

**The following Amendments/Additions in the Constitution of K.U. Cultural Council printed in K.U. Calendar Vol.-III, 2007 on Page No. 289-293 approved vide Executive Council Resolution No. 06 dated 25.02.2025**

Clause	Existing	Amended
1 (i) (h)	Chairperson, Department of Journalism & Mass Communication	Director, IMC&MT
1(i)(m) <b>(New Clause to be added)</b>	----	Deputy Director, Youth & Cultural Affairs as Ex-officio-Member  [Clause 1(i)(m) in the existing constitution will be renumbered as 1(i)(n)]
1(ii)(c)	Lecturers Contingent Incharges of the Colleges who get maximum first positions in the Zonal Youth Festival	Contingent Incharges (Asstt./Assoc. professors) of the winner of overall trophy of the Zonal Youth Festival
1(ii)(d)	Lecturers Contingent Incharge of the Colleges who get maximum first positions in the Inter Zonal Youth Festival	Contingent Incharge (Asstt./Assoc. professor) of the winner of overall trophy of the Inter Zonal Youth Festival
1(ii)(g)	One male and one female student to be nominated by the Executive Board of Cultural Council with the approval of the Chairman of the Council, on the basis of their performance in the Inter University Zonal Youth Festival, for a term of one year each.	One male and one female student to be nominated by the Executive Board of Cultural Council with the approval of the Chairman of the Council, on the basis of their performance in the All India Inter University National Youth Festival, for a term of one year each.
2(i)(e)	The Travelling and halting allowance for attending the General Meeting shall be borne by the parent Institute.	The Travelling and halting allowance by all the Members for attending the General Meeting shall be borne by the parent Institute except that of five writers/experts/artists mentioned at Clause 1(ii)(f). The TA/DA to the five writers/experts/artists will be made out of KUCC Fund.
2(iii)(o)	To elect once a year, the President of the Council from amongst the members of the Cultural Council and the Vice-President from amongst the contingent in-charges. To elect seven members from within the Cultural Council to be on the Executive Board of the Cultural Council. Four of these will be from amongst the Principals and three from amongst the lecturers	To elect once a year, the President of the Council from amongst the members of the Cultural Council and the Vice-President from amongst the Contingent In-charges. To elect seven members from within the Cultural Council to be on the Executive Board of the Cultural Council. Four of these will be from amongst the Principals and three from amongst the Contingent Incharges (Asstt./Assoc. Professors).

3A(iv) <b>(New Clause to be added)</b>	-----	The Deputy Director, Youth & Cultural Affairs, who shall be ex-officio-member.  [Clause 3A(iv) to 3A(viii) in the existing constitution will be renumbered as 3A(v) to 3A(ix)]
3A(v)	In addition to the above, the Executive Board shall include seven other members elected from within the Cultural Council by its members. Four of these shall be from amongst the Principals and three from amongst the lecturers.	In addition to the above, the Executive Board shall include seven other members elected from within the Cultural Council by its members. Four of these shall be from amongst the Principals and three from amongst the Contingent Incharges (Asstt./Assoc. Professors).
3B(g)	Sanction expenditure where the amount exceeds Rs.10,000/- for an individual item and to allow re-appropriation of funds from one budget head to another.	Sanction expenditure where the amount exceeds Rs.40,000/- for an individual item and to allow re-appropriation of funds from one budget head to another.
3B(h)	Nominate one male and one female student on the basis of their performance in the Inter Zonal Youth Festival to the membership of the Cultural Council, for a period of one year	Nominate one male and one female student on the basis of their performance in the All India Inter University National Youth Festival to the membership of the Cultural Council, for a period of one year
6(i)	To sanction expenditure upto Rs. 10,000/- at time.	To sanction expenditure upto Rs. 40,000/- at time.
8(f)	Executive powers to incur expenditure upto Rs. 10,000/- at a time.	Executive powers to incur expenditure upto Rs. 25,000/- at a time.
8(i)	Have an imprest of Rs. 1,000/- to meet petty expenditure to be recouped from time to time.	Have an imprest of Rs. 5,000/- to meet petty expenditure to be recouped from time to time.
8(k)	Have power to incur an expenditure upto Rs. 2,000/- without quotation on quality basis.	Have power to incur an expenditure upto Rs. 25,000/- without quotation on quality basis.
8(l)	To write off losses upto Rs. 1,000/-.	To write off losses upto Rs. 5,000/-.
8(n)	Have an imprest of Rs. 2,000/- for maintenance of Mini Bus expenditure to be recouped from time to time.	Have an imprest of Rs. 5,000/- for maintenance of Mini Bus expenditure to be recouped from time to time.

## **ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES**

Institution of following Cash and Prizes added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 07 dated 25.02.2025.

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### **“Keshoraj Scholarship for Inclusive Education, Kurukshetra University, 2024”**

1. There shall be one scholarship of the value of Rs.15000/- p.a. known as **“Keshoraj Scholarship for Inclusive Education, Kurukshetra University, 2024”** which will be awarded out of the interest of the money remitted in KUKAA Fund of Rs.3 Lac by Prof. (Retd.) Sushama Sharma for the students of B.Ed. Spl. Edu. (V.I.) final year on the basis of I & II Semester results of the Department of Education, Kurukshetra University, Kurukshetra on Merit-cum-Disability basis every year. The year mentioned along the name of the Scholarship i.e. 2024 shall be updated every year.
2. The Scholarship will be awarded w.e.f. the session 2024-2025 on World Braille Day (4<sup>th</sup> January) on the recommendations of the Committee consisting of following members:
  - (i) Chairperson, Department of Education, KUK
  - (ii) Senior most teacher of the Department of Special Education/Education, KUK other than the Chairperson.
  - (iii) Director, KUKAA
  - (iv) Donor or his nominee.
3. The Scholarship will be paid annually at a function organized by the Department of Education. The recipient of the Scholarship will be felicitated with a certificate and memento besides Scholarship amount.
4. The Scholarship will be awarded out of the annual interest accrued on Rs.3,00,000/- (Three Lac only) donated by Prof. (Retd.) Sushama Sharma to KUKAA in the year 2024. The amount of Rs.15000/- will be submitted by the Director, KUKAA every year to the Department of Education.
5. The deficit of the Scholarship amount will be contributed by the Donor, Prof. (Retd.) Sushama Sharma to Director, KUKAA for the Financial Year 2024-25. From Financial Year 2025-26, the Scholarship will be awarded from the interest annually earned on the Endowment.
6. A total of 80% interest annually earned on the Endowment be used for award of Scholarship and remaining 20% interest may be used for University expenses in the Endowment.
7. Only those students, who have secured atleast aggregate 8.0 SGPA without re-appear in their First and Second semester Examination, will be eligible to apply for this Scholarship.
8. If the difference in the merit is less than 5% between the topper student and a student with visual impairment, scholarship will be awarded to the student with visual impairment.
9. The recipient of the Scholarship will not avail simultaneously any other Scholarship/ Stipend.
10. If the Scholarship is not availed by the recommended student who is at the top in the panel of selection, next student on the panel will be considered for award of this Scholarship.
11. The Vice-Chancellor will have the right to increase/decrease the value of Scholarship according to the interest available.

**The following Amendments/Additions in the Clause-8 of the ORDINANCE XVII-SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES printed in K.U. Calendar Vol.-I, 2009 on Page No. 199 approved vide Executive Council Resolution No. 18 dated 25.02.2025.**

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Existing	Amended
<p>7) If a University Research Scholarship falls vacant, it should be awarded within the period of three months from the date it falls vacant or upto 31<sup>st</sup> March of the year whichever is earlier. <u>In such cases the selection will be made from the existing panel of URS in order of merit.</u> In no case, the scholar be allowed to join the scholarship after 31<sup>st</sup> March of the year.</p>	<p>7) If a University Research Scholarship falls vacant, then it should be awarded to next candidate in waiting list within the period of three months from the date it falls vacant or upto 31<sup>st</sup> March of the financial year in which that University Research Scholarship (URS) gets vacant, whichever is earlier. In such cases, the selection will be made in order of merit from the existing waiting list for URS of that batch from which URS has fallen vacant.</p> <p>In such cases, where URS is awarded to a next research scholar in waiting list after a vacancy, then that URS will be awarded for remaining tenure of that URS, e.g. if a person leaves URS after 1 year 4 months, then the next research scholar in waiting list can get URS maximum upto 2 years 8 months, in case the extension is granted to that research scholar.</p> <p>Provided further that, if a URS gets vacated in a 3<sup>rd</sup> year or 4<sup>th</sup> year after getting extension, then the vacancy will not be filled in that case.</p>

**The following amendments/additions in the Clause 2 and 3 of the ORDINANCE: Employee's Welfare Fund approved vide Executive Council Resolution No. 35 dated 25.02.2025.**

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Sr. No.	Category of Employees	Existing Charges of Welfare Fund per month in Rs.	Revised Rates/Charges per month in Rs.
1.	Superintendent and above including Teachers	55.00	75.00
2.	Class-III	35.00	55.00
3.	Class-IV	15.00	25.00

EXISTING	PROPOSED
<p><b>2. Aims &amp; Objectives</b></p> <p>The object for which the fund has been established shall be : –</p> <p>(a) To provide a maximum relief of Rs.25000/- in case of premature death of a University employee and to render such financial assistance or relief as may be deemed necessary, to the widow/dependents of the deceased employees, such as scholarships to the wards of deceased University Employees.</p> <p>(b) To provide a maximum relief of Rs.25,000/- during entire service of the employee in case of (i) Permanent disability resulting into discharge from service (ii) Serious ailment (iii) hard cases of Medical Claims of employees and their dependent family members not admissible under the Medical reimbursement rules on the recommendations of the Committee constituted for the purpose.</p>	<p><b>NO CHANGE</b></p> <p>(a) To provide a maximum relief of Rs.50000/- in case of premature death of a University employee and to render such financial assistance or relief as may be deemed necessary, to the widow/dependents of the deceased employees, such as scholarships to the wards of deceased University Employees.</p> <p>(b) To provide a maximum relief of Rs.50,000/- during entire service of the employee in case of (i) the Permanent disability (ii) Serious ailment (iii) hard cases of Medical Claims of employees and their dependent family members not admissible under the Medical reimbursement rules on the recommendations of the Committee constituted for the purpose.</p>
<p><b>3. Sources of Fund</b></p> <p>The fund shall be created from the following sources :–</p> <p>(i) Class-I&amp; II employee will contribute Rs.55/- p.m., Class-III employees Rs.35/- p.m. and Class-IV employees Rs.15/- p.m. towards this fund.</p> <p>(ii) University will pay matching contribution of Rs.5.0 lac per annum</p>	<p><b>3. Sources of Fund</b></p> <p>The fund shall be created from the following sources :–</p> <p>(i) Class-I&amp; II employees (Superintendent and above including teachers) will contribute Rs.75/- p.m., Class-III employees Rs.55/- p.m. and Class-IV employees Rs.25/- p.m. towards this fund.</p> <p>(ii) University will pay matching contribution of Rs.6.0 lac per annum</p>
(iii) xxx xxx xxx	(iii) xxx xxx xxx

## **ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES**

Institution of following Cash and Prizes added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 39 dated 25.02.2025.

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### **DR. PARAMJIT SINGH VIRK SCHOLARSHIP**

1. There shall be one scholarship of the value of Rs.12,000/- per annum each known as “Dr. Paramjit Singh Virk Scholarship” will be awarded out of the interest of the money remitted in KUKAA Fund of Rs. 2.5 Lakh by Dr. Paramjit Singh Virk for the student of B.Ed. (ITTR) on the basis of result of B.Ed. 1st Year annual examination on merit-cum-mean basis every year.
2. The scholarship will be awarded w.e.f. from the session 2025-26 on the recommendations of the Committee consisting of following members:-
  - (i) Principal, ITTR
  - (ii) Mr. Divij, Assistant Prof., ITTR
  - (iii) Director, KUKAA
  - (iv) Donar or his nominee
3. The scholarship will be paid annually.
4. The scholarship will be awarded out of the annual interest accrued on Rs.2,50,000/- donated by Dr. Paramjit Singh Virk to KUKAA. The amount of Rs.12,000/- will be submitted by the Director, KUKAA every year to the ITTR.
5. 80% interest annually earned on the Endowment be used for award of Scholarships and remaining 20% interest may be used for University expenses in the Endowment.
6. Only those students, who have secured at least aggregate 7.0 SGPA without re-appear in their B.Ed. 1st year annual examination, will be eligible to apply this Scholarship.
7. Annual total family income of the applicant from all sources should not exceed Rs.6,00,000/- per annum. The applicant will have to submit an income certificate/PPP issued by the competent authority.
8. The recipient of the Scholarships will not avail simultaneously any other Scholarship/stipend.
9. If the Scholarship is not availed by the recommended student who is at the top in the panel of selection, next student on the panel will be considered for award of this scholarship.
10. The Vice-Chancellor will have the right to increase/decrease the value of scholarship according to the interest available.

## **ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES**

Institution of following Cash and Prizes added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 40 dated 25.02.2025.

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### **DR. PARAMJIT SINGH VIRK SCHOLARSHIP**

1. There shall be two scholarships of the value of Rs.12,000/- per annum each known as **“Dr. Paramjit Singh Virk Scholarship”** will be awarded out of the interest of the money remitted in KUKAA Fund of Rs.5 Lac by Dr. Paramjit Singh Virk for the students of M.Sc. Mathematics (Final), Department of Mathematics, KUK on the basis of result of M.Sc. Mathematics (Previous) 1<sup>st</sup> & 2<sup>nd</sup> Semester on merit-cum-mean basis every year and financial condition of a student will be taken into account for awarding the scholarship.
2. The scholarship will be awarded w.e.f. from the session 2025-26 on the recommendations of the Committee consisting of following members:
  - (i) Chairperson, Department of Mathematics, KUK
  - (ii) Ms. Sumitra Devi, Associate Professor, Department of Mathematics, KUK
  - (iii) Director, KUKAA, KUK or his nominee
  - (iv) Donor or his nominee
3. The meeting will be convened by the Department of Mathematics after getting the letter from scholarship section for award of Dr. Paramjit Singh Virk Scholarship.
4. The scholarships will be paid annually.
5. The scholarships will be awarded out of the annual interest accrued on Rs.5 Lac donated by Dr. Paramjit Singh Virk to KUKAA. The amount of scholarships of Rs.24000/- will be released by the Director, KUKAA every year.
6. Only those students, who have secured at least 7.0 SGPA or greater then or equal to 60% marks without re-appear in their 1<sup>st</sup> & 2<sup>nd</sup> Semester examination, will be eligible to apply for this Scholarship.
7. Annual total family income of the applicant from all sources should not exceed Rs.8,00,000/- The applicant will have to submit an income certificate/PPP issued by the competent authority.
8. The recipient of the Scholarships will not avail simultaneously any other Scholarship/stipend/fee concession.
9. If the Scholarship is not availed by the recommended students who are at the top in the panel of selection, next student on the panel will be considered for award of these scholarship.
10. The Vice-Chancellor will have the right to increase/decrease the value of scholarship according to the interest available.

**The following amendments/additions in ORDINANCE XVI- Appendix-I Form of Application appearing at pages 47 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 47 dated 25.02.2025.**

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1. An Application for ..... governing body of the college.

Application for grant of recognition ..... proposed the start the college.

I OPENING OF NEW COLLEGE(S)

XXX

XXX

XXX

II FEE FOR INTRODUCTION OF NEW COURSE(S)/SUBJECT(S) ADDITIONAL SEATS UNIT IN THE EXISTING COLLEGES

Name of the Courses	Application Fee (Each Courses)	Provisional Affiliation Fee (each course)	Extension Fee	Permanent Affiliation Fee (each course)
<b>*B.A./B.Com/B.Sc.(Hons.) Three Years Courses</b>	<b>Rs. 10,000/-+ GST</b>	<b>Rs. 60,000/- + GST</b>	<b>Rs. 10,000/- +GST</b>	<b>Rs. 1,00,000</b>
B. Vocational Three Years Course	Rs. 10,000/-	Rs. 1,00,000	Rs. 10,000	Rs. 1,00,000
P.G. Diploma One Year	Rs. 10,000/-	Rs. 50,000	Rs. 10,000	Rs. 1,00,000
Integrated UG Four Year Course	Rs. 20,000/-	Rs. 1,00,000	Rs. 20,000	Rs. 1,00,000
Integrated PG Four Year Course	Rs. 30,000/-	Rs. 1,00,000	Rs. 20,000	Rs. 1,00,000

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\* Amended vide Executive Council Resolution No. 47 dated 04.07.2025

The following amendments/additions under Clause 12 of the Chapter I under ORDINANCE XVI- Recognized Colleges appearing at page No. 41 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 56 dated 25.02.2025.

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EXISTING						AMENDED
<b>ORDINANCE XVI Recognised Colleges</b>						
<b>CHAPTER- I</b>						
AFFILITION AND ADMINISTRATION OF COLLEGES						<b>NO CHANGE</b>
1. to 11	XXX	XXX	XXX			
12. The Principal of every recognised/affiliated College shall submit to the Registrar, before the 31 <sup>st</sup> August each year, a report indicating :-						
(a) the changes in the management;						<b>CLAUSE 12 DELETED</b>
(b) changes in :						
(i) the teaching staff and qualifications of new members;						
(ii) other staff;						
(c) number and distribution of students;						
(d) income and expenditure of the previous financial year;						
(e) results of examinations;						
(f) scholarships;						
(g) condition of library;						
(h) number of students in the College hostel; and						
(i) payment of salary and Provident Fund contribution.						
<b>XXX</b>	<b>XXX</b>	<b>XXX</b>	<b>XXX</b>	<b>XXX</b>	<b>XXX</b>	<b>XXX</b>

**GUIDELINES FOR PLANTATION OF TREE FOR AWARD OF CERTIFICATE/  
DIPLOMA/DEGREE FOR UG/PG PROGRAMME (S).**

Approved vide Executive Council Resolution No. 73(11) dated 25.02.2025.

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1. As soon as Admission session for the session 2024-25 is over, concerned Chairperson/Director/Principal of the Department/Institute/College will arrange an induction programme and get apprise the students about the above mandatory requirement of plantation of tree for award of degree by the University as approved by the Academic Council of the University.
2. The students will be asked to plant a tree during his course of the study at the proper/suitable place as per necessary guidelines provided by the concerned Department/Institute/College. In case proper space is not available, the concerned Department/Institute/College will allocate a place for plantation of tree, OR the student may plant at place of his/her Choice.
3. As the site is selected, the concerned student will plant a tree and will send the GEOTAG photo to his Department/Institute/College immediately. The concerned student will be asked to take proper care of his plant from time to time and will send the GEOTAG photo to his department.
4. The concerned Chairperson/Director/Principal will make sure to send an information/report in this regard to the Examination Branch timely while sending the Assessment record of the student in the concerned semester.
5. The NOC for issuance of Roll Number Slip for appearing in the Final Examination will be issued to student by the respective Head of Department/Institute/College only after doing the needful in above, regard.
6. The principal Incharge, IUMS will make a relevant Column on the concerned student login page for this activity containing information whether plantation has been made by the student or Not.
7. The Examination Branch will issue Certificate/Diploma/Degree of the programme on the basis of the information supplied/provided by the concerned Department/Institute/College.

♥ORDINANCE: INTEGRATED TEACHER EDUCATION PROGRAMME (ITEP)  
B.A. B.Ed., B.Sc. B.Ed. & B.Com. B.Ed. (SECONDARY STAGE)  
Certificate, Diploma and Bachelor Degree (with Teacher Education)  
SEMESTER SYSTEM  
Under Learning Outcome Based Curriculum Framework and  
Choice Based Credit System (LOCF-CBCS) as per NEP-2020  
(w.e.f. Session 2024-25)

1. Scope

This Ordinance is based on National Education Policy-2020 (NEP-2020), Learning Outcome Based Curriculum Framework-Choice Based Credit System (LOCF-CBCS) and is according to the Curriculum Framework for 4-Year Integrated Teacher Education Programme (ITEP) of National Council for Teacher Education (NCTE). This ordinance shall be applicable to 4-Year ITEP of Kurukshetra University, Kurukshetra under NEP-2020 w.e.f. the Academic Session 2024-25.

- 1.1 The teacher must be at the centre of the fundamental reforms in the education system. The 4-Year ITEP shall be offered after Senior Secondary (+2) or its equivalent examination or as per NEP 2020 structure 5+3+3+4 of schooling. It integrates everything to empower teachers and help them to do their job as effectively as possible. In addition, the integration of disciplinary and professional knowledge caters to the requirement to recruit the very best and brightest for the teaching profession at all levels/ stages like Fundamental, Preparatory, Middle and Secondary guided by the 5+3+3+4 design.
- 1.2 The ITEP emphasizes on preparing teachers as envisaged in Pedagogical and Curricular restructuring of school education under NEP 2020. Apart from preparing teachers for the school education system in the country, the disciplinary knowledge gained in different subjects would help the student-teachers to gain in-depth knowledge in their specific subject(s) which would ensure admission to higher studies in that disciplinary stream and for higher professional qualification.
- 1.3 The ITEP is a Dual-major holistic Bachelor's degree which aims at the dual purpose of providing student-teachers disciplinary knowledge along with the professional knowledge in an integrated manner. Since the program will be equivalent to an Undergraduate Degree (B.Sc./B.A./ B.Com.) and Teacher Education Degree, the curriculum of this program includes different courses and activities essential for both the degrees.
- 1.4 The ITEP shall be of four academic years comprising eight semesters including internship (field-based experiences and practice teaching). Any student-teacher who is unable to complete any semester or appear in any semester-end examination, shall be permitted to complete the

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♥ Approved vide Executive Council Resolution No. 73(12) dated 25.02.2025, w.e.f. the session 2024-25.

programme within a maximum period of six years from the date of admission to the programme. The award of Undergraduate Certificate in Discipline (with Teacher Education) will be one academic year and of Undergraduate Diploma in Discipline (with Teacher Education) will be two academic years. The duration of Bachelor Degree in discipline (with Teacher Education) will be three academic years and the degree for 4-Year Integrated Teacher Education Programme (ITEP) Secondary Stage will be awarded after the successful completion of 4 Academic Years. Each academic year will be divided into two semesters i.e., July to December and January to June.

- 1.5 In a semester, there shall be at least 125 (one hundred and twenty-five) working days, excluding the period of admissions but including the period of examinations.
- 1.6 The nomenclature of the Certificate/Diploma/Degree will be as under:
  - a) UG Certificate in <Arts/ Science/ Commerce> (with Teacher Education)
  - b) UG Diploma in < Arts/ Science/ Commerce > (with Teacher Education)
  - c) Bachelor of < Arts/ Science/ Commerce > (with Teacher Education)
  - d) ITEP (B.A. B.Ed./ B.Sc. B.Ed./ B.Com. B.Ed.) Secondary Stage

## 2. Key Terms

- 2.1 Academic Year and Semester: Two consecutive (one odd and one even) semesters will constitute one academic year i.e. July to December and January to June.
- 2.2 Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week over the duration of one semester. For calculation of the teaching hours, one credit means one hour of lecture or one hour of tutorial or one hour of seminar or two hours of practicum/laboratory work per week over the duration of a semester.
- 2.3 Learning Outcome-based Curriculum Framework (LOCF): In this framework, the learning outcomes of the programme are mapped against well-defined Course Learning Outcomes (CLOs).
- 2.4 Choice Based Credit System (CBCS): The CBCS provides choices to student-teachers to select disciplinary and interdisciplinary courses to fit into their own requirements and to learn at their own pace within the framework.
- 2.5 Programme: A programme is made up of courses and leads to the award of a Certificate, Diploma or Degree after completing requisite courses successfully.
  - 2.5.1 Course: A course refers to component of a programme. A course may comprise of lectures/tutorials/practicum or laboratory work/field practice/project work/seminar/community engagement and service/internship/dissertation, etc. or any combination of these.

- 2.5.2** Lecture: Component of a course which is taught by a teacher through lectures covering the contents of a course.
- 2.5.3** Tutorial: Component of a course which involves problem-solving, learning through discussions and remedial teaching related to the contents and periphery of a course with the direct involvement of a teacher.
- 2.5.4** Practicum: A course or a component of a course which enables student-teachers to learn or to attain skills or to get procedural knowledge for the contents of a course through practical/laboratory activity/project and to apply learnt/studied principles/theory/concepts related to the chosen field of learning, work/vocation, or professional practice in the field of learning, work/vocation under the supervision of a teacher.
- 2.5.5** Seminar: A course or a component of a course which makes student-teachers to learn a specific topic through in-depth exploration and analysis of facts about the topic in a set-up that involves presentation, interactive discussions and collaborative learning under the supervision of a teacher.
- 2.5.6** Internship: A course requiring student-teachers to participate in professional employment- related activity or work experience or co-operative education activity with an entity external to the educational institution normally under the supervision of an employee of an organization or an individual professional. A key aspect of the internship is induction into actual, formal and organized work situations. Internship involves working with local industry (Government or Private organizations), business establishments, artists, craft persons, etc. to provide opportunities for student-teachers to actively engage in on-site experiential learning.
- 2.5.7** School Experience (School Internship Programme): The ITEP considers school experience, including internship in teaching, as an integral part of the education and training package and stresses the need for integrating different subjects by way of developing inter-disciplinary. The school experience component in the ITEP aims to build teaching capacities in a graded manner i.e. Pre-Internship practice, School Observation, School-based Research Projects, Internship in teaching, Post Internship & Creating Teaching-Learning Material.
- 2.5.8** Field Work/Practice/Survey/Project: A course or a component of course which enables student-teachers to participate in field-based learning/project, involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem under the supervision of a teacher/mentor.

- 2.5.9** Project Work: A course or a component of a course which facilitates student-teachers to apply their knowledge, skills and critical thinking ability to complete a specific task in a given time frame through conceptualization, exploration and analysis of research-based activities to suggest tangible solutions for a given problem related to the chosen field of learning.
- 2.5.10** SIP (Student Induction Programme): Common to all student-teachers across stage specific Specialization; to be organized during the first two-weeks of Semester-1.
- 2.6 Core Course (CC): A compulsory course of a subject aimed to cover the basics of Core subject.
- 2.7 Foundations of Education (FE): These courses draw upon the disciplines of Philosophy, Sociology, Psychology, History, Economics, Political Science and Education policy studies.
- 2.8 Disciplinary Course/Inter-Disciplinary/Multidisciplinary Courses (DC/IDC/MDC): ITEP provides opportunities to Student-Teachers to pursue rigours specialization through a chosen Major (72 Credits) in a discipline associated with one of the Curricular areas in the school education curriculum.
- 2.9 Stage-Specific Content-cum-Pedagogy (SSCP): Courses within this component are specific to school stage specialization at secondary level i.e. for class IX to XII. These courses envisage the development in student-teachers of certain core knowledge and competencies indispensable for teachers.
- 2.10 Skill Enhancement, Ability Enhancement & Value Added Courses (SEC, AEC & VAC): These courses will help student-teachers to develop sensitivity, critical & analytical capacities, reflection, sensibilities for dialogue and cooperative learning, aesthetic appreciation & values for sustainable world.
- 2.11 School Experience (SE): This curricular component is specific to school stage specialization at secondary level (i.e. for class IX to XII). It includes Pre-Internship Practice, School Observation, School Based Research Projects, Post-Internship (Review & Analysis) and Creating Teaching-Learning Material.
- 2.12 Community Engagement and Service (CES): This course is designed to develop insights into the functions of the community, enhance the ability of student-teachers to enlist community support for school related activities and issues associated with schooling, health & wellness of children and to address the social, cultural & educational problems.
3. Key Terms related to Evaluation
- 3.1** Letter Grade: It is an index of the performance of student-teachers in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab depending on the score earned in that course.

- 3.2** Grade Point: It is a numerical value allotted to each letter grade on a 10-point scale.
- 3.3** Credit Point: It is the product of grade point and number of credits for a course.
- 3.4** Semester Grade Point Average (SGPA): It is a measure of performance of a student-teacher in a semester. It is the ratio of total credit points secured by a student-teachers in all the courses registered in a semester to the total of the credits of the courses taken during that semester. It shall be expressed up to two digits after decimal place.
- 3.5** Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student-teacher in a programme over all the semesters. The CGPA is the ratio of total credit points secured by a student-teacher in all the courses of the programme to the sum of the total credits of all the courses of the programme. It is expressed up to two digits after decimal place.
- 3.6** Detailed-Grade-Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The Detailed-Grade-Certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester.
- 3.7** Academic Bank of Credits (ABC): It is a virtual/digital mechanism that contains information of the credits earned by individual students throughout their learning journey in Higher Education Institutions in India recognized by UGC.

#### 4. Programme Duration and Multiple Exit Options

All programmes shall be offered as per NCTE / UGC list of ‘Specification of Degree’ prevailing from time to time. The programme duration and options for multiple entry and exit will be as per ITEP Curriculum Framework as per NEP-2020.

The 4-Year ITEP shall be of four academic years comprising eight semesters including internship (field-based experiences and practice teaching). Any student-teacher who is unable to complete any semester or appear in any semester–end examination, shall be permitted to complete the programme within a maximum period of six years from the date of admission to the programme.

- 4.1** A student-teacher will be allowed an exit option after passing first academic year of the 4-Year ITEP with requisite 52 credits including the 4 credits of internship of 4-6 weeks duration as per scheme of the programme and will be awarded an Undergraduate Certificate in Arts/ Science/ Commerce (with Teacher Education).
- 4.2** A student-teacher will be allowed an exit option after passing two academic years of the 4-Year ITEP with requisite 96 credits including the 4 credits of internship of duration 4-6 weeks duration as per scheme of the programme and will be awarded Undergraduate Diploma in Arts/ Science/ Commerce (with Teacher Education).

- 4.3** A student-teacher will be awarded with Bachelor degree in Arts/ Science/ Commerce (with Teacher Education) after successfully completing three academic years of 4-Year ITEP and earning requisite 132 credits including the 4 credits of internship of 4-6 weeks duration as per scheme of the programme.
- 4.4** After the successful completion of 8 Semesters (4-year), ITEP B.A. B.Ed./ B.Sc. B.Ed./B.Com. B.Ed. will be awarded with Total 172 Credits (Minimum 80 Credits from Education Core-Subjects & Minimum 72 Credits from UG Core-Subjects).

## 5. Admission Procedure

- 5.1** Admission in 4-Year ITEP shall be through a suitable subject and aptitude test conducted by the National Testing Agency (hereinafter referred to as 'NTA')/ as decided by the NCTE and/ the University time to time and shall be standardized keeping in view the linguistic and cultural diversity of the country.
- 5.2** A single nation-wide entrance test called National Common Entrance Test (hereinafter referred to as 'NCET') will be conducted by NTA for admission to the 4-Year ITEP under the recommendations of NEP 2020. The mode of examination shall be online/Computer Based Test (hereinafter referred to as 'CBT') in multilingual pattern and its score would reflect the relative performance level of the candidate for merit- based selection to secure the admission. Scorecard shall be prepared by NTA and admission shall be done through centralized online counselling.
- 5.3** At the time of admission to the programme, the candidate must indicate the subjects/discipline (B.A. B.Ed./B.Sc. B.Ed./B.Com. B.Ed.). Any change in the choice of subjects shall be made within one month from the date of commencement of the programme.
- 5.4** Minimum Eligibility Conditions for Admission
- A) Candidates with minimum 50% marks in 10+2/ Intermediate/ Senior Secondary School examination in Arts/ Science or Commerce stream are eligible for admission to the programme.
  - B) The relaxation in percentage of marks in the Senior Secondary or plus two examination and in the reservation for Scheduled Caste or Scheduled Tribe or Other Backward Class or Persons with Disabilities or Economically Weaker Section and any other categories shall be as per the rules of the Central Government or State Government or Union Territory Administration, wherever applicable.
  - C) Compartment/ Reappear Candidates will not be allowed for admission in ITEP in any case.

- D) A candidate who has passed Senior Secondary Certificate Examination (Class XII level) of the Board of School Education, Haryana; or any other examination recognized as equivalent thereto with 50% marks in aggregate with English as one of the subjects, shall be eligible to join First Semester of the ITEP. In addition, the following conditions, if applicable should also be satisfied:
- i. to opt for Mathematics as a Core subject(s), the candidate must have passed Mathematics as a subject in the qualifying examination.
  - ii. to opt for Chemistry as a Core subject, the candidate must have passed Chemistry as a subject in the qualifying examination.
  - iii. to opt for subject(s) in the discipline of Life Sciences, which consists of Botany, Zoology as a one or more than one subject(s), then the candidate must have passed Class XII with Biology as a subject.
  - iv. to opt for subjects of Physical Sciences discipline as Major subject(s), the candidate must have passed Mathematics and Physics as subjects in the qualifying examination.

Further, eligibility conditions for admission to the programme shall be applicable as mentioned in the scheme of the programme.

Note: Eligibility conditions are subject to change according to the implementation of National Curriculum Framework (NCF) for school education or in accordance with any such guidelines issued by the Central/State Government or issued by University from time to time.

**5.5** A student-teacher is allowed multiple entry into 4-Year ITEP. A student-teacher can re-enter into second year of the programme if s/he has taken an exit option after first year. Similarly, re-entry into the third year is allowed if exit option was exercised by a candidate after getting UG Diploma after second year. In any case, the gap between the exit and the re-entry into the 4-Year ITEP should not be more than three years subject to completion of the whole 4-Year ITEP within 6 years. Multiple entry shall be allowed in a Department/College/Institute subject to the availability of seats in the programme in that year in that Department/College/Institute.

**5.6** Lateral admissions against sanctioned vacant seats may be made by a College/Institute category wise following the State Govt. norms for reservation in an odd semester. Lateral admission may be provided in the 3<sup>rd</sup> and 5<sup>th</sup> semesters if a student-teacher has passed all the preceding examinations up to 2<sup>nd</sup> and 4<sup>th</sup> semester of 4-Year ITEP, respectively of the concerned programme under NEP Curriculum Framework. However, this will be subject to fulfillment of other eligibility conditions for the programme in which the admission is sought.

First preference in the lateral admission will be given to the student-teachers of that Department/College/Institute who had taken exit from the programme and are seeking re-entry into the same institution.

#### 6. Subjects and Courses of 4-Year Integrated Teacher Education Programme (ITEP)

**6.1** A student-teacher of 4-Year Integrated Teacher Education Programme (ITEP), herein after called 4-Year ITEP, will study four subjects in the first year i.e. A (Foundation of Education), and B, C & D out of the pool of subjects in that discipline offered by the College/Institute as core subjects.

**6.2** A student-teacher will study Education, Liberal Discipline, SSCP, SEC, AEC, VAC, SE and CES courses as per 4-Year ITEP Curriculum Framework (*Appendix-I; Table 1*).

Depending upon the availability of faculty and infrastructure, a College/Institute may offer SSCP & SEC courses from the respective pool of courses duly approved by the University. University will revise such pools from time to time by taking proposals of College/Institute into consideration.

**6.3** A student-teacher will study at least one SEC to gain computer competency before exit. The number of these courses will be offered by the College/Institute according to the availability of faculty and infrastructure.

**6.4** In the subjects/courses which involve practicum, i.e. Practical/Laboratory/Studio/Project/Survey/Field work, etc., a course of 4 credits will dedicate 3 credits for lectures and one credit for practicum. In other subjects/courses not having practicum component, a course of 4 credits will dedicate 3 credits for lectures and 1 credit for tutorial.

Similarly, a course having 2 credits will dedicate 1 credit for lecture and 1 credit for practicum or 1 credit for lecture and 1 credit for tutorial.

**6.5** The weekly contact hours/workload for theory/practical/laboratory/studio/project/survey/field work, etc. components of the courses will be:

- i. 1 credit theory/tutorial = 1 hour;
- ii. 1 credit practical/laboratory/studio/project/survey/field work = 2 hours.
- iii. The tutorial and practical/laboratory/studio/project/survey/field work will be conducted in groups of student-teachers and one group will comprise of 20 student-teachers.

## 6.6 Internship

Every student-teacher for the 4-Year ITEP shall be required to undergo 4 credit internship of 4-6 weeks duration before taking an exit or completing the degree programme.

- i. A student-teacher for the 4-Year ITEP shall be required to undergo internship during summer vacation either after the second semester examination or after the fourth semester examination. If s/he opts to exit with Undergraduate Certificate in the discipline, then it shall be obligatory to complete the internship after second semester examination.

However, for those student-teachers who have taken lateral entry into the third semester and have completed internship of 4-6 weeks duration during first year, the internship is not required after the fourth semester examination

- ii. A student-teacher will inform and get approval from the Chairperson/Principal/Director of the Department/College/Institute before going for an internship. The internship will involve working with local industry (Government or Private organizations/Institutions), business establishments, artists, craft persons, or a professional (individual/organization). Student-teachers will submit a copy of the report (a hard copy and a soft copy in PDF) to the Department/College/Institute within 15 days after the completion of internship. A student-teacher has to submit a certificate of attendance and work done report from the organization/professional where at the internship was done. The evaluation of the internship shall be done by an internal examiner mainly on the basis of the report and viva-voce. Marks will be awarded by the internal examiner out of 100marks.
- iii. The internship will be governed by the prevailing rules of the University from time to time.

**6.7** School Experience (SE): This curricular component is specific to school stage specialization at secondary level (i.e. for class IX to XII) during Semester V-VIII and will be of 20 Credits. It includes Pre-Internship Practice, School Observation, School Based Research Projects, Internship in Teaching, Post-Internship (Review & Analysis) and Creating Teaching-Learning Material. Pre-Internship practice will be of 2 Credits in Semester-V. School Observation (Field Practice) will be of 2 Credits in Semester-VI. School based Research Projects will be of 2 Credits in Semester-VII, whereas, Internship in Teaching will be of 10 Credits and 18 weeks duration in Semester-VII. Post-Internship (Review and Analysis) and Creating Teaching-Learning Material will be of 2 Credits each in Semester-VIII.

## 6.8 Medium of Instructions and Examination

6.8.1 For Arts/ /Home Science/Commerce subjects, the medium of instructions shall be Hindi/English.

The question paper shall be set in both English and Hindi, wherever feasible, except in the case of English, in which the questions shall be set in English.

6.8.2 Sanskrit, in which the questions shall be set in Sanskrit/Hindi.

Other languages, in which the questions shall be set in the language concerned.

6.8.3 The student-teachers shall write their answers:

- in English, in case of English language
- in the language concerned, in the case of Modern Indian Languages
- English/Hindi in the case of other subjects.

6.8.4 For Physical Sciences/Life Sciences Subjects, the medium of instructions shall be mainly English. Hindi medium will also be offered wherever feasible. The question paper shall be set in English. Bilingual question paper (s) will be provided, wherever possible. The student-teachers can write their answers in English/Hindi.

## 6.9 Programme and Course Learning Outcomes

ITEP will have well defined Programme Learning Outcomes (PLOs) which should be attained for the award of a specific Certificate/Diploma/Degree.

Each course will have well defined Course Learning Outcomes (CLOs) specific to the learning for a given course of study related to a disciplinary or interdisciplinary/multi-disciplinary area. Course Learning Outcomes (CLOs) will be mapped to Programme Learning Outcomes (PLOs). The attainment of Course Learning Outcomes will lead to the attainment of the Programme Learning Outcomes.

## 7. Assessment and Evaluation

### 7.1 Student-teachers' Progression and Mentoring

- i. Each student-teacher shall be examined in the course(s) to help his/her their progression through the programme as laid down in the scheme, syllabus and learning outcomes through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End-Term evaluation.
- ii. Internal Assessment will be broadly 30% of the total marks and weightage of 70% shall be given to evaluation of End-Term examination(s).
- iii. Internal Assessment (30%) shall be broadly based on the following defined components:

- (a) Class Participation.
- (b) Seminar/Presentation/Assignment/Quiz/Class Test, etc. in case of Theory examination and Seminar/Demonstration/Viva-Voce/Lab record, etc. in case of Practical examination.

iv. A student-teacher has to obtain minimum 40% marks (Grade ‘P’) in aggregate in End-Term Examination to qualify a course.

Internal Assessment Marks will be further distributed as per following tables:

Course Composition- Theory/(Theory +Tutorial)			
Course Credit	Internal Assessment Marks	End-Term Exam Marks	Total Marks
2	15	35	50
4	30	70	100

Course Composition- Theory + Practical						
Course Credit		Theory		Practical		Total Marks
Theory	Practical	Internal Assessment Marks	End-Term Exam Marks	Internal Assessment Marks	End-Term Exam Marks	
3	1	20	50	10	20	100
2	2	15	35	15	35	100

Total Internal Assessment Marks (Practicum)	Class Participation	Seminar/Presentation/Assignment/Quiz/Class Test, etc.	Mid Term Exam
10	4	--	6
15	4	4	7
20	5	5	10
25	5	7	13
30	5	10	15

Total Internal Assessment Marks (Practicum)	Class Participation	Seminar/Demonstration/ Viva-Voce/Lab record, etc.	Mid Term Exam
10	--	10	NA
15	5	10	NA
30	5	10	15

- 7.2 The pass percentage will be 40% (Grade 'P') both for theory and practicum End-Term Examination.
- 7.3 The Chairperson/Principal/Director shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End-Term Semester Examinations on the examination portal of the university as notified by the Controller of Examinations.
- 7.4 Internal Assessment marks of a course shall be carried forward in case of re-appear examination of that course.
- 7.5 The Chairperson/Principal//Director shall preserve the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the university, upto one year from the date of declaration of semester examination results.

## 8. Eligibility for Examination

End-Term Examination shall be open to a regular student-teacher who

- i. has been on the rolls of the Department/College/Institute during the semester.
- ii. has passed the requisite qualifying examination as laid down in Clause 5.4 above, if s/he is a candidate for the First Semester Examination.
- iii. has her/his examination form submitted to the Examinations Branch through the Chairperson/Principal/Director of the concerned Department/College/Institute.
- iv. has attended not less than 80% of the lectures in each course except School Experience.
- v. has attended not less than 90% in School Experience i.e. Pre-Internship Practice, School Observation, School Based Research Projects, Internship in Teaching, Post-Internship (Review & Analysis) and Creating Teaching-Learning Material.
- vi. This requirement shall be fulfilled separately for each course of School Experience.
- vii. A deficiency in the prescribed course (Lectures/Practicum, etc.) may be condoned by the Chairperson/Principal/ Director of the College/Institute in deserving cases up to 15%.

These shall also include loss of attendance due to participation in the cultural and sports assignments, etc. Provided that, a student-teacher who participates in the Inter-University Tournaments or Inter University Youth festivals or Republic Day Parade may be allowed additional condonation on this ground up to 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, PC, NSS; ANO, NCC as the case may be, subject to the condition that such a student-teacher shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

viii. Provided that a candidate who has not attended the requisite percentage of lectures/practicum shall not be eligible to take the End-Term Examination in the concerned theory/practicum unless s/he repeats the course and obtains requisite attendance.

#### 9. Duration for Passing the Programme

**9.1** A student-teacher who will complete 4-Year Integrated Teacher Education Programme (ITEP) in four academic years will be awarded a degree of B.A.B.Ed/ B.Sc B.Ed/ B.Com-B.Ed. Any student-teacher who is unable to pass the whole examination(s) of 4-Year ITEP within a maximum period of six years from the date of admission to the programme, shall be awarded an Undergraduate Certificate/Diploma/Bachelor Degree (with Teacher Education) on the basis of qualified courses as per credit point, if eligible (*Appendix-I; Table 2*).

**9.2** Each student-teacher will have to open an Academic Bank of Credit (ABC) account through their concerned Department/College/Institute. At the end of each semester, credits earned by the student-teacher will be uploaded in her/his respective ABC account. A student-teacher registered in ABC account for a programme will be allowed to complete the respective programme within 6 years or as per the time period stipulated in the ABC for accumulation of credits from time to time or within the period as prescribed by the university for the purpose.

#### 10. Conditions for Promotion to Higher Semester and Rules for Re-appear

**10.1** A student-teacher who has appeared and failed in one or more courses of the First Semester shall be allowed to study for and appear in the second semester. Such a student-teacher may pursue her/his studies for the next higher semester(s) and appear in the examination(s) for the same along with the examination for the lower semester(s).

**10.2** A candidate who has attended the prescribed classes of a course(s) of the programme in the Department/College/Institute in a semester and was eligible but did not appear in the End-Term examination or has appeared but fails, may be allowed on the recommendation of the

Chairperson/Principal/Director of the College/Institute to appear/re-appear as an ex-student in the End-Term examinations of that course(s) as the case may be, in the subsequent semesters examination up to two times when such examination(s) are held without attending the course(s) again. While re-appearing in the examination, the student-teacher shall be exempted from appearing in the course(s)/practical(s) in which s/he has obtained pass marks.

Provided that after completion of regular studies for the whole duration of programme, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out courses under the permissible chances, within the prescribed time period.

- 10.3** A candidate who could not complete or has failed in a project/internship, s/he will get only one chance to repeat the project work at the end of the next Semester. Further, if the candidate still fails or remains absent in the project/internship, then she/he will not be eligible for the award of the concerned UG Certificate / Diploma / Degree (with Teacher Education) / B.A.B.Ed/ B.Com.B.Ed/ B.Sc.B.Ed. Degree.

**11. Examinations and Result**

- 11.1** End-Term Examinations for the odd semesters shall ordinarily be held in November/December and for the even semesters in May/June, on such dates as may be notified by the Controller of Examinations from time to time.

- 11.2** Supplementary examinations will be held for Re-appear candidates as under:

Semester	When held
Odd Semester	Along with the First, Third and Fifth Semester
Even Semester	Along with the Second, Fourth and Sixth Semester
Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the University from time to time.

- 11.3** The last date(s) by which the examination forms shall be uploaded on the examination portal as per the schedule notified by the Controller of Examinations from time to time.
- 11.4** The amount of examination fee to be paid by a student-teacher for each semester shall be as prescribed by the University from time to time.
- 11.5** The minimum Semester Grade Point Average (SGPA) to qualify a semester shall be 4.00 and minimum Cumulative Grade Point Average (CGPA) required for the award of the UG Certificate/Diploma/Degree shall be 4.00.

**11.6** The Examination Branch shall prepare the Grade/Result and the Controller of Examinations will notify the same within the stipulated time.

**11.7** If a student-teacher is not able to pass any semester examination during her/his regular studies in the programme, her/his pass credits will be accumulated in the Academic Bank of Credits (ABC) and s/he can pass the deficient courses any time within 6 years or as stipulated in the Academic Bank of Credits from time to time.

**11.8** A student-teacher who discontinues her/his studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 4.

**11.9** Award of Grades

Award of grades and the corresponding grade points will be based on absolute marks as per the following table:

Letter grade	Grade Point	Percent Marks
O (Outstanding)	10	>85
A+ (Excellent)	9	>75
A (Very Good)	8	>65
B+(Good)	7	>55
B (Above Average)	6	>50
C (Average)	5	>40
P (Pass)	4	40
F (Fail)	0	< 40
Ab	0	Absent

- i. The multiplication factor for conversion from SGPA/CGPA to equivalent percentage of marks shall be 10.
- ii. A candidate eligible to take the examination obtaining Grade 'F'/'Ab' will be considered to have failed in the examination/course(s). Such a student-teacher will be required to re-appear in that examination/course(s) within the permissible chances as given in Clause 9.

**11.10** Computation of SGPA and CGPA

The following shall be the procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a candidate in all the courses taken by the candidate in a semester to

the sum of the number of credits of all the courses undertaken by the candidate in that semester, i.e.

$$SGPA (S_j) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student-teacher in the  $i^{\text{th}}$  course in the  $j^{\text{th}}$  semester.

- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student-teacher over all the semesters of the programme, i.e. where  $S_j$  is the SGPA of the  $j^{\text{th}}$  semester and  $N_j$  is the total number of credits in that semester.

$$CGPA = \frac{\sum(N_j \times S_j)}{\sum N_j}$$

Where  $S_j$  is the SGPA of the  $j^{\text{th}}$  semester and  $N_j$  is the total number of credits in that semester.

- iii. The SGPA and CGPA shall be rounded off to 2 digits after decimal place and shall be reported in the Detail-Grade-Certificate (DGC).
- iv. A merit list will be prepared for the programme and Gold Medal will be awarded to a candidate securing highest CGPA provided the candidate must have passed all the semester examinations in the first attempt and within minimum duration of the programme. In case, when more than one candidate have the same CGPA, then Gold Medal shall be decided on the basis of actual obtained marks in the programme.

## 12. Improvement

**12.1** A candidate who has passed ITEP from Kurukshetra University, Kurukshetra and is desirous of improving her/his CGPA in the respective programme (Certificate/Diploma/Degree), will be allowed to appear within next four Semester examinations of passing the eighth semester examination to appear as an ex-student in one or more theory course(s) of any one or two parts, out of Part-I (Semester I & II), Part-II (Semester III & IV) and Part-III (Semester V & VI) separately in four consecutive semester examinations and shall pay examination fee as for the whole semester examination in which s/he opts to appear. The rules, syllabus and fees for improvement examinations shall be applicable as prevailing at that time or as prescribed by the university from time to time.

**12.2** The result of improvement examinations shall be declared only if a candidate improves

her/his CGPA of the respective programme. Provided further that if a student-teacher does not want to avail the remaining chances out of permissible four total chances for improvement, then s/he will submit an undertaking to this effect for declaration of her/his final result. The fact that student-teacher has improved the performance/grade shall be mentioned in the Detailed-Grade- Certificate of the candidate.

**12.3** Improvement shall not be allowed in Internal Assessment/Practicals/Internship/School Experience/ Field Work/Project etc.

13. Award of Grace Marks

Grace marks will be awarded according to the university rules prevailing from time to time.

14. The ordinance in force at the time a student-teacher joins the programme shall hold good only for the examination held during or at the end of the academic year and nothing in this ordinance shall be deemed to debar the university from amending the ordinance and the amended ordinance, if any, shall apply to all the student-teachers whether old or new.

Notwithstanding anything mentioned above, the Vice-Chancellor can relax any rule in exceptional cases or when situation demands so.

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## ♦ORDINANCE -Undergraduate and Post Graduate programmes in Special Education

### [B.Ed.Spl. Ed. (VI) and M.Ed.Spl. Ed. (VI)]

Based on the Curriculum and Credit Framework of  
Rehabilitation Council of India (RCI) (w.e.f.Session 2024-25)

#### 1. SCOPE

This ordinance is for 2-Year Bachelor and 2-Year Master Programmes in Special Education i.e. B.Ed.Spl.Ed. (VI ) and M.Ed.Spl. Ed. (VI) based on the Curriculum and Credit Frame work of Rehabilitation Council of India(RCI),2024, which is in accordance with the NEP(2020) and NCrF (2023) guidelines and other regulations of the University. This ordinance shall come into effect from the Academic Session 2024-25.

- 1.1 The Department/ College/ Institute (DCI)who are offering B.Ed.Spl. Ed. (VI) programme, alone are eligible for offering M.Ed.Spl.Ed. (VI) programme.
- 1.2 The duration of both the programmes will be two academic years. Each academic year will be divided into two semesters i.e. July to December and January to June. B.Ed.Spl. Ed (VI) can be completed in a maximum of four years from the date of admission to the programme. M.Ed.Spl. Ed. (VI) can be completed in a maximum of four years from the date of admission to the programme.
- 1.3 There will be 200 working days in each year, distributed uniformly over two semesters, exclusive of the period of examination and admission.
- 1.4 The nomenclature of the Bachelor Degree will be Bachelor of Education-Special Education (Visual Impairment). The abbreviated form shall be B.Ed.Spl. Ed. (VI). The nomenclature of the Master Degree will be Master of Education-Special Education (Visual Impairment).The abbreviated form shall be M.Ed.Spl. Ed. (VI).

#### 2. KEY TERMS

**2.1 Academic Year and Semester:** Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 100 days of academic work.

**2.2 Programme and Course Learning Outcomes**

The programme(s) are in Choice Based Credit System (CBCS) and Learning Outcome Based Curricular Framework (LOCF) mode as per the guidelines and directions of regulatory body RCI and affiliating university – KUK. The programme (s) of study will have well defined **Programme Learning Outcomes (PLOs)** which should be attained for the award of Degree.

Each course will have well defined **Course Learning Outcomes (CLOs)** and these CLOs will be mapped with Programme Learning Outcomes (PLOs) of UG/ PG programmes.

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♦ Approved vide Executive Council Resolution No. 73(13) dated 25.02.2025, w.e.f. Session 2024-25.

- 2.3 Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week over the duration of one semester/ year. The total learning hours will be 1200 hours per year as per the curriculum and credit framework of RCI (Rehabilitation Council of India) for award of 40 credits @20 hours of classroom teaching/practicals/project work + 20 hours of course work/ field engagement by students on their own per week over the duration of a year.
- 2.4 Programme:** A programme is made up of courses and leads to the award of the degree – Bachelor of Education - Special Education (Visual Impairment) i.e. B.Ed.Spl.Ed. (VI) or Master of Education - Special Education (Visual Impairment) i.e.M.Ed. Spl. Ed. (VI) after completing requisite courses successfully.
- 2.5 Course:** A course refers to the component of a programme. A course may comprise of lectures/practicals or field engagement/internship /dissertation etc. or any combination of these following components:
- 2.5.1 Lecture:** Component of a course which is taught by a teacher through lectures covering the contents of a course.
- 2.5.2 Practicum/Practical:** A course or a component of a course which enables students to learn or to attain skills or to get procedural knowledge for the contents of a course through practical/field engagement, seminars, hands on activities, project reports and to apply learnt/studied principles/theory/concepts and acquired skills to the chosen field of learning, work/vocation, or professional practice in the field of learning under the supervision of a teacher.
- 2.5.3 Seminar:** A course component aimed to enhance skills of self-learning, presentation and interactive discussion among students to learn a specific topic through in-depth exploration of contents and analysis of facts about the topic under the supervision of a teacher.
- 2.5.4 Internship:** A course requiring students to participate in professional employment-related activity or work experience or co-operative education activity with an entity external to the educational institution normally under the supervision of a teacher in a school/ teacher education institution or an organization. A key aspect of the internship is induction into actual, formal and organized work situations to provide opportunities for trainees to actively engage in on-site experiential learning.
- 2.5.5 Field engagement/Practice:** A component of a course which enables students to participate in field-based learning/project, involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem under the supervision of a teacher/mentor. Such components expose the students to different issues related to the diagnosis, assessment, education, rehabilitation and lives of learners with disabilities so that the theoretical learning can be supplemented by

actual life experiences and hands on activities to understand and generate solutions to real-life problems.

**2.5.6 Dissertation:** Dissertation is a comprehensive report of the research work done through a systematic and rigorous investigation on a chosen topic utilizing research methods.

## **2.6 Type of Courses:**

**2.6.1 Core Course (CC):** A compulsory course aimed to cover the basics of the subject/discipline i.e. Special Education (Visual Impairment).

**2.6.2 Cross Disability and Inclusion(CDI):** These courses allow a student to study the cross disability issues and inclusion, besides main disability i.e. Visual Impairment including skill based courses.

**2.6.3 Disability Specialization Course (DSC):** A course that concentrates on main disability specialization i.e. Visual Impairment here, preparing student as a skilled practitioner.

**2.6.4 Enhancement of Professional Capacities(EPC):** A course referring to capacity enhancement and skill development i.e. to professionally equip the trainees for quality teaching.

**2.6.5 Practical Course Related to Pedagogy and Disability Specialization (PCPDS):** A course which aims at imparting practical skills, hands-on training and practice teaching in the area of Special Education in Visual Impairment.

**2.6.6 Practical Related to Disability Specialization (PCDS):** A practical course is focused on supportive skill training and school internship preparing students as a skilled professional.

**2.6.7 Specialization Course(SC):** A course that concentrates on main disability specialization i.e. Visual Impairment, preparing a student to be a skilled practitioner.

**2.6.8 Elective Course(EC):** A course of choice which allows a student to study the specific areas of her/his interests from the subject.

**2.6.9 Dissertation (Diss.):** A compulsory course that concentrates on developing reasoning, critical & logical thinking and the research aptitude among students.

**2.6.10 Employability Skills and Constitutional Values (ESCV):** This is a course aiming to enhance employability skills and impart the education & practices on Constitutional values.

**2.6.11 Field Engagement/ Internship (FEI):** A course focused on providing exposure/ internship training related to Visual Impairment in different educational settings.

**2.6.12. Practical Course (PC):**This is a course aiming to enhance the skills relating to teaching and assessment of children with visual impairment.

## **2.7 Key Terms related to Evaluation**

**2.7.1 Letter Grade:**It is an index of the performance of a student in a course. Grades are denoted by letters O, A+, A, B+, B, C, P, F and Ab depending on the score earned in that course.

**2.7.2 Grade Point:** It is a numerical value allotted to each letter grade on a 10-point scale.

**2.7.3 Credit Point:** It is the product of grade point and number of credits for a course.

**2.7.4 Semester Grade Point Average (SGPA):** It is a measure of performance of a student in a semester. It is the ratio of total credit points scored by a student in all the courses registered in a semester to the total of the credits of the courses taken during that semester. It shall be expressed up to two digits after decimal place.

**2.7.5 Cumulative Grade Point Average (CGPA):** It is a measure of overall cumulative performance of a student in a programme over all the semesters. The CGPA is the ratio of total credit points scored by a student in all the courses of the programme to the sum of the total credits of all the courses of the programme. It is expressed up to two digits after decimal place.

**2.7.6 Detailed-Grade-Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The Detailed-Grade-Certificate will display the course details (code, title, number of credits, grade scored) along with SGPA of that semester.

**2.8 Academic Bank of Credits (ABC):** It is a virtual/digital mechanism that contains information of the credits earned by individual students throughout their learning journey in Higher Education Institutions in India recognized by UGC.

## **3. LEVELS OF COURSES:**

Courses are coded based on the learning outcomes, level of difficulty, and academic rigor. The coding structure is as follows:

**400-499:** Advanced courses which would include lecture courses with practicum, seminar-based course, term papers, research methodology, advanced laboratory, experiments/software training, research projects, hands-on-training, internship/apprenticeship projects in the First year of 2-year PG Programme.

**500-599:** Advanced courses which would include lecture courses with practicum, seminar-based course, term papers, research methodology, advanced laboratory, experiments/software training, research projects, hands-on-training, internship/apprenticeship projects in the second year of 2-year PG Programme.

#### **4.0. ADMISSION TO UG/ PG PROGRAMME**

##### **4.1 Minimum Eligibility Conditions for Admission**

###### **4.1.1B.Ed.Spl. Ed. (VI)–**

Candidates with at least fifty percent marks either in the Bachelor Degree and/or in the Master degree in Sciences/ Social Sciences/ Humanities or Bachelor Degree in Engineering or Technology with specialization in Science and Mathematics with 55 % marks or any other qualification equivalent thereto.

###### **4.1.2 M.Ed.Spl. Ed. (VI) –**

- (a) A candidate who has successfully passed B.Ed.Spl.Ed.(VI) with minimum 50% marks from a recognized University or any other degree considered equivalent to B.Ed.Spl.Ed.(VI) from any University and/ or teaching Department under any University recognized by UGC (along with RCI registration).
- (b) A candidate who has successfully passed the B.Ed. General Programme and has successfully completed Diploma in Education (Special Education) in respective disability are a recognized by the Rehabilitation Council of India with minimum 50 percent marks in each Programme.
- (c) A candidate having passed PG Diploma in Special Education (Visual Impairment) (Till Academic session 2014-15)
- (d) A candidate with B.Ed. in a particular specialization may be allowed for M.Ed. cross disability/ multi-category (as and when offered) but the reverse is not allowed. B.Ed. with multi-category should not be admitted for specialization in a single disability at the M.Ed. level, however; as part of CBCS, these can be admitted to B.Ed.Spl.Ed. Area C Courses complete the Specialization Courses to qualify for a particular disability. On completion of Area C, these can be admitted to the M.Ed.Spl.Ed. in a specific disability.
- (e) A student with B.A./B.Sc./B.Com. B.Ed.Spl.Ed. (4 years Integrated).

**4.2.** The reservation and relaxation for SC/ DSC/ BC (A & B)/DA and other categories shall be as per the rules of the State Government as followed by University from time to time.

**4.3.** No one who is in employment (Whole-time/Part-time/Honorary Services) shall be allowed to join B.Ed.Spl.Ed. (VI) programme without taking leave from his/her institution/office etc. from the date of commencement of the academic session to the conclusion of his/her final examination.

##### **Note:**

- i. A student can pursue two full-time PG Programmes in physical mode provided that in such cases, class timings and examination schedule for one programme does not overlap with the class timings and examination schedule of the other programme, and

requirements under the scheme of the subject are fulfilled. The Department/ College/Institute and the University shall not be responsible for any such overlapping and consequences thereof.

- ii. A student can pursue two PG Programmes, one in full-time physical mode and another in ODL/online mode; or up to two ODL/online programmes simultaneously.

## **5. DISSERTATION**

- (i) A regular full-time teacher of Department/ College/ Institute (DCI) [offering M.Ed.Spl. Ed. (VI) programme], and who has been approved to supervise Dissertation work of M.Ed. Spl. Ed. (VI) students of DCI, will be eligible to guide the students for Dissertation.
- (ii) The student will submit the synopsis to the supervisor. The synopsis will be approved by the Departmental Research Advisory Committee (DRAC) of Department and Research Advisory Committee (RAC) of College/ Institute after recommendation of the supervisor. External experts may be involved wherever sufficient qualified regular teachers are not available.
- (iii) The student shall be required to submit three hard copies of her/his dissertation along with soft copy as PDF file to the Department/College/Institute (DCI). The last date for receipt of the Dissertation and other practicum/ Field Attachment Work (including Internship File) in the office of the Controller of Examinations shall be 10 days before the commencement of respective Semester End Examination, and that will be notified from time to time by the Chairperson/Principal/Director of the Department/College/Institute.

However, after expiry of above last date, the extension in late submission shall be permissible with late fees as decided by the University/ Rules from time to time. If the candidate fails to submit the Dissertation and other practicum/ Field Attachment Work (including Internship File) even during the extended period, he will be considered to have absented in the said courses and his result shall be declared accordingly.

A candidate who has submitted a Dissertation and other practicum/ Field Attachment Work (including Internship File), as a part of his examination may withdraw the same before it has been examined; but once it is examined and the candidate obtains the minimum pass marks, he shall not be permitted to withdraw it or submit another Dissertation and other practicum/ Field Attachment Work (including Internship File) in lieu thereof. The marks obtained by him for the Dissertation and other practicum/ Field Attachment Work (including Internship File) shall be taken into account when he appears in any future examination for the purpose of passing therein, or for improving the division.

The Anti-plagiarism policy of the University is to be strictly followed by the candidate and the supervisor for dissertation/project report. Similarity report as per Anti-plagiarism policy of the University is to be annexed with the dissertation/project report.

- (iv) The evaluation of synopsis and dissertation [as per scheme of M.Ed. Spl. Ed. (VI)] shall be done by internal and external examiner jointly.

## 6. MEDIUM OF INSTRUCTIONS AND EXAMINATION

The medium of instruction shall be English.

The medium of Examination shall be as under:

- (a) The Question-Paper shall be set both in Hindi and English.  
(b) The candidates shall write their answers either in Hindi or English.

## 7. ASSESSMENT AND EVALUATION

### 7.1 Student Progression and Mentoring

- i. Each student shall be examined in the course(s) to help their progression through the programme as laid down in the scheme, syllabus and learning outcomes through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End-Term evaluation.
- ii. Internal Assessment will be broadly 30% of the total marks and weightage of 70% shall be given to evaluation of End-Term examination(s).
- iii. Internal Assessment (30%) shall be broadly based on the following defined components:
- a) Class Participation.  
b) Presentation/Assignment/Quiz/Class-Test etc. in case of Theory examination and Demonstration/Viva-Voce/Field Reports, etc. in case of Practical examination. At least 3 assignments are to be given in each semester.  
c) Mid-Term Exam

### 7.2 Internal Assessment Marks will be further distributed as per following tables:

**Table -1**

<b>Course Composition: Theory/ (Theory + Tutorial)</b>			
<b>Course Credit</b>	<b>Internal Assessment Marks</b>	<b>End-Term Exam Marks</b>	<b>Total Marks</b>
2	15	35	50
3	25	50	75
4	30	70	100

**Table 2**

<b>Course Composition: (Theory + Practical)</b>						
<b>Course Credit</b>		<b>Theory</b>		<b>Practical</b>		<b>Total Marks</b>
<b>Theory</b>	<b>Practical</b>	<b>Internal Assessment Marks</b>	<b>End-Term Exam Marks</b>	<b>Internal Assessment Marks</b>	<b>End-Term Exam Marks</b>	
1	1	10	20	5	15	50
2	0	15	35	NA	NA	50
0	2	NA	NA	15	35	50
2	1	15	35	5	20	75
3	0	25	50	NA	NA	75
0	3	NA	NA	25	50	75
2	2	15	35	15	35	100
3	1	20	50	10	20	100
4	0	30	70	NA	NA	100
0	4	NA	NA	30	70	100

**Table – 3**

<b>Distribution of Internal Assessment Marks of Theory Component of a Course</b>			
<b>Total Internal Assessment Marks (Theory)</b>	<b>Class Participation</b>	<b>Presentation/ Assignment/ Quiz/ Class Test, etc.</b>	<b>Mid -Term Examination</b>
10	4	NA	6
15	4	4	7
20	5	5	10
25	5	10	10
30	5	10	15

**Table – 4**

<b>Distribution of Internal Assessment Marks of Practical Component of a Course</b>			
<b>Total Internal Assessment Marks (Practicum)</b>	<b>Class Participation</b>	<b>Demonstration/ Viva-Voce/ Lab Record/ Field Work/ Survey etc.</b>	<b>Mid -Term Examination</b>
5	NA	5	NA
10	5	5	NA
15	5	10	NA
25	5	10	10
30	5	10	15

- i. Absence from Internal Assessment test and/or Mid-Term examination will lead to award of zero marks in that component of Internal Assessment.
- ii. A dissertation will be of total 14 credits (350 marks). The evaluation of dissertation will have two components: synopsis of 50 marks and dissertation & viva voce examination of 300 marks.

**7.3** In case of B.Ed.Spl. Ed. (VI), a student has to obtain minimum 50% marks in aggregate (sum of the Internal Assessment and End-Term Examination marks) and in End-Term Examination separately to qualify a course. (However, the university may exercise some flexibility or grace marks as per university norms).

In case of M.Ed.Spl. Ed. (VI), minimum 50 % marks or grade 'B' are essential in all courses for passing in the programme (or, as per University norms).

**7.4** The Chairperson/ Principal/ Director of DCI shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End-Term Semester Examinations on the examination portal of the university as notified by the Controller of Examinations.

**7.5** Internal Assessment marks of a course shall be carried forward in case of re-appear examination of that course.

**7.6** The Chairperson shall maintain the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the university, up to one year from the date of declaration of semester examination results.

## **8. ELIGIBILITY FOR EXAMINATION**

End-Term Examination shall be open to a regular student who

- i has been on the rolls of the Department/College/Institute during the semester.

- ii has passed the requisite qualifying examination, if s/he is a candidate for the first semester Examination.
- iii has her/his examination form submitted to the Examination Branch through the Chairperson/Principal/Director of the Department/College/Institute.
- iv has attended not less than 80 % classes for all course work and 90% for all practicals including project work/Dissertation work/internship A deficiency in the prescribed course (Lectures/Practicum, etc.) may be condoned by the Chairperson/ Principal/ Director of the Department/ College/ Institute on genuine grounds up to 5%.
- v. Provided that a candidate who has not attended the requisite percentage of lectures/practicum shall not be eligible to take the End-Term Examination in the concerned theory/practicum unless s/he repeats the course and obtains requisite attendance.

## **9. ACADEMIC BANK OF CREDIT (ABC)**

Each student will have to open/or have active an Academic Bank of Credit (ABC) account through the Department/ College/ Institute. At the end of each semester, credits earned by the students will be uploaded in her/his respective ABC account. A student registered in ABC account for a programme will be allowed to complete the respective programme within four years.

## **10. CONDITIONS FOR PROMOTION TO HIGHER SEMESTER AND RULES FOR RE-APPEAR**

**10.1** A student, who has appeared and failed in one or more courses of the First Semester, shall be allowed to study for and to appear in the second semester examination, if otherwise eligible. Such a student may pursue her/his studies for the next higher semester(s) and appear in the examination(s) for the same along with the examination for the lower semester(s).

**10.2** A candidate who has attended the prescribed classes of a course(s) of a programme in the Department/ College/ Institute in a semester and was eligible but did not appear in the End-Term examination or has appeared but fails, may be allowed on the recommendation of the Chairperson/ Principal/ Director of the Department/ College/ Institute to appear/re-appear as an ex-student in the End-Term examinations of the course(s) as the case may be, in the subsequent semesters examination up to one time when such examination(s) are held without attending the course(s) again. While re-appearing in the examination, the student shall be exempted from appearing in the course(s)/practical(s) in which s/he has obtained pass marks.

Provided that after completion of regular studies for the whole duration of a programme, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out courses under the permissible chances, within the prescribed time period.

- 10.3** A candidate who could not complete or has failed in a Dissertation/ Project/ Internship, s/he will get only one chance to repeat the Dissertation/ Project/ Internship Work at the end of the next Semester.

## **11. EXAMINATIONS AND RESULT**

- 11.1** End-Term Examinations for the odd semesters shall ordinarily be held in November/December and for the even semesters in May/June, on such dates as may be notified by the Controller of Examinations from subject to the amendments made by the university from time to time.

- 11.2** Supplementary examinations will be held for Re-appear candidates as under:

<b>Semester</b>	<b>When held</b>
Odd Semester	Along with the First, and Third Semester
Even Semester	Along with the Second, and Fourth Semester
Third Semester	Along with or after the Fourth Semester
Fourth Semester	Along with or after the Third Semester
Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the University from time to time.

- 11.3** The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.
- 11.4** The amount of examination fee to be paid by a student for each semester shall be as prescribed by the University from time to time.
- 11.5** The minimum Semester Grade Point Average (SGPA) to qualify a semester shall be 5.00 and minimum Cumulative Grade Point Average (CGPA) required for the award of the UG/PG Degree shall be 5.00.
- 11.6** The Examination Branch shall prepare the Grade/Result and the Controller of Examinations will notify the same within the stipulated time.
- 11.7** If a student is not able to pass any semester examination during her/his regular studies in the programme, her/his pass credits will be accumulated in the Academic Bank of Credits (ABC) and s/he can pass the deficient courses any time within 3 years or as stipulated in the Academic Bank of Credits from time to time.
- 11.8** A student who discontinues her/his studies at any point of time may be permitted to join the remaining studies and complete balance credits.
- 11.9** **Award of Grades**
- Award of grades and the corresponding grade points will be based on absolute marks as per the following table:

Letter Grade	Grade Point	Percent Marks
O (Outstanding)	10	>85
A+ (Excellent)	9	>75
A (Very Good)	8	>65
B+(Good)	7	>55
B (Average)	6	>50
P (Pass)	5	50
F (Fail)	0	<50
Ab	0	Absent

- i. The multiplication factor for conversion from SGPA/CGPA to equivalent percentage of marks shall be 10.
- ii. A candidate eligible to take the examination obtaining Grade ‘F’/‘Ab’ will be considered to have failed in the examination/course(s). Such a student will be required to re-appear in that examination/course(s) within the permissible chances as given in Clause 10.

#### **11.10 Computation of SGPA and CGPA**

The following shall be the procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

- i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a candidate in all the courses taken by the candidate in a semester to the sum of the number of credits of all the courses undertaken by the candidate in that semester, i.e.  
where  $C_i$  is the number of credits of the  $i^{\text{th}}$  course and  $G_i$  is the grade point scored by the student in the  $i^{\text{th}}$  course in the  $j^{\text{th}}$  semester.
- ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.  
where  $S_j$  is the SGPA of the  $j^{\text{th}}$  semester and  $N_j$  is the total number of credits in that semester.
- iii. The SGPA and CGPA shall be rounded off to 2 digits after decimal place and shall be reported in the Detail-Grade-Certificate (DGC).
- iv. Total marks of each semester and grand total of the whole programme will be reflected along with CGPA in the transcript of the successful candidates.

- v. A merit list will be prepared for a programme and Gold Medal will be awarded to a candidate securing highest CGPA provided the candidate must have passed all the semester examinations in the first attempt and within minimum duration of the programme. In case, when more than one candidate has the same CGPA, then Gold Medal shall be decided on the basis of actual obtained total marks in the programme.

## **12. AWARD OF GRACE MARKS**

Grace marks will be awarded according to the university rules prevailing from time to time.

## **13. AWARD OF DEGREE**

For the PG programme, the degree will be awarded in Master of Education -Special Education (Visual Impairment). [abbreviated form M.Ed.Spl.Ed.(VI)].

For the UG programme, the degree will be awarded in Bachelor of Education -Special Education (Visual Impairment). [abbreviated form B.Ed.Spl.Ed.(VI)], mentioning a statement that the passed out students can teach in all settings and other disabilities (cross disabilities).

## **14. ADDITIONAL SUBJECTS IN PEDAGOGY**

A candidate who has already passed the degree for Bachelor of Education in Special Education {B.Ed.Spl.Ed.(VI)}, may offer, as an additional subject, any of the subjects of B.Ed., other than those in which s/he has already passed. S/he may be admitted to the examination on submission of application on the prescribed form and on payment of admission fee as prescribed by the university, provided that –

- (i) In case of a pedagogy subject, s/he must have already passed the degree examination in that subject.
- (ii) In addition to the theory course of the pedagogy subject, the candidate shall undergo a practical test in pedagogy of the additional subject taken by him/her.
- (iii) Such candidates will be required to register themselves with the Department/ College/ Institute by paying prescribed fee to the university in the respective session.

## **15. FACULTY-LEARNER RATIO**

The faculty-learner ratio in the area of M.Ed.Spl.Ed.(VI) and B.Ed.Spl. Ed.(VI) may be 1:10, as per the RCI norms. Considering the infrastructural facilities needed for Special Education and based on the tasks such as supervising practicals.

**16. CERTIFICATION AS A REGISTERED PROFESSIONAL**

It is mandatory as per Section 13 of the RCI Act for every teacher of special education to obtain a “Registered Professional Certificate” from the Rehabilitation Council of India to work in the field of special education in India. The successful/passed out students will register with the Council as Special Educator (Professional).

**17. OWN SPECIAL SCHOOL / MoU WITH OTHER SPECIAL/INCLUSIVE SCHOOL**

Since the university is offering two programmes in Special Education, it will have own Special School / MoU with other Special/Inclusive School for school engagement and field experience.

**18.** The ordinance in force at the time a student joins the programme shall hold good only for the examination held during or at the end of the academic year and nothing in this ordinance shall be deemed to debar the university from amending the ordinance and the amended ordinance, if any, shall apply to all the students whether old or new.

**19.** Notwithstanding anything mentioned above, the Vice-Chancellor can relax any rule in exceptional cases or when situation demands so.

**TRANSITORY PROVISION**

Whenever a course or scheme of instruction is changed in a particular year, two more examinations immediately following thereafter shall be conducted according to the old syllabus/ regulations. Candidates not appearing at the examinations or failing in them shall take the examinations subsequently according to the changed syllabus/ regulations/ as per University norms.

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The following Amendments/Additions in the Ordinance–Bachelor of Education (B.ED.) (2 Year) Examination (Annual System) (Under CBCS/LOCF) printed in K.U. Calendar Vol.-II, approved vide Executive Council Resolution No. 73(14) dated 25.02.2025.

<b>EXISTING</b>	<b>AMENDED (w.e.f. Session 2024-25)</b>
<p>19. A person who has already passed B.Ed. from this University may appear in any additional teaching subject of B.Ed. examination subsequently except the subjects in which he/she has already passed the examination on submission of the prescribed Examination form and fee as prescribed by the University from time to time.</p> <p>Provided that: –</p> <p>(i) in the case of a Pedagogy subject, she/he must have already passed the degree examination in that subject;</p> <p>(ii) in addition to the Written Paper of the Pedagogy subject, the candidate shall undergo a practical test in the Pedagogy of the additional subject taken by her/him;</p>	<p>19. A person who has already passed the Examination for Bachelor of Education (B.Ed.)/ for Bachelor of Special Education (V.I.) as per NCTE/RCI may appear in one/two additional teaching subject(s) of B.Ed./B.Ed. (Special Education) (V.I.) examination subsequently except the subjects in which he/she has already passed the examination on submission of the prescribed Examination form and fee as notified by the University from time to time, if otherwise eligible, as per prevailing Ordinance and Scheme/Syllabi.</p> <p style="text-align: center;"><b>NO CHANGE</b></p>
<p>(iii) Such candidates will be required to register themselves with any B.Ed. College of this University by paying a fee of Rs.1000/- to the concerned College/Institution by 31<sup>st</sup> October of the respective session and attach the teaching practice certificate issued by the college with the examination form.</p>	<p>(iii) Such candidates will be required to register themselves with any B.Ed. College of this University by paying a fee of Rs.2000/- per teaching subject to the concerned College/Institution by 31<sup>st</sup> October of the respective session and attach the teaching practice certificate issued by the college with the examination form.</p>
<p style="text-align: center;">XXX                      XXX                      XXX</p>	<p style="text-align: center;">XXX                      XXX                      XXX</p>

The above rule(s) shall also be applicable for the Ordinance for Bachelor of Education in Special Education (Visual Impairment) (B.Ed.Spl.Ed.(V.I.) Two year Examination (Semester System) (Under Choice Based System)

The following amendments/additions in the IV- PAPER SETTING AND EVALUATION printed in K.U. Calendar Vol.-II, 2014 on Page No. 714-718 approved vide Executive Council Resolution No. 73(15) dated 25.02.2025 w.e.f. the session December 2024.

<b>EXISTING</b>	<b>AMENDED</b>
<p>18.4 Decrease in marks due to re-evaluation will be taken into account. The result/marks of a candidate will be revised on the basis of re-evaluation score in terms of Clause 18.3 above only if the score increases/decreases by 3% or more of the maximum marks allotted to the concerned paper or if on re-evaluation the character of the result changes (character means 'Fails' to 'Compartment/ re-appear or 'Fail' to 'Pass' or 'Compartment/Re-appear' to 'Pass' or change in division) or in the case of a candidate for Master’s Degree Examination the aggregate comes to 54.5 or 55%. Provided that in case of failure in a subject, if the candidate still remains fail after re-evaluation, the increase/ decrease in marks if any, will not be shown on the Detailed-Marks-Card/Result sheets since the result remains unaffected.</p> <p>“If, consequent upon re-evolution of Answer-book(s), one or more candidates secure marks more than the marks of Original candidate securing First position in the Merit List, they will also be eligible for award of Gold Medal. However, the Medal already awarded to the original candidate will not be withdrawn</p> <p>18.4(a) “The interested students will submit a request for special re-evaluation within 21 days from the date of dispatch of “No Change” letters issued by the Re-evaluation Branch or the date of dispatch of DMC by the Result Branches after re-evaluation. On the recommendation of the Committee, consisting of Dean of Faculty of concerned and Chairperson/Director of University Teaching Deptt./Institutions concerned, the student will be required to remit fee of Rs.1000/- per answer-book for special re-evaluation within 15 days from the date of intimation by the Re-evaluation Branch. The result of such student(s)</p>	<p>18.4 (Part-I) Increase/Decrease in marks due to re-evaluation will be taken into account (in terms of Clause 18.3 above only). The result of a candidate will be revised on the basis of re-evaluation score in all cases EXCEPT in case of failure in a subject, if the candidate still remains fail after re-evaluation, the increase/decrease if any, will not be shown on the Detailed Marks Card/Result Sheets since the result remains unaffected.</p> <p>18.4 (Part-II) Increase/Decrease in marks due to re-evaluation will be taken into account (in terms of Clause 18.3 above only). The result of a candidate will be revised on the basis of re-evaluation score in all cases EXCEPT if the grade of a student does not change after re-evaluation, the increase/ decrease if any, will not be shown on the Result-cum-Detailed Grade Card/Result Sheets since the result/ SGPA remains unaffected.</p> <p style="text-align: center;"><b>NO CHANGE</b></p> <p>18.4(a) “The interested students will submit an online request/form for special re-evaluation of answer-book(s) within 21 days alongwith a fee of Rs. 1000/- per answer-book from the date of declaration of re-evaluation results after re-evaluation. After that the case will be sent to the Standing Committee for specific recommendation of the Committee, consisting of Dean of Faculty of concerned and Chairperson/Director of University Teaching Deptt./Institutions concerned. The result of such student(s) will be decided on the basis of the marks obtained by him/her in special re-evaluation and the marks obtained by the</p>

<p>will be decided on the basis of the marks obtained by him/her in special re-evaluation and the marks obtained by the student(s) in earlier evaluation and re-evaluation will not be taken into consideration or carried forward in any case. Condition of increase/ decrease of 20% marks will not be applicable in special re-evaluation. Special re-evaluation of answer-books will not be allowed in any case after one year of the examination.”</p>	<p>students(s) in earlier evaluation and re-evaluation will not be taken into consideration or carried forward. Condition of increase/ decrease of 20% marks will not be applicable in special re-evaluation. Special re-evaluation of answer-books will not be allowed in any case after one year of the examination.”</p>
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The following Amendments/Additions in the Ordinance XVI – Appendix-VII & VIII printed in K.U. Calendar Vol.-I, 2009 on Page No. 96-104 approved vide Executive Council Resolution No. 73(16) dated 25.02.2025.

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STATEMENT SHOWING THE NUMBER OF CONTACT HOURS PER WEEK FOR THE COURSES OF UNDER-GRADUATE/POST-GRADUATE PROGRAMMES UNDER LEARNING OUTCOME BASED CURRICULAM FRAMEWORK-CHOICE BASED CREDIT SYSTEM (LOCF-CBCS) AS PER NEP-2020

#### **A. UNDER-GRADUATE PROGRAMMES**

**Course:** A subject/course refers to a component of a programme. A course may comprise of lectures, tutorials/practicum, seminar, internship, studio activity, field work/ practice/survey/project, community engagement and service, dissertation or combination of these as per scheme of a programme.

Based on the composition, courses can be categorised into the following two categories;

Category 1: Courses without practicum component.

The composition of these courses may be theory and tutorial or theory only.

Category 2: Courses with practicum component.

The composition of these courses may be theory and practicum or practicum only.

The weekly contact hours/workload for these components will be determined as follows:

- i. 1 credit theory/tutorial = 1 hour
- ii. 1 credit practical/ laboratory work/studio/project/survey/field work = 2 hours.  
( OR as mentioned in the Scheme of the Programme, whichever is less)
- iii. The tutorial/ practicum/laboratory work/project/studio will be conducted in groups of students and one group will comprise of 20 students. However, the workload of field work/survey work will be counted for the whole class but not in groups.
- iv. (a) Project work/ dissertation work of 12 credits =12 hours\* for category 1 courses  
(b) Project work/ dissertation work of 12 credits =16 hours for category 2 courses

\* The work load of Project work/ dissertation work will be counted for the whole class and not in groups and these hours shall be equally divided among the teachers supervising the students for project work/dissertation work of that class. Provided that minimum workload of one hour per week shall be counted towards the workload of a teacher guiding students for Dissertation/Project work. However, the workload due to Dissertation/Project work in one semester of one teacher will not be counted more than 4 hours per week.

Similarly, if the project work is same for the whole class or is same for some number of groups, then workload will be counted accordingly i.e. class-wise or merged group-wise. For example if there are 60 students in a class and field work is conducted by the whole class together, then workload be counted as 2 hours/credit for the whole class. If two groups of a class work on one project and one group works on a different project, then workload will be (2+2) =4 hours/credit for the whole class.

- v. Chairperson/Principal/Director may increase the size of tutorial group as a temporary arrangement, if sufficient teachers are not available in a subject. However, this measure will not be used for the purpose of calculation of workload of a subject for number of posts in that subject.

**Workload calculations for the courses of category-1 i.e. without practicum component.**

Course Credit			Contact hours/Work load per Week	
Total Credits	Theory	Tutorial	Theory (Hours/Class)	Tutorial (Hours/Group)
2	2	-	2	-
3	3	-	3	-
3	2	1	2	1
4	4	-	4	-
4	3	1	3	1

**Workload calculation for the courses of category-2 i.e. courses with practicum component**

Course Credit			Contact hours/Work load per Week	
Total Credits	Theory	Practical	Theory (Hours/Class)	Practical (Hours/Group)
2	1	1	1	2
3	2	1	2	2
4	3	1	3	2
4	2	2	2	4
4	0	4	-	8

**Illustrations:**

If there is a class of 60 students of History course of 4 credits (3 theory +1 tutorial) and tutorial size is of 20 students, then total workload of that course will be  $3+3=6$ hours/week.

OR

If there is a class of 60 students of History course of 4 credits (3 theory + 1 tutorial) and tutorial size is of 30 students, then total workload of that course will be  $3+2 =5$  Hours/week.

## B. POST-GRADUATE PROGRAMMES

**Course:** A subject/course refers to a component of a programme. A course may comprise of lectures, tutorials/practicum, seminar, internship, studio activity, field work/ practice/survey/project, community engagement and service, dissertation or combination of these as per scheme of a programme.

Based on the composition, courses can be categorised into the following two categories;

Category 1: Courses without practicum component.

The composition of these courses may be theory and tutorial or theory only.

Category 2: Courses with practicum component.

The composition of these courses may be theory and practicum or practicum only.

The weekly contact hours/workload for these components will be determined as follows:

- i. 1 credit theory/tutorial = 1 hour
- ii. 1 credit practical/ laboratory work/studio/project/survey/field work = 2 hours  
(OR as mentioned in the Scheme of the Programme whichever is less.)
- iii. The tutorial/ practicum/laboratory work/project/studio will be conducted in groups of students and one group will comprise of 20 students. However, the workload of field work/survey work will be counted for the whole class but not in groups.
- iv. For seminar course of 2 credits, the Chairperson/Principal/Director will assign the faculty to the students in groups of minimum 20 students. The teaching hours/workload of the seminar course will be 2 hours per week for each group.
- v. (a) Project work/ dissertation work of 12 credits =12 hours\* for category 1 courses  
(b) Project work/ dissertation work of 12 credits =16 hours\* for category 2 courses

\* The work load of Project work/ dissertation work will be counted for the whole class and not in groups and these hours shall be equally divided among the teachers supervising the students for project work/dissertation work of that class. Provided that minimum workload of one hour per week shall be counted towards the workload of a teacher guiding students for Dissertation/Project work. However, the workload due to Dissertation/Project work in one semester of one teacher will not be counted more than 4 hours per week.

Similarly, if the project work is same for the whole class or is same for some number of groups, then workload will be counted accordingly i.e. class-wise or merged group-wise. For example if there are 60 students in a class and field work is conducted by the whole class together, then workload be counted as 2 hours/credit for the whole class. If two groups of a class work on one project and one group works on a different project, then workload will be  $(2+2) = 4$  hours/credit for the whole class.

- vi. Chairperson/Principal/Director may increase the size of tutorial group as a temporary arrangement, if sufficient teachers are not available in a subject. However, this measure will not be used for the purpose of calculation of workload of a subject for number of posts in that subject.

**Workload calculations for the courses of category-1 i.e. without practicum component.**

Course Credit			Contact hours/Work load per Week	
Total Credits	Theory	Tutorial	Theory (Hours/Class)	Tutorial (Hours/Group)
2	2	-	2	-
3	3	-	3	-
3	2	1	2	1
4	4	-	4	-
4	3	1	3	1

**Workload calculation for the courses of category-2 i.e. courses with practicum component**

Course Credit			Contact hours/Work load per Week	
Total Credits	Theory	Practical	Theory (Hours/Class)	Practical (Hours/Group)
2	1	1	1	2
3	2	1	2	2
4	3	1	3	2
4	2	2	2	4
4	0	4	-	8

**Illustrations:**

If there is a class of 60 students of History course of 4 credits (3 theory +1 tutorial) and tutorial size is of 20 students, then total workload of that course will be  $3+3=6$ hours/week.

**OR**

If there is a class of 60 students of History course of 4 credits (3 theory +1 tutorial) and tutorial size is of 30 students, then total workload of that course will be  $3+2=5$ hours/week.