THE AMENDMENT/ADDITION IN THE ORDINANCE- RECOGNISED COLLEGES (FORM OF APPLICATIONS APPEARING AT PAGE 51 OF K.U. CALENDAR VOL. I, 2009 APPROVED VIDE EXECUTIVE COUNCIL RES. NO. 03 OF 19.07.2024.

The guidelines regarding conversion of provisional affiliation to Permanent affiliation of Degree Colleges (Self Financed/Non-Govt. Aided Colleges)

1. NAAC Accreditation is mandatory for granting permanent affiliation to the applicant Degree College.
2. The College which intends to get permanent affiliation shall apply to the University after completing five years of its provisional affiliation.
3. The college shall have completed construction of building and all infrastructure/facilities as stipulated in the Regulations.
4. The College shall have at least 80% of required regular teaching/non-teaching/technical staff on roll continuously for the last five year on UGC/State Govt./KUK pay scales as per norms duly approved by the University.
5. The college shall have a duly Constituted College council as per the norms.
6. The college shall pay an application fee of Rs. 50,000/- in form of Demand Draft in favour of the Registrar of the University along with the application.
7. The applicant college shall submit NOC for permanent affiliation from the State Govt. in case of SFS Degree Colleges.
8. The procedure for according permanent affiliation shall be the same as for granting temporary affiliation given in the Regulations.
9. The College shall introduce biometric system of attendance of staff to the satisfaction of the Inspection committee constituted by the University.
10. The College has neither any pending/dues/fine/penalty etc. payable to the University nor ant pending enquiry against it at the University/State Govt. Level at the time of submission of application for permanent affiliation.
11. The courses running in the college for which 3 batch have passed out in case of U.G. Degree courses and 2 batches have passed out for P.G. degree courses be eligible for permanent affiliation.
12. The College has to pay a fee of Rs. 75,000/- per B.A./B.Com/B.Sc. Course and Rs. 1,00 ,000/- per Professional (i.e. B.T.M./B.B.A./BCA etc.) & P.G. course for permanent affiliation fee plus any other fee prescribed by the University from time to time.
13. The permanent affiliation, if granted, shall be reviewed after every three years on the recommendations of the Inspection Committee constituted for this purpose.
14. The permanent affiliation granted to the college may also be withdrawn even earlier if the college fails to comply with the University instructions/directions/guidelines or is found guilty of any malpractice.
15. If the University decides not to grant permanent affiliation to the college for reasons, to be recorded in writing, of its failure to meet the conditions/requirements for getting such affiliation, the college may apply again if it fulfills the conditions/requirements subsequently, but not earlier than six months from the date of rejection of its earlier application.
16. The Academic and Welfare activities of the Backward Classes/Scheduled Caste/Physically disabled students shall be cared for and the college shall pay special attention to their problems while also adhering to the rules and directions on reservations issued by Govt. of Haryana time to time.

17. All registers and records as required under the University Regulations and Government orders shall be maintained and made available as and when required for the inspection by the University/Government.

18. Admission should be made in accordance with the guidelines issued by the Government and by the University now and then.

ORDINANCE
Master of Business Administration
(MBA-2 Year)
Under Open and Distance Learning & Online Learning

1. This ordinance is for Master of Business Administration under Open and Distance Learning (ODL) & Online Learning (OL) offered by the Directorate of Distance Education (DDE), Kurukshetra University, Kurukshetra.

2. **Key Terms**

   2.1 Credit: 'Credit' means the unit award gained by a learner with study efforts of a minimum number of hours required to acquire the prescribed level of learning in respect of that Unit; for this clause, a study effort for one credit shall mean time required by a learner to understand the contents equivalent to 1 hour of teaching per week or 2 hours per week including self-learning time required to acquire the prescribed level of learning in respect of that Unit.

   2.2 Programme: This programme leads to the award of Master of Business Administration under Open and Distance Learning (ODL) & Online Learning (OL).

   2.3 Course: 'Course' refers to the components of a programme. A course may be designed to comprise lectures/tutorials/practicum/laboratory work/field practice/ project work/seminar/community engagement and service/internship etc. or any combination of these.

3. **Duration of Programme**: The duration of the programme shall be two academic years comprising four semesters. Each year shall be divided into two semesters i.e. July to December and January to June. A learner shall pass the complete programme (Semester Ist to Semester IVth) in a minimum of two years and a maximum of five years from the session of admission.

4. **Eligibility for Admission**: A person who has passed a Bachelor's Degree of a minimum of three years duration in any discipline from this university or any recognized university or a programme recognized as equivalent thereto by this university. Provided that the candidate who is placed under compartment/ reappears in their qualifying examination shall not be allowed admission even provisionally.

5. **Mode of Teaching**: The mode of teaching/examination for programme under online learning will be online through Learning Management System (LMS). Scheduled online lectures, recorded lectures, and other learning resources would be used for teaching. For programme under Open and Distance Learning (ODL), the study material in SLM format will be provided along with details of reference material. Examination for programme under ODL will be in offline mode.

6. **Medium of Instruction**: The medium of instruction and examination shall be English only.

7. **Assessment and Evaluation**

   7.1 Each student will be examined through a system of formative and summative assessments.

   7.2 In each course 30% weightage shall be assigned for formative assessment except for training reports, subjects containing practical work, and viva-voce. Internal assessment for both programmes under ODL & OL shall be of 30 marks of multiple- choice questions. For OL programme, the same would be conducted prior to commencement of semester external

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♥ Approved vide Executive Council Resolution No. 6(10) of 19.07.2024.

examinations in online mode. Similarly, for ODL programme, the same would be conducted prior to commencement of semester external examinations in offline mode or any other mode as desired by university.

7.3 The remaining 70% evaluation of a course will be through end term examination of three hours duration having subjective questions.

7.4 The pass percentage will be 40% marks in aggregate in internal and external examinations.

7.5 The Directorate of Distance Education (DDE), Kurukshetra University, Kurukshetra shall ensure the uploading of internal assessment marks at least one week before the commencement of the End-Term Semester Examination on the examination portal of the university as notified by the Controller of Examinations.

7.6 The marks obtained by a learner, who is permitted to re-appear for the purpose of passing the examination, in the internal assessment shall be carried forward.

7.7 The Directorate of Distance Education shall preserve the record used for preparing the internal assessment awards, for inspection, if needed by the university, up to one year from the date of declaration of semester examination results.

7.8 Main as well as supplementary examinations for Ist and IIIrd Semesters shall be ordinarily held in the month of November/December and for the IInd and IVth Semesters in the month of May/June.

7.9 The dates of examination shall be notified by the Controller of Examinations Kurukshetra University in consultation with the Directorate of Distance Education (DDE), Kurukshetra University, Kurukshetra.

8. A learner is eligible to appear in an examination who has minimum participation of 75% in all the activities of programme under online learning before the term-end examination. For a leaner under ODL programme can appear in the examination after fulfilling the 75% requirement of personal contact programme (PCP).

9. The question papers shall be set and answer-books/Training Reports/Project Reports will be evaluated by an examiner (s) approved/appointed by the Post Graduate Board of Studies (PGBOS) of University School of Management, Kurukshetra University, Kurukshetra.

10. The learners would be required to undergo a 4-6 weeks internship in a reputed company/organization/firm after second-semester examinations. For learners under ODL programme, a hard copy of internship report in a format prescribed by the DDE shall be submitted only to the Directorate of Distance Education two months before the end third-semester examinations. For learners under online learning programme, a copy of internship report in a format prescribed by the DDE shall be submitted (in PDF) only to the Directorate of Distance Education two months before the end third-semester examinations. The internship report shall be evaluated by the external examiner(s) appointed by the Post Graduate Board of Studies (PGBOS) of University School of Management, Kurukshetra University, Kurukshetra.

11. The amount of examination fee to be paid by the candidate shall be as prescribed by the university from time to time.

12. As soon as possible, after the termination of the examination, the Controller of Examinations shall publish the result of the candidates and issue a Detailed Marks Certificate.

13. A learner who has completed the prescribed course of instruction in the Directorate of Distance Education, but does not appear in it, or having appeared fails, may be allowed on the recommendation of the Director of Distance Education to appear/re-appear in the examination, as an ex-student, without attending a fresh course of instruction, only twice subsequent to the semester examinations in which he/she was due to appear. While re-appearing in the exanimation, the learner shall be exempted from appearing in the paper(s)/Training Report/Viva-Voce in which he/she has obtained at least 40% marks.

14. Every learner shall be examined according to the scheme of examinations and the syllabus as approved by PGBOS of University School of Management, Kurukshetra University, Kurukshetra from time to time. Provided that the syllabus, for the candidate who re-appearing in the supplementary examinations, shall be the same as was in force for the preceding semester examinations.

15. **Grades and Grade Point Description**: The grade and the corresponding grade point will be awarded to a candidate based on absolute marks secured by him in all the papers as under. The conversion factor for conversion from SGPA/CGPA to the percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Goode)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note:

i. A student eligible to take the examination obtaining a Grade F or Ab will be considered to have failed in the examination/paper(s). Such a student will be required to re-appear in that examination/paper(s) within the permissible chances as per Clause 3 of this ordinance to pass the course.

16. **Disclaimer**: The ordinance in force at the time a student joins the programme shall hold good only for the examination held during or at the end of the academic year and nothing in this ordinance shall be deemed to debar the University from amending the ordinance and the amended ordinance, if any, shall apply to all the students whether old or new.

❤ORDINANCE—— MPA (5 YEAR INTERGRATED PROGRAM) as per LOCF-CBCS and NEP—2020 Regulations (w.e.f. the academic session 2022-2023).

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1. The duration of the programme leading to award of MPA (5 years Integrated Programme) degree shall be five academic years, comprising of ten semesters. Each academic year shall be divided into two semester — Odd Semester (July to December) and Even Semester (January to June).

    1.1 The program shall be of an integrated nature with multiple entry/exit (entry is only for M.P.A. Students) option (after every academic year) to the students.

        (a) The student having studied and passed the courses of two semesters (I & II) will have option to exit the Program with Certificate in Performing Arts

        (b) The student having studied and passed the courses of four semesters (I to IV) will have option to exit the Program with Diploma in Performing Arts

        (c) The student having studied and passed the courses of Six semesters (I to VI) will have option to exit the Program with Bachelor in Performing Arts degree

        (d) The student having studied and passed the courses of eight semesters (I to VIII) will have option to exit the Program with Post Graduate Diploma in Performing Arts

        (e) The student having studied and passed the courses of all the ten semesters (I to X) will be awarded **Master of Performing Arts** degree

    1.2 All the students, who leave the Program after having earned Certificate/Diploma/Bachelor Degree/ PG Diploma, will have the option to re-enter the Program at a later stage to resume their studies and to exit the Program with a higher qualification (i.e., Diploma/Bachelor Degree/PG Diploma) or to complete the full five-year degree Program.

    1.3 The medium of instruction and examination shall be Hindi and English except language course/s.

2. There shall be an intake of 40 students. Besides, there will be some supernumerary seats as per University policy/guidelines.

    2.1 A person who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education Haryana or an examination recognized as equivalent thereto securing not less than 45% marks with English as one of the subjects, shall be eligible to seek admission in the first year of the program. The minimum eligibility condition for admission in the case of Scheduled Caste/Scheduled Tribe candidate shall be minimum pass marks in the qualifying examination.

2.2   The details of seats, reservation, admission procedure, fee structure, etc. shall be available in the prospectus issued by the Institute/University for an academic year.

3.   Every student shall be examined according to the scheme of examination and syllabus as approved by the Academic council. Each course shall have a certain number of credits, which will reflect its weightage. A student's performance/progress shall be measured based on the number of credits that he/she has completed satisfactorily. (The detailed rules/guidelines for implementation of Choice Based Credit System of Study and Award of Grades are available in Appendix-II of K.U. Cal. Vol. II).

3.1   Credits of a Course shall be evaluated as under:

(a)   For all courses, one lecture of sixty minutes shall be assigned one credit.

(b)   Laboratory/ practical/field work/ tutorial of two hours shall be equal to two hour of teaching, and shall be assigned one credit. Course with odd numbers of Laboratory/ practical/field work/ tutorial hours having fractional credits shall be acceptable.

3.2   All evaluation of different components of course shall be done in marks for each student. The marks of different components shall be reduced to approved-weightage (as per the scheme of examination), and shall be added to get total marks. The rounding off shall be done on the higher side. A minimum Grade Point Average shall be required for satisfactory progress. In addition, a minimum number of credits shall have to be earned to qualify for the Certificate/Diploma/Bachelor Degree/ PG Diploma/ Master Degree.

4.   The grade awarded to a student in each course shall be based on his/her performance in Internal Assessment, Semester-End examination, and Practical (where applicable). The weightage of Internal Assessment, Semester-End examination, and practical shall be as per the scheme of examination.

4.1   The performance of a student at Internal Assessment will be evaluated by the concerned teacher through a continuous and comprehensive evaluation against course objectives. Various components of Internal Assessment will include class tests, assignments, seminars, quiz, project file, class participation and attendance, etc. The following weightage shall be given to different parameters forming the basis of award of internal assessment.

(a)   Class Tests : 40%
(b)   Assignment/seminar/quiz/project file, etc. : 40%

(c)   Attendance: 20% (for a course of Internal Assessment of 30 marks, attendance shall carry: 6 marks for attendance 91% onwards; 5 marks for 81% to 90%; 4 marks for 75% to 80%; 3 marks for 70% to 74%; and 2 marks for attendance 65% to 69%).

4.2   A Student has to secure minimum 40% marks in Internal Assessment. Any student, who fails to secure minimum pass marks at the Internal Assessment of any course, shall not be eligible to appear at the Semester-End examination of that course. He/she shall be given one opportunity in the next year to qualify in the Internal Assessment.

4.3   The Internal Assessment marks/grade of a student who fails at the Semester-End examination shall be carried forward to the next examination.

4.4   The Chairperson shall preserve the record (based on which the internal assessment marks/grade has been prepared) for inspection up to six months from the date of declaration of the concerned semester result.

5.   The Semester-End Examination as well as their Supplementary examinations for the Odd (I, III, V, VII, & IX) and Even (II, IV, VI, VIII, & X) semesters shall ordinarily be held during the month of November/December and May/June respectively as per the schedule notified by the Controller of Examinations.

5.1   The Semester-End Examination shall be open to a regular student, provided:

(a)   He/she has remained on the rolls of the department during one semester preceding the examination.

(b)   He/she is covered under the Clause 4.2.

(c)   He/she has passed the previous semester(s) examinations as per Clause 7.

(d)   He/she has submitted the Examination form to the Examination Branch through the chairperson, with the following certificates:

(i)   Certificate of good character

(ii)   Certificate of having attended not less than 75% of lectures delivered, practical, etc. in each course of the concerned semester, subject to Clause 6.

6.   On valid grounds, Chairperson may condone a deficiency of up to 15% of total lectures delivered, practical, etc. Further, additional condonation up to 10% deficiency of total lectures delivered, practical, etc. in each course shall be given to a student who has participated in the cultural, sports, or any other assignments on production of valid certificate(s). A student shall

not be allowed to appear in the Semester-End examination if his/her attendance, after condonation on all counts, falls below 50% of total lectures delivered, practical, etc.

7. A student who is otherwise eligible (as per Clause 5 and Clause 6), but does not appear at the Semester-End examination of one or more theory course/s, or, having appeared, but fails, shall not be required to attend a fresh course/s of instructions. He/she shall be allowed, on the recommendation of the Chairperson, to re-appear as an ex-student at the next two supplementary examinations. However,

    (a) A student who fails in viva-voce/practical/internship/research project etc. shall be given, as per recommendation of the Chairperson, only one more chance. If he/she fails again, he/she shall not be eligible for the award of degree.

    (b) A student, who fails to attend requisite percentage of lectures, practical etc. in a course, shall have to repeat that course to complete the attendance requirement.

    7.1 A student has to secure minimum of 40% marks in each paper separately to pass the course and 40% in aggregate to pass in end term examination. A student who has passed an Odd Semester shall be eligible to join the next Even Semester.

    7.2 A student, who has failed in one or more paper(s) of I and II semesters, or III and IV semesters, or V and VI semesters, or VII and VIII semesters, shall be promoted provisionally to the III, V, VII, and IX semesters, as the case may be, subject to the following:

        (a) To semester III, provided he/she has passed at least 50% courses of first year (semesters I and II).

        (b) To semester V, provided he/she has passed at least 50% courses of second year (semesters III and IV).

        (c) To semester VII, provided he/she has passed at least 50% courses of third year (semesters V and VI).

        (d) To semester IX, provided he/she has passed at least 50% courses of fourth year (semesters VII and VIII).

    7.3 A student who fails to complete the program within five years, shall be required to pass the same within seven years to his/her admission to the Semester I of the program.

8. For conversion from SGPA/CGPA to percentage of marks, the conversion factor shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64

B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Notes: (1) A candidate who obtain Grade 'F' or 'Ab' will be considered to have failed in the course (s). Such a candidate will be required to re-appear in the course(s) within the permission chances as per Clause 7 for obtaining pass Grade.

(2) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement (see Clause 7a).

(3) If 'F'/ 'Ab' Grade is awarded to a candidate in a course on summer internship, research project, viva-voce, and practical, he/she shall get only one more chance, as per recommendation of the Chairperson, to pass the course at the end of next Semester. However, if he/she still gets 'F'/ 'Ab' Grade, he/she shall not be eligible for the award of Certificate/ Diploma/ Bachelor Degree/ PG Diploma/ Master Degree (as the case may be; see Clause 7b).

(4) For non-credit course 'Satisfactory' or 'Unsatisfactory' shall be indicate of the letter grade and this will not be conducted for the computation of SGPA/CGPA.

9. There shall be provisions for improvement in the marks of Semester-End examination(s) subject to the rules and guidelines prescribed by university from time to time. There shall not be any opportunity for improvement of the marks obtained at Internal Assessment.

10. Notwithstanding the integrated nature of the program which is spread over more than one academic year, the Ordinance in force at the time a student joins the program, shall hold good only for the examination held during or at the end of the academic year. Nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

11. All the students will be register on ABC portal and their secured credits will be added in their credit bank every year separately after the successful completion of end term examination.

Transitory Provision

Candidate admitted to M.P.A. (5-year Integrated Programme) in the department during the academic session 2021-22 or earlier shall be governed by old rules.

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⁕ORDINANCE-- MASTER OF BUSINESS ADMINISTRATION (5-YEAR Integrated Practice-Oriented Program) As per LOCF-CBCS and NEP-2020 Regulations

(*w.e.f.* the academic session 2022-2023).

1. The duration of the program leading to award of Master of Business Administration (MBA) degree shall be *five* academic years, comprising of *ten* semesters. Each academic year shall be divided into *two* semesters—Odd Semester (July to December) and Even Semester (January to June).

    1.1 The program structure (see Appendix-**A**) shall be in the light of Learning Outcomes-based Curriculum Framework (LOCF), Choice-Based Credit System (CBCS) and National Education Policy (NEP) 2020 Regulations. The program shall include Core Courses, Ability Enhancement Compulsory Courses, Discipline Specific Elective courses, Skill Enhancement Courses, courses based on interest/hobbies/activities, Summer Internships, Research Project, etc. The program shall also include Generic Elective courses from the pool of courses available at faculty/ university level.

    1.2 The program shall be of an integrated nature with multiple exit option (after every academic year) to the students.

        (a) The student having studied and passed the courses of one academic year (semesters I & semester II) will have option to exit the Program with **Certificate in Business Administration**.

        (b) The student having studied and passed the courses of two academic years (semesters I to semester IV) will have option to exit the Program with **Diploma in Business Administration**.

        (c) The student having studied and passed the courses of three academic years (semesters I to semester VI) will have option to exit the Program with **Bachelor of Business Administration** degree.

        (d) The student having studied and passed the courses of four academic years (semesters I to semester VIII) will have option to exit the Program with **Post Graduate Diploma in Business Administration**.

        (e) The student having studied and passed the courses of all the five academic years (semesters I to semester X) will be awarded **Master of Business Administration** degree.

    1.3 All the students, who leave the Program after having earned Certificate / Diploma / Bachelor Degree / PG Diploma, will have the option to re-enter the Program at a later stage to resume their studies and to exit the Program with a higher qualification (i.e., Diploma / Bachelor Degree / PG Diploma) or to complete the full five-year degree Program.

    1.4 The medium of instruction and examination shall be English *except* language course/s.

⁕ New Ordinance approved vide Executive Council Resolution No. 6 (11) dated 19.07.2024 w.e.f. session 2022-23

2. There shall be an intake of 60 students. Besides, there will be some supernumerary seats as per University policy / guidelines.

 2.1 A person who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education Haryana or an examination recognized as equivalent thereto securing not less than 50% marks with English as one of the subjects, shall be eligible to seek admission in the first year of the program. The minimum eligibility condition for admission in the case of Scheduled Caste/Scheduled Tribe candidate shall be minimum pass marks in the qualifying examination.

 2.2 The details of seats, reservation, admission procedure, fee structure, etc. shall be available in the prospectus issued by the Institute / University for an academic year.

3. Every student shall be examined according to the **scheme of examination and detailed syllabi** as approved by the Academic Council. Each course shall have a certain number of credits, which will reflect its weightage. A student's performance/progress shall be measured based on the number of credits that he/she has completed satisfactorily. (The detailed rules/guidelines for implementation of CBCS and Award of Grades are available in Appendix-II of K.U. Cal. Vol. II).

 3.1 Credits of a course shall be evaluated as under:

 (a) For all courses, one lecture of sixty minutes shall be assigned one credit.

 (b) Laboratory/practical/field work/tutorial of one hour shall be equal to one hour of teaching, and shall be assigned one credit. Course with odd numbers of laboratory/practical/field work/tutorial hours having fractional credits shall be acceptable.

 3.2 All evaluation of different components of course shall be done in marks for each student. The marks of different components shall be reduced to approved-weightage (as per the scheme of examination), and shall be added to get total marks. The rounding off shall be done on the higher side. A minimum Grade Point Average shall be required for satisfactory progress. In addition, a minimum number of credits shall have to be earned to qualify for the Certificate/ Diploma/ Bachelor Degree/ PG Diploma/ Master Degree.

4. The grade awarded to a student in each course shall be based on his/her performance in **Internal Assessment**, **Semester-End** examination, and **Practical** (where applicable). The weightage of Internal Assessment, Semester-End examination, and practical shall be as per the scheme of examination. There shall also be courses pertaining to summer internships, research project, and viva-voce (the scheme of examination shall contain the relevant details).

 4.1 The minimum marks/ grade to qualify the Internal Assessment, Semester-End examination, and Practical (where applicable) shall be 40% of the maximum marks (equivalent to letter grade P). The rule of 40% (letter grade P) shall also be applicable to the courses pertaining to summer internships, research project, and viva-voce.

 4.2 The performance of a student at Internal Assessment will be evaluated by the concerned teacher through a continuous and comprehensive evaluation against course objectives and course outcomes. Various components of Internal Assessment will *include* class tests, assignments, seminars, quiz, project file, class participation and attendance, etc. The following weightage shall be given to different parameters forming the basis of award of internal assessment.

(a) Class tests: 50%

(b) Assignment/seminar/quiz/project file, etc.: 30%

(c) Attendance: 20% (for a course of Internal Assessment of 30 marks, attendance shall carry: 6 marks for attendance 91% onwards; 5 marks for 81% to 90%; 4 marks for 75% to 80%; 3 marks[*] for 70% to 74%; and 2 marks[*] for attendance 65% to 69%).

> [*]For students engaged in co-curricular activities duly approved by the Director, or remained absent because of authenticated medical grounds.

4.3 Any student, who fails to secure minimum pass marks (40%) at the Internal Assessment of any course, shall not be eligible to appear at the Semester-End examination of that course. He/she shall be given **one** opportunity in the next year to qualify in the Internal Assessment.

4.4 The Internal Assessment marks/grade of a student who fails at the Semester-End examination shall be carried forward to the next examination.

4.5 The Director shall preserve the record (based on which the internal assessment marks/grade has been prepared) for inspection up to six months from the date of declaration of the concerned semester result.

5. The Semester-End Examination as well as their Supplementary examinations for the Odd (I, III, V, VII, & IX) and Even (II, IV, VI, VIII, & X) semesters shall ordinarily be held during the month of November/December and May/June respectively as per the schedule notified by the Controller of Examinations.

5.1 The Semester-End Examination shall be open to a regular student, provided:

(a) He/she has remained on the rolls of the institute during one semester preceding the examination.

(b) He/she is not covered under the Clause 4.3.

(c) He/she has passed the previous semester(s) examinations as per Clause 7.

(d) He/she has submitted the Examination form to the Examination Branch through the Director, with the following certificates:

(i) Certificate of good character

(ii) Certificate of having attended not less than 75% of lectures delivered, practical, etc. in each course of the concerned semester, subject to Clause 6.

6. On valid grounds, Director may condone a deficiency of up to 15% of total lectures delivered, practical, etc. Further, additional condonation up to 10% deficiency of total lectures delivered, practical, etc. in each course shall be given to a student who has participated in the cultural, sports, or any other assignments on production of valid certificate(s). A student shall not be allowed to appear in the Semester-End examination if his/her attendance, after condonation on all counts, falls below 50% of total lectures delivered, practical, etc.

7. A student who is otherwise eligible (as per Clause 5 and Clause 6), but does not appear at the Semester-End examination of one or more theory course/s, or, having appeared, but fails to qualify (as per Clause 4.1), shall not be required to attend a fresh course/s of instructions. He/she

shall be allowed, on the recommendation of the Director, to re-appear as an ex-student at the next two supplementary examinations. However,

(a) A student, who fails to attend requisite percentage of lectures, practical etc. in a course, shall have to repeat that course to complete the attendance requirement.

(b) A student who fails in summer internships, research project, viva-voce, and practical shall be given, as per recommendation of the Director, one more chance. If he/she fails again, he/she shall not be eligible for the award of Certificate/ Diploma/ Bachelor Degree/ PG Diploma/ Master Degree (as the case may be).

7.1 A student who has passed an Odd Semester shall be eligible to join the next Even Semester.

7.2 A student, who has failed in one or more paper(s) of I and II semesters, or III and IV semesters, or V and VI semesters, or VII and VIII semesters, shall be promoted provisionally to the III, V, VII, and IX semesters, as the case may be, subject to the following:

(a) To Semester III, provided he/she has passed at least 50% courses of first academic year (semesters I and II).

(b) To Semester V, provided he/she has passed at least 50% courses of second academic year (semesters III and IV).

(a) To Semester VII, provided he/she has passed at least 50% courses of third academic year (semesters V and VI).

(b) To Semester IX, provided he/she has passed at least 50% courses of fourth academic year (semesters VII and VIII).

7.3 A student who fails to complete the program within five years, shall be required to pass the same within ten years to his/her admission to the Semester I of the program.

8. For conversion from SGPA/CGPA to percentage of marks, the conversion factor shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Notes: (1) A candidate who obtains Grade 'F' or 'Ab' will be considered to have failed in the course (s). Such a candidate will be required to re-appear in that course(s) within the permissible chances as per Clause 7 for obtaining pass Grade.

(2) A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement (see Clause 7a).

(3) If 'F'/ 'Ab' Grade is awarded to a candidate in a course on summer internship, research project, viva-voce, and practical, he/she shall get only one more chance, as per recommendation of the Director, to pass the course at the end of next Semester.

However, if he/she still gets 'F'/ 'Ab' Grade, he/she shall not be eligible for the award of Certificate/ Diploma/ Bachelor Degree/ PG Diploma/ Master Degree (as the case may be; see Clause 7b).

(4) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

9. There shall be provisions for improvement in the marks of Semester-End examination(s) subject to the rules and guidelines prescribed by university from time to time. There shall not be any opportunity for improvement of the marks obtained at Internal Assessment.

10. Notwithstanding the integrated nature of the program which is spread over more than one academic year, the Ordinance in force at the time a student joins the program, shall hold good only for the examination held during or at the end of the academic year. Nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new

Transitory Provision

Candidates admitted to the Master of Business Administration (5-year Integrated Practice-Oriented Program) in the Institute during the academic session 2021-22 or earlier shall be governed by the old rules.

MASTER OF BUSINESS ADMINISTRATION
(5-YEAR Integrated Practice-Oriented Program)
As per LOCF-CBCS and NEP-2020 Regulations

Program Structure (*w.e.f.* the academic session 2022-2023 in phased manner)

Semester (Level)	CC @ 5 Credits	AECC @ 2 Credits	SEC @ 2-5 Credits	DSE @ 5 Credits	GE†
Year I (Level 5)					
I (Level 5)	3 courses (15 credits)	1 course (2 credits)	1 course (5 credits) 1 course § (2 credits)	---	---
II (Level 5)	3 courses (15 credits)	2 courses (4 credits)	1 course (4 credits) 1 course $^\Psi$ (2 credits) 1 course $^{\underline{SI}}$ (4 credits)	---	---
Total (Year I)	6 courses (30 credits)	3 courses (6 credits)	5 courses (17 credits)	---	---
Exit Option: with **Certificate in Business Administration** (53 Credits)					
Year II (Level 6)					
III (Level 6)	3 courses (15 credits)	---	1 course (2 credits) 1 course (4 credits)	---	---
IV (Level 6)	3 courses (15 credits)	---	1 course (5 credits) 1 course § (2 credits) 1 course $^\Psi$ (2 credits) 1 course $^{\underline{SI}}$ (4 credits)	---	GE†
Total (Year I & II)	12 courses (60 credits)	3 courses (6 credits)	11 courses (36 credits)	---	
Exit Option: with **Diploma in Business Administration** (102 Credits)					
Year III (Level 7)					
V (Level 7)	2 courses (10 credits)	---	1 course (4 credits) 1 course § (2 credits)	2 courses (10 credits)	GE†
VI (Level 7)	2 courses (10 credits)	---	1 course (4 credits) 1 course (4 credits) 1 course $^\Psi$ (2 credits) 1 course $^{\underline{SI}}$ (4 credits)	2 courses (10 credits)	GE†
Total (Year I to III)	16 courses (80 credits)	3 courses (6 credits)	17 courses (56 credits)	4 courses (20 credits)	
Exit Option: with **Bachelor of Business Administration** degree (162 Credits)					

Semester (Level)	CC @ 5 Credits	AECC @ 2 Credits	SEC @ 2-5 Credits	DSE @ 5 Credits	GE†
Year IV (Level 8)					
VII (Level 8)	1 course (5 credits)		1 course (4 credits) 1 course § (2 credits)	4 § courses (20 credits)	GE†
VIII (Level 8)	1 course (5 credits)		1 course § (2 credits) 1 course Ψ (2 credits) 1 course SI (4 credits)	4 § courses (20 credits)	---
Total (Year I to IV)	18 courses (90 credits)	3 courses (6 credits)	22 courses (70 credits)	12 courses (60 credits)	
Exit Option: with **Post Graduate Diploma in Business Administration** (226 Credits)					
Year V (Level 9)					
IX (Level 9)	1 course (5 credits)	---	1 course § (2 credits)	4 § courses (20 credits)	GE†
X (Level 9)	1 course (5 credits)	---	1 course R (4 credits) 1 course § (2 credits) 1 course Ψ (2 credits)	4 § courses (20 credits)	---
Total (Year I & V)	20 courses (100 credits)	3 courses (6 credits)	26 courses (80 credits)	20 courses (100 credits)	
Exit with **Master of Business Administration** (286 Credits)					

Notes: 1. CC = Core Course; AECC = Ability Enhancement Compulsory Course; SEC = Skill Enhancement Course; DSE = Discipline Specific Elective course; GE = Generic Elective course

2. One Hour of Lecture is equal to one Credit; One Hour of Practical is equal to one Credit; One Hour of Practical is equal to one Hour of Teaching

3. Practical class/ work shall conducted for the whole class, in the various forms, such as presentation, written assignment, seminar, discussion, case study, quiz, etc.

§ Course related to Extra-Curricular activities/ General Interest/ Hobby/ Club/ NSS/ NCC/ etc. The list of activities will be provided at the beginning of semester.

Ψ Course related to Viva-Voce examination

SI Course related to Internship

R Course related to Research Project

§ There will be dual specialization; a student has to select any two areas (out of HR/ Marketing/ Finance/ Business Analytics), and has to opt for two elective courses (in each semester from VII to X) from the basket of each of these two specialization areas

† A student may opt for GE course/s from the pool of courses at faculty/ university level

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♦ORDINANCE – DIPLOMA IN REASONING EXAMINATION

(for the session 2022-23)

1. The duration of the course for the Diploma in Reasoning shall be one academic session (i.e. Odd Semesters) under Credit based System (CBS). This course shall be offered by the Department of Philosophy in regular mode (Evening Course).

2. The examination shall be held once a year in the month of December/January of the session, on the dates notified by the Director / Chairman of the said course/Controller of Examinations.

3. The last date(s) by which the examination forms and fees must reach to the Controller of Examinations shall be as per schedule of K.U. Calendar.

4. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an examination recognised as equivalent thereto, shall be eligible for admission to the Programme.

5. A student who possesses the qualification laid down in Clause 4 above, has been on the rolls of the Department/recognised College for the course during the academic year preceding the examination and produces the following Certificate signed by the Chairperson of the Department/Principal of College concerned, shall be eligible to appear in the examination:-

   (a) of good character;
   (b) of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).

6. A deficiency in the prescribed course may be condoned by the Chairperson of the Department/Principal of the College concerned as under:-

   (a) Lectures: Up to 15% of the lectures delivered in each Subject/Paper.
   (b) Tutorial Assignments: Up to 15%.

7. A student who has completed the prescribed course of instructions in the Department/Institute, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive chances without attending a fresh course of instruction, on payment, on each occasion, of the same fee as prescribed by the university.

   7.1 A candidate who has failed in one paper, may be allowed to re-appear only twice in the paper(s) at the subsequent examination.

   7.2 A candidate who fails to pass the examination of Diploma in Reasoning within a period of three years of his/her admission/ shall be required to pursue the course ab initio, if he/she is desirous to pass the course after the time limit.

8. The amount of examination fee to be paid by a candidate shall be such as prescribed by the Controller of Examination from time to time.

♦ New Ordinance approved vide Executive Council Resolution No. 6 (12) dated 19.07.2024.

9.   The examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

10.   The medium of instructions and examination shall be Hindi and English. The candidates shall write their scripts in Hindi/ English. The questions paper shall be set both in Hindi and English languages.

11.   **Assessment and Evaluation**

11.1 Each candidate shall be examined in the course(s) as laid down in the schemes and syllabus prescribed by the Academic Council from time to time through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each except for the courses where a different weightage is specified in the syllabus.

11.2 **Student Progression and Mentoring**

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure 1) to help their progression through the programme. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

11.2.1   Internal assessment shall be based on clearly defined components of

     A.   Class participation (10%),

     B.   Mid term exam of 2 hour duration (30 %)

     C.   Assignments-presentations (10 %)

     Class participation, mid term exam, assignments and end term exam will have a mix of theory and practical as per the course requirements as specified in the syllabus.

11.2.2. End term Examination i.e. rest 50% will be based on end term examination of 3 hours duration or as prescribed in syllabus.

11.2.3 The pass percent will be 40% marks in each course (Theory and Practical separately), field survey, training and project report (s). The aggregate of Internal and External examinations will be used to compute percent.

11.3   The Chairperson/teachers shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End term Semester Examinations on the examination portal as notified by the Controller of Examinations.

11.4   The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/lab works/seminars/Dissertation, who is permitted to re-appear for the purpose of passing the examination shall be carried forward.

11.5   The Principal shall preserve the record on the basis of which the internal assessment awards are prepared, for inspection, if needed by the University, upto one year from the date of declaration of semester examination results.

12. The minimum number of marks required to pass the examination in each Part/Semester shall be as under:-

   (i) Grade 'P' in each theory paper;

   (ii) Grade 'P' in each practical examination or Dissertation or Project Report or Training Report/ Viva-Voce examination, where prescribed.

   (iii) Grade 'P' in the aggregate of Sessionals, where prescribed, and examination for each theory and practical subject.

13. While re-appearing in the examination the candidate shall be exempted from appearing in the paper(s) and/or practical(s) in which he/she has obtained at least 40% marks.

14. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon thereafter as is possible.

15. Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F(Fail)	0	Less than 40
Ab	0	Absent

Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to re-appear to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances given in the concerned Ordinance for obtaining pass grade.

(2) A candidate who has not attended requisite percentage of lectures in a course and/or obtained pass marks in Internal Assessment, where prescribed will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the attendance requirement and obtain pass marks in Internal Assessment.

(3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.

(4) For non credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

17 Notwithstanding anything contained in any other Ordinance, a person may pursue studies for the course and take the examination therefore, simultaneously with the studies for any other course of this University, except for such courses where classes are held in the evening. Provided further that a person registered for Ph.D. Course may pursue studies for this course only if he is permitted by the Worthy Vice-Chancellor.

Evaluation rubrics

Class participation: Discussions, raising relevant issues, analysis, synthesis, updated readings	Never	Rarely	Sometimes	Always
Learning level Evaluation scale (1-4) (1; <30%, 2; 30-59%, 3;60-70 %, 4; > 70 %)[% denotes marks on absolute scale]	**Beginner (1)**	**Progressing (2)**	**Proficient (3)**	**Excellent (4)**
Training/ Internship report (Content, organization, writing, visual appeal)	Very little understanding and application	Somewhat understanding and application	Good understanding and application	Excellent understanding and application
Dissertation (Format, content, Methodology, analysis, Visuals, Citation)	Very little understanding and application of research	Somewhat understanding and application of research	Good understanding and application of research	Excellent understanding and application of research
Assignment and presentation (Introduction, Research, Conclusions, Writing, speaking/ body language, use of power point)	Vague/irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
Practicals (Set up experiment, demonstrate, arrange data, analyse, explain, write report/journal)	Not able to complete tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
Mid term Exam (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
End term Exam (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
Training/ Internship Report (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application
Dissertation (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research

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♠ORDINANCE – Certificate Programme in Bhagvadgita Examination
(under Credit based system) (for the session 2022-23).

1. The duration of the Programme of instruction for the Certificate Programme in Bhagvadgita examination shall be One Years comprising of Two Semesters (under Credit Based System). This Programme shall be in a regular mode (Evening Course).

2. The End term examination (Major Test) for the odd semester as well as their supplementary examination shall be held in the month of December and January and for the Even semester as well as their supplementary examination in the month of May/June.

3. The last date(s) by which the examination forms and fees must reach to the Controller of Examinations shall be as per schedule at Appendix-I in the K.U. Calendar Vol.II.

4. A person who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana or an examination recognised as equivalent thereto, shall be eligible for admission to the Programme.

5. A student who possesses the qualification laid down in Clause 4 above, has been on the rolls of the Department/recognised College for the course during the academic year preceding the examination and produces the following Certificate signed by the Chairperson of the Department/Principal of College concerned shall be eligible to appear in the examination:-

    (a) Of having good character;

    (b) Of having attend not less than 75% of the full course of lectures(the Programme to be counted up to the day before the commencement of the examination).

6. A deficiency in the prescribed Programme (lectures or Practicals or Tutorials) may be condoned by the Chairperson of the Department/Principal of the College concerned as under:-

    (a) Lectures: Up to 15% of the lectures delivered in each Subject/Paper.

    (b) Practicals : Up to 5% in each Subject/Paper;

    (c) Tutorial Assignments: Up to 15%.

7.1 A student who has completed the prescribed Programme of instructions in the Department/Institute, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive years without attending a fresh Programme(s) of instruction, on payment, on each occasion, of the same fee as prescribed in Clause 8 below.

7.2 A candidate who has failed in one course, may be allowed to re-appear only twice in the course (s) at the subsequent examination.

7.3 A candidate who fails to pass the examination of Certificate Programme in Bhagvadgita within a period of three years of his/her admission shall be required to pursue the course ab initio, if he/she is desirous to pass the Programme after the time limit.

8 The amount of examination fee to be paid by a candidate shall be the same as prescribed by the Controller of Examination from time to time.

9 The Practical/Viva-Voce Examination as prescribed in the Scheme of Examination shall be conduct by the Two examiner consisting of one External and one Internal Examiner. The Teachers appointed on contract basis with minimum three years' experience may also be appointed as examiners. In case the External Examiner does not turn up, the Internal Examiner may set the question papers and conduct the Practical Examination to avoid the postponement of the practical examinations and inconvenience to the students.

♠ New Ordinance approved vide Executive Council Resolution No. 6 (12) dated 19.07.2024.

10 The examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

11 The medium of instructions and examination shall be English and Hindi. The candidates shall write their scripts in Hindi/ English. The questions paper shall be set both in Hindi and English languages.

12 The minimum number of marks required to pass the examination in each Part/Semester shall be as under:-

(i) Grade 'P' in each theory paper;

(ii) Grade 'P' in each practical examination or Dissertation or Project Report or Training Report/ Viva-Voce examination, where prescribed.

(iii) Grade 'P' in the aggregate of Sessionals, where prescribed, and examination for each theory and practical subject.

13 While re-appearing in the examination the candidate shall be exempted from appearing in the paper(s) and/or practical(s) in which he/she has obtained at least 40% marks.

14 Award of grades and the corresponding grade points should be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F(Fail)	0	Less than 40
Ab	0	Absent

Note: (1) A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/paper(s). Such a candidate will be required to re-appear in that examination/paper(s) within the permissible chances given in the concerned Ordinance for obtaining pass grade.

(2) A candidate who has not attended requisite percentage of lectures in a course and/or obtained pass marks in Internal Assessment, where prescribed will also be awarded Grade 'F'. Such a candidate will have to repeat that course(s) to complete the attendance requirement and obtain pass marks in Internal Assessment.

(3) If 'F'/'Ab' Grade is awarded to a candidate in major project, he/she will get only one more chance to repeat the project work at the end of next Semester. However, if a candidate still gets 'F'/'Ab' Grade in major project, the same will not be eligible for the award of degree.

(4) For non-credit courses 'Satisfactory' or 'Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

15   Notwithstanding the anything contained in any other Ordinance, a person may pursue studies for the Programme and take the examination therefore, simultaneously with the studies for any other course of this University, except for such courses where classes are held in the evening. Provided further that a person registered for Ph.D. Course may pursue studies for this Programme only if he is permitted by the Worthy Vice-Chancellor.

16   Assessment and Evaluation

16.1   Each candidate shall be examined in the Programme(s) as laid down in the schemes and syllabus prescribed by the Academic Council from time to time through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of programme shall carry weightage of 50% each except for the courses where a different weightage is specified in the syllabus.

16 .2   Student Progression and Mentoring

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure 1) to help their progression through the programme. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

16.2.1   Internal assessment shall be based on clearly defined components of

A. Class participation (10%),

B. Mid term exam of 2 hour duration (30 %)

C. Assignments-presentations (10 %)

Class participation, mid term exam, assignments and end term exam will have a mix of theory and practical as per the course requirements as specified in the syllabus.

16.2.2.   End term Examination i.e. rest 50% will be based on end term examination of 3 hours duration or as prescribed in syllabus.

16.2.3   The pass percent will be 40% marks in each course (Theory and Practical separately), field survey, training and project report (s). The aggregate of Internal and External examinations will be used to compute percent.

16.3   The Chairperson/teachers shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End term Semester Examinations on the examination portal as notified by the Controller of Examinations.

16.4   The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/lab works/seminars/Dissertation, who is permitted to re-appear for the purpose of passing the examination shall be carried forward.

16.5   The Principal shall preserve the record on the basis of which the internal assessment awards are prepared, for inspection, if needed by the University, up to one year from the date of declaration of semester examination results.

17   The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon thereafter as is possible.

Evaluation rubrics

Class participation: Discussions, raising relevant issues, analysis, synthesis, updated readings	Never	Rarely	Sometimes	Always
Learning level Evaluation scale (1-4) (1; <30%, 2; 30-59%, 3;60-70 %, 4; > 70 %)[% denotes marks on absolute scale]	**Beginner (1)**	**Progressing (2)**	**Proficient (3)**	**Excellent (4)**
Training/ Internship report (Content, organization, writing, visual appeal)	Very little understanding and application	Somewhat understanding and application	Good understanding and application	Excellent understanding and application
Dissertation (Format, content, Methodology, analysis, Visuals, Citation)	Very little understanding and application of research	Somewhat understanding and application of research	Good understanding and application of research	Excellent understanding and application of research
Assignment and presentation (Introduction, Research, Conclusions, Writing, speaking/body language, use of power point)	Vague/ irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
Practicals (Set up experiment, demonstrate, arrange data, analyse, explain, write report/journal)	Not able to complete tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
Mid term Exam (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
End term Exam (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
Training/ Internship Report (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application
Dissertation (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research

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♥ ORDINANCE: BACHELOR OF BUSINESS ADMINISTRATION (HONOURS)

(UNDER CHOICE BASED CREDIT SYESTEM) (*w.e.f. the session 2021-22*)

1. The duration of the course leading to award of BACHELOR OF BUSINESS ADMINISTRATION (HONOURS) shall be of three academic years, comprising of six semesters. Each academic year shall be divided into two semesters, i.e. Odd Semester (July to December) and Even Semester (January to June).

   1.1 The course shall be of an integrated nature with exit options. The students shall be awarded with Certificate, Diploma, and Degree as per details mentioned below:

   (a) After passing all the courses of first year,
   Certificate in Business Administration

   (b) After passing all the courses of first two years,
   Diploma in Business Administration

   (c) After passing all the courses of all three years,
   Bachelor of Business Administration (Honours)

   1.2 The medium of instruction and examination shall be English. The course shall be run in regular mode. However, up to 40 percent of the course content may be delivered through online mode.

2. There shall be an intake of **50 candidates**/students (30 seats for foreign nationals and 20 seats for resident Indians). The seats, for which foreign national candidates are not available/eligible, shall be filled up from resident Indians, and vice versa.

   2.1 A person who has passed Senior Secondary Certificate Examination (10+2 Standard) from the Board of School Education Haryana or an examination recognized as equivalent thereto securing not less than 50% marks with English as one of the subjects, shall be eligible to seek admission in the first year of the course. The minimum eligibility condition for admission in the case of Scheduled Caste/Scheduled Tribe candidate shall be minimum pass marks in the qualifying examination.

   2.2 The candidate admitted to the course shall not be allowed to pursue any other course in regular mode except certificate course in any Indian or foreign language or computer application or any other course being conducted by this University on part-time-basis in the evening with prior permission of the Director, otherwise his/her candidature to the course will be cancelled forthwith.

   2.3 The details of admission procedure, fee structure, etc. shall be available in the prospectus issued by the institute/university for an academic year.

3. Every student shall be examined according to the scheme of examination and syllabus as approved by the Academic Council. Each course shall have a certain number of credits, which will reflect its weightage. A student's performance/progress shall be measured based on the number of credits that he/she has completed satisfactorily. (The detailed rules/guidelines for

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implementation of Choice Based Credit System of Study and Award of Grades are available in Appendix-II of K.U. Cal. Vol. II).

3.1 Credits of a course shall be evaluated as under:

(a) For all theory courses, one lecture of sixty minutes shall be assigned one credit.

(b) Laboratory/practical/field work of two hours shall be assigned one credit. Course with odd numbers of laboratory/practical/field work hours having fractional credits shall be acceptable.

3.2 All evaluation of different components of course shall be done in marks for each student. The marks of different components shall be reduced to approved-weightage (as per the scheme of examination), and shall be added to get total marks secured on a 100-point scale. The rounding off shall be done on the higher side. A minimum Grade Point Average shall be required for satisfactory progress. In addition, a minimum number of credits shall have to be earned to qualify for the certificate/ diploma/ degree.

4. The grade awarded to a student in each course shall be based on his/her performance in **Internal Assessment** (activities comprising of class tests, assignment, seminar, quiz, project file, attendance, etc.), **End-Term** (external) examination, and **practical**, where applicable. The weightage of Internal Assessment, End-Term examination, and practical shall be as per the scheme of examination.

4.1 The following weightage shall be given to different parameters forming the basis of award of **Internal Assessment:**

(a) Class tests: 50%

(b) Assignment/seminar/quiz/project file, etc.: 30%

(c) Attendance: 20%, for a course of Internal Assessment of 30 marks, attendance shall carry: 6 marks for attendance 91% onwards; 5 marks for 81% to 90%; 4 marks for 75% to 80%; 3 marks[*] for 70% to 74%; and 2 marks[*] for attendance 65% to 69%.

[*] For students engaged in co-curricular activities duly approved by the concerned Director, or remained absent because of authenticated medical grounds.

4.2 Any student, who fails to secure minimum pass marks at the Internal Assessment of any course, shall not be eligible to appear at the End-Term examination of that course. He/she shall be given **one** opportunity in the next year to qualify in the Internal Assessment.

4.3 The Internal Assessment marks/grade of a student who fails at the End-Term examination shall be carried forward to the next examination.

4.4 The Director shall preserve the record (based on which the internal assessment marks/grade has been prepared) for inspection up to six months from the date of declaration of the concerned semester result.

5. The End-Term Examination as well as their Supplementary examinations for the Odd (I, III, V) and Even (II, IV, VI) semesters shall ordinarily be held during the month of November/December, and May/June respectively.

5.1 The dates of examination fixed under above Clause shall be notified by the Controller of Examinations.

5.2 The End-Term Examination shall be open to a regular student, provided:

    (a) He/she has remained on the rolls of the institute during one semester preceding the examination.

    (b) He/she is not covered under the Clause 4.2.

    (c) He/she has passed the previous semester(s) examinations as per Clause 7.

    (d) He/she has submitted the Examination form to the Examination Branch through the Director, with the following certificates:

        (i) Certificate of good character

        (ii) Certificate of having attended not less than 75% of lectures delivered, practical, etc. in each course of the concerned semester, subject to Clause 6.

6. A deficiency of up to 15% of total lectures delivered, practical, etc. may be condoned, on valid grounds, by the Director. Further, additional condonation up to 10% deficiency of total lectures delivered, practical, etc. in each course shall be given to a student who has participated in the cultural, sports, or any other assignments on production of valid certificate(s). A student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50% of total lectures delivered, practical, etc.

7. A student who is otherwise eligible (as per Clause 5.2 and Clause 6), but does not appear at the End-Term examination of one or more theory courses, or, having appeared, but fails, shall not be required to attend a fresh course(s) of instructions. He/she shall be allowed, on the recommendation of the Director, to re-appear as an ex-student at the next two supplementary examinations. However,

    (a) A student who fails in viva-voce/practical/internship/research project etc. shall be given, as per recommendation of the Director, only **one** more chance. If he/she fails again, he/she shall not be eligible for the award of degree.

    (b) A student, who fails to attended requisite percentage of lectures, practical etc. in a course, shall have to repeat that course to complete the attendance requirement.

7.1 A student who has passed Semester I or II or III or IV or V shall be eligible to join the next Semester, as the case may be.

7.2 A student, who has failed in one or more paper(s) of I and II semesters, or III and IV semesters, shall be promoted provisionally to the III, and V semesters, as the case may be, subject to the following:

    (a) To Semester III, provided he/she has passed at least 50% courses of first year (semesters I and II).

    (b) To Semester V, provided he/she has passed at least 50% courses of second year (semesters III and IV).

7.3 A student who fails to complete the course within three years, shall be required to pass the same within six years to his/her admission to the Semester I of the course.

8. For conversion from SGPA/CGPA to percentage of marks, the conversion factor shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent
Note: For non-credit courses, 'Satisfactory' or 'Unsatisfactory' shall be indicated.		

9. There shall be provisions for improvement in the marks of End-Term examination(s). Any student may apply for improvement within a period of 3 years after passing the degree course, subject to the rules and guidelines prescribed by university from time to time. There shall not be any opportunity for improvement of the marks obtained at Internal Assessment.

10. Notwithstanding, the Ordinance in force at the time a student joins the program, shall hold good only for the examination held during or at the end of the academic year. Nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance and the amended Ordinance, if any, shall apply to all the students whether old or new.

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*ORDINANCE UNDER GRADUATE PROGRAMMES

In FINE ARTS (BACHELOR OF FINE ARTS) Professional Course-SEMESTER SYSTEM

UNDER LEARNING OUTCOME BASED CURRICULUM FRAMEWORK- CHOICE BASED CREDIT SYSTEM (LOCF-CBCS) AND MULTIPLE ENTRY-EXIT FORMAT

(w. e. f Session 2022-23)

This Ordinance is based on New Education Policy (NEP) 2020 and will be effective from the Academic Session 2022-2023.

1.1 The duration of the program for the award of Undergraduate/ Bachelor's Degree in subject Fine Arts (Research) shall be four academic years. Each year shall be divided into two semesters i.e. July to November/December and January to April/May.

1.2 The BFA Course will be only on Regular Mode.

1.3 There shall be actual teaching for 13 to 15 weeks in each Semester excluding admission, preparation and examination days.

1.4 The students will be allowed an exit option at Level 5 after passing one year of the program with requisite credits of internship and will be awarded a Certificate in Area (Fine Arts). The student will also be allowed an exit option at Level 6 after passing two academic years of the program with requisite credits of internship and will be awarded Diploma in Area (Fine Arts). Bachelor's Degree (Research) in a subject will be awarded at Level 8 after passing requisite examinations and completing four years of study.

2. Key Terms

2.1 **Academic Year and Semester:** Two consecutive (one odd and one even) semesters will constitute one academic year. A semester will consist of 13-15 weeks equivalent to 90 days of academic work.

2.2 **Credit:** A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit means one hour of theory or one hours of l/Studio/Practical will count one Hour of teaching. 1 Credit will carry 25 marks.

2.3 **Learning Outcome Based Curriculum Framework (LOCF)**: The learning outcomes of the program are mapped against well-defined outcomes of its Courses.

2.4 **Choice-Based Credit System (CBCS)**: The CBCS provides choices to students to select Interdisciplinary courses to fit their own requirements and learn at their own pace

2.5 **Program:** A program leads to the award of a degree, diploma or certificate.

2.6 **Course**: `Course' refers to the components of a programme. A course may be designed to comprise taught course/ lectures / tutorials/laboratory work/field work/outreach activities/project work/vocational training/seminars/ internship/ map work etc. or any combination of these.

All courses need not carry the same weightage. Courses can be;

2.6.1. **Core Course:** A compulsorily course of a programme aimed to cover the basics of a particular discipline/subject.

2.6.2 **Elective Course: A** course which can be chosen from a pool of courses and may be very specific or specialized or advanced or supportive to the discipline/subject of study. It aims at providing an extended scope or exposure to some other discipline/subject/domain and nurtures the candidate's proficiency/skills.

2.6.3 **Discipline Specific Elective (DSE) Course**: Elective course offered for enhanced knowledge and skills in the major/minor specializations.

2.6.4 **Generic Elective (GE) Course**: An elective course from an unrelated discipline/subject for development of wider perspective.

A core course offered in a discipline/subject may be treated as Generic elective by other discipline/subject and vice versa and such electives be referred to as Generic Elective.

2.6.5 **Ability Enhancement Courses (AEC):** The Ability Enhancement (AE) Courses are of two kinds:

(i) Ability Enhancement Compulsory Courses (AECC): "AECC" courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.

    1. Environment Studies

    2 English/Modern Indian Languages Communication

(ii) **Skill Enhancement Courses (SEC)**: SEC courses are value-based and/or skill-based and are aimed at providing hands-on-training, competencies, skills, etc.

2.6.6 **Seminar:** A course requiring students to participate in structured discussion/conversation or debate focused on assigned tasks/readings, current or historical events, or shared experiences guided or led by an expert or qualified personnel in a field of learning, work/vocation or professional practice.

2.6.7 **Internship:** A course requiring students to participate in professional employment- related activity or work experience normally under the supervision of an employee of the training organization. A key aspect of the internship is induction into actual formal and organized work situations. Internships involves working with local industry, businesses, artists, crafts persons, educational institutions etc.. For practical this will be guided learning by the faculty to mentor and monitor the progress.

2.6.8 **Hobby/Activity courses (30 hours in semester)**

    (i). Studio activities: Studio activities involve engagement of students in creative or artistic activities involving visual- or aesthetic-focused experiential work.

    (ii). **Workshop-based activities:** Courses involving workshop-based activities requiring engagement of students in hands-on activities related to work/vocation or professional practice.

    (iii). **Community engagement and service:** Courses requiring students to participate in field-based learning/project generally under the supervision of a faculty to expose students to the socio-economic issues in society so that the theoretical learning's can be supplemented by actual life experiences to generate solutions to real-life problems.

2.6.9 Guided learning/Research Ability Enhancement Courses

(i). Project work/Field project is considered as a special course requiring students to participate in field-based learning/project, involving application of knowledge in solving / analyzing /exploring a real life situation / difficult problem. A Project/Field project work of 6 credits may be given in lieu of a discipline specific elective paper.

(ii)**. Research and thesis- Review of literature, Synopsis writing, research on synopsis, synopsis seminar, pre-submission seminar and project report/Dissertation/thesis writing** guided by the faculty.

2.7 Key Terms related to evaluation

2.7.1 **Grade Point**: It is a numerical weight allotted to each letter grade on a 10-point scale.

2.7.2 Credit Point: It is the product of grade point and number of credits for a course.

2.7.3 Cumulative Grade Point Average (CGPA):

It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal place.

2.7.4 **Letter Grade:** It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F

2.7.5 **Semester Grade Point Average (SGPA)**: It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

2.7.6 **Transcript or Grade Card or Certificate:** Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

3**. Programs Duration and Multiple Entry and Exit Options**: All programs shall be offered as per UGC list of 'Specification of Degree' prevailing from time to time. The program duration and options for multiple entry exit will be as per template below.

Semester	Core course(CC) @6credits Subject-1	Core course (CC) @6credits Subject-2	Core course (CC@6 credits) Subject-3	Ability enhancement compulsory course (AECC)@2credits	Skill Enhancement Course (SEC) @2-6 credits	Discipline Specific Course (DSE)@6credits	Activity/Hobby @2 credits (Audit)	Total credits	Exit option
I Level-5	CC-1A	CC-2A	CC-3A	(Language communication)/ Environmental Studies	SEC-1 Human Values and Ethics/Computer Science Level-1 @2credits	X	2	24	Certificate in Arts, Science/ Commerce @58 credits
II Level-5	CC-1B	CC-2B	CC-3B	(Language communication)/ Environmental Studies	SEC-2 Human Values and Ethics/Computer Science Level-1 @2credits	X	2	24	

Internship @10 credits (450 hours) after 2nd semester (only for exit option)

Semester	Core course (CC) @6credits Subject-1	Core course (CC) @6credits Subject-2	Core course (CC @6credits) Subject-3	General Elective* course @ credits	Skill Enhancement Course (SEC) @ 2-6credits	Discipline Specific Course (DSE)@6credits	Activity/Hobby @2 credits-Audit	Total credits	Exit option
III Level-6	CC-1C	CC-2C	CC-3C	GE-1*@6Credits of level 5	SEC-3-Community Development/ Personality Development/ MOOC**	X	2	22+6*	Diploma in Arts, Science/ Commerce @ 102 credits

| IV Level-6 | CC-1D | CC-2D | CC-3D | GE-2*@6Credits of level 5 | SEC-4 - Community Development/ Personality Development/ MOOC** | X | 2 | 22+6* | |

Internship @10 credits (450 hours) after 4th semester (compulsory for all)

Semester	Core course(CC) @6credits Subject-1	Core course (CC) @6credits Subject-2	Core course (CC@6 credits) Subject-3	General Elective* course @6 credits	Skill Enhancement Course (SEC) @ 6credits	Discipline Specific Course (DSE)@ 6credits	Activity/Hobby/ clubs @2 credits (Audit)	Total credits	Exit option
V Level-7	CC-1H1 subject **H**	X	X	GE-3*@6Credits of level 5/6	SEC-5 (Major Subject-1) @6credits	DSE-1(Major subject-1) DSE-2(Major Subject-2)	2	20 + 10 of Internship +6 H+6*	Graduation in Arts/ Science/ Commerce @142 credits/ Honors in subject @154 credits
VI Level-7	CC-1H2 subject **H**	X	X	GE-4*@6credits of level 5/6	SEC-6 (Major Subject-2)@ 6 Credits	DSE-3 (Major subject-1) DSE-4 Major Subject-2)	2	20+6 H+6*	

Semester	Core Courses @ 6 Credits	Research ability enhancement courses(RAEC) and thesis		Research Progression Seminars		Credits	Exit
VII Level-8	CC-1H1 and CC 1H2 (of level 7 to be	Research Ethics @4 credits		Review of literature General Seminar @ 4 Credits		16	Graduation in Subject (Honors &
		Research Methodology @4 credits		Synopsis writing and Seminar @ 4 credits			

| VII
Level-8 | completed by Graduate students without Honours) | Dissertation/Thesis Preparation/Writing @ 20 credits | Midterm seminar @ 2 Credits | 24 | Research) @ 194 credits |
| | | | Pre- submission Seminar @ 2 Credits | | |

* Generic Elective is optional

** MOOC course from Swayam or any other online platform

4.0   Admissions under Multiple Entry Exit

4.1 The Department shall declare total number of seats available program and course wise each year for fresh and lateral admissions.

4.2 The Department may plan the number of seats course wise according to the faculty and infrastructure available.

4.3 Pursuing more than one Undergraduate Academic Program simultaneously: A student can pursue one more academic program along with the regular degree program either in physical mode (provided the class timings do not overlap) or in Open and Distance Learning (OLD) mode.

4.4 Minimum Eligibility Conditions for Admission:

4.4.1 A candidate who has passed Senior Secondary Certificate Examination (10+2 Standard) of the Board of School Education, Haryana; or any other examination recognized as equivalent thereto with at least 40 % marks in aggregate with English as one of the subjects, shall be eligible to join First Semester of the UG Program (Level 5).

4.5 New admissions to vacant seats at Levels 6, 7 and 8 will be provided if the candidates seeking admission have passed preceding level(s) under CBCS scheme. However this will be subject to fulfillment of other eligibility conditions.

4.6 Level 8 will be open to the students who have obtained minimum 7.5 CGPA at Level 7.

5**. Subjects and courses of UG programs.**

5.1 Being a Professional Course it is compulsory for Students to study all the offered subjects as per BFA Scheme of Course.

5.2 The internship will be governed by the prevailing rules of the university from time to time.

5.3 A student can opt for one additional Generic Elective course of level 5 and 6from the third semester onwards provided seats are available, other conditions of eligibility of admissions in the course are met and time table allows.

5.4 A candidate can opt for online courses up to 40% as per university guidelines prevailing from time to time from Swayam and other online platforms. The credits for these courses will be added for the completion of program if transferred to university.

5.5 A student shall obtain minimum 40 % of credits in the concerned subject in degree program to be eligible for admission to level 9 of post graduate program in the concerned subject except for the PG programs where this condition is not required as per respective ordinances.

5.6 Only 50 Seats of General Elective will be offered by the dept. on the basis of Department Level Practical test, for the students who choose fine art as General elective subject.

5.7 Every candidate shall be examined according to the scheme of examination and syllabus as approved by the Academic Council from time to time. A candidate, who fails in an examination, or have been fail to appear in an examination, shall, unless approved otherwise by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

5.6. **Medium of Instruction and Examination**

5.6.1 For Fine Arts subjects

5.6.1.1 The medium of instruction shall be Hindi/English.

5.6.1.2 The question paper shall be set in both English and Hindi, except in the case of –

     (a) English, in which the questions shall be set in English.

5.6.1.3 The candidates shall write their answers: (a) in English, in case of English; (b) in the language concerned, in the case of Modern Indian languages (c) English/ Hindi in the case of other subjects.

6. Assessment and Evaluation

6.1 Each candidate shall be examined in the course(s) as laid down in the schemes and syllabus prescribed by the Academic Council from time to time through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End term evaluation. The Internal Assessment and End term evaluation for different courses of program shall carry weightage of 50% each except for the courses where a different weightage is specified in the syllabus.

6.2 **. Student Progression and Mentoring**

The students will be assessed through a system of Continuous Comprehensive Assessment (CCA) by the teachers of the department using templates of evaluation rubrics and Learning Outcome-based evaluation (Annexure 1) to help their progression through the program. A complete record should be maintained by the teachers for the same. The confidentiality of all reports of mentoring shall be maintained by the teachers to respect the privacy of students.

6.2.1 The Course will have the Method (Exam & Internal Assessment) for theory examination. The ratio of Exam and internal assessment evaluation will be in the range of 80:20 as decided in the Board of Studies, keeping in view norms of respective regulatory bodies of UGC.

     Exam   80%
     Internal Assessment   20%

6.2.2 The grade awarded to a student in each courses will be based on performance of the student in internal Assignments (attendance/ viva-voce/ lab work/ seminar/ workshop presentation/ group discussion/ quiz etc). The concern Subject teacher is authorized to choose any option of Assignment Activities. The following parameters of Attendance shall be adopted and inserted in the relevant Scheme of examination:-

Marks for Attendance will be given as under, wherever applicable:

  (1) 91% onwards: 5 Marks
  (2) 81% to 90% : 4 Marks
  (3) 75% to80% : 3 Marks
  (4) 70% to 74% : 2 Marks*
  (5) 65% to 69% : 1 Mark*

6.2.3 Internal assessment shall be based on clearly defined components of;

  a. Attendance (5%),

  b. Class Test exam of 1 hour duration (5 %)

  c. Assignments-presentations (10 %)

  Class Test exam, assignments and end term exam will have a mix of theory and practical as per the course requirements as specified in the syllabus.

6.2.4 End term Examination i.e. rest 80% will be based on end term examination of 3 hours duration or as prescribed in syllabus.

6.2.5 The pass percent will be 40% marks in each course. The aggregate of Internal and External examinations will be used to compute percent.

(i)   40% in each theory paper
(ii)   40% in each practical examination or Project Report/Training Report or Viva-Voce examination;

6.3 The Chairman shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End term Semester Examinations on the examination portal as notified by the Controller of Examinations.

 6.4 The marks obtained by a candidate for the Internal Assessment/Field Survey/Training Reports/lab works/seminars/Dissertation, who is permitted to re-appear for the purpose of passing the examination shall be carried forward.

6.5 The Chairman shall preserve the record on the basis of which the internal assessment awards are prepared, for inspection, if needed by the University, up to one year from the date of declaration of semester examination results.

7 Eligibility for Examination

7.1. End Term examination shall be open to a regular student who:

  (a) Has been on the rolls of the Department during the Semester.

  (b) Has passed the requisite qualifying examination as laid down in Clause 5 above, if s/he is a candidate for the First Semester Examination or has passed the preceding Semester Examinations if s/he is a candidate for the Second/Third/Fourth/Fifth Semester Examination respectively. This is, however, subject to Clauses 8& 9;

  (c) Has attended not less than 75% of the lectures in each paper, seminar, case discussion, Studio Work, etc. This requirement shall be fulfilled separately for each course of study. A deficiency in the prescribed course (Lectures/Practical's) may be condoned by the Chairman of the Dept. in a very hard and deserving cases up to 10%. Student having less than 50% attendance will not be allowed to appear in any examination of the present course. Student having short attendance may be allowed for any examination on the basis of medical certificate, as per university norms.

(d) Has obtained pass marks in the Internal Assessment of the course(s) of the relevant Semester.

(e) The End Term examinations for the odd semester's i. e. First, Third, Fifth and Seven semesters shall ordinarily be held in December and for the even semester's i. e. Second, Fourth, Sixth and Eight Semesters in May/June, on such dates as may be notified by the Controller of Examinations from time to time.

(f) A deficiency in the prescribed course (lectures or practical's) may be condoned by the Chairperson of the Department as under :

    (a) Lectures Up to 20% of lecturers delivered in each paper.

    (b) Practical's Up to 30% total in each paper.

These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-university Tournaments/Youth festivals may be allowed additional condensation on this ground up to 10% in each paper on a certificate from the Director, Physical Education and Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condensation on all counts, Falls below 50%.

7.2 Supplementary examinations will be held for Re-appear candidates as under:

Semester		When held
(a)	Odd Semester	Along with the First, Third, Fifth and Seventh Semester
(b)	Even Semester	Along with the Second, Fourth, Sixth and Eight Semester
(c)	Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the university from time to time

7.3 The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.

8. **Duration for passing the program**

A candidate can complete the Bachelor's degree within three years from the date of admission, Bachelor`s degree (with research) within four Years, Diploma in two years and Certificate in one year. The reappear chances will be allowed as per clause 9.2.

If a student is registered on ABC, the program can be completed within 7 years or as per the time period stipulated in the Academic Bank of Credit (ABC) for accumulation of credits from time to time.

However, a candidate will be allowed to attend regular classes and stay on the campus for the minimum duration of the program.

9. Conditions for promotion to Higher Semester and Rules for Reappear

9.1 A candidate will be allowed to join Third Semester Class only if he/she clears a minimum of 50% theory credits of the First and Second Semester examinations taken together. A candidate will be allowed to join Fifth Semester Class only if he/she clears a minimum of 50% theory credits of the First, Second, Third and Fourth Semester examinations taken together. However, such a candidate may pursue his/her studies for the next higher Semester(s) and appear in the examination(s) for the same along with the examination for the lower Semester(s).

9.2 A candidate who has completed the prescribed course(s) of a program in the institute/college for any Semester but does not appear in the examination, or, having appeared fails, may be allowed on the recommendation of the Chairman to appear/ re-appear in the Semester Examinations/course(s) as the

case may be, at the next regular examination for that Semester when such examination(s) are held, without attending the course(s) again as an ex-student only twice .

While re-appearing in the examination, the candidate shall be exempted from appearing in the paper(s)/practical(s) in which he/she has obtained pass marks.

9.3 A candidate will be allowed to join Seventh Semester Class only if he/she clears all courses of preceding semesters with a CGPA of 7.5. However, this will be subject to the availability of Graduate research seats in the fourth year of the program. These seats will be computed based on regular PhD holder teachers in the subject. A teacher can guide a maximum of TEN undergraduate research students at a time.

9.4 A candidate, whose result is declared late for no fault of his, may be permitted provisionally to attend classes of the next higher Semester at his own risk and responsibility, subject to his passing the concerned Semester Examination. In such a case, the lectures will be counted from the date a candidate starts attending classes. In case a candidate fails to pass the concerned Semester Examination his/her attendance/Internal Assessment in the next higher Semester in which he/she was allowed to attend classes provisionally shall stand cancelled.

10. **Internship**

The candidate(s) for the undergraduate program shall be required to undergo 10 weeks of Internship (10 credits) after the Second semester examination (for the candidates opting to exit with certificate in area) /Fourth Semester (for all) examination as approved by the Chairman of the Dept. The 10 weeks internship will involve eight weeks of on the job immersion and two weeks of guided report preparation. A copy of this report shall be submitted (hard copy and soft copy in PDF) to the Dept. Within 30 days after the competition of training. The evaluation of the Internship shall be done jointly by a panel of two Examiners (External and Internal) on the basis of the report and Viva-Voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

11. **Research thesis**

11.1   A student of fourth-year Bachelor will be required to work on the thesis. A student shall submit a request on a research area within one month of commencement of the seventh semester. The staff council of the college/department shall allot a teacher as a guide for assisting in the development of synopsis and further progression. . The synopsis of the research shall be approved by the Staff Council on the recommendation of the guide in the seventh semester. Only a full time regular/contractual teacher with Ph D can act as a guide.

11.2   Each college/institute shall develop a mechanism and schedule for different seminars of graduate research students. It is to be ensured that research competencies are cultured to enable students to pursue doctoral work after completion of the course.

11.3   The candidate shall be required to submit one copy of his/her thesis (hard copy and soft copy in PDF) to the college/institute by end of the June of the concerned year. The late submission can be allowed with late fees as decided by the university from time to time. The research thesis shall be evaluated by an external examiner on the basis of the thesis and open viva-voce based on the Evaluation rubrics in Annexure 1. The report and viva voce shall carry equal weightage.

11.4   A successful candidate may publish original results of the Training/Survey/Project Reports/Thesis as a paper, in a Journal of repute if permitted by the Research Guide of the student.

12**. Examinations and Result**

12.1   The question papers shall be set and the answer books shall be examined by the External/Internal paper-setter (s) as the case may be.

12.2   The amount of examination fee to be paid by a candidate for each Semester shall be as prescribed by the Controller of Examinations from time to time.

12.3   The Controller of Examinations shall publish a list of candidates who have passed the Semester Examination at an early date.

12.4   Unless otherwise provided in the Ordinance for relevant examination, the minimum Semester Grade Point Average (SGPA) and CGPA (Cumulative Grade Point Average) required for the continuation of registration and the award of the degree is 4.00.

12.5 The Examination Branch will prepare and declare the grade/ result and will notify.

12,6. If a candidate is not able to pass any semester examination during his regular studies in program, his pass credits will be accumulated on the academic Bank of credits (ABC) and he can pass the deficient courses any time within 7 years or as stipulated in the academic bank of credits from time to time.

12.7 A candidate, who discontinues his/her studies at any point of time may be permitted to join the remaining studies and complete balance credits as per Clause 4.

12.8 Award of Grades

Award of grades and the corresponding grade points will be based on Absolute marks as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+(Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note: (1)   A candidate eligible to take the examination obtaining Grade F or Ab will be considered to have failed in the examination/course(s). Such a candidate will be required to re-appear in that examination/course(s) within the permissible chances given in the concerned Ordinance for obtaining a pass grade.

(2)   A candidate who has not obtained pass marks in Internal Assessment, will also be awarded Grade 'F'. Such a candidate will have to appear again in Mid Term Examination/Assignments-presentations and obtain pass marks in Internal Assessment.

(3)   If 'F'/'Ab' Grade is awarded to a candidate in a major project, he/she will get only one more chance to repeat the project work at the end of the next

Semester. However, if a candidate still gets 'F'/'Ab' Grade in a major project, the same will not be eligible for the award of a degree.

(4) The merit list will be prepared and Gold Medal will be awarded in the examinations under CBCS to the candidates securing highest CGPA provided the candidate must have passed all the Semester Examinations at the first attempt and within minimum duration of the course. In case two candidates obtain the same CGPA then both the candidates will be awarded Gold Medal.

13. Improvement

A candidate who has passed the Bachelor program is allowed to improve their result by appearing in the scheduled semester examination(s) according to the rules and syllabus prevailing at that time as an ex-student at the fees prescribed by the university from time to time. A candidate is allowed to make repeat attempts within 7 years of passing the program or as per the time period stipulated in the Academic Bank of Credit (ABC) scheme for accumulation of credits from time to time if registered with.

14.**Award of Grace Marks**

Grace marks will be awarded according to university rules prevailing time to time.

15 The above Ordinance may be amended from time to time as and when required by the University. Notwithstanding the integrated nature of the BFA Course which is spread over more than one academic year, the Ordinance in force at the time a student joins a course, shall hold good only for the examination(s) held during or at the end of the academic year and nothing in this Ordinance shall be deemed to debar the University from amending the Ordinance subsequently and the amended Ordinance, if any, shall apply to all students whether old or new.

Evaluation rubrics

Class participation: **D**iscussions, raising relevant issues, analysis, synthesis, updated readings	Never	Rarely	Sometimes	Always
Learning level Evaluation scale (1-4) (1; <30%, 2; 30-59%, 3;60-70 %, 4; > 70 %)[% denotes marks on absolute scale]	**Beginner** **(1)**	**Progressing** **(2)**	**Proficient** **(3)**	**Excellent** **(4)**
Training/ Internship report (Content, organization, writing, visual appeal)	Very little understanding and application	Somewhat understanding and application	Good understanding and application	Excellent understanding and application
Dissertation (Format, content, Methodology, analysis, Visuals, Citation)	Very little understanding and application of research	Somewhat understanding and application of research	Good understanding and application of research	Excellent understanding and application of research
Assignment and presentation (Introduction, Research, Conclusions, Writing, speaking/body language, use of power point)	Vague/irrelevant	Somewhat clear and relevant	Clear and relevant	very Clear and relevant
Practicals (Set up experiment, demonstrate, arrange data, analyse, explain, write report/journal)	Not able to complete tasks	Good ability to perform tasks	High ability to perform tasks	Very high ability to perform tasks
Mid term Exam (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good
End term Exam (Completeness, Understanding, Argument, Structure and writing)	Poor	Average	Good	Very good

Training/ Internship Report (Content, organization, writing, visual appeal)	Below Average understanding and application	Average understanding and application	Good understanding and application	Very good understanding and application
Dissertation (Format, content, Methodology, analysis, Visuals, Citation)	Below Average understanding and application of research	Average understanding and application of research	Good understanding and application of research	Very good understanding and application of research

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♣ORDINANCE—DIPLOMA IN JAPANESE LANGUAGE (Semester System) under *Credit Based System (CBS) (w.e.f. the session 2022-23)*

1.   The duration of programme leading to award of Diploma in Japanese Language shall be one year consisting of two semesters.

2.   The examination shall be held twice in an academic session ordinarily in the month of December and May next year in the online/physical mode as decided by the staff council of the concerned Department/availability of teaching faculty/instructions imparted by the Controller of the Examinations from time to time. The dates fixed under this clause shall be notified by the Controller of Examinations.

3.   A person who has passed one of the following examinations, mentioned below, shall be eligible to join the Diploma in Japanese Language Examination:

1.   "Certificate Course in Japanese Language from a University/College recognized by UGC/AIU

OR

L-5 (Level 5) of JLPT (Japanese Language Proficiency Test after Senior Secondary (10+2) examination equivalent thereof or Higher qualification from CBSE/ICSE or a State Board or an equivalent international qualification.

2.   Senior Secondary (10+2) examination or equivalent examination from CBSE/ICSE/State Board/equivalent thereof or Higher qualifications OR Higher qualification from a University/College recognized by the concerned Statutory bodies.

4.   A candidate who possesses the qualifications laid down in Clause 3 above, has been on the rolls of the Department/recognized College for the course during the academic year preceding the examination, and produces the following certificates signed by the Chairperson of the Department/Principal of College concerned, shall be eligible to appear in the examination:

(a)   of good character;

(b)   of having attended not less than 75% of the full course of lectures (the course to be counted up to the day before the commencement of the examination).

5.   (i)   A deficiency in the prescribed lectures may be condoned by the chairperson of the Department up to 15% in each paper on valid grounds.

(ii)   These shall also include loss of attendance due to participation in the cultural and sports assignments etc. Provided that a student who participates in the Inter-University Tournaments/Youth festivals may be allowed additional condonation on this ground upto 10% in each paper on a certificate from the Director, Physical Education & Sports or the Director, Youth and Cultural Affairs Department, as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if his/her attendance, after condonation on all counts, falls below 50%.

6. A student who has completed the prescribed course, but does not appear in the examination, or, having appeared in the examination, has failed, may be allowed to appear in the examination as an ex-student for three consecutive years without attending a fresh course of instruction, on payment of examination fee as per Clause 7 below for each attempt.

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7. The amount of examination fee to be paid by a candidate shall be the same as prescribed by the Controller of Examinations from time to time.

8. The examination shall be held according to the syllabus prescribed by the Academic Council. A candidate who fails in an examination, or, having been eligible, fails to appear in an examination, shall, unless otherwise approved by the Academic Council, take the examination as an ex-student according to the syllabus prescribed by the University for regular students appearing for that examination.

9. The medium of instruction and examination shall be English and Japanese.

10. The minimum percentage/grade of marks to pass the examination in each semester shall be Grade P in each theory paper.

11. While re-appearing in the examination the candidate shall be exempted from appearing in paper(s) and/or practical(s) in which he/she has obtained at least Grade P.

12. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon thereafter as is possible.

13. The grade and the corresponding grade point will be awarded to a candidate on the basis of absolute marks taken by him in all the papers/practicals as under. The conversion factor for conversion from SGPA/CGPA to percentage of marks shall be 10.

Letter grade	Grade Point	Marks
O (Outstanding)	10	85-100
A+ (Excellent)	9	75-84
A (Very Good)	8	65-74
B+ (Good)	7	55-64
B (Above Average)	6	50-54
C (Average)	5	41-49
P (Pass)	4	40
F (Fail)	0	Less than 40
Ab	0	Absent

Note:

(1) A candidate obtaining Grade F or Ab will be considered to have failed in the examination/papers (s). Such a student will be required to re-appear in that examination/paper(s) within the permissible chances as per clause 6 for obtaining pass grade.

(2) A student who has not completed required percentage of lectures in a paper will also be awarded Grade 'F'. Such a student will have to repeat that paper(s) to complete the attendance requirement

♦ORDINANCE ------- FOR PH.D EXAMINATION.

1.   Short Title, Application and Commencement

1.1   These Regulations shall be called Minimum Standards and Procedure for Award of Ph.D.Degrees Regulations, 2023 of Kurukshetra University.

1.2   These Regulations shall apply to Kurukshetra University (Established by the State Legislative Act XII of 1956) and its affiliated Colleges/ Institutes/ Departments/ School/ Centres.

1.3   These Regulations shall come into force from the date of notification by the KurukshetraUniversity, Kurukshetra.

1.4   The Degree of Doctor of Philosophy (Ph.D.) may be awarded in any Faculty of the Kurukshetra University subject to general guidance of the Academic Council and general control of the Faculty concerned.

1.5   The student registered in a Ph.D. Programme shall be called as Research Scholar. There shall be two categories of research scholars; Full time and Part time.

Full time scholars will remain present in the university or earmarked institutions for conducting their research work minimum for a period as mandated under stay conditions as per clause 2.8.

The scholars getting fellowships will have to remain on campus or at earmarked institutions throughout their research work during their fellowship period subject to the fulfillment of condition of stay period.

Part time scholars will be full time working professionals with minimum two years of experience in teaching, research, industry, government departments/offices, teachers and staff of Kurukshetra University.

2.   Eligibility Conditions and Important Rules

2.1   A 1-year/2-semester master's degree programme after a 4-year/8-semester bachelor's degree programme or a 2-year/4-semester master's degree programme after a 3-year bachelor's degreeprogramme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a pointscale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

2.1.1   A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/DSC/BC (Block A&B) (non-creamy layer)/ Differently-Abled/ Economically Weaker Section (EWS) of Haryana.

♦ Approved vide Executive Council Resolution No. 6 (16) dated 19.07.2024 w.e.f. 2023-24.

2.1.2 Provided that a candidate seeking admission after a 4-year/8-semester Bachelor's degree programme Honours with Research programme should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/DSC/BC (Block A&B) (non-creamy layer)/ Differently-Abled/ Economically Weaker Section (EWS) of Haryana.

Candidates who have completed the M.Phil. programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/DSC/BC (Block A&B) (non-creamy layer)/ Differently-Abled/ Economically Weaker Section (EWS) of Haryana.

2.2 Provided further that a candidate seeking admission on a topic in Classical Indian Philosophy involving some particular Philosophical text in Sanskrit, shall also be required to have passed a Diploma course in Sanskrit if the candidate did not have Sanskrit at B.A. or M.A. Level.

2.3 For calculating percentage of marks for Master's Degree in the case of Education and Library & Information Science, percentage marks obtained in B.Ed. + M.Ed. (when each is a one year course) and B.Lib.Sc. + M.Lib.Sc. (when each is a one year course) shall be halved.

In addition to above, two years' experience, as a full time employee, is required for admission to Part Time Ph.D. programme.

2.4 An applicant who is in employment will submit Application Form through his/her employer. If applicant joins service after submission of Application Form, shall also submit No Objection Certificate (NOC) from his/her employer before his/her enrolment. In case, Research Scholar joins service after the enrolment in Ph.D. course, he/she will have to submit an application to the concerned Chairperson/Director of the Department/Institute to seek permission from the competent authority of the University, subject to fulfillment of stay condition required under clause 2.8 as the case may be for full time/part time scholars.

2.5 The regular or contractual/hired employees (both teaching & administrative staff) who are working in different Institutions/Departments/maintained Colleges on the campus of University as well as in affiliated Colleges of Kurukshetra University and intend to do Ph.D. Course, would be governed by the established rules and regulations, instructions of employment of the Kurukshetra University in addition to fulfillment of the provisions under Clause 2.4.

2.6 It will be the responsibility of the candidate to ensure his/her eligibility and

fulfillment of such other condition(s) as may be prescribed for admission in the rules and regulations of the University. The admission to Ph.D. programme will be done in order of merit and subject to availability of seat(s) and expert(s) for guidance/supervision in the area of research. Before submission of Application Form, the candidate is required to ascertain these facts from the concerned Department/Institute. Merely qualifying the entrance test or having qualified under exempted category will not *ipso-facto* entitle a candidate to get himself/herself enrolled for Ph.D. course in the concerned Department/Institute.

2.7   The candidate(s) pursuing M.Phil. Course, if otherwise eligible, may submit his/her application form for admission to Ph.D. course. The admission of candidate shall be considered provisionally if his/her M.Phil. Dissertation has been got evaluated and viva- voce is pending. His/her case for Ph.D. registration will be recommended to the PGBOSof the concerned Department/Institute after viva-voce examination and successful completion of M.Phil. Course.

2.8   After approval of the research topic by the concerned Board of Studies, the full time Research Scholar shall have to stay for a minimum period of **Two years (including field work)** in the concerned Department/Institute at Kurukshetra University or at Institute/college recognized by the University (See Appendix) to pursue his/her research work. One year shall be considered as minimum 180 days. However, in exceptional genuine cases, DRAC may recommend the relaxation in minimum stay condition on the request of the candidate, duly recommended by the supervisor, to the PGBOS for its approval. Provided further that such relaxation can't exceed 90 days in total.

2.8.1   All research scholars, who are getting any kind of fellowship/scholarship/stipend or financial aids for doing Ph.D., shall have to mark their attendance regularly in the department/college/institute subject to leave rules of funding agencies/University.

2.8.2   The Research Supervisor of the Research Scholar shall maintain the attendance record of stay period of the full time/part time Research Scholar in respective Department/Institute. For part time scholars, Supervisor will submit that requisite contact hours (i.e. 90 hours per semester) at Kurukshetra University campus are fulfilled.

2.8.3   Fulfillment of stay condition shall be certified by the Research Supervisor of the Research Scholar on the basis of attendance record maintained by the Research Supervisor in the Form for Appointment of Examiners for Verification of Particulars as required under Clause 15.5.

3.   **Procedure of Admission**

3.1   Kurukshetra University shall notify predetermined total seats (as per Clause 8.1) to be filled up by each Department/Institute on annual basis primarily for exempted category candidates-viz., UGC-JRF or Joint CSIR-UGC JRF (with validity period) / UGC-NET or Joint CSIR-UGC NET / Teacher Fellowship holder/ DST Inspire fellow / GATE / GPAT (with validity period) candidates in the main subject and the

seats for part time Ph.D. candidates. The vacant seats, if any, out of exempted category candidates shall be filled through Entrance Test.

The admission through exempted category shall be applicable for the candidates of the main Subject Only.

3.1.1   The Staff Council of the Department/Institute will recommend the predetermined seats (Subject/Specialization and category wise) for Ph.D. Admission subject to availability of experts for guidance, supervision in the area of research. Haryana State Reservation policy, published by the University in the HBI of the University and instructions from time to time, will apply for deciding category wise seats.

At any point of time, a teacher who is eligible to supervise Ph.D. candidate, should have minimum 50% of the sanctioned intake for that teacher. In the subsequent years, 50% of vacant seats should be declared vacant for admission to Ph.D. course by the teacher.

Provided further that the above condition for minimum number of vacant seats shall not be applicable for a teacher whose retirement is due in 2 years.

3.2   The admission to Ph. D. programme will be given in the following ways:

a) Admission under Exempted Category

b) Admission through Entrance Test

c) Admission for Part Time Ph.D. programme

3.2.1   The admission in Ph.D. Course under exempted category shall be made in order of merit and preference subject to availability of seat(s) and expert(s) for guidance/supervision in the area of research as per Clause 5 of the Ph.D. Ordinance.

3.3   The vacant seats, if any, out of exempted category candidates shall be filled through Entrance Test. All eligible applicants can take admissions through Entrance Test. **There will be single entrance test for Main and Allied Subjects.**

3.3.1   The admission under Entrance Test category   shall be made in order of merit and preference, subject to availability of seats and experts for guidance /supervision in the area of Research (as per Clause 6.11 of the Ph.D. Ordinance)

3.3.2   A candidate may apply for admission to Ph.D. Course (through Entrance Test) in the main subject (in which he/she has passed his/her Master's Degree) as well as allied subjects, if any. A list of concerned allied subjects duly recommended by the Departmental Research Advisory Committee, Deans' Committee and approved by the Vice-Chancellor shall be placed at the University website.

3.3.3   Part time candidates will apply against seats available for part time Ph.D. and admission will be given in order of merit as per criteria specified in Clause 6.12 subject to fulfillment of eligibility conditions.

3.4   The candidate shall apply online for admission on the University website or in a

manner prescribed by the University from time to time.

3.5   The Application Forms along with required Fee shall be submitted onlineby the last date as notified by the University. After last date, **if permitted** the Application Form can be submitted along with a late fee as prescribed and notified by the University.

3.6   For the Application Form for admission to Ph.D. Programme where result of qualifying exam has been declared late, the candidate may submit a copy of Detailed Marks Card (DMC) of main/allied subject with grand total or copy of any other required document as per schedule notified, failing which his/her Application Form for admission to Ph.D. course will not be considered.

4. Duration

4.1   Ph.D. course shall be for a minimum duration of 3 (Three) years for scholars including coursework and a maximum of 6(Six) years from the date of admission to the Ph.D. programme.

4.2   Every Research Scholar shall submit his/her Thesis within a period of 6 (Six) years from the date of his/her enrolment for Ph.D. Course, but not before 3 (Three) years including coursework. If a Research Scholar fails to submit his/her Thesis within a period of 6 (Six) years, his/her registration will stand automatically cancelled (subject to Clauses 4.3, 4.4 & 4.5).

4.3   The period of 6 (Six) years for submission of Ph.D. Thesis by a Research Scholar may be extended, in exceptional cases, for a maximum of 2 (two) years on yearly basis by the Vice-Chancellor on the recommendations of the Standing Committee which will consider the recommendations of the Research Supervisor(s) and the Departmental Research Advisory Committee (DRAC), with an extra fee as prescribed and notified by the University time to time. Thereafter, no extension of period for submission of Ph.D. Thesis in any case shall be allowed. The total period of completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in Ph.D. programme. However after completion of extension period conditions of re-registration mentioned in clause 9.4 shall be applied.

4.4   The woman or persons with disabilities (more than 40% disability) Research Scholars may be allowed an additional relaxation of 2 (Two) years by the Vice-Chancellor on the recommendations of the Standing Committee which will consider the recommendations of the Research Supervisor and Departmental Research Advisory Committee. The total period of completion of a Ph.D. programme in such cases should not exceed ten(10) years from the date of admission in Ph.D. programme. However after completion of extension period conditions of re-registration mentioned in clause 9.4 shall be applied.

4.5   The woman Research Scholar may be allowed Maternity Leave/Child Care Leave for upto 240 days inthe entire duration of Ph.D. Course which shall not be counted in the stipulated period of 6 (Six) years for submission of Ph.D. thesis, subject to production of maternity certificate from a registered Nursing Home/Govt. Hospital and the Child Care Leave may be allowed to the woman Research Scholar for her child upto the age

of 10 years on valid grounds with documentary proof.

1. Maternity leaves/ Child Care Leave may be combined with leave of any kind admissible to Research Scholar. Maternity and Child Care leave will not lead to exemption of coursework including attendance and mandatory stay period.

2. Maternity leave also be granted to Research Scholar in case of miscarriage, including abortion, subject to the condition that the leave, applied for, does not exceed 6 weeks and the application is supported by a medical certificate.

3. Research Scholar shall apply for Child Care leave in advance through Chairpersonforwarded by the Guide for approval of competent authority.

4.6   In case of relocation of woman Research Scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate or *vice-versa*, provided all the other conditions in these regulations are followed in a letter and spirit and the research work does not pertain to the project securedby the parent institution/research supervisor from any funding Agency. The Research Scholar will, however, give due credit to the Research Supervisor and the parent institution for the part of research work already done. Such research scholar will also be eligible for University Scholarship. The submission of Thesis by the Research Scholar shall be as per provisions of Ph.D. Ordinance of K.U.K.

5. Admission of Exempted Category Candidates

5.1   A candidate who qualifies either of the following is considered for admission under exempted category:

a)   UGC-JRF or Joint CSIR-UGC JRF in the main subject (with validity period)

b)   UGC-NET or Joint CSIR-UGC NET/Teacher Fellowship holder/ DST Inspire fellow   (with validity period) in the main Subject

c)   GATE (with validity period)/ GPAT (with validity period) in the main subject.

The admission through exempted category shall be applicable in the main Subject Only

5.2   Criteria for Preparation of Merit List for Admission:

5.2.1   Merit list shall be prepared on the following basis:

(i)   Master's Degree % of Marks   :   100%

(ii)   Weightage for Qualifying Examination from K.U.K (over and above): 05 Marks

However, preference for admission will be given in the following order:

(i)   Candidates with UGC-JRF or Joint CSIR-UGC JRF in the main subject (with validity period)

(ii)   Candidates with UGC-NET or Joint CSIR-UGC NET/Teacher

Fellowship Holder/ DST Inspire Fellow (with validity period) in the main subject

(iii) Candidates with GATE (with validity period)/ GPAT (with validity period) in the main subject.

Note: If a candidate qualifies UGC-JRF/NET or Joint CSIR-UGC JRF/NET in a reserved category, then that candidate can be considered against unreserved category seat if his/her score of JRF/NET is greater than or equal to the cut-off score of JRF/NET of unreserved category for that year for that examination.

5.3 All fellowship holders under UGC-JRF or Joint CSIR-UGC JRF (with validity period) / UGC-NET or Joint CSIR-UGC NET/Teacher fellowship holder/ DST Inspire fellow (with validity period)/GATE (with validity period) are required to give an Undertaking at the time of enrollment to Ph.D. Course that he/she will join for Fellowship after enrollment, failing which his/her admission will be cancelled by the concerned Chairperson/Director of Department/ Institute. However, this shall not apply to GATE and GPAT candidates who are not getting fellowships for Ph.D.

6. **Admission through Entrance Test**

6.1 Kurukshetra University shall hold programme-wise single Entrance Test in main subject only (for main and allied subjects) as per schedule notified every year subject to availability of seats.

6.2 The Controller of Examinations will conduct the Ph.D. Entrance Test. Examination centres will be created in the University by the Controller of Examinations. Examination of Entrance Test will be held as per schedule notified by the University.

6.3 The Entrance Test Paper will consist of Objective type questions as per following scheme:

Marks: 200
Number of MCQ Questions: 100
Total Duration: 2 (Two) hours without any break.

Syllabus: The syllabus of the Entrance Test shall consist of up to 50% of Research methodology and remaining shall be subject specific. Syllabus of the Entrance Test will be available on the university website. There shall be no negative marking.

6.4 The Departmental Research Advisory Committee shall recommend and supply to the Controller of Examinations, a panel of 10 external experts along with a copy of the syllabi of the concerned subjects. Two question papers will be got prepared by the Controller of Examinations from the Expert(s) as approved by the Vice-Chancellor.

6.5 Setting of question paper of the of Ph.D. Entrance Test will be based on the syllabi

as approved by the Departmental Research Advisory Committee of the concerned department/Institute and syllabus shall be placed on the website of University.

6.6 The candidate will be required to secure 50% marks in Entrance Test for being eligible for admission to Ph. D. programme. Provided that a relaxation of 5% marks (from 50% to 45%) shall be allowed for the candidates belonging to SC/DSC/BC (Block A&B) (non-creamy layers)/Differently-abled/ Economically Weaker Section (EWS) of Haryana in the entrance test conducted by the University. Provided further, that, if in spite of the above relaxation, the seats allotted for SC/ST/BC (Block A&B) (non-creamy layers)/Differently–abled/ Economically Weaker Section (EWS) and other categories of Haryana remain unfilled, the University shall launch a Special Admission Drive, for that particular category within one month from the date of closure of admissions of General Category.

6.7 Evaluation of Entrance Test will be got done by a committee consisting of the concerned Chairperson/Director of the Department/Institute, Controller of Examinations or his nominee and one member to be nominated by the Vice-Chancellor.

In case, if any question is cancelled at the stage of Evaluation, then grace marks will be given to all the candidates.

6.8 Result of Entrance Test shall be notified by the Controller of Examinations on the Website of Kurukshetra University.

6.9 The examination fee for Entrance Test will be as determined and notified by the University from time-to-time.

6.10 There will be no provision for re-evaluation of answer books for the paper of Ph.D.Entrance Test.

6.11 **Criteria for preparation of merit list for Admission in respect of Entrance TestCategory:**

Merit points out of 125 (Academic (100) + Weightage (25) to prepare merit list are to be computed as under:

Academic: Maximum Marks: 100

Marks in Academic are to be computed as under:

(a) Percentage marks in qualifying examination   X 50/100

(b) Percentage marks in qualifying Entrance Test X 50/100

Weightage (a to c): Maximum Marks: 25

Additional Weightage marks are to be computed as under:

(a)   Additional Weightage I

Whichever is higher out of i, ii, iii, and iv given below:

(i)   JRF in main subject/allied subject/DST Inspire Fellow (with valid Fellowship offer)/ Teacher Fellowship Holder (with validity period): 20 Marks

OR

(ii)   NET/SLET /M.Phil. Degree holder/ in Main Subject /GATE (with validity period)/ GPAT (with validity period): 15 Marks

OR

(iii)   NET/SLET/M.Phil. Degree in allied subject: 10 Marks

OR

(iv)   JRF/SRF/RF/RA in project in KUK

    (i)   If candidate is in project for less than or equal to one year: 5 Marks

    (ii) If candidate is in project for more than one year: 10 Marks

    (Such student shall continue to work in research projects and the area of their Ph.D. work shall be similar to the projects work)

(b)   Additional Weightage II

Regular/Approved Teacher of Kurukshetra University or its affiliated Govt./ Govt. Added College/ Self-Financing affiliated Colleges: 5 Marks (1 mark per year for consecutive teaching experience up to maximum of 5 marks shall be given)

OR

Regular Scientist of National Research Laboratory (approved by Govt. Of India/State Govt.): 5 Marks

(c)   Additional Weightage III

Qualifying Examination from K.U.K.: 5 Marks

6.12 Criteria for Preparation of Merit List for Part Time Candidates

Written Test: 70 Marks

A subjective and/or objective written test based on prescribed syllabus will be conducted and evaluated by the DRAC of the concerned Department/Institute.

The candidate will be required to secure 50% marks in Entrance Test for being eligible for admission to Ph. D. programme. Provided that a relaxation of 5% marks (from 50% to 45%) shall be allowed for the candidates belonging to SC/DSC/BC (Block A & B) (non-creamy layers)/Differently-abled/ Economically Weaker Section (EWS) of Haryana in the entrance test conducted by the University.

Experience: 30 Marks

1 mark each for valid experience of 6 months. The level and duration of experience will be decided by the DRAC.

6.13   (i) When the CGPA is given in the qualifying examination of a candidate, then the candidate will have to provide the document(s) from the concerned university supporting the conversion formula to compute percentage marks from CGPA. In the absence of conversion formula the CGPA shall be multiplied by 9 to obtain the equivalent percentage by default. In cases when both CGPA as well as obtained marks are provided, then CGPA shall be considered to compute the percentage marks.

(ii) In case of a tie, conflict shall be resolved on the basis of age of the candidate. Senior in age shall be given the preference.

7.   Departmental Research Advisory Committee (DRAC) and its Functions

7.1   The Departmental Research Advisory Committee shall consist of:

The Chairperson/Director and all the Professors including SFS of the Department/ Institute

OR

The Chairperson/Director and three senior most teachers having Ph.D. degree including SFS, in case the number of Professors in the Department/Institute is less than three. If the required number of teacher(s) is not available in the Department/Institute, the Chairperson/Director of the Department/Institute may recommend the name(s) of eligible teacher(s) from the allied/related subject(s) from within the University Teaching Department(s)/Institute(s) as member(s) of Departmental Research Advisory Committee for approval of the Vice-Chancellor.

7.2   The Admission Committee of the concerned Departments/Institutes shall scrutinize the application forms, documents, eligibility, prepare merit list and admission list etc. In accordance with the provisions of the Ph.D. Ordinance for notification by the Chairperson/ Directors of the UTDs/Institutes in consideration with the members ofDRAC.

7.3   DRAC shall recommend a list of allied subjects for Ph.D. admissions through EntranceTest.

7.4   DRAC will frame the syllabi for Entrance Test. The Syllabi shall be based oncompulsory (main) subject as for Master Degree of Kurukshetra University.

7.5   The DRAC will scrutinize the applications of the enrolled students through counselling toallot the eligible research supervisor(s) on merit and based on the research interests of the student for Coursework mentioned in the application form or at the time of counseling of the applicant as per Clause 10.1 of this ordinance. The DRAC shall consider the following aspects, viz. whether:

7.5.1   The candidate possesses the competence for the proposed research;

7.5.2   The research work can be suitably undertaken at the Department/ Institute/earmarked institutes; (see appendix)

7.5.3   The proposed area of research can contribute to new/additional knowledge.

7.6   The DRAC will periodically review and assist in the progress of the research work

of theResearch Scholar.

7.7   It will review the research proposal and finalize the topic of research.

7.8   It will guide the Research Scholar to develop the study design and methodology ofresearch, and identify the course(s) that he/she may have to do.

7.9   The DRAC shall invite Research Supervisor of the Research Scholars to its meetingswhere the matter of his/her Research Scholar is involved.

8.   Process of Admissions

8.1   The reservation shall be applicable for admission in Ph.D. course as per State reservation policy published in the University HBI and the instructions issued from time to time by the Govt. of Haryana while preparing the merit list. Each Department/Institute of Kurukshetra University will maintain the roster of reservation of seats category-wise infraction in Roster Register.

8.2   Process of admissions in Ph.D. course shall be completed as per schedule notified by the University. No admission shall be allowed after the last date notified for admission in Ph.D. course. However, the Vice-Chancellor may allow admission in Ph.D. course in exceptional case on the recommendations of Standing Committee constituted by the Vice-Chancellor.

9.   Enrolment/Registration/Re-Registration

9.1   The candidate who falls in merit list for admission to Ph.D. course in the concerned Department/Institute shall be permitted to deposit his/her enrolment fee as prescribed by the University.

9.2   The candidate shall be considered enrolled provisionally for Ph.D. course from the date ofdeposit of the enrolment fee. The date of provisional enrolment will be considered as the date of provisional Registration of a Research Scholar in the concerned Department/Institute. However, provisional enrolment/registration to Ph.D. course of a Research Scholar may be cancelled at any stage, if he/she is found ineligible for admission to Ph.D.course.

9.3   The provisional registration of the Research Scholar shall be finally approved by the respective Board of Studies of the Department/Institute on fulfillment of the conditions laid down in the Ph.D. Ordinance.

9.4   **Re-registration**

1.   In case of cancelled registration, re-registration may be allowed subject to the availability of Research Supervisor in the concerned Department/Institute.

2.   Re-registration can be requested by submitting an application to the Department for consideration of DRAC.

3.   The re-registered candidate will submit thesis under prevailing rules of the Ph.D. in the University.

4.   DRAC will examine appropriateness of existing topic for research work and may recommend change in case of outdated/not relevant research proposal.

5.   Re-registered student shall pay a fee as prescribed by the University from time to time as re-registration fee and others/ annual fees as per prevailing university rules.

6.   After re-registration rules of submission of thesis will be as for fresh registration. However, re-registered candidates can submit thesis after one year if no major change in topic is made.

7.   DRAC will complete all the formalities of re-registration and allotment of guide etc.

10.   Allocation of Seats, Research Supervisors Area and Title of Research

10.1   The allocation of seats with the Research Supervisors will be as per number of notified seats available with them in view of the available laboratory/infrastructure, specialization among the eligible research supervisors, and the research interest of the Research Scholar as indicated during counseling before the DRAC. The Supervisor shall be provisionally allotted within a month from the date of enrolment of Research Scholar. DRAC shall recommend/forward the application(s) and the **area/topic** of research to the Board of Studies **within a month after passing the course work**.

Applications of candidates regarding proposed area of research after qualifying the Ph.D. coursework and of those exempted from Ph.D. coursework will be placed before the Departmental Research Advisory Committee for examining through seminar and counselling to test the applicants to probe their knowledge in area to determine their suitability and satisfy itself that the proposed area can be pursued for research by the applicant in the Institute/Department. The applicant(s) will submit a proposed research plan for Ph.D. Course at the time of Pre-Registration Seminar. The final title of Thesis is to be allotted as per clause 15.4. The presence of the Dean of Faculty concerned or Dean, Research and Development or Dean, Academic Affairs or their nominee shall be necessary when a pre-registration seminar is conducted.

10.2   The Post-Graduate Board of Studies shall decide the case of registration as it deems fit and shall approve the topic of research and the name of the Research Supervisor(s) recommended by the Departmental Research Advisory Committee either from the Department/Institute of the University or from a recognized College of Kurukshetra University. If DRAC considers appropriate to appoint a Research Co-Supervisor in the research/ academic interest of the Research Scholar, the reason for recommendation of Research Co-Supervisor will be recorded in the proceedings.

10.3   The concerned Department/Institute shall maintain the list of all the Ph.D. registered Research Scholars on the Website of Kurukshetra University on year

basis. The list shall include the name of the registered Research Scholars, topic of his/her research, name of research supervisor/co-research supervisor, date of enrolment/registration.

10.4 The Research Scholar shall submit her/his synopsis in the language in which he/she will submit his/her Thesis. PG Board of Studies shall approve the topic of Research in English language and Hindi Language or the language in which Thesis is to be submitted.

10.5 The Research Scholar exempted from coursework shall submit synopsis to deliver pre- registration seminar within 3 months after his/her enrolment in the Ph.D. course, failing which his/her enrolment to Ph.D. course shall be cancelled.

10.6 The Research Scholar undergoing coursework shall submit synopsis to deliver pre-registration seminar within 3 months on qualifying his/her course work, failing which his/her enrolment to Ph.D. course shall be cancelled.

10.7 The Post-Graduate Board of Studies may allow a topic of Research Scholar to be modified up to two years from the date of its approval.

10.8 A Research Scholar shall not join or continue any other course of study or appear at any examination after his/her enrolment to Ph.D. course till submission of the Ph.D. Thesis. However, the Vice-Chancellor on the recommendation of DRAC and Supervisor may allow a Research Scholar to appear in an examination or to attend a course in the University/online which is conducive to his or her research and is of minor nature, including improvement of any previous result.

10.9 All Ph.D. scholars, irrespective of discipline, shall be required to be trained in teaching /education /pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorial or laboratory work and evaluations.

11.   Scheme of Ph.D. Coursework

11.1 The Ph.D. coursework is compulsory for all the Research Scholars (except M.Phil. students exempted as given in Clause 11.12). They shall be required to undertake specified Ph.D. coursework which will be for a minimum period of one semester and will commence as per schedule notified by the University. The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a "Research and Publication Ethics" course as notified by UGC vide D.O. No. F.1-1/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

11.2 The Ph.D. coursework is a one semester course. 75% attendance for the Ph.D. coursework will be compulsory during the whole semester. No exemption in minimum required 75% attendance will be admissible in the Ph.D. coursework. However the coursework can be offered in blended mode by the concerned

department with upto 40% in online mode as decided by the staff council in view of nature of subject. However coursework exams will be in offline mode.

11.3 If a Research Scholar fails to attend his/ her classes continuously for seven days from the date of commencement of the Ph.D. coursework classes, his/her admission shall be cancelled. His/her admission will be revived only once on the recommendations of the Departmental Research Advisory Committee only in the following week of his/her absence on the request of the student to the concerned Chairperson/Director, giving valid reason of absence with documentary proof along with a fine as prescribed by the university.

11.4 If found necessary, Ph.D. coursework may be carried out by a Research Scholar in a sister Department/Institute of the Faculty or a National Laboratory/ Organization on the recommendations of the Departmental Research Advisory Committee and approval of the Vice-Chancellor provided that Syllabus and Scheme of Course Work are similar or equivalent to the course work of parent Department/ Institute. Due credit will be given to the Research Scholar concerned. The concerned Research Scholar shall submit the documents relating to qualify the said Coursework.

11.5 On fulfillment of the condition of attendance, the Research Scholar will qualify for the Ph.D. coursework examination. The Scheme of Ph.D. Coursework Examination shall be as per clause 11.6.

    11.5.1 Syllabus and other details for the Ph.D. coursework test shall be framed by the Departmental Research Advisory Committee.

    11.5.2 Examination and evaluation of the Ph.D. coursework will be conducted by the concerned Department/Institute.

11.6 There will be *three* papers having 4 credits (100 Marks) each as under:

Paper-I Research Methodology : 4 credits (100 Marks)

Paper-II Subject Elective : 4 credits (100 Marks)

Paper-III : 4 credits (100 Marks)

Paper-III will comprise of the following two activities:

(a) **Research & Publication ethics:** **: 2 credits (50 Marks)**

(b) **Seminar in thrust area/ Research Assignment/ Literature/ Survey, etc. : 2 credits (50 Marks)**

Marks will be converted into letter grade and grade point as per following table:

Marks	Letter Grade	Grade Point
85-100	O	10
75-84	A+	9
65-74	A	8
55-64	B+	7
50-54	B	6

41-49	C	5
40	P	4
Less than 40	F	0

Example to calculate the Grade Point Average (GPA)

Paper	Credit	Letter Grade	Grade Point	Credit Point
Paper-I: Research Methodology	4	A	8	4×8 = 32
Paper-II: Subject Elective	4	A+	9	4×9 = 36
Paper-III (a)	2	B+	7	2×7= 14
Paper-III (b)	2	B+	7	2×7= 14

GPA: 96/12

A candidate requires minimum of 55% marks or minimum GPA of 7 and grade point of 6 in each paper/course to qualify the course work.

11.7   Paper setting, conduct of examination and evaluation of Paper-I (Research Methodology) and Paper-II (Subject elective) and Paper III (a) (Research & Publication ethics) will be carried out by the Departmental Research Advisory Committee.

11.8   There will be no written test for Paper III (b), however the evaluation of seminar/ Assignment/ literature survey etc. will be done by the DRAC. The detailed marks sheet of coursework will be issued by the branch concerned.

11.9   The syllabus of Paper III (a) Research & publication ethics will be as specified by the UGC.

11.10   The evaluation of Seminar and Research Assignment/literature/survey etc. will be done by the Departmental Research Advisory Committee.

11.11   In case, a Research Scholar fails in the Ph.D. coursework, he/she shall be given only one more chance to appear in the re-examination of concerned course(s) of the Ph.D. coursework which shall be held after a gap of 3 months from the date of declaration of the result of Ph.D. coursework. In case, if a Research Scholar fails to qualify again in the re-examination, his/her admission shall stand automatically cancelled. A candidate failing to attend coursework will have to seek admission afresh. In exceptional cases, a special chance may be given by the Vice-Chancellor on the recommendation of the committee after 3 months of approval.

However, research scholar may apply for re-evaluation of the coursework paper to the chairperson of the concerned department. Re-evaluation will be done at the level of department. However re-evaluation can be done by outside Faculty also if needed with the approval of the competent authority. The fee of re-evaluation shall be as prescribed by the University from time to time. The research scholar may apply for re-evaluation to the chairperson of the department along with fee within 20 days from the date of communication of Ph.D. coursework result to the student

by the department after that no re-evaluation will be allowed.

11.12   Candidates who have passed M.Phil. Course as a regular student and their dissertation has been evaluated and whose admission in M.Phil. Course was through Entrance Test and the Coursework was prescribed at M.Phil. Level, would be exempted from the Ph.D. coursework in the Main Subject only. No exemption from coursework is allowed to the M.Phil. Candidates in allied subjects.

11.13   Candidates who have obtained M.Phil. Degrees through Distance Education mode are not exempted from the Ph.D. coursework.

11.14   A regular employee, who is admitted to a Ph.D. programme in full time mode, of Kurukshetra University or its affiliated College or any other outside organization is required to take leave for attending the Ph.D coursework classes. Such candidate is required to submit "No Objection Certificate" from his/her respective organization at the time of submission of application form in the prescribed format.

11.15 (i) The contractual/hired employee of Kurukshetra University or its affiliated College or any other outside organization/outsourcing Agency cannot pursue the Ph.D. coursework simultaneously with his/her contractual/hired job.

ii.   However, the contractual teachers of K.U campus can pursue Ph.D. on K.U. campus with their contractual job by taking the leave for attending Ph.D. coursework classes. Such candidate is required to submit "No Objection Certificate" from competent authority at the time of submission of application form and submit permission from competent authority at the time of submission of application. They can fulfil stay condition along with their job. Permission from competent authority is required for part time Ph.D. mode also.

iii.   Part time scholars shall have to maintain contact hours with their supervisors for minimum 180 hours per year during the duration of doing Ph.D.

iv.   A full time Research Scholar may be allowed to be converted to a part time research scholar after completion of course work on the recommendations of the DRAC in case the scholar is selected to a regular job. In that case, the research scholar has to pay the Annual fees, as applicable to a Part Time Research Scholar in the current session, with effect from the date of enrolment. The balance fees is to be deposited after getting the permission to change to Part Time Category.

11.16   The compliance of above rules is to be ensured by the concerned Chairpersons/ Directors of the Departments/Institutes of Kurukshetra University.

12.   Research Supervisor/Co-Research Supervisor

12.1   Only a full time regular teacher **(with Ph.D.)** of Department/Institute of the Kurukshetra University and its affiliated College can act as a Research Supervisor as per Clause 12.5 to 12.8. The external Research Supervisors are not allowed. However, Research Co- Supervisor can be allowed in inter-disciplinary areas from any of the National Labs/Institutions of National Importance or from same/other Department/Institute/ of the Kurukshetra University or from other related NAAC

category 'A' and above Colleges/Universities/ research institutions with the approval of the Departmental Research Advisory Committee. In case category 'B' and Lower Graded/Non-Graded Universities/Colleges/Institutes, a teacher can become Co-supervisor provided he/she fulfils the conditions at 12.5 (i to iv). The external Research Co-Supervisor should be in regular service and a scholar of eminence.

12.2 Prior consent of the Research Co-Supervisor alongwith No Objection Certificate from there spective Head of the Department/Institution shall be submitted by the Research Supervisor of the University to the concerned Chairperson/Director of the Department/Institute of the University before registration of the Research Scholar.

12.3 Where the Research Supervisor of the Research Scholar has active service of less than 1 (One) year, he/she may be allowed to supervise fresh scholars along with Research Co- Supervisor from the concerned Department/Institute. No fresh registration is allowed after superannuation of a teacher. In case a teacher is re-employed in the University then he/she may be allowed to supervise/co-supervise research scholar as per re-employment rules.

12.4 If a Research Supervisor proceeds on leave for a period exceeding six months, he/she will recommend another teacher as Research Supervisor/Research Co-Supervisor to supervise the work of his/her Research Scholar(s). The Chairperson/ Director of the Department/Institute will get it approved in the next meeting of Board of Studies.

12.5 The full time regular teachers **(with Ph.D.)** working in the University Teaching Departments/ Institutes/ Directorate of Distance Education/ IIHS/ ITTR on the campus of Kurukshetra University and the full time regular teachers **(with Ph.D.)** working in the Govt./ Govt. Aided Colleges/ Non-Aided colleges affiliated to Kurukshetra University, Kurukshetra will be eligible to supervise Ph.D. Research Scholars subject to fulfilling anyone of the following pre-requisites:

i. 1 (One) year Teaching Experience in PG classes and 5 publications in Scopus/ SCI Journals.

ii. 3 (Three) year Teaching Experience in PG classes and 3 publications in SCOPUS/Web of Science/SCI journal or in a journal listed in the University Grant Commission (UGC) CARE list.

iii. 3 (Three) year Teaching Experience in UG classes and 5 publications in Scopus/ SCI Journals.

iv. 5 (Five) year Teaching Experience in UG classes and 3 publications in SCOPUS/Web of Science/SCI journal or in a journal listed in the University Grant Commission (UGC) CARE list.

12.6 (i) The Research Scholars under the supervision of teachers of Govt./ Govt. Aided Colleges affiliated to Kurukshetra University shall complete their coursework

in Kurukshetra University.

(ii) All Research Scholars registered with Kurukshetra University supervised by Govt./ Govt. Aided College teacher(s) shall compulsorily write 'Kurukshetra University Kurukshetra' alongwith their names in their publications under Clause 15.5 of this ordinance.

12.7 The teacher of the recognized college willing to supervise Research Scholar shall submit his/her request along with bio-data with details of teaching experience/ research work/ publications duly recommended by the Principal of the college concerned that the college will provide necessary infrastructure, library and laboratory facilities to the Research Scholar, to the concerned Chairperson/Director of the Department/Institute.

12.8 The Departmental Research Advisory Committee will consider and recommend the application of the teacher concerned for inspection of the college by the Standing Committee consisting of Dean, Research and Development or his nominee, Dean of the Faculty concerned and the Chairperson/ Director of the Department/Institute. The committee shall submit its report to the Vice-Chancellor for approval. Inspection Fee as prescribed by the university per member. TA/DA of the members will be paid by the aided college(s) as per rates approved by the University. After the approval of the Vice-Chancellor, the case concerning supervision of Research Scholars by the teachers of that college shall be placed before the PGBOS for consideration.

12.9 A confirmed regular teacher (if he/she possesses a Ph.D. degree) may supervise the Research Scholars at a time as under:

Designation	No. of Research Scholars
Assistant Professor	04 (Including 1 Part Time)
Associate Professor	06 (Including 1 Part Time)
Professor	08 (Including 2 Part Time)
Part time seats will be allowed only if atleast 1 regular scholar is being guided by the concerned teacher. However, concerned teacher may offer all seats for full time scholars. If an eligible supervisor has no regular research scholar, then he/she can offer part time seat provided that a regular seat is also offered with the part time seat by that teacher.	

1. International students shall be allowed to take admission to Ph.D. course under exempted category by creating 15% supernumerary seats for international students on lines of UG/PG courses. These supernumerary seats shall be against total seats allowed to teachers of a Department/Institute.

   Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in above Table.

2. The international students shall be allowed to take admission to Ph.D. course on first come first serve basis in each Department/Institute.

12.9.1   i   The Teachers of the Kurukshetra University may be allowed to work as Co-supervisor in the Institute(s) of National Importance/Category 'A' Universities/ Centrally funded Premier Institutions, with the condition that a Professor can be co-supervisor of maximum 2 candidates and an Associate and Assistant Professor can be co-supervisor of 1 candidate at a time.

ii. The Department/Institute shall maintain data of Co-supervision by teachers.

iii. A teacher can give seats for part time Ph.D. up to 2 for Professor and 1 each for Associate and Assistant Professor. However more part time seats can be allowed by the Vice chancellor on the recommendation of DRAC in the departments where full time research scholars are not available.

iv. At any point, the total number of Ph.D. scholars under a Faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 12.9.

12.10   The change of Research Supervisor of a Research Scholar shall be allowed before thecompletion of his/her research work:

12.10.1   The Research Scholar or Research supervisor will make a representation to the concerned Chairperson/Director of the Department/Institute, who will put the matter before the Departmental Research Advisory Committee for decision.

12.10.2   If the Research Supervisor of a Research Scholar has expired or leaves the service of Kurukshetra University before completion of the research work.

<div align="center">OR</div>

If the Research Supervisor is unable to supervise the research work of Research Scholar or it becomes impossible for a Research Scholar to continue his/her research work with the Research Supervisor in case of extreme hardships/circumstances or on valid/genuine grounds.

<div align="center">OR</div>

If both the Research Supervisor and the Research Scholar submit mutual consent in writing on valid/genuine reasons.

<div align="center">OR</div>

If a Research Supervisor Retire from his/ her service before completion of Researchwork.

12.10.3   In all above cases in Clause 12.10.2, the Hon'ble Vice-Chancellor may allow to change the Research Supervisor/ providing Co-supervisor where the change of Research Supervisor is in the interest of completion of research work of the Research Scholar on the

recommendations of the Departmental Research Advisory Committee.

13.   **Presentation of Seminars and Submission of Progress Reports**

13.1   The Research Scholar shall present his/her work at three open seminars after his/her registration. 1st seminar may be held after one year gap from the date of recommendationsof the research topic by the PGBOS and 2nd seminar may be held after nine months from the 1st seminar. The Research Scholar shall submit a written application to the concerned Chairperson/Director of the Department/Institute for 3rd Seminar (pre-thesis submission seminar) at least one month before the submission of Ph.D. thesis/last date for submission of Ph.D. thesis recommended by his/her Research Supervisor alongwith a Certificate issued by his/her Research Supervisor stating therein that the stipulated period of stay as required under Clause 2.8 of the Ph.D. ordinance has been fulfilled by the Research Scholar and the Department/Institute shall conduct the 3rd pre-submission seminar of Ph.D. thesis within 15 days from the date of receipt of the application from the Research Scholar.

13.2   The Research Scholar shall make a presentation of his/her research work in the Department/Institute which may open to all the Faculty members and Research Scholar(s).Research Scholar may submit his/her Ph.D. Thesis after considering the suggestions givenin pre-submission seminar in consultation with his/her Research Supervisor.

13.3   The presence of Dean of concerned Faculty or Dean, Research and Development or Dean,Academic Affairs or his/her nominee shall be necessary in pre-submission seminar of Ph.D. Thesis.

13.4   The Dean of concerned Faculty shall conduct the seminar within 10 days from the date of request acknowledged from the Chairperson/Director of the concerned Department/ Institute. In case of non-conducting of seminar within the stipulated period, Dean Research and Development or Dean, Academic Affairs shall conduct the seminar.

13.5   A Research Scholar shall submit a hard copy of Annual progress report recommended by his/her research supervisor to the Chairperson/Director of the Department/Institute on annual basis to be placed before the Departmental Research Advisory Committee for evaluation and further guidance. A copy of the annual progress reports shall be placed in the meeting of PGBOS for approval.

13.6   If the work of Research Scholar is found unsatisfactory at any stage as reported by the Research Supervisor(s), the Departmental Research Advisory Committee shall give him or her an opportunity to explain his/her position and make suitable recommendation including the cancellation of his/her Ph.D. registration. The Post Graduate Board of Studies may recommend for cancellation of his/her admission to the appropriate bodies ofthe University.

14. Scholarship/Fellowship

14.1 A Research Scholar enrolled for Ph.D. course may obtain scholarship/ Fellowship by the University/ other agency provisionally and the payment of scholarship/ Fellowship shall be released on provisional enrolment of Scholar as Clause 9.2.

14.2 URS/ JRF Research Scholar/ Teacher Fellowship Holder/ DST Inspire fellow (with validity period)/ GATE (with validity period)/GPAT enrolled for Ph.D. course will be considered for award and payment of scholarship/ fellowship by the Scholarship Branch of the University as per existing rules of scholarship/ fellowship.

15. Submission of Ph.D. Thesis

15.1 Every Thesis shall be a piece of research work characterized either by discovery of new facts or enunciation of a new theory or theories or by fresh interpretation of known facts. In either case, it shall evince the capacity of the Research Scholar for critical examination and judgment. The literary presentation of the Thesis should be of a high standard i.e. concise, laid out logically and in proper sequence, far from grammatical and typographical errors and referenced properly.

15.2 The Research Scholar may incorporate in Thesis the contents of any work that he/she mayhave published on the subject but shall declare this fact in the Thesis. However, he/she shall not submit in Thesis any work for which a degree has already been conferred on him/her by any University/Organization.

15.3 The Research Scholar in the Science Faculties may incorporate in the Thesis any indigenous development of equipment, apparatus or technique that is not commercially available in the country at the time.

15.4 The title of the Ph.D. Thesis of the Research Scholar on the recommendations of the Research Supervisor and DRAC shall be approved by the PGBOS of the concerned Department/Institute within three years of the date of registration.

Minor changes in the title may be allowed by PGBOS on the recommendations of supervisor and DRAC at least 1 year prior to the date of submission of Ph.D. Thesis.

15.5 The Research Scholar shall be allowed to submit his/ her Thesis only after he/ she has published/got accepted two research papers published in a Scopus/Web of Science/SCI/SSCI/ University Grant Commission (UGC) CARE list indexed journals.

For the purpose of two research papers, one published patent in the name of Kurukshetra University or with affiliation as Kurukshetra University shall also be allowed to be treatedat par with one research publication.

Full research papers published as per the requirement for the Thesis submission shall be appended in the final Thesis submitted in the University.

In addition full papers published as part of proceedings or an abstract for two papers in conferences/seminars/symposia/workshop/colloquium shall also be appended in

the final Thesis submitted in the University along with the certificate of presentations/acceptance. He/she shall also submit a certificate on the prescribed format in respect of the above, issued by the Research Supervisor and Chairperson/Director of the Department/Institute along with the form for appointment of examiners for verification of particulars (2 sets) filled in by the research scholar to the Ph.D. (Registration) Section preferably 10 days before the submission of Ph.D. Thesis.

15.6   The Research Scholar shall also submit a summary of the Ph.D. Thesis in about 500 words indicating how far the Ph.D. Thesis embodies the result of his/her own research or observations and in what respect his/her investigation appears to advance his/her study of the subject of his/her Ph.D. Thesis to the concerned Chairperson/Director of the Department/Institute. When a Research Scholar is ready to submit his/her Ph.D. Thesis for evaluation, he/she shall obtain a certificate from his/her Research Supervisor to this effect and shall apply to the Chairperson/Director for appointment of Examiners for his/her Ph.D. Thesis enclosing an abstract of his/her Ph.D. Thesis including the table of contents.

15.7   The Research Scholar shall be liable to submit his/her Thesis following the rules and regulations of Academic integrity and prevention of Plagiarism in Kurukshetra Universityand they shall also follow the instructions strictly to be issued from time to time in this regard by the University.

15.8   The Research Scholar shall get a report with regard to Plagiarism free Thesis as per rules and regulations of Academic integrity and prevention of Plagiarism in Kurukshetra University and append the report in his/her Ph.D. Thesis before submission of Ph.D. Thesis.

16.   Evaluation of Ph.D. Thesis

16.1   The Departmental Research Advisory Committee will draw a list of 8 examiners out of these at least 50% shall be from Outside Neighboring States keeping in view their specialization for the consideration of the Post-graduate Board of Studies. The examiners recommended shall be either Professors or persons of eminence or persons holding equal status and their specialization shall be relevant to the topic of the Ph.D. Thesis. The Post-graduate Board of Studies shall recommend a panel of 8 examiners in the field for appointment as evaluators for each Ph.D. Thesis.

16.2   In addition to the above, if the Board of Studies feels that the panel should consist of more than 8 examiners it may recommend additional name(s). The panel of examiners recommended by the PGBOS shall be valid for nine months from the date of the meeting of the PGBOS. On expiry of the same, it will be re-considered by the PGBOS on the request of the Research Scholar duly recommended by his/her Research Supervisor.

16.3   After fulfillment of the conditions of submission of Ph.D. Thesis by the Research Scholar, the concerned Chairperson/Director of the Department/Institute shall forward the Thesis to the Conduct Branch of the University for getting Evaluated of

Ph.D. Thesis of the Research Scholar.

16.4   The Thesis shall be finally referred to two examiners selected by the Vice-Chancellor from the panel drawn by Post-graduate Board of Studies out of which one shall be out of state.

16.5   The examiner(s) will state categorically in their reports whether in his/her opinion:

Thesis should be accepted for the award of Ph.D. Degree;

OR

It should be referred back to Research Scholar for presenting it again in revised form;

OR

It should be rejected.

16.6   The examiner(s) shall state reasons for approval or resubmission of the Thesis. If he/she recommend resubmission, he/she shall specifically indicate what modifications he/she wants from Research Scholar to effect and incorporate in the Thesis.

16.7   The examiner for a Thesis shall indicate in his/her report whether the Thesis is fit for publication in its original or modified form. In the latter case, examiner shall makedefinite suggestions for improvement.

16.8   If the examiners recommend the award of Degree, they may also give in their report a set of questions, which they would like to put to the Research Scholar at the time of viva- voce.

16.9   If the examiner(s) recommends resubmission with some modifications in the Ph.D. Thesis, the Research Scholar shall be asked to modify the Ph.D. Thesis and resubmit the same only once within 6 months, after having carried out all the modifications with a certificate from the Research Supervisor that all the modifications have been carried out.

16.10   A resubmitted Thesis shall be examined by the examiner(s) who evaluated the original Thesis unless any of them is unable or unwilling to do so. In such case substitute(s) shall be appointed from the panel by the Vice-Chancellor. The examiner(s) for the revised Thesis will only see whether the objections raised have been met or not.

16.11   If one out of two examiners recommends the Thesis as rejected, the Thesis shall be sent tothird examiner for evaluation. The decision of the two examiners out of three shall be considered. A Research Scholar whose Thesis is rejected by two examiners shall not be awarded Ph.D. degree. However, the Research Scholar may apply afresh for admission toPh.D. course.

16.12   The entire process of evaluation of Ph.D. Thesis shall be completed within a period of 6 months from the date of submission of Ph.D. Thesis by the Research Scholar in the concerned Branch of the Kurukshetra University.

16.13   Remuneration payable to each examiner shall be paid as laid down by the University.

17.   Conduct of Viva-Voce

17.1   Names of only those examiners shall be recommended who are known to be physically fit and are able to undertake a journey for the conduct of Viva-Voce, if invited.

17.2   If two of the examiners recommend award of the degree, the Research Scholar shall be examined through Viva-Voce examination by one of the examiner, to be nominated by the Vice-Chancellor. If both examiners are unable or unwilling to conduct the Viva-Voce examination, another name will be picked up for the purpose by the Vice-Chancellor from the panel already approved by the Post-graduate Board of Studies.

17.3   The Viva-Voce examination shall be conducted by the external examiner and will be held in the concerned Department/Institute at Kurukshetra University unless ordered otherwiseby the Vice-Chancellor. The date, time and the subject of the Thesis shall be notified by the concerned Branch to the various Departments/Institutes of the Faculty concerned including the Research Supervisor and the Research Scholar. It will be the privilege of only the external examiner conducting the Viva-Voce to ask the questions to the ResearchScholar. However, after the completion of formal viva the relevant clarification/ discussion, if any, may be held which will not be part of the Viva-Voce examination.

17.4   The Research Scholar will have to present himself/herself for the Viva-voce examination when fixed by the University failing which he/she will be declared ineligible for the award of Degree. However, in case the Research Scholar is unable to attend the Viva- Voce on the fixed date for any unavoidable reason, the Controller of Examinations on a request by the Research Scholar in writing with a fee as prescribed by the University can allow one time postponement of the date upto a maximum period of three months from the date previously fixed by the University failing which the Research Scholar will be declared ineligible for the award of Degree. In case the examiner has turned up for viva-voce examination of the said Research Scholar on the fixed date, the total expenditure on TA/DA will be charged from the Research Scholar upto the next rounding figure of Rs.100/- on higher side.

17.5   In case any Research Scholar appears for his/her Viva-Voce Examination but fails in Viva-Voce, in such cases second examiner may be called for conducting the Viva-Voce examination after giving three months' time to the Research Scholar to prepare himself/herself. The report of Viva of second examiner will be taken as final.

18.   Award of Ph.D. Degree

18.1   The Thesis evaluation and viva-voce reports of examiners shall be placed before the Research Degree Committee consisting of the Vice-Chancellor, the concerned Dean ofthe Faculty and Chairperson/Director of the Department/Institute to consider the report**s** and to recommend to the Vice-Chancellor whether:

The Degree be awarded:
               OR
The Thesis be revised and resubmitted for re-examination:

<div align="center">OR</div>

The Thesis be rejected

18.2   The absence of the concerned Dean and/or the Chairperson/Director of the Department/Institute at the meeting of the Research Degree Committee shall not vitiate its proceedings. However, the Vice-Chancellor may co-opt an expert in the subject, if considers it necessary.

18.3   The University shall issue a provisional certificate certifying to the effect that the degree has been awarded in accordance with the provisions of Regulations of the U.G.C.

18.4   Award of degrees to Research Scholars registered for the Ph.D. course shall be governed as per provisions of Minimum Standards and procedure for Awards of Ph.D. Degree Regulations of Kurukshetra University, Kurukshetra applicable to them at the time of their enrolment to Ph.D. course.

18.5   If the Ph.D. Degree is awarded by a Foreign University, the Kurukshetra University considering such a degree shall refer this issue to a Standing Committee constituted by the Vice-Chancellor for the purpose of determining the equivalence of the degree awarded by the foreign University.

19. Publication of Ph.D. Thesis

19.1   No Thesis shall be published without the prior permission of the University.

19.2   The Research Scholar may apply to the concerned Chairperson/Director of the Department/Institute for permission to publish his/her Thesis within three years from the date of award of the Ph.D. Degree.

19.3   The Chairperson/Director of the Department/Institute shall satisfy himself/herself that the Thesis is in publishable form. He/she will be guided by the reports of examiners. A certificate will be obtained from the Research Supervisor to the effect that necessary improvements as suggested by him/her and the examiners have been properly carried out. After that, the Chairperson/Director of the Department/ Institute concerned shall be requested to get necessary recommendations of the Board of Studies of the Department/Institute in this regard. The recommendations of BOS shall be got approved from the Vice-Chancellor.

20. Withdrawal of Ph.D. Degree

20.1   The Academic Council of Kurukshetra University on the recommendation of the Vice-Chancellor shall have the right to withdraw the Ph.D. degree awarded to the Research Scholar if plagiarism or duplication or any other form of malpractice is detected at any stage, and to initiate such further action against him/her as it deems appropriate.

Provided that the Vice-Chancellor shall get the complaint in the matter investigated (with validity period) confidentially and shall give the accused an opportunity to explain before the Vice-Chancellor makes recommendation on the matter to the Academic Council. There shall be no limitation of time for this action of the

Academic Council.

21. Conduct of Research Scholar

21.1 After enrolment in Ph.D. course, the Research Scholar and his/her work and conduct shallbe under the general disciplinary control of the Department/Institute.

21.2 The Vice-Chancellor shall have the power to cancel the admission of a Research Scholar at any time, after the issue of a due show-cause notice, on disciplinary or any other grounds which are considered not to be in consonance with the dignity and behavior of a Research Scholar or non-payment of hostel or any other dues or any other reason(s).

21.3 Ragging in the Department/Institute at the Campus of Kurukshetra University is strictly prohibited and the Research Scholar is required to abide by the Anti-Ragging rules/instructions of the Kurukshetra University.

22. Fees

22.1 The Research Scholars enrolled for Ph.D. course shall deposit their fee as per fee structure notified or laid down from time to time by the University during the Ph.D. Course.

22.2 The full Fee paid by the Research Scholar shall be refunded, if a Research Scholar is found ineligible for admission to Ph.D. course provided that there should not be any concealment/non-submission of facts/ document(s) on the part of Research Scholar and admission of the Research Scholar is cancelled by the University.

22.3 No fees/ dues deposited by the Research Scholar will be refunded by the University incase the Research Scholar leaves the Ph.D. course at his/her own level.

23 Adjudication of any conflict

The provisions of this ordinance will apply prospectively. The decision of the Vice-Chancellor shall be final and binding for all in the interpretation of any provision contained in these rules and regulations.

24. Legal Jurisdiction

Any legal dispute relating to Ph.D. admission/ registration of a Research Scholar will be subject to Court(s) at Kurukshetra or Court(s) having jurisdiction in Kurukshetra.

	APPENDIX
Sr. No.	**List of Universities, Laboratories and Institutions recognized under Clause 2.8 of OrdinanceDoctorate in Philosophy**
1.	Ahmedabad Textile Industries Research Association, Ahmedabad.
2.	Akashwani, Delhi.
3.	Akhil Bhartiya Itihas Sanklan Yojna, New Delhi.
4.	All C.S.I.R. Laboratories in India.
5.	All CDAC Laboratories in India.
6.	All Central & State Govt. Forensic Science Laboratories.
7.	All Defence Science Organization Laboratories in India.
8.	All Electronics Regional Test Laboratory, under Ministry of Electronics & Information Technology,Govt. of India.
9.	All Electronics Test and Development Centre (ETDC) under Ministry of Electronics & Information Technology, Govt. of India.
10.	All Govt. Medical Institutes in India.
11.	All India Institute of Medical Sciences (AIIMS)
12.	All Indian Institute of Technology including Institute of Technology, Banaras Hindu University andBirla Institute of Technology & Science, Pilani.
13.	All Laboratories Maintained & Run by the Indian Council of Agricultural Research.
14.	All Laboratories Maintained and Run by the Department of Atomic Energy.
15.	All Laboratories Maintained by the Department of Science & Technology, Govt. of India.
16.	All National Institute of Electronics & Information Technology (NIELIT) Institutes in India.
17.	All NITTTR Institutes of India.
18.	All Research Labs of Geological Survey of India.
19.	All Research Labs of National Institute of Marine Biology, Panaji, Goa.
20.	All Research Labs of the Electronics Commission and Department of Electronics. Govt. of India and Under Ministry of Communication & Technology. G.O.I.
21.	All Research Labs of the Indian Council of Medical Research, New Delhi.
22.	All Research Labs of the Indian Space Research Organization.
23.	All Research Labs of the Oil & Natural Gas Commission.
24.	All Research Labs of the Zoological Survey of India.
25.	All the Indian Institute of Science Education and Research (AIISER)
26.	All the Indian Universities - Members of the Inter-University Board of India.
27.	All the Institute of Indian Council of Social Science Research
28.	All the Labs and Institutes under Department of Bio Technology, Govt. of India
29.	All the National Institutes of Pharmaceutical Education and Research
30.	ARAI Homologation & Technology Centre, Pune
31.	Bhandarkar Oriental Research Institute, Pune
32.	Bharat Bhawan, Bhopal, Madhya Pradesh
33.	Bharat Kala Bhavan, BHU, Varansasi, Uttar Pradesh
34.	BIS Northern Regional Office laboratory, Mohali
35.	Bombay Textiles Institute Research Association, Mumbai.
36.	Bose Institute, Kolkata.
37.	British Library, London, United Kingdom
38.	Central Drug Research Institute, Lucknow
39.	Central Electrochemical Research Institute, Karaikkudi, Tamil Nadu
40.	Central Institute of English and foreign Languages, Hyderabad.
41.	Central Institute of Indian Languages, Manasagangothri, Hunsur Road, Mysore 570006
42.	Central Institute of Medicinal & Aromatic Plants, Lucknow
43.	Central Power Research Institute, Bengaluru

44.	Centre for Farming & Agricultural Research - CMERI, Ludhiana
45.	Centre for Research in Rural & Industrial Development, Chandigarh.
46.	Centre of Innovative and Applied Bio-processing, Mohali
47.	Delhi Zoological Park, New Delhi-3.
48.	Directorate of Wheat Research, Karnal.
49.	Doordarshan Kendra, New Delhi.
50.	Electronics Corporation of India Ltd., Hyderabad.
51.	Forest Research Institute, Dehradun and All the Institute Administrated by the Indian Council of Forestry Research and Education
52.	Gandhi Research Foundatin, Jalgaon, Maharashtra
53.	Hindustan Steel Ltd., Research Laboratories.
54.	IISER, Mohali
55.	India International Centre, New Delhi
56.	Indian Agricultural Research Institute, Delhi
57.	Indian Agriculture Research Institute, PUSA, New Delhi.
58.	Indian Agriculture Statistics Research Institute, New Delhi.
59.	Indian Association for the Cultivation of Science, Kolkata.
60.	Indian Council of Historical Research, New Delhi
61.	Indian Council of Philosophical Research, New Delhi and Lucknow.
62.	Indian Council of world Affairs, Sapru House, New Delhi
63.	Indian Institute of Advanced Studies, Shimla.
64.	Indian Institute of Integrative Medicine, Jammu
65.	Indian Institute of Public Administration, New Delhi.
66.	Indian Institute of Science Bangalore.
67.	Indian Law Institute, New Delhi.
68.	Indian National Scientific Documentation Centre, New Delhi.
69.	Indian School of International Studies, New Delhi.
70.	Indian School of Mines, Dhanbad, Jharkhand
71.	Indira Gandhi National Centre for Art (IGNCA), New Delhi
72.	Indo-Swift Laboratories Ltd, Mohali (Punjab).
73.	Institute of Criminology and Forensic Science, Govt. of India, Ministry of Home Affairs, New Delhi.
74.	Institute of Himalayan Bio-resource Technology, Palampur
75.	Institute of Indology, Lucknow Road, New Delhi.
76.	Institute of Microbial Technology, Chandigarh
77.	Institute of Nanoscience & Technology, (INST), Mohali
78.	International Advanced Research Centre for Powder Metallurgy and New Materials, Hyderabad, Andhra Pardesh.
79.	International Centre for Genetic Engineering and Biotechnology, Delhi.
80.	Inter-University Centre for Astronomy and Astrophysics, Pune, India
81.	Jubilant Organosys Ltd. Noida (UP).
82.	Kathak Kendra, New Delhi
83.	Khuda Baksha Oriental Public Library, Patna
84.	Laboratory of Advanced Research in Polymeric Materials, Bhubaneswar, Orissa
85.	Lalit Kala Adademi, New Delhi
86.	Lupin Research Park, Pune-411042 (MH).
87.	National Agri-Food Biotechnology Institute, Mohali
88.	National Archives of India, New Delhi & All State Archives.
89.	National Brain Research Centre (NBRC) Delhi, Gurgaon.
90.	National Bureau of Plant Genetic Resources, Delhi

91.	National Centre for Plant Genome Research (NCPGR), JNU, New Delhi
92.	National Council for Applied Economics Research, New Delhi.
93.	National Dairy Research Institute, Karnal.
94.	National Gallery of Modern Art, New Delhi
95.	National Gandhi Museum and Library, New Delhi
96.	National Institute of Bio-Energy, Kapurthala.
97.	National Institute of Educational Planning and Administration, Aurobindo Marg, New Delhi.
98.	National Institute of Family Planning, New Delhi.
99.	National Institute of Immunology, New Delhi
100.	National Institute of Pharmaceutical Education & Research, Mohali, Punjab
101.	National Institute of Solar energy (NISE), Ministry of New and Renewable Energy, New Delhi/ Gurugram.
102.	National Institute of Wind Energy (NIWE), Chennai, Tamil Nadu
103.	National Library, Kolkata.
104.	National Museum, New Delhi
105.	National Physical Laboratories, Delhi.
106.	Nehru Memorial Museum and Library, Teen Murti, New Delhi.
107.	Netaji Research Bureau, Kolkata
108.	North Zone Culture Centre, Patiala
109.	Nuclear Science Centre (NSC) at J.N. University Campus, New Delhi.
110.	Observation of Meteorological Department, Govt. of India.
111.	Oriental Research Institute, Jodhpur.
112.	PDPM Indian Institute of Information Technology, Design and Manufacturing, Jabalpur, Madhya Pardesh.
113.	Physical Research Laboratory, Ahmedabad.
114.	Post Graduate Institute of Medical Education and Research, Chandigarh
115.	Raman Institute, Bangalore.
116.	Rampur Raza Library, Rampur, Utter Pradesh
117.	Ranbaxy Laboratories Limited, Gurgaon-122601.
118.	Regional Institute of English, Sector 32 C Chandigarh
119.	Regional Reference Standards Laboratory, Faridabad.
120.	Sangeet Natak Academy, New Delhi
121.	Sarabhai Science Community Centre, Navarang Pura, Ahmedabad.
122.	School of African Studies, New Delhi.
123.	School of Oriental and African Studies, London
124.	Shree Natnagar Shodh Samsthan, Sitamau, Madhya Pradesh
125.	Shri Kundkund Bharti Jain Research Institute, New Delhi.
126.	Shri Ram Centre of Arts, New Delhi
127.	Siemens Centre of Excellence (SCE), NIT Kurukshetra
128.	Siemens Centre of Excellence (SCE), PEC Chandigarh.
129.	Sikkim State Archives, Gangtok (Centre of Post-graduate Research in History & Allied Subjects).
130.	Southern Textiles Industries Research Association, Bangalore.
131.	State University of Performing & Visual Arts, Rohtak
132.	Survey of India, Dehradun.
133.	Tata Institute of Fundamental Research, Mumbai.
134.	Technological Institute of Textiles, Bhiwani.
135.	The Central Institute of Indian Languages, Mysore.
136.	The Central Soil Salinity Research Institute, Karnal.
137.	The Indian Statistical Institute, Kolkata.
138.	The Institute of Economic Growth, Delhi University, Delhi.

139.	The National Council of Educational Research and Training, New Delhi.
140.	The Wadia Institute of Himalayan Geology, Dehradun.
141.	Vidya Bharti Sanskriti Shiksha Sansthan, Kurukshetra.
142.	Vishveshvaranand Vishwa Bandhu Institute of Sanskrit and Indological Studies, Hoshiarpur (Punjab)

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The provision of the conduct of the Supplementary Examinations for the 3rd and 4th semester for reappear candidates in all the Master programme(s) under the CBCS Examinations vide Executive Council Resolution No. 6(17) dated 19.07.2024 with immediate effect

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"The Supplementary examinations for the 3rd and 4th Semester for all the Master Programme(s) being run in University Campus (Under Choice Based Credit System) may also be held alongwith OR after the 4th Semester examination & Supplementary examination for the 4th Semester may also be held alongwith OR after the 3rd Semester examinations."

Change in the Name of "Dirctorate of Distance Education" of the University to that of "Centre for Distance and Online Education" vide Executive Council Resolution No. 6(19) of 19.07.2024.

EXISTING	AMENDED
Dirctorate of Distance Education	Centre for Distance and Online Education

ORDINANCE: ORIENTAL TITLES IN SANSKRIT LANGUAGE AND LTERATURE EXAMINATION.

Amendment/addition vide Executive Council Resolution No. 6(20) to the clause 11 & 12 (b) for Shastri Examination appearing at pages number 223-224 of K.U. Calendar Volume-II 2014

EXISTING	AMENDED
11. The minimum number of marks required to pass the examination shall be as under : – 1 Prajna Part-I/II : 33% in each paper. 2 Visharada Part-I/II : 33% in each paper. 3 Shastri Part-I/II/III : 33% in each paper and 40% in the aggregate. 4 Acharya Part-I/II : 45% in each paper.	**NO CHANGE** **3. Shastri-Part-I/II/III: 35% in each paper.** **NO CHANGE**
12 (a) For Prajna and Visharda	**NO CHANGE**
12 (b) **For Shastri :** A candidate who has failed in one paper only obtaining not less than 40% marks in the total of the remaining papers in which he/she has already passed, shall be permitted to appear at the Supplementary examination to be held in the same year and/or at the next Annual Examination in that paper only, on payment of the same fee, on each occasion, as for the whole examination, and if he/she passes in that paper in either of these examinations, he/she shall, if he/she has also obtained the aggregate marks prescribed in Clause 11 above, be deemed to have passed the examination. If he/she fails to pass or fails to appear in both these examinations, he/she shall have to appear in all the subjects/papers *de novo*.	**12 (b) For Shastri** A candidate who has failed in one or more papers shall be permitted to appear at the supplementary examination to be held in the same year and/or at the next annual examinations in those papers only on payment of the prescribed examinations fee.
XXX XXX XXX	XXX XXX XXX

The Nomenclature of the Coure is Changed vide Resolution No. 6(24) of 19.07.2024 w.e.f. Session 2023-24.

EXISTING	AMENDED
Certificate Course in Japanese Language	Certificate in Japanese Language

♥ORDINANCE-POSTGRADUATE PROGRAMMES
(MASTER DEGREES AND POSTGRADUATE DIPLOMAS)
AS PER NEP-2020

(w.e.f. the Session 2024-25)

1.   Scope:

This Ordinance is for 2-year and 1-year Postgraduate programmes based on National Education Policy-2020 (NEP-2020), Learning Outcome-based Curriculum Framework with Choice Based Credit System (LOCF-CBCS) and is in accordance with the Curriculum and Credit Framework for PG Programmes (CCFPG) of University Grants Commission (UGC). This ordinance shall come into effect from the Academic Session 2024-25.

1.1 The duration of the programme for the award of a Master Degree will be two/one academic year(s) and for the award of a Postgraduate Diploma in a subject, it will be one academic year. Each academic year will be divided into two semesters, i.e., July to December and January to June.

1.2 There shall be a teaching of 15 weeks in each semester excluding admission and examination days.

1.3 The nomenclature of the Master Degree and PG Diploma will be as under:

a. The nomenclature of the Master Degree will be Master of <discipline> <subject> or Master of <discipline>

   For example, Master of Science Physics; Master of Arts English; Master of Arts History; Master of Commerce, etc.

b. The nomenclature of the PG Diploma will be Post Graduate Diploma in <subject>

   For example, Postgraduate Diploma in Women's Studies; Postgraduate Diploma in Yoga, etc.

c. Abbreviations of nomenclature of Master Degrees and PG Diplomas are given in the *Apendix-1.*

2.   Key Terms:

2.1   Academic Year and Semester: Two consecutive (one odd and one even) semesters will constitute one academic year. There will be 90 days of academic work in a semester.

2.2   Credit: Credit is a unit by which the course work is measured. It forms a basis for determination of result of a semester in the form of Semester Grade Point Average (SGPA) and that of the Degree/Diploma in the form of Cumulative Grade Point Average (CGPA). It also determines the number of hours of instructions required per week over the duration of one semester. For calculation of the teaching hours, one credit means one hour of lecture or one hour of tutorial or one hour of seminar or two hours of practicum/laboratory work per week over the duration of a semester, if not mentioned otherwise in the scheme of a PG programme.

2.3   Learning Outcome-based Curriculum Framework (LOCF): In this framework, Programme Learning Outcomes (PLOs) of a programme are mapped against the well-defined Course Learning Outcomes (CLOs) of all the courses of that programme for determination of the outcomes of that PG programme.

2.4   **Choice Based Credit System (CBCS)**: The CBCS provides choices, as per defined framework, to a student to select disciplinary and interdisciplinary courses to fit into her/his requirements and to learn at her/his own pace.

2.5   **Programme:** A programme is made up of courses and leads to the award of a Master Degree or PG Diploma after earning requisite credits, according to the scheme of examination of that programme, successfully. A Postgraduate programme can be of 2-years duration or of 1-year duration. An integrated Postgraduate programme will be of 5-year duration.

2.6   **PG Curriculum Framework:** PG Programmes will be offered in two types of curriculum frameworks:

Framework-1 is applicable for those PG programmes where each semester is of 22 credits and total credits required for the award of Master Degree will be 92. Total 48 credits will be required for the award of a PG Diploma under this framework.

Framework-2 is applicable for those PG programmes where each semester is of 26 credits and total credits required for the award of Master Degree will be 108. Total 56 credits will be required for the award of a PG Diploma under this framework.

2.7   **Course**: A course refers to the component of a programme. A course may comprise of lectures, tutorials, practicum or laboratory work/field work/practice work/project work/training/seminar/community engagement and service, internship, and dissertation, etc. or any combination of these. Each course will have a certain number of credits which will reflect its weightage and credits will be taken into account if that course is passed successfully by the candidate.

2.7.1   **Lecture:** Component of a course which is taught by a teacher through lectures covering the contents of a course.

2.7.2   **Tutorial**: Component of a course which involves problem-solving, learning through discussions and remedial teaching related to the contents and periphery of a course with the direct involvement of a teacher.

2.7.3   **Practicum**: A course or a component of a course which enables students to learn or to attain skills or to get procedural knowledge for the contents of a course through Practical/Laboratory/Studio/Project/Practice/Survey/Field work and to apply learnt/studied principles/theory/concepts related to the chosen field of learning, work/vocation, or professional practice in the field of learning under the supervision of a teacher.

2.7.4   **Seminar:** A course aimed to enhance skills of self-learning, presentation and interactive discussion among students to learn a specific topic through in-depth exploration of contents and analysis of facts about the topic under the supervision of a teacher.

2.7.5   **Internship**: An internship is gaining first-hand experience by an individual besides comprehending the way of working in an organization, leading to improve the skill aptitude for a specific job or job role and building research capabilities with learning opportunities. Internships are to be such organized that benefits the intern as well as the internship providing organization.

The employability of graduates can be improved by developing practical experience and exposure with the required right kind of attitude for the workplace. The internship is one of the important apparatuses that help in improving these employability skills and can help in generating competency, capability, professional working skills, expertise, and confidence among the students for employability and developing interest/passion for research. The interns can understand the application of theory in the workplace. The internships can be classified into two types:

    i.   Internship for enhancing the employability

    ii.   Internship for developing the research aptitude

2.7.6   Studio Activity: A studio activity involves engagement of students in creative, artistic or experimental activities involving visual, digital, audio, video and other professional experiential work.

2.7.7   Field Work/Practice/Survey/Project: A course or a component of course which enables students to participate in field-based learning/project, involving application of knowledge in solving/analyzing/exploring a real-life situation/difficult problem under the supervision of a teacher/mentor.

2.7.8   Project Work: A course or a component of a course which facilitates students to apply their knowledge, skills and critical thinking ability to complete a specific task in a given time frame through conceptualization, exploration and analysis of research-based activities to suggest tangible solutions for a given problem related to the chosen field of learning.

2.7.9   Dissertation: Dissertation is a comprehensive report of the research work done on the basis of systematic, scientific and rigorous investigations on the chosen and approved topic utilizing relevant research methods/techniques/innovations.

2.7.10   Community Engagement and Service: A course or a component of a course which exposes the students to the socio-economic issues prevailing in society so that the theoretical learning can be supplemented by actual life experiences to understand and generate solutions to real-life problems.

2.8   Type of Courses:

2.8.1   Core Course (CC): A compulsory course of a subject/programme which aims at imparting essential fundamental, comprehensive and advanced knowledge of the subject/programme.

2.8.2   Discipline Elective Course (DEC): A course of choice which allows a student to study a specialized area(s) of subject/programme as per her/his interests and offered by the Department/College/Institute (DCI).

2.8.3   Constitutional, Human and Moral Values, and IPR (CHM): This is a 'Value Added Course' aiming to impart the education and practices on Constitutional, Human, and Moral Values and Intellectual Property Rights (IPR).

2.8.4   Open Elective Course (OEC): A course which a student opts to study for getting interdisciplinary knowledge in addition to her/his own subjects of programme.

2.8.5   Employability and Entrepreneurship Skills Course (EEC): A course which aims at enhancing the employability skills and developing key personal attributes which are essential for generating employment potential and preparing for the effective performance at workplace.

2.8.6   Vocational Course (VOC): A vocational course is focused on practical work, preparing students for a particular skilled profession. Such courses develop capacities for sustenance, work, and economic participation and develop values and sensibilities towards physical work and the dignity of labour.

2.8.7   Skill Enhancement Course (SEC): A course which aims at imparting practical skills, hands-on training, soft skills, etc. to enhance the employability of students.

2.9   Key Terms related to Evaluation:

2.9.1   Letter Grade: It is an index of the performance of a student in a course. Grades are denoted by the letters O, A+, A, B+, B, C, P, F and Ab depending on the score earned by the student in that course.

2.9.2   Grade Point: It is a numerical value allotted to each letter grade on a 10-point scale.

2.9.3   Credit Point: It is the product of grade point and the number of credits for a course.

2.9.4   Semester Grade Point Average (SGPA): It is a measure of the performance of a student in a semester. It is the ratio of total credit points scored by a student in all the registered courses in a semester to the total of the credits of the courses taken during that semester. It shall be expressed up to two digits after the decimal place.

2.9.5   Cumulative Grade Point Average (CGPA): It is a measure of the overall cumulative performance of a student in a programme over all the semesters. The CGPA is the ratio of total credit points scored by a student in all the courses of the programme to the sum of the total credits of all the courses of the programme. It is expressed up to two digits after the decimal place.

2.9.6   Detailed-Grade-Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The Detailed-Grade-Certificate will display the course details (code, title, number of credits, grade scored) along with the SGPA of that semester.

2.10   Academic Bank of Credits (ABC):

It is a virtual/digital mechanism that contains information of the credits earned by an individual student throughout her/his learning journey in Higher Education Institutions in India recognized by the UGC.

3.   Postgraduate Programme:

According to Curriculum & Credit Framework for Postgraduate Programmes based on the NEP-2020 policy, PG programmes are categorized as follows:

3.1   2-Year PG Programme:

A student can be admitted to a 2-year PG programme after Bachelor Degree subject to eligibility conditions of that PG programme. A student will study course work in the first and second semesters and can choose to study:

  (a)   course work in the third and fourth semesters,
        or

  (b)   course work in the third semester and course work with research in the fourth semester.

3.2   1-Year PG Programme:

A student can be admitted to a 1-year PG programme after a 4-year Bachelor Degree (Honours) or 4-year Bachelor Degree (Honours with Research) with minimum 80 credits in the concerned subject or after 1-year PG Diploma with minimum 40 credits in the concerned subject. In the1-year PG programme, a student can choose to study:

  (a)   course work in the first and second semesters (3rd and 4th semesters of 2-year of PG programme) or

(b) course work in the 1st semester (3rd semester of 2-year PG programme), and course work with research in the 2nd semester (4th semester of 2-year PG programme).

3.3   5-Year Integrated Programme (UG+PG):

At the PG level, the curriculum components in the 4th and 5th years of 5-year integrated programme will be at par with and not below that of the corresponding 2-year PG programme.

3.4   Nomenclature of a Degree/Diploma:

All programmes shall be offered as per UGC list of 'Specification of Degree' prevailing from time to time.

    a.   If a student takes exit after the successful completion of first two semesters of 2-year PG programme and earns 48/56 *(Framework-1/Framework-2)* credits including internship, then a **Post Graduate Diploma in <Subject>** or **Post Graduate Diploma in <Discipline>**will be awarded to that candidate.

    b.   A student will be awarded with **Master of <Discipline> in <Subject>** or **Master of <Discipline>** after successful completion of four semesters of 2-year PG Programme by earning 92/108 *(Framework-1/Framework-2)* credits, as applicable for the respective framework.
       OR
    c.   A student will be awarded with **Master of <Discipline> in <Subject>** or **Master of <Discipline>** after successful completion of two semesters of 1-year PG Programme by earning 44/52 *(Framework-1/Framework-2)* credits in the case of lateral entry to 2nd year after 4-year Bachelor Degree (Honours) or 4-year Bachelor Degree (Honours with Research) or after 1-year PG Diploma in the concerned subject as per the eligibility conditions.

3.5   Levels of Courses:

Courses shall be coded based on the learning outcomes, levels of difficulty, and academic rigor. The coding structure is as follows:

400-499: Advanced courses which would include lecture courses with practicum, seminar-based course, term papers, research methodology, advanced laboratory, experiments/software training, research projects, hands-on-training, internship/apprenticeship projects in the first year of 2-year PG Programme.

500-599: Advanced courses which would include lecture courses with practicum, seminar-based course, term papers, research methodology, advanced laboratory, experiments/software training, research projects, hands-on-training, internship/apprenticeship projects in the second year of 2-year PG Programme or for 1-year PG Programme.

3.6   Exit Option from a Programme:

A student is allowed to take an exit option after passing first academic year of the 2-year PG Programme and after earning requisite 48 credits in *Framework-1 (Appendix-2)* and 56 credits in *Framework-2 (Appendix-3)* including 4 credits of internship of 4-6 weeks duration as per scheme of the programme and will be awarded **Postgraduate Diploma in the <Subject> or Postgraduate Diploma in the <Discipline>**, as applicable.

4.   Admission to a PG Programme:
4.1   The DCI shall declare the sanctioned number of seats each year for fresh admissions to the 2-year PG programme(s) and admission shall be done following the University and State Govt. guidelines as per the eligibility conditions applicable for that programme.

4.2 The DCI can plan the number of seats for lateral admission in PG Programme(s) in consonance with the faculty and infrastructure available and will get approval from the university.

4.3 The DCI shall declare the approved and vacant number of seats in the 2nd year for lateral admissions, i.e. for admission to 1-year PG programme(s). The DCI will make lateral admissions category-wise following the State Government norms for reservation subject to the fulfillment of other eligibility conditions.

Preference, in order of merit, in the lateral admission will be given to the student of that DCI who had taken exit from that programme and is seeking re-entry into the same institution.

4.4 Minimum Eligibility Conditions for Admission

4.4.1 2-Year PG Programme:

A student with a Bachelor Degree subject to fulfillment of the eligibility conditions of a programme as specified by the Staff Council of the respective Department, shall be eligible for admission to a 2-year PG Programme.

The eligibility conditions for admission to PG programmes are given in the *Appendix-4*.

4.4.2 1-Year PG Programme:

A student with a 4-year Bachelor Degree (Honours) or 4-year Bachelor Degree (Honours with Research) with minimum 80 credits in the concerned subject or 1-year PG Diploma with minimum 40 credits in the concerned subject after a 3-year Bachelor Degree, satisfying the eligibility conditions of a programme as specified by the Staff Council of the respective Department (*Appendix-4*), shall be eligible for admission to a 1-year PG Programme.

4.5 Pursuance of Two Academic Programmes Simultaneously:

   a. A student can pursue two full-time PG Programmes in physical mode provided that in such cases, class timings and examination schedule for one programme does not overlap with the class timings and examination schedule of the other programme, and requirements under the scheme of the subject are fulfilled. The DCI and the University shall not be responsible for any such overlapping and consequences thereof.

   b. A student can pursue two PG Programmes simultaneously provided that one programme is in full-time physical mode and another in Open Distance Learning (ODL)/online mode; or one in ODL and other in online mode; or both in ODL/online mode.

4.6 A student can re-enter into 2nd year of a programme if s/he has taken an exit option after Ist year under the provision of lateral admission. In any case, the gap between the exit and the re-entry into the PG Programme should not be more than two academic years subject to the completion of whole PG Programme within 4-years or as per conditions amended by the university from time to time.

4.7 A student having re-appear in only one course either in 5th or 6th Semester at UG level (other than the subject in which s/he wants to seek the admission in 2-year PG Programme) is eligible for provisional admission in a 2-year PG Programme in affiliated Colleges of Kurukshetra University, Kurukshetra. Provided further that such student will not be promoted to 3rd semester/2nd year of 2-year PG Programme, if s/he fails to pass the concerned re-appear course of the UG programme before the start of the 3rd semester/2nd year of the concerned 2-year PG programme and in that case, her/his provisional admission shall automatically stand cancelled. Such student will not be entitled neither for exit nor for PG Diploma.

4.8 A student having re-appear in the qualifying examination will not be eligible for admission to 1-year PG Programme.

4.9   A student, who discontinues her/his studies after having cleared all the courses of 1st semester during the programme due to some compelling reason(s), may be permitted to join the remaining studies and complete the programme and to earn balance credits provided a sufficient time is left to complete the PG programme and the DCI is able to accommodate the candidate(s) subject to provision under the rules of Regulatory Bodies, wherever applicable. The candidate has to pay the full fee for the year in such a case.

5.   Subjects and Courses of PG Programmes:

5.1   A student will study Core Courses (CC); Discipline Elective Courses (DEC); Practicum Courses (PC); Open Elective Courses (OEC); Seminar; Constitutional, Human and Moral Values, and IPR (CHM); and Employability and Entrepreneurship Skill Courses (EEC) as per schemes (P or Q or R or S) under PG Curriculum *Framework-1 (Appendix-2)/Framework-2 (Appendix-3)*, as applicable for that PG Programme.

5.2   The DCI will decide and declare the number of seats for Dissertation/Project work of 12 credits in the beginning of each academic session, depending upon the availability of infrastructure and faculty in the DCI. The DCI shall also decide the criteria to allocate the course of Dissertation/Project work to the interested students, in the case when number of such applicants is more than the number of seats available.

5.3   The students, who opt for the Dissertation/Project work outside the DCI, can complete other requisite courses i.e. CC, DEC and EEC in the 4th semester through online mode with the permission of DCI through:

a. MOOCs through SWAYAM and other such portals approved by UGC and registered on ABC/APAAR. Fee for such online courses has to be paid by the student her/himself.

b. Online/ODL courses offered by the Center for Distance and Online Education (CDOE), Kurukshetra University, Kurukshetra and fee for such online courses has to be paid by the student her/himself.

c. Online classes offered by the concerned DCI for these courses.

5.4   Composition of Courses:

5.4.1 A theory course of 4 credits may have 3 credits for lectures and 1 credit for tutorial or may have all 4 credits for lectures. However, tutorial will not be applicable to those programmes which have practicum as a separate course or as a part of the CC and DEC courses and in that case all 4 credits will be dedicated to lectures only.

5.4.2 In the programmes, which do not have practicum as a separate course in the scheme, but have a practicum component in CC or DEC, then 4 credits will be divided into 3 credits for lectures and 1 credit for practicum.

5.4.3 In the Practicum Course (PC), all the 4 credits will be dedicated to Practical/Laboratory/Studio/Project/Survey/Field work/Training, etc.

5.4.4 In the EEC course of 2 credits, 1 credit may be allocated to lecture and 1 credit to practicum, wherever the practicum component is involved or both 2 credits may be dedicated to lectures.

5.4.5 In the CHM and OEC courses, all 2 credits will be allocated to lectures. A student will opt for an Open Elective Course (OEC) of 2 credits from a pool of courses, and offered by the DCI, other than the subject of programme in the 3rd Semester. In the case, when a College/Institute is not able to offer any OEC, different from the subject of PG programme, then students can opt

OEC, other than its subject, from online courses offered by the Centre for Distance and Online Education (CDOE), Kurukshetra University, Kurukshetra or through SWAYAM/NPTEL/other platforms recognized by the UGC and university. Fees for such online courses have to be paid by the student itself.

5.4.6 The weekly teaching hours/workload for theory/tutorial/practicum, components of the courses will be:

i. 1 credit theory/tutorial = 1 hour.

ii. 1 credit Practicum = 2 hours.

iii. The tutorial and practical/laboratory/studio will be conducted in groups of students and one group will comprise of 20 students.

iv. The teaching hour/workload for tutorial will be 1 hour per week for each group.

v. The teaching hours/workload of the practical/laboratory will be 2 hours per credit per week for each group.

vi. In the programmes, where Practicum Course (PC) is Studio/Project/Survey/Field work, etc., of 4 credits, the teaching hours/workload of 8 hours will be counted for the whole class, not in groups, and these hours shall be equally divided among the teachers supervising the students for Studio/Project/Survey/Field work, etc. of the class.

vii. An option of DEC can be offered for a group of minimum 10 students.

viii. For seminar course of 2 credits, the Chairperson/Principal/Director will assign the faculty to the students in groups of minimum 20 students. The teaching hours/workload of the seminar course will be 2 hours per week for each group.

5.5 Internship:

a. A student of the 2-year PG Programme shall be required to undergo an Internship course of 4 credits of 4-6 weeks duration during summer vacation after 2nd semester. If a student opts for exit with 1-year PG Diploma after 2nd semester of 2-year PG Programme, then s/he has to complete Internship course before exit. However, the student, who has taken lateral entry into the 2nd year (i.e. 3rd semester) of PG Programme, need not to repeat the Internship course.

b. The Internship course will be governed by the prevailing Internship Guidelines of the University.

5.6 Dissertation/Project Work:

A student who opts for Dissertation/Project work of 12 credits in 4th (2nd) semester of 2-year (1-year) PG Programme will be required to do the research work based on systematic, scientific and rigorous investigations on the chosen and approved topic utilizing relevant research methods/ techniques/innovations.

a. A student, who opts for Dissertation/Project work in 4th semester of PG Programme, shall submit a request for allotment of a supervisor mentioning her/his research areas of interest in order of preference to the Chairperson/Principal/Director during 3rd semester. The DCI will allot a qualified supervisor to guide the student for doing research for Dissertation/Project work. A regular full-time teacher of that DCI, who has been approved to supervise Ph.D. scholars by the university, will be eligible to guide the students for Dissertation/Project work.

b. The student will submit the synopsis to the supervisor. In case of University Teaching Department (UTD), the synopsis will be approved by the Departmental Research Advisory Committee (DRAC) after recommendation of the supervisor.

In case of affiliated Colleges/Institutes, the Principal/Director shall constitute a committee of at least three members of the concerned subject for this purpose at the College/Institute level. The committee will consist of at least one subject expert from Kurukshetra University, Kurukshetra to be nominated by the Chairperson/Director on the request of College/Institute. The request for external expert should reach to the Chairperson/Director before 30th November of the concerned year. The list of students, their approved topics, and names of supervisors along with their synopsis will have to be submitted by the College/Institute to the respective Chairperson/Director latest by 31st January of the concerned year.

c. The student shall be required to submit three hard copies of her/his dissertation or project report along with soft copy as PDF file to the DCI by 31st May of the concerned year which will be forwarded to the Controller of Examinations for evaluation within a week.

d. The anti-plagiarism policy of the University will have to be strictly followed by the candidate and the supervisor for dissertation/project report. Similarity report as per anti-plagiarism policy of the university is to be annexed with the dissertation/project report.

e. Evaluation of the dissertation/project report shall be done by an external examiner. The panel of examiners for evaluation of dissertations/project reports will be approved by the respective PGBOS.

f. The schedule as specified above is to be strictly followed by the student and DCI and any relaxation will not be allowed. However, in exceptional and genuine cases, late submission may be allowed with a late fee, as decided by the University from time to time.

6.   Medium of Instructions and Examination

6.1   For PG Programmes in the Faculty of Arts & Languages, Social Sciences, Education, Indic Studies, Commerce and Management, the medium of instructions shall be Hindi/English.

The question paper shall be set in both English and Hindi, wherever feasible, except in the case of

a.   English, in which the questions shall be set in English.

b.   Sanskrit, in which the questions shall be set in Sanskrit/Hindi.

c.   Other languages, in which the questions shall be set in the language concerned.

6.2 The students shall write their answers:

a. in English, in case of English language

b. in the language concerned, in the case of Modern Indian Languages

c. English/Hindi in the case of other subjects.

6.3   For the subjects in Physical and Life Sciences, the medium of instructions shall be mainly English. Hindi medium will also be offered wherever feasible. The question paper shall be set in English. Bilingual question paper(s) will be provided, wherever possible. The students can write their answers in English/Hindi.

7.   Programme and Course Learning Outcomes:

Each programme of study will have well defined **Programme Learning Outcomes (PLOs)** which should be attained for the award of a specific Degree/Diploma.

Each course will have well defined **Course Learning Outcomes (CLOs)** and these CLOs will be mapped with the Programme Learning Outcomes (PLOs) of respective PG programme.

8.   Assessment and Evaluation:

8.1   Student Progression and Mentoring:

Each student shall be examined in the course(s) to help their progression through the programme as laid down in the scheme, syllabus and learning outcomes through a system of Continuous Comprehensive Assessment (CCA) using a mix of Internal and End-Term Examinations.

8.1.1   Internal Assessment will be broadly 30% of the total marks and weightage of 70% shall be given to evaluation of End-Term examination(s).

8.1.2   Internal Assessment (30%) shall be broadly based on the following defined components:

a) Class Participation.

b) Presentation/Assignment/Quiz/Class Test/Seminar, etc. in case of Theory examination and Seminar/Demonstration/Viva-Voce/Lab record, etc. in case of Practical examination. At least 3 assignments are to be given in each semester.

c) Mid-Term Examination.

8.1.3   Internal Assessment Marks will be further distributed as per following tables:

Table: 1

Course Composition: Theory/ (Theory +Tutorial)			
Course Credit	Internal Assessment Marks	End-Term Exam Marks	Total Marks
2	15	35	50
3	25	50	75
4	30	70	100

Table: 2

Course Composition: (Theory + Practical)						
Course Credit		Theory		Practical		Total Marks
Theory	Practical	Internal Assessment Marks	End-Term Exam Marks	Internal Assessment Marks	End-Term Exam Marks	
1	1	10	20	5	15	50
2	0	15	35	NA	NA	50
0	2	NA	NA	15	35	50
2	1	15	35	5	20	75
3	0	25	50	NA	NA	75
0	3	NA	NA	25	50	75
2	2	15	35	15	35	100
3	1	20	50	10	20	100
4	0	30	70	NA	NA	100
0	4	NA	NA	30	70	100

Table: 3

Distribution of Internal Assessment Marks of Theory Component of a Course			
Total Internal Assessment Marks (Theory)	Class Participation	Presentation/ Assignment/Quiz/Class Test, etc.	Mid-Term Examination
10	4	NA	6
15	4	4	7
20	5	5	10
25	5	10	10
30	5	10	15

Table: 4

Distribution of Internal Assessment Marks of Practical Component of a Course			
Total Internal Assessment Marks (Practicum)	Class Participation	Demonstration/ Viva-Voce/Lab record/Field work/Survey etc.	Mid-Term Exam
5	NA	5	NA
10	5	5	NA
15	5	10	NA
25	5	10	10
30	5	10	15

8.1.4   Absence from Internal Assessment test and/or Mid-Term examination will lead to award of zero marks in that component of Internal Assessment.

8.2 Every candidate shall be examined according to the scheme of examinations and syllabus of concerned PG programme as approved by the Academic Council from time to time. A candidate, who fails in an examination, or, having been eligible fails to appear in an examination, shall, unless approved otherwise by the Academic Council, will take the examinations according to the syllabus prescribed by the university for regular students appearing for that examination.

8.3 The pass percentage will be 40% (Grade 'P') both for theory and practicum End-Term Examination. A student has to obtain minimum 40% marks (Grade 'P') in aggregate (sum of the Internal Assessment and End-Term Examination marks) and in End-Term Examination separately to qualify a course.

8.4   A dissertation/project work will be of total 12 credits (300 marks). The evaluation of dissertation/project work will have two components. In the first part, dissertation/project report will be evaluated for 200 marks on the parameters laid down in the proforma for the evaluation of dissertation (*Appendix-5*) and the second part of the evaluation will comprise of 100 marks in which the student will give a presentation on the dissertation and an open viva-voce examination will be conducted by the external examiner.

8.5 The Chairperson/Principal/Director shall ensure uploading of the Internal Assessment marks at least one week before the commencement of the End-Term Semester Examinations on the examination portal of the university as notified by the Controller of Examinations. A late fee, as prescribed by the university from time to time, shall be charged from the DCI for if awards are not submitted in time.

8.6 Internal Assessment marks of a course shall be carried forward in case of re-appear examination of that course.

8.7 The Chairperson/Principal//Director shall maintain the record on the basis of which the Internal Assessment awards have been prepared, for inspection, if needed by the university, up to six months from the date of declaration of concerned semester examination results.

8.8 The Chairperson/Principal//Director shall manage teaching, paper setting, conducting examination and evaluation of CHM course and evaluation of OEC at the DCI level and will upload the awards. The DCI will maintain the record of answer books and examination record on the basis of which the awards have been prepared, for inspection, if needed by the university, up to six months from the date of declaration of concerned semester examination results.

9. Eligibility for Examination:

9.1 End-Term Examination shall be open to a regular student who:

    a. has been on the rolls of the DCI during the semester.

    b. has passed the requisite qualifying examination, if s/he is a candidate for the first semester Examination.

    c. has her/his examination form submitted on the university portal through the Chairperson/Principal/Director of the concerned DCI.

    d. has attended not less than 75% of the lectures in a course. This requirement shall be fulfilled separately for each course of the programme. A deficiency in the prescribed course (Lectures/Practicum, etc.) may be condoned by the Chairperson/Principal/ Director of the DCI in deserving cases up to 15%.

9.2 The condonation up to 15% shall also include the loss of attendance due to participation in the cultural and sports assignments, etc. Provided further that, a student who participates in the Inter-University Tournaments or Inter University Youth Festivals or Republic Day Parade may be allowed additional condonation on this ground up to 10% in each paper on a certificate from the Director, Physical Education and Sports; Director, Youth and Cultural Affairs; Programme Coordinator, NSS; ANO, NCC as the case may be, subject to the condition that such a student shall not be allowed to appear in the examination if her/his attendance, after condonation on all counts, falls below 50%.

9.3 A candidate, who has not attended the requisite percentage of lectures/practicum, shall not be eligible to take the End-Term Examinations in the concerned theory/practicum course unless s/he repeats the course and obtains the requisite attendance but will be eligible to take examination in the remaining paper(s).

10. Duration for Passing the Programme:

10.1 A student can complete a 2-year PG programme within four years. A student, who fails to pass the whole examination(s) of a 2-year PG programme within four years of admission but has passed all courses of first two semesters and also has completed the requisite internship of the programme, shall be awarded with Postgraduate Diploma on the basis of courses completed and credits earned, if otherwise eligible.

10.2 A student can complete a 1-year PG programme within two years.

10.3 Each student will have to open an account on Academic Bank of Credit (ABC) or APAAR portal through their concerned DCI if s/he does not have an active ABC account. At the end of each semester, credits earned by the student will be uploaded in her/his respective ABC account. A student registered in ABC account for a programme will be allowed to complete the respective programme within four years or as notified from time to time.

11.   Conditions for Promotion to Higher Semester and Rules for Re-appear:

11.1 A candidate who has attended the prescribed classes of a course(s) of a programme in the DCI in a semester and was eligible but did not appear in the End-Term examinations or has appeared but failed, may be allowed on the recommendation of the Chairperson/Principal/Director of the DCI to appear/re-appear as an ex-student in the End-Term examinations of that course(s) as the case may be, in the subsequent semesters examination up to two times or as allowed by the university from time to time when such examination(s) are held without attending the course(s) again. While re-appearing in the examination, the student shall be exempted from appearing in the course(s)/practical(s) in which s/he has obtained pass marks.

Provided that after completion of regular studies for the whole duration of a programme, the candidate will be allowed to appear in examination as an ex-student for the re-appear/left out courses under the permissible chances, within the prescribed time period.

11.2 A candidate, who has appeared and failed in one or more courses of the first semester, shall be allowed to study for and to appear in the second semester examinations, if otherwise eligible. Such a student may pursue her/his studies for the next higher semester(s) and appear in the examination(s) for the same along with the examination for the lower semester(s).

11.3 A candidate who could not complete or has failed in a Dissertation/Project work/Internship, s/he will get only one chance to repeat the project work at the end of the next semester. Further, if the candidate still fails or remains absent in the Dissertation/Project/Internship, then s/he will not be eligible for the award of the concerned PG Degree/Diploma.

12.   Examinations and Result:

12.1 End-Term Examinations for the odd semesters shall ordinarily be held in November/December and for the even semesters in May/June, on such dates as may be notified by the Controller of Examinations from subject to the amendments made by the university from time to time.

12.2   Supplementary examinations will be held for re-appear candidates as under:

Semester	When held
Odd Semester	Along with the First, and Third Semester
Even	Along with the Second, and Fourth Semester
Third	Along with or after the Fourth Semester
Fourth	Along with or after the Third Semester
Any Semester	Flexi exam on the request of the candidate on a special fee prescribed by the University from time to time

12.3 The last date(s) by which the examination forms shall be uploaded on the examination portal shall be as per the schedule notified by the Controller of Examinations from time to time.

12.4 The amount of examination fee to be paid by a student for each semester shall be as prescribed by the university from time to time.

12.5 The minimum Semester Grade Point Average (SGPA) to qualify a semester shall be 4.00 and minimum Cumulative Grade Point Average (CGPA) required for the award of the PG Degree/Diploma shall be 4.00.

12.6 The Examination Branch shall prepare the Grade/Result and the Controller of Examinations will notify the same within the stipulated time.

12.7 If a student is not able to pass any semester examinations during her/his regular studies in the programme, her/his pass credits will be accumulated in the ABC and s/he can pass the deficient courses any time within 4-years or as stipulated in the ABC from time to time.

12.8 A student who discontinues her/his studies may be permitted to join the remaining studies and complete balance credits as per Clause 4.9.

12.9 Award of Grades:

Award of grades and the corresponding grade points will be based on absolute marks as per the following table:

Letter Grade	Grade Point	Percent Marks
O (Outstanding)	10	>85
A+ (Excellent)	9	>75
A (Very Good)	8	>65
B+(Good)	7	>55
B (Above Average)	6	>50
C (Average)	5	>40
P (Pass)	4	40
F (Fail)	0	< 40
Ab	0	Absent

a. The multiplication factor for conversion from SGPA/CGPA to equivalent percentage of marks shall be 10.

b. A candidate who has not attended requisite percentage of lectures in a course will also be awarded Grade 'F'. Such a candidate will have to repeat that course to complete the attendance requirement.

c. If 'F'/'Ab' Grade is awarded to a candidate in Project work/Dissertation/Field training/Internship/Field work, s/he will get only one more chance to appear in viva voce/repeat the Project work/Dissertation/Field training/Internship/Field work, as per recommendation of the examiner at the end of next semester. However, if a candidate still gets 'F'/'Ab' Grade in Project work/Dissertation/Field training/Internship/Field work, the same will not be eligible for the award of Degree/Diploma.

d. A candidate eligible to take the examination obtaining Grade 'F'/'Ab' will be considered to have failed in the examination/course(s). Such a student will be required to re-appear in that examination/course(s) within the permissible chances as given in Clause 11.2.

12.10 Computation of SGPA and CGPA:

The following shall be the procedure to compute the Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA):

a. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a candidate in all the courses taken by the candidate in a semester to the sum of the number of credits of all the courses undertaken by the candidate in that semester, i.e.

$$SGPA(S_j) = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the ith course and G_i is the grade point scored by the student in the ith course in the jth semester.

b. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$CGPA = \frac{\sum (N_j \times S_j)}{\sum N_j}$$

where S_j is the SGPA of the jth semester and N_j is the total number of credits in that semester.

c. The SGPA and CGPA shall be rounded off to 2 digits after decimal place and shall be reported in the Detail-Grade-Certificate (DGC).

Total marks of each semester and grand total of the whole programme will be reflected along with CGPA in the transcript of the successful candidates.

d. A merit list will be prepared for a programme and Gold Medal will be awarded to a candidate securing highest CGPA provided the candidate must have passed all the semester examinations in the first attempt and within minimum duration of the programme. In case, when more than one candidate has the same CGPA, then Gold Medal shall be decided on the basis of actual obtained total marks in the programme.

13. Improvement:

13.1 A candidate, who has passed a PG Programme from Kurukshetra University, Kurukshetra and is desirous of improving her/his CGPA in the respective programme (Degree/PG Diploma), will be allowed to appear within next four semesters (next two semesters in case of PG Diploma) examinations after passing the last semester examination to appear as an ex-student in one or more theory course(s) and shall pay examination fee for the whole semester examination in which s/he opts to appear. The prevailing rules, syllabus and fees shall be applicable for improvement examinations.

The candidate will take the examination according to the syllabi in force for the regular students in that semester examination.

13.2 The result of improvement examinations shall be declared only if a candidate improves her/his CGPA of the respective programme. Provided further that if a student does not want to avail the remaining chances out of permissible four (two) total chances for improvement, then s/he will submit an undertaking to this effect for declaration of her/his final result. The fact that student has improved the performance/grade shall be mentioned in the Detailed-Grade-Certificate of the candidate.

13.3 Improvement shall not be allowed in Internal Assessment/Practicals/Internship/Field Work/Project/Seminar/Studio/Dissertation/Project work etc.

14. Award of Grace Marks:

Grace marks will be awarded according to the university rules prevailing from time to time.

15. The ordinance in force at the time when a student joins the programme shall hold good only for the examination held during or at the end of the academic year and nothing in this ordinance shall be deemed to debar the university from amending the ordinance and the amended ordinance, if any, shall apply to all the students whether old or new.

16. Notwithstanding anything mentioned above, the Vice-Chancellor can relax any rule in exceptional cases or when situation demands so.

17.   Transitory Provision:

Students admitted to PG Programmes under semester system in the DCI prior to the academic session 2024-25 shall be governed by the old rules as applicable for that programme for that session. The present rules shall be applicable to the students who take admission in a PG programme according to Curriculum and Credit Framework for PG Programmes (CCFPG) as per NEP-2020 w.e.f. the academic session   2024-25.

For the students who are admitted during the session 2024-25 in a PG programme which is not covered in Curriculum and Credit Framework for PG Programmes (CCFPG) as per NEP-2020, the existing ordinance for that programme shall remain applicable.

FRAMEWORK 1: Scheme P

Scheme	Semester	Courses				Total Credits
		Core Courses	**Elective Courses**	**Practicum Courses/Dissertation / Project work**	**Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course**	
P	I	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits		PC-1 4 Credits PC-2 4 Credits	Seminar 2 Credits	22
P	II	CC- 4 4 Credits CC- 5 4 Credits CC- 6 4 Credits		PC-3 4 Credits PC-4 4 Credits	CHM 2 Credits	22
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.						
P	III	CC- 7 4 Credits CC- 8 4 Credits	DEC-1 4 Credits	PC-5 4 Credits PC-6 4 Credits	OEC 2 Credits	22
P	IV	CC-9 4 Credits CC-10 4 Credits	DEC-2 4 Credits	PC-7 4 Credits PC-8 4 Credits	EEC 2 Credits	22
Scheme of Semester IV when a student opts for Dissertation or Project Work						
p	IV		DEC-2 4 Credits DEC-3 4 Credits **OR** CC-9 4 Credits DEC-2 4 Credits	12 Credits	EEC 2 Credits	22

FRAMEWORK 1: Scheme Q

Scheme	Semester	Courses				Total Credits
		Core Courses	Elective Courses	Practicum Courses/ Dissertation/ Project work	Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course	
Q	I	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits		PC-1 4 Credits	Seminar 2 Credits	22
Q	II	CC- 5 4 Credits CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits		PC-2 4 Credits	CHM 2 Credits	22
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.						
Q	III	CC- 9 4 Credits CC- 10 4 Credits	DEC-1 4 Credits DEC-2 4 Credits	PC-3 4 Credits	OEC 2 Credits	22
Q	IV	CC- 11 4 Credits CC- 12 4 Credits	DEC-3 4 Credits DEC-4 4 Credits	PC-4 4 Credits	EEC 2 Credits	22
Scheme of Semester IV when a student opts for Dissertation or Project Work						
Q	IV		DEC-3 4 Credits DEC-4 4 Credits	12 Credits	EEC 2 Credits	22
		OR				
		CC-11 4 Credits	DEC-3 4 Credits			

0FRAMEWORK 1: Scheme R

Scheme	Semester	0Courses				Total Credits
		Core Courses	Elective Courses	Practicum Courses/ Dissertation/ Project work	Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course	
R	I	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits	DEC-1 4 Credits		Seminar 2 Credits	22
R	II	CC- 5 4 Credits CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits	DEC-2 4 Credits		CHM 2 Credits	22
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.						
R	III	CC- 9 4 Credits CC- 10 4 Credits	DEC-3 4 Credits DEC-4 4 Credits DEC-5 4 Credits		OEC 2 Credits	22
R	IV	CC- 11 4 Credits CC- 12 4 Credits	DEC-6 4 Credits DEC-7 4 Credits DEC-8 4 Credits		EEC 2 Credits	22
Scheme of Semester IV when a student opts for Dissertation or Project Work						
R	IV	DEC-6 4 Credits DEC-7 4 Credits OR CC-11 4 Credits DEC-6 4 Credits		12 Credits	EEC 2 Credits	22

FRAMEWORK 1: Scheme S

Scheme	Semester	Courses				Total Credits
		Core Courses	Elective Courses	Dissertation/ Project work	Seminar/VAC/OEC/EEC	
S	I	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits CC- 5 4 Credits			Seminar 2 Credits	22
S	II	CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits CC- 9 4 Credits CC- 10 4 Credits			CHM 2 Credits	22
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.						
S	III	CC- 11 4 Credits	DEC-1 4 Credits DEC-2 4 Credits DEC-3 4 Credits DEC-4 4 Credits		OEC 2 Credits	22
S	IV	CC- 12 4 Credits	DEC-5 4 Credits DEC-6 4 Credits DEC-7 4 Credits DEC-8 4 Credits		EEC 2 Credits	22
Scheme of Semester IV when a student opts for Dissertation or Project Work						
S	IV		DEC-5 4 Credits DEC-6 4 Credits	12 Credits	EEC 2 Credits	22
		OR				
		CC- 12 4 Credits	DEC-5 4 Credits			

Notes on (*Framework-1*)**:**

1. A Department/Institute can select either the Scheme P or Q or R or S. The same scheme will be followed in subsequent semesters.

2. In the Scheme P, there will be 4 theory core courses and two practical courses each of 4 Credits.

3. In the Scheme Q, there will be 5 theory core courses and one practical course each of 4 Credits.

4. In the Scheme R, there will be 4 theory core courses and two elective courses each of 4 Credits.

5. In the Scheme S, there will be 5 theory core courses and one elective course each of 4 Credits.

6. One course of the type Skill Enhancement Course /Vocational Course in each year may be provided from the subject. This course can be a Practicum or Discipline Elective or Core Course within the framework.

7. **An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.**

8. If a student takes exit after the successful completion of first two semesters after earning 48 Credits, then a **Post Graduate Diploma in <Subject>** or **Post Graduate Diploma in < Discipline >**will be awarded to that candidate.

9. One course of 2 Credits on Constitutional, Human and Moral values, and IPR (CHM) will be compulsory for all the PG programmes.

10. One Open Elective course (OEC), other than the <subject> of the programme, of 2 Credits out of the pool of OEC will be opted by a student in the IIIrd semester.

11. A student will be awarded with **Master of <Discipline> in <Subject>** or **Master of <Discipline>** after successful completion of 2-year PG Programme by earning 92 Credits

<div align="center">OR</div>

A student will be awarded with **Master of <Discipline> in <Subject>** or **Master of <Discipline>** after successful completion of 1 year PG Programme by earning 44 Credits in the case of lateral entry to 2nd year after 4-year UG Programme with Honours or Honours with Research or one year **Post Graduate Diploma in <Subject>** or **Post Graduate Diploma in < Discipline>.**

FRAMEWORK 2: Scheme P

Scheme	Semester	Subject				Total Credits
		Core Courses	**Elective Courses**	**Practicum Courses/Dissertation/ Project work**	**Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course**	
P	**I**	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits		PC-1 4 Credits PC-2 4 Credits	Seminar 2 Credits	**26**
P	**II**	CC- 5 4 Credits CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits		PC-3 4 Credits PC-4 4 Credits	CHM 2 Credits	**26**
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.						
P	**III**	CC- 9 4 Credits CC- 10 4 Credits	DEC-1 4 Credits DEC-2 4 Credits	PC-5 4 Credits PC-6 4 Credits	OEC 2 Credits	**26**
P	**IV**	CC-11 4 Credits CC-12 4 Credits	DEC-3 4 Credits DEC-4 4 Credits	PC-7 4 Credits PC-8 4 Credits	EEC 2 Credits	**26**
Scheme of Semester IV when a student opts for Dissertation or Project Work						
p	**IV**		DEC-3 4 Credits DEC-4 4 Credits DEC-5 4 Credits **OR** DEC-3 4 Credits DEC-4 4 Credits	12 Credits	EEC 2 Credits	**26**

Note: In the last row, Core Courses column contains "CC-11 4 Credits" aligned with the "OR" / DEC-3, DEC-4 lower portion.

FRAMEWORK 2: Scheme Q

Scheme	Semester	Subject				Total Credits
		Core Courses	**Elective Courses**	**Practicum Courses/ Dissertation/ Project work**	**Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course**	
Q	I	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits CC- 5 4 Credits		PC-1 4 Credits	Seminar 2 Credits	26
Q	II	CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits CC- 9 4 Credits CC- 10 4 Credits		PC-2 4 Credits	CHM 2 Credits	26
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.						
Q	III	CC- 11 4 Credits CC- 12 4 Credits	DEC-1 4 Credits DEC-2 4 Credits DEC-3 4 Credits	PC-3 4 Credits	OEC 2 Credits	26
Q	IV	CC- 13 4 Credits CC- 14 4 Credits	DEC-4 4 Credits DEC-5 4 Credits DEC-6 4 Credits	PC-4 4 Credits	EEC 2 Credits	26
Scheme of Semester IV when a student opts for Dissertation or Project Work						
Q	IV		DEC-4 4 Credits DEC-5 4 Credits DEC-6 4 Credits **OR** CC-13 4 Credits DEC-4 4 Credits DEC-5 4 Credits	12 Credits	EEC 2 Credits	26

FRAMEWORK 2: Scheme R

Scheme	Semester	Subject				Total Credits
		Core Courses	**Elective Courses**	**Practicum Courses/ Dissertation work/ Project work**	**Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course**	
R	**I**	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits	DEC-1 4 Credits DEC-2 4 Credits		**Seminar** **2 Credits**	**26**
R	**II**	CC- 5 4 Credits CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits	DEC-3 4 Credits DEC-4 4 Credits		**CHM** **2 Credits**	**26**
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester. Internship can be either for enhancing the employability or for developing the research aptitude.						
R	**III**	CC- 9 4 Credits CC- 10 4 Credits	DEC-5 4 Credits DEC-6 4 Credits DEC-7 4 Credits DEC-8 4 Credits		**OEC** **2 Credits**	**26**
R	**IV**	CC- 11 4 Credits CC- 12 4 Credits	DEC-9 4 Credits DEC-10 4 Credits DEC-11 4 Credits DEC-12 4 Credits		**EEC** **2 Credits**	**26**
Scheme of Semester IV when a student opts for Dissertation Work or Project Work						
R	**IV**		DEC-9 4 Credits DEC-10 4 Credits DEC-11 4 Credits	**12 Credits**	**EEC** **2 Credits**	**26**
		OR				
		CC-11 4 Credits	DEC-9 4 Credits DEC-10 4 Credits			

FRAMEWORK 2: Scheme S

Scheme	Semester	Subject				Total Credits
		Core Courses	Elective Courses	Practicum Courses/ Dissertation work/ Project work	Seminar/Value Added Course/Open Elective Course/Employability & Entrepreneurship Skills Course	
S	I	CC- 1 4 Credits CC- 2 4 Credits CC- 3 4 Credits CC- 4 4 Credits CC- 5 4 Credits	DEC-1 4 Credits		Seminar 2 Credits	26
S	II	CC- 6 4 Credits CC- 7 4 Credits CC- 8 4 Credits CC- 9 4 Credits CC- 10 4 Credits	DEC-2 4 Credits		CHM 2 Credits	26
An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester. Internship can be either for enhancing the employability or for developing the research aptitude.						
S	III	CC- 11 4 Credits CC- 12 4 Credits	DEC-3 4 Credits DEC-4 4 Credits DEC-5 4 Credits DEC-6 4 Credits		OEC 2 Credits	26
S	IV	CC- 13 4 Credits CC- 14 4 Credits	DEC-7 4 Credits DEC-8 4 Credits DEC-9 4 Credits DEC-10 4 Credits		EEC 2 Credits	26
Scheme of Semester IV when a student opts for Dissertation Work or Project Work						
S	IV		DEC-7 4 Credits DEC-8 4 Credits DEC-9 4 Credits	12 Credits	EEC 2 Credits	26
		OR				
		CC-13 4 Credits	DEC-7 4 Credits DEC-8 4 Credits			

Notes on *(Framework-2):*

1. A Department/Institute can select either the Scheme P or Q or R or S. The same scheme will be followed in subsequent semesters.

2. In the Scheme P, there will be 4 theory core courses and two practical courses each of 4 Credits.

3. In the Scheme Q, there will be 5 theory core courses and one practical course each of 4 Credits.

4. In the Scheme R, there will be 4 theory core courses and two elective courses each of 4 Credits.

5. In the Scheme S, there will be 5 theory core courses and one elective course each of 4 Credits.

6. One course of the type Skill Enhancement Course/Vocational Course in each year may be provided from the subject. This course can be a Practicum or Discipline Elective or Core Course within the framework.

7. An internship course of 4 Credits of 4-6 weeks duration during summer vacation after IInd semester is to be completed by every student. Internship can be either for enhancing the employability or for developing the research aptitude.

8. If a student takes exit after the successful completion of first two semesters after earning 56 Credits, then a **Post Graduate Diploma in <Subject>** or **Post Graduate Diploma in < Discipline >** will be awarded to that candidate.

9. One course of 2 Credits on Constitutional, Human and Moral Values, and IPR (CHM) will be compulsory for all the PG programmes.

10. One Open Elective course (OEC), other than the <subject> of the programme, of 2 Credits out of the pool of OEC will be opted by a student in the IIIrd semester.

11. A student will be awarded with **Master of <Discipline> in <Subject>** or **Master of <Discipline>** after successful completion of 2-year PG Programme by earning 108 Credits

<div align="center">OR</div>

A student will be awarded with **Master of <Discipline> in <Subject>** or **Master of <Discipline>** after successful completion of 1 year PG Programme by earning 52 Credits in the case of lateral entry to 2nd year after 4-year UG Programme with Honours or Honours with Research or one year **Post Graduate Diploma in <Subject>** or **Post Graduate Diploma in < Discipline >.**

Faculty of Arts & Languages	
Name of the Programme	**Eligibility Conditions**
M.A. English	**For 2-year PG Programme M.A. English**: 3-year Bachelor's Degree with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3-year Bachelor's Degree with English as a Major or Minor subject and with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme English: 4-year B.A (Honours) or B.A (Honours with Research) Degree with at least 80 credits in English and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in English after 3-Year Bachelor Degree with minimum 40 credits in English with at least 50 per cent marks or equivalent CGPA in aggregate.
M.A. (Hindi)	**For 2-year PG Programme M.A. Hindi**: B.A. (Hons) in Hindi OR Bachelor's Degree in any discipline with atleast 50% marks in aggregate or 45% marks in the subject of Hindi / Sanskrit (compulsory / elective) / Functional Hindi / prabhakar. OR Shastri Examination (new scheme) of three year duration with 45% marks in aggregate.
	For 1-year PG Programme M.A. Hindi:
M.Lib. & Inf. Sc.	**For 2-year PG Programme Master of Library & Information Science:** Bachelor's or Master's Degree Examination in any discipline from this university or an examination recognized as equivalent thereto with atleast 45% marks in aggregate. The degree with the higher percentage will be considered for admission.
	For 1-year PG Programme Master of Library & Information Science:
M.A. Panjabi	**For 2-year PG Programme M.A. Panjabi**: 3-year Bachelor Degree with at least 45 per cent marks or equivalent CGPA in aggregate. OR 3-year Bachelor Degree with Panjabi as a Major or Minor subject and with at least 45 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.A. Panjabi : 4-year B.A (Honours)/B.Sc. (Honours)/B.Com (Honours) or B.A (Honours with Research)/B.Sc. (Honours with Research)/ B. Com (Honours with Research) Degree with at least 80 credits in the Panjabi and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Panjabi, with minimum 40 credits in the concerned subject with at least 50 per cent marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree.

Faculty of Social Sciences	
Name of the Programme	**Eligibility Conditions**
M.A. Economics	**For 2-year PG Programme M.A. Economics**: Graduation in any discipline with 50 % aggregate marks or with 45 % marks in economics.
	For 1-year PG Programme M.A. Economics:
M.A. Business Economics	**For 2-year PG Programme M.A. Business Economics** Graduation in any discipline with 50 % marks or 45 % in Economics .
	For 1-year PG Programme M.A. Business Economics:
M.A. Political Science	**For 2-year PG Programme M.A. Political Science:** B.A.(Hons.) in Political Science with 45% marks in aggregate. OR B.A. with atleast 45% marks in the subject of Political Science/Public Administration/ Sociology/ History/ Economics. <div align=center>OR</div> Bachelor's Degree in any discipline with atleast 50% marks.
	For 1-year PG Programme M.A. Political Science:
M.A. Defence and Strategic Studies	**For 2-year PG Programme M.A. Defence and Strategic Studies:** B.A. with 45% marks in the subject of Military Science. <div align=center>OR</div> Bachelor's Degree in any discipline with atleast 50% marks
	For 1-year PG Programme M.A. Defence and Strategic Studies:
M.A. Psychology	**For 2-year PG Programme M.A. Psychology:** B.A. (Hons.) in Psychology with 45% marks in aggregate. <div align=center>OR</div> Bachelor's Degree in any discipline with atleast 50% marks in aggregate or 45% marks in the subject of Psychology.
	For 1-year PG Programme M.A. Psychology:
M.A. Public Administration	**For 2-year PG Programme M.A. Public Administration:** Bachelor's Degree in any discipline with 50% marks in aggregate. <div align=center>OR</div> Bachelor's Degree with 45% marks in the subject of Public Administration/Political Science/History/Sociology/Economics.
	For 1-year PG Programme M.A. Public Administration:
M.A. Sociology	**For 2-year PG Programme M.A. Sociology:** 3-year Bachelor Degree with at least 50 percent marks or equivalent CGPA in aggregate or 45 percent marks in the subject of Sociology/ Psychology/Social Work.

Name of the Programme	Eligibility Conditions
	For 1-year PG Programme M.A. Sociology: 4-year B.A (Honours with Research) Degree with at least 80 credits in the Sociology and with at least 50 percent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Sociology, with minimum 40 credits in the concerned subject with at least 50 percent marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree.
MSW	**For 2-year PG Programme Master of Social Work:** Bachelor's Degree in any discipline with 50% marks in aggregate.
	For 1-year PG Programme Master of Social Work:
M.A. Women's Studies	**For 2-year PG Programme M.A. Women's Studies:** Bachelor's Degree in any discipline with atleast 50% marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.A. Women's Studies: PG Diploma in Women's Studies with atleast 50% marks or equivalent CGPA in aggregate.
PG Diploma in Women's Studies	Bachelor's Degree in any discipline with atleast 50% marks or equivalent CGPA in aggregate.

Faculty of Life Sciences

Name of the Programme	Eligibility Conditions
M.Sc. Biochemistry	**For 2-year PG Programme M.Sc. Biochemistry:** 3-year Bachelor Degree in any branch of Life Sciences with at least 50 per cent marks or equivalent CGPA in aggregate. OR B.Pharmacy/ BMLT/ B.V.Sc. with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> B.Sc (Hons) in any branch of Life Sciences with atleast 50 percent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Biochemistry: 4-year B.Sc. (Honours) in Biochemistry /B.Sc. (Honours with Research) Degree in Biochemistry with at least 80 credits and with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> One year PG Diploma in Biochemistry with minimum 40 credits in the concerned subject with at least 50 per cent marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree. **Note:** B.Sc. MLT (lateral entry) and B.Sc. (Non-Medical) are not eligible in M.Sc. Biochemistry.
M.Sc. Biotech.	**For 2-year PG Programme M.Sc. BioTech.:** Bachelor's Degree with 50% marks in B.Sc. with Botany, Genetics, Zoology, Biochemistry, Microbiology or Biotechnology as one of the main subjects.
	For 1-year PG Programme M.Sc. BioTech.:
M.Sc. Botany	**For 2-year PG Programme M.Sc. Botany.** 3-year B.Sc. Degree with Botany as one of the subjects in all the 3 years with at least 50 percent marks or equivalent CGPA in aggregate. <center>OR</center> 3 year B.Sc. degree with minimum 24 credits in Botany and with at least 50 marks or equivalent CGPA in aggregate.

	For 1-year PG Programme M.Sc. Botany: 4- B.Sc. (Honours) or B.Sc. (Honours with Reasearch) Degree with at least 80 credits in Botany and with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> One year PG Diploma in Botany with minimum 40 credits in Botany with at least 50 per cent marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree.
M.Sc. Home Science (Food, Nutrition and Dietetics)	**For 2-year PG Programme M.Sc. Home Science (Food, Nutrition and Dietetics):** 3year B.Sc./ B.Voc Degree with Home Science/ Community Science/ Foods and Nutrition/ Clinical Nutrition & Dietetics/ Human Nutrition & Dietetics/ Nutrition and Dietetics/Agriculture/ any branch of Life Sciences/ Medical Sciences with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> 3 year B.Sc./B.Voc Degree with minimum 24 credits in Food/ Nutrition/ Dietetics and with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Home Science (Food, Nutrition and Dietetics): 4 year B.Sc. (Honours)/ B.Sc. (Honours with Research) degree with specialization in Food, Nutrition and Dietetics/ Food and Nutrition with at least 80 credits and with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> One year PG Diploma in Nutrition and Dietetics with minimum 40 credits in the concerned subject and with at least 50 per cent marks or equivalent CGPA in aggregate after 3 year B.Sc./ B.Voc Degree with Home Science/ Community Science/ Foods and Nutrition/ Clinical Nutrition & Dietetics/ Human Nutrition & Dietetics/ Nutrition and Dietetics. **Note:** A Candidate who has passed B.A. with Home Science as one of the main subject or B.A. with any subject combination is not eligible for admission to M.Sc. Home Science programme for any field of specialization.
M.Sc. Home Science (Human Development)	**For 2-year PG Programme M.Sc. Home Science (Human Development):** 3year B.Sc./ B.Voc Degree with Home Science/ Community Science/ Clinical Psychology/ any branch of Life Sciences/ Medical Sciences with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> 3 year B.Sc./B.Voc Degree with minimum 24 credits in Food/ Nutrition/ Dietetics/ Child Development/ Human Development/ Clinical Psychology with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Home Science (Human Development): 4 year B.Sc. (Honours)/ B.Sc. (Honours with Research) degree with specialization in Human Development with at least 80 credits and with at least 50 per cent marks or equivalent CGPA in aggregate. <center>OR</center> One year PG Diploma in Child Guidance and Family Counselling with minimum 40 credits in the concerned subject with at least 50 per cent marks or equivalent CGPA in aggregate after three year B.Sc./ B.Voc degree with Home Science/ Community Science. **Note:** A Candidate who has passed B.A. with Home Science as one of the main subject or B.A. with any subject combination is not eligible for admission to M.Sc. Home Science programme for any field of specialization.

M.Sc. Home Science (Clothing and Textiles)	**For 2-year PG Programme M.Sc. Home Science (Clothing and Textiles):** 3year B.Sc./ B.Voc Degree with Home Science/ Community Science/ Fashion Designing/ Fashion and Apparel Designing/ Fashion and Textile Designing/ Fashion Technology/ Textile and Fashion Designing with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3 year B.Sc./B.Voc Degree with minimum 24 credits in Fashion Design/ Apparel Design/ Textile Design/ Fashion Technology/ Textile and Fashion Designing with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Home Science (Clothing and Textiles): 4 year B.Sc. (Honours)/ B.Sc. (Honours with Research) degree with at least 80 credits in Clothing, Textile and Fashion Designing/ Clothing and Textiles with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Clothing and Textiles with minimum 40 credits in the concerned subject with at least 50 per cent marks or equivalent CGPA in aggregate after 3 year B.Sc./ B.Voc degree with Home Science/ Community Science/ Fashion Designing/ Fashion and Apparel Designing/ Fashion and Textile Designing/ Fashion Technology/ Textile and Fashion Designing. **Note:** A Candidate who has passed B.A. with Home Science as one of the main subject or B.A. with any subject combination is not eligible for admission to M.Sc. Home Science programme for any field of specialization.
M.Sc. Microbiology	**For 2-year PG Programme M.Sc. Microbiology:** Bachelor of Science (B.Sc.) with 50% marks with Botany/Genetics/Zoology/Biochemistry/Microbiology/Biotechnology/Industrial Microbiology/Microbial Biotechnology as one of the main subject. **Note :** Candidates with B.Sc. Agriculture and B.Sc. M.L.T are not eligible for admission to M.Sc. Microbiology.
	For 1-year PG Programme M.Sc. Microbiology:
M.Sc. Zoology	**For 2-year PG Programme M.Sc. Zoology:** 3-year B.Sc. Degree with Zoology as one of the subjects in all the 3 years and with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3-year B.Sc. Degree with minimum 24 credits in Zoology and with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Zoology: 4-year B.Sc. (Honours) or B.Sc. (Honours with Research) Degree with at least 80 credits in Zoology and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Zoology, with minimum 40 credits in the concerned subject and with at least 50 per cent marks or equivalent CGPA in aggregate, after 3-year Bachelor Degree.
M.Sc. Forensic Science	**For 2-year PG Programme M.Sc. Forensic Science:** 3-year Bachelor Degree in any discipline of Science with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3-year Bachelor Degree with Forensic Science as a Major or Minor subject and with at least 50 per cent marks or equivalent CGPA in aggregate.

	For 1-year PG Programme M.Sc. Forensic Science:
	4-year B.Sc. (Honours)/B.Sc. (Honours with Research)/ Degree with at least 80 credits in the Forensic Science and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Forensic Science, with minimum 40 credits in the concerned subject with at least 50 per cent marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree in any discipline of Science.
M.Sc. Environmental Science	**For 2-year PG Programme M.Sc. Environmental Science:** B.Sc.(General)/B.Sc.(Hons.)/B.Sc. in any allied subject of Life Science/ Environmental Science/Physical Sciences/ B.E./B.Tech. in any discipline with at least 50% marks in aggregate.
	For 1-year PG Programme M.Sc. Environmental Science:
Faculty of Sciences	
M.Sc. Chemistry	**For 2-year PG Programme M.Sc. Chemistry:** 3-year B.Sc. Degree with Chemistry as one of the subjects in all the 3 years and with at least 50% marks or equivalent CGPA in aggregate. OR 3-year B.Sc. Degree with minimum 24 credits in Chemistry and with at least 50% marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Chemistry: 4-year B.Sc. (Honours)/B.Sc. Honours with Research) Degree with at least 80 Credits in Chemistry and with at least 50% marks or equivalent CGPA in aggregate. OR One year PG Diploma in Chemistry with minimum 40 credits in the concerned subject and with at least 50% marks or equivalent CGPA in aggregate, after 3- year Bachelor Degree with Chemistry as one of the subjects in all the 3 years.
Master of Computer Applications (MCA)	**For 2-year PG Programme Master of Computer Applications:** A 3-year/6-semester Bachelor's degree (with at least 50% marks (47.5% marks in case of candidates belonging to reserved category: SC/ST/Differently abled) with a minimum of 120 credits for Master of Computer Applications (2 years) (for students having no Mathematics background at 10+2 level or at graduation level, a compulsory bridge course, framed by the University, has to be done and an additional bridge course related to computer subjects for students having no Computer Science background at 10+2 level or at graduation level, has to be done as per the norms of the University).
	For 1-year PG Programme Master of Computer Applications: B Tech/B.E. (CSE/IT) or Bachelor's degree with Honours/ Honours with Research with Computer Science or Computer Applications as a major course or BCA with Honours/ Honours with Research (with at least 50% marks; 47.5% marks in case of candidates belonging to reserved category: SC/ST/Differently abled) with a minimum of 160 credits for Master of Computer Applications (1 year).
M.Sc. Computer Science	**For 2-year PG Programme M.Sc. Computer Science (Software):** A 3-year/6-semester Bachelor's degree (with at least 50% marks (47.5% marks in case of candidates belonging to reserved category: SC/ST/Differently abled) with Computer Science or Computer Applications as a major course with a minimum of 120 credits for M.Sc. Computer Science (Software) (2 years).

(Software)	**For 1-year PG Programme M.Sc. Computer Science (Software):** B Tech/B.E. (CSE/IT) or Bachelor's degree with Honours/ Honours with Research with Computer Science or Computer Applications as a major course or BCA with Honours/ Honours with Research (with at least 50% marks; 47.5%
	marks in case of candidates belonging to reserved category: SC/ST/Differently abled) with a minimum of 160 credits for M.Sc. Computer Science (Software) (1 year).
M.Sc. Electronic Science	**For 2-year PG Programme M.Sc. Electronic Science:** B.Sc. with any three of subjects: Electronics, Electronic Equipment Maintenance, Physics, Mathematics, Computer Science, Chemistry and Instrumentation with at least 50% of marks of equivalent CGPA in aggregate. OR B.Sc. with at least 24 credits in each of any three of subjects: Electronics, Electronic Equipment Maintenance, Physics, Mathematics, Computer Science, Chemistry and Instrumentation with at least 50% of marks or equivalent CGPA in aggregate. OR B.Sc. (IT)/B.Sc. (Instrumentation)/ B.Sc. (Applied Electronics) with at least 50% of marks or equivalent CGPA in aggregate. OR B.Sc. (Electronics/Applied Electronics/Instrumentation/Physics/Applied Physics) Hons. (3 year) with at least 50% of marks or equivalent CGPA in aggregate OR B.Tech. in Electronics/Electronic Communication Engineering/Electrical Engineering with at least 50% of marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Electronic Science: B.Sc. (Honours) or B.Sc. (Honours with research) with at least 80 credits in Electronics/Electronic Equipment Maintenance/ IT/Instrumentation/ Physics/Applied Physics/Applied Electronics with at least 50% of marks or equivalent CGPA in aggregate OR One year PG Diploma in Electronic Science/Physics/applied Physics/Applied Electronics with at least 50% of marks or equivalent CGPA in aggregate.
M.Sc. Geography	**For 2-year PG Programme M.Sc. Geography:** 3- year B.A/B.Sc. Degree with Geography as one of the subjects in all the 3 years and with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3- year B.A/B.Sc. Degree with minimum 24 credits in Geography and with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Geography: 4- year B.A (Honours)/B.Sc. (Honours) or B.A (Honours with Research)/ B.Sc. (Honours with Research) Degree with 80 credits in Geography and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Geography, with minimum 40 credits in the subject of geography and with at least 50 per cent marks or equivalent CGPA in aggregate, after 3- years Bachelor Degree.
M.Sc. Applied Geology	**For 2-year PG Programme M.Sc. Applied Geology:** B.Sc. examination with at least 50% marks in aggregate.
	For 1-year PG Programme M.Sc. Applied Geology:

M.Sc. Mathematics	**For 2-year PG Programme M.Sc. Mathematics:** 3-year B.A./B.Sc. Degree with Mathematics as one of the subjects in all the 3 years and with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3-year B.A./B.Sc. Degree with minimum 24 credits in Mathematics and with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Mathematics: 4-year B.A (Honours)/B.Sc. (Honours) Mathematics or B.A (Honours with Research)/B.Sc. (Honours with Research) Mathematics Degree with at least 80 credits in Mathematics and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Mathematics, with minimum 40 credits in the concerned subject and with at least 50 per cent marks or equivalent CGPA in aggregate, after 3-year Bachelor Degree with Mathematics as one of the subjects in all the 3 years.
M.Sc. Physics	**For 2-year PG Programme M.Sc. Physics:** 3 year B.Sc. Degree with Physics and Mathematics as two main subjects in all three years and with at least 50% marks or equivalent CGPA in aggregate. OR 3 year B.Sc. Degree with minimum 24 credits in Physics and with at least 50% marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Physics: 4 year B.Sc. (Honours) or B.Sc. (Honours with research) Degree with at least 80 credits in Physics and with at least 50 % marks or equivalent CGPA in aggregate. OR One year PG diploma in Physics, with minimum 40 credits in the concerned subject and with at least 50% marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree.
M.Sc. Applied Physics	**For 2-year PG Programme M.Sc. Applied Physics:** 3 year B.Sc. Degree with Physics and Mathematics as two main subjects in all three years and with at least 50% marks or equivalent CGPA in aggregate. OR 3 year B.Sc. Degree with minimum 24 credits in Physics and with at least 50% marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Applied Physics: 4 year B.Sc. (Honours) or B.Sc. (Honours with research) Degree with at least 80 credits in Physics and with at least 50 % marks or equivalent CGPA in aggregate. OR One year PG diploma in Applied Physics, with minimum 40 credits in the concerned subject and with at least 50% marks or equivalent CGPA in aggregate, after 3 year Bachelor Degree.
M.Sc. Statistics	**For 2-year PG Programme M.Sc. Statistics:** 3-year B.A./B.Sc. Degree with Statistics or Mathematics or Operational Research as one of the subjects in all the 3 years with at least 50 per cent marks or equivalent CGPA in aggregate. OR 3-year B.A./B.Sc. Degree with minimum 24 credits in Statistics or Mathematics or Operational Research and with at least 50 per cent marks or equivalent CGPA in aggregate. OR B.E./B.Tech. with Mathematics as a subject at 10+2 level with at least 50 percent marks or equivalent CGPA in aggregate.

	For 1-year PG Programme M.Sc. Statistics:
	4-year B.A (Honours)/B.Sc. (Honours) or B.A (Honours with Research)/B.Sc. (Honours with Research) Degree with at least 80 credits in Statistics or Operational Research and with at least 50 per cent marks or equivalent CGPA in aggregate. OR One year PG Diploma in Statistics or Operational Research, with minimum 40 credits in the concerned subject and with at least 50 per cent marks or equivalent CGPA in aggregate, after 3-year Bachelor Degree.

<table>
<tr><td colspan="2" align="center">Faculty of Education</td></tr>
<tr><td align="center">Name of the Programme</td><td align="center">Eligibility Conditions</td></tr>
<tr><td rowspan="2">M.A. Education</td><td>For 2-year PG Programme M.A. Education:
Graduation in any discipline from any recognized university or equivalent examination with 45% marks.
<center>OR</center>A 3- Years/ 6 semester's Bachelor's degree with a minimum of 120 credits for a 2-Year /4 Semesters master's programme at level 6.5 on the NHEQF.</td></tr>
<tr><td>For 1-year PG Programme M.A. Education: A Bachelor's degree with Honours/Honours with Research with a minimum of 160 credits for a 1-Year/ 2-Semester Master's Programme at level 6.5 on the NHEQF</td></tr>
<tr><td rowspan="2">M.A. Yoga</td><td>For 2-year PG Programme M.A. Yoga:
Bachelor Degree in any discipline with atleast 45% marks in aggregate from Kurukshetra University or any other recognized University as equivalent therto.</td></tr>
<tr><td>For 1-year PG Programme M.A. Yoga:</td></tr>
<tr><td>P.G. Diploma in Yoga</td><td>Bachelor's Degree in any discipline from KUK or any other examination recognized as equivalent thereto with atleast 45% marks in aggregate.
Note : (i) The minimum eligibility condition of the 45% marks in the qualifying examination can be relaxed by 5% in case who have won position in Yoga at the Inter-Varsity/ National levels.
(ii) Candidates having compartment in the qualifying examination shall not be allowed admission in Post Graduate Diploma in Yoga Course even provisionally.</td></tr>
<tr><td>P.G. Diploma in Yoga Therapy</td><td>Bachelor Degree in any discipline with atleast 45% marks in aggregate from Kurukshetra University or any other recognized University as equivalent therto.</td></tr>
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<table>
<tr><td colspan="2" align="center">Faculty of Indic Studies</td></tr>
<tr><td align="center">Name of the Programme</td><td align="center">Eligibility Conditions</td></tr>
<tr><td rowspan="2">M.A. Ancient Indian History Culture & Archaeology</td><td>For 2-year PG Programme Ancient Indian History Culture & Archaeology:
B.A, B.Sc, B.Com. Pass Marks</td></tr>
<tr><td>For 1-year PG Programme Ancient Indian History Culture & Archaeology:</td></tr>
<tr><td>P.G Diploma in Archaeology</td><td>Graduation with minimum 40% marks</td></tr>
</table>

M.A. Fine Arts	**For 2-year PG Programme M.A. Fine Arts:** B.A. with Art/Commercial Art, Designing & Painting as one of the subjects with atleast 45% marks in aggregate or 4-years BFA or BVA (Applied Art or Painting or Sculpture or Graphic Art) with atleast 45% marks in aggregate. OR
	Graduation with atleast 45% marks in aggregate and 2 Yr. Diploma in Art & Craft from a recognized University/Board. OR B.Sc. in Graphic Animation with atleast 45% marks in aggregate. OR Graduation with atleast 45% marks in aggregate and 3 Yr. Diploma in Art for drawing teacher from a recognized University/Board. OR Bachelor of Design, with atleast 45% marks in aggregate. OR Bachelor of Fashion Designing or Design with atleast 45% marks in aggregate.
	For 1-year PG Programme M.A. Fine Arts:
Master of Fine Arts (MFA)	**For 2-year PG Programme M.A. Fine Arts:** 4 Year Bachelor of Fine Arts (BFA) or Bachelor of Visual Arts (BVA) (Applied Art or Painting or Graphic Art or Sculpture) from a recognized university or its equivalent examination with 50% marks in aggregate provided that the candidate must have passed that particular subject in BFA/BVA. **Note:** For Master of Fine Arts (MFA) specialization will be allotted on the basis of merit and choice of the candidates at the time of admission.
	For 1-year PG Programme M.A. Fine Arts:
M.A. Music (Vocal & Instrument)	**For 2-year PG Programme M.A. Music (Vocal & Instrument):** B.A.(Hons) in Music with 45% marks in aggregate. OR Bachelor's Degree with Music as one of the subjects with atleast 45% marks in the subject of Music or Bachelor's Degree of Minimum 3 years duration with any of the following examinations: 'Sangeet Prabhakar' from Prayag Sangeet Samiti, Allahabad or from Rajasthan Sangeet /Sansthan, Jaipur, "Sangeet Visharad' from Bhatkhande Sangeet Vidyapith, Lucknow or from Gandharva Mahavidyalaya, Mumbai or frm Prachin Kala Kendra, Chandigarh.
	For 1-year PG Programme M.A. Music (Vocal & Instrument):
M.A. Philosophy	**For 2-year PG Programme M.A. Philosophy:** 3 years Bachelor Degree with at least 45 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.A. Philosophy:

M.A Sanskrit	**For 2-year PG Programme M.A. Sanskrit:** B.A. (Hons.) in Sanskrit with atleast 45% marks in the aggregate OR B.A. or an examination recognized as equivalent to B.A. with Sanskrit (Elective or compulsory) with 45% marks in Sanskrit or 50% marks in the aggregate. OR B.A. or any Graduate from a recognized University/Institute without Sanskrit with atleast 60% marks in the aggregate having Sanskrit as a subject in Matric/Senior Secondary (10+2 level). OR Shastri with atleast 45% marks (out of the aggregate excluding the additional papers) in Sanskrit.
	For 1-year PG Programme M.A. Sanskrit:

Faculty of LAW	
Name of the Programme	**Eligibility Conditions**
LLM	**For 2-year PG Programme Master of Law:** Candidate should have passed LL.B. 3 Year or B.A. LL.B. 5 Year, B.Com. L.L.B. 5 Year, B.Sc.LL.B. 5 Year Law Degree Program with minimum 50% marks in the aggregate (equivalent grade) (45% in case of SC/ST) or equivalent degree from a recognized University of India or abroad.
	For 1-year PG Programme Master of Law: LL.B. (Professional) Examination of KUK or an examination recognized as equivalent thereto with atleast 55% marks in the aggregate (Minimum Pass marks for SC/ST/Differently Abled candidates) shall be eligible to join First Semester of the LL.M. Programme.

Faculty of Commerce and Management	
Name of the Programme	**Eligibility Conditions**
M.Com.	**For 2-year PG Programme Master of Commerce:** 3-year B. Com./BBA/BTM or Bachelor of Arts/Science Degree with Economics and/or mathematics as one of the subject in all the three years with at least 50 per cent marks or equivalent CGPA in aggregate/47.5 percent marks or equivalent CGPA in aggregate in case of SC/ST/Differently Abled.
	For 1-year PG Programme Master of Commerce: 4-year B.Com. (Honours)/B.Com. (Honours with Research) Degree or One-year PG Diploma in Commerce with at least 50 per cent marks or equivalent CGPA in aggregate/47.5 percent marks or equivalent CGPA in aggregate in case of SC/ST/Differently Abled.
MBA	**For 2-year PG Programme Master of Business Administration:** Bachelor's Degree in any discipline from this University or any recognized University with at least 50% marks or equivalent CGPA in aggregate/47.5% marks or equivalent CGPA in aggregate for Scheduled Castes/Scheduled Tribe/Differently abled.
	For 1-year PG Programme Master of Business Administration: The person who has completed BBA(Hons./Hons with Research) Programme or PG Diploma in Business Administration or related area with atleast 50% marks or equivalent CGPA in aggregate/ 47.5% marks or equivalent CGPA in aggregate for Scheduled Castes/Scheduled Tribe/Differently abled.

MHM & CT	**For 2-year PG Programme Master of Hotel Management and Catering Technology:** Bachelor's Degree in any discipline from this University or equivalent Degree recognized by the Kurukshetra University shall be eligible for admission to First Semester of the MHM&CT Programme.
	For 1-year PG Programme Master of Hotel Management and Catering Technology:
MTTM	**For 2-year PG Programme Master of Tourism and Travel Management:** Bachelor's Degree in any discipline from this University or equivalent Degree recognized by the Kurukshetra University shall be eligible for admission to First Semester of the MTTM Programme.
	For 1-year PG Programme Master of Tourism and Travel Management:
P.G. Diploma in Hospitality and Event Management	Bachelor's Degree in any discipline from KUK OR Equivalent Degree recognized by KUK.
M. A. Journalism and Mass Communication	**For 2-year PG Programme M. A. Journalism and Mass Communication**: 3-year Bachelor Degree in any discipline with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M. A. Journalism and Mass Communication:
M.Sc. Mass Communication	**For 2-year PG Programme M.Sc. Mass Communication**: 3-year Bachelor Degree in any discipline with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Mass Communication:
M.Sc. Graphic Animation and Multimedia	**For 2-year PG Programme M.Sc. Graphic Animation and Multimedia:** 3-year Bachelor Degree in any discipline with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Graphic Animation and Multimedia:
M.Sc. Printing Graphics and Packaging Technology	**For 2-year PG Programme M.Sc. Printing Graphics and Packaging Technology:** 3-year Bachelor Degree in any discipline with at least 50 per cent marks or equivalent CGPA in aggregate.
	For 1-year PG Programme M.Sc. Printing Graphics and Packaging Technology:

DISSERTATION/ PROJECT WORK EVALUATION REPORT

Name of the Candidate   **:**………………………………………..

Subject   **:** ………………………………………..

Title of the Dissertation/Project Report   **:** …………………………………….

EVALUATION CRITERIA

Dissertation/Project Report will be evaluated under the following three evaluation heads: **Quality, Content, Presentation**

The grade for each of them on a scale of 0 – 10 where:

"10" stands for "Excellent"	"4" stands for "Satisfactory"
"8" stands for "Very Good"	"2" stands for "Poor"
"6" stands for "Good"	"1" stands for "Inferior"

EVALUATION HEADS	SCORE
Quality	
1. Introduction to the work	
2. Review of literature	
3. Scope of the work	
4. Technical soundness (Research methodology/Experimental set-up)	
5. Problem statement	
6. Originality of work	
7. Timeliness of work	
8. Contribution to the field	
9. Conclusions drawn	
10. Scope for further research in the field	
Content	
11. Adequacy of data and information	
12. Organization of the Dissertation/Project Report	
13. Practical applications/utility	
14. Adequacy of reference/Bibliography	
Presentation	
15. Clear explanation of the work	
16. Sufficient details of the methods/techniques adopted	
17. Justification of the work done	
18. Clarity and unambiguity of the language	
19. Clarity of Objectives	
20. Freedom from redundancy/Irrelevancy	
Total Score out of 200	
(in word...)	

Date   **Signature of the Examiner**

ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES

Institution of following Scholarship added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 09 dated 19.07.2024.

<div align="center">

Dr. Usha Kumari Scholarship

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1. There shall be one scholarship of the value of Rs. 750/- per month (for 12 months) known as "Dr. Usha Kumari Scholarship" which will be awarded each year to a student of MCA (F), Department of Computer Science & Applications, Kurukshetra University, Kurukshetra on merit-cum-means basis. The result of MCA (Previous) (First and Second Semester) and financial condition of a student will be taken into account for awarding the scholarship. A name of waiting student will also be recommended.

2. The scholarship will be awarded w.e.f. the session 2024-2025 on the recommendation of the Committee consisting of following members:

    (i)   Chairman, Department of Computer Sciene and Application, KUK

    (ii)   Prof. Shuchita Upadhyaya, DCSA, KUK

    (iii)   Director, KUKAA

    (iv)   Controller of Examinations-II

    (v)   Donor or his nominee

    (vi)   Supdt. (Scholarship KUK)

3. The meeting will be convened by the Department of Computer Science & Applications after getting the letter from the Scholarship Section for award of 'Dr. Usha Kumari' Scholarship.'

4. The scholarship will be paid annually.

5. The scholarship will be awarded out of the annual interest accrued on Rs. 5,00,000/- donated by Prof. (Retd.) Ashok Kumar, Department of Computer Science & Applications, KUK to KUKAA Fund. The amount of Rs. 9000/- will be submitted by the Director, KUKAA every year to the Accounts Branch at the start of the session and the Scholarship section will issue notice of invitation for the scholarship.

6. **Eligibility for applying the scholarship**:

    (i)   Annual total family income of the applicant from all sources should not be more than Rs. 8,00,000/-. The applicant will have to submit an income certificate/PPP issued by the competent authority.

    (ii)   Minimum CGPA secured in first and second semester without any reappear should be 7.5.

7. **Criteria for Selection:** Candidate having maximum grades of all the eligible candidates will be offered the Scholarship.

8. The recipient of the scholarship will not avail simultaneously any other scholarship/stipend.

9. If the scholarship is not availed by the recommended student who is at the top in the panel of selection, next student on the panel will be considered for the award of this scholarship.

10. The Vice-Chancellor will have the right to increase/decrease the value of scholarship according to the interest available.

ORDINANCE XVII- SCHOLARSHIP, STIPENDS, MEDALS AND PRIZES

Institution of following Cash and Prizes added in above Ordinance appearing at pages 199-251 of K.U. Calendar Vol-I, 2009, approved vide Executive Council Resolution No. 10 dated 19.07.2024.

Prof. J.K. Khanna and Prof. G.C. Bansal Cash Prizes

1. There shall be two cash prizes of the value of Rs. 5100/- each to be awarded to the students every year out of the annual interest accrued from the amount of Rs. 2,00,000/- donated by Dr. Krishan Gopal in the KUKKA Fund.

    (i)   One cash prize namely '**Prof. J.K. Khanna Cash Prize'** of the value of Rs. 5100/- will be awarded on merit-cum-means basis to a student pursuing study in M.Lib. & Inf. Sci. 1st year Dept. of Library & Information Science, who have secured at least 6 CGPA/60% in his/her graduation examinations.

    (ii) One cash prize namely '**Prof. G.C. Bansal Cash Prize'** of the value of Rs. 5100/- will be awarded on merit-cum-means basis to a student pursuing study in M.Lib. & Inf. Sci. 3rd Semester Dept. of Library & Information Science, who have secured at least 6 CGPA/60% in his/her examinations of B.Lib & Inf. Sc./M.Lib. & Inf. Sc. 1st year.

2. The meeting for award the cash prizes will be convened by the Chairperson, Department of Library & Information Science every year.

3. The cash prizes will be awarded by the Vice-Chancellor every year on the recommendations of the following Committee:

    a.   Chairperson, Department of Lib & Inf. Sc., KUK
    b.   One Senior most faculty member of Department of Lib. & Inf. Sc., KUK
    c.   Director, KUKAA or his/her nominee
    d.   Donor/or his nominee

4. Annual total family income of the eligible students from all sources should not exceed Rs. 6.00 Lac. The student will have to submit an income certificate issued by the competent government authority.

5. The recipient of the cash prizes will not avail simultaneously any other scholarship/cash/prize/stipend/financial assistance etc.

6. The Vice-Chancellor has the right to increase/decrease the value of each prizes according to the interest available.

7. The amount of each prizes will be demanded by the Chairperson, Department of Library & Information Science every year from the Director, KUKKA, as the amount of Rs. 2,00,000/- has been donated by the donor in the KUKAA Fund.