 or more.</u></b></p>	<p style="text-align: center;"><b>DELETED</b></p>
<p>However, if a candidate, <u>after ascertaining from the Transcript/University</u> that s/he has been given Grace Marks, represents ..... of the Transcript by the University, after which no request will be entertained</p>	<p>However, if a candidate, after <b><u>ascertaining Transcript from the university</u></b> that s/he has been given Grace Marks, represents..... of the Transcript by the University, after which no request will be entertained</p>

**ORDINANCE—BACHELOR’S DEGREE COURSES (UNDER CHOICE BASED CREDIT SYSTEM) (CBCS) (w.e.f. Session 2021-22).**

Amendments/additions to Clause 9, 12 & 14 of the Ordinance for Bachelor’s Degree courses (under Choice Based Credit System) (w.e.f. session 2021-22)

EXISTING	AMENDED (w.e.f. Session 2021-22)
<p>9. (a) Unless otherwise provided in the Ordinance for relevant examination, the minimum Semester Grade Point Average (SGPA) and CGPA (Cumulative Grade Point Average) required for the award of degree is 4.00.</p> <p>(b)   xxx                   xxx                   xxx  xxx           xxx                   xxx</p>	<p><b>NO CHANGE</b></p>
<p>Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances for obtaining minimum pass grade.</p>	<p><b>NO CHANGE</b></p>
<p>(2) A candidate who has not obtained pass marks in Internal Assessment, will also be awarded Grade ‘F’. Such a candidate will have to appear for Minor test and obtain pass marks in Internal Assessment.</p>	<p><b>DELETED</b></p>
<p>xxx           xxx                   xxx</p>	<p>xxx           xxx                   xxx</p>
<p><b>12. Award of Grace Marks:</b>  A candidate who fails in one or more paper(s)/subject(s)(Major test/Written, Practical, Sessional/ Minor test/Internal Assessment or Viva-Voce) .....if by addition of these marks s/he can pass the examination.  The Grace Marks shall be first added to the paper(s)/subject(s); the remaining Grace marks, to the extent still necessary, shall then be added to the aggregate and the same number of marks shall be added to a course wherever required.”  The grace marks will also be allowed, if otherwise eligible, in case the student’s CGPA in the last semester of the course improves from less than 5.00 to 5.00 or more.  However, if a candidate, after ascertaining from the Transcript/University that s/he has been</p>	<p><b>12. Award of Grace Marks</b>  Grace Marks will be awarded according to university rules prevailing time to time as appearing in the Rules/Guidelines for Choice Based Credit System.</p>

<p>given ..... the Transcript by the University, after which no request will be entertained</p>	
<p>14 The medium of instruction and examination shall be as under: (A) To (H) xxx      xxx      xxx</p>	<p>14 The medium of instruction and examination shall be as under: (B) To (H) xxx      xxx      xxx</p>
	<p>15. The minimum percentage/grade of marks to pass the examination in each Semester shall be:</p> <ul style="list-style-type: none"> <li>(i) Grade 'P' in each Major Test;</li> <li>(ii) Grade 'P' in each practical examination or Dissertation or Project Report/ Training Report/Field Work or Viva-voce etc., where prescribed;</li> <li>(iii) Grade 'P' in the aggregate of Minor and Major Tests for each theory/practical paper.</li> </ul> <p>15.1 While re-appearing in the examination the candidate shall be exempted from appearing in paper(s) and/or practical(s)/Project/ Training/Field Work in which he/she has obtained at least Grade 'P' including Minor Test Grade, as indicated in (i), (ii) and (iii) above. Such a candidate will not be required to re-appear in Minor Test.</p>
<p>15 to 17 xxx      xxx      xxx</p>	<p>These clause (s) will be re-numbered as 16 to 18 respectively.</p>

Note : Similar amendments/additions may be made in same Clause (s) for the Ordinance of M.Sc.(Bio-Technology)/M.Sc.(Engg.Physics)/M.Sc.(Hons.)Economics/M.Sc.(Forensic Sc.) (under Choice Based Credit System).

## **NEW ORDINANCE**

The following new Ordinance approved vide Executive Council Resolution No. 20(62) of 30.12.2022.

---

### **ORDINANCE -POST GRADUATE DIPLOMA IN WOMEN'S STUDES EXAMINATION (ANNUAL SYSTEM)**

**Under Choice Based credit System/LOCF w.e.f. 2020-21**

- 1.1 The duration of the course leading to the Post Graduate Diploma in Women's Studies shall be one academic year. The examination shall ordinarily be held annually in the month of April/May.
- 1.2 Supplementary Examination will be held in December/January in the same year for re-appear candidates who have failed in not more than 50% of the total theory papers of the Annual Examination.
- 1.3 The dates of examination fixed under above clause shall be notified by the Controller of Examinations.
2. The last date(s) by which the Examination forms and fees must reach the Examination enquiry shall be as per schedule at Appendix-I in K.U. Calendar Vol. II.
3. A person who has passed Bachelor degree examination in any discipline with at least 50% marks or CGPA 6.0 under grading system, shall be eligible to join this course.
4. Every candidate shall be examined according to the scheme of examination and the syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or having been eligible, fails to appear in an examination, shall, unless approved otherwise, by the Academic Council, take the examination according to the syllabus prescribed by the University for regular students appearing for that examination.
- 5.1 The examination shall be open to a regular student who:
  - (a) has passed the requisite qualifying examination as laid down in clause 3 above, or is covered under clause 6 below; and
  - (b) has his/her Examination form submitted to the Examination Branch through Director, Women's Studies Research Centre and produces the following certificates:
    - (i) of good character
    - (ii) of having attended not less than 75% of the full course of lectures delivered in each paper and practical separately (the course to be counted upto the day before the commencement of the examination).

Provided that a candidate who has not attended the requisite percentage of lectures for any paper(s) will be eligible to take the examination in the remaining paper(s).
- 5.2 A deficiency in the prescribed course (lectures or tutorials) may be condoned by the Director Women's Studies Research Centre as under: -
  - (a) Lectures : Up to 15% of delivered in each paper.
  - (b) Tutorial Assignments : Up to 15% of total conducted.

These shall also include loss of attendance due to participation in Cultural and Sports Assignments etc. Provided that a student who participate in the Inter-University Tournaments/Youth Festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, fails below 50%.

- 6.1 A student who has completed the prescribed course of instruction in the Centre but does not appear in it, or, having appeared fails, may be allowed on the recommendation of the Director, Women's Studies Research Centre, to appear/re-appear in the said examination/papers(s), as the case may be, as an ex-student without attending a fresh course of instruction, only twice, subsequent to the Annual examination in which he/she was due to appear. While reappearing in the examination, the candidate shall be exempted from reappearing in the papers(s) in which he/she has obtained at least 4.0 grade point.
- 6.2 A candidate who fails to pass Post Graduate Diploma in Women's Studies examination within a period of three years of his/her admission to the course, shall be required to repeat the course de novo.
7. The amount of examination fee to be paid by a candidate shall be as prescribed by the University from time to time.  
A candidate, who re-appears in one or more paper(s), shall pay fee as for the whole examination.
8. The medium of instruction and examination shall be English/Hindi.
- 9.1 Each candidate shall be required to submit one copy of his/her Field Work Report in Paper(s) concerned in the Women's Studies Research Centre latest by 30<sup>th</sup> January. However, the period for submission of Field Report may be extended on the recommendation of the Director of the Centre with late fee of Rs. 500/- or as may be prescribed by the University from time to time. If a candidate fails to submit the Field Training Report even upto the extended period, he/she shall be considered to have absented in the Field Report and his/her result shall be declared accordingly. In the absence of Field Report, the Diploma will not be awarded.
- 9.2 The Field Report shall be evaluated by the teacher concerned. The marks obtained by the candidate in Field Work duly countersigned by the Director, Women's Studies Research Centre shall be forwarded to the Examination Branch at least one week before the commencement of the relevant examination.
10. Award of grades and the corresponding grade points to be given to a candidate will be based on Absolute marks taking into account all the courses undergone by the candidate. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

11. The minimum grade point required to pass each theory paper shall be 4.00 and minimum CGPA required to pass the examination for award of diploma shall be 4.00.
12. As soon as possible, after termination of the examination, the Controller of Examination shall publish the result. Detailed Marks Cards/Certificates will be issued by the Results Branch.
13. The result of the candidates who have passed the Post Graduate Diploma in Women's Studies examination, shall be presented through CGPA on the basis of the grade points obtained in the examination.

\*\*\*\*

The following new additions in the K.U. Calendar Vol.III, 2007 have been approved vide Executive Council Resolution No.19 of 24.02.2023

---

**UNIVERSITY ESTABLISHMENT FUND**

- 1. Name of the Fund-** The name of the fund shall be 'University Establishment Fund'.
- 2. Purpose of Fund:**

The fund can be used in exigencies for meeting establishment expenses of the University such as salary, pension and other related expenses.
- 3. Operation & Management of the Fund:**
  - 3.1** The amount transferred to this fund shall be kept in a separate account in the bank in the form of savings/FDRs.
  - 3.2** This fund shall be maintained by the Accounts Branch of the University.
- 4. Inflows to the fund:**
  - 4.1** Initially an amount/FDRs equal to 85% of the total amount/FDRs from following funds shall be transferred to this new proposed fund.
    - (i) Building & Development Fund &
    - (ii) Depreciation & Reserve Fund.
  - 4.2** Every Year amount received as Establishment Charges from the students of the campus, affiliated colleges and Directorate of Distance Education shall be transferred to this fund.
- 5. Outflows from the fund:**

The amount of this fund can be utilized in exigencies on loan basis in the following manner (for Budgeted Courses):

  - 5.1** Towards the payment of salary, pension and other retirement benefits of university employees.
  - 5.2** Arrears of salary and pension.
  - 5.3** Establishment Charges not covered under other heads.

However, the amount so utilized will be recouped back to this head on availability of funds with the University for the purpose.
  - 5.4** Any other expenditure can be made on the approval of the Vice-Chancellor on the recommendations of the following standing Committee:
    1. Dean Academic Affairs.
    2. Registrar
    3. Dean Faculty of Commerce & Management.
    4. C.O. Exam-II.
    5. One Professor (to be nominated by the Vice-Chancellor).
    6. Finance Officer.
- 6. Review of Fund:**

The scope and activities of this fund shall be reviewed from time to time to keep up pace with changing times.

## **UNIVERSITY CORPUS FUND**

The Accounts Branch informed the committee that as on 8<sup>th</sup> June, 2021 this fund has a balance of approx. Rs. 3.37 Crores (investment amount) in the form of 03 FDRs of different amounts in different banks and maturing on different dates with the earliest maturity date of 18<sup>th</sup> April, 2023.

The Committee noted that no guidelines were framed for operation and management of University Corpus Fund by the Accounts Branch. However, after going through the approval of the Executive Council vide Res. no. 11 dated 28.03.2018 regarding creation of Corpus Fund, and the guidelines issued by the University Grant Commission (UGC) vide ref. No. D.O. No. F-1-1/2016 (SAR) IA dated 31.10.2016, the Committee is of the considered opinion that this fund shall be continued.

## **UNIVERSITY QUALITY MANAGEMENT FUND**

**1. Name of the Fund-** This fund shall be named as ‘University Quality Management Fund’.

**2. Purposes of the Fund**

The fund shall be used for quality enhancement of the University regarding its national and global rankings and on related parameters as evolving from time to time.

**3. Operation and Management of the Fund:**

This fund shall be managed by the Accounts Branch of the university.

**4. Inflows to the fund:**

**4.1** Research fees received by the university (Budgeted Courses) shall be transferred to this fund.

**4.2** Amount of the University share of the overhead charges of the project grants received by the University shall be accrued to this fund.

**4.3** Any donations or endowments received for the purposes of this fund can also be credited to this account.

**5. Outflows from the fund:**

The fund can be utilized for the following purposes:

**5.1 Promotion of Research in the University**

This fund shall be used by the University for improving quality of research and promoting research culture in the university in general and particularly for young teachers. All expenditure on seed money, minor research projects, research awards and other related current and future schemes shall be borne out of this fund.

**5.2 Promotion Academic Activities in the University**

Different academic activities as listed below in the university as required for its improved rankings in various forums such as NAAC, NIRF, QS and other reputed global benchmarking shall be supported out of this fund.

(i) To make payment/reimbursement of the membership of subject related high-quality associations.

(ii) To make payment/reimbursement of participation fee, travel charges including foreign travel for presenting papers in reputed national/international seminars/conferences.

(iii) To give grant for Seminars, Conferences and Workshops etc.

**5.3** Any other related purpose not mentioned above to support NAAC and IQAC.

**5.4** Any outflow from this fund shall be sanctioned by Vice-Chancellor on the recommendations of the following standing committee:

(i) Coordinator IQAC (Convener)

(ii) Registrar

(iii) Dean Research & Development

(iv) Finance Officer

However, any urgent expenditure may be approved by the Vice-Chancellor directly.

**6. Review of Fund:** The scope and activities of this fund shall be reviewed from time to time to keep pace with changing times.

## **BUILDING AND DEVELOPMENT FUND**

- 1. Name of the Fund:** The name of this fund shall be Building and Development fund.
- 2. Purposes of the Fund:**

The fund shall be used for the Building and Development and other academic activities of the University including Directorate of Distance Education (DDE).
- 3. Operation and Management of the Fund:**

This fund shall be managed by the Accounts Branch of the University.
- 4. Inflows to the Fund:** Fund shall be supported through the DDE student's fees for the Building and Development fund and any interest accrued on the investments out of this fund.
- 5. Outflows from the fund:**
  - 5.1** 85% of the total amount shall be transferred to 'University Establishment Fund' every year.
  - 5.2** Remaining amount shall be kept in this fund to meet the various expenses of DDE (Directorate of Distance Education earlier Directorate of Correspondence Courses) and may be invested as per university rules.
  - 5.3** Apart from above, the amount in this fund can also be used for the following activities:
    - 5.3.1 Construction, Upgradation and Maintenance Activities**
      - (a) Expenditure on new construction, maintenance and upgradation.
      - (b) Expenditure on furniture, fixtures, equipment and other related items.
    - 5.3.2 Academic Activities**

The academic activities including strengthening of existing programmes and opening of new verticals shall be supported from this fund. Some of the identified activities can be;

      - (i) Development of new programmes and courses and content development for newly started/proposed online courses.
      - (ii) Updating of study material for existing programmes and courses.
      - (iii) Development of Learning Management System (LMS) for the students of university including DDE and the other facilities for online programmes; and
      - (iv) Other related activities to support above purposes.
  - 5.4** Any expenditure can be made with the approval of the Vice-Chancellor on the recommendations of the following Standing Committee:
    - (i) Registrar.
    - (ii) Dean, Commerce & Management.
    - (iii) Director, Directorate of Distance Education.
    - (iv) Finance Officer.

### **6. Review of Fund:**

The scope and activities of this fund shall be reviewed from time to time keep pace with changing times.

The following revised Rules appearing at pages 108-09 in the K.U. Calendar Vol.III, 2007 have been approved vide Executive Council Resolution No.19 of 24.02.2023

---

### **DEPRECIATION & RESERVE FUND**

**1. Name of the Fund:** The name of this fund shall be **Depreciation & Reserve Fund**.

**2. Purpose of the Fund:**

This fund shall be maintained by the University to cover the cost of replacement of assets due to depreciation of apparatus, equipment, furniture, plant, machinery, vehicle, building etc.

**3. Operation and Management of the Fund:**

This fund shall be maintained by the Accounts Branch of the University.

**4. Inflows to the Fund:** The fund shall be supported through:

**4.1** Transfer of funds provided in the annual sanctioned budget at the rates approved by the Executive Council from time to time;

**4.2** The sale proceeds of the unserviceable/condemned articles;

**4.3** Interest on investment of the fund.

**5. Outflows from the fund:**

**5.1** Special repairs like replacement and/or renewal/renovation of floors, roofs, electric and other installations which are not of the normal type including damage from fire or an act of nature as also repairs or replacement of furnishing/fixtures e.g. furniture, equipment, electric & sanitary installations etc.

**5.2** Replacement of old or worn out or damaged apparatus, equipment, furniture, plant, machinery, vehicle, building etc. the cost of which cannot be otherwise met from the normal budget allotment or any other head or from any other source.

**5.3** Initially 85% of the total amount/FDRs of this fund shall be transferred to 'University Establishment Fund' and after that 85% of the inflow of that year shall be transferred to University Establishment Fund.

**5.4** Remaining amount/FDRs shall be kept in this fund in the form of FDRs for the requirements of the University related to the repair/replacement/renovation of old/ worn out buildings, equipment, plants and machinery etc.

**5.5** Any expenditure approved by the Vice-Chancellor on the recommendations of the following standing committee:

(i) Registrar

(ii) Dean Faculty of Commerce & Management

(iii) Dean Faculty of Life Sciences

(iv) Finance Officer

**6. Review of Fund:**

The activities of this fund shall be reviewed from time to time to keep up pace with the changing times.

**Ordinance III – Migration of Students**

The above mentioned Rules appearing at pages appearing at pages 8-23 in K.U. Calendar Vol.I, 2009 except under Clause B has been replaced/approved vide E.C. Res. No. 6 of 28.03.2023 as under:

**Ordinance III – Migration of Students****Migration from the Kurukshetra University to another University.**

1. A student, already registered with this University, may be allowed to migrate to another University or educational Institution, outside the territorial jurisdiction of the University and be granted a Migration Certificate on his applying on the prescribed form and on paying fee as prescribed from time to time. Migration fee once paid, shall not be refunded even if the candidate, after having applied for Migration Certificate, later on withdraws his application.

2. If a student takes a Migration Certificate to join another University his registration of the University shall lapse. However, he may subsequently return with the Migration Certificate from that University or return the Migration Certificate issued by this University to take further examination of the University, in which case he shall follow the same procedure and pay the same fee as prescribed for candidates of another Universities/Boards migrating to the University and the Registration Number already allotted to him shall be renewed.

**Rules of Lateral Admissions” for all programmes**

(w.e.f. from the session 2023-24)

**1. Requirement of Migration Certificate for admission Purpose (w.e.f. Session (2023-24).**

- a) A candidate who passed qualifying examination from the Board/University other than School Education of Haryana/Kurukshetra University, he/she has to submit his/her migration certificate in the Registration Branch through his/her department/institute/college.
- b) The migration certificate will be accepted as per following schedule:

Up to 31 <sup>st</sup> December	Without any late fee.
1 <sup>st</sup> January. to 31 <sup>st</sup> January	With a late fee of Rs.1,000/-
1 <sup>st</sup> February to 28/29 <sup>th</sup> February	With a late fee of Rs.2,000/-
1 <sup>st</sup> March to 31 <sup>st</sup> March	With a late fee of Rs.3,000/-
1 <sup>st</sup> April to 30 <sup>th</sup> April	With a late fee of Rs.4,000/-
1 <sup>st</sup> May to 31 <sup>st</sup> May	With a late fee of Rs.5,000/-
	After that Admission will be treated as cancelled <i>ab initio</i> and no migration will be accepted without approval of the Competent Authority.

- c) If a candidate seeks admission when the above fee is applicable, then he has to deposit the late migration fee as applicable with the migration certificate. His/her plea of late admission will not be entertained.

- d) In case of dual admission in National Education Policy-2020, the candidate has to submit his/her migration certificate or proof of admission in other University in the same session.
- e) Digilocker/online migration certificate will be accepted alongwith the affidavit duly attested by Notary stating that he/she has not sought admission in any other University/Institution by using the migration certificate

**2. Inter college migration for NEP based multiple entry-exit programmes will not be done w.e.f. session 2023-24. Rules for Local Migration Certificate will be replaced with “Rules of Lateral Admissions” as given below:**

**2.1 Lateral Admission Rules under National Education Policy based programme excluding 1<sup>st</sup> year in University campus (w.e.f. the session 2023-24)**

- (A) All the Departments will send the report of vacant seats program wise and category wise for 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> and 9<sup>th</sup> Sem. to the Admission Cell within one week on a date to be notified by the admission cell and then the admission cell will advertise the vacant seats to be filled up through notification on the admission portal as per merit of qualifying examination. However, any seat for lateral admission remaining vacant after the last date of admission, can be filled with the approval of competent authority, if the applicant is otherwise eligible and belongs to the same category of vacant seat. In case of large number of eligible applications for lateral admissions, seats can be increased with the approval of competent authority. No lateral admissions will be allowed in 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> Sem in any case.
- (B) All the vacant seats in different years(odd semesters only) will be open for admission under lateral entry for the students who have passed previous years under CBCS-LOCF/Multiple Entry-Exit Scheme. The candidate will apply to the concerned Department/Institute to which he/she wants admission. The Admission Committee constituted under the Chairmanship of Chairperson/Principal/Director will check the eligibility of the candidate w.r.t. qualifying exam passed and the courses/content covered in the program for which admission is sought. If there is any deficiency in the studied course, then Chairperson/ Principal/Director of the Department/Institute will inform the candidate as well as to the Academic Branch, Examinations Branch, and Registration Branch of the University. The Chairperson/Principal/Director will be responsible for informing the candidate and concerned branches of the University about deficiency in subjects/courses. The student will have to complete the deficient courses within the time limit prescribed in the ordinance of the respective course for the completion of the program by paying Examination Fee as decided by the University from time to time.

**2.2. Lateral Admission Rules excluding 1<sup>st</sup> year in Affiliated Colleges (w.e.f. the session 2023-24).**

- (A) All the Principals/Directors of the affiliated colleges/institutions will advertise the vacant seats program wise and category wise in 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup> and 9<sup>th</sup> Sem. No lateral admission will be allowed in 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup> and 10<sup>th</sup> Semester in any case.
- (B) All the vacant seats in different years(odd semesters only) will be open for admission under lateral entry for the students who have passed previous years under CBCS-LOCF/Multiple Entry-Exit Scheme. The candidate will apply to the concerned College/Institute to which he/she wants admission. The Admission Committee constituted under the Chairmanship of Principal/Director will check the eligibility of the candidate w.r.t. qualifying exam passed and the courses/content covered in the program for which admission is sought. If there is any deficiency in the studied course, then Principal/Director of the College/Institute will inform the candidate as well as to the Academic Branch, Examinations Branch, and Registration Branch of the University. The Principal/Director will be responsible for informing the candidate and concerned branches of the University about deficiency in subjects/courses. The student will have to complete the deficient courses within the time limit prescribed in the ordinance of the respective course for the completion of the program by paying Examination Fee as decided by the University from time to time.

**THE KURUKSHETRA UNIVERSITY ALLOTMENT OF UNIVERSITY HOUSES  
ON THE CAMPUS REGULATIONS**

Amendment in Clause 2(a) of the above Rules appearing at pages 193-202 of K.U.Cal.Vol.III, 2007, approved vide Executive Council Resolution No. 10 of 28.03.2023.

<b>EXISTING</b>			<b>AMENDED</b>		
<b>Type of Houses</b>	<b>Criteria for Entitlement as per 6<sup>th</sup> Pay Scale (without AGP)</b>	<b>Criteria for entitlement as per 7<sup>th</sup> Pay Scale (Basic Pay)</b>	<b>Type of Houses</b>	<b>Criteria for Entitlement as per 6<sup>th</sup> Pay Scale (without AGP)</b>	<b>Criteria for entitlement as per 7<sup>th</sup> Pay Scale (Basic Pay)</b>
MTH/BTH	Rs. 15,600/- & above.	Rs. 57,700/- & above.	MTH/BTH/ <b><u>Teachers Flat</u></b>	Rs. 15600/- & above.	Rs. 57,700/- & above
D type (old & new/ Teachers Flat )	Rs. 16930/- & above.	Rs. 66,800/- & above.	<b>D type (old &amp; new)</b>	Rs. 16930/- & above.	Rs. 66,800/- & above